



City Council

- Mayor
Brian Dalton
- Council President
LaVonne Wilson
- Councilor
Jim Brown
- Councilor
Jim Fairchild
- Councilor
Kelly Gabilks
- Councilor
Beth Jones
- Councilor
Jackie Lawson
- Councilor
Kevin Marshall
- Councilor
Murray Stewart
- Councilor
Ken Woods, Jr.

City Staff

- City Manager
Ron Foggin
- City Attorney
Lane Shetterly
- Community Development/
Operations Director
Jason Locke
- Finance Director
Cecilia Ward
- Fire Chief
Fred Hertel
- Police Chief
Tom Simpson
- Engineering Director
Fred Braun
- City Recorder
Emily Gagner
- Recording Secretary
Jeremy Teal

Dallas City Council Agenda

Mayor Brian Dalton, Presiding

Monday, April 21, 2014

7:00 pm

Dallas City Hall

187 SE Court St.

Dallas, OR 97338

All persons addressing the Council will please use the table at the front of the Council. All testimony is electronically recorded. If you wish to speak on any agenda item, please sign in on the provided card.

AGENDA ITEM	RECOMMENDED ACTION
1. ROLL CALL	
2. PLEDGE OF ALLEGIANCE	
3. EMPLOYEE/VOLUNTEER RECOGNITION	
4. COMMENTS FROM AUDIENCE This time is provided for citizens to comment on municipal issues and any agenda items other than public hearings. The Mayor may place time restrictions on comments. Please supply 14 copies of the material brought to the meeting for distribution.	
5. PUBLIC HEARINGS Public comment will be allowed on items appearing on this portion of the agenda following a brief staff report presenting the item and action requested. The Mayor may limit testimony.	
6. CONSENT AGENDA The following items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered separately. a. Approve minutes of April 7, 2014 City Council meeting	PG. 3
7. ITEMS REMOVED FROM CONSENT AGENDA	
8. REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS a. General Comments from the Councilors and Mayor	
9. REPORTS FROM CITY MANAGER AND STAFF a. Property maintenance regulations b. March financials c. Other	Discussion PG. 5 Information PG. 21



Our Vision

Our vision is to foster an environment in which Dallas residents can take advantage of a vital, growing, and diversified community that provides a high quality of life.

Our Mission

The mission of the City of Dallas is to maintain a safe, livable environment by providing open government with effective, efficient, and accountable service delivery.

Our Motto

Commitment to the Community.
People Serving People.

City Hall

Dallas City Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Manager's Office, 503-831-3502 or TDD 503-623-7355.

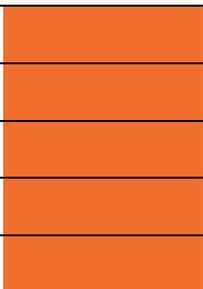
10. RESOLUTIONS

11. FIRST READING OF ORDINANCE

12. SECOND READING OF ORDINANCE

13. OTHER BUSINESS

14. ADJOURNMENT



1 The Dallas City Council met in regular session on Monday, April 7, 2014, at 7:00 p.m. in the
2 Council Chambers of City Hall with Mayor Brian Dalton presiding.

3 **ROLL CALL AND PLEDGE OF ALLEGIANCE**

4 Council members present: Council President LaVonne Wilson, Councilor Jim Brown, Councilor
5 Jim Fairchild, Councilor Kelly Gabliks, Councilor Beth Jones, Councilor Jackie Lawson,
6 Councilor Kevin Marshall, and Councilor Ken Woods, Jr. Excused: Councilor Murray Stewart

7 Also present were: City Attorney Lane Shetterly, Chief of Police Tom Simpson, Fire Chief Fred
8 Hertel, Community Development/Operations Director Jason Locke, Engineering and
9 Environmental Services Director Fred Braun, Finance Director Cecilia Ward, HR Manager/City
10 Recorder Emily Gagner, and Recording Secretary Jeremy Teal.

11 Mayor Dalton led the Pledge of Allegiance.

12 **COMMENTS FROM THE AUDIENCE**

13 1:30 **PUBLIC HEARINGS**

14 A PUBLIC HEARING REGARDING THE OLCC APPLICATION FOR CHANGE OF
15 OWNERSHIP AND FULL ON-PREMISES LICENSE FOR THE EXCHANGE, LLC.

16 Mayor Dalton opened the public hearing on the proposed OLCC application for change of
17 ownership and full on-premises license for The Exchange, LLC. at 7:04 p.m.

18 Chief Simpson reported there were discrepancies in regards to the OLCC application for The
19 Exchange, LLC. He noted there was speculation that The Exchange was operating without a valid
20 OLCC license, but found that OLCC had issued a 90-day temporary permit. He advised that after
21 doing a search regarding the answer given on question 18 of the OLCC application, he found that
22 Mr. Moir's driving record had four counts of driving while suspended, and two counts of driving
23 uninsured. He stated that Mr. Moir admitted he had his license suspended and was rushed when
24 he filled out the application and didn't understand the word "convicted".

25 Mr. Shetterly advised that number 18 on the OLCC application read: "In the past 12 years, have
26 you been **convicted** ("convicted" includes paying a fine) in Oregon or any other state of driving a
27 car with a suspended driver's license or driving a car with no insurance?"

28 Brad Moir, 962 Main Street, Dallas, Oregon, stated that when filling out the application at OLCC,
29 the word "convicted" confused him and he considered convicted as going to jail. He explained
30 that he must have driven through a red light and received a ticket that was later mailed to him, had
31 evidently overlooked the ticket in the mail, and his license was suspended. He noted that he was
32 later pulled over in Lake Oswego and was cited \$380.00 for driving with a suspended license. He
33 indicated that he had gone to Salem and paid the original fines and thought everything was
34 cleared.

35 Councilor Gabliks asked if Mr. Moir knew he was cited and fined for driving while suspended,
36 why he still mark the answer no. Mr. Moir explained that he had never been arrested or convicted,
37 but just didn't read the sentence.

38 Councilor Lawson, Councilor Gabliks, Councilor Woods and Council President Wilson all asked
39 Mr. Moir questions regarding his answer to question 18 of the OLCC application. Mr. Moir's
40 response to the questions was that he didn't read it, or understand the word "convicted".

41 Mr. Shetterly stated that basis of the decision for an unfavorable recommendation must be made
42 on the fact that Mr. Moir made false statements to the commission and not based on his driving
43 record. He noted the Council could only make decisions on violations of the liquor laws.

44 Mayor Dalton closed the public hearing at 7:31 p.m.

45 It was moved by Councilor Gabliks *to recommend denial of the OLCC application for change of*
46 *ownership and full on-premises license for The Exchange, LLC per ORS 471.313 (4)(b) for*
47 *making false statements on the application.* The motion was duly seconded and carried by a vote
48 of 8-0.

49 34:20 **CONSENT AGENDA**

50 It was moved by Councilor Marshall *to approve the Consent Agenda as submitted.* The motion
51 was duly seconded and carried with a 8-0 vote.

1 Item approved by the Consent Agenda: a) March 17, 2014, City Council meeting minutes; b)
2 recommend approval for modification of an OLCC application for Pressed Coffee and Wine Bar;
3 c) appoint Mike Holland to the Budget Committee; d) designate Jason Locke, Community
4 Development/ Operations Director as the Certifying Officer for the 2014 CDBG Housing
5 Rehabilitation Project.

6 **ITEMS REMOVED FROM THE CONSENT AGENDA**

7 **REPORTS OR COMMENTS FROM THE MAYOR AND COUNCIL MEMBERS**

8 36:00 GENERAL COMMENTS

9 Councilor Jones announced she would not be running for Council this fall, but instead would be
10 the liaison between the community and the 162nd National Guard.

11 40:00 REPORT OF THE MARCH 31, 2014, ADMINISTRATION COMMITTEE

12 Councilor Brown reported the Committee discussed property maintenance regulations, which was
13 included in the Council packet, the Republic Services rate increase, the Finance Director's report,
14 and the HR Manager's report.

15 42:15 REPORT OF THE MARCH 31, 2014, BUILDING & GROUNDS COMMITTEE

16 Councilor Brown advised the Committee discussed the Carnegie Building and the possibilities for
17 the building, the Senior Center project, park reservation fees, and the Community
18 Development/Operations Manager's report.

19 **REPORTS FROM CITY MANAGER AND STAFF**

20 There were none.

21 **RESOLUTIONS**

22 46:00 **Resolution No. 3293** - A Resolution establishing the fees for reservation of Dallas City
23 Park areas.

24 A roll call vote was taken and Mayor Dalton declared Resolution No. 3293 to have PASSED BY
25 A 8-0 VOTE with Councilor Jim Brown, Councilor Jim Fairchild, Councilor Kelly Gabliks,
26 Councilor Beth Jones, Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor Murray
27 Stewart, Council President LaVonne Wilson, and Councilor Ken Woods, Jr. voting YES.

28 47:05 **Resolution No. 3294** - A Resolution relating to Fair Housing; and repealing Resolution No.
29 3189

30 A roll call vote was taken and Mayor Dalton declared Resolution No. 3294 to have PASSED BY
31 A 8-0 VOTE with Councilor Jim Brown, Councilor Jim Fairchild, Councilor Kelly Gabliks,
32 Councilor Beth Jones, Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor Murray
33 Stewart, Council President LaVonne Wilson, and Councilor Ken Woods, Jr. voting YES.

34 **FIRST READING OF ORDINANCE**

35 **SECOND READING OF ORDINANCE**

36 48:05 **Ordinance No. 1764** – An Ordinance accepting the conveyance of certain real property for
37 public park use; and declaring an emergency.

38 Mr. Shetterly advised the property trust deed was released by the FIFE group, the CCR was
39 released and the City would release the property from its development agreement.

40 A roll call vote was taken and Mayor Dalton declared Ordinance No. 1764 to have PASSED BY
41 A 8-0 VOTE with Councilor Jim Brown, Councilor Jim Fairchild, Councilor Kelly Gabliks,
42 Councilor Beth Jones, Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor Murray
43 Stewart, Council President LaVonne Wilson, and Councilor Ken Woods, Jr. voting YES.

44 **OTHER BUSINESS**

45 **EXECUTIVE SESSION**

46 There being no further business, the meeting adjourned at 7:50 p.m.

47 Read and approved this _____ day of _____ 2014.

ATTEST:

Mayor

City Manager

DALLAS CITY COUNCIL REPORT

TO: MAYOR BRIAN DALTON AND CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 9a	Topic: Proposed Property Maintenance Regulations
Prepared By: Jason Locke, Community Development/ Operations Director	Meeting Date: April 21, 2014	Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Approved By: Ron Foggin, City Manager		

RECOMMENDED ACTION: If the Council wishes to adopt the Property Maintenance Regulations, direct staff to prepare an adopting Ordinance.

BACKGROUND: The attached draft has been reviewed by the Admin Committee on 3 occasions, and is the culmination of that review process, which also included review by the Building Official and staff. The Property Maintenance Regulations as proposed contain basic maintenance items and fixes that would allow the city to address issues that we are not currently able to address except when a building or structure either gets to the point of being a dangerous building or becomes a significant nuisance. Once a building reaches that stage, there are far fewer options and a long and potentially costly process to abate the problem. The proposed regulations would apply to all structures and dwellings within the City.

As discussed at the Committee level, it would be the intent that the proposed regulations to be used in a pro-active yet judicious and common sense way as a tool to ensure public health and safety and avoid long-term problem structures.

FISCAL IMPACT: Some additional staff time, but not a significant resource drain.

ATTACHMENTS:

Proposed Property Maintenance Regulations

CHAPTER 8.800

PROPERTY MAINTENANCE REGULATIONS - **DRAFT 2 to CC**

- 8.800 Title.
- 8.801 Purpose.
- 8.802 Scope; conflict with state law.
- 8.803 Application.
- 8.804 Inspection.
- 8.805 Enforcement and Penalty.
- 8.806 Definitions.
- 8.807 Maintenance.
- 8.808 Accessory structures.
- 8.809 Roofs.
- 8.810 Chimneys.
- 8.811 Foundations and structural members.
- 8.812 Exterior walls and exposed surfaces.
- 8.813 Stairs and porches.
- 8.814 Handrails and guardrails.
- 8.815 Windows.
- 8.816 Doors.
- 8.817 Interior walls, floors, and ceilings.
- 8.818 Interior dampness.
- 8.819 Insect and rodent harborage.
- 8.820 Cleanliness and sanitation.
- 8.821 Bathroom facilities.
- 8.822 Kitchen facilities.
- 8.823 Plumbing facilities.
- 8.824 Heating equipment and facilities.
- 8.825 Electrical system, outlets, and lighting.
- 8.826 Sleeping room requirements.
- 8.827 Overcrowding.
- 8.828 Emergency exits.

8.829 Smoke alarms and carbon monoxide alarms.

8.830 Hazardous materials.

8.831 Maintenance of facilities and equipment.

8.832 Swimming pools.

8.800 Title.

This Chapter shall be known as the "property maintenance regulations," and is referred to herein as "this chapter."

8.801 Purpose.

The purpose of this chapter is to protect the health, safety and welfare of city citizens, to prevent deterioration of existing structures, and to contribute to vital neighborhoods by:

- (1) Regulating and abating dangerous and derelict buildings.
- (2) Establishing and enforcing minimum standards for buildings and other structures regarding basic equipment, facilities, sanitation, fire safety, and maintenance.

8.802 Scope; conflict with state law.

The provisions of this chapter shall apply to all property in the city limits except as otherwise provided by law; however, the provisions of this chapter do not apply to jails, institutions and similar occupancies as classified by the state-adopted structural specialty code. In the event that a provision of this chapter conflicts with a licensing requirement of the state, the state licensing requirements shall be followed.

8.803 Application.

Any alterations to buildings, or changes of their use, which may be a result of the enforcement of this chapter shall be done in accordance with applicable building codes as adopted by the city.

8.804 Inspections.

The building official (and his or her designee), or code enforcement officer, or both, are authorized to conduct inspections to enforce the provisions of this chapter.

8.805 Enforcement and Penalty.

A. Enforcement of the provisions of this chapter will be performed in accordance with Chapter 1.052

B. No responsible person may violate or fail to comply with any provisions of this chapter. Any responsible person commits a separate offense for each and every day they commit, continue or permit a violation of any provision of this chapter.

C. Violation of any provision of this chapter is considered a civil infraction.

8.806 Definitions.

(a) For the purpose of this chapter:

- (1) Certain abbreviations, terms, phrases, words and their derivatives shall be construed as specified in this chapter.
- (2) Words used in the singular include the plural and the plural the singular.
- (3) Words used in the masculine gender include the feminine and the feminine the masculine.
- (4) The term "and" indicates that all connected items or provisions apply.
- (5) The term "or" indicates that the connected items or provisions may apply singly or in combination.
- (6) Terms, words, phrases and their derivatives used, but not specifically defined, in this chapter either shall have the meanings defined in other chapters of this Code or if not defined, shall have their commonly accepted meanings. If a conflict exists between a definition in other chapters and a definition in this chapter, the definitions in this chapter shall apply to actions taken pursuant to this chapter.

(b) The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Abatement of a nuisance means the act of removing, repairing, or taking other steps as may be necessary in order to remove a nuisance.

Accessory structure means any structure not intended for human occupancy which is located on residential property. Accessory structures may be attached to or detached from the residential structure. Examples of accessory structures include: garages, carports, sheds, and other non-dwelling buildings; decks, awnings, equipment, fences, trellises, flag poles, tanks, towers, exterior stairs and walkways, and other exterior structures on the property.

Apartment house. See *Dwelling classifications.*

Approved means meets the standards set forth by applicable provisions of this Code including any applicable regulations for electric, plumbing, building, mechanical or other sets of standards included by reference in this chapter.

Basement means the usable portion of a building which is below the main entrance story and is partly or completely below grade.

Boarded means secured against entry by apparatus which is visible off the premises or is not both lawful and customary to install on occupied structures.

Building means any structure used or intended to be used for supporting or sheltering any use or occupancy.

Building, existing, means a building constructed and legally occupied prior to the adoption of this chapter, and one for which a building permit has been lawfully issued and has not been revoked or lapsed due to inactivity.

Building Official means the Building Official charged with the enforcement and administration of this chapter.

Carbon monoxide alarm means a device that detects carbon monoxide: produces a distinctive audible alert when carbon monoxide is detected; is listed by Underwriters Laboratories as complying with ANSI/UL 2034 or ANSI/UL 2075 or any other nationally recognized testing laboratory or an equivalent organization; and operates as a distinct unit, as two or more single station units wired to operate in conjunction with each other, or as part of a system that includes carbon monoxide detectors.

Carbon monoxide source means a heater, fireplace, furnace, appliance, or cooking source that uses coal, wood, petroleum products, and other fuels that emit carbon monoxide as a by-product of combustion. Petroleum products include, but are not limited to, kerosene, natural gas, or propane.

Ceiling height means the clear distance between the floor and the ceiling directly above it.

Court means a space, open and unobstructed to the sky, located at or above grade level on a lot and bounded on three or more sides by walls of a building.

Dangerous building. See *Dangerous structure*.

Dangerous structure means any structure which has any of the conditions or defects described in section 8.400

Duplex. See *Dwelling classifications, Two-family dwelling*.

Dwelling means any structure containing dwelling units, including all dwelling classifications covered by this chapter.

Dwelling classifications. Types of dwellings covered by this chapter include:

Apartment house means any building or portion of a building containing three or more dwelling units, which is designed, built, rented, leased, let, or hired out to be occupied for residential living purposes.

Hotel means any structure containing dwelling units that are intended, designed, or used for renting or hiring out for sleeping purposes by residents on a daily, weekly, or monthly basis.

Manufactured dwelling. The term "manufactured dwelling" includes the following types of single-family dwellings:

Manufactured dwelling does not include any unit identified as a recreational vehicle by the manufacturer.

Manufactured home means a structure constructed for movement on the public highways that has sleeping, cooking, and plumbing facilities, that is intended for human occupancy, that is being used for, or is intended to be used for, residential purposes, and

that was constructed in accordance with federal manufactured housing construction and safety standards and regulations.

Mobile home means a structure constructed for movement on the public highways that has sleeping, cooking, and plumbing facilities, that is intended for human occupancy, that is being used for, or is intended to be used for, residential purposes, and that was constructed between January 1, 1962, and June 15, 1976, and met the construction requirements of state mobile home law in effect at the time of construction.

Residential trailer means a structure constructed for movement on the public highways that has sleeping, cooking, and plumbing facilities, that is intended for human occupancy, that is being used for, or is intended to be used for, residential purposes, and that was constructed before January 1, 1962.

Motel. For purposes of this chapter, the term "motel" means the same as a *Hotel*.

Single-family dwelling means a structure containing one dwelling unit, including adult foster care homes.

Single-room occupancy housing unit means a one-room dwelling unit in a hotel providing sleeping, cooking, and living facilities for one or two persons in which some or all sanitary or cooking facilities (toilet, lavatory, bathtub or shower, kitchen sink, or cooking equipment) may be shared with other dwelling units.

Social care facilities means any building or portion of a building which is designed, built, rented, leased, let, hired out or otherwise occupied for group residential living purposes, which is not an apartment house, single-family dwelling or two-family dwelling. Such facilities include, but are not limited to, retirement facilities, assisted living facilities, residential care facilities, halfway houses, youth shelters, homeless shelters and other group living residential facilities.

Two-family dwelling means a structure containing two dwelling units, also known as a "duplex."

Dwelling unit means one or more habitable rooms that are occupied by, or in the case of an unoccupied structure or portion of a structure, are designed or intended to be occupied by, one person or by a family or group living together as a single housekeeping unit that includes facilities for living and sleeping and, unless exempted by this chapter.

Exit (means of egress) means a continuous, unobstructed means of escape to a public way, as defined in the building code in effect in the city.

Exterior property area means the portions of a property outside the exterior walls and roof of any structure.

Extermination means the elimination of insects, rodents, vermin, vector or other pests at or about the affected building.

Floor area means the area of clear floor space in a room exclusive of fixed or built-in cabinets or appliances.

Habitable room or space means a structure for living, sleeping, eating or cooking. Bathrooms, toilet compartments, closets, halls, storage or utility space, and similar areas are not considered habitable space.

Hazardous materials means materials defined by the current adopted fire code as hazardous.

Hotel. See *Dwelling classifications*.

Human habitation means the use of any residential structure or portion of the structure in which any person remains for continuous periods of two hours or more or for periods which will amount to four or more hours out of 24 hours in one day.

Immediate danger means any condition posing a direct, immediate threat to human life, health, or safety.

Infestation means the presence within or around a structure of insects, rodents, vermin, vector or other pests to a degree that is harmful to the structure or its occupants.

Inspection means the examination of a property by a person authorized by law for the purpose of evaluating its condition as provided by this chapter.

Inspector means an authorized representative of the Building Official or Code Enforcement Officer whose primary function is the inspection of properties and the enforcement of this chapter.

Interested party means any person or entity that possesses any legal or equitable interest of record in a property including, but not limited to, the holder of any lien or encumbrance of record on the property.

Kitchen means a room used or designed to be used for the preparation of food.

Lavatory means a fixed wash basin connected to hot and cold running water and the building drain and used primarily for personal hygiene.

Maintenance means the work of keeping property in proper condition to perpetuate its use.

Manufactured dwelling. See *Dwelling classifications*.

Motel. See *Dwelling classifications*.

Occupancy means the lawful purpose for which a building or part of a building is used or intended to be used.

Occupant means any person (including an owner, tenant or operator) using a building, or any part of a building, for its lawful, intended use.

Occupied means used for an occupancy.

Operator means any person who has charge, care or control of a building or part of a building.

Outdoor area means all parts of property that are exposed to the weather including the exterior of structures built for human occupancy. The term "outdoor area" includes, but is not limited to, open and accessible porches, carports, garages, and decks; accessory structures; and any outdoor storage structure.

Owner means the person whose name and address is listed as the owner of the property by the County Tax Assessor in the county assessment and taxation records.

Plumbing or *plumbing fixtures* means any water pipes, vent pipes, garbage or disposal units, waste lavatories, bathtubs, shower baths, installed clothes-washing machines or other similar

equipment, catch basins, drains, vents, or other similarly supplied fixtures, together with all connection to water, sewer, or vent lines.

Property means real property and all improvements or structures on real property, from property line to property line.

Public right-of-way means any sidewalk, park strip, alley, street, or pathway, improved or unimproved, that is dedicated to public use.

Repair means the reconstruction or renewal of any part of an existing structure for the purpose of its maintenance.

Resident means any person (including owner, tenant or operator) hiring or occupying a room or dwelling unit for living or sleeping purposes.

Residential property means real property and all improvements or structures on real property used or, in the case of unoccupied property, intended to be used for residential purposes including any residential structure, dwelling, or dwelling unit as defined in this chapter and any mixed-use structures which have one or more dwelling units. Hotels that are used exclusively for transient occupancy, as defined in this chapter, are excluded from this definition of residential property.

Residential rental property means any property within the city on which exist one or more dwelling units which are not occupied as the principal residence of the owner.

Residential structure means any building or other improvement or structure containing one or more dwelling units as well as any accessory structure. The term "residential structure" includes any dwelling as defined in this chapter.

Responsible person means an agent, occupant, lessee, tenant, contract purchaser, owner, or other person having possession or control of property or the supervision of any construction project.

Shall, as used in this chapter, is mandatory.

Single-family dwelling. See *Dwelling classifications*.

Single-room occupancy housing unit. See *Dwelling classifications*.

Sink means a fixed basin connected to hot and cold running water and a drainage system and primarily used for the preparation of food and the washing of cooking and eating utensils.

Sleeping room means any room designed, built, or intended to be used as a bedroom as well as any other room used for sleeping purposes.

Smoke alarm or detector means an approved detection device for products of combustion other than heat that is either a single station device or intended for use in conjunction with a central control panel and which plainly identifies the testing agency that inspected or approved the device.

Structure means that which is built or constructed, an edifice or building of any kind, or any piece or work artificially built up or composed of parts joined together in some definite manner, including but not limited to buildings.

Substandard means in violation of any of the minimum requirements as set out in this chapter.

Supplied means installed, furnished or provided by the owner or operator.

Swimming pool means an artificial basin, chamber, or tank constructed of impervious material, having a depth of 24 inches or more, and used or intended to be used for swimming, diving, or recreational bathing.

Toilet means a flushable plumbing fixture connected to running water and a drainage system and used for the disposal of human waste.

Toilet compartment means a room containing only a toilet or only a toilet and lavatory.

Transient occupancy means occupancy of a dwelling unit in a hotel where the following conditions are met:

- (1) Occupancy is charged on a daily basis and is not collected more than six days in advance;
- (2) The lodging operator provides maid and linen service daily or every two days as part of the regularly charged cost of occupancy; and
- (3) The period of occupancy does not exceed 30 days.

Two-family dwelling. See *Dwelling classifications*.

Unoccupied means not used for occupancy.

Unsecured means any structure in which doors, windows, or apertures are open or broken so as to allow access by unauthorized persons.

Yard means an open, unoccupied space, other than a court, unobstructed from the ground to the sky, and located between a structure and the property line of the lot on which the structure is situated.

8.807 Maintenance.

No responsible person shall maintain or permit to be maintained any property which does not comply with the requirements of this chapter. All properties shall be maintained to the building code requirements in effect at the time of construction, alteration, or repair and shall meet the minimum requirements described in this chapter.

8.808 Accessory structures.

All accessory structures on residential property shall be maintained structurally safe and sound and in good repair. All accessory structures, including exterior steps and walkways, shall be maintained free of unsafe obstructions or hazardous conditions.

8.809 Roofs.

The roof of any structure shall be structurally sound, tight, and have no defects which might admit rain. Roof drainage shall be adequate to prevent rainwater from causing dampness in the walls or interior portion of the building and shall channel rainwater into approved receivers.

Temporary use of tarps, sheet plastics and similar products shall be limited to a 30 day duration. Up to two, 60 day extensions may be granted by the city if needed because of bad weather or other emergency conditions.

8.810 Chimneys.

Every masonry, metal, or other chimney shall remain adequately supported and free from obstructions and shall be maintained in a condition which ensures there will be no leakage or backup of noxious gases. Every chimney shall be reasonably plumb. Loose bricks or blocks shall be rebonded. Loose or missing mortar shall be replaced. Unused openings into the interior of the structure must be permanently sealed using approved materials.

8.811 Foundations and structural members.

Foundation elements shall adequately support the building and shall be free of rot, crumbling elements, or similar deterioration. The supporting structural members in every structure shall be maintained structurally sound, showing no evidence of deterioration or decay which would substantially impair their ability to carry imposed loads.

8.812 Exterior walls and exposed surfaces.

- (a) Every exterior wall and weather-exposed exterior surface or attachment shall be free of holes, breaks, loose or rotting boards or timbers and any other conditions which might admit rain or dampness to the interior portions of the walls or the occupied spaces of the building.
- (b) All exterior wood surfaces shall be made substantially impervious to the adverse effects of weather by periodic application of an approved protective coating of weather-resistant preservative, and be maintained in good condition. Wood used in construction of permanent structures and located nearer than six inches to the earth shall be treated wood or wood having a natural resistance to decay.
- (c) Exterior metal surfaces shall be protected from rust and corrosion.
- (d) Every section of exterior brick, stone, masonry, or other veneer shall be maintained structurally sound and be adequately supported and tied back to its supporting structure.

8.813 Stairs and porches.

Every stair, porch, and attachment to stairs or porches shall be so constructed as to be safe to use and capable of supporting the loads to which it is subjected and shall be kept in sound condition and good repair, including replacement as necessary of flooring, treads, risers, and stringers that evidence excessive wear and are broken, warped, or loose.

8.814 Handrails and guardrails.

Every handrail and guardrail shall be firmly fastened, and shall be maintained in good condition, capable of supporting the loads to which it is subjected, and meet the following requirement:

Handrails and guardrails required by building codes at the time of construction shall be maintained or, if removed, shall be replaced in accordance with current building code requirements with a permit.

8.815 Windows.

All windows shall be maintained in good condition and meet the following requirements or as required by building codes at the time of construction:

- (1) All windows within ten feet of the exterior grade that open must be able to be securely latched from the inside as well as be openable from the inside without the use of a key or any special knowledge or effort. This same requirement shall apply to all openable windows that face other locations that are easily accessible from the outside, such as balconies or fire escapes, regardless of height from the exterior grade.
- (2) Every window shall be substantially weather-tight, shall be kept in sound condition and repair for its intended use, and shall comply with the following:
 - a. Every window sash shall be fully supplied with glass window panes without open cracks and holes.
 - b. Every window sash shall be in good condition and fit weathertight within its frames.
 - c. Every window frame shall be constructed and maintained in relation to the adjacent wall construction so as to exclude rain as completely as possible and to substantially exclude wind from entering the dwelling.

8.816 Doors.

- (a) Every dwelling or dwelling unit shall have at least one door leading to an exterior yard or court, or in the case of a two-family dwelling or apartment, to an exterior yard or court or to an approved exit. All such doors shall be openable from the inside without the use of a key or any special knowledge or effort. All screen doors and storm doors must be easily openable from the inside without the use of a key or special knowledge or effort.
- (b) In hotels and apartment houses, exit doors in common corridors or other common passageways shall be openable from the inside with one hand in a single motion, such as pressing a bar or turning a knob, without the use of a key or any special knowledge or effort.
- (c) Every door to the exterior of a dwelling unit shall be equipped with a lock designed to discourage unwanted entry and to permit opening from the inside without the use of a key or any special knowledge or effort.

- (d) Every exterior door shall comply with the following:
 - (1) Every exterior door shall be able to be securely locked and every exterior door, door hinge, door lock, and strike plate shall be maintained in good condition.
 - (2) Every exterior door, when closed, shall fit reasonably well within its frame and be weather-tight.
 - (3) Every door frame shall be constructed and maintained in relation to the adjacent wall construction so as to exclude rain as completely as possible, and to substantially exclude wind from entering the dwelling.
- (e) Every existing interior door and door frame shall be maintained in a sound condition for its intended purpose with the door fitting within the door frame.

8.817 Interior walls, floors, and ceilings.

- (a) Every interior wall, floor, ceiling, and cabinet shall be constructed and maintained in a safe and structurally sound condition, free of large holes and serious cracks, loose plaster or wallpaper, flaking or scaling paint, to permit the interior wall, floor, ceiling and cabinet to be kept in a clean and sanitary condition.
- (b) Every toilet compartment, bathroom, and kitchen floor surface shall be constructed and maintained to be substantially impervious to water and to permit the floor to be kept in a clean and sanitary condition.

8.818 Interior dampness.

Every structure, including basements and crawl spaces shall be maintained reasonably free from dampness to prevent conditions conducive to decay, mold growth, or deterioration of the structure.

8.819 Insect and rodent harborage.

Every structure shall be kept free from insect and rodent infestation, and where insects and rodents are found, they shall be promptly exterminated. After extermination, proper precautions shall be taken to prevent re-infestation.

8.820 Cleanliness and sanitation.

The interior and exterior of every structure shall be constructed in a safe and structurally sound condition to permit the interior and exterior to be maintained in a clean and sanitary condition. The interior/exterior of every structure shall be free from accumulation of rubbish, unused appliances, discarded furniture or garbage which is affording a breeding ground for insects and rodents, producing dangerous or offensive gases, odors and bacteria, or other unsanitary conditions, or a fire hazard.

8.821 Bathroom facilities.

- (a) Except as otherwise noted in this division, bathroom facilities shall be maintained in a safe and sanitary working condition.
 - (1) Every dwelling unit shall be provided with a toilet, lavatory, and a bathtub or shower.
 - (2) Every commercial building shall be provided with toilet and lavatory facilities.
Exception: Toilet facilities may be located in an adjacent building on the same property for all commercial or industrial uses, except drinking and dining establishments.
- (b) In hotels, apartment houses and social care facilities where private toilets, lavatories, or baths are not provided, there shall be on each floor at least one toilet, one lavatory, and one bathtub or shower, each provided at the rate of one for every 12 residents. Required toilets, bathtubs, and showers shall be in a room, or rooms, that allow privacy.
- (c) When there are practical difficulties involved in carrying out the provisions of this section for hotels, apartment houses and social care facilities where private toilets, lavatories or baths are not provided, the Building Official may grant modifications for individual cases. The Building Official shall first find that a special and individual reason makes the requirements of this section impractical and that the modification is in conformance with the intent of this section and that such modification does not result in the provision of inadequate bathroom facilities in the dwelling.

8.822 Kitchen facilities.

- (a) Every dwelling unit shall contain a kitchen sink apart from the lavatory basin required under 8.821 and social care facilities complying with subsection (c) of this section.
- (b) Except as otherwise provided for in subsection (c) of this section, every dwelling unit shall have approved service connections for refrigeration and cooking appliances.
- (c) Social care facilities may be provided with a community kitchen with facilities for cooking, refrigeration, and washing utensils.

8.823 Plumbing facilities.

- (a) Every plumbing fixture or device shall be properly connected to a public or an approved private water system and to a public or an approved private sewer system.
- (b) Commercial structures shall be provided with plumbing systems that comply with the Oregon Structural Specialty Code.
- (c) All required sinks, lavatory basins, bathtubs and showers shall be supplied with both hot and cold running water. Every dwelling shall be supplied with water-heating facilities adequate for each dwelling unit which are installed in an approved manner, properly maintained, and properly connected with hot water lines to all sinks, lavatory basins, bathtubs and showers. Dwelling water-heating facilities shall be capable of heating enough water to permit an adequate amount of water to be drawn at every facility. Water capable of being drawn from bathtubs and showers shall not exceed 120 degrees Fahrenheit.

- (d) In every structure, all required plumbing or plumbing fixtures shall be:
 - (1) Properly installed, connected, and maintained in good working order;
 - (2) Kept free from obstructions, leaks, and defects;
 - (3) Capable of performing the function for which they are designed; and
 - (4) Installed and maintained so as to prevent structural deterioration or health hazards.
- (e) All plumbing repairs and installations shall be made in accordance with the provisions of the plumbing code adopted by the city.

8.824 Heating equipment and facilities.

- (a) All heating equipment, including that used for cooking, water heating, heat, and clothes drying shall be:
 - (1) Properly installed, connected, and maintained in safe condition and good working order;
 - (2) Free from leaks and obstructions and kept functioning properly so as to be free from fire, health, and accident hazards; and
 - (3) Capable of performing the function for which they are designed.
- (b) Every dwelling unit shall have a heating facility capable of maintaining a room temperature of 68 degrees Fahrenheit at a point three feet from the floor in all habitable spaces.
 - (1) Portable heating devices may not be used to meet the dwelling heat requirements of this section.
 - (2) No inverted or open flame fuel burning heater shall be permitted. All heating devices or appliances shall be of an approved type.

8.825 Electrical system, outlets, and lighting.

- (a) Any structure using power must be connected to an approved source of electric power. Every electric outlet and fixture shall be maintained and safely connected to an approved electrical system. The electrical system shall not constitute a hazard to the occupants of the building by reason of inadequate service, improper fusing, improper wiring or installation, deterioration or damage, or similar reasons.
- (b) In addition to other electrical system components that may be used to meet cooking, refrigeration, and heating requirements listed elsewhere in this section, the following outlets and lighting fixtures are required:
 - (1) Every habitable room shall contain at least two operable electric outlets or one outlet and one operable electric light fixture.
 - (2) Every toilet compartment or bathroom shall contain at least one supplied and operable electric light fixture and one outlet. Every laundry, furnace room, and all similar nonhabitable spaces shall have one supplied electric light fixture available at all times.
 - (3) Every public hallway, corridor, and stairway in apartment houses, hotels and social care facilities shall be adequately lighted at all times with an average intensity of

illumination of at least one footcandle at principal points such as angles and intersections of corridors and passageways, stairways, landings of stairways, landings of stairs and exit doorways, and at least one-half footcandle at other points. Measurement of illumination shall be taken at points not more than four feet above the floor.

8.826 Sleeping room requirements.

Every room used for sleeping purposes:

- (1) Shall be a habitable room as defined in this chapter; and
- (2) Shall have natural or approved artificial light, ventilation, and windows or other means for escape purposes as required by this chapter.

8.827 Overcrowding.

No dwelling unit shall be permitted to be overcrowded. A dwelling unit shall be considered overcrowded if there are more than two residents per bedroom and living/sleeping room in the dwelling unit. (Example: a two-bedroom unit with a living room could have no more than six residents.)

8.828 Emergency exits.

- (a) Every sleeping room shall have at least one operable window or exterior door approved for emergency escape or rescue that is openable from the inside to a full, clear opening without the use of special knowledge, effort, or separate tools.
- (b) Required exit doors and other exits shall be free of encumbrances or obstructions that block access to the exit.
- (c) All doorways, windows and any device used in connection with the means of escape shall be maintained in good working order and repair.

8.829 Smoke alarms and carbon monoxide alarms.

- (a) Smoke alarms or detectors shall be required to be maintained as was required at the time of construction of the dwelling. Notwithstanding the provisions of the requirement at the time of construction, a single station smoke alarm or detector shall be located in all buildings where a room or area therein is designated for sleeping purposes either as a primary use or use on a casual basis. A single station smoke alarm or detector shall be installed in the immediate vicinity of the sleeping rooms and on each additional story of the dwelling, including basements, cellars and attics with habitable space. Required smoke alarms shall not be located within kitchens or garages, or in other spaces where temperatures can fall below 40 degrees Fahrenheit (38 degrees Celsius). All alarms and detectors shall be approved, shall comply with all applicable laws, shall be installed in accordance with the manufacturer's instructions and shall be operable.

- (b) A properly functioning carbon monoxide alarm shall be installed for all new dwelling construction and all dwelling units for sale, lease or rent. A carbon monoxide alarm shall be located:
 - (1) In each bedroom or within 15 feet outside of each bedroom door (bedrooms on separate floor levels in a structure consisting of two or more stories shall have separate carbon monoxide alarms); and
 - (2) In any enclosed common area within the dwelling, if the common area is connected by door, ductwork or ventilation shaft to a carbon monoxide source located within or attached to the dwelling.
- (c) Allowable carbon monoxide alarm systems:
 - (1) Single station alarms.
 - (2) Household carbon monoxide detection systems.
 - (3) Combination smoke/carbon monoxide alarms.

8.830 Hazardous materials.

- (a) When paint is applied to any surface of a structure, it shall be lead-free.
- (b) Property shall be free of dangerous levels of hazardous or explosive materials, contamination by toxic chemicals, or other circumstances that would render the property unsafe or be detrimental to life or health.

8.831 Maintenance of facilities and equipment.

In addition to other requirements for the maintenance of facilities, such as bathrooms, kitchens, etc., and equipment described in this chapter:

- (1) All facilities in structures shall be constructed and maintained to properly and safely perform their intended function.
- (2) All facilities or equipment present in a structure shall be maintained to prevent structural damage to the building or hazards of health, sanitation, or fire.

8.832 Swimming pools.

A swimming pool may be located within a required rear yard or side yard provided that the pool meets the setback requirements for the zone in which the pool is located. Any pool installed shall be protected against accidental entry by meeting current building code barrier requirements.

DALLAS CITY COUNCIL REPORT

To: DALLAS CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No.	Topic: March 2014 Financial Report
Prepared By: Cecilia Ward	Meeting Date: April 21, 2014	Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Approved By: Ron Foggin		

RECOMMENDED MOTION:

Information Only

BACKGROUND:

Provided is the monthly financial reports for the month of March 2014.

For March 2014:

- Percent collected/spent should be at 75.00%. This can vary up or down depending on seasonal or one-time revenues and expenditures.
- The following capital improvement payments were made in March:
General Fund-Parks (purchase of tractor/mower) \$31,485
Water Fund-AMR Project (collector) \$7,509

FISCAL IMPACT:

None

ATTACHMENTS:

March 2014 Financial Reports



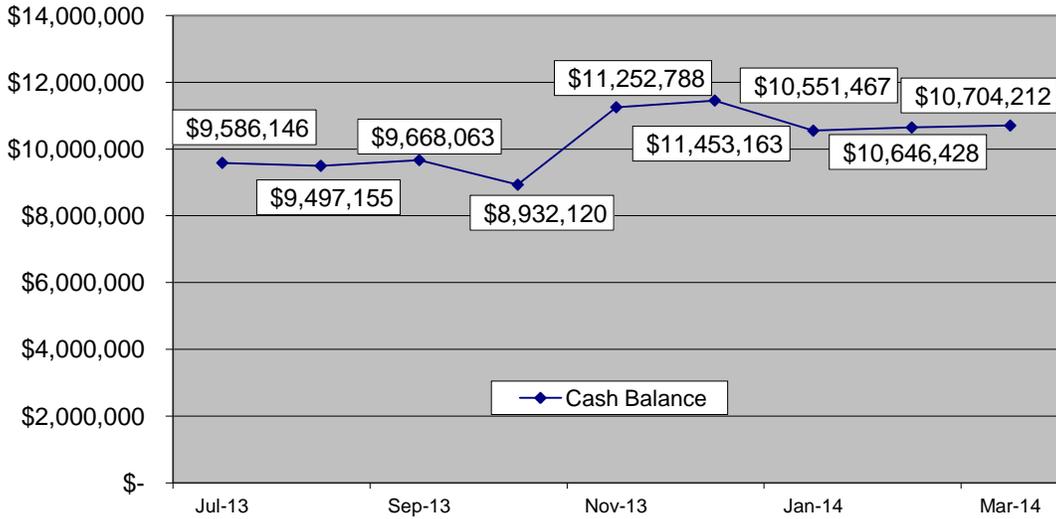
Monthly Financials
for the Month of
March 2014

CITY OF DALLAS
Cash Report
For the Period Ending March 31, 2014

Cash on hand	\$ 645
Cash in Investments	10,075,457
Cash in Bank	628,111
Total Cash Balance as of 02/28/2014	\$ 10,704,212

Restricted/Committed	\$ 7,004,577
Unrestricted	3,699,636
	\$ 10,704,212

Cash Balance



<u>Investment Breakdown</u>	<u>Ending Bal</u>	<u>Interest YTD</u>
LGIP	\$ 8,897,173	\$ 32,824
Wells Fargo Savings	1,178,253	\$ 265
	\$ 10,075,425	\$ 33,089

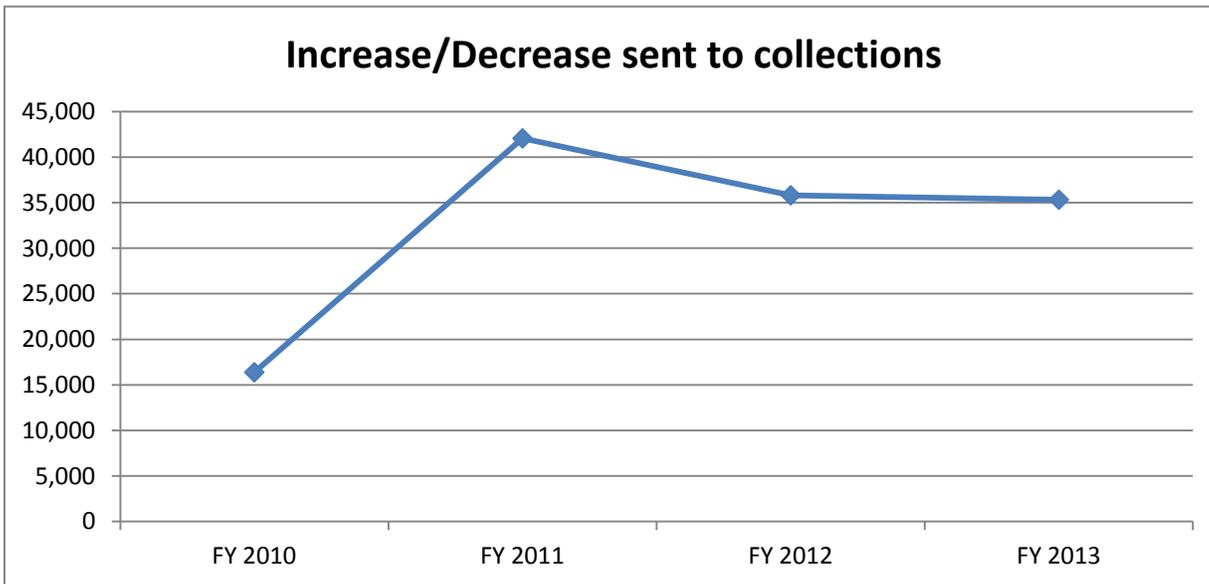
UTILITY AGING REPORT
March 31, 2014

Current Accounts Receivable

Current	30+ days	Total
121,400	22,363	143,763

60+ Days Accounts Receivable

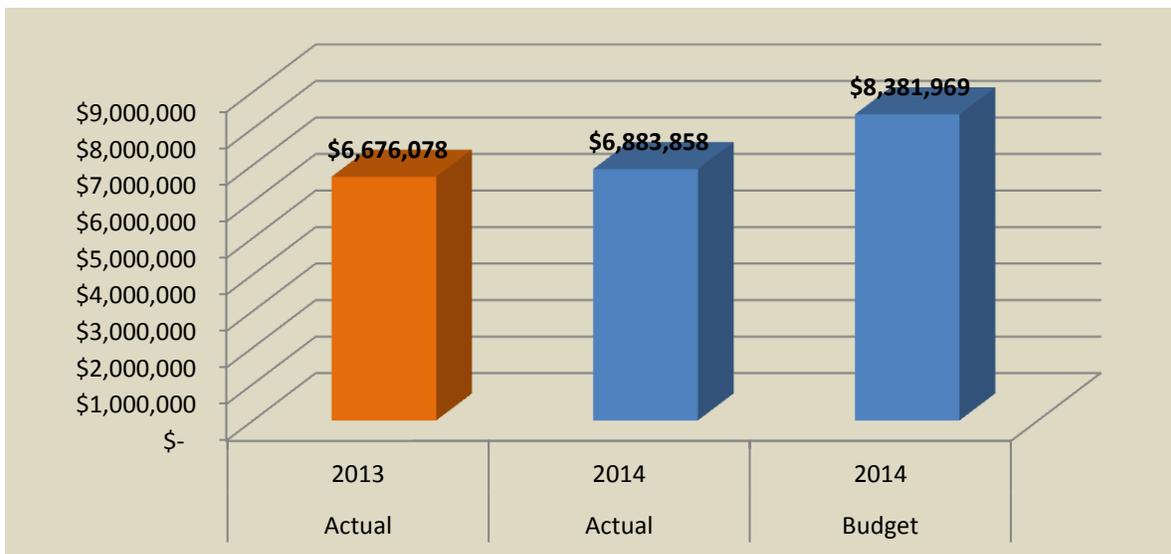
		Payments Made	Sent to Collections	Balance to Collect	Increase/Decrease sent to collections
	FY 2013	4,791	40,115	151,751	35,324
	FY 2012			116,427	35,803
	FY 2011			80,624	42,056
	FY 2010			38,568	16,378
	FY 2009			22,190	



City of Dallas
Monthly Financials
February 2014

General Fund Revenue

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Collected
	Actual 2013	Actual 2014			
Licenses, Permits and Fees	\$ 916,866	\$ 1,012,242	\$ 1,379,000	\$ 366,758	73.4%
Fines and Forfeitures	80,739	90,189	155,000	64,811	58.2%
Recreation Fees	311,636	338,176	461,000	122,824	73.4%
Library Fees	60,496	61,607	75,000	13,393	82.1%
Property Taxes	3,227,585	3,238,266	3,444,000	205,734	94.0%
Miscellaneous Taxes	196,853	166,308	225,000	58,692	73.9%
Franchise Fees	822,423	858,001	1,105,000	246,999	77.6%
Inter-governmental	83,299	96,553	187,000	90,447	51.6%
Miscellaneous Revenue	46,207	39,858	48,000	8,142	83.0%
Interest Earnings	10,197	10,060	15,000	4,940	67.1%
Transfers	919,777	972,599	1,287,969	315,370	75.5%
	\$ 6,676,078	\$ 6,883,858	\$ 8,381,969	\$ 1,498,111	82.1%



75% Through the Fiscal Year

City of Dallas
Monthly Financials
February 2014

Department: Administration

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 246,839	\$ 279,659	\$ 376,000	\$ 96,341	74.4%
Materials and Supplies	91,696	92,083	141,500	49,417	65.1%
	\$ 338,535	\$ 371,742	\$ 517,500	\$ 145,758	71.8%

There are no capital expenditures budgeted in this department.



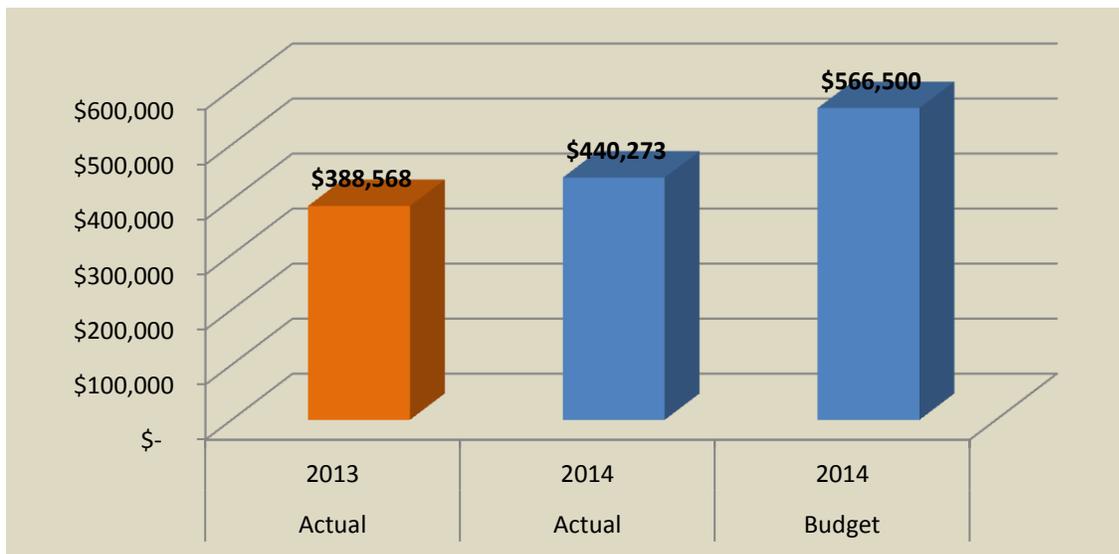
75% Through the Fiscal Year

City of Dallas
Monthly Financials
February 2014

Department: Finance

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 246,743	\$ 270,933	\$ 361,000	\$ 90,067	75.1%
Materials and Supplies	141,825	169,340	205,500	36,160	82.4%
	\$ 388,568	\$ 440,273	\$ 566,500	\$ 126,227	77.7%

There are no capital expenditures budgeted in this department.



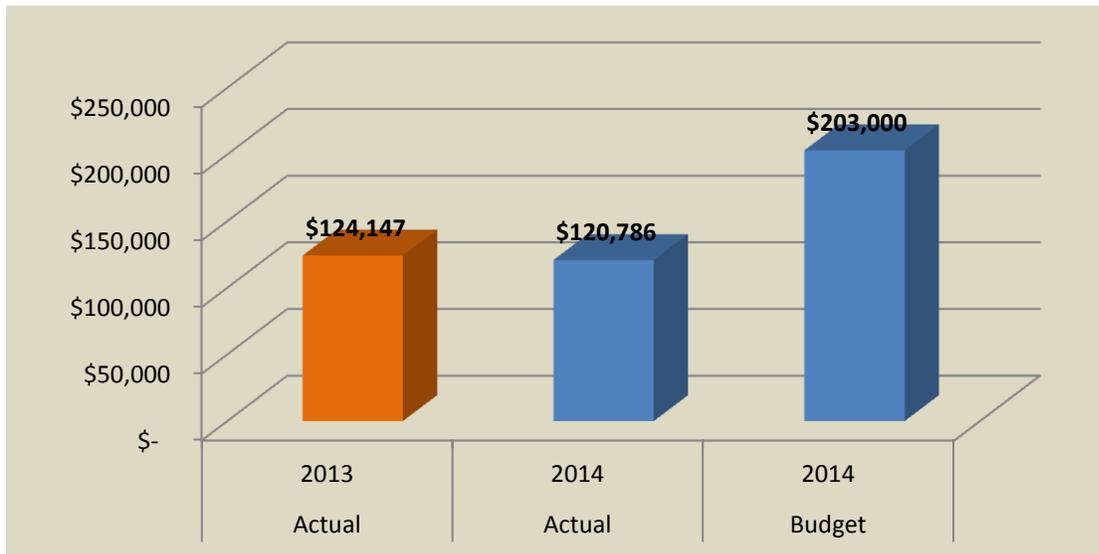
75% Through the Fiscal Year

City of Dallas
Monthly Financials
February 2014

Department: Facilities

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 80,488	\$ 80,428	\$ 121,000	\$ 40,572	66.5%
Materials and Supplies	43,658	40,358	67,000	26,642	60.2%
Capital Outlay	-	-	15,000	15,000	0.0%
	\$ 124,147	\$ 120,786	\$ 203,000	\$ 82,214	59.5%

Capital Expenditures: HVAC system for Carnegie Building - \$15,000



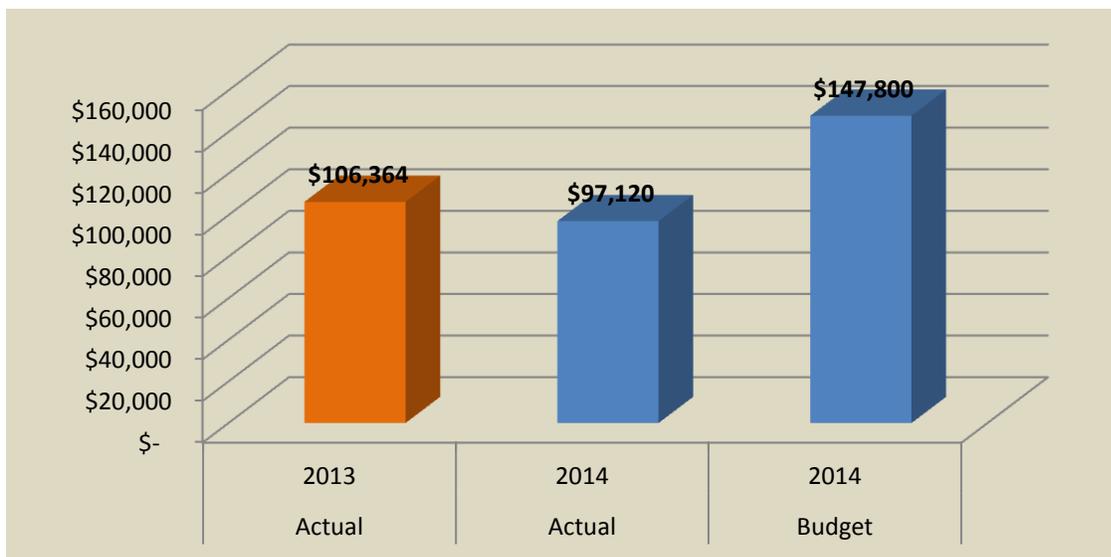
75% Through the Fiscal Year

City of Dallas
Monthly Financials
February 2014

Department: Municipal Court

Description	Year-to-Date	Year-to-Date	Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 95,403	\$ 78,150	\$ 108,500	\$ 30,350	72.0%
Materials and Supplies	10,961	18,970	39,300	20,330	48.3%
	\$ 106,364	\$ 97,120	\$ 147,800	\$ 50,680	65.7%

There are no capital expenditures budgeted in this department.



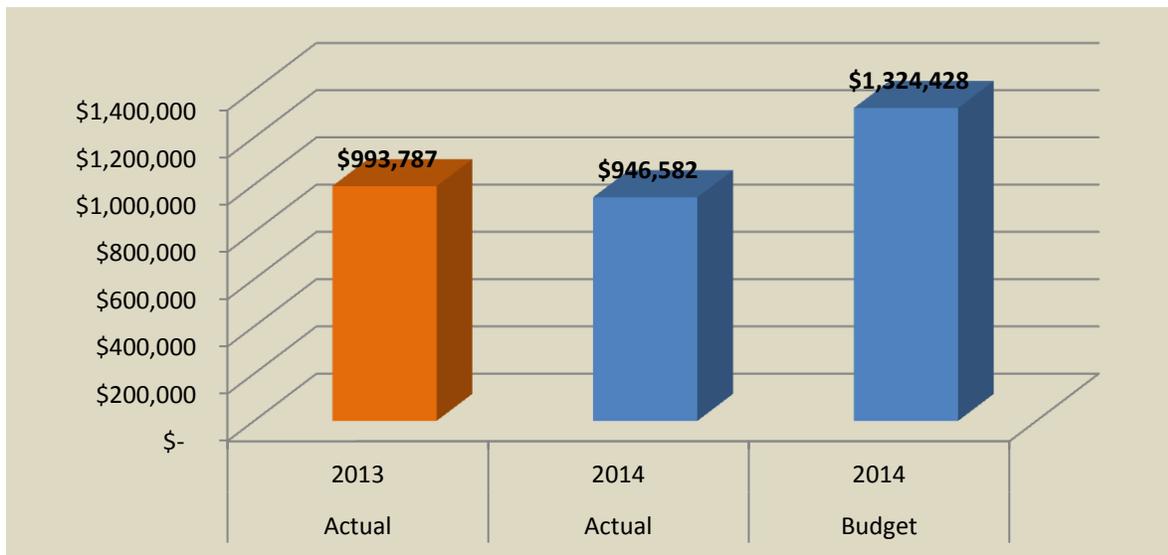
75% Through the Fiscal Year

City of Dallas
Monthly Financials
February 2014

Department: Ambulance

Description	Year-to-Date	Year-to-Date	Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 690,275	\$ 675,090	\$ 927,000	\$ 251,910	72.8%
Materials and Supplies	237,157	206,558	320,125	113,567	64.5%
Capital Outlay	6,715	5,941	10,000	4,059	59.4%
Debt Service	37,140	36,493	37,303	811	97.8%
Transfers	22,500	22,500	30,000	7,500	75.0%
	\$ 993,787	\$ 946,582	\$ 1,324,428	\$ 377,846	71.5%

Capital Expenditures: Replacement of medical equipment - \$7,000
 Replacement of turnouts - \$3,000



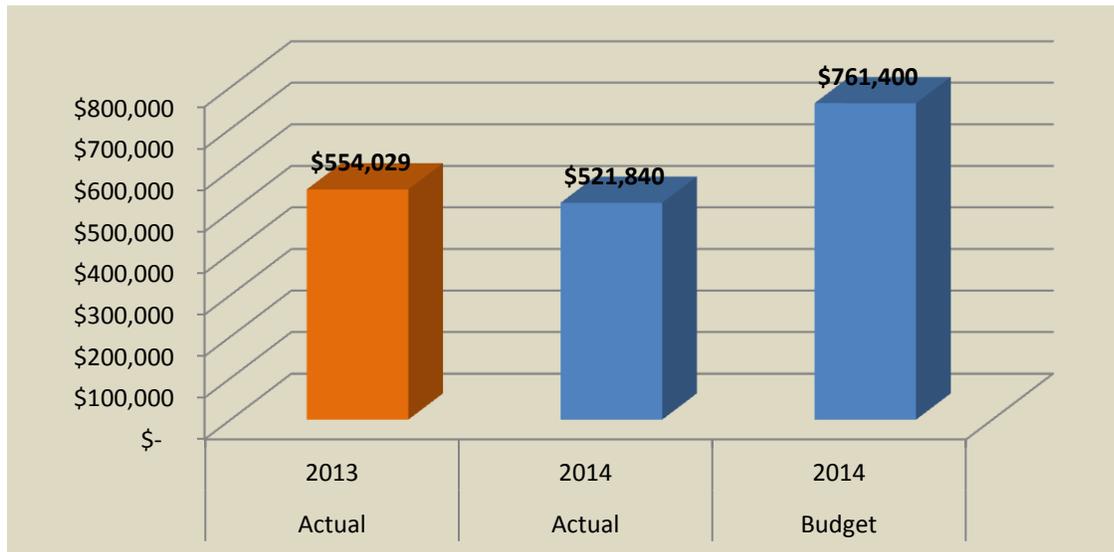
75% Through the Fiscal Year

City of Dallas
Monthly Financials
February 2014

Department: Fire

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 342,689	\$ 300,956	\$ 421,000	\$ 120,044	71.5%
Materials and Supplies	157,340	173,576	230,000	56,424	75.5%
Capital Outlay	31,950	25,258	81,000	55,742	31.2%
Transfers	22,050	22,050	29,400	7,350	75.0%
	\$ 554,029	\$ 521,840	\$ 761,400	\$ 239,560	68.5%

Capital Expenditures: Replacement of equipment - \$8,000
 Replacement of turnouts - \$30,000



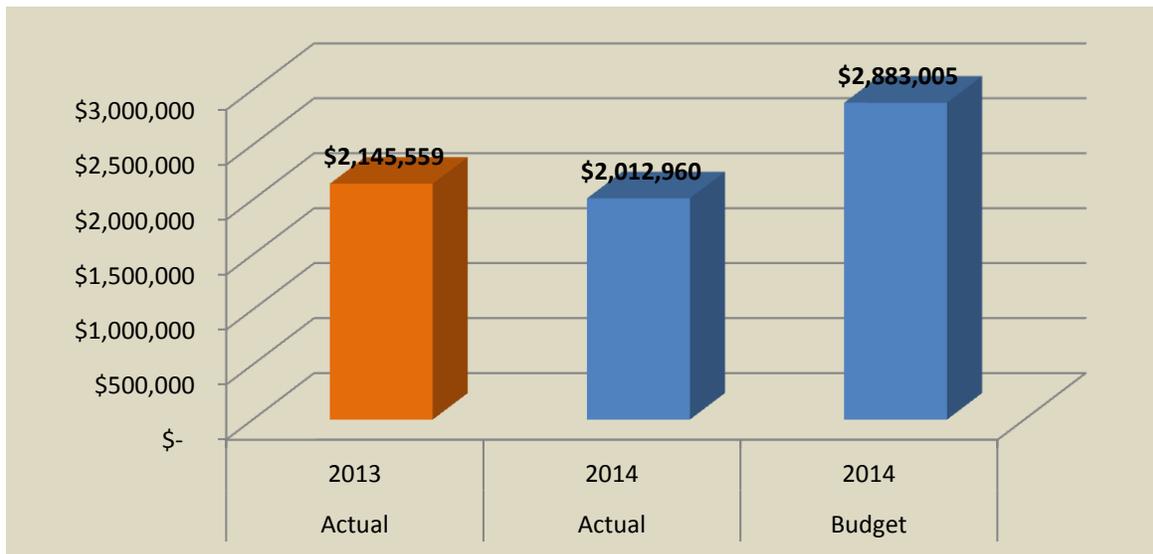
75% Through the Fiscal Year

City of Dallas
Monthly Financials
February 2014

Department: Police

Description	Year-to-Date	Year-to-Date	Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 1,845,060	\$ 1,724,344	\$ 2,445,000	\$ 720,656	70.5%
Materials and Supplies	280,249	260,366	403,005	142,639	64.6%
Capital Outlay	-	8,000	8,000	-	100.0%
Transfers	20,250	20,250	27,000	6,750	75.0%
	\$ 2,145,559	\$ 2,012,960	\$ 2,883,005	\$ 870,045	69.8%

There are no capital expenditures budgeted in this department.



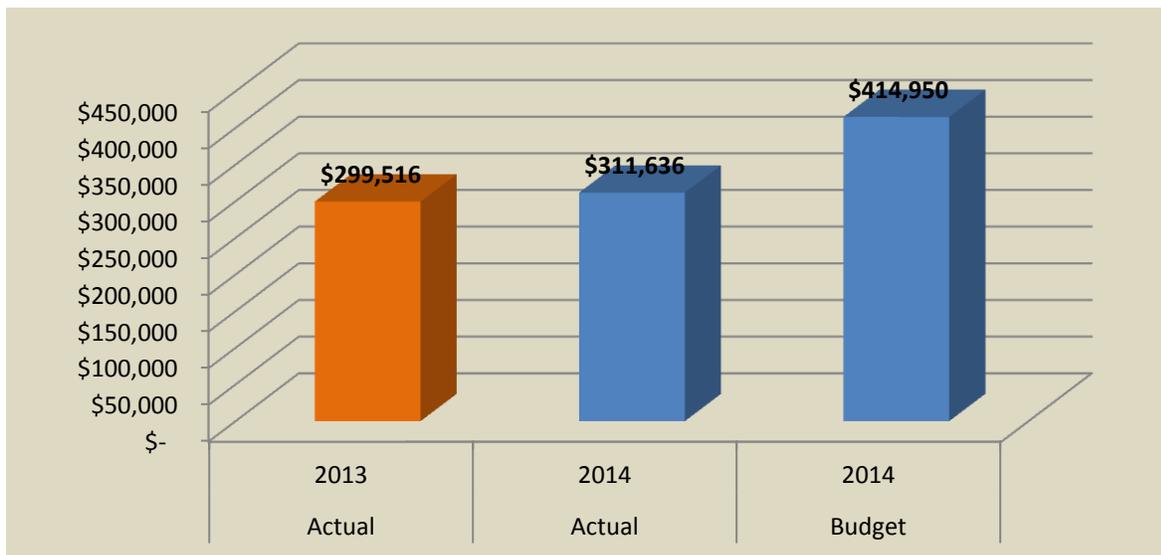
75% Through the Fiscal Year

City of Dallas
Monthly Financials
February 2014

Department: Library

Description	Year-to-Date	Year-to-Date	Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 248,013	\$ 257,406	\$ 339,000	\$ 81,594	75.9%
Materials and Supplies	51,503	54,229	75,950	21,721	71.4%
	\$ 299,516	\$ 311,636	\$ 414,950	\$ 103,314	75.1%

There are no capital expenditures budgeted in this department.



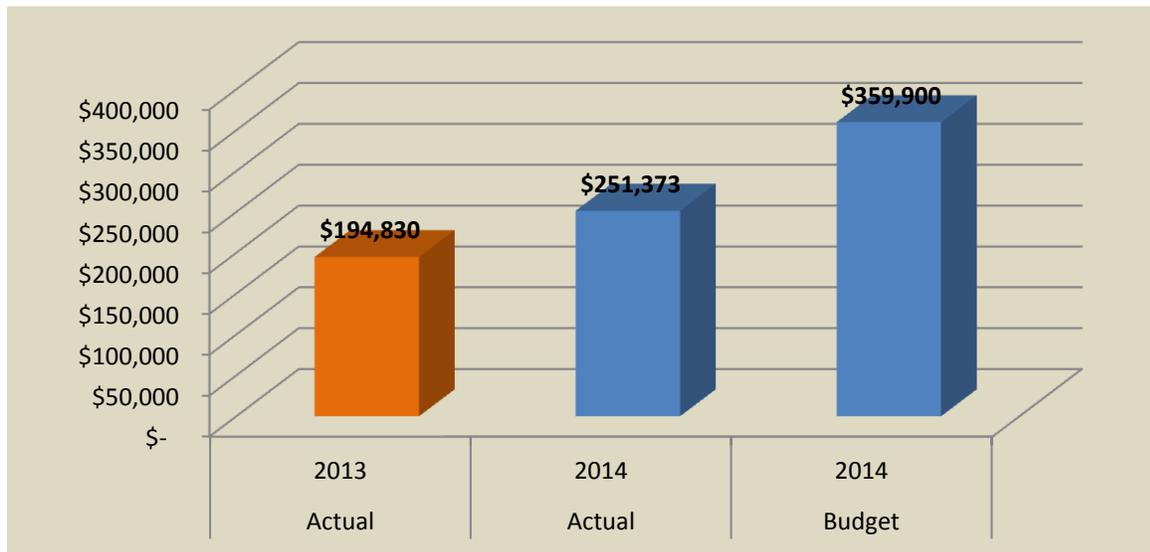
75% Through the Fiscal Year

City of Dallas
Monthly Financials
February 2014

Department: Parks

Description	Year-to-Date	Year-to-Date	Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 118,220	\$ 158,540	\$ 208,000	\$ 49,460	76.2%
Materials and Supplies	62,673	56,774	101,900	45,126	55.7%
Capital Outlay	-	32,310	45,000	12,690	71.8%
Transfers	13,937	3,750	5,000	1,250	75.0%
	\$ 194,830	\$ 251,373	\$ 359,900	\$ 108,527	69.8%

Capital Expenditures: Equipment - \$45,000



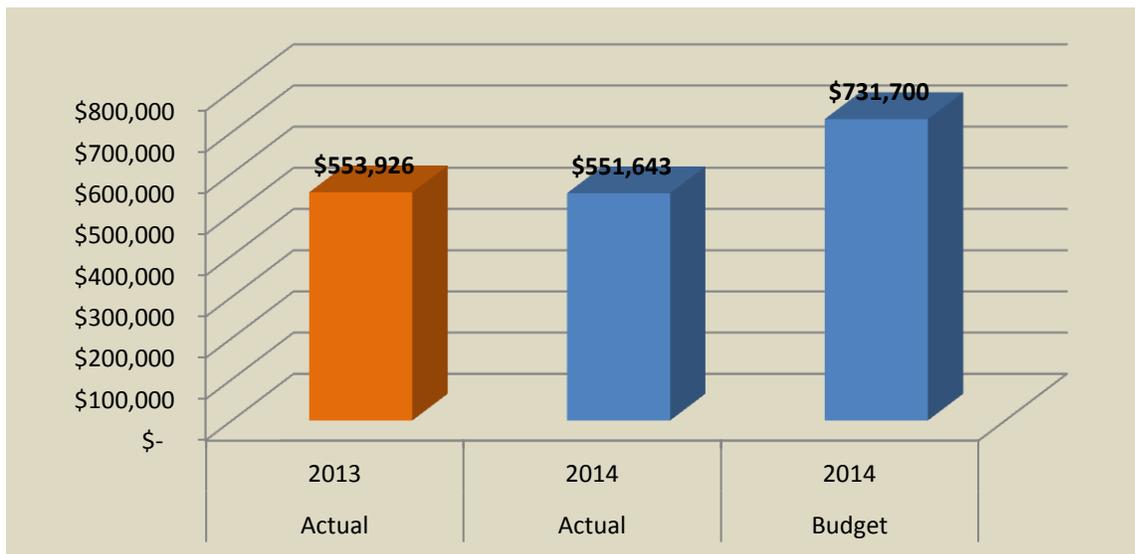
75% Through the Fiscal Year

City of Dallas
Monthly Financials
February 2014

Department: Aquatic Center

Description	Year-to-Date	Year-to-Date	Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 307,381	\$ 312,173	\$ 410,000	\$ 97,827	76.1%
Materials and Supplies	209,045	201,970	271,700	69,730	74.3%
Capital Outlay	37,500	37,500	50,000	12,500	75.0%
	\$ 553,926	\$ 551,643	\$ 731,700	\$ 180,057	75.4%

Capital Expenditures: Equipment Reimbursement - \$50,000



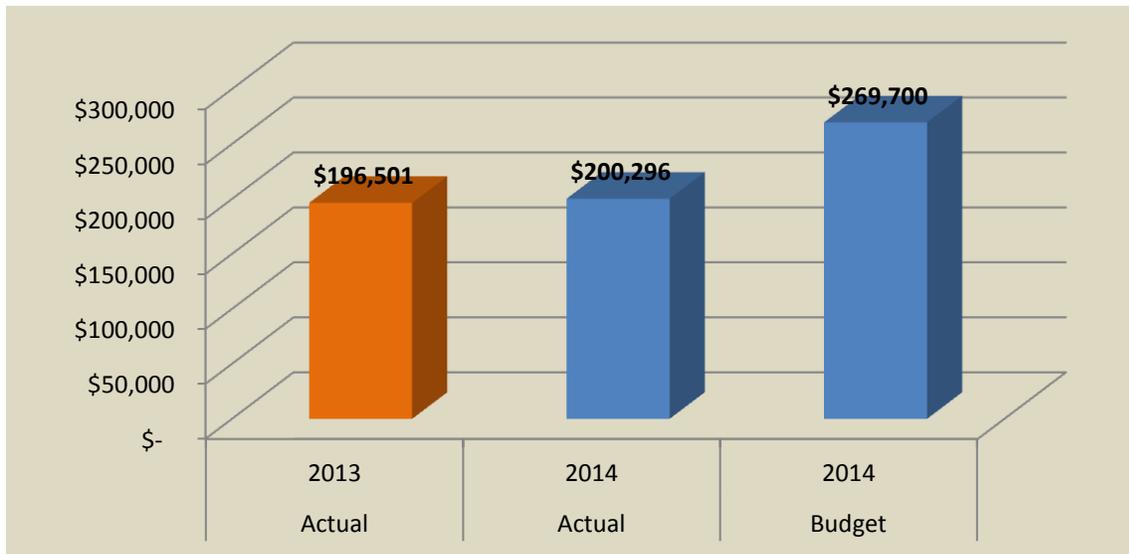
75% Through the Fiscal Year

City of Dallas
Monthly Financials
February 2014

Department: Building Inspections

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 186,025	\$ 189,742	\$ 253,000	\$ 63,258	75.0%
Materials and Supplies	10,476	10,554	16,700	6,146	63.2%
	\$ 196,501	\$ 200,296	\$ 269,700	69,405	74.3%

There are no capital expenditures budgeted in this department.



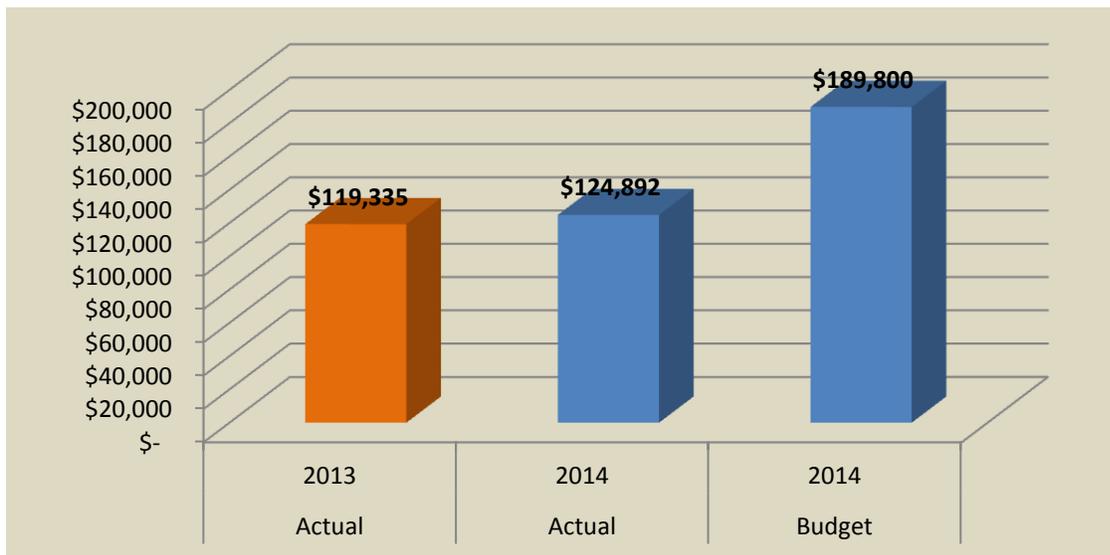
75% Through the Fiscal Year

City of Dallas
Monthly Financials
February 2014

Department: Planning

Description	Year-to-Date	Year-to-Date	Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 106,574	\$ 108,041	\$ 147,000	\$ 38,959	73.5%
Materials and Supplies	10,211	14,301	39,400	25,099	36.3%
Transfers	2,550	2,550	3,400	850	75.0%
	\$ 119,335	\$ 124,892	\$ 189,800	\$ 64,908	65.8%

There are no capital expenditures budgeted in this department.



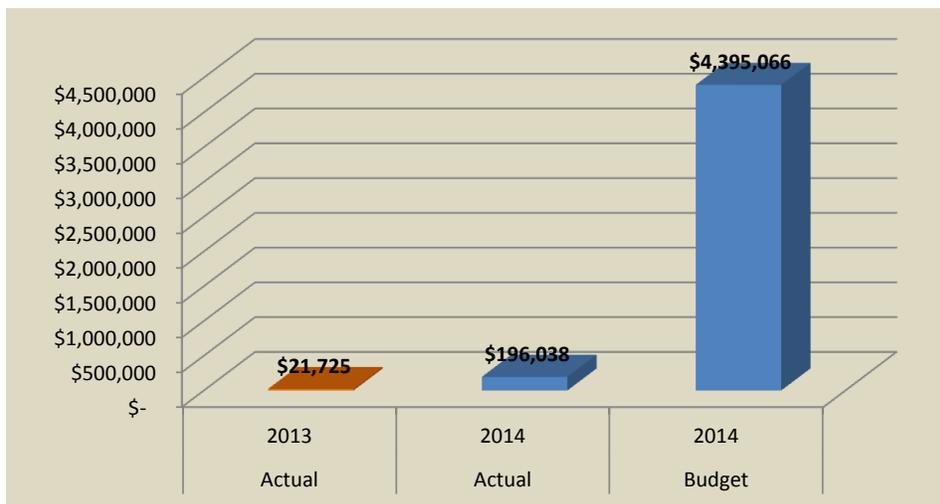
75% Through the Fiscal Year

City of Dallas
Monthly Financials
February 2014

Department: System Development Fund

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Collected
	Actual 2013	Actual 2014			
Revenue					
Streets SDC	\$ 34,284	\$ 46,548	\$ 50,000	\$ 3,452	93.1%
Parks SDC	68,980	90,976	100,000	9,024	91.0%
Water SDC	81,861	163,876	100,000	(63,876)	163.9%
Sewer SDC	36,598	165,447	60,000	(105,447)	275.7%
Storm Water SDC	27,626	36,240	30,000	(6,240)	120.8%
Transfers	654,250	151,316	160,066	8,750	94.5%
	\$ 903,599	\$ 654,403	\$ 500,066	\$ (154,337)	130.9%

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Expenditures					
Street SDC Projects	\$ -	\$ -	\$ 240,000	\$ 240,000	0.0%
Park SDC Projects	3,050	-	242,451	242,451	0.0%
Water SDC Projects	-	-	225,000	225,000	0.0%
Sewer SDC Projects	-	196,038	3,627,615	3,431,577	5.4%
Storm Water SDC Projects	-	-	60,000	60,000	0.0%
Transfers (none for 2014)	18,675	-	-	-	
	\$ 21,725	\$ 196,038	\$ 4,395,066	\$ 4,199,028	4.5%



75% Through the Fiscal Year

City of Dallas
Monthly Financials
February 2014

Department: Streets

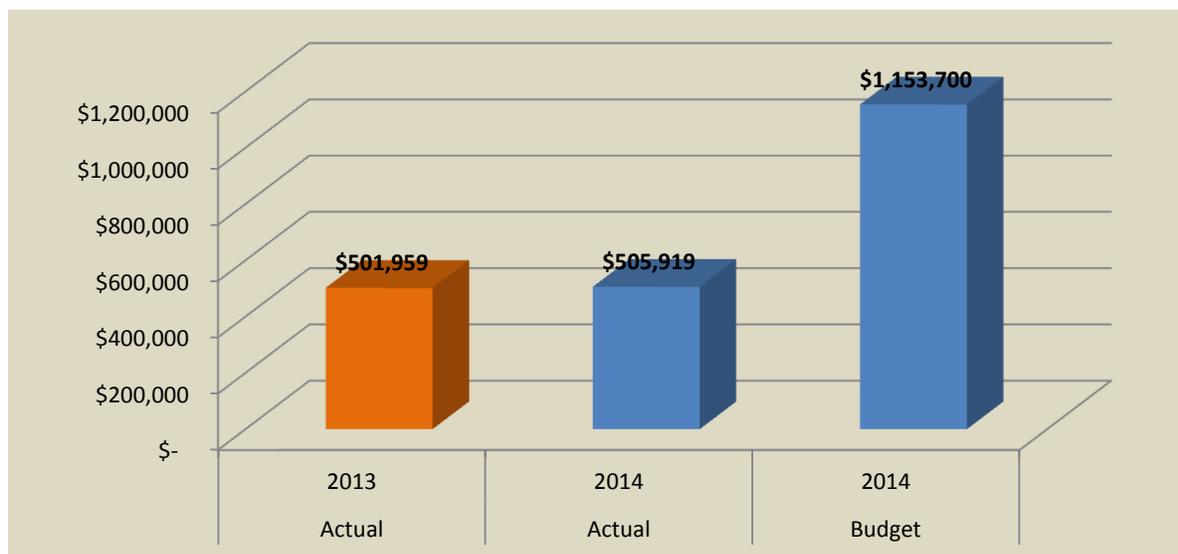
Description	Year-to-Date	Year-to-Date	Budget 2014	Budget Remaining	Percent Collected
	Actual 2013	Actual 2014			
Revenue					
Highway Reimbursement & Appropriations	\$ 1,023,301	\$ 805,409	\$ 1,025,000	\$ 219,591	78.6%
Miscellaneous Revenue and Interest	11,363	66,432	66,060	(372)	100.6%
	\$ 1,034,665	\$ 871,841	\$ 1,091,060	\$ 219,219	79.9%

Description	Year-to-Date	Year-to-Date	Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Expenditures					
Personnel Services	\$ 232,736	\$ 217,353	\$ 292,000	\$ 74,647	74.4%
Materials and Supplies	182,281	170,469	286,700	116,231	59.5%
Capital Outlay	26,941	58,097	495,000	436,903	11.7%
Transfers	60,000	60,000	80,000	20,000	75.0%
	\$ 501,959	\$ 505,919	\$ 1,153,700	\$ 647,781	43.9%

Capital Expenditures:

Contractual Overlays - \$475,000

Sidewalks - \$20,000



75% Through the Fiscal Year

City of Dallas
Monthly Financials
February 2014

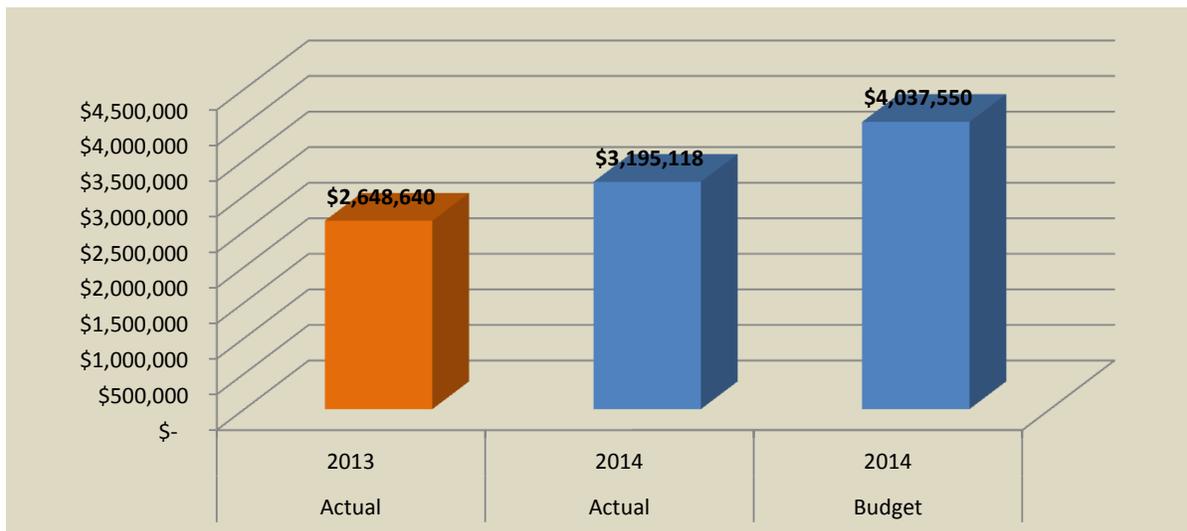
Department: Sewer

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Collected
	Actual 2013	Actual 2014			
Revenue					
Service Charges and Hook Up Fees	\$ 2,966,626	\$ 2,298,097	\$ 3,037,000	\$ 738,903	75.7%
Miscellaneous Revenue and Interest	204,721	340,035	120,000	\$ (220,035)	283.4%
	\$ 3,171,347	\$ 2,638,132	\$ 3,157,000	\$ 518,868	83.6%

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Expenditures					
Personnel Services	\$ 445,566	\$ 445,537	\$ 593,500	\$ 147,963	75.1%
Materials and Supplies	687,431	741,542	1,070,500	328,958	69.3%
Capital Outlay	97,499	591,005	810,000	218,995	73.0%
Transfers	1,418,143	412,500	559,000	146,500	73.8%
Debt Service (2013 in Debt Service Fund)	-	1,004,534	1,004,550	16	100.0%
	\$ 2,648,640	\$ 3,195,118	\$ 4,037,550	\$ 842,432	79.1%

Capital Expenditures:

- Equipment - \$65,000
- Rickereall Crk Interceptor CIP - \$500,000
- Siphon Replacement - \$100,000
- I & I - \$25,000
- Storm Projects - \$20,000
- WWTF Capital Improvements - \$50,000
- Sewer Replacement Projects - \$50,000



75% Through the Fiscal Year

City of Dallas
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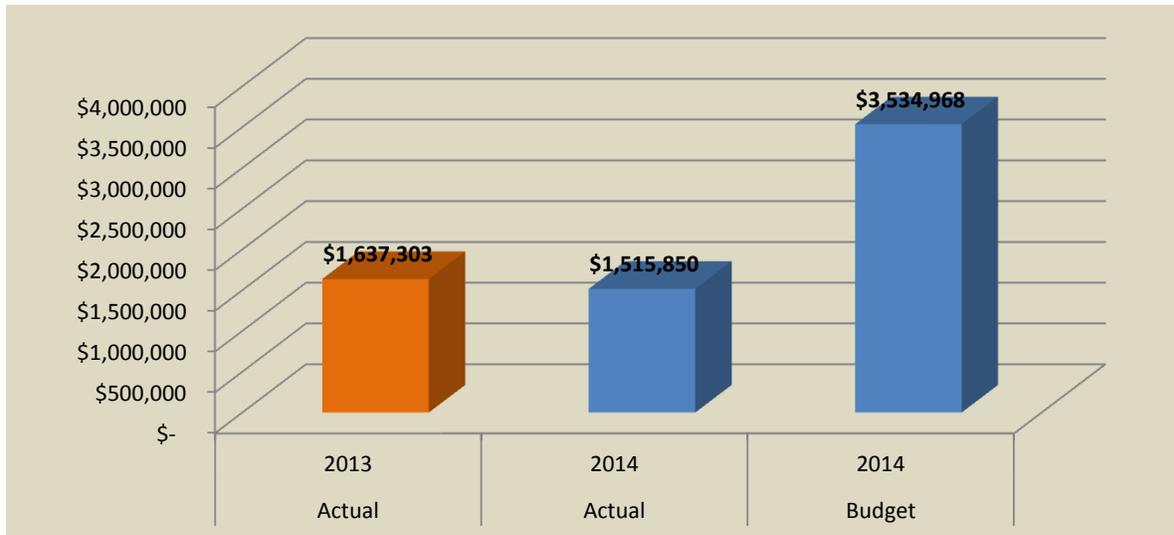
Department: Water

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Collected
	Actual 2013	Actual 2014			
Revenue					
Service Charges and Connection Fees	\$ 2,084,881	\$ 1,651,590	\$ 2,142,000	\$ 490,410	77.1%
Miscellaneous Revenue and Interest	49,558	78,747	1,545,000	1,466,253	5.1%
	\$ 2,134,440	\$ 1,730,338	\$ 3,687,000	\$ 1,956,663	46.9%

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Expenditures					
Personnel Services	\$ 301,165	\$ 300,170	\$ 398,000	\$ 97,830	75.4%
Materials and Supplies	494,195	541,455	705,000	163,546	76.8%
Capital Outlay	-	7,509	1,650,000	1,642,491	0.5%
Transfers	-	347,967	347,968	1	100.0%
Debt Service (2013 in Debt Service Fund)	841,943	318,750	434,000	115,250	73.4%
	\$ 1,637,303	\$ 1,515,850	\$ 3,534,968	\$ 2,019,118	42.9%

Capital Expenditures:

- AMR Project- \$1,500,000
- Water Line Replacement Project - \$50,000
- Transmission Water Line- \$100,000



75% Through the Fiscal Year

City of Dallas
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Department: Fleet

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Collected
	Actual 2013	Actual 2014			
Revenue					
Service Charges and Total Care	\$ 429,802	\$ 321,504	\$ 427,000	\$ 105,496	75.3%
Miscellaneous Revenue	103,958	66,066	84,800	18,734	77.9%
	\$ 533,761	\$ 387,570	\$ 511,800	\$ 124,230	75.7%

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Expenditures					
Personnel Services	\$ 151,262	\$ 148,652	\$ 201,000	\$ 52,348	74.0%
Materials and Supplies	139,075	142,446	192,200	49,754	74.1%
Capital Outlay	129,348	814	97,000	96,186	0.8%
Transfers	60,000	60,000	80,000	20,000	75.0%
	\$ 479,685	\$ 351,911	\$ 570,200	\$ 218,289	61.7%

Capital Expenditures:

Equipment - \$65,000 (Sewer Camera System)
 Building Improvements - \$32,000



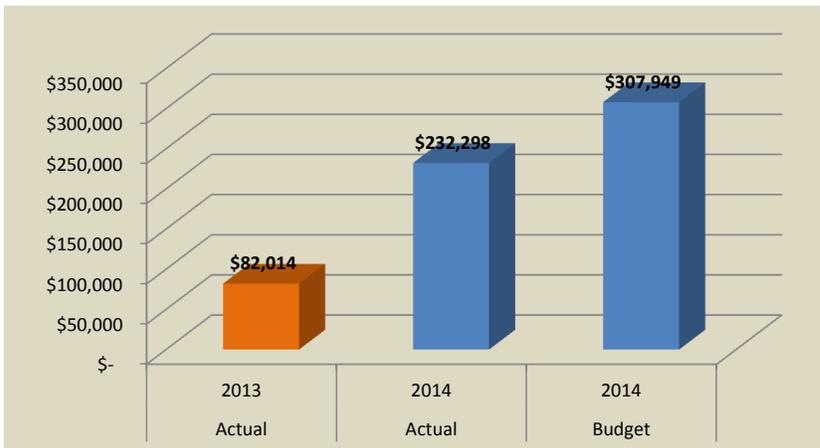
75% Through the Fiscal Year

City of Dallas
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Department: Trust Fund

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Collected
	Actual 2013	Actual 2014			
Revenue					
Aquatics	\$ -	\$ -	\$ -	\$ -	
Fire and Ambulance	34,669	18,766	36,000	17,234	52.1%
Street	-	-	-	-	
Transient Lodging	54,822	-	-	-	
Miscellaneous	1,257	591	1,000	409	59.1%
Economic Development	28,831	20,000	30,000	10,000	66.7%
Park	4,725	2,719	4,000	1,281	
Police	12,245	-	-	-	
Library	3,139	20,578	20,000	(578)	102.9%
	\$ 139,689	\$ 62,655	\$ 91,000	\$ 28,345	68.9%

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Expenditures					
Aquatics	\$ 6,379	\$ -	\$ -	\$ -	
Fire and Ambulance	25,764	25,257	64,274	39,017	39.3%
Street	-	-	-	-	
Transient Lodging	40,113	-	-	-	
Miscellaneous	240	1,732	3,000	1,268	57.7%
Economic Development	2,965	26,919	48,000	21,081	56.1%
Park	2,164	1,736	4,000	2,264	43.4%
Police	479	-	-	-	
Library	3,910	11,926	20,000	8,074	59.6%
Transfers	-	164,727	168,675	3,948	97.7%
	\$ 82,014	\$ 232,298	\$ 307,949	\$ 75,651	75.4%



75% Through the Fiscal Year

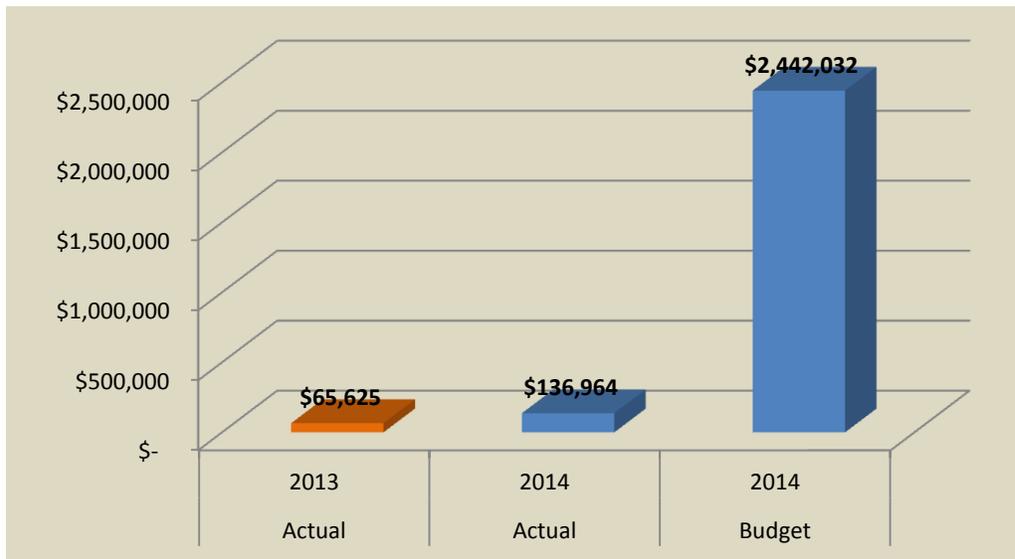
City of Dallas
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Department: Grant Fund

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Collected
	Actual 2013	Actual 2014			
Revenue					
Police	\$ 8,018	\$ 8,393	\$ 12,000	\$ 3,607	69.9%
Fire	38,047	-	456,532	456,532	0.0%
Parks and Trails	501	501	470,000	469,499	0.1%
Miscellaneous	2,739	1,020	1,503,500	1,502,480	0.1%
	\$ 49,305	\$ 9,914	\$ 2,442,032	\$ 2,432,118	0.4%

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Expenditures					
Police	\$ 2,625	\$ 750	\$ 12,000	\$ 11,250	6.3%
Fire	38,000	-	456,532	456,532	0.0%
Parks and Trails	-	134,743	470,000	335,257	28.7%
Miscellaneous	25,000	1,471	1,503,500	2,803	0.1%
	\$ 65,625	\$ 136,964	\$ 2,442,032	\$ 805,842	5.6%

Grant Projects: Police - vests, misc.
 Fire - Hydraulic rescue tool system, pumper
 Parks and Trails - Rickreall Crk Trail System
 Miscellaneous - CDBG; Ready to Read



75% Through the Fiscal Year

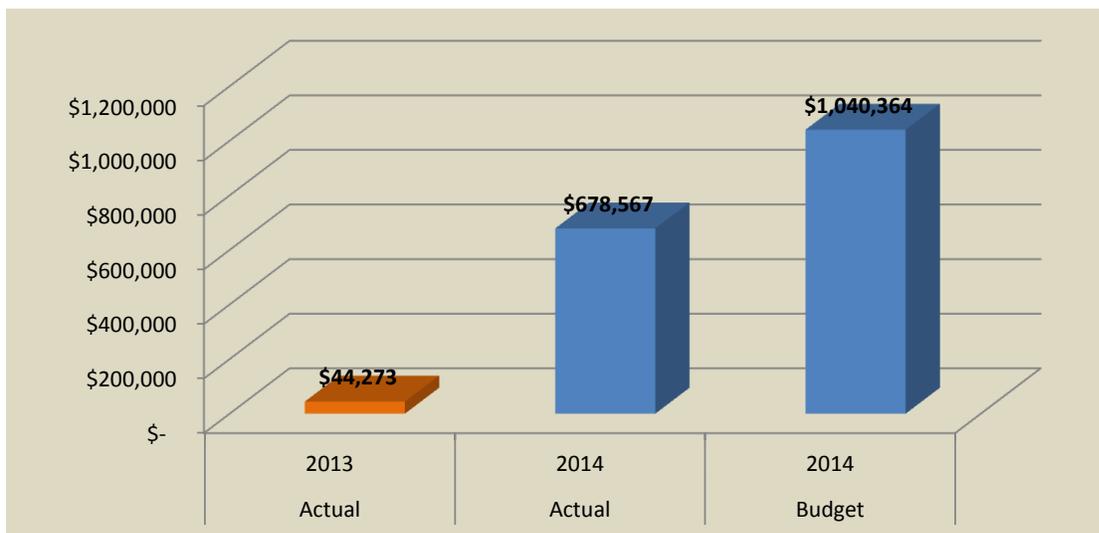
City of Dallas
Monthly Financials
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Department: Urban Renewal Fund

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Collected
	Actual 2013	Actual 2014			
Revenue					
Property Taxes	\$ 121,062	\$ 131,239	\$ 125,000	\$ (6,239)	105.0%
Interest Earnings	2,311	2,047	1,000	(1,047)	204.7%
Miscellaneous Revenue	-	50	1,000	950	5.0%
Finance Proceeds	-	750,000	750,000	-	100.0%
	\$ 123,373	\$ 883,336	\$ 877,000	\$ (7,286)	100.7%

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Expenditures					
Personal Services	\$ 10,952	\$ 12,746	\$ 16,000	\$ 3,254	79.7%
Materials and Services	-	11,798	13,000	1,202	90.8%
Debt Service Reserve	-	-	86,395	86,395	0.0%
Capital Expenditures	33,321	639,841	875,000	235,159	73.1%
Grants	-	4,213	40,000	35,787	10.5%
Transfers	-	9,969	9,969	0	100.0%
	\$ 44,273	\$ 678,567	\$ 1,040,364	\$ 361,797	65.2%

Capital Expenditures: 800/900 Block Main Street Project
Property Acquisition



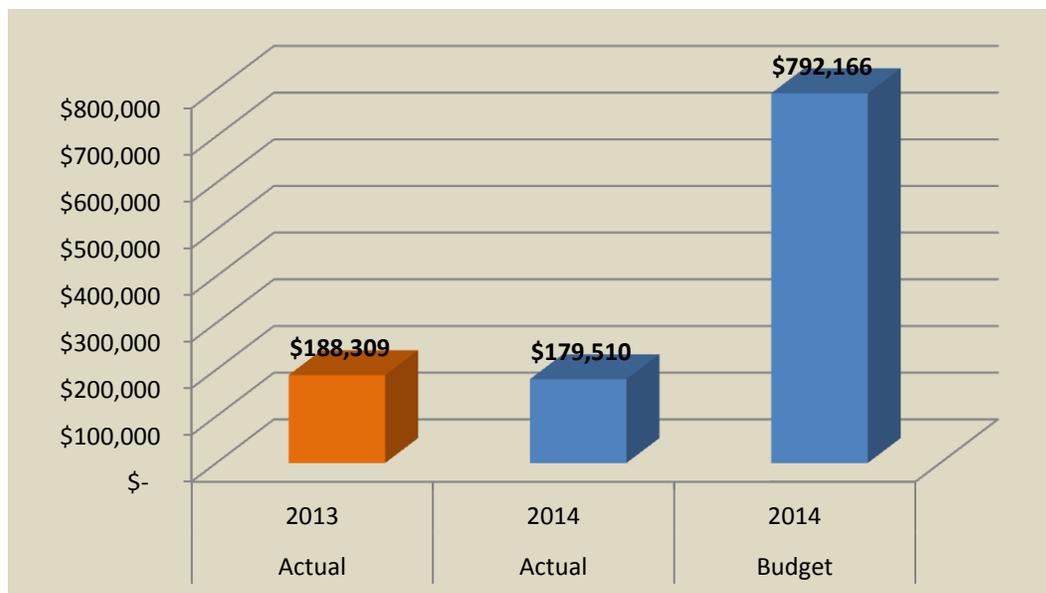
75% Through the Fiscal Year

City of Dallas
Monthly Financials
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Department: General Obligation and Long Term Debt Funds

Description	Year-to-Date Actual 2013	Year-to-Date Actual 2014	Budget 2014	Budget Remaining	Percent Collected
Revenue					
Property Taxes	\$ 690,352	\$ 688,660	\$ 735,000	\$ 46,340	93.7%
Transfers	79,508	80,816	109,627	28,811	73.7%
	\$ 769,860	\$ 769,477	\$ 844,627	\$ 75,150	91.1%

Description	Year-to-Date Actual 2013	Year-to-Date Actual 2014	Budget 2014	Budget Remaining	Percent Spent
Expenditures					
Principal	\$ 70,000	\$ 75,000	\$ 585,000	\$ 510,000	12.8%
Interest	118,309	104,510	207,166	102,656	50.4%
	\$ 188,309	\$ 179,510	\$ 792,166	\$ 612,656	22.7%



75% Through the Fiscal Year