

City Council

- Mayor
Brian Dalton
- Council President
LaVonne Wilson
- Councilor
Jim Brown
- Councilor
Jim Fairchild
- Councilor
Kelly Gabliks
- Councilor
Beth Jones
- Councilor
Jackie Lawson
- Councilor
Kevin Marshall
- Councilor
Murray Stewart
- Councilor
Ken Woods, Jr.

City Staff

- City Manager
Ron Foggin
- City Attorney
Lane Shetterly
- Community Development/
Operations Director
Jason Locke
- Finance Director
Cecilia Ward
- Fire Chief
Fred Hertel
- Police Chief
Tom Simpson
- Engineering Director
Fred Braun
- City Recorder
Emily Gagner
- Recording Secretary
Jeremy Teal

Dallas City Council Agenda

Mayor Brian Dalton, Presiding
 Monday, June 16, 2014
 7:00 pm
 Dallas City Hall
 187 SE Court St.
 Dallas, OR 97338

All persons addressing the Council will please use the table at the front of the Council. All testimony is electronically recorded. If you wish to speak on any agenda item, please sign in on the provided card.

AGENDA ITEM	RECOMMENDED ACTION
1. ROLL CALL	
2. PLEDGE OF ALLEGIANCE	
3. EMPLOYEE INTRODUCTION / RECOGNITION	
4. COMMENTS FROM AUDIENCE This time is provided for citizens to comment on municipal issues and any agenda items other than public hearings. The Mayor may place time restrictions on comments. Please supply 14 copies of the material brought to the meeting for distribution.	
5. PUBLIC HEARINGS Public comment will be allowed on items appearing on this portion of the agenda following a brief staff report presenting the item and action requested. The Mayor may limit testimony.	
6. CONSENT AGENDA The following items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered separately.	
a. Approve minutes of June 2, 2014 City Council meeting	PG. 3
b. Appoint member to the Park Advisory Board	Pg. 7
c. Approve Special Event OLCC Application for Sweeny's Pub & Lotto	PG. 11
d. Approve Annual License and Change of Ownership for Sweeny's Pub & Lotto	PG. 18
7. ITEMS REMOVED FROM CONSENT AGENDA	
8. REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS	
a. General Comments from the Councilors and Mayor	
9. REPORTS FROM CITY MANAGER AND STAFF	
a. May financials	Information PG. 28
b. Other	



Our Vision

Our vision is to foster an environment in which Dallas residents can take advantage of a vital, growing, and diversified community that provides a high quality of life.

Our Mission

The mission of the City of Dallas is to maintain a safe, livable environment by providing open government with effective, efficient, and accountable service delivery.

Our Motto

Commitment to the Community.
People Serving People.

City Hall

Dallas City Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Manager's Office, 503-831-3502 or TDD 503-623-7355.

10. RESOLUTIONS

- a. Resolution No. 3301 - A Resolution adopting the budget of the City of Dallas, Oregon for the fiscal period beginning July 1, 2014 and ending June 30, 2015, making budgeted appropriations and levying taxes for said fiscal period.
- b. Resolution No. 3302 - A Resolution declaring the City of Dallas's election to receive State Revenues.
- c. Resolution No. 3303 - A Resolution providing for the distribution of transient lodging taxes collected under Ordinance No. 1681 (Dallas City Code 7.870 through 7.922) for the period from July 1, 2014 through June 30, 2019; and repealing Resolution No. 3206.

Roll Call Vote
PG . 54

Roll Call Vote
PG . 59

Roll Call Vote
PG . 61

11. FIRST READING OF ORDINANCE

- a. Ordinance No. 1766: An Ordinance amending the Dallas Comprehensive Plan Map for certain real property owned by Dallas Mennonite Retirement Community, Inc. and Jasper Crossing, LLC from Commercial to Residential; and declaring an emergency.
- b. Ordinance No.1767: An Ordinance changing the zoning designation for certain real property owned by Dallas Mennonite Retirement Community, Inc. and Jasper Crossing, LLC from Commercial to Residential Medium Density and from Residential Low Density to Residential Medium Density; and declaring an emergency.

First Reading
PG . 67

First Reading
PG . 70

12. SECOND READING OF ORDINANCE

- a. Ordinance No. 1766: An Ordinance amending the Dallas Comprehensive Plan Map for certain real property owned by Dallas Mennonite Retirement Community, Inc. and Jasper Crossing, LLC from Commercial to Residential; and declaring an emergency.
- b. Ordinance No. 1767: An Ordinance changing the zoning designation for certain real property owned by Dallas Mennonite Retirement Community, Inc. and Jasper Crossing, LLC from Commercial to Residential Medium Density and from Residential Low Density to Residential Medium Density; and declaring an emergency.

Roll Call Vote

Roll Call Vote

13. EXECUTIVE SESSION as authorized under ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations

14. OTHER BUSINESS

15. ADJOURNMENT

Following the Council meeting, we will have a meeting of the Urban Renewal Agency Board of Directors

These final minutes are supplemented by electronic recordings of the meeting, which may be reviewed upon request to the City Recorder. Audio files from City Council meetings from June 2, 2014, forward can be found online at <http://www.dallasor.gov/archive> under the corresponding agenda date. Staff reports, resolutions, ordinances, and other documents related to this meeting are also available at that site in the "Council Agendas" archive.

DALLAS CITY COUNCIL	Monday, June 2, 2014
<p>The Dallas City Council met in regular session on Monday, June 2, 2014, at 7:00 p.m. in the Council Chambers of City Hall with Mayor Brian Dalton presiding.</p>	
<p>Council:</p> <p>Council President LaVonne Wilson, Councilor Jim Brown, Councilor Jim Fairchild, Councilor Kelly Gabliks, Councilor Beth Jones, Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor Murray Stewart, and Councilor Ken Woods, Jr.</p>	
<p>Staff:</p> <p>City Manager Ron Foggin, City Attorney Lane Shetterly, Chief of Police Tom Simpson, Fire Chief Fred Hertel, Community Development/Operations Director Jason Locke, Engineering and Environmental Services Director Fred Braun, Finance Director Cecilia Ward, City Recorder Emily Gagner, and Recording Secretary Jeremy Teal.</p>	
<p>Pledge of Allegiance:</p> <p>Mayor Dalton led the Pledge of Allegiance.</p>	

AGENDA	ACTION
<p>1:35 IF I WERE MAYOR CONTEST WINNERS</p>	<p>Mayor Dalton introduced the top ten winners, including first place winner Hannah Morelli. He also read some memorable comments made by the kids in the essays.</p>
<p>14:10 COMMENTS FROM THE AUDIENCE</p>	<p>Danny Jaffer, 8639 Highland Road, Independence, Oregon, introduced himself and announced he was running for Polk County Commissioner.</p> <p>Joe Koubek, 565 SE Mifflin, Dallas, Oregon, announced he was nominated to the FORD Institute program and was working on a turn key project to put signs on the Rickreall Creek Trail related to history and wildlife along the trail.</p>
<p>20:12 PUBLIC HEARINGS</p>	
<p>PUBLIC HEARING REGARDING THE 2014-2015 CITY OF DALLAS BUDGET AND THE USE OF STATE REVENUE SHARING FUNDS</p>	<p>Mayor Dalton opened the public hearing at 7:21 p.m.</p> <p>Mr. Foggin reported the budget process had been completed and a budget document and citizens budget had been finalized.</p> <p>Mayor Dalton asked for comments from the public. There were none.</p>

	<p>Mayor Dalton closed the public hearing at 7:23 p.m.</p> <p>It was moved by Councilor Marshall <i>to approve the 2014-2015 City of Dallas budget and the use of state revenue sharing funds as approved by the Budget Committee and to direct staff to prepare a resolution to adopt the budget and to authorize the use of state revenue sharing funds at the June 16, 2014, Council meeting.</i> The motion was duly seconded and carried with a vote of 9-0.</p>
<p>PUBLIC HEARING REGARDING THE DALLAS RETIREMENT VILLAGE COMPREHENSIVE PLAN AND ZONE CHANGE</p>	<p>Mayor Dalton opened the public hearing at 7:23 p.m.</p> <p>Mr. Locke advised the request from Dallas Retirement Village and Jasper Crossing was to convert the land from General Commercial to Residential Medium. He noted the land had city utilities and access from Jasper St. The zone change would allow for residential homes to be built and allow for additional building in the future.</p> <p>David Parrett, Executive Director of Dallas Retirement Village, noted the land would give DRV the ability to grow and expand their facility.</p> <p>Mayor Dalton asked for comments from the public. There were none.</p> <p>Mayor Dalton closed the public hearing at 7:42 p.m.</p> <p>It was moved by Councilor Woods <i>to approve ZC/CPA 14-01, the proposed Comprehensive Plan Map amendment from Commercial to Residential and zone change from General Commercial to Residential Medium density and from RL to RM on tax-lot 701 and direct staff to prepare required Ordinances for approval at the June 16 meeting and declaring an emergency.</i> The motion was duly seconded and carried with a vote of 9-0.</p>
<p>44:35 CONSENT AGENDA</p> <p>Item approved by the Consent Agenda: a) May 19, 2014, City Council meeting minutes; b) November election forms</p>	<p>It was moved by Councilor Stewart <i>to approve the Consent Agenda as submitted.</i> The motion was duly seconded and carried with a vote of 9-0.</p>
<p>ITEMS REMOVED FROM CONSENT AGENDA</p>	
<p>45:15 REPORTS OR COMMENTS FROM THE MAYOR AND COUNCIL MEMBERS</p>	<p>REPORT OF THE MAY 27, 2014, ADMINISTRATIVE COMMITTEE</p> <p>Councilor Brown stated the Committee discussed the City Manager’s evaluation process, and the hiring of the new accountant.</p>

	<p>REPORT OF THE MAY 27, 2014, BUILDING AND GROUNDS COMMITTEE</p> <p>Councilor Lawson indicated the Committee discussed the Aquatic Center closure for cleaning.</p>
REPORTS FROM CITY MANAGER AND STAFF	
51:25 CITY MANAGER'S EVALUATION PROCESS	It was moved by Councilor Fairchild to approve the City Manager's evaluation as presented with the addition of exceeds, meets, and fails to meet standards. The motion was duly seconded carried with a vote of 9-0.
58:25 FREEDOMFEST BEER GARDEN	There was discussion regarding the running of the beer garden during the event. There was no outcome.
1:30:25 OTHER	Mr. Foggin reported the Charter Revision Committee had missed their deadline and a quicker time table would need to be achieved to get the charter on the ballot for November.
1:06:50 RESOLUTIONS	
Resolution No. 3298 – A resolution of the City of Dallas declaring its intention to reimburse expenditures on water system improvements from proceeds of tax-exempt obligations.	<p>Mr. Foggin reported the resolution allowed the City to borrow money for capital projects and reimburse ourselves.</p> <p>A roll call vote was taken and Mayor Dalton declared Resolution No. 3298 to have PASSED BY A VOTE of 9-0.</p>
Resolution No. 3299 – A resolution of the City of Dallas declaring its intention to reimburse expenditures on wastewater system improvements from proceeds of tax-exempt obligations.	A roll call vote was taken and Mayor Dalton declared Resolution No. 3299 to have PASSED BY A VOTE of 9-0.
Resolution No. 3300 – A Resolution repealing certain parking limitations on Main Street, SE Clay Street and SW 8 th Street; and repealing prior conflicting resolutions.	A roll call vote was taken and Mayor Dalton declared Resolution No. 3300 to have PASSED BY A VOTE of 9-0.
FIRST READING OF ORDINANCE	
1:10:13 SECOND READING OF ORDINANCE	
Ordinance No. 1765 - An Ordinance amending provisions of the Dallas City Code Chapter 8, and adding new provisions relating to property maintenance regulations; and amending Dallas City Code section 5.590, relating to Chronic Nuisance Properties.	<p>Mr. Shetterly proposed a change to section 8.828. He read Section 8.828(1) in its entirety.</p> <p>Mayor Dalton declared Ordinance No. 1765 to pass its second reading.</p> <p>A roll call vote was taken and Mayor Dalton declared Ordinance No. 1765 to have PASSED BY A VOTE of 9-0.</p>
OTHER BUSINESS	There was none.

ADJOURNMENT	8:14 p.m.
<p>Read and approved this _____ day of _____ 2014.</p> <p>_____</p> <p>ATTEST: Mayor</p> <p>_____</p> <p style="text-align: center;">City Manager</p>	

DRAFT

DALLAS CITY COUNCIL REPORT

TO: MAYOR BRIAN DALTON AND CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 6b	Topic: Park Board Appointment
Prepared By: Jeremy Teal	Meeting Date: June 16, 2014	Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Approved By: Ron Foggin		

RECOMMENDED ACTION:

Approval of the Consent Agenda would appoint Mike Wilson to the Park Advisory Board.

BACKGROUND:

We recently revised the Park Board Ordinance No. 1760 to allow for fewer members on the board. Mike Wilson will fill our last remaining vacancy.

FISCAL IMPACT:

None

ATTACHMENTS:

Application from:
Mr. Wilson



CITIZEN COMMITTEE INTEREST FORM

Name: Michael Wilson

Address: [REDACTED]

Mailing Address: Same

Phone: Work: [REDACTED] Home: [REDACTED]

E-mail Address: [REDACTED] Dallas Resident: 20+

Occupation and Employer: Natural Resource Manager, Grand Ronde Tribes 97347

Employer's Address and Telephone: [REDACTED]

May we contact you at work? Yes No

I am interested in serving on the following Committee(s):

- Budget Committee
- Citizens Advisory Committee for the Comprehensive Plan
- Economic Development Commission
- Library Board
- Parks and Recreation Board
- Planning Commission
- Urban Renewal District Advisory Committee
- Utility Rate Advisory Group

I am interested in being on a waiting list if there are no current vacancies.

Please write a brief narrative describing your interest, qualifications, and what you hope to accomplish in this position. Include the skills, experience, and knowledge you possess that would help you contribute in this position. Feel free to attach a resume or other information you feel would be helpful.

Attachment

Educational Background

High School: Toledo, OR

Graduated GED

College: George Fox University

Degree: MBA

Previous Volunteer/Committee Experience:

Volunteer Agency: Boy Scouts

Address: [Redacted] Telephone: [Redacted]

Duties: Troop committee chair + Scout Master 2000-2006

Have you ever been convicted of a felony? Yes No

AUTHORIZATION WAIVER

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I may be subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Dallas may decline my volunteer application or volunteer services at any time.

Michael Wilson

Applicant's Signature

6/6/14

Date

*Please be advised members of the City Council and the Planning Commission are required to file an annual **Statement Of Economic Interest** with the State of Oregon. A sample reporting form is available from the City Records Office at 187 SE Court Street indicating the type of information you will be required to disclose if you are appointed.*

Please return completed application to:

City Manager's Office
City of Dallas
187 SE Court St
Dallas, OR 97338
503-831-3502

.....
Date received at City Hall: _____

Date appointed: _____

Board, Commission or Committee: _____

Attachment to Dallas Oregon Citizen Committee Interest Form – Michael Wilson

My family and I have enjoyed Dallas parks over the 20 plus years we have lived here. We meet for lunch, go for a walk, geo cache and play frisbee golf at the park. I am proud of Dallas parks, I see that good work has been done and I would like to be of assistance for the future.

I would like to offer my education and experience to assist the city. I have a MBA from George Fox University and undergrad work in business and natural resources including classes in outdoor recreation. As the Natural Resource Manager for the Grand Ronde Tribes I supervise 25 + employees and manage many budgets. I also supervise the construction and maintenance of a campground and trail system on the Reservation.

I have served in a variety of volunteer positions. For the local Boy Scout Troop 288 in Dallas I was the committee chair for two years and then the Scout Master for three years. I sat on the Opal Creek Scenic Recreation Area Board for five years providing planning input to provide public recreation while protecting the resource. I was a member of State of Oregon Dept. of Forestry Advisory Committee; a group who provided input to the State on meeting their multiple use goals on the forest lands.

I hope that my education, experience and connection to the city of Dallas can be of assistance to you.



Michael Wilson



DALLAS CITY COUNCIL REPORT

TO: MAYOR BRIAN DALTON AND CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 6c	Topic: OLCC Application for Temporary Use of an Annual License (Sweeny's)
Prepared By: Jeremy Teal	Meeting Date: June 16, 2014	Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Approved By: Ron Foggin		

RECOMMENDED MOTION:

With approval of the consent agenda, the Council would be recommending to the OLCC to grant the request for a temporary use of an annual license (special event) for Sweeny's Pub & Lotto.

BACKGROUND:

Ray Stratton, owner of Sweeny's Pub & Lotto has submitted an Application for Temporary Use of an Annual License to serve alcohol during the Jimmy Buffet concert at the Drive-In on June 19, 2014 from 7:00 p.m. to 12:00 a.m.

Staff has reviewed the OLCC application and there are no items of concern.

FISCAL IMPACT:

None

ATTACHMENTS:

Letter from Tony's
OLCC Temporary Use of Annual License (special event) applications for Sweeny's Pub & Lotto
Letter from Jeff Mexico c/o Dallas Drive-In

MEMO

TO: RON FOGGIN
CITY MANAGER

FROM: TOM SIMPSON 
CHIEF OF POLICE

RE: *Sweeny's Pub & Lotto*
Special Event
Location: 315 SE Fir Villa Rd

DATE: June 10, 2014

This application is for a special event scheduled for Thursday, June 19, 2014 from 7pm-12am. The applicant, Ray Stratton, is applying as a Limited Liability Company.

A routine background check has been completed and has revealed no recent items of concern.



127 SW Court Street
Dallas, OR 97338
503.623.6248

June 3, 2014

Ron Foggin, City Manager
City of Dallas
187 SE Court Street
Dallas, OR 97338

Dear Mr. Foggin,

Dallas' Motor Vu Drive-In has been selected to participate in a first of its kind historic event by having a live concert broadcast by Jimmy Buffet and the Coral Reefer Band on Thursday, June 19th.

Jeff Mexico, the owner of the Motor Vu Drive-In, has asked Tony's to provide food and alcohol on location for this very special event. Therefore, I am requesting permission to serve alcohol on site, and have attached the OLCC permit paperwork.

Event details are as follows;

- The event is only open to ages 21+ (id's will be checked at the gate)
- All alcohol will be served in a designated fenced area (what is normally the playground area)
 - Patrons will not be allowed to take their alcohol out of this area
- Security will be on site throughout the evening
- Food will be provided with BBQ smoker on site

Please let me know if you have any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "Ray Stratton".

Ray Stratton, Tony's Owner

- cc: Eric Clanfield, Tony's Supervisor
Jeff Mexico, Motor Vu Drive-In Owner
Chelsea Pope, Executive Director of the Dallas Area Chamber of Commerce & Visitors Center



APPLICATION FOR TEMPORARY USE OF

PRIORS [checked] RAIN [checked] COP [checked]
DMV-w [checked] DL [checked] CCH [checked]
N-DEx [checked] OJIN [checked] Oth [checked]
By: [signature] Date: 6/9/14

- FULL ON-PREMISES SALES LICENSE TEMPORARY USE APPLICATION
LIMITED ON-PREMISES SALES LICENSE TEMPORARY USE APPLICATION

Process Time: OLCC needs your completed application to us in sufficient time to approve it. Sufficient time is typically 1 to 3 weeks before the first event date listed in #10 below (some events may need extra processing time).

License Days: In #10 below, you may apply for a maximum of seven license days per application form. A license day is from 7:00 am to 2:30 am on the succeeding calendar day.

- 1. My annual license is a: [checked] FULL ON-PREMISES [] LIMITED ON-PREMISES
2. Licensee Name (please print): Ray Stratton L.L.C. 3. E-Mail: [redacted]
4. Trade Name of Business: Sweeny's pub & lotto 5. Fax: [redacted]
6. Street Address of Annual Business: 117 E. Ellendale 7. City/ZIP: Dallas 97338
8. Contact Person: Ray Stratton 9. Contact Phone: [redacted]
10. Date(s) of event (no more than seven days): June 19th 2014.
11. Start/End hours of alcohol service: 7 [] AM [checked] PM to 12 [checked] AM [] PM

LICENSED AREA BOUNDARIES: ORS 71.159 prohibits the OLCC from licensing an area that does not have defined boundaries. OLCC may require the licensed area to be enclosed and may require you to submit a drawing showing the licensed area and how the boundaries of the licensed area will be identified.

12. Address of Special Event Licensed Area: 315 S.E. Fir Villa (Street) Dallas (City)

13. Identify the licensed area (for example: entire premises; a room within the premises; an area in a park; etc.): The fenced in front part of theater area (the play ground)

14. List the primary activities within the licensed area (like: dinner; auction; beer festival; wine festival; food fair; art show; music; patron dancing; sports event; etc.): Music. A live feed of the Jimmy Buffet concert.

15. Will minors and alcohol be allowed together in the same area? [] Yes [checked] No
This is a 21 and older show

16. What is the expected attendance per day in the licensed area (where alcohol will be sold or consumed)? 500

PLAN TO MANAGE THE SPECIAL EVENT LICENSED AREA: If your answer to #16 is 501 or more, in addition to your answers to questions 17, 18, and 19, you will need to complete the OLCC's Plan to Manage Special Events form, unless the OLCC exempts you from this requirement.

17. Describe your plan to prevent problems and violations. we have hired a private licensed company to run security for us.

18. Describe your plan to prevent minors from gaining access to alcoholic beverages and from gaining access to any portion of the licensed premises prohibited to minors. I.D.'s will be check to get in to Drive-in movie Theater, then checked again to get in to the gated Beer garden.
19. Describe your plan to manage alcohol consumption by adults. we will have 3 licensed Bartenders + 3 licensed security personnel.

MANAGER AND SERVICE PERMITS: You must name a manager or managers who will be at the special event.

20. List person(s) on duty and in the licensed area managing alcohol service: Serena Vanderfeen

21. List the service permit number of each person managing alcohol service: Brittany Rose

LIQUOR LIABILITY INSURANCE: If the licensed area is open to the public and expected attendance is 301 or more per day in the licensed area, you must have at least \$300,000 of liquor liability insurance coverage (ORS 471.168).

22. Insurance Company: Scottsdale Insr. 23. Policy #: [REDACTED] 24. Expiration Date: [REDACTED]

25. Name of insurance agent: Crahan Woods Insr. 26. Agent's phone number: [REDACTED]

FOOD SERVICE: See the attached sheet for an explanation of this requirement.

27. If you will **NOT** provide distilled spirits, name at least two different substantial food items that you will provide:

- ① _____ ② _____

28. If you are a Full On-Premises Sales Licensee and will provide distilled spirits, name at least five different substantial food items that you will provide:

- ① Pizza ② Hamburgers ③ B.B.Q chx. ④ pulled pork ⑤ chl. Dogs.

GOVERNMENT RECOMMENDATION: You must obtain a recommendation from the local city or county named in #29 below before submitting this application to the OLCC.

29. Name the city if the event address is within a city's limits or name the county if the event address is outside the city's limits: Oregon OR.

I affirm that I am authorized to sign this application on behalf of the applicant.

30. Licensee Name (please print). Ray Stratton L.L.C.

31. LICENSEE SIGNATURE: [Signature] 32. Date: 05/27/14

CITY OR COUNTY USE ONLY

The city/county named in #29 above recommends:

Grant Acknowledge Deny (attach written explanation of deny recommendation)

City/County Signature: _____ Date: _____

FORM TO OLCC: This license is valid only when signed by an OLCC representative. Submit this form to the OLCC office regulating the county in which your special event will happen.

OLCC USE ONLY

License is: Approved Denied

Restrictions: _____

OLCC Signature: _____ Date: _____



OREGON LIQUOR CONTROL COMMISSION
IDENTIFYING A SPECIAL EVENT LICENSED AREA

The OLCC is prohibited from licensing an area that does not have defined boundaries.

Please complete items 1 – 5 and then use the box below to draw the licensed area.

1. Applicant Name (please print): Sweenys pub + lotta

2. Event Street Address: _____

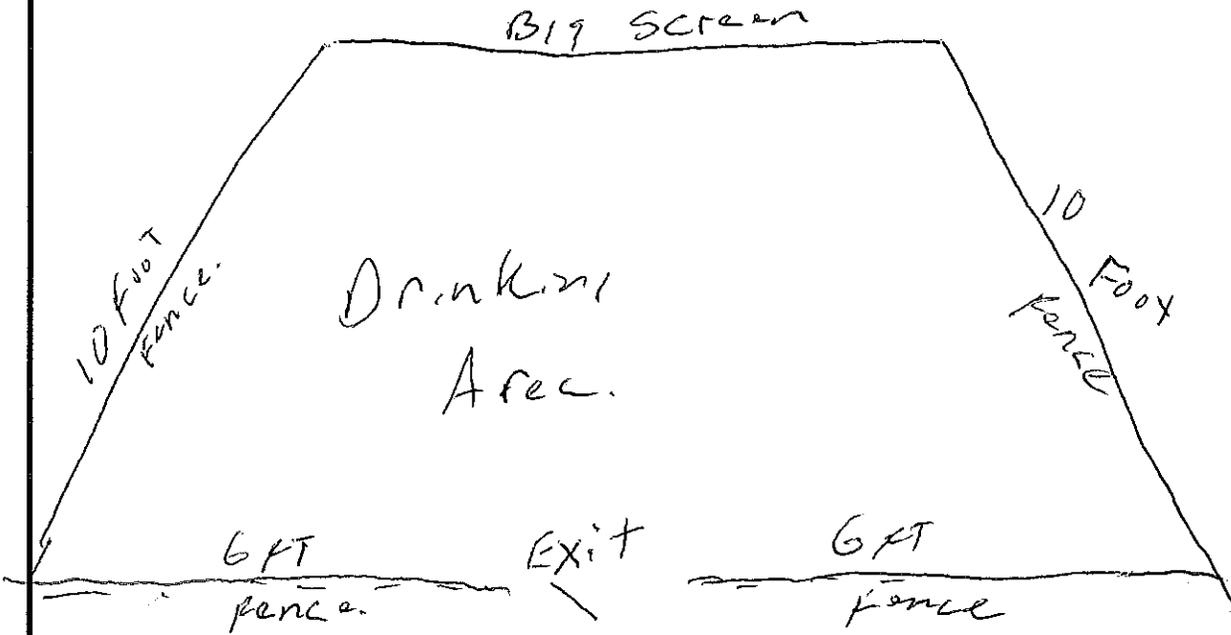
3. City/County: Dallas OR

4. Date(s) of Event: June 19th

5. Please list and describe what barrier(s) will be used to define the boundaries of the licensed area. For example: "A 6 foot high wooden fence." _____

10 foot fence + 6 foot fence

USE THIS BOX TO DRAW THE LICENSED AREA





Jimmy Buffett: Live at the Drive-In - June 19, 2014

6/1/2014

Dear Dallas,

The local Motor Vu Drive-In, an Oregon destination, has been selected to participate in a first of its kind historic National event.

This is a first in a series of concerts broadcast LIVE only to Drive-In Movie Theatres across the country. Thursday, June 19th will be Jimmy Buffett and the Coral Reefer Band performing LIVE from the Coyote Drive-In, to the Motor Vu Drive-In via DirecTV satellite, channeled through our Digital Projection system.

The broadcast is brought to us by: Wood House concert promoters in Texas, along with DirecTV, Anheuser-Busch, Front Gate Ticket and the Coyote Drive-In, located in Fort Worth, Texas.

Marketing is being promoted by Wood House's own marketing team with our local TV, newspapers and radio stations.

Tickets are purchased via Jimmy Buffett's website, Margaritaville.com

We decided that we should make it even more fun by adding a LIVE band beforehand as well as have a beer/wine/margarita garden and BBQ. A portion of the alcohol sales will go to the local Relay for Life.

We are working with Ray Stratton of Tony's for drink and BBQ catering. Ray has experience and a great reputation in Dallas. He has more experience than anyone with the OLCC.

Security will also be provided by Tony's, as well as some visits with the local Dallas police to ensure everything is running smoothly. Jimmy Buffett fans tend to be the older mature crowd, so we don't expect any issues whatsoever.

The Dallas Radio Shack will be installing the DirecTV, and Squirrels Taxi will be on-call in case we need his taxi service for any reason.

We expect a lot of publicity with this event, which only helps with promoting Dallas, Oregon as a destination for people to visit, shop, eat and spend money in Historic Downtown.

Sincerely,

Jeffery Mexico
Cinema Treasures, LLC
503-302-3977

DALLAS CITY COUNCIL REPORT

TO: MAYOR BRIAN DALTON AND CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 6d	Topic: OLCC Application for Change of Ownership (Sweeny's)
Prepared By: Jeremy Teal	Meeting Date: June 16, 2014	Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Approved By: Ron Foggin		

RECOMMENDED MOTION:

With approval of the consent agenda, the Council would be recommending to the OLCC to grant the request for an annual on-premises sales license and change of ownership for Sweeny's Pub & Lotto.

BACKGROUND:

Bianca Reller has submitted an OLCC Application for an annual on-premises sales license and change of ownership for Sweeny's Pub & Lotto.

Staff has reviewed the OLCC application and there are no items of concern.

FISCAL IMPACT:

None

ATTACHMENTS:

OLCC annual on-premises sales license and change of ownership for Sweeny's Pub & Lotto

MEMO

TO: RON FOGGIN
CITY MANAGER

FROM: TOM SIMPSON 
CHIEF OF POLICE

RE: *BT Adventures, LLC*
Application for Change of Ownership & Full-On Premises Sales
Location: 117 E Ellendale Ave. (formerly Sweeny's Pub)

DATE: June 11, 2014

This application is for a change of ownership & full-on premises liquor sales. The applicants, Bianca Reller and Todd Keys, are applying as a Limited Liability Company.

A routine background check has been completed and has revealed no recent items of concern.



OREGON LIQUOR CONTROL COMMISSION LIQUOR LICENSE APPLICATION

06-10-14P01:02 RCVD

Application is being made for:

LICENSE TYPES

- Full On-Premises Sales (\$402.60/yr)
- Commercial Establishment
- Caterer
- Passenger Carrier
- Other Public Location
- Private Club
- Limited On-Premises Sales (\$202.60/yr)
- Off-Premises Sales (\$100/yr)
 - with Fuel Pumps
- Brewery Public House (\$252.60)
- Winery (\$250/yr)
- Other: _____

ACTIONS

- Change Ownership
- New Outlet
- Greater Privilege
- Additional Privilege
- Other UTN

90-DAY AUTHORITY

Check here if you are applying for a change of ownership at a business that has a current liquor license, or if you are applying for an Off-Premises Sales license and are requesting a 90-Day Temporary Authority

APPLYING AS:

- Limited Partnership
- Corporation
- Limited Liability Company
- Individuals

CITY AND COUNTY USE ONLY

Date application received: _____

The City Council or County Commission:

(name of city or county)

recommends that this license be:

- Granted
- Denied

By: _____
(signature) (date)

Name: _____

Title: _____

OLCC USE ONLY

Application Rec'd by: 92

Date: 6.9.14

90-day authority: Yes No

1. Entity or Individuals applying for the license: [See SECTION 1 of the Guide]

① BT Adventures, LLC ③ _____

② _____ ④ _____

2. Trade Name (dba): Sweeney's Pub

3. Business Location: 117 E. Ellendale Ave Dallas Polk OR 97338
(number, street, rural route) (city) (county) (state) (ZIP code)

4. Business Mailing Address: _____
(PO box, number, street, rural route) (city) (state) (ZIP code)

5. Business Numbers: Todd Keys 503-623-7271
(phone) (fax)

6. Is the business at this location currently licensed by OLCC? Yes No

7. If yes to whom: Ray Stratton, LLC Type of License: FOP

8. Former Business Name: Samuel Sweeney's Pub & Lotto

9. Will you have a manager? Yes No Name: Todd Keys
(manager must fill out an Individual History form)

10. What is the local governing body where your business is located? Dallas Polk
(name of city or county)

11. Contact person for this application: Todd Keys _____
(address) (fax number) (e-mail address)

I understand that if my answers are not true and complete, the OLCC may deny my license application.

Applicant(s) Signature(s) and Date:

① [Signature] Date 5/29/14 ③ _____

② [Signature] Date 5/29/14 ④ _____

RECEIVED
OREGON LIQUOR CONTROL COMMISSION

JUN 05 2014

Date

SALEM REGIONAL OFFICE



OREGON LIQUOR CONTROL COMMISSION

INDIVIDUAL HISTORY

1. Trade Name Sweeney's Pub 2. City Dallas
 3. Name Reller Bianca Julia
 (Last) (First) (Middle)
 4. Other names used (maiden, other) Hofman
 5. *SSN [REDACTED] 6. Place of Birth [REDACTED] 7. DOB [REDACTED] 8. Sex M F

*SOCIAL SECURITY NUMBER DISCLOSURE: As part of your application for an initial or renewal license, Federal and State laws require you to provide your Social Security Number (SSN) to the Oregon Liquor Control Commission (OLCC) for child support enforcement purposes (42 USC § 666(a)(13) & ORS 25.785). If you are an applicant or licensee and fail to provide your SSN, the OLCC may refuse to process your application. Your SSN will be used only for child support enforcement purposes unless you sign below.

Based on our authority under ORS 471.311 and OAR 845-005-0312(6), we are requesting your voluntary consent to use your SSN for the following administrative purposes only: to match your license application to your Alcohol Server Education records (where applicable), and to ensure your identity for criminal records checks. OLCC will not deny you any rights, benefits or privileges otherwise provided by law if you do not consent to use of your SSN for these administrative purposes (5 USC § 552(a). If you consent to these uses, please sign here:

Applicant Signature: Bianca Reller JUN 09 2014

9. Driver License or State ID # [REDACTED] IND. State: Oregon
 11. Residence Address [REDACTED]
 (number and street) (city) (state) (zip code)

12. Mailing Address (if different) [REDACTED]
 (number and street) (city) (state) (zip code)

13. Contact Phone [REDACTED] 14. E-Mail address (optional) [REDACTED]

15. Do you have a spouse or domestic partner? Yes No
 If yes, list his/her full name [REDACTED]

16. If yes to #15, will this person work at or be involved in the operation or management of the business?
 Yes No

17. List all states, other than Oregon, where you have lived during the past ten years:
Colorado

18. In the past 12 years, have you been **convicted** ("convicted" includes paying a fine) in Oregon or any other state of driving a car with a suspended driver's license or driving a car with no insurance?
 Yes No Unsure If yes, list the date(s), or approximate dates, and type(s) of convictions. If unsure, explain. You may include the information on a separate sheet.

19. In the past 12 years, have you been **convicted** ("convicted" includes paying a fine) in Oregon or any other state of a misdemeanor or a felony? Yes No Unsure
 If yes, list the date(s), or approximate dates, and type(s) of convictions. If unsure, explain. You may include the information on a separate sheet.
approx. 2 yrs ago Speeding ticket

20. Trade Name Sweenys Pub 21. City Dallas

22. Do you have any arrests or citations that have not been resolved? Yes No Unsure
If yes or unsure, explain here or include the information on a separate sheet.

23. Have you ever been in a drug or alcohol **diversion program** in Oregon or any other state? (A diversion program is where you are required, usually by the court or another government agency, to complete certain requirements in place of being convicted of a drug or alcohol-related offense.) Yes No Unsure
If yes, list the date(s), or approximate dates. If unsure, explain. You may include the information on a separate sheet.

24. Do you, or any legal entity that you are a part of, **currently hold** or **have previously held** a liquor license in Oregon or another US state? (Note: a service permit is not a liquor license.) Yes No Unsure
If yes, list the name(s) of the business, the city (or cities) and state (or states) where located, and the date(s) of the license(s). If unsure, explain. You may include the information on a separate sheet.

25. Have you, or any legal entity that you are a part of, ever had an application for a license, permit, or certificate **denied or cancelled** by the OLCC or any other governmental agency in the US?
 Yes No Unsure If yes, list the date(s), or approximate dates. If unsure, explain. You may include the information on a separate sheet.

Questions 26 and 27 apply if you, or any legal entity that you are part of, are applying for a Full On-Premises, Limited On-Premises, Off-Premises, or Brewery-Public House license. If you are not applying for one of those licenses, mark "N/A" on Questions 26 & 27.

26. Do you have any ownership interest in any other business that makes, wholesales, or distributes alcohol? N/A Yes No Unsure If yes, list the date(s), or approximate dates. If unsure, explain. You may include the information on a separate sheet.

27. Does, or will, a maker, wholesaler, or distributor of alcohol have any ownership interest in your business?
 N/A Yes No Unsure If yes or unsure, explain:

Question 28 applies if you, or any legal entity that you are part of, are applying for a Brewery, Brewery-Public House, Distillery, Grower Sales Privilege, Warehouse, Wholesale Malt Beverage & Wine, or Winery license. If you are not applying for one of those licenses, mark "N/A" on Question 28.

28. Do you, or any legal entity that you are part of, have any ownership interest in any other business that sells alcohol at retail in Oregon? N/A Yes No Unsure If yes or unsure, explain:

You must sign your own form (you can't have your attorney or a person with power of attorney sign your form).

I affirm that my answers are true and complete. I understand the OLCC will use the above information to check my records, including but not limited to, criminal history. I understand that if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: [Signature] Date: 6-3-14



OREGON LIQUOR CONTROL COMMISSION
INDIVIDUAL HISTORY

1. Trade Name Sweeney's Pub 2. City Falla's
3. Name Keys Todd Hunter
(Last) (First) (Middle)
4. Other names used (maiden, other) _____
5. *SSN [REDACTED] 6. Place of Birth [REDACTED] 7. DOB [REDACTED] 8. Sex M F
(State or Country) (mm) (dd) (yyyy)

*SOCIAL SECURITY NUMBER DISCLOSURE: As part of your application for an initial or renewal license, Federal and State laws require you to provide your Social Security Number (SSN) to the Oregon Liquor Control Commission (OLCC) for child support enforcement purposes (42 USC § 666(a)(13) & ORS 25.785). If you are an applicant or licensee and fail to provide your SSN, the OLCC may refuse to process your application. Your SSN will be used only for child support enforcement purposes unless you sign below.

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Applicant Signature: _____

JUN 09 2014

9. Driver License or State ID # [REDACTED] 10. State Washington
11. Residence Address [REDACTED]
(number and street) (city) (state) (zip code)
12. Mailing Address (if different) _____
(number and street) (city) (state) (zip code)
13. Contact Phone [REDACTED] 14. E-Mail address (optional) [REDACTED]

15. Do you have a spouse or domestic partner? Yes No
If yes, list his/her full name: Bianca Julia Keller

16. If yes to #15, will this person work at or be involved in the operation or management of the business?
 Yes No

17. List all states, other than Oregon, where you have lived during the past ten years:

Washington, Colorado, Oregon

18. In the past 12 years, have you been convicted ("convicted" includes paying a fine) in Oregon or any other state of driving a car with a suspended driver's license or driving a car with no insurance?
 Yes No Unsure If yes, list the date(s), or approximate dates, and type(s) of convictions.
If unsure, explain. You may include the information on a separate sheet.

19. In the past 12 years, have you been convicted ("convicted" includes paying a fine) in Oregon or any other state of a misdemeanor or a felony? Yes No Unsure
If yes, list the date(s), or approximate dates, and type(s) of convictions. If unsure, explain. You may include the information on a separate sheet.

AKA 6/4/14
5 # Speeding tickets SEE ATTACHED

20. Trade Name Sweenys Pub 21. City Dallas

22. Do you have any arrests or citations that have not been resolved? Yes No Unsure
If yes or unsure, explain here or include the information on a separate sheet.

23. Have you ever been in a drug or alcohol diversion program in Oregon or any other state? (A diversion program is where you are required, usually by the court or another government agency, to complete certain requirements in place of being convicted of a drug or alcohol-related offense.) Yes No Unsure
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If yes, list the name(s) of the business, the city (or cities) and state (or states) where located, and the date(s) of the license(s). If unsure, explain. You may include the information on a separate sheet.

25. Have you, or any legal entity that you are a part of, ever had an application for a license, permit, or certificate denied or cancelled by the OLCC or any other governmental agency in the US?
 Yes No Unsure If yes, list the date(s), or approximate dates. If unsure, explain. You may include the information on a separate sheet.

Questions 26 and 27 apply if you, or any legal entity that you are part of, are applying for a Full On-Premises, Limited On-Premises, Off-Premises, or Brewery-Public House license. If you are not applying for one of those licenses, mark "N/A" on Questions 26 & 27.

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 N/A Yes No Unsure If yes or unsure, explain:

Question 28 applies if you, or any legal entity that you are part of, are applying for a Brewery, Brewery-Public House, Distillery, Grower Sales Privilege, Warehouse, Wholesale Malt Beverage & Wine, or Winery license. If you are not applying for one of those licenses, mark "N/A" on Question 28.

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You must sign your own form (you can't have your attorney or a person with power of attorney sign your form).

I affirm that my answers are true and complete. I understand the OLCC will use the above information to check my records, including but not limited to, criminal history: I understand that if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: [Signature] Date: 06/03/2014

Driving Record

Abstract of Complete Driving Record

This information was obtained through the internet ADR application and is current as of 9/18/2011 3:05:23 PM

Driver information

PIC KEYS*-TH-454NW
Name Keys, Todd Hunter
DOB 8/16/1955
Gender Male

Status Clear
Issued 8/17/2010
Expires 8/16/2015

Driver license status

Restrictions
 Corrective lenses

CDL status Clear
Class A - Combination vehicles
Air brakes Yes

CDL status

Endorsements/Permits

Motorcycle - no maximum, 2 wheel only
 Liquid bulk/cargo tank allowed M/C3
N

Tickets

Violation date	Violation #	Description	Court finding	Court name	Court type	BAC	Licensing state	Exempt veh	Veh type
1/16/2011	1Z0074310	Speeding	Conviction 2/7/2011	Cowlitz Co	District				
7/9/2010	I6267065	Speeding (60 mph in a 50 mph zone)	Conviction 7/22/2010	North Pacific	District				
1/20/2009	I5875519	Speeding (65 mph in a 55 mph zone)	Conviction 1/28/2009	Wahkiakum	District				
5/26/2007	I0017017	Speeding (64 mph in a 55 mph zone)	Conviction 6/7/2007	Wahklakum	District				

APPROX
2006

SPEEDING

PORTLAND OR



OREGON LIQUOR CONTROL COMMISSION
BUSINESS INFORMATION

Please Print or Type

Applicant Name: BT Adventures, LLC Phone: 503-623-7271

Trade Name (dba): Sweeney's Pub

Business Location Address: 117 E. Ellendale Ave

City: Dallas ZIP Code: 97219 97338

DAYS AND HOURS OF OPERATION

Business Hours: Sunday 9:00 AM to 2:30 AM, Monday to Saturday (marked with a vertical line)

Outdoor Area Hours: Sunday to Saturday (blank lines)

The outdoor area is used for: [] Food service, [] Alcohol service, [] Enclosed, how... The exterior area is adequately viewed and/or supervised by Service Permittees. (Investigator's Initials)

Seasonal Variations: [] Yes [X] No If yes, explain:

ENTERTAINMENT

Check all that apply: [] Live Music, [X] Recorded Music, [] DJ Music, [] Dancing, [] Nude Entertainers, [] Karaoke, [X] Coin-operated Games, [X] Video Lottery Machines, [] Social Gaming, [X] Pool Tables, [] Other:

DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday to Saturday (blank lines)

SEATING COUNT

Restaurant: Outdoor: Lounge: 44 Other (explain): 5 Lotto machines Banquet: Total Seating: 49

OLCC USE ONLY Investigator Verified Seating: (Y) (N) Investigator Initials: Date:

I understand if my answers are not true and complete, the OLCC may deny my license application.

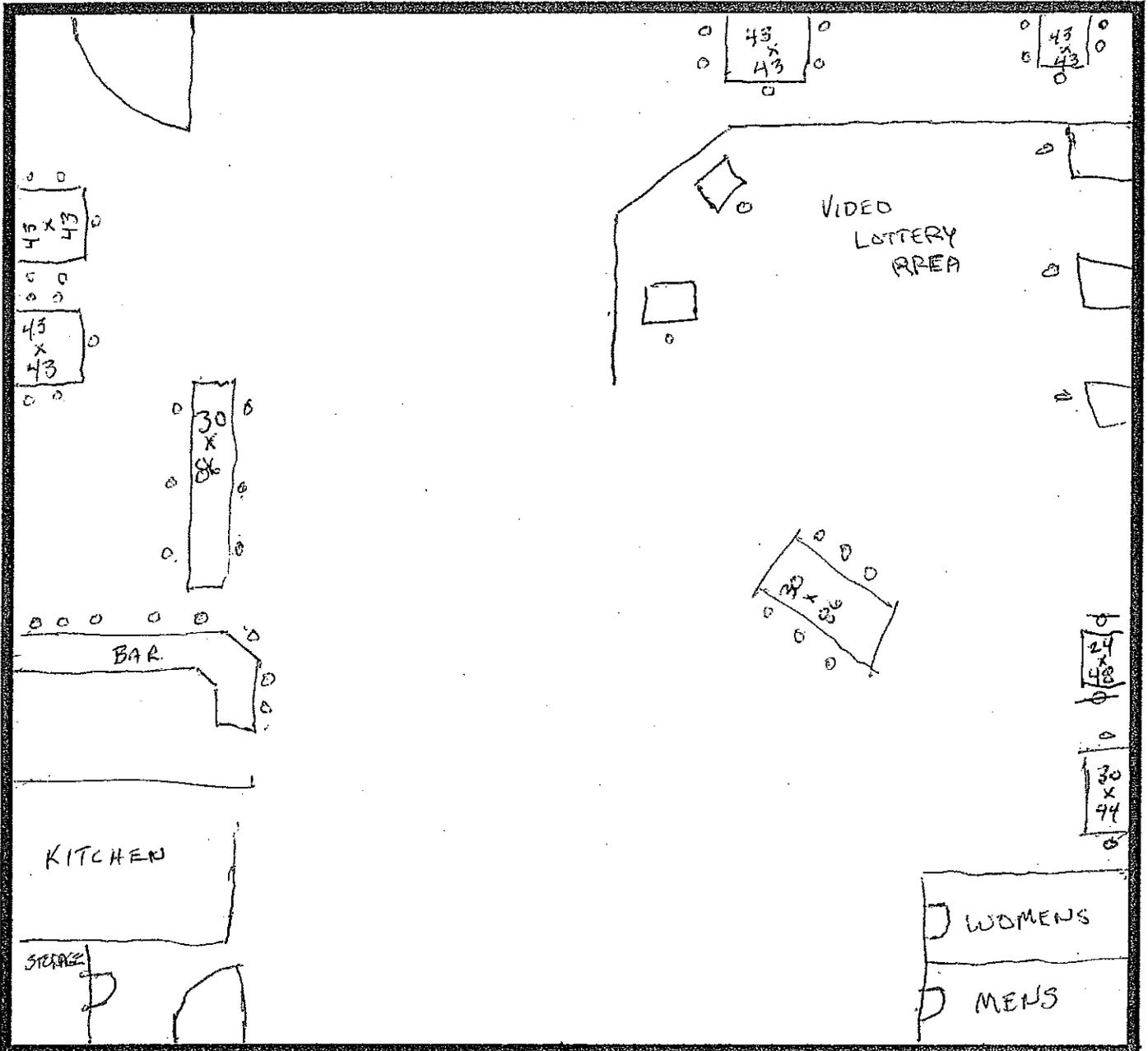
Applicant Signature: [Signature] MEMBER Date: 5/29/2014

1-800-452-OLCC (6522) www.oregon.gov/olcc



OREGON LIQUOR CONTROL COMMISSION FLOOR PLAN

- **Your floor plan must be submitted on this form.**
- Use a separate Floor Plan Form for each level or floor of the building.
- The floor plan(s) must show the specific areas of your premises (e.g. dining area, bar, lounge, dance floor, video lottery room, kitchen, restrooms, outside patio and sidewalk cafe areas.)
- Include all tables and chairs (see example on back of this form). Include dimensions for each table if you are applying for a Full On-Premises Sales license.



BT Adventures, LLC
Applicant Name
Sweeney's Pub
Trade Name (dba):
Dallas 97338
City and ZIP Code

.....OLCC USE ONLY.....
MINOR POSTING ASSIGNMENT(S)

Date: _____ Initials: _____

DALLAS CITY COUNCIL REPORT

To: DALLAS CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 9a	Topic: May 2014 Financial Report
Prepared By: Cecilia Ward	Meeting Date: June 16, 2014	Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Approved By: Ron Foggin		

RECOMMENDED MOTION:

Information Only

BACKGROUND:

Provided is the monthly financial reports for the month of May 2014.

For May 2014:

- Percent collected/spent should be at 91.67%. This can vary up or down depending on seasonal or one-time revenues and expenditures.
- The following budgeted capital improvement payments were made in May:
Fleet Fund (building improvements) \$1,776

FISCAL IMPACT:

None

ATTACHMENTS:

May 2014 Financial Reports



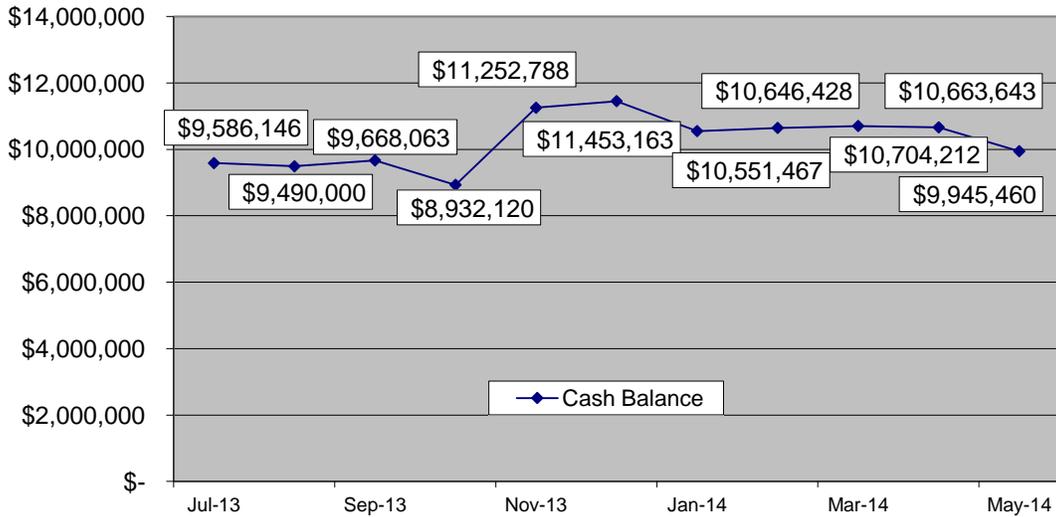
Monthly Financials
for the Month of
May 2014

CITY OF DALLAS
Cash Report
For the Period Ending May 31, 2014

Cash on hand	\$ 645
Cash in Investments	9,039,470
Cash in Bank	905,345
Total Cash Balance as of 05/31/2014	\$ 9,945,460

Restricted/Committed	\$ 6,415,415
Unrestricted	3,530,045
	\$ 9,945,460

Cash Balance



Investment Breakdown	Ending Bal	Interest YTD
LGIP	\$ 7,861,129	\$ 40,466
Wells Fargo Savings	1,178,342	\$ 324
	\$ 9,039,471	\$ 40,790

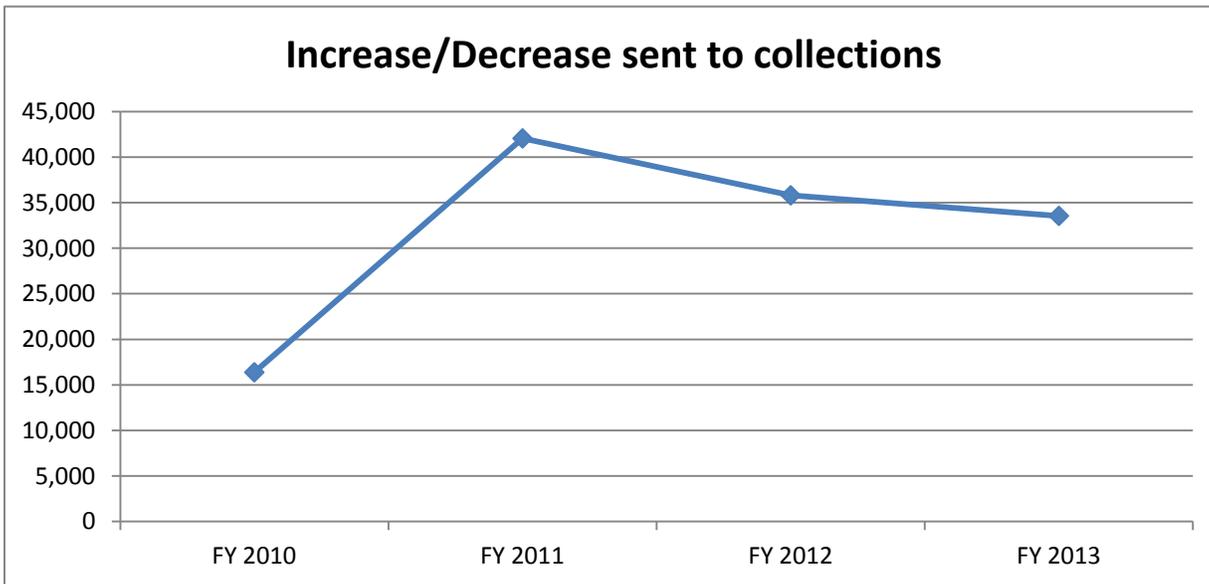
UTILITY AGING REPORT
May 31, 2014

Current Accounts Receivable

Current	30+ days	Total
302,585	36,446	339,031

60+ Days Accounts Receivable

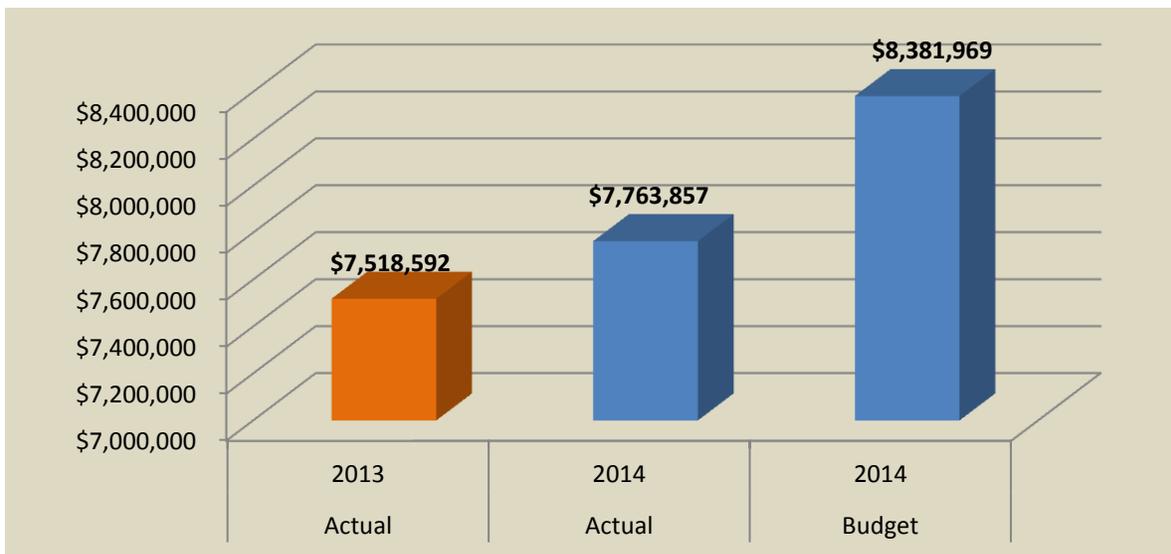
		Payments Made	Sent to Collections	Balance to Collect	Increase/Decrease sent to collections
FY	2013	6,568	40,115	149,974	33,547
FY	2012			116,427	35,803
FY	2011			80,624	42,056
FY	2010			38,568	16,378
FY	2009			22,190	



City of Dallas
Monthly Financials
May 2014

General Fund Revenue

Description	Year-to-Date	Year-to-Date	Budget 2014	Budget Remaining	Percent Collected
	Actual 2013	Actual 2014			
Licenses, Permits and Fees	\$ 1,150,686	\$ 1,257,638	\$ 1,379,000	\$ 121,362	91.2%
Fines and Forfeitures	94,803	123,918	155,000	31,082	79.9%
Recreation Fees	392,019	413,089	461,000	47,911	89.6%
Library Fees	63,949	80,479	75,000	(5,479)	107.3%
Property Taxes	3,277,784	3,283,296	3,444,000	160,704	95.3%
Miscellaneous Taxes	235,156	189,253	225,000	35,747	84.1%
Franchise Fees	980,771	1,024,632	1,105,000	80,368	92.7%
Inter-governmental	126,749	143,367	187,000	43,633	76.7%
Miscellaneous Revenue	52,793	49,288	48,000	(1,288)	102.7%
Interest Earnings	12,842	13,042	15,000	1,958	86.9%
Transfers	1,131,040	1,185,855	1,287,969	102,114	92.1%
	\$ 7,518,592	\$ 7,763,857	\$ 8,381,969	\$ 618,112	92.6%



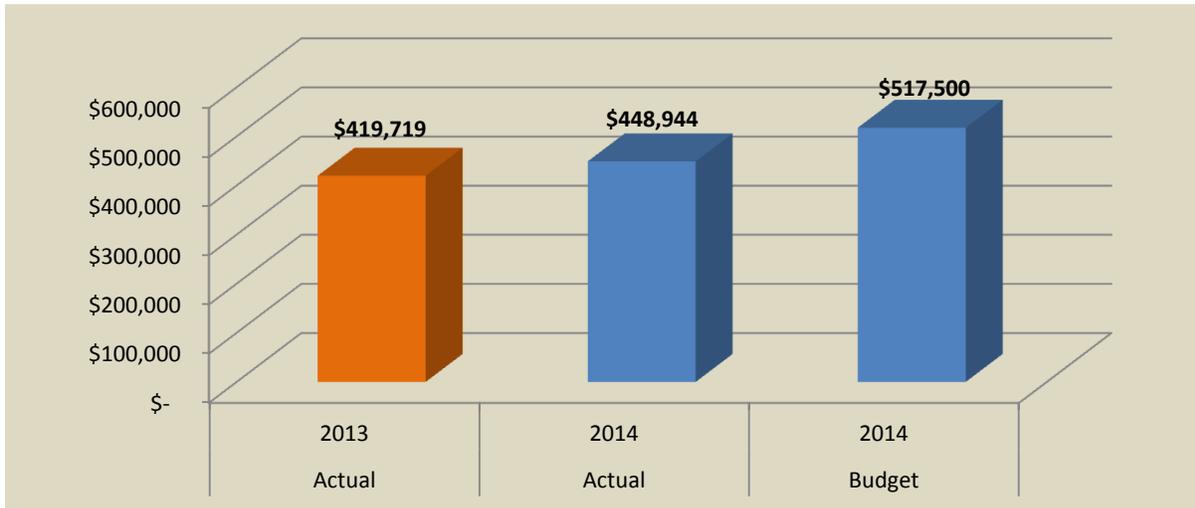
91.67% Through the Fiscal Year

City of Dallas
Monthly Financials
May 2014

Department: Administration

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 305,832	\$ 338,646	\$ 376,000	\$ 37,354	90.1%
Materials and Supplies	113,888	110,298	141,500	31,202	77.9%
	\$ 419,719	\$ 448,944	\$ 517,500	\$ 68,556	86.8%

There are no capital expenditures budgeted in this department.



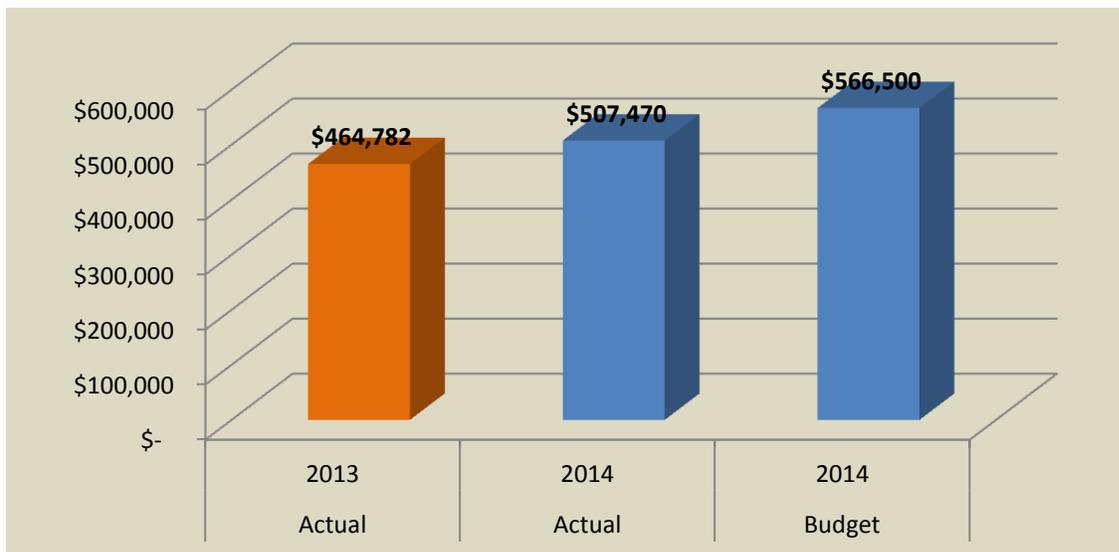
91.67% Through the Fiscal Year

City of Dallas
Monthly Financials
May 2014

Department: Finance

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 300,122	\$ 319,217	\$ 361,000	\$ 41,783	88.4%
Materials and Supplies	164,661	188,252	205,500	17,248	91.6%
	\$ 464,782	\$ 507,470	\$ 566,500	\$ 59,030	89.6%

There are no capital expenditures budgeted in this department.



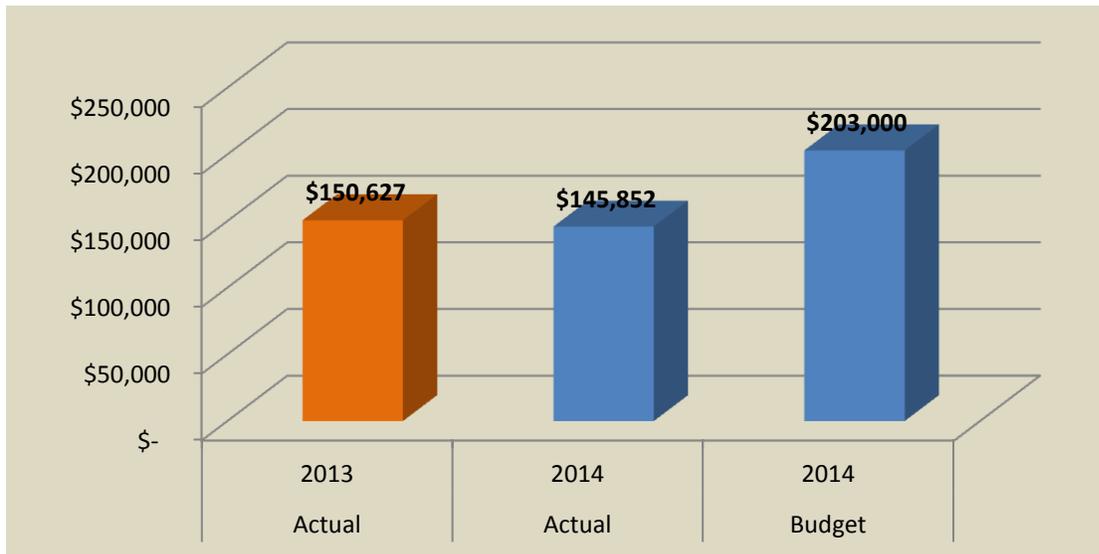
91.67% Through the Fiscal Year

City of Dallas
Monthly Financials
May 2014

Department: Facilities

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 98,636	\$ 96,820	\$ 121,000	\$ 24,180	80.0%
Materials and Supplies	51,991	49,032	67,000	17,968	73.2%
Capital Outlay	-	-	15,000	15,000	0.0%
	\$ 150,627	\$ 145,852	\$ 203,000	\$ 57,148	71.8%

Capital Expenditures: HVAC system for Carnegie Building - \$15,000



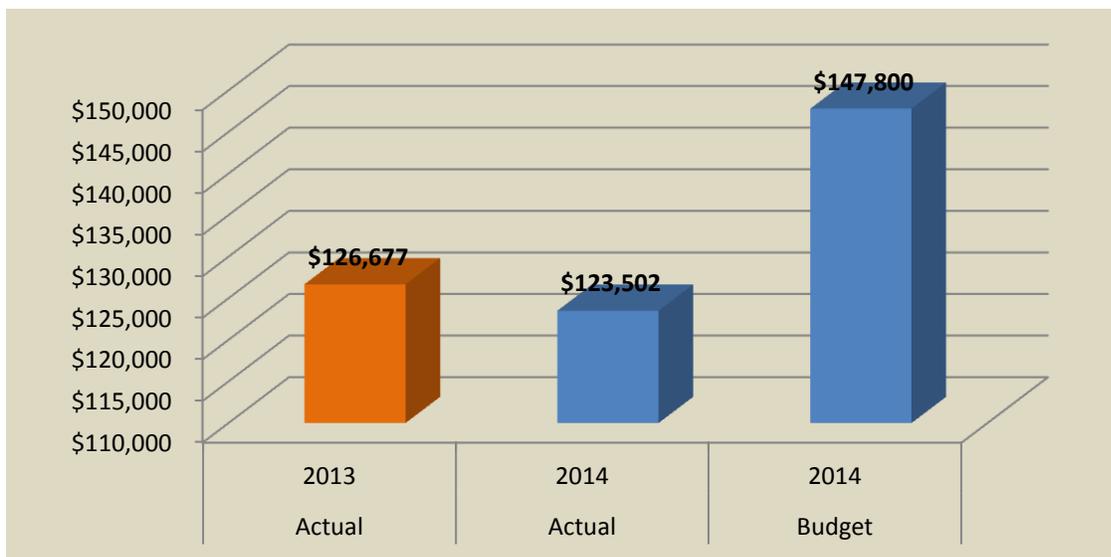
91.67% Through the Fiscal Year

City of Dallas
Monthly Financials
May 2014

Department: Municipal Court

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 112,526	\$ 95,012	\$ 108,500	\$ 13,488	87.6%
Materials and Supplies	14,150	28,491	39,300	10,809	72.5%
	\$ 126,677	\$ 123,502	\$ 147,800	\$ 24,298	83.6%

There are no capital expenditures budgeted in this department.



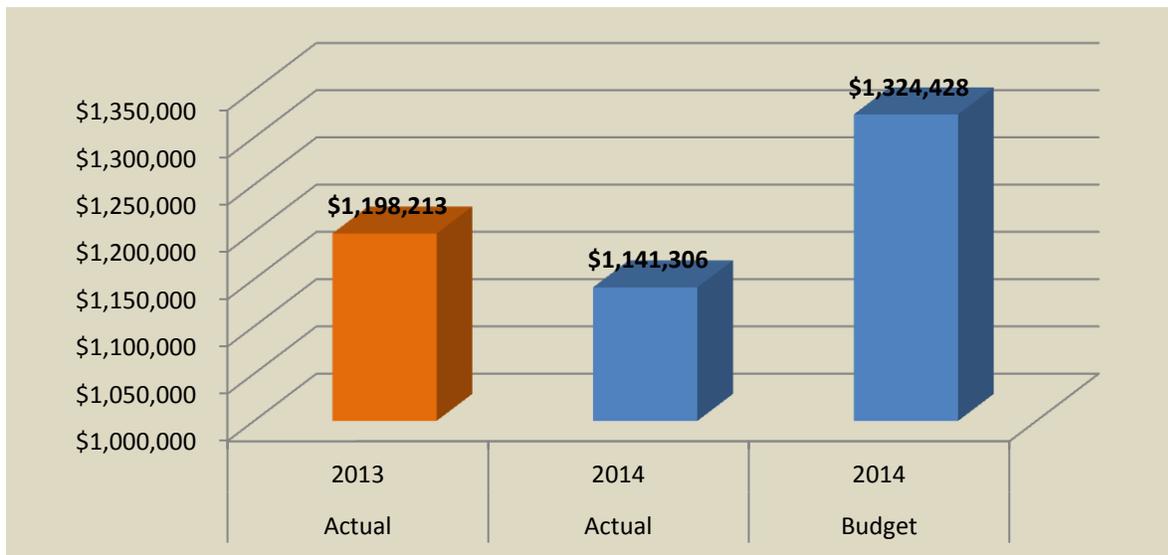
91.67% Through the Fiscal Year

City of Dallas
Monthly Financials
May 2014

Department: Ambulance

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 851,307	\$ 823,807	\$ 927,000	\$ 103,193	88.9%
Materials and Supplies	274,934	244,774	320,125	75,351	76.5%
Capital Outlay	7,331	8,733	10,000	1,267	87.3%
Debt Service	37,140	36,493	37,303	811	97.8%
Transfers	27,500	27,500	30,000	2,500	91.7%
	\$ 1,198,213	\$ 1,141,306	\$ 1,324,428	\$ 183,122	86.2%

Capital Expenditures: Replacement of medical equipment - \$7,000
 Replacement of turnouts - \$3,000



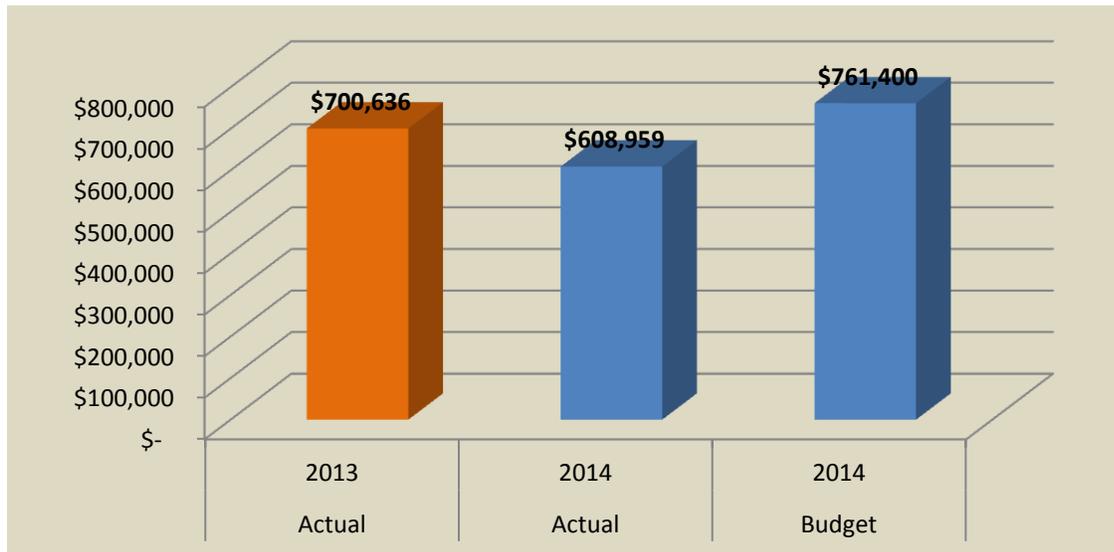
91.67% Through the Fiscal Year

City of Dallas
Monthly Financials
May 2014

Department: Fire

Description	Year-to-Date	Year-to-Date	Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 457,627	\$ 349,188	\$ 421,000	\$ 71,812	82.9%
Materials and Supplies	177,846	205,511	230,000	24,489	89.4%
Capital Outlay	38,213	27,310	81,000	53,690	33.7%
Transfers	26,950	26,950	29,400	2,450	91.7%
	\$ 700,636	\$ 608,959	\$ 761,400	\$ 152,441	80.0%

Capital Expenditures: Replacement of equipment - \$8,000
 Replacement of turnouts - \$30,000



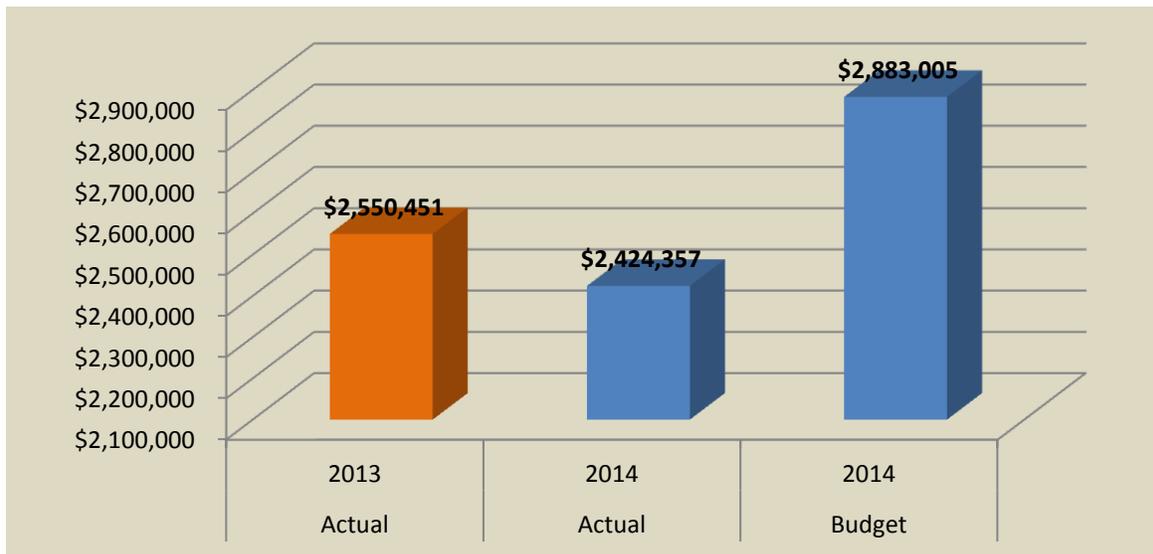
91.67% Through the Fiscal Year

City of Dallas
Monthly Financials
May 2014

Department: Police

Description	Year-to-Date	Year-to-Date	Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 2,206,315	\$ 2,095,008	\$ 2,445,000	\$ 349,992	85.7%
Materials and Supplies	319,386	296,599	403,005	106,406	73.6%
Capital Outlay	-	8,000	8,000	-	100.0%
Transfers	24,750	24,750	27,000	2,250	91.7%
	\$ 2,550,451	\$ 2,424,357	\$ 2,883,005	\$ 458,648	84.1%

There are no capital expenditures budgeted in this department.



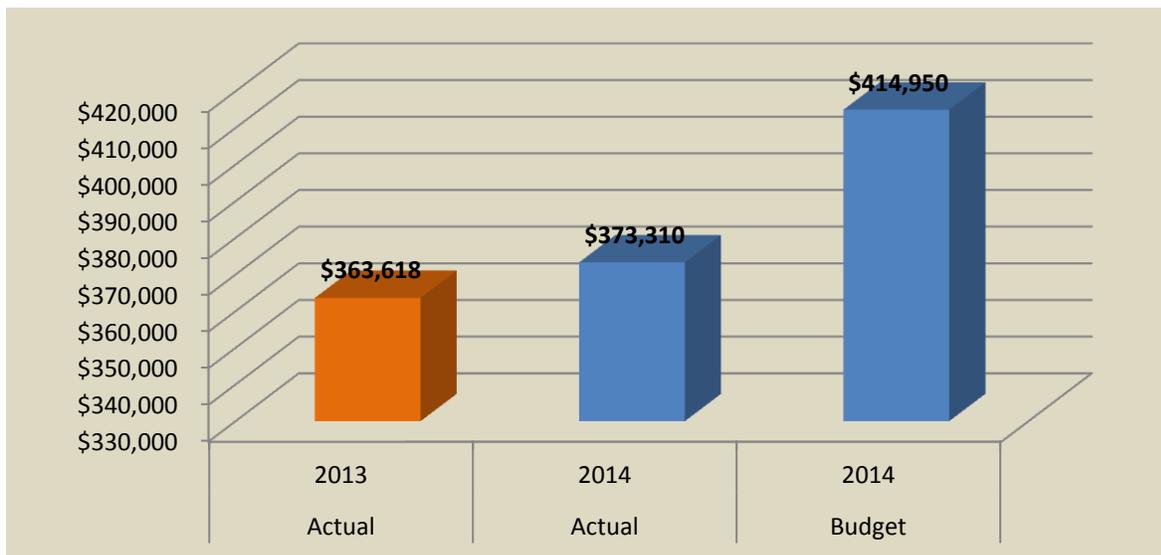
91.67% Through the Fiscal Year

City of Dallas
Monthly Financials
May 2014

Department: Library

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 303,735	\$ 312,000	\$ 339,000	\$ 27,000	92.0%
Materials and Supplies	59,883	61,310	75,950	14,640	80.7%
	\$ 363,618	\$ 373,310	\$ 414,950	\$ 41,640	90.0%

There are no capital expenditures budgeted in this department.



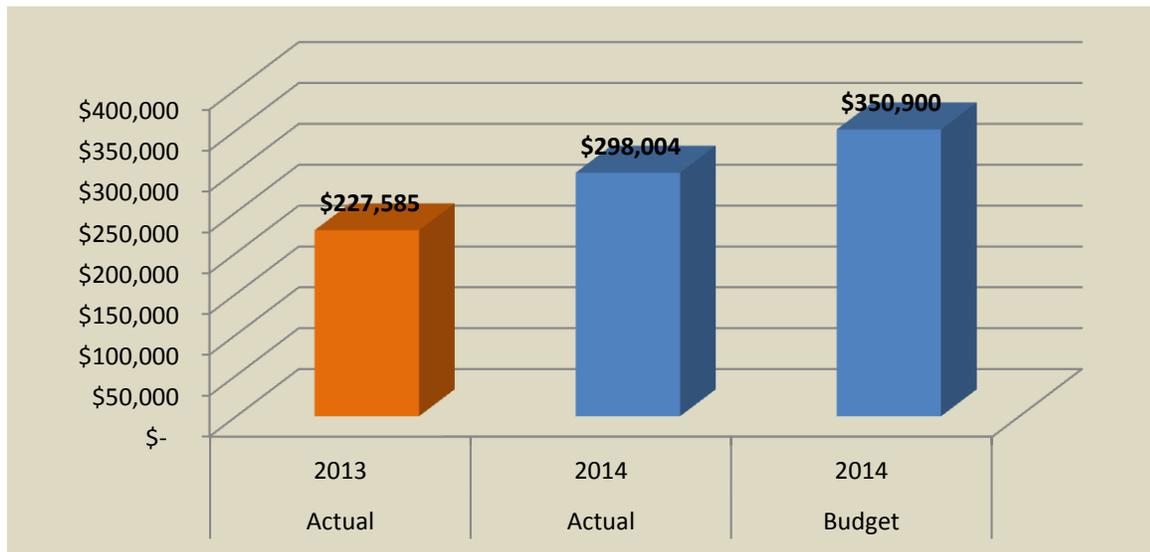
91.67% Through the Fiscal Year

City of Dallas
Monthly Financials
May 2014

Department: Parks

Description	Year-to-Date	Year-to-Date	Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 143,287	\$ 192,134	\$ 208,000	\$ 15,866	92.4%
Materials and Supplies	69,528	68,774	101,900	33,126	67.5%
Capital Outlay	-	32,512	36,000	3,488	90.3%
Transfers	14,770	4,583	5,000	417	91.7%
	\$ 227,585	\$ 298,004	\$ 350,900	\$ 52,896	84.9%

Capital Expenditures: Equipment - \$45,000



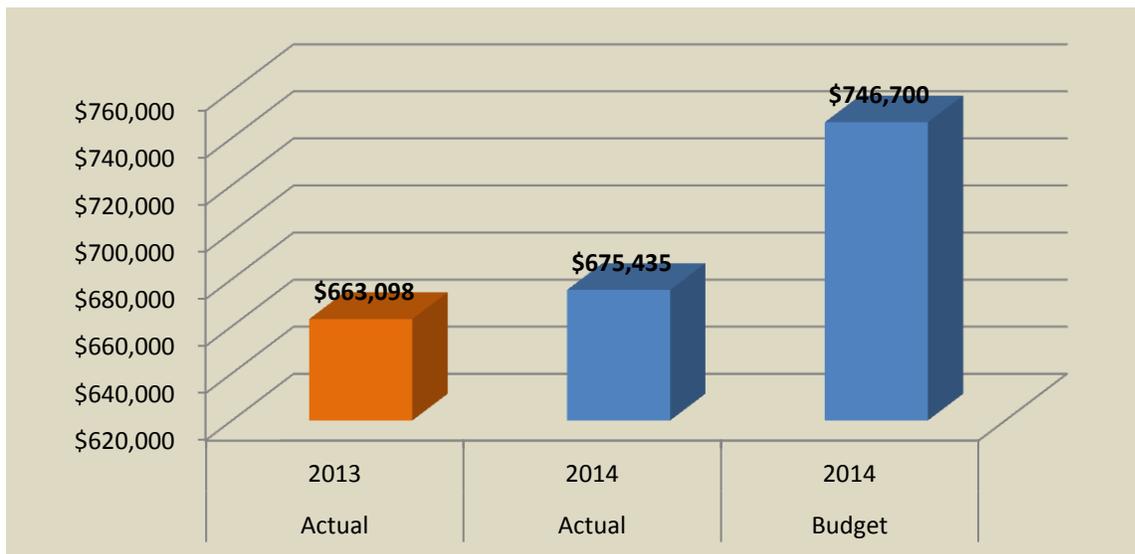
91.67% Through the Fiscal Year

City of Dallas
Monthly Financials
May 2014

Department: Aquatic Center

Description	Year-to-Date	Year-to-Date	Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 369,372	\$ 382,539	\$ 410,000	\$ 27,461	93.3%
Materials and Supplies	247,524	247,063	286,700	39,637	86.2%
Capital Outlay	46,201	45,833	50,000	4,167	91.7%
	\$ 663,098	\$ 675,435	\$ 746,700	\$ 71,265	90.5%

Capital Expenditures: Equipment Reimbursement - \$50,000



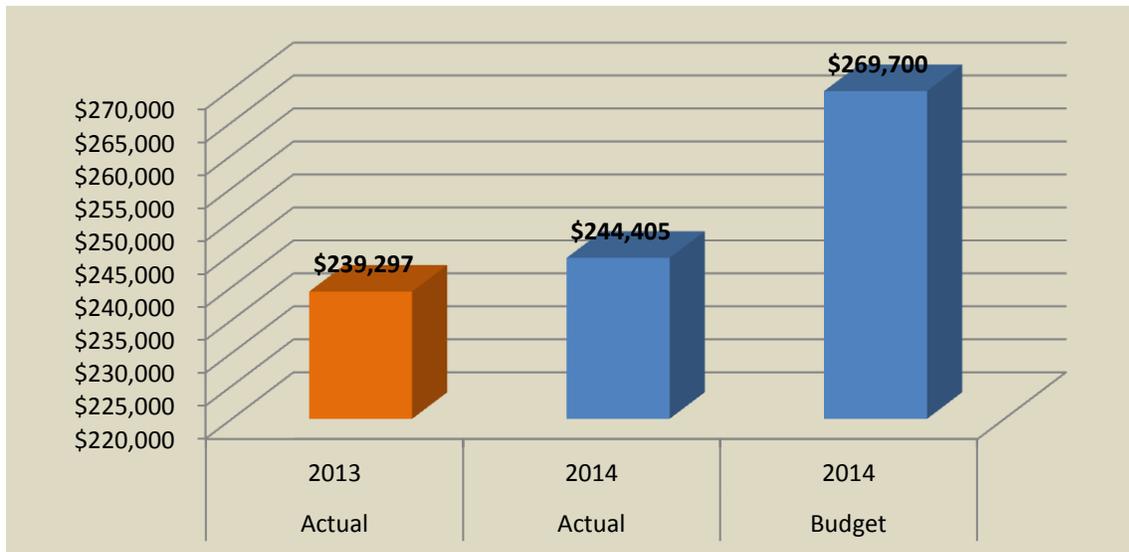
91.67% Through the Fiscal Year

City of Dallas
Monthly Financials
May 2014

Department: Building Inspections

Description	Year-to-Date	Year-to-Date	Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 227,256	\$ 229,708	\$ 253,000	\$ 23,292	90.8%
Materials and Supplies	12,040	14,697	16,700	2,003	88.0%
	\$ 239,297	\$ 244,405	\$ 269,700	25,295	90.6%

There are no capital expenditures budgeted in this department.



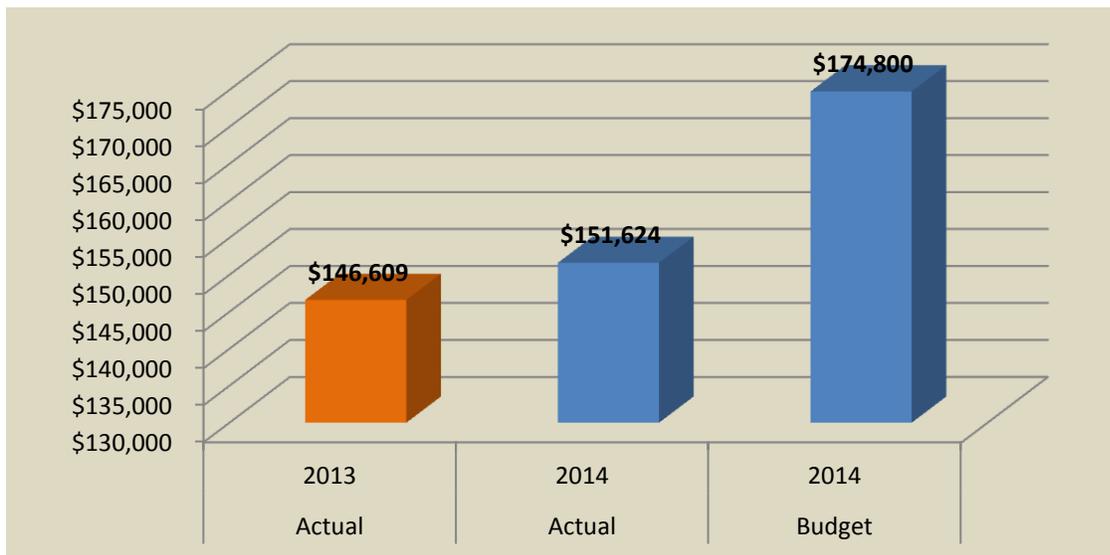
91.67% Through the Fiscal Year

City of Dallas
Monthly Financials
May 2014

Department: Planning

Description	Year-to-Date	Year-to-Date	Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Personnel Services	\$ 129,990	\$ 131,576	\$ 147,000	\$ 15,424	89.5%
Materials and Supplies	13,502	16,931	24,400	7,469	69.4%
Transfers	3,117	3,117	3,400	283	91.7%
	\$ 146,609	\$ 151,624	\$ 174,800	\$ 23,176	86.7%

There are no capital expenditures budgeted in this department.



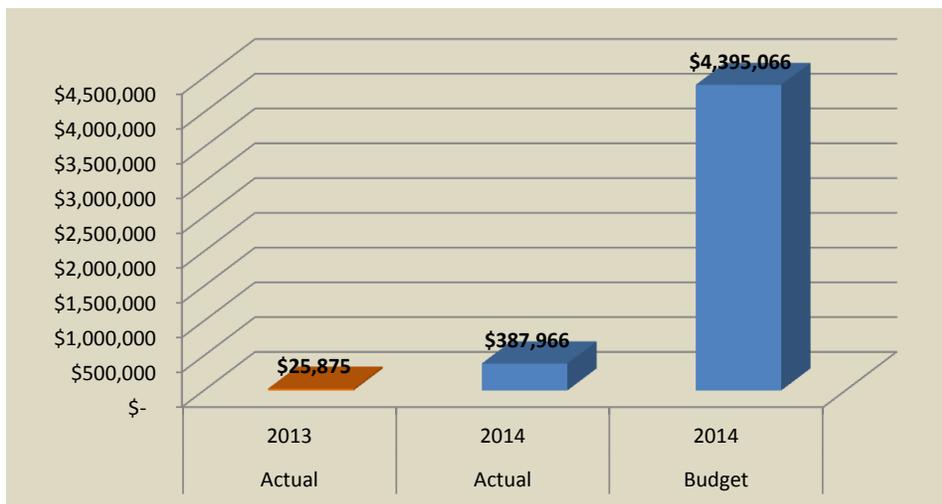
91.67% Through the Fiscal Year

City of Dallas
Monthly Financials
May 2014

Department: System Development Fund

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Collected
	Actual 2013	Actual 2014			
Revenue					
Streets SDC	\$ 50,796	\$ 55,884	\$ 50,000	\$ (5,884)	111.8%
Parks SDC	102,804	109,224	100,000	(9,224)	109.2%
Water SDC	134,082	195,396	100,000	(95,396)	195.4%
Sewer SDC	80,729	197,663	60,000	(137,663)	329.4%
Storm Water SDC	40,407	43,696	30,000	(13,696)	145.7%
Transfers	670,083	167,149	160,066	(7,083)	104.4%
	\$ 1,078,901	\$ 769,013	\$ 500,066	\$ (268,947)	153.8%

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Expenditures					
Street SDC Projects	\$ -	\$ 191,488	\$ 240,000	\$ 48,512	79.8%
Park SDC Projects	3,050	-	242,451	242,451	0.0%
Water SDC Projects	-	-	225,000	225,000	0.0%
Sewer SDC Projects	-	196,478	3,627,615	3,431,137	5.4%
Storm Water SDC Projects	-	-	60,000	60,000	0.0%
Transfers (none for 2014)	22,825	-	-	-	
	\$ 25,875	\$ 387,966	\$ 4,395,066	\$ 4,007,100	8.8%



91.67% Through the Fiscal Year

City of Dallas
Monthly Financials
May 2014

Department: Streets

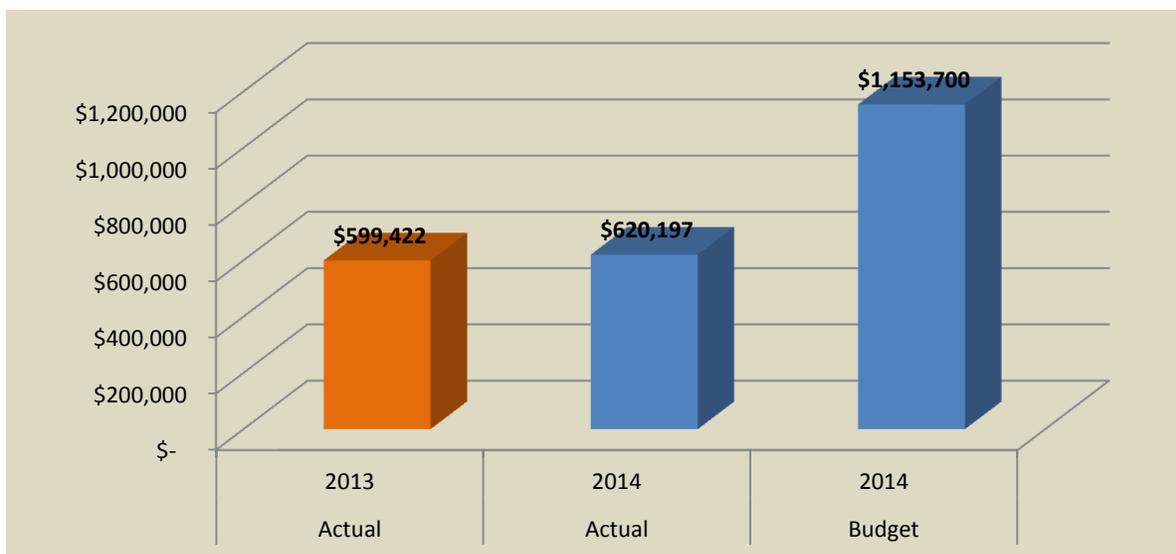
Description	Year-to-Date	Year-to-Date	Budget 2014	Budget Remaining	Percent Collected
	Actual 2013	Actual 2014			
Revenue					
Highway Reimbursement & Appropriations	\$ 1,023,301	\$ 936,044	\$ 1,025,000	\$ 88,956	91.3%
Miscellaneous Revenue and Interest	11,363	67,792	66,060	(1,732)	102.6%
	\$ 1,034,665	\$ 1,003,836	\$ 1,091,060	\$ 87,224	92.0%

Description	Year-to-Date	Year-to-Date	Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Expenditures					
Personnel Services	\$ 281,756	\$ 262,247	\$ 292,000	\$ 29,753	89.8%
Materials and Supplies	216,411	224,815	286,700	61,885	78.4%
Capital Outlay	27,923	59,802	495,000	435,198	12.1%
Transfers	73,333	73,333	80,000	6,667	91.7%
	\$ 599,422	\$ 620,197	\$ 1,153,700	\$ 533,503	53.8%

Capital Expenditures:

Contractual Overlays - \$475,000

Sidewalks - \$20,000



91.67% Through the Fiscal Year

City of Dallas
Monthly Financials
May 2014

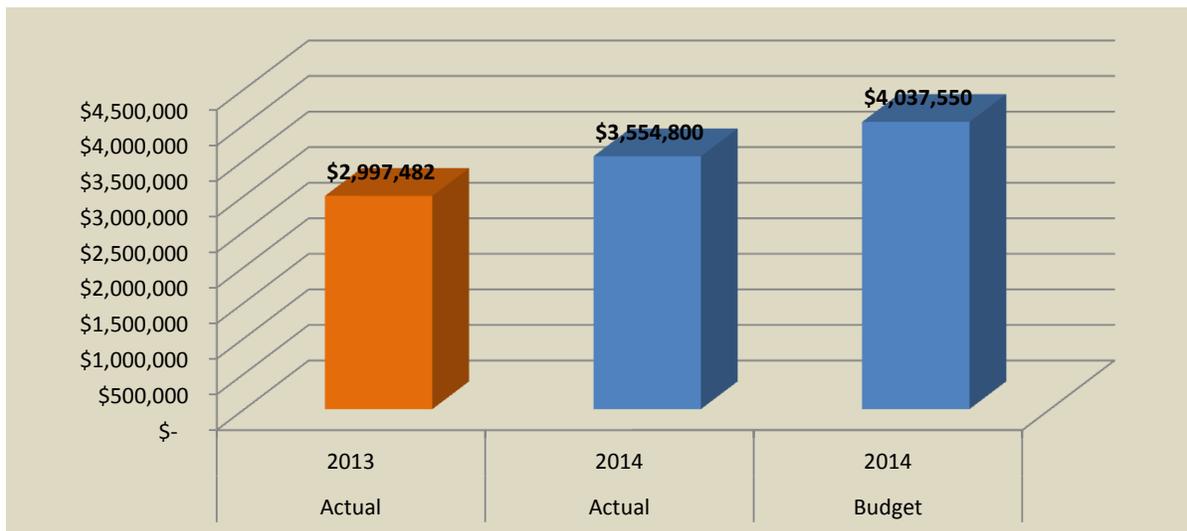
Department: Sewer

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Collected
	Actual 2013	Actual 2014			
Revenue					
Service Charges and Hook Up Fees	\$ 2,966,626	\$ 2,792,431	\$ 3,037,000	\$ 244,569	91.9%
Miscellaneous Revenue and Interest	204,721	352,728	120,000	\$ (232,728)	293.9%
	\$ 3,171,347	\$ 3,145,159	\$ 3,157,000	\$ 11,841	99.6%

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Expenditures					
Personnel Services	\$ 542,919	\$ 539,032	\$ 593,500	\$ 54,468	90.8%
Materials and Supplies	846,811	916,062	1,070,500	154,438	85.6%
Capital Outlay	97,941	591,005	810,000	218,995	73.0%
Transfers	1,509,810	504,167	559,000	54,833	90.2%
Debt Service (2013 in Debt Service Fund)	-	1,004,534	1,004,550	16	100.0%
	\$ 2,997,482	\$ 3,554,800	\$ 4,037,550	\$ 482,750	88.0%

Capital Expenditures:

- Equipment - \$65,000
- Rickereall Crk Interceptor CIP - \$500,000
- Siphon Replacement - \$100,000
- I & I - \$25,000
- Storm Projects - \$20,000
- WWTF Capital Improvements - \$50,000
- Sewer Replacement Projects - \$50,000



91.67% Through the Fiscal Year

City of Dallas
Monthly Financials
May 2014

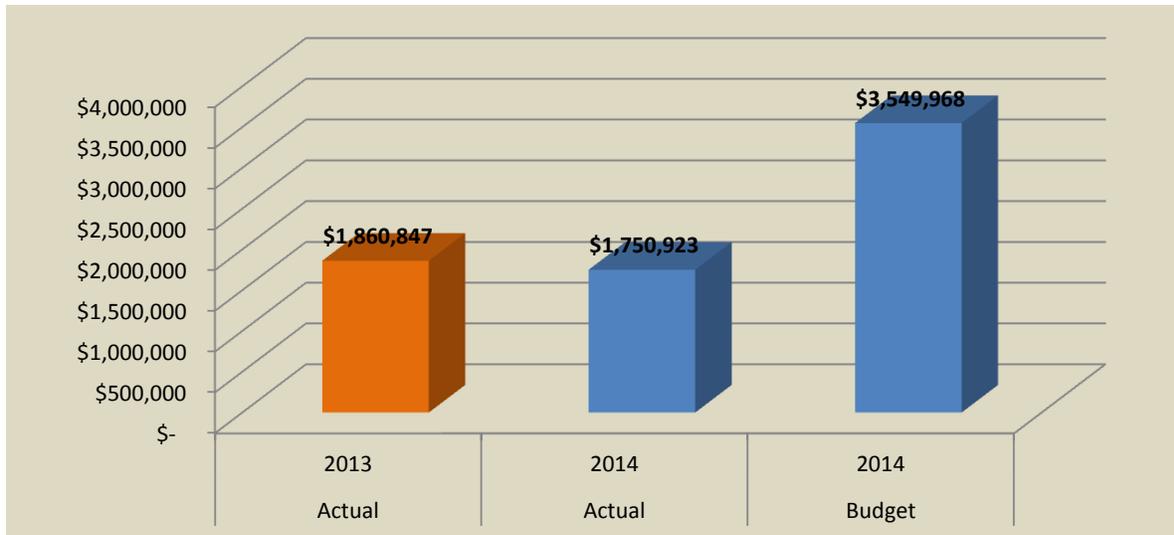
Department: Water

Description	Year-to-Date Actual 2013	Year-to-Date Actual 2014	Budget 2014	Budget Remaining	Percent Collected
Revenue					
Service Charges and Connection Fees	\$ 2,084,881	\$ 1,924,324	\$ 2,142,000	\$ 217,676	89.8%
Miscellaneous Revenue and Interest	49,558	95,944	1,545,000	1,449,056	6.2%
	\$ 2,134,440	\$ 2,020,268	\$ 3,687,000	\$ 1,666,732	54.8%

Description	Year-to-Date Actual 2013	Year-to-Date Actual 2014	Budget 2014	Budget Remaining	Percent Spent
Expenditures					
Personnel Services	\$ 366,943	\$ 362,642	\$ 398,000	\$ 35,358	91.1%
Materials and Supplies	581,128	641,239	720,000	78,761	89.1%
Capital Outlay	-	9,492	1,650,000	1,640,508	0.6%
Transfers	-	389,583	434,000	44,417	89.8%
Debt Service (2013 in Debt Service Fund)	912,776	347,967	347,968	1	100.0%
	\$ 1,860,847	\$ 1,750,923	\$ 3,549,968	\$ 1,799,045	49.3%

Capital Expenditures:

- AMR Project- \$1,500,000
- Water Line Replacement Project - \$50,000
- Transmission Water Line- \$100,000



91.67% Through the Fiscal Year

City of Dallas
Monthly Financials
May 2014

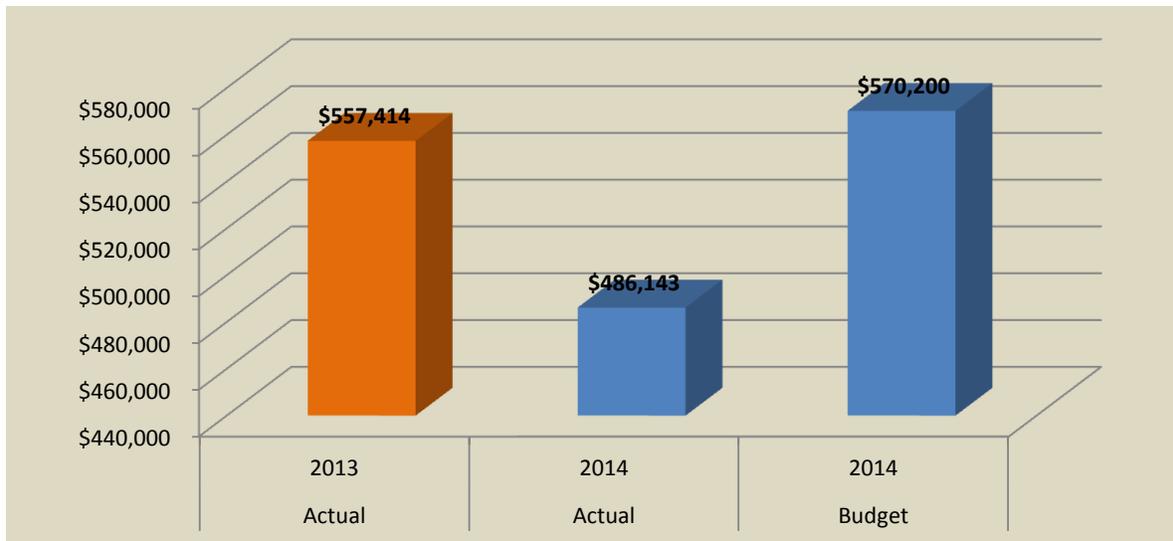
Department: Fleet

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Collected
	Actual 2013	Actual 2014			
Revenue					
Service Charges and Total Care	\$ 429,802	\$ 397,124	\$ 427,000	\$ 29,876	93.0%
Miscellaneous Revenue	103,958	79,366	84,800	5,434	93.6%
	\$ 533,761	\$ 476,490	\$ 511,800	\$ 35,310	93.1%

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Expenditures					
Personnel Services	\$ 184,580	\$ 179,770	\$ 201,000	\$ 21,230	89.4%
Materials and Supplies	165,958	175,950	192,200	16,250	91.5%
Capital Outlay	133,542	57,090	97,000	39,910	58.9%
Transfers	73,333	73,333	80,000	6,667	91.7%
	\$ 557,414	\$ 486,143	\$ 570,200	\$ 84,057	85.3%

Capital Expenditures:

Equipment - \$65,000 (Sewer Camera System)
 Building Improvements - \$32,000



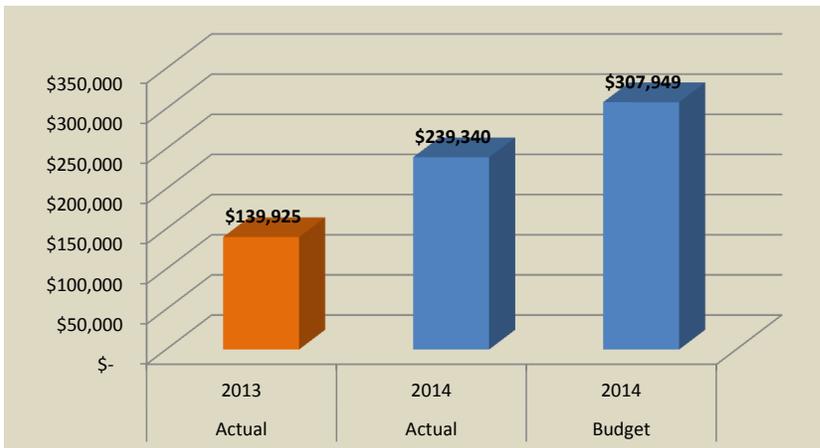
91.67% Through the Fiscal Year

City of Dallas
Monthly Financials
May 2014

Department: Trust Fund

Description	Year-to-Date	Year-to-Date	Budget 2014	Budget Remaining	Percent Collected
	Actual 2013	Actual 2014			
Revenue					
Aquatics	\$ -	\$ -	\$ -	\$ -	
Fire and Ambulance	50,658	29,350	36,000	6,650	81.5%
Street	-	-	-	-	
Transient Lodging	68,542	-	-	-	
Miscellaneous	1,257	591	1,000	409	59.1%
Economic Development	28,831	20,000	30,000	10,000	66.7%
Park	4,900	3,069	4,000	931	
Police	12,245	-	-	-	
Library	3,289	23,892	20,000	(3,892)	119.5%
	\$ 169,723	\$ 76,902	\$ 91,000	\$ 14,098	84.5%

Description	Year-to-Date	Year-to-Date	Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Expenditures					
Aquatics	\$ 6,379	\$ -	\$ -	\$ -	
Fire and Ambulance	52,364	29,535	64,274	34,739	46.0%
Street	-	-	-	-	
Transient Lodging	58,116	-	-	-	
Miscellaneous	240	1,732	3,000	1,268	57.7%
Economic Development	13,864	26,919	48,000	21,081	56.1%
Park	2,500	1,868	4,000	2,132	46.7%
Police	1,338	-	-	-	
Library	5,125	14,558	20,000	5,442	72.8%
Transfers	-	164,727	168,675	3,948	97.7%
	\$ 139,925	\$ 239,340	\$ 307,949	\$ 68,609	77.7%



91.67% Through the Fiscal Year

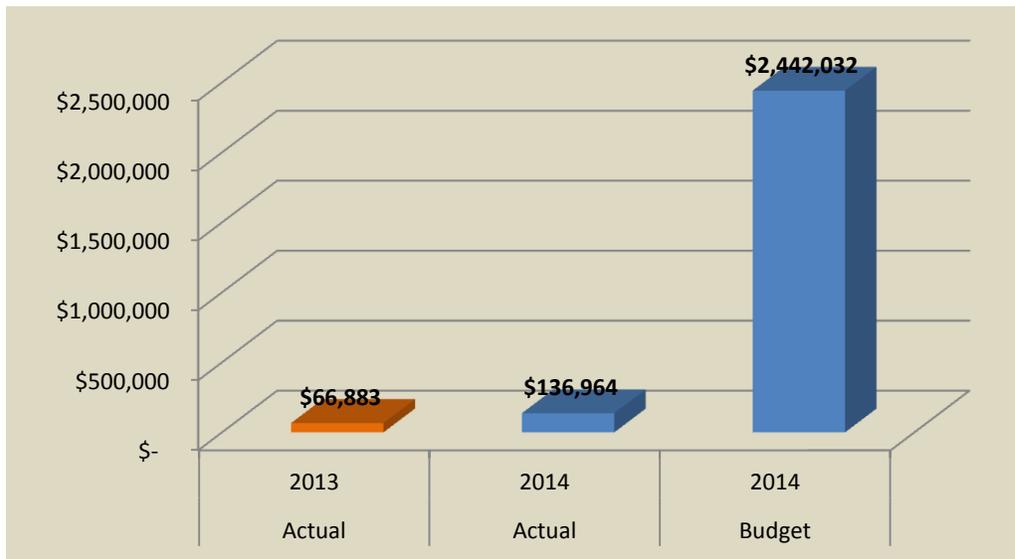
City of Dallas
Monthly Financials
May 2014

Department: Grant Fund

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Collected
	Actual 2013	Actual 2014			
Revenue					
Police	\$ 8,018	\$ 9,143	\$ 12,000	\$ 2,857	76.2%
Fire	38,000	-	456,532	456,532	0.0%
Parks and Trails	501	501	470,000	469,499	0.1%
Miscellaneous	2,739	1,020	1,503,500	1,502,480	0.1%
	\$ 49,258	\$ 10,664	\$ 2,442,032	\$ 2,431,368	0.4%

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Expenditures					
Police	\$ 2,625	\$ 750	\$ 12,000	\$ 11,250	6.3%
Fire	38,000	-	456,532	456,532	0.0%
Parks and Trails	-	134,743	470,000	335,257	28.7%
Miscellaneous	26,258	1,471	1,503,500	2,803	0.1%
	\$ 66,883	\$ 136,964	\$ 2,442,032	\$ 805,842	5.6%

Grant Projects: Police - vests, misc.
 Fire - Hydraulic rescue tool system, pumper
 Parks and Trails - Rickreall Crk Trail System
 Miscellaneous - CDBG; Ready to Read



91.67% Through the Fiscal Year

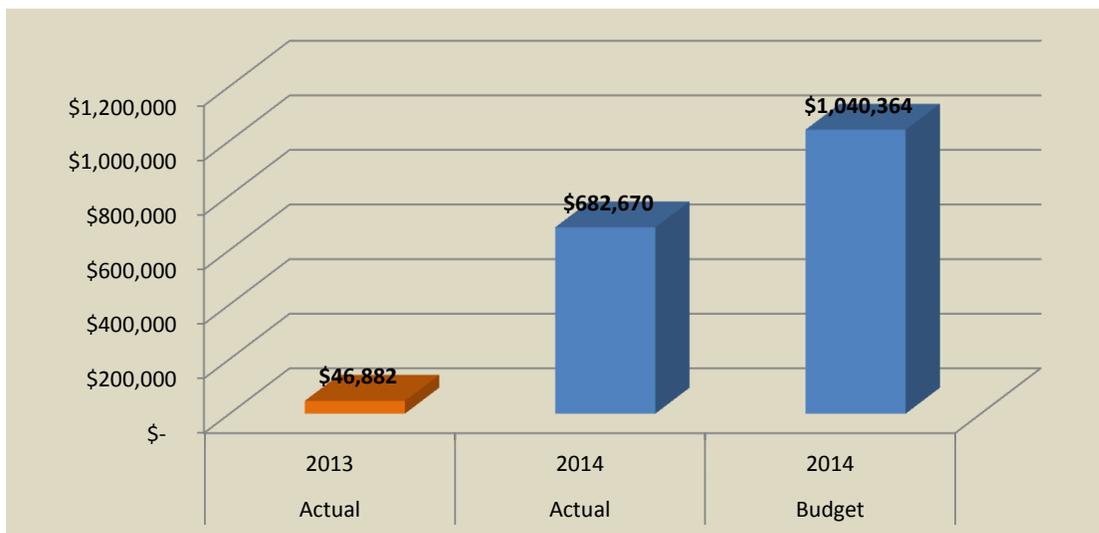
City of Dallas
Monthly Financials
May 2014

Department: Urban Renewal Fund

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Collected
	Actual 2013	Actual 2014			
Revenue					
Property Taxes	\$ 121,062	\$ 132,809	\$ 125,000	\$ (7,809)	106.2%
Interest Earnings	2,311	2,560	1,000	(1,560)	256.0%
Miscellaneous Revenue	-	50	1,000	950	5.0%
Finance Proceeds	-	750,000	750,000	-	100.0%
	\$ 123,373	\$ 885,418	\$ 877,000	\$ (9,368)	101.0%

Description	Year-to-Date		Budget 2014	Budget Remaining	Percent Spent
	Actual 2013	Actual 2014			
Expenditures					
Personal Services	\$ 13,452	\$ 15,890	\$ 16,000	\$ 110	99.3%
Materials and Services	-	12,065	13,000	935	92.8%
Debt Service Reserve	-	-	86,395	86,395	0.0%
Capital Expenditures	33,431	640,533	875,000	234,467	73.2%
Grants	-	4,213	40,000	35,787	10.5%
Transfers	-	9,969	9,969	0	100.0%
	\$ 46,882	\$ 682,670	\$ 1,040,364	\$ 357,694	65.6%

Capital Expenditures: 800/900 Block Main Street Project
Property Acquisition



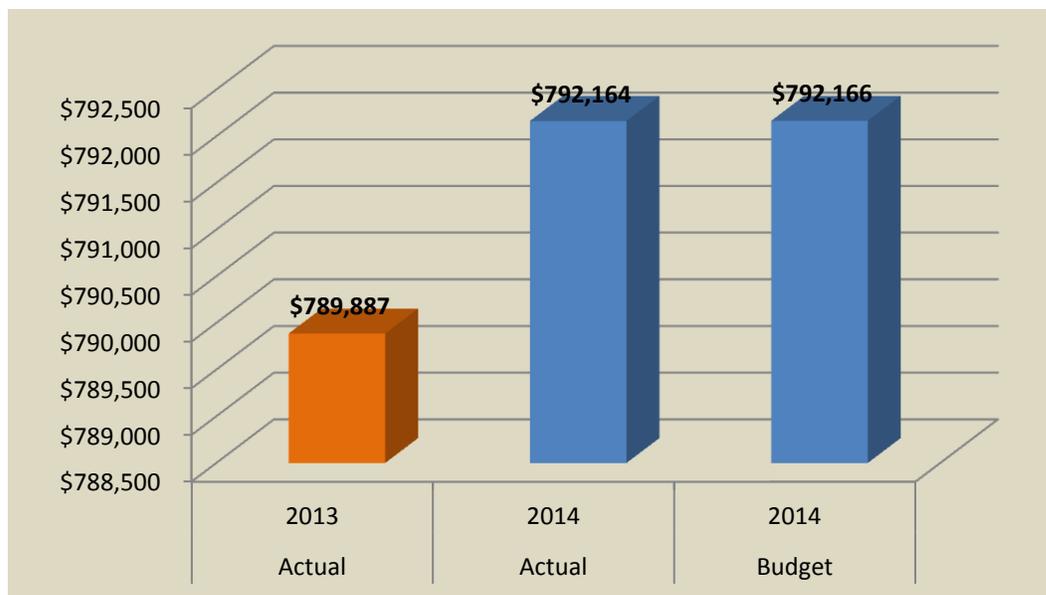
91.67% Through the Fiscal Year

City of Dallas
Monthly Financials
May 2014

Department: General Obligation and Long Term Debt Funds

Description	Year-to-Date Actual 2013	Year-to-Date Actual 2014	Budget 2014	Budget Remaining	Percent Collected
Revenue					
Property Taxes	\$ 701,260	\$ 698,350	\$ 735,000	\$ 36,650	95.0%
Transfers	97,176	99,087	109,627	10,540	90.4%
	\$ 798,436	\$ 797,437	\$ 844,627	\$ 47,190	94.4%

Description	Year-to-Date Actual 2013	Year-to-Date Actual 2014	Budget 2014	Budget Remaining	Percent Spent
Expenditures					
Principal	\$ 555,000	\$ 585,000	\$ 585,000	\$ -	100.0%
Interest	234,887	207,164	207,166	2	100.0%
	\$ 789,887	\$ 792,164	\$ 792,166	\$ 2	100.0%



91.67% Through the Fiscal Year

DALLAS CITY COUNCIL REPORT

TO: MAYOR BRIAN DALTON AND CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 10a	Topic: Resolution 3301
Prepared By: Cecilia Ward	Meeting Date: June 16, 2014	Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Approved By: Ron Foggin		

RECOMMENDED MOTION:

Approve Resolution 3301

BACKGROUND:

Resolution 3301:

For purposes of the Local Budget Law, either a resolution or ordinance by the governing body provides the local government with legal spending authority throughout the fiscal year. Separate appropriations for each fund must be made for each fund in which there are expenditures.

FISCAL IMPACT:

Provides legal spending authority for FY 2014-2015

ATTACHMENTS:

Resolution 3301

RESOLUTION NO. 3301

A Resolution adopting the budget of the City of Dallas, Oregon for the fiscal period beginning July 1, 2014 and ending June 30, 2015, making budgeted appropriations and levying taxes for said fiscal period.

WHEREAS, at a meeting of the City Council of the City of Dallas, Oregon, duly held on the 2nd day of June, 2014, a budget for the City for the fiscal year beginning July 1, 2014 and ending June 30, 2015, heretofore submitted by the Budget Committee to the people of the City after due notice and public hearing, was submitted to the City Council for adoption for and on behalf of the City; and

WHEREAS, the appropriations for said period as shown by said budget are in the respective sums and for the purposes following:

Budgeted Fund and Account	Appropriated Amount
1. GENERAL FUND	
a) Administration	
Total Appropriation	\$ 535,700
b) Municipal Court	
Total Appropriation	\$ 181,500
c) Library	
Total Appropriation	\$ 435,650
d) Parks	
Total Appropriation	\$ 334,300
e) Finance	
Total Appropriation	\$ 606,300
f) Fire	
Total Appropriation	\$ 677,837
g) Ambulance	
Total Appropriation	\$ 1,385,110
h) Police	
Total Appropriation	\$ 2,898,200
i) Aquatic Center	
Total Appropriation	\$ 751,600
j) Planning	
Total Appropriation	\$ 185,000
k) Inspections/Building	
Total Appropriation	\$ 272,700
l) Facilities Maintenance	
Total Appropriation	\$ 176,500
m) Non-Departmental	
Non-Departmental Transfers	\$ 170,000
Debt Service	86,395

Operating Contingencies		<u>75,000</u>
Total Appropriation	\$	331,395
TOTAL APPROPRIATIONS – GENERAL FUND		
	\$	<u>8,771,792</u>
2. CAPITAL PROJECTS FUND		
Capital Outlay	\$	<u>170,000</u>
Total Appropriation	\$	<u>170,000</u>
3. STREET FUND		
Personnel Services	\$	302,000
Materials & Services		276,700
Capital Outlay		421,250
Contingency		376,550
Transfers		<u>83,500</u>
Total Appropriation	\$	<u>1,460,000</u>
4. SEWER FUND		
Personnel Services	\$	617,000
Materials & Services		1,128,000
Capital Outlay		866,250
Transfers		580,000
Debt Service		1,098,150
Contingency		<u>2,510,600</u>
Total Appropriation	\$	<u>6,800,000</u>
5. WATER FUND		
Personnel Services	\$	422,000
Materials & Services		744,500
Capital Outlay		2,216,250
Transfers		445,000
Debt Service		672,968
Contingency		<u>2,594,282</u>
Total Appropriation	\$	<u>7,095,000</u>
6. FLEET MANAGEMENT FUND		
Personnel Services	\$	211,000
Materials & Services		195,200
Capital Outlay		161,250
Transfers		80,000
Contingency		<u>127,150</u>
Total Appropriation	\$	<u>774,600</u>
7. SYSTEM DEVELOPMENT FUND		
Capital Outlay	\$	<u>5,160,000</u>

Total Appropriation	\$	<u>5,160,000</u>
8. <u>GENERAL OBLIGATION FUND</u>		
Debt Service	\$	<u>639,953</u>
Total Appropriation	\$	<u>639,953</u>
9. <u>TRUST FUND</u>		
Park	\$	8,000
Fire-Harpy Bovard Scholarship		3,000
Fire-Extrication Team		33,500
Fire-Other		10,200
Library		22,000
Economic Development		23,500
Community Dinner		<u>1,325</u>
Total Appropriation	\$	<u>101,525</u>
10. <u>GRANT FUND</u>		
Total Appropriation	\$	<u>2,518,500</u>
11. <u>GENERAL LONG TERM DEBT FUND</u>		
Debt Service	\$	<u>112,994</u>
Total Appropriation	\$	<u>112,994</u>
TOTAL APPROPRIATIONS, ALL FUNDS	\$	33,604,364
TOTAL UNAPPROPRIATED AND RESERVE AMOUNTS, ALL FUNDS		<u>1,439,003</u>
TOTAL ADOPTED BUDGET	\$	<u><u>35,043,367</u></u>

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. The budget for the City of Dallas for the fiscal year beginning July 1, 2014 and ending June 30, 2015, heretofore submitted to the City Council by the Budget Committee of said City after due notice and public hearing, and as set forth above, is hereby adopted as the budget for said City for said period.

Section 2. The City Council of the City of Dallas hereby levies the taxes provided for in the adopted budget at the rate of \$4.1954 per \$1,000 of assessed value for operations and in the amount of \$686,644 for bonds and these taxes are levied upon all taxable property within the City as of 1:00 a.m. July 1, 2014. These taxes are hereby imposed and categorized for tax year 2014-15 upon the assessed value of all taxable property within the City:

	Subject to the General Government Limitation	Excluded for Limitation
General Fund	\$4.1954/\$1,000	\$0
Bonded Debt Fund	_____ \$0	<u>\$686,644</u>
Category Total	\$4.1954/\$1,000	\$686,644
	<i>TOTAL LEVY</i>	<i>\$4,241,491</i>

Section 3. The amounts of money herein above and in said budget specified are hereby appropriated to the several funds for the purposes specified, respectively.

Section 4. That the City Manager shall, not later than the 15th day of July, 2014, notify the Assessor and Clerk of Polk County, Oregon, respectively, in writing, of the tax levy made by said City, stating the amount of money to be raised for the fiscal period beginning July 1, 2014 and ending June 30, 2015, and the method by which said levy is to be apportioned to the real and personal property subject to assessment.

Section 5. This Resolution shall be effective upon its passage.

Adopted: June 16, 2014
Approved: June 16, 2014

Brian Dalton, Mayor

ATTEST:

APPROVED AS TO FORM:

Ron Foggin, City Manager

Lane P. Shetterly, City Attorney

DALLAS CITY COUNCIL REPORT

TO: MAYOR BRIAN DALTON AND CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 10b	Topic: Resolution 3302
Prepared By: Cecilia Ward	Meeting Date: June 16, 2014	Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Approved By: Ron Foggin		

RECOMMENDED MOTION:

Approve Resolution 3302

BACKGROUND:

Resolution 3302:

State Revenue Sharing Law, ORS 221.770, requires cities to pass a resolution or ordinance each year stating that they want to receive state revenue sharing money.

FISCAL IMPACT:

Provides legal spending authority for FY 2014-2015

ATTACHMENTS:

Resolution 3302

RESOLUTION NO. 3302

A Resolution declaring the City of Dallas' election to receive State Revenues.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. Pursuant to ORS 221.770, the City of Dallas hereby elects to receive State Revenues for fiscal year 2014-2015.

Section 2. This Resolution shall be effective on its passage.

Adopted: June 16, 2014
Approved: June 16, 2014

BRIAN W. DALTON, MAYOR

ATTEST:

APPROVED AS TO FORM:

RONALD W. FOGGIN,
CITY MANAGER

LANE P. SHETTERLY,
CITY ATTORNEY

I certify that a public hearing before the Budget Committee was held on May 19, 2014, and a public hearing before the City Council was held on June 2, 2014, giving citizens an opportunity to comment on use of State Revenue Sharing.

Emily Gagner, City Recorder

DALLAS CITY COUNCIL REPORT

TO: MAYOR BRIAN DALTON AND CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 10c	Topic: Transient Lodging Tax Agreement Renewal
Prepared By: Ron Foggin	Meeting Date: June 16, 2014	Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Approved By: Ron Foggin		

RECOMMENDED ACTION/MOTION:

Approve a Resolution for renewing the Transient Lodging Tax Agreement with the Dallas Area Visitors Center, Inc. for a term of five years.

BACKGROUND:

In 2008, Dallas enacted a Transient Lodging Tax. By resolution in 2008 and 2010, the City has directed seventy percent (70%) of all transient lodging taxes received to the Dallas Area Visitors Center. The City has used thirty percent (30%) of the money to fund various tourism-related activities, including our summer outdoor movie nights, disc golf, travel advertisements, signage, and the Mid-Valley Wine Trail.

The Visitors Center uses their funds to offset the costs of operating the Visitors Center, including staffing, and on their many events, including the Bounty Market, Christmas lighting, flags, and relocation and visitor packets.

Looking forward, the Visitors Center and City will need to look at replacing the banners that hang downtown and at the entrance to Dallas along Ellendale Avenue. We are hoping to establish a program through which businesses can sponsor a banner, but realize this will be a costly, though much-needed, project.

FISCAL IMPACT:

None

ATTACHMENTS:

Proposed Agreement with Visitor’s Center

RESOLUTION NO. 3303

A Resolution providing for the distribution of transient lodging taxes collected under Ordinance No. 1681 (Dallas City Code 7.870 through 7.922) for the period from July 1, 2014 through June 30, 2019; and repealing Resolution No. 3206.

WHEREAS, by Ordinance No. 1681 the Dallas City Council established a transient lodging tax pursuant to ORS 320.345 through 320.350; and

WHEREAS, ORS 320.350 authorizes the City to distribute seventy percent (70%) of funds collected by the transient lodging tax for tourism promotion or for tourism-related facilities; and

WHEREAS, Dallas Area Visitor's Center, Inc. is a tourism promotion agency within the meaning of ORS 320.300(8), is an Oregon nonprofit corporation exempt from income tax under section 501(c)(3), and is qualified to receive distribution of transient lodging tax revenue; and

WHEREAS, Dallas Area Visitor's Center, Inc. has been the recipient of transient lodging tax revenue for the two-year period ending June 30, 2014, and is willing and desires to continue to receive distribution of such revenue for the five-year period beginning July 1, 2014 and ending June 30, 2019, and the Dallas City Council finds that it is appropriate and in the best interest of the community of Dallas to continue to make such distributions to Dallas Area Visitor's Center, Inc. for tourism promotion; NOW , THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. This resolution shall establish the distribution of funds collected by the City as transient lodging taxes under Ordinance No. 1681 (Dallas City Code 7.870 through 9.924) for the period beginning July 1, 2014, and ending June 30, 2019.

Section 2. Funds collected as transient lodging taxes shall be deposited to the Trust Fund, in the Transient Lodging Account, to be held and distributed as provided in this Resolution.

Section 3. Seventy percent (70%) of all transient lodging taxes received during the period beginning July 1, 2014 and ending June 30, 2019, shall be distributed on a periodic basis, not less frequently than quarter-annually, to Dallas Area Visitor's Center, Inc. The City Manager is authorized and directed to enter into a contract or other agreement for the distribution of such taxes to the Dallas Visitors Center for the term provided in this section.

Section 4. Any funds not appropriated pursuant to Section 3 this resolution may be appropriated to fund city services as provided in ORS 320.350(5)(b) and Ordinance No. 1681.

Section 5. Resolution No. 3248 is hereby repealed.

Section 6. This resolution shall take effect on July 1, 2014.

Adopted: June 16, 2014

Approved: June 16, 2014

BRIAN W. DALTON, MAYOR

ATTEST:

APPROVED AS TO FORM:

RONALD W. FOGGIN,
CITY MANAGER

LANE P. SHETTERLY,
CITY ATTORNEY

TRANSIENT TAX DISTRIBUTION AGREEMENT (2014-19)

This agreement is made and entered into this ___ day of June, 2014, by and between the City of Dallas, an Oregon municipal corporation (Dallas), and Dallas Area Visitor's Center, Inc., an Oregon nonprofit corporation (Center).

RECITALS

A. Dallas is an Oregon municipal corporation.

B. Center is an Oregon nonprofit corporation, organized as a tourism promotion agency within the meaning of ORS 320.300(8) in the City of Dallas, with its principal place of business at 119 SW Court Street, Dallas, Polk County, Oregon. Center is also an organization exempt from income tax under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended. A copy of Center's Determination Letter from the Internal Revenue Service, confirming Center's tax-exempt status, is on file with Dallas and is still in full force and effect.

C. Dallas has enacted a Transient Lodging Tax, pursuant to ORS 320.350. The City Council of Dallas has, by resolution, authorized distribution of seventy percent (70%) of all transient lodging taxes received during the period beginning July 1, 2014 and ending June 30, 2019, on a periodic basis, not less frequently than quarter-annually, to Center.

D. Center and Dallas have entered into a separate Contract for Distribution of Discretionary Transient Lodging Tax Revenue dated _____, 2014, pursuant to which Center has undertaken certain obligations in consideration for the distribution to Center of all discretionary transient lodging tax revenues collected by City.

E. Center is qualified to receive transient lodging tax revenue pursuant to the resolution and Oregon law.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants and obligations set forth herein, it is hereby agreed as follows:

1. City will distribute to Center seventy percent (70%) of all transient lodging taxes received by City for the period beginning July 1, 2014, and ending June 30, 2019. Such distributions shall be paid quarter-annually, within 30 days after the end of each calendar quarter, beginning with the first payment by October 30, 2014 (for the quarter ending September 30, 2014), and ending with the last payment on July 30, 2019 (for the quarter ending June 30, 2019).

2. Center shall use the funds distributed under this agreement for tourism promotion, as defined in ORS 320.300(7) or tourism-related facilities as defined in ORS 320.300(9), and for no other purpose.

3. During the term of this agreement, City shall have the right to designate one voting member of Center's board of directors as a City representative.

4. Center shall submit a report of its activities, including a financial report, to City annually, by not later than January 31 each year during the term of this agreement, and shall permit City to inspect and copy its books and records, from time to time, as City may reasonably require to ensure compliance with the terms of this agreement.

5. This agreement may be terminated by City before the end of the term provided herein in the event of any of the following:

(A) If Center ceases to be a nonprofit corporation on the records of the Oregon Secretary of State, Corporation Division;

(B) If Center becomes insolvent, or ceases to do business or to qualify as a tourism promotion agency within the meaning of ORS 320.300(8);

(C) If Center's status as an entity exempt from taxation under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, is revoked;

(D) If Center otherwise fails to perform any obligation provided in this agreement.

(E) If Center defaults in performance of any obligation under the separate Contract for Distribution of Discretionary Transient Lodging Tax Revenue described in Recital D, above.

6. Center agrees at all times to conduct its business and activities in compliance with all applicable local, state and federal laws, rules, ordinances and regulations, and shall not use or apply the transient lodging tax revenues distributed to it under this agreement in any manner not permitted for the use of such funds.

[Signatures continued on next page]

Dated _____, 2014.

CITY OF DALLAS, OREGON

APPROVED AS TO FORM:

By: _____
City Manager

City Attorney

DALLAS AREA VISTOR'S CENTER

By: _____
Title: _____

By: _____
Title: _____

DALLAS CITY COUNCIL REPORT

TO: MAYOR BRIAN DALTON AND CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 11a & 12a	Topic: Ordinance 1766
Prepared By: Jason Locke, Community Development/ Operations Director	Meeting Date: June 16, 2014	Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Approved By: Ron Foggin, City Manager		

RECOMMENDED ACTION: Move Ordinance 1766 to a second reading and adopt the Ordinance to amend the Comprehensive Plan Map.

BACKGROUND: Council directed staff to prepare an Ordinance adopting the Comprehensive Plan Map amendments

FISCAL IMPACT:
None

ATTACHMENTS:

Ordinance 1766

ORDINANCE NO. 1766

An Ordinance amending the Dallas Comprehensive Plan Map for certain real property owned by Dallas Mennonite Retirement Community, Inc. and Jasper Crossing, LLC from Commercial to Residential; and declaring an emergency.

WHEREAS, Dallas Mennonite Retirement Community, Inc. and Jasper Crossing, LLC submitted an application to amend the Comprehensive Plan Map for the real property which is described generally as 3.66 acres located west of NW Jasper Street and north of West Ellendale Avenue, south of Dallas Retirement Village, being all of tax lot 1212 (Map 7.5.29DD TL 1212), owned by Dallas Mennonite Retirement Community, Inc., and the northerly 1.0 acre portion of tax lot 1202 (Map 7.5.29DD TL 1202), owned by Jasper Crossing, LLC, as more particularly described on Exhibit A, attached hereto and by reference incorporated herein, from Commercial to Residential; and

WHEREAS, after due notice, on April 8, 2014, the Dallas Planning Commission held a public hearing on the application and at the conclusion thereof recommended to the City Council that the application be granted; and

WHEREAS, after due notice, on June 2, 2014, the City Council held a public hearing on the application and at the conclusion thereof found that there was substantial evidence that the application met the requirements of the Dallas Comprehensive Plan, and that the application should be granted; NOW, THEREFORE,

THE CITY OF DALLAS DOES ORDAIN AS FOLLOWS:

Section 1. The application of the owners of the property described on Exhibit A, attached hereto, to amend the Comprehensive Plan Map for the property from Commercial to Residential be, and it hereby is, approved.

Section 2. The map attached hereto and marked Exhibit B is hereby adopted as the amended Comprehensive Plan Map for said property.

Section 3. The Findings and Conclusions set forth in the staff report on this matter, submitted into the record herein on June 2, 2014, a copy of which is attached hereto as Exhibit C and by this reference incorporated herein, are hereby adopted and approved as the Findings and Conclusions in support of this Comprehensive Plan Map amendment.

Section 4. Pursuant to Dallas Charter Section 23, this ordinance, upon being read first in full and then by title, shall be enacted at a single meeting on the date set forth below, by unanimous vote of all the council members present.

Section 5. This ordinance being necessary for the immediate preservation of the public peace, health and safety, an emergency is declared to exist and this ordinance shall take effect on its passage.

Read for the first time: June 18, 2014
Read for the second time: June 18, 2014
Passed by the City Council: June 18, 2014
Approved by the Mayor: June 18, 2014

BRIAN W. DALTON, MAYOR

ATTEST:

APPROVED AS TO FORM:

RONALD W. FOGGIN,
CITY MANAGER

LANE P. SHETTERLY
CITY ATTORNEY

DALLAS CITY COUNCIL REPORT

TO: MAYOR BRIAN DALTON AND CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 11b & 12b	Topic: Ordinance 1767
Prepared By: Jason Locke, Community Development/ Operations Director	Meeting Date: June 16, 2014	Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Approved By: Ron Foggin, City Manager		

RECOMMENDED ACTION: Move Ordinance 1767 to a second reading and adopt the Ordinance to revise a zone change.

BACKGROUND: Council directed staff to prepare an Ordinance adopting the zone change.

FISCAL IMPACT: None

ATTACHMENTS:

Ordinance 1767

ORDINANCE NO. 1767

An Ordinance changing the zoning designation for certain real property owned by Dallas Mennonite Retirement Community, Inc. and Jasper Crossing, LLC from Commercial to Residential Medium Density and from Residential Low Density to Residential Medium Density; and declaring an emergency.

WHEREAS, Dallas Mennonite Retirement Community, Inc. and Jasper Crossing, LLC submitted an application for a zone change for the real property which is described generally as 3.66 acres located west of NW Jasper Street and north of West Ellendale Avenue, south of Dallas Retirement Village, being all of tax lot 1212 (Map 7.5.29DD TL 1212), owned by Dallas Mennonite Retirement Community, Inc., and the northerly 1.0 acre portion of tax lot 1202 (Map 7.5.29DD TL 1202), owned by Jasper Crossing, LLC, from Commercial to Residential Medium Density, and an additional .26 acres, being all of tax lot 701 (Map 7.5.29DD TL 701) owned by Dallas Mennonite Retirement Community, Inc., from Residential Low Density to Residential Medium Density, all as more particularly described on Exhibit A, attached hereto and by reference incorporated herein; and

WHEREAS, after due notice, on April 8, 2014, the Dallas Planning Commission held a public hearing on the application and at the conclusion thereof recommended to the City Council that the application be granted; and

WHEREAS, after due notice, on June 2, 2014, the City Council held a public hearing on the application and at the conclusion thereof found that there was substantial evidence that the application met the requirements of the Dallas Development Code, and that the application should be granted; NOW, THEREFORE,

THE CITY OF DALLAS DOES ORDAIN AS FOLLOWS:

Section 1. The zoning designation of the real property described as all of tax lot 1212 (Map 7.5.29DD TL 1212) and the northerly 1.0 acre portion of tax lot 1202 (Map 7.5.29DD TL 1202), and as more particularly shown on Exhibit A attached hereto, and as shown on the map attached hereto as Exhibit B, is hereby changed from Commercial to Residential Medium Density.

Section 2. The zoning designation of the real property described as all of all of tax lot 701 (Map 7.5.29DD TL 701, and as more particularly shown on Exhibit A attached hereto, and as shown on the map attached hereto as Exhibit B, is hereby changed from Residential Low Density to Residential Medium Density.

Section 3. The Findings and Conclusions set forth in the staff report on this matter, submitted into the record herein on June 2, 2014, a copy of which is attached hereto as Exhibit C and by this reference incorporated herein, are hereby adopted and approved as the Findings and Conclusions in support of this Comprehensive Plan Map amendment.

Section 4. Pursuant to Dallas Charter Section 23, this ordinance, upon being read first in full and then by title, shall be enacted at a single meeting on the date set forth below, by unanimous vote of all the council members present.

Section 5. This ordinance being necessary for the immediate preservation of the public peace, health and safety, an emergency is declared to exist and this ordinance shall take effect on its passage.

Read for the first time: June 18, 2014
Read for the second time: June 18, 2014
Passed by the City Council: June 18, 2014
Approved by the Mayor: June 18, 2014

BRIAN W. DALTON, MAYOR

ATTEST:

APPROVED AS TO FORM:

RONALD W. FOGGIN,
CITY MANAGER

LANE P. SHETTERLY
CITY ATTORNEY