



Board of Directors

Mayor
Brian Dalton

Council President
LaVonne Wilson

Councilor
Jim Brown

Councilor
Jim Fairchild

Councilor
Kelly Gabliks

Councilor
Beth Jones

Councilor
Jackie Lawson

Councilor
Kevin Marshall

Councilor
Murray Stewart

Councilor
Ken Woods, Jr.

City Staff

City Manager
Ron Foggin

City Attorney
Lane Shetterly

Community Development/
Operations Director
Jason Locke

Finance Director
Cecilia Ward

City Recorder
Emily Gagner

Recording Secretary
Jeremy Teal

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Dallas Urban Renewal Agency Board of Directors Agenda

Monday, June 16, 2014, 7:00 p.m. (following the City Council meeting)
 Brian Dalton, Presiding
 Dallas City Hall
 187 SE Court Street
 Dallas, Oregon 97338

All persons addressing the Board of Directors will please use the table at the front of the Board. All testimony is electronically recorded. If you wish to speak on any agenda item, please sign in on the provided card.

Please note a supplemental budget will be considered at this meeting.

| | ITEM | RECOMMENDED ACTION |
|----|--|--------------------------|
| 1. | Roll Call | |
| 2. | Review and approval of minutes of June 2, 2014, meeting | Approval PG . 2 |
| 3. | Appointment of Urban Renewal Advisory Committee Members | Motion PG . 4 |
| 4. | <u>Resolution No. 2014-02</u> : A Resolution adopting a budget for the Dallas Development Commission Urban Renewal Agency, appropriating budget funds, and certifying a request for the maximum amount of revenue. | Roll Call Vote PG . 8 |
| 5. | Other Business | |
| 6. | Adjournment | |

DALLAS DEVELOPMENT COMMISSION
URBAN RENEWAL AGENCY
Monday, June 2, 2013
Council Chambers

1 The Dallas Development Commission Urban Renewal Agency Board of Directors met in regular
2 session on June 2, 2013, at 8:14 p.m. in the Council Chambers of City Hall with Brian Dalton
3 presiding.

4 **ROLL CALL**

5 Directors present: Jim Brown, Jim Fairchild, Kelly Gabliks, Beth Jones, Jackie Lawson, Kevin
6 Marshall, Murray Stewart, LaVonne Wilson, and Ken Woods, Jr.

7 Also present were: City Manager Ron Foggin, City Attorney Lane Shetterly, Chief of Police
8 Tom Simpson, Fire Chief Fred Hertel, Community Development/Operations Director Jason
9 Locke, Engineering and Environmental Services Director Fred Braun, Finance Director Cecilia
10 Ward, City Recorder Emily Gagner, and Recording Secretary Jeremy Teal.

11 **REVIEW AND APPROVAL OF MINUTES OF NOVEMBER 4, 2013, MEETING**

12 It was moved by Director Marshall *to approve the minutes of the November 4, 2013, meeting as*
13 *presented.* The motion was duly seconded and carried with a vote of 9-0

14 **PUBLIC HEARING**

15 PUBLIC HEARING ON THE PROPOSED 2014-2015 CITY OF DALLAS URBAN RENEWAL
16 AGENCY BUDGET

17 Mayor Dalton opened the public hearing open at 8:15 p.m.

18 Mr. Foggin reported the budget was balanced and ready for input and approved at next meeting.

19 Mayor Dalton asked for comments from the public. There were none.

20 Mayor Dalton closed the public hearing at 8:16 p.m.

21 It was moved by Director Marshall *to approve the 2014-2015 City of Dallas Urban*
22 *Renewal Agency Budget as approved by the budget committee and to impose the maximum*
23 *property tax levies permitted by Oregon law and to direct staff to prepare a Resolution to adopt*
24 *the budget.* The motion was duly seconded and carried with a vote of 9-0.

25 **RESOLUTIONS**

26 **Resolution UR 2014-01** – A resolution adopting rules governing the Urban Renewal District
27 Advisory Committee for the City of Dallas Urban Renewal District.

28 The committee shall consist of seven to nine members appointed by the Dallas Development
29 Commission, Urban Renewal Agency, and shall include a downtown business and/or building
30 owner, the Mayor, and not more than two Agency members. Members need not reside within the
31 City of Dallas.

1 A roll call vote was taken and Mayor Dalton declared Resolution UR 2014-01 to have PASSED
2 BY A VOTE OF 9-0 with Director Jim Brown, Director Jim Fairchild, Director Kelly Gabliks,
3 Director Beth Jones, Director Jackie Lawson, Director Kevin Marshall, Director Murray Stewart,
4 Director LaVonne Wilson, and Director Ken Woods, Jr. voting YES.

5 **OTHER BUSINESS**

6 **ADJOURNMENT**

7 There being no further business, the meeting was adjourned at 8:18 p.m.

8 Read and approved this _____ day of _____ 2013.

Chair Brian W. Dalton

ATTEST:

City Manager

DRAFT

DALLAS URBAN RENEWAL AGENCY REPORT

TO: DALLAS URBAN RENEWAL AGENCY BOARD OF DIRECTORS

| | | |
|---|---------------------------------------|---|
| <i>City of Dallas</i> | Agenda Item No. 3 | Topic: URDAC Membership Roster |
| Prepared By: Jason Locke, Community Development/ Operations Director | Meeting Date: June 16, 2014 | Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| Approved By: Ron Foggin, City Manager | | |

RECOMMENDED ACTION: Approve the Urban Renewal District Advisory Committee Roster.

BACKGROUND: On June 4, the Urban Renewal Agency adopted Resolution 14-01, which set the rules for membership and responsibilities of the URDAC. Staff stated that a revised member roster with terms would be brought to the Agency for approval. Attached is that roster, with terms.

FISCAL IMPACT: None

ATTACHMENTS:

URDAC member roster

**Dallas Development Commission, Urban Renewal Agency
Resolution No. 2014-01**

URBAN RENEWAL DISTRICT ADVISORY COMMITTEE (URDAC)

There is hereby continued an Urban Renewal District Advisory Committee (hereinafter referred to as URDAC) for the City of Dallas Urban Renewal District (Hereinafter referred to as District). URDAC shall consist of seven to nine members appointed by the Dallas Development Commission, Urban Renewal Agency (hereinafter referred to as the Agency), and shall include a downtown business and/or building owner, the Mayor, and not more than two Agency members. Members need not reside within the City of Dallas.

Terms and Attendance

(1) The term of office for each member is four years. Members in office at the time this resolution takes effect shall continue in office until the expiration of their appointments, as made by the Agency.

(2) A vacancy shall be filled by the Agency for the unexpired term of any member. A member of the URDAC may be removed by the Agency for misconduct or nonperformance of duty. In the event that a member is absent from three meetings in any 12-month period without an excuse, or in the event of an emergency, the URDAC may recommend removal of the member or the Agency may remove the member on its own initiative.

(3) At its first meeting in each calendar year, the board shall elect a chairperson and vice chairperson. The chairperson shall preside at all meetings and the vice chairperson shall preside over the meetings in the event that the chairperson is absent.

Procedures

(1) A majority of the members of the URDAC shall constitute a quorum, and a majority of a quorum may transact business. Meetings shall be held monthly, and only when there is business to transact. Procedures of the URDAC shall be subject to the Oregon Public Meetings Law and governed by Roberts Rules of Order.

(2) Any potential or actual conflict of interest shall be disclosed at the meeting of the commission where the action is being taken. A member of the URDAC shall not participate in any committee proceeding or action in which the member has an actual conflict of interest.

Duties

The URDAC shall be advisory to the Agency and shall:

- (1) Review and recommend projects to the Agency for approval.
- (2) Make recommendations related to the Agency budget.
- (3) Engage in planning for future District projects and programs.
- (4) Develop and, with the approval of the Agency, implement grant and or other improvement programs.
- (5) Generally encourage community interest in downtown and the District.

(6) Such other responsibilities as the Agency may, from time to time, direct.

Limitation on Authority

The actions of the URDAC shall be advisory only and shall not constitute policy of the Agency, nor shall such actions be binding upon the Agency or upon the District. The Agency may adopt all or part of any recommendation of the URDAC, with or without amendment.

Adopted: June 2, 2014
Approved: June 2, 2014

BRIAN W. DALTON, CHAIR

ATTEST:

APPROVED AS TO FORM:

RONALD W. FOGGIN,
CITY MANAGER

LANE P. SHETTERLY,
CITY ATTORNEY

URBAN RENEWAL DISTRICT ADVISORY COMMITTEE

| Name | Term Exp. | Phone/Email |
|---|---------------|---|
| Nancy Adams PO Box 108 Dallas, OR 97338 | June 30, 2016 | 503-623-2373 Work <i>NAdams@Eaglenewspapers.com</i> |
| Bob Brixius 837 Main ST Dallas, OR 97338 | June 30, 2016 | 503-623-3117 <i>Bobbfour3420@msn.com</i> |
| Brian Dalton, Mayor PO Box 190 Dallas, OR 97338 | June 30, 2016 | 503-623-5406 brian@bcdalton.com brian.dalton@dallasor.gov |
| Jim Fairchild, Councilor 297 SE Ironwood Dallas, OR 97338 | June 30, 2016 | 503-949-0205 Cell JamesbFair@aol.com |
| Ken Jacroux 300 Reuben Boise Rd Dallas, OR 97338 | June 30, 2018 | 503-831-3652 Work kenjacroux@gmail.com |
| Joe (Joseph) E. Koubek 565 SE Mifflin St Dallas, OR 97338 | June 30, 2018 | 503-480-4093 Home 503-779-1408 Work joekoubek@yahoo.com |
| Rich Rohde, Chair 915 SW Hunter St Dallas, OR 97338 | June 30, 2018 | 503-623-3039 Home 503-623-3880 x 111 Wk 503-502-6702 Cell rich@richware.net |
| David Shein, 1680 SE Bridlewood Dr Dallas, OR 97338 | June 30, 2018 | 503-623-5649 Work 503-831-1304 Home dshein@pobox.com |
| LaVonne Wilson, Councilor 2129 SE Magnolia Ave Dallas, OR 97338 | June 30, 2018 | 503-623-8647 RobertW752@aol.com |

Staff:

Ron Foggin, City Manager
Jason Locke, CommDev Dir

Patti Senger, Exec Asst.

URBAN RENEWAL AGENCY REPORT

TO: BRIAN DALTON AND URBAN RENEWAL AGENCY BOARD OF DIRECTORS

| | | |
|----------------------------------|------------------------|---|
| <i>City of Dallas</i> | Agenda Item No. | Topic: Resolution 2014-02 |
| Prepared By: Cecilia Ward | Meeting Date: | Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| Approved By: Ron Foggin | June 16, 2014 | |

RECOMMENDED MOTION:

Approve Resolution 2014-02

BACKGROUND:

For purposes of the Local Budget Law, either a resolution or ordinance by the governing body provides the local government with legal spending authority throughout the fiscal year.

FISCAL IMPACT:

Provides legal spending authority for FY 2014-2015

ATTACHMENTS:

Resolution 2014-02

RESOLUTION NO. UR 2014-02

A Resolution adopting a budget for the Dallas Development Commission, Urban Renewal Agency fiscal period beginning July 1, 2014 and ending June 30, 2015, appropriating budget funds, and certifying a request for the maximum amount of revenue.

WHEREAS, at a meeting of the Board of Directors of the Dallas Development Commission, Urban Renewal Agency (hereinafter "Agency,") duly held on the 2nd day of June, 2014, a budget for the Agency for the fiscal year beginning July 1, 2014 and ending June 30, 2015, heretofore submitted by the Budget Committee to the people of the City after due notice and public hearing, was submitted to the Agency for adoption for and on behalf of the Agency;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DALLAS DEVELOPMENT COMMISSION, URBAN RENEWAL AGENCY:

Section 1. That the 2014-2015 fiscal year budget for the Dallas Development Commission, Urban Renewal Agency which is now on file at the office of the City Manager of the City of Dallas, Oregon, in the total amount of \$472,000, is hereby adopted.

Section 2. That the amounts for the July 1, 2014 - June 30, 2015 fiscal year, and for the purposes shown below, are hereby appropriated:

| | |
|--|--------------------------|
| Urban Renewal Fund | |
| Personal Services | \$ 16,000 |
| Materials and Services | 33,000 |
| Capital Outlay | 195,000 |
| Transfers | 86,395 |
| Contingency | <u>55,210</u> |
| Total Appropriations | <u>\$ 385,605</u> |
| | |
| Debt Service Reserve* | 86,395 |
| <i>*not included in appropriations</i> | |
| TOTAL ADOPTED BUDGET | <u>\$ 472,000</u> |

Section 3. That it resolves to certify to the County Assessor a request for the Dallas Downtown Renewal Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under section 1c, Article IX of the Oregon Constitution and ORS Chapter 457.

Section 4. This Resolution shall be effective upon its passage.

Adopted: June 16, 2014
Approved: June 16, 2014

Brian W. Dalton, Chair

ATTEST:

APPROVED AS TO FORM:

Ron Foggin, City Manager

Lane P. Shetterly, City Attorney