

# Dallas City Council

Dallas City Hall\*  
187 SE Court Street  
Dallas, OR 97338

Tuesday, January 22, 2008, 7:30 PM

Mayor Jim Fairchild Presiding

\*Dallas City Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Manager's Office, 503-831-3502 or TDD 503-623-7355.

## AGENDA

### 1. ROLL CALL

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### 2. APPROVAL OF MINUTES

- 2.1. Approval of minutes of the January 7, 2008, Council meeting.
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### 3. REPORTS OR COMMENTS FROM COUNCIL MEMBERS

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### 4. QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE

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### 5. REPORTS OF SPECIAL COMMITTEES AND CITY OFFICERS

#### 5.1. City Manager's Reports

- a. Review and approval of budget calendar for Fiscal Year 2008-2009.
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- b. CAFR-Comprehensive Annual Financial Report
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- c. Report on January 8, 2008, Planning Commission meeting.
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- d. Bills of the City for the month of December.
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- e. Distribution of Mayor, Council and Staff contact information.
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- f. Update on Transient Lodging Tax Resolution.
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- g. Other.

**6. COMMUNICATIONS AND PETITIONS**

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**7. PUBLIC HEARINGS**

7.1 A public hearing on the application of Ray Baker and Dan Carver, owners, for a Mixed Use Node Zone Designation change including Residential, Multi-Family, Commercial Zoning and Park Land at 1130 W. Ellendale Avenue, in an RA, Residential Agriculture, zone.

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**8. RESOLUTIONS**

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**9. FIRST READING OF ORDINANCE**

9.1 Ordinance No. 1683: An Ordinance amending the Dallas Sign Ordinance.

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**10. SECOND READING OF ORDINANCE**

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**11. OTHER BUSINESS**

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**12. ADJOURNMENT**

Note: Following the Council meeting there will be an Executive Session to consult with legal counsel concerning legal rights and duties with regard to litigation likely to be filed as authorized in ORS 192.660(2)(h).

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The Dallas City Council met in regular session on Monday, January 7, 2008, at 7:30 p.m. in the Council Chambers of City Hall with Mayor Fairchild presiding.

**ROLL CALL**

Council members present were: Council President Ken Woods, Jr., Councilor Brian Dalton, Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor David Shein, Councilor Dave Voves, and Councilor LaVonne Wilson. Excused were: Councilor Warren Lamb and Councilor Wes Scroggin.

Also present were: City Manager Jerry Wyatt, City Attorney Lane Shetterly, Assistant City Manager Kim Marr, Police Chief Jim Harper, Fire Chief Bill Hahn, Public Works Director Fred Braun, Library Director Donna Zehner, Finance Director Marcia Baragary, Building Official Ted Cuno, Planner John Swanson and Recording Secretary Laurie Roberts.

**APPROVAL OF MINUTES**

Councilor Shein asked for clarification of the wording of Councilor Scroggin's statement starting on page 2, line 35. Mayor Fairchild amended the sentence to read correctly. Councilor Shein corrected the name spelling of Arlie Holt on page 4, line 11. Councilor Shein questioned if there was a date set for the hearing on the Comprehensive Plan amendment on page 3, line 15 and if it was on the current agenda. Mayor Fairchild answered that it is not on the current agenda. City Manager Wyatt stated it would be presented at the January 22, 2008 meeting.

There being no further changes or questions, Mayor Fairchild declared the minutes of the December 17, 2007 Council meeting approved as corrected.

**REPORTS OR COMMENTS FROM COUNCIL MEMBERS**

**MAYOR'S DECEMBER MONTHLY REPORT**

There were no questions regarding the Mayor's report.

**COUNCIL PRESIDENT'S DECEMBER MONTHLY REPORT**

There were no questions regarding the President's report.

**COUNCIL APPOINTMENTS AND REAPPOINTMENTS**

Mayor Fairchild explained that Kristine Blanchard had moved out of the city limits resulting in an opening in the Budget Committee, and he has several applications to consider and would accept more. Mayor Fairchild stated he would have appointments for the Budget Committee in place for next month.

Mayor Fairchild reported that Rees Linn, Christopher Castelli, and Sue Rohde were interested in being re-appointed to the Parks and Recreation Board. Councilor Lawson asked that if Mrs. Rohde was to be the Historian should she also serve on the Parks and Recreation Board. Mayor Fairchild stated it would take awhile to develop the Historian position and it may need an ordinance and job description, so at this time there is nothing that prevents her from continuing on the Board as a representative for the Arboretum.

Mayor Fairchild stated that Scott McLeod and Chuck Lerwick indicated they are interested in reappointment to the Planning Commission.

Council President Ken Woods made a motion to appoint Rees Linn, Christopher Castelli and Sue Rohde to the Parks and Recreation Board and Scott McLeod and Chuck Lerwick to the Planning Commission. The motion was duly seconded and CARRIED UNANIMOUSLY with Council President Ken Woods, Jr., Councilor Brian Dalton, Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor David Shein, Councilor Dave Voves and Councilor LaVonne Wilson voting YES.

1 **MAYOR’S APPOINTMENT OF COUNCIL STANDING COMMITTEES**

2 Mayor Fairchild reviewed the Council Committee assignments, which are as follows:

3 Administrative Committee: Chair Kevin Marshall, Brian Dalton, David Shein, LaVonne Wilson,  
4 Ken Woods, Jr.

5 Building & Grounds Committee: Chair Warren Lamb, Jackie Lawson, David Voves, Wes  
6 Scroggin.

7 Public Safety Committee: Chair David Shein, Brian Dalton, Kevin Marshall, LaVonne Wilson,  
8 Ken Woods, Jr.

9 Public Works Committee: Chair Jackie Lawson, Warren Lamb, David Voves, Wes Scroggin.

10 **OTHER**

11 Councilor Dalton reported that the Fire Department was very helpful in installing and taking  
12 down the Christmas lights. Mayor Fairchild also thanked the Chamber of Commerce for their  
13 assistance, and stated the decorations this year looked good and were in good working order.  
14 Councilor Dalton stated Bill White from Pacific Power also donated his assistance, and Mayor  
15 Fairchild stated he would send a thank you letter.

16 **QUESTIONS OR COMMENTS FROM THE AUDIENCE**

17 There were no comments or questions from the audience.

18 Mayor Fairchild announced the agenda order and moved to the public hearing at 7:46 p.m.

19  
20 **PUBLIC HEARINGS**

21  
22 **PUBLIC HEARING – SIGN CODE REVISIONS TO ADD MURALS**

23  
24 Mayor Fairchild declared the public hearing on the Sign Code Revisions open at 7:46 p.m. He  
25 called for the staff report. John Swanson gave a staff report explaining how the process started  
26 in 2006 with the Urban Renewal Advisory Committee review and the use of murals as a potential  
27 project for downtown streetscape. A mural idea was presented for the UGO’s Pizza building but  
28 was not accepted at that time as no procedures were in place. In January 2007, the Urban  
29 Renewal Advisory Committee was given a presentation by the City Manager addressing the sign  
30 code, art versus advertising, and staff recommendations. In March 2007, Sign Code revisions  
31 were done and reviewed by the Building and Grounds Committee. Presently, there is a draft  
32 ordinance that includes consideration for some advertising elements, the requirement for review  
33 by the Commercial Development Committee, how fees are assessed, and how mural maintenance  
34 requirements would be enforced.

35  
36 Councilor Marshall asked if the installers could take down their mural at any time. Mr. Swanson  
37 explained they could, and clarified the permit fees cover processing the installation permit for  
38 approval. He added that provisions would remain with any ownership change but any  
39 advertising related to a business change would have to be updated, which is a current sign code  
40 requirement. Councilor Shein asked who would determine when deterioration would need to be  
41 addressed. Mr. Swanson explained that the staff and the Commercial Development Team would  
42 handle that, and it would go to Council upon appeal only. Councilor Woods asked about  
43 removal of outdated activities or themes in a mural that is no longer present in the community.  
44 City Manager Wyatt explained that if it is not a nuisance or deteriorating, it could continue to  
45 exist. Councilor Voves asked about the initial approval process. Mr. Swanson explained  
46 approval is done through an application to the staff and then reviewed through the Commercial  
47 Development Team, which is a sub-committee to the Economic Development Commission.  
48 Councilor Voves asked what the \$75 fee is for. Councilor Dalton explained that the Committee  
49 process included hiring an architectural firm to review the design and materials, longevity, etc.  
50 City Manager Wyatt explained that the permit fee is actually a sign permit fee and pays for the  
51 administration cost. Mr. Swanson explained sign permit fees and that they are to cover staff

1 expense for processing the sign permits.

2

3 Testimony: There was no public comment so Mayor Fairchild closed the public hearing at 7:58  
4 p.m.

5

6 Councilor Wilson moved to direct the City Attorney to prepare an Ordinance as presented and  
7 bring it back for a first reading. The motion was seconded. After clarification, Councilor Voves  
8 commented that he does not agree with charging a fee for murals that don't include advertising.  
9 He moved to amend the motion deleting the fee provision unless the mural includes advertising.  
10 The motion was seconded. Councilor Woods asked if the exclusion was for all advertising and  
11 all activities. Councilor Voves stated he intended it for commercial advertising because if  
12 someone wants to take the time and expense to install a mural they should not be charged.  
13 Discussion was held regarding further clarification about advertising in murals and advertising in  
14 general. Attorney Shetterly advised he would prefer to review the commercial versus non-  
15 commercial speech before bringing the Ordinance back to the Council. The motion to amend the  
16 Ordinance CARRIED UNANIMOUSLY. The original motion as amended CARRIED  
17 UNANIMOUSLY with Council President Ken Woods, Jr., Councilor Brian Dalton, Councilor  
18 Jackie Lawson, Councilor Kevin Marshall, Councilor David Shein, Councilor Dave Voves and  
19 Councilor LaVonne Wilson voting YES.

## 20 **REPORTS OF SPECIAL COMMITTEES AND CITY OFFICERS**

### 21 **CITY ATTORNEY'S UPDATE ON CONFLICTS OF INTEREST**

22 Attorney Shetterly gave a report on the definition of relative as defined in SB10. Councilor  
23 Woods asked if it included grandchildren. Attorney Shetterly stated they are included only if  
24 they are living with you.

### 25 **COUNCIL WORKSHOP**

26 City Manager Wyatt requested a Council workshop to review current Council goals, give  
27 department reports, structure a citizen survey, review projects, prepare for goals sessions, review  
28 upcoming bond measures, create a vision for 2008-09, and to schedule budget sessions. He  
29 stated he would appreciate the opportunity to get together in a less formal setting. After  
30 discussion, Mayor Fairchild announced the workshop would be held on February 6, 2008, at 5:30  
31 – 8:30 p.m. and would include dinner.

32

### 33 **SENIOR CENTER – FORD INSTITUTE GRANT**

34

35 City Manager Wyatt advised that application for a grant of just under \$5,000 from the Ford  
36 Foundation has been made to use for the Senior Center fund raising, sustainability and business  
37 plan. He added he expects to hear from them soon. In response to a question, he explained the  
38 business plan would open the door for more funding.

39

### 40 **DEPARTMENT MONTHLY REPORTS FOR NOVEMBER**

41

42 There were no questions or comments regarding the reports.

43

### 44 **OTHER**

45

## 46 **COMMUNICATIONS AND PETITIONS**

47

### 48 **INVITATION TO THE COG ANNUAL MEETING**

49

50 Mayor Fairchild invited the Councilors to the annual COG dinner. He explained that spouses are  
51 welcome but the Councilors would need to pay for their spouse's dinner. He asked that  
52 registration requests be given to the staff by the end of the week.

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1 FEMA BRIEFING

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3 City Manager Wyatt announced there would be a FEMA briefing on Tuesday, January 8th at  
4 2:00 p.m. in the Civic Center. He explained the purpose of the FEMA meeting, which was  
5 mainly to go over the process for filing claims. He confirmed that the staff has already given  
6 FEMA the City's information and is now completing the required application. In response to a  
7 question, he confirmed the general public can attend the briefing but it is intended for  
8 municipalities.

9

10 RESOLUTIONS

11

12 **Resolution No. 3142:** A Resolution establishing criteria and procedures for the distribution of  
13 transient lodging taxes collected under Ordinance No. 1681 (Dallas City Code 7.870 through  
14 9.924.)

15

16 Mayor Fairchild stated there have been many questions and suggested that the Resolution be  
17 withdrawn at this time to allow a four-person panel, including Chelsea Pope, Marcia Baragary,  
18 Lane Shetterly and Jerry Wyatt, to review the Resolution and resolve current concerns. He  
19 stated that there is time to work on the Resolution even if the second reading of the Ordinance  
20 passes. Chelsea Pope, Chamber of Commerce and Visitor Center, explained they have concerns  
21 with the "application" because they understood it would be a contract. Mayor Fairchild stated  
22 that is why the Resolution needs to be clarified. Councilor Voves clarified the four individuals  
23 are to go back through the Resolution, and then take it to the Administrative Committee which  
24 would forward the reviewed Resolution back to the Council. Mayor Fairchild agreed and  
25 declared Resolution No. 3142 withdrawn for further review and then it would be brought back to  
26 the Council.

27

28 **Resolution No. 3143:** A Resolution designating the Rickreall Creek Trail System a city park.

29 A roll call vote was taken and Mayor Fairchild declared Resolution No. 3143 to have PASSED  
30 BY A UNANIMOUS VOTE with Council President Ken Woods, Jr., Councilor Brian Dalton,  
31 Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor David Shein, Councilor Dave  
32 Voves and Councilor LaVonne Wilson voting YES.

33

34 **Resolution No. 3144:** A Resolution establishing one-way travel on alleys between SW Mill  
35 Street and SW Washington Street.

36 A roll call vote was taken and Mayor Fairchild declared Resolution No. 3144 to have PASSED  
37 BY A UNANIMOUS VOTE with Council President Ken Woods, Jr., Councilor Brian Dalton,  
38 Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor David Shein, Councilor Dave  
39 Voves and Councilor LaVonne Wilson voting YES.

40

41 SECOND READING OF ORDINANCE

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43 **Ordinance No. 1681**

44

45 An Ordinance amending Chapter 7 of the Dallas City Code by adding new provisions thereto  
46 establishing a transient lodging tax.

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48 Attorney Shetterly confirmed that the dates were revised and the Ordinance is correct as  
49 presented.

50 Mayor Fairchild declared Ordinance No. 1681 to have passed its second reading. A Roll Call  
51 vote was taken and Mayor Fairchild declared Ordinance No. 1681 to have PASSED BY A  
52 UNANIMOUS VOTE with Council President Ken Woods, Jr., Councilor Brian Dalton,  
53 Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor David Shein, Councilor Dave  
54 Voves and Councilor LaVonne Wilson voting YES.

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1 **Ordinance 1682**

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3 An Ordinance amending city park regulations.

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5 Councilor Shein confirmed the Ordinance is for enforcement. Attorney Shetterly stated it is and  
6 that it also includes the Rickreall Creek Trail.

7 Mayor Fairchild declared Ordinance No. 1681 to have passed its second reading. A Roll Call

8 vote was taken and Mayor Fairchild declared Ordinance No. 1681 to have PASSED BY A

9 UNANIMOUS VOTE with Council President Ken Woods, Jr., Councilor Brian Dalton,

10 Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor David Shein, Councilor Dave

11 Voves and Councilor LaVonne Wilson voting YES.

12 **OTHER BUSINESS**

13 Fire Chief Hahn invited the Council to the annual Fire Department's Sweetheart Banquet and  
14 suggested the date be placed on their calendars.

15 There being no further business, the meeting adjourned at 8:37 p.m.

16 Read and approved this \_\_\_\_\_ day of \_\_\_\_\_ 2008.

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\_\_\_\_\_  
Mayor

20 ATTEST:

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\_\_\_\_\_  
City Manager

DRAFT

## **CITY OF DALLAS**

**TO:** Mayor Jim Fairchild and Council Members  
**FROM:** Jerry Wyatt, City Manager  
**DATE:** January 18, 2008  
**SUBJECT:** Budget Calendar for Fiscal Year 2008-09

Attached is the proposed Budget Calendar for 2008-09 that I will review at the Council meeting.

CITY OF DALLAS  
2008-2009 BUDGET CALENDAR

- March 26 Publish first Legal Notice of Budget Committee meeting on April 21 for purpose of receiving 2008-2009 proposed budget and State Revenue Sharing.
- April 9 Publish second Legal Notice of Budget Committee meeting on April 21.
- April 21 General meeting of the total Budget Committee (City Council and Citizen Committee members).
1. Presiding officer is elected.
  2. City Manager presents proposed budget and budget message.
  3. Public Hearing, to start no earlier than 8:45 p.m., on proposed budget and State Revenue Sharing.
  4. Members appointed to sub-committees.
  5. Schedule meetings between April 22 and May 16 of each sub-committee for detailed examination of budget sections.
- April 30 Publish Legal Notice of Budget Committee meeting and public hearing on May 19.
- May 19 General meeting of the total Budget Committee.
1. Reports and recommendations are given by the sub-committees and Budget Committee makes changes where necessary.
  2. Public Hearing, to start no earlier than 8:45 p.m., on proposed budget and State Revenue Sharing.
  3. The Budget Committee passes a motion recommending to the City Council a Budget for Fiscal Year 2008-2009 and approving an amount or rate of total property taxes to be certified for collection.
- May 19 Last date for the Budget Committee to approve a recommended Budget.
- May 21 Publish “Financial Summary and Notice of Budget Hearing” on June 2 and advertisement of Budget including summary budget statements.
- June 2 Public Hearing – 7:45 p.m. in City Council Chambers on the recommended 2008-2009 Budget and proposed use of State Revenue Sharing funds.
- June 16 City Council adopts a resolution making appropriations and levying property taxes and a resolution regarding receiving State Revenue Sharing Funds.
- June 30 Certify Property Tax Levy to County Assessor.

# MEMORANDUM

To: Jerry Wyatt  
From: Marcia Baragary  
Date: January 15, 2008  
Re: 2006-2007 CAFR

As we previously discussed, conversion to the ADP Payroll Processing system has taken a tremendous amount of my time in the last couple of months. Therefore, it was necessary to defer completion of the 2006-2007 Comprehensive Annual Financial Report (CAFR) to January 2008.

I spoke to Tom Glogau, the Senior Partner on our audit. He feels that we can have the CAFR ready to distribute to the Council at their January 22<sup>nd</sup> meeting. However, he is out of town that date but is available to present the CAFR to the Council at the February 4<sup>th</sup> Council meeting. If that is acceptable, I will follow up with Tom.

Please let me know if you have any questions.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES - Regular meeting of December 11, 2007 and workshop of January 7, 2008.
4. ANNOUNCEMENT OF PUBLIC HEARING GUIDELINES  
(Copies available in the slots at the door.)
5. PUBLIC HEARINGS
  - A) 7:30 PM A public hearing on the application of Boylan Construction, applicant and owner, to consider a Variance to allow a 21 foot setback when a 25 foot setback is required by Code for property located at 1351 SE Heather Court, Dallas, Oregon, in a Residential, Single Family, zone.  
  
A motion was made, seconded, and carried to approve the request, subject to the two (2) conditions listed in the staff report.
  - B) 7:30 PM A public hearing on the application of Richard Chapman, owner, to partition property located at 160 Orchard Drive into two (2) lots, in a Commercial, General, zone.  
  
A motion was made, seconded, and carried to approve the request, subject to the seven (7) conditions listed in the staff report.
  - C) 7:30 PM A Public Hearing on the application of the City of Dallas to consider recommendation of the Transportation System Plan.  
  
The TSP Plan was kept open for further discussion with the Planning Commission in a workshop format.
6. OTHER BUSINESS
  - A) Election of Officers for 2008.  
  
Motions were made, seconded, and carried to approve the nomination of Chuck Lerwick as President and John Davis as Vice President. Patti Senger was re-appointed as recording secretary.

1130CK  
CITY OF DALLAS  
SUMMARY WARRANT REGISTER  
11/30/07 09:41

PAGE 1

WARRANT	DEPARTMENT	REFERENCE	VENDOR NAME	AMOUNT
983239	VARIOUS	VOID CK 83239, 9/17/07	LIGHTHOUSE UNIFORM CO.	1,278.00-
983734	CAPITAL IMPROVEMENT FUND	VOID CK 83734, 11/08/07	MONTE WIENS	2,000.00-
999996	VARIOUS	PAYROLL & TAXES	PAYROLL CHECKS	607,294.40
		TOTAL		604,016.40

121407  
 CITY OF DALLAS  
 SUMMARY WARRANT REGISTER  
 12/14/07 09:53

PAGE 1

WARRANT	DEPARTMENT	REFERENCE	VENDOR NAME	AMOUNT
84158	FINANCE OFFICE	MEMBERSHIP	DALLAS CHMBR OF COMMERCE	1,500.00
84159	FINANCE OFFICE	TRAINING	LEAGUE OF OREGON CITIES	40.00
84160	COM DEV - AQUATIC CENTER	MAINTENANCE	OREGON DEPT OF REVENUE	246.00
84161	CITY MANAGER'S OFFICE	TRAINING	CITY/COUNTY INSURANCE SVC	50.00
84162	VARIOUS	COMPUTERS	POLK COUNTY INFORMATION	1,196.00
84163	COMMUNITY DEV - PARKS	TRAINING	OREGON DEPT AGRICULTURE	50.00
84164	CAPITAL IMPROVEMENT FUND	WATER PIPELINE	EMERY & SONS CONSTRUCTION	53,192.03
84165	NON-DEPARTMENTAL & CONTINGENCY	FRAMING	ART-DECOR GALLERY	553.00
84166	VARIOUS	MAINTENANCE	RELIANCE CONNECTS	393.95
84167	FIRE DEPARTMENT	MAINTENANCE	EPPERSON DRAIN	210.00
84168	FINANCE OFFICE	CONTRACTUAL	CIVICPLUS	475.00
84169	WATER TREATMENT & PUMPING	COMMUNICATIONS	QWEST	976.97
84170	FINANCE OFFICE	ANNUAL FEE	U S POSTMASTER	175.00
84171	COM DEV PLANNING DEPT	REIMBURSEMENT	DALLAS VOLUNTEER FIRE	500.00
84172	WATER MAINT & CUSTOMER SERVICE	DAMAGE REPAIR	QWEST	228.16
84173	VARIOUS	CONTRACTUAL	GARTEN SERVICES INC.	2,095.00
84174	VARIOUS	COMMUNICATIONS	WVI	45.90
84175	GENERAL OBLIGATION FUND	2003 BONDS	BANK OF AMERICA NA	58,686.25
84176	SEWER TREATMENT PLANT	CONTRACTUAL	CH2M HILL / OMI	114,937.28
84177	CAPITAL IMPROVEMENT FUND	MAIN ST RESERVOIR	T BAILEY INC	293,617.06
84178	VARIOUS	TRAINING	CENTER FOR	254.95
84179	MAYOR & CITY COUNCIL	LICENSES	NOVACOAST	778.22
84180	POLICE DEPARTMENT	CONTRACTUAL	POLK CO SHERIFF'S OFFICE	10,942.58
84181	MAYOR & CITY COUNCIL	REIMBURSEMENT	KEVIN MARSHALL	80.84
84182	MUNICIPAL COURT	INTERPRETER	VALERIE GARZA-COLLINS	90.00
84183	GENERAL FUND	RESTITUTION	JAMES FLAHERTY	100.00
84184	TRUST FUND	BAIL REFUND	BRUCE A. ADKISSON	386.00
84185	TRUST FUND	BAIL REFUND	HEIDI M WHITE	174.00
84186	POLICE DEPARTMENT	LODGING	VERN WELLS	79.00
84187	POLICE DEPARTMENT	REIMBURSEMENT	JOSHUA CALEF	57.84
84188	COM DEV - AQUATIC CENTER	CASH ADVANCE	ERICA BROMAGEM	75.00
84189	COM DEV - AQUATIC CENTER	SUPPLIES	TINA PAUL	33.69
		TOTAL		542,219.72

122007  
 CITY OF DALLAS  
 SUMMARY WARRANT REGISTER  
 12/20/07 15:24

PAGE 1

WARRANT	DEPARTMENT	REFERENCE	VENDOR NAME	AMOUNT
84191	VARIOUS	TRAINING	DALLAS TROPHY	183.49
84192	AMBULANCE DEPARTMENT	SUPPLIES	WEST VALLEY HOSPITAL	993.83
84193	MUNICIPAL COURT	ASSESSMENTS	OREGON DEPT OF REVENUE	4,213.00
84194	MUNICIPAL COURT	ASSESSMENTS	POLK COUNTY TREASURER	1,978.00
84195	FIRE DEPARTMENT	TRAINING	FIREHOUSE MAGAZINE	49.95
84196	COM DEV INSPECTIONS	CONTRACTUAL	POLK COUNTY INFORMATION	100.00
84197	CAPITAL IMPROVEMENT FUND	JOHNSON PROPERTY	FIRST AMERICAN TITLE	140,397.72
84198	COM DEV PLANNING DEPT	COMM DEVELOPMENT	NORTH DALLAS BAR & GRILL	83.25
84199	MUNICIPAL COURT	ASSESSMENTS	OREGON JUDICIAL DEPT	411.00
84200	WATER TREATMENT & PUMPING	WTP BRIDGE	WILD WEST WELDING	3,309.37
84201	SYSTEMS DEVELOPMENT FUND	ASR	GOLDER ASSOCIATES, INC	11,967.21
84202	SYSTEMS DEVELOPMENT FUND	SDC	ROSS BROTHERS & COMPANY	140,165.75
84203	SYSTEMS DEVELOPMENT FUND	LACREOLE STORM PROJECT	MARV'S UTILITY SPECIALIST	16,926.91
84204	POLICE DEPARTMENT	TRAINING	NORTHWEST LEADERSHIP	550.00
84205	COM DEV RECREATION	SENIOR CENTER	PARC	97.91
84206	NON-DEPARTMENTAL & CONTINGENCY	REIMBURSEMENT	JERRY WYATT	99.64
84207	VARIOUS	REIMBURSEMENT	LAURIE ROBERTS	152.23
		TOTAL		321,679.26

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 CITY OF DALLAS  
 SUMMARY WARRANT REGISTER  
 12/26/07 16:33

PAGE 1

WARRANT	DEPARTMENT	REFERENCE	VENDOR NAME	AMOUNT
84209	VARIOUS	HEAT & LIGHTS	PACIFIC POWER	27,465.44
84210	VARIOUS	HEAT	NORTHWEST NATURAL GAS	20,613.72
84211	POLICE DEPARTMENT	911 DISPATCH	SPRINT	616.18
84212	LIBRARY		OREGON HISTORICAL SOCIETY	50.00
84213	NON-DEPARTMENTAL & CONTINGENCY	MISC	NEWBERG PUBLIC LIBRARY	29.00
84214	AMBULANCE DEPARTMENT	TRAINING	POLK COUNTY PUBLIC HEALTH	30.00
84215	FINANCE OFFICE	POSTAGE	U S POSTMASTER	1,100.00
84216	MAYOR & CITY COUNCIL	COUNCIL EXPENSE	KEN WOODS JR.	282.40
84217	VARIOUS	LEGAL SERVICES	SHETTERLY & IRICK	9,056.25
84218	VARIOUS	FLOOD REIMBURSEMENT	DALLAS VOLUNTEER FIRE	5,334.49
84219	VARIOUS	COMMUNICATIONS	VERIZON WIRELESS	187.08
84220	NON-DEPARTMENTAL & CONTINGENCY	CHRISTMAS COFFEE	WASHINGTON STREET STEAK	540.00
84221	VARIOUS	VARIOUS	BANK OF AMERICA	6,701.75
84222	FINANCE OFFICE	CODE/INTERNET	AMERICAN LEGAL	295.00
84223	FINANCE OFFICE	SUPPLIES	DESI TELEPHONE LABELS	35.00
84224	VARIOUS	TRAINING	RIVER RESTORATION NW	75.00
84225	VARIOUS	SUPREVISING PHYSICIAN	JEFFREY HUMPHREY M.D.	500.00
84226	MAYOR & CITY COUNCIL	EXPENSE REIMBURSEMENT	JIM FAIRCHILD	125.00
84227	COM DEV - AQUATIC CENTER	REIMBURSMENT	ALISON TAYLOR	149.00
84228	POLICE DEPARTMENT	PER DIEM	JEFF HUEY	80.00
84229	LIBRARY	GAS ALLOWANCE	NANCY WOOLSEY	42.00
84230	POLICE DEPARTMENT	PER DIEM	JERRY MOTT	80.00
84231	AMBULANCE DEPARTMENT	RIEMBURSEMENT	TODD BRUMFIELD	34.47
		TOTAL		73,421.78

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 CITY OF DALLAS  
 SUMMARY WARRANT REGISTER  
 12/26/07 16:35

PAGE 1

WARRANT	DEPARTMENT	REFERENCE	VENDOR NAME	AMOUNT
84233	FIRE DEPARTMENT	TRAINING	CHEMEKETA COMM COLLEGE	90.00
84234	SEWER MAINTENANCE	TRAINING	DEPT OF ENVIRONMTL QUALTY	100.00
84235	TRUST FUND	FIR VILLA STORM	NORTH SANTIAM PAVING CO	138,921.03
84236	VARIOUS	CHERRY ST MANHOLE	A.F.B. ENTERPRISES, INC	21,484.25
84237	SYSTEMS DEVELOPMENT FUND	MILLER STORM/STREET	M L HOUCK CONSTRUCTION CO	54,361.90
84238	COM DEV RECREATION	REIMBURSEMENT	MICHELE CAMPIONE	50.93
84239	SEWER ADMIN & ENGINEERING	TRAINING	PNWIECA	250.00
84240	FIRE DEPARTMENT	CARPENTER	CONEXIS	10.95
84241	FIRE DEPARTMENT	REIMBURSEMENT	TOM DICK	752.93
		TOTAL		216,021.99

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3914 984101	CAPITAL IMPROVEMENT FUND AMBULANCE DEPARTMENT	CLOSING JOHNSON PROP. VOID CK 84101, 12/17	FIRST AMERICAN TITLE WEST VALLEY HOUSING AUTH	1,061.00 993.83-
		TOTAL		67.17

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WARRANT	DEPARTMENT	REFERENCE	VENDOR NAME	AMOUNT
84243	MAYOR & CITY COUNCIL	COUNCIL	LEAGUE OF OREGON CITIES	160.00
84244	MUNICIPAL COURT	DEF ATTORNEY	CHRIS L. LILLEGARD, P.C.	225.00
84245	POLICE DEPARTMENT	RAIN	RAIN	3,509.00
84246	POLICE DEPARTMENT	COMMUNITY POLICING	LAW ENFORCEMENT SYSTEM	168.00
84247	VARIOUS	COMPUTERS	POLK COUNTY INFORMATION	3,519.75
84248	VARIOUS	COMMUNICATIONS	BUSINESS CONNECTIONS, INC	112.70
84249	VARIOUS	COMMUNICATIONS	PAGE ONE N W	1,334.37
84250	COM DEV PLANNING DEPT	PLANNING COMM	MURPHY'S GRILL	91.47
84251	VARIOUS	COMMUNICATIONS	NEXTEL COMMUNICATIONS	1,312.23
84252	VARIOUS	COMMUNICATIONS	ESCHELON TELECOM INC.	2,889.83
84253	VARIOUS	COMMUNICATIONS	QWEST	174.82
84254	VARIOUS	MAINTENANCE	GARTEN SERVICES INC.	1,948.16
84255	TRUST FUND	BAIL REFUND	JEANETTE HARMON RICHARDS	27.00
84256	COM DEV - AQUATIC CENTER	CONCESSIONS	SCHWANS	371.86
84257	NON-DEPARTMENTAL & CONTINGENCY	FEES	NET ASSETS CORPORATION	314.00
84258	VARIOUS	COMMUNICATIONS	WVI	45.90
84259	MUNICIPAL COURT	DEF ATTORNEY	STAN BUTTERFIELD	1,003.00
84260	FINANCE OFFICE	AUDIT	GROVE, MUELLER & SWANK PC	5,000.00
84261	FIRE DEPARTMENT	TRAINING	YAMHILL FIRE INVESTIGATE	195.00
84262	COM DEV RECREATION	TRAINING	MICHELE CAMPIONE	103.96
84263	SEWER TREATMENT PLANT	CONTRACTUAL	CH2M HILL / OMI	43,984.24
84264	SYSTEMS DEVELOPMENT FUND	ASR	GOLDER ASSOCIATES, INC	12,001.34
84265	CAPITAL IMPROVEMENT FUND	RESERVIOR	T BAILEY INC	293,896.49
84266	COM DEV PLANNING DEPT	SUPPLIES	BERGMAN PHOTOGRAPHIC SERV	689.70
84267	POLICE DEPARTMENT	COMMUNITY POLICING	CASCADE ENGRAVING & AWARD	184.32
84268	VARIOUS	MAINTENANCE	C.L. YOUNGMAN INC	3,100.34
84269	FINANCE OFFICE	SCALE	PITNEY BOWES INC.	156.31
84270	COM DEV PLANNING DEPT	TRAINING	AMERICAN PLANNING ASSOC	308.00
84271	TRUST FUND	BAIL REFUND	BETH NELANDER	42.00
84272	SEWER CONSTRUCTION-NON-ASSESSD	CONTRACTUAL	OREGON DEPT OF STATE LAND	620.00
84273	MUNICIPAL COURT	INTERPRETER	VALERIE GARZA-COLLINS	90.00
84274	TRUST FUND	BAIL REFUND	DAVID IZQUIERDO RAMOS	42.00
84275	TRUST FUND	BAIL REFUND	CAROLINA RAMIREZ HERNANDZ	213.00
84276	TRUST FUND	BAIL REFUND	PATRICK CAHILL	200.00
84277	TRUST FUND	BAIL REFUND	KATHLEEN RICHARDSON	27.00
84278	TRUST FUND	BAIL REFUND	SCOTT SOMMERFELDT	60.00
84279	TRUST FUND	BAIL REFUND	FOU SAECHAO	42.00
84280	TRUST FUND	BAIL REFUND	ARVELIA WENGER	68.00
84281	TRUST FUND	BAIL REFUND	ROSS WILLETT	67.00
84282	TRUST FUND	BAIL REFUND	MICHAEL DAGLEN	27.00
84283	TRUST FUND	BAIL REFUND	ANN HENSLEY	37.00
84284	TRUST FUND	BAIL REFUND	ROBERT MOSE	55.00
84285	TRUST FUND	BAIL REFUND	THEODORE S. HAGLE	27.00
84286	TRUST FUND	BAIL REFUND	KURT BREES	174.00
84287	TRUST FUND	BAIL REFUND	TIFFANY ANN WILKINS	50.00
84288	TRUST FUND	BAIL REFUND	DESRA HITZ	27.00

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84289	TRUST FUND	BAIL REFUND		MARY JANE MATHEWS	286.00
84290	TRUST FUND	BAIL REFUND		MICHAEL ROBERSON	60.00
84291	TRUST FUND	BAIL REFUND		MARCEL ALLEN	60.00
84292	TRUST FUND	BAIL REFUND		LORRAINE HIEBERT	17.00
84293	TRUST FUND	BAIL REFUND		STEVEN C. GRABER	34.00
84294	GENERAL FUND	RESTITUTION		TOMMIE JO PENDRAK	40.00

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84295	GENERAL FUND	REFUND	MAURICE SCANDRETT	10.00
84296	GENERAL FUND	REFUND	LAURA WELLES	30.00
84297	COM DEV - AQUATIC CENTER	REIMBURSEMENT	TED CUNO	64.27
84298	CITY MANAGER'S OFFICE	REIMBURSEMENT	JERRY WYATT	97.97
84299	STREET ADMIN & ENGINEERING	REIMBURSE TITUTION	ESTEBAN CAMPOS	174.00
84300	POLICE DEPARTMENT	PER DIEM	JAMES HARPER	150.00
84301	COM DEV - AQUATIC CENTER	REIMBURSEMENT	TINA PAUL	54.07
		TOTAL		379,772.10
999997	VARIOUS	PAYROLL & TAXES		556,636.35

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84303	WATER MAINT & CUSTOMER SERVICE	MATERIALS	CONSOLIDATED SUPPLY CO	553.26
84304	FINANCE OFFICE	OPERATION	DAY WIRELESS SYSTEMS	375.00
84305	VARIOUS	SUPPLIES	DALLAS AUTO PARTS	422.14
84306	VARIOUS	PARTS	DALLAS TOWING INC	150.00
84307	CITY MANAGER'S OFFICE	OPERATION	DALLAS TV - RADIO SHACK	31.99
84308	LIBRARY	PERIODICALS	EBSCO SUBSCRIPTION	179.93
84309	COMMUNITY DEV - PARKS	SUPPLIES	FOCAL POINT	31.15
84310	VARIOUS	CONTRACTUAL	FORBES PLUMBING	1,419.35
84311	WATER TREATMENT & PUMPING	MAINTENANCE	HACH CHEMICAL COMPANY	304.50
84312	COM DEV - AQUATIC CENTER	CHEMICALS	EMERALD OUTDOOR LIVING	255.82
84313	VARIOUS	SUPPLIES	INDUSTRIAL WELD SUPPLY	188.41
84314	VARIOUS	BOOKS	INGRAM	3,040.79
84315	VOIDED		INGRAM	.00
84316	VOIDED		INGRAM	.00
84317	VARIOUS	TRAINING	ITEMIZER-OBSERVER	4,854.48
84318	VARIOUS	PARTS	KINZIE MACHINE SHOP	210.00
84319	VARIOUS	PARTS	LES SCHWAB	89.49
84320	SHOP SERVICE FUND	GAS & DIESEL	MARC NELSON OIL COMPANY	9,212.11
84321	VARIOUS	TRAINING	OREGON STATE DMV	38.00
84322	FIRE DEPARTMENT	CORRECTION	PACIFIC POWER	.00
84323	FACILITIES MAINTENANCE	MAINTENANCE	THE DECORATED WALL	45.90
84324	VARIOUS	RETIREMENT	DALLAS TROPHY	286.27
84325	FIRE DEPARTMENT	MAINTENANCE	ALL THE KINGS FLAGS	85.24
84326	VARIOUS	OPERATION	JOE HAYWARD FORD	22.90
84327	VARIOUS	MAINTENANCE	SALEM FIRE ALARM, INC	300.00
84328	VARIOUS	MATERIALS	VALLEY CONCRETE	3,425.28
84329	VARIOUS	MATERIALS	VAN WELL BUILDING SUPPLY	1,043.75
84330	VOIDED		VAN WELL BUILDING SUPPLY	.00
84331	VOIDED		VAN WELL BUILDING SUPPLY	.00
84332	WATER TREATMENT & PUMPING	CONTRACTUAL	WATERLAB	510.00
84333	WATER TREATMENT & PUMPING	MAINTENANCE	PETERS FUEL COMPANY	109.75
84334	WATER TREATMENT & PUMPING	SUPPLIES	UNIVAR USA INC.	1,615.00
84335	CITY MANAGER'S OFFICE	OPERATION	DALLAS GLASS	95.00
84336	VARIOUS	SEWER PROJECTS	CH2M HILL INC.	33,037.36
84337	LIBRARY	BOOKS	THE GALE GROUP	109.44
84338	AMBULANCE DEPARTMENT	TURN OUTS	L & L EQUIPMENT, INC	85.00
84339	POLICE DEPARTMENT	OPERATION	MCMULLIN CHEVROLET	124.95
84340	FACILITIES MAINTENANCE	MAINTENANCE	PLATT	29.00
84341	AMBULANCE DEPARTMENT	SUPPLIES	MOORE MEDICAL CORP	267.54
84342	VARIOUS	MAINTENANCE	INDUSTRIAL SUPPLY COMPANY	462.25
84343	POLICE DEPARTMENT	OPERATION	DALLAS SIGN	12.00
84344	POLICE DEPARTMENT	UNIFORMS	DALLAS CITY CLEANERS	292.00
84345	FIRE DEPARTMENT	UNIFORMS	L N CURTIS & SONS	41.00
84346	FIRE DEPARTMENT	TURN OUTS	SEAWESTERN INC	503.59
84347	VARIOUS	MATERIALS	FERGUSON ENTERPRISES INC	501.48
84348	WATER TREATMENT & PUMPING	CONTRACTUAL	DEPT OF ENVIRONMTL QUALTY	893.62

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84349	STREET MARKING & LIGHTING	SIGNALS	OREGON DEPT OF TRANSPORT	74.17
84350	LIBRARY	SUPPLIES	DEMCO	240.17
84351	POLICE DEPARTMENT	OPERATION	CASCADE TIRE FACTORY	791.44
84352	AMBULANCE DEPARTMENT	SUPPLIES	LIFE ASSIST	559.29
84353	VARIOUS	SUPPLIES	OFFICE MAX	2,196.91
84354	VOIDED		OFFICE MAX	.00

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84355	VOIDED		OFFICE MAX	.00
84356	VOIDED		OFFICE MAX	.00
84357	VARIOUS	SUPPLIES	ALLIED WASTE SERVICES	819.55
84358	SHOP SERVICE FUND	MAINTENANCE	C & K PETROLEUM EQUIP	313.60
84359	COM DEV PLANNING DEPT	COMPUTERS	ASAP SOFTWARE	513.80
84360	VARIOUS	MAINTENANCE	GRAINGER	234.47
84361	COM DEV - AQUATIC CENTER	CONCESSIONS	PEPSI-COLA	599.00
84362	POLICE DEPARTMENT	INVESTIGATION	A-TEAM LOCKSMITHS, INC	12.00
84363	VARIOUS	UNIFORMS	DALLAS ALTERATION CENTER	65.75
84364	POLICE DEPARTMENT	SUPPLIES	OCE IMAGISTICS	47.76
84365	COM DEV - AQUATIC CENTER	ADVERTISING	DEX WEST	38.00
84366	VARIOUS	CONTRACTUAL	RICOH CORPORATION	554.86
84367	COMMUNITY DEV - PARKS	MATERIALS	OLD MILL FEED & GARDEN	186.00
84368	LIBRARY	BOOKS	OMNIGRAPHICS	356.30
84369	COM DEV - AQUATIC CENTER	MAINTENANCE	EMERGENCY MEDICAL PRODS	86.00
84370	VARIOUS	SUPPLIES	TIPPS INC	284.48
84371	SHOP SERVICE FUND	PARTS	UNITED RENTALS INC.	93.81
84372	COMMUNITY DEV - PARKS	OPERATION	FLUID CONNECTOR PROD. INC	153.02
84373	VARIOUS	STORM DAMAGE	DALTON ROCK	10,713.19
84374	VARIOUS	PARTS	CARQUEST OF DALLAS	634.45
84375	VOIDED		CARQUEST OF DALLAS	.00
84376	POLICE DEPARTMENT	OPERATION	APPLIED CONCEPTS, INC	1,685.95
84377	WATER TREATMENT & PUMPING	MAINTENANCE	TMG SERVICES INC.	689.35
84378	FINANCE OFFICE	SUPPLIES	AMERICAN EAGLE GRAPHICS	511.50
84379	LIBRARY	OPERATION	PROTECTION ONE	96.00
84380	AMBULANCE DEPARTMENT	SUPPLIES	THE MEDICINE SHOPPE	99.00
84381	SEWER MAINTENANCE	OPERATION	PUBLIC WORKS SUPPLY CO	1,690.00
84382	VARIOUS	SUPPLIES	WALMART COMMUNITY BRC	746.56
84383	VOIDED		WALMART COMMUNITY BRC	.00
84384	STREET MARKING & LIGHTING	MATERIALS	GENERAL RENTAL CENTER	26.10
84385	POLICE DEPARTMENT	SPECIAL SERVICES	SAN DIEGO POLICE EQUIP.	545.15
84386	POLICE DEPARTMENT	OPERATION	BATTERIES PLUS	230.99

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84387	VARIOUS	MAINTENANCE	AIRGAS NOR PAC INC.	752.39
84388	POLICE DEPARTMENT	UNIFORMS	WATERSHED, INC.	128.22
84389	VARIOUS	SUPPLIES	MED-TECH RESOURCE, INC	301.92
84390	VARIOUS	TRAINING	BIO-MED TESTING SVC, INC	514.40
84391	FIRE DEPARTMENT	UNIFORMS	LIGHTHOUSE UNIFORM CO.	85.76
84392	LIBRARY	BOOKS	NEWSOUND	227.91
84393	LIBRARY	BOOKS	INFOUSA CITY DIRECTORIES	209.20
84394	AMBULANCE DEPARTMENT	OPERATION	MCGUIRE	35.17
84395	VARIOUS	MATERIALS	J&J STUMP & TREE REMOVAL	1,110.00
84396	COM DEV - AQUATIC CENTER	CONCESSIONS	FRED LEA DISTRIBUTING INC	422.70
84397	COM DEV - AQUATIC CENTER	SUPPLIES	COASTWIDE LABORATORIES	571.76
84398	VARIOUS	TRAINING	ROYAL FLUSH PORTABLES INC	136.00
84399	LIBRARY	SUPPLIES	THE VIDEO STORE SHOPPER	50.00
84400	AMBULANCE DEPARTMENT	SUPPLIES	BAXTER HEALTHCARE CORP	1,162.50
84401	LIBRARY	BOOKS	CENTER POINT PUBLISHING	188.70
84402	COM DEV - AQUATIC CENTER	PRO SHOP	TYR SPORT INC.	1,524.16
84403	COM DEV - AQUATIC CENTER	ADVERTISING	THE SUN	112.50
84404	VARIOUS	UNIFORMS	BLUMENTHAL UNIFORMS	225.55
84405	AMBULANCE DEPARTMENT	SUPPLIES	BOUND TREE MEDICAL	19.09
84406	VARIOUS	TOOLS	AMERICAN GLOVE CO.	134.00

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WARRANT	DEPARTMENT	REFERENCE	VENDOR NAME	AMOUNT
84407	WATER MAINT & CUSTOMER SERVICE	MATERIALS	HD SUPPLY WATERWORKS LTD	488.45
84408	VARIOUS	MAINTENANCE	DC ELECTRIC INC	3,549.91
84409	POLICE DEPARTMENT	OPERATION	DALLAS FUEL & FOOD MART	21.00
84410	POLICE DEPARTMENT	911 DISPATCH	SANTIAM ANSWERING SERVICE	113.75
84411	POLICE DEPARTMENT	EQUIPMENT	GLOCK INC	136.00
84412	AMBULANCE DEPARTMENT	SUPPLIES	PMI	732.10
84413	VARIOUS	COMMUNICATIONS	RELIANCE CONNECTS	583.95
84414	SHOP SERVICE FUND	PARTS	BRIM TRACTOR COMPANY	177.68
84415	COM DEV - AQUATIC CENTER	ADVERTISING	PIONEER RADIO & SPORTS	280.00
84416	VARIOUS	CONTRACTUAL	R & R TREE SERVICE, INC	700.00
84417	POLICE DEPARTMENT	SUPPLIES	DE LAGE LANDEN	212.14
84418	COM DEV - AQUATIC CENTER	PRO SHOP	THE FINALS	541.40
84419	AMBULANCE DEPARTMENT	MAINTENANCE	EPPERSON DRAIN	50.00
84420	COMMUNITY DEV - PARKS	MATERIALS	FINK'S MOBILE MEDIA BLAST	100.00
84421	VARIOUS	MATERIALS	RAY'S HOME & GARDEN	256.27
84422	VOIDED		RAY'S HOME & GARDEN	.00
84423	AMBULANCE DEPARTMENT	UNIFORMS	RUGGED WEAR	69.90
84424	VARIOUS	MAINTENANCE	HD SUPPLY FACILITIES	27.98

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84425	VARIOUS	MAINTENANCE	F & W FENCE	17,335.62
84426	POLICE DEPARTMENT	OPERATION	PB ELECTRONICS INC	207.50
84427	FIRE DEPARTMENT	MAINTENANCE	DALLAS HEATING & SHEET	164.03
84428	POLICE DEPARTMENT	OPERATION	ROY'S AUTOMOTIVE CAR CARE	504.80
84429	SYSTEMS DEVELOPMENT FUND	STAGE COVER	THE KEY COMPANIES	4,370.00
84430	WATER MAINT & CUSTOMER SERVICE	CONTRACTUAL	HARD CORE DRILLING INC.	150.00
84431	SEWER TREATMENT PLANT	OPERATION	ITT FLYGT CORP	4,666.00
84432	SEWER MAINTENANCE	MATERIALS	SADDLEBACK SANDBAGS	950.00
84433	COM DEV - AQUATIC CENTER	MAINTENANCE	KNORR SYSTEMS, INC	743.00
84434	COM DEV - AQUATIC CENTER	ADVERTISING	SALEM CONVENTION AND	285.00
84435	VARIOUS	COMMUNITY POLICING	VISUAL MEDIA CENTER	209.65
84436	VARIOUS	CONTRACTUAL	SECURITY ALARM CORP	138.50
84437	VARIOUS	MAINTENANCE	RICHARD P. EVANS JR.	400.00
84438	MAYOR & CITY COUNCIL	COUNCIL EMAIL ACCTS	NOVACOAST	778.22
		TOTAL		137,998.14

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FUND	DEPARTMENT	AMOUNT
1	GENERAL FUND	31,780.72
2	STREET FUND	4,626.50
3	SEWER FUND	13,717.89
4	WATER FUND	22,040.57

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WARRANT	DEPARTMENT	REFERENCE	VENDOR NAME	AMOUNT
3915	MAYOR & CITY COUNCIL	MEMBERSHIP	OREGON MAYORS ASSOCIATION	109.00
984100	POLICE DEPARTMENT	VOID CK#84100, 12/17	LAW ENFORCEMENT EQUIPMENT	168.00-
984104	POLICE DEPARTMENT	VOID CK#84104, 12/17/07	BATTERIES PLUS	290.80-
984132	POLICE DEPARTMENT	VOID CK#84132, 12/17/07	SALEM EMBLEM SHOP	18.00-
		TOTAL		367.80-

**CITY OF DALLAS  
PLANNING COMMISSION**

**APPLICATION COMPLETE:  
NOVEMBER 21, 2007**

**STAFF REPORT  
DATE: JANUARY 16, 2008**

<b>FILE NO.</b>	<b>CP - 01</b>
<b>HEARING DATE</b>	<b>JANUARY 22, 2008 7:30 P.M. CITY HALL COUNCIL CHAMBERS 187 SE COURT STREET DALLAS, OREGON 97338</b>
<b>OWNER</b>	<b>RAYMOND BAKER &amp; DANIEL CARVER</b>
<b>REQUEST</b>	<b>COMPREHENSIVE PLAN CHANGE</b>
<b>LOCATION</b>	<b>1130 W. ELLENDALE AVENUE</b>
<b>RECOMMENDATION FROM PLANNING COMMISSION</b>	<b>APPROVAL WITH CONDITIONS</b>

**CITY OF DALLAS  
CITY COUNCIL  
COMMUNITY DEVELOPMENT TEAM  
STAFF REPORT**

**HEARING DATE:** JANUARY 22, 2008  
**OWNERS:** RAYMOND BAKER & DANIEL CARVER  
**APPLICATION:** COMPREHENSIVE PLAN MAP #1 CHANGE  
**LOCATION:** 1130 W. ELLENDALE AVENUE

**PROJECT DESCRIPTION:** The owner is requesting a Public Hearing on the land use designation and transportation plan for the Wyatt Mixed Use Node Plan.

Zoning:	RA – Residential Agricultural
Comprehensive Plan Map No. 1 Land Use Designation:	Single Family Volume I Chapter 3.2, Volume II Chapter 3.4
Floodplain:	The subject property is not located in the 100 year floodplain and wetlands are located on the property
Adjacent Land Uses:	Residential Single Family

Master planning will be required for the mixed-use areas, to ensure that the following objectives are met:

- (a) multiple-family development precedes, or occurs at the same time as, commercial development;
- (b) piecemeal development (one or two properties at a time, or a portion of a large property) does not occur in a manner that detracts from the objectives of the mixed use node;
- (c) transportation impacts are fully considered and coordinated with ODOT (Oregon Department of Transportation);
- (d) adequate public facilities, including transportation, parks and schools, are provided for in a timely and efficient manner;
- (e) required park and open space areas are provided in a timely manner;
- (f) the design and layout of the internal circulation system, buildings and parking areas fosters, rather than deters, pedestrian and bicycle access; and
- (g) the new commercial area extends at least as far in a north-south direction (away from Ellendale Road) as it does in an east-west direction (along Ellendale Road).

**3.4.1 Mixed Use Nodes**

The principal means that Dallas has selected to allocate vacant buildable land to meet multi-family housing needs is the “mixed use node.” Three large areas, with a minimum of 65 buildable acres, were selected along Ellendale Road as mixed use nodes, including:

- (1) La Creole Drive North of E Ellendale (a minimum of 30 buildable Multi-Family acres adjacent to a new General Commercial plan designation);
- (2) South of E Ellendale, between SE Fir Villa and SE Hawthorne Avenue (a minimum of 20 buildable Multi-Family acres adjacent to a new Neighborhood Commercial plan designation); and

- (3) North of the intersection of W Ellendale and NW Wyatt Street (a minimum of 15 buildable Multi-Family acres adjacent to a new Neighborhood Commercial plan designation).

#### **Wyatt Street/Ellendale Master Planning Area**

This Master Plan Area is located north of the intersection of NW Wyatt Street and W Ellendale, and encompasses about 100 acres of land under a single ownership. Prior to adoption of the 1997 Comprehensive Plan, this area was designated entirely for Single Family Residential use. The Wyatt Street mixed-use node includes about a five-acre neighborhood commercial area, which is intended to include a central plaza, to serve as a neighborhood meeting place. Therefore, the master development plan should show at least an acre of open space, in the form of a public plaza and landscape buffering for proposed neighborhood commercial uses. A 15-acre area is reserved for multi-family use. To provide open space and recreational facilities for higher density housing and neighboring single family housing in this area, a six-acre public or private park is required (40 percent of the newly-designated Multi-Family area).

#### **3.2.3 North of the intersection of W Ellendale Avenue and NW Wyatt Street**

- a) In addition to commercial and low density residential land, designate at least 15 acres of multi-family residential land near this planned intersection, through the planned development process.
- b) Multi-Family residential development shall be connected to adjacent neighborhood commercial and low density residential land with a combination of grid streets and accessways that encourage bicycle, pedestrian, automobile and delivery truck access.
- c) Prior to the approval of any commercial development in the Wyatt Street Node: at least 50% of the planned multi-family development shall be occupied or occur at the same time; NW Wyatt Street shall be fully improved and connected to the fully improved NW Denton Avenue extension.
- d) The small shopping center shall be designed to serve the west Dallas neighborhood and the maximum square footage of the “anchor” use or building shall be limited to 30,000 square feet of floor area (a medium-sized grocery store); other uses are limited to 15,000 square feet each.
- e) Uses that are not limited to the immediate neighborhood, such as car dealerships or large department or discount stores, shall not be permitted, as prescribed in the Dallas Development Code.
- f) In order to encourage pedestrian access to neighborhood commercial centers, the Dallas Development Code shall include design standards which encourage direct pedestrian access to store fronts and placement of parking lots to the side or rear of buildings.
- g) Primary vehicular access to the neighborhood commercial center shall take place from NW Wyatt Avenue or James Howe Road; vehicular access to the center shall be prohibited from W Ellendale Avenue.
- h) The master plan shall include at least 20% open space plazas and buffering for commercial uses, and 40% open space recreational areas and buffering for multi-family uses.

The master plan must demonstrate how land for open space, in proportion to planned commercial acreage will be provided, as indicated in Chapter 4, Parks and Open Space.

**Wyatt Node**

Use	Net Acres	Units	Rate	ADT	Comp.
Single Family	34	170	9.57	1627	4 du/acre
Multi Family	12	192	6.63	1273	16 du/acre
Small Lot Single Family	15	105	9.57	1005	7 du/acre
Neighborhood Commercial	4		720/acre	2880	

**Summary and Conditions:**

- 1) If it appears to the City Council that based on the findings of facts that the criteria for approval have been met, then this Comprehensive Plan Map amendment request could be approved as recommended by the Planning Commission.

Respectfully submitted,  
City Manager

URBAN GROWTH  
BOUNDARY

LLAMK ORCHARDS  
LOT 26 LOT 25

CITY LIMITS

PARK 7.5 ACRES  
RSL 13.3 ACRES  
RM 21.5 ACRES  
RS 59.5 ACRES  
COMMERCIAL 6.7 ACRES  
TOTAL 108.5 ACRES

ARTERIAL  
COLLECTOR

URBAN GROWTH  
BOUNDARY

TL 102

TL 200

TL 300

TL 400

TL 100

TL 202

TL 200

TL 151

ELLENDALE ROAD

TL 707

TL 708

TL 700

TL 800

TL 601

TL 702

TL 1400

TL 1614

TL 1614

TL 1603

TL 100

TL 201

TL 300

TL 400

TL 1400

JAMES HOME ROAD

SW WYATT

CITY LIMITS

CITY LIMITS



1 OF 1

DATE: 01/13  
SCALE: 1" = 400'

WYATT NODE  
PROPOSED LAND USE AND TRANSPORTATION  
CITY OF DALLAS

NORTH SANTIAM PAVING COMPANY  
CONSTRUCTION • ENGINEERING • SURVEYING

PUBLIC HEARING

COMP PLAN DESIGNATION-WYATT MIXED USE NODE  
1130 W. ELLENDALE AVE

A Public Hearing on the application of Ray Baker and Dan Carver, owner(s), for a Mixed Use Node including Residential, Multi-Family, Commercial Zoning, and Park Land at 1130 W. Ellendale, in an RA, Residential Agriculture, zone.

The staff report was read into the record by Jerry Wyatt.

President McLeod called for the applicant's presentation.

Ray Baker, 1345 - 75<sup>th</sup> Avenue SE, Salem, Oregon, explained the history and timeline of the planning process from the time the property was purchased in 1994, including work on the sewer system, storm drain issues, and wetlands. He stated his vision was to develop the Node with a logging/mill theme to tie in with the history of Dallas. He would like to see an old mill village concept with regard to the architectural appearance such as covered walkways, vertical fronts, and street names to tie in with Dallas' history and the look they want to achieve.

Mr. Baker explained that when the Comprehensive Plan was adopted in 1998, it called for five acres of commercial zoning with a central plaza and a large grocery store. He suggested flexibility in commercial zoning and the allowance of market driven commercial development will produce success. He stated that a 30,000 square foot grocery store within a mile of Safeway and Jasper crossing was not likely to happen. He stated that he would like to see a mini-plaza with a medium sized grocery store rather than a large one and flexibility with the timeframe. He discussed the landscape of the business area, the proximity of the park to the businesses, usage of the park for wetland drainage areas, and a pedestrian path going into Wyatt Park and continuation throughout the property.

Mr. Baker passed out a map showing the flow of the parklands with the natural landscape and stating that it matches the drainage way and the existing pond. He stated he hasn't done RMD zoning and will work with a builder to incorporate open space and adjacent wetlands east of the property. He said the RS Small lot area consists of smaller cottage style homes and will boarder the commercial area, craftsman style single family homes will be built up the hill, and at the top will be more expensive homes on larger lots.

Mr. Baker stated that he partnered with the city two years ago to develop West Ellendale so the entire frontage of the property is improved as well as helped with the cost of approximately 1000 feet off site east of the property for sewer, water, and two-thirds of storm drainage for this property.

President McLeod called for speakers in favor of the request. There were none.

He called for speakers in opposition to the request. There were none.

Comments or questions were called for.

Susan Sutherland, 15235 W. Ellendale Avenue, stated her major concern was the drainage issues and asked that careful consideration be made toward that.

Lane Shetterly acknowledged a letter from Leland and Shirley Bird, 1080 W. Ellendale Avenue.

Questions by Commission members were called for.

Dave Pederson asked if two-thirds storm drainage is adequate and if it is located at the lower portion of the Node. Jerry Wyatt confirmed the location and stated that there is an elevation issue and they are looking into a water tower.

Mr. Peterson asked about using pumps similar to what is used in Bridlewood. Mr. Wyatt responded no.

Mr. Pederson asked if drainage is an issue. Mr. Wyatt responded that drainage is a significant issue and explained events that occurred during the (December 3, 2007) storm. He stated that work was done last year on a pipe system that helps, but more will need to be done including a study of storm water drainage between Kingsborough Park, the mobile home park, and Rickreall Creek.

Mr. Pederson asked if this is a new proposal and what the previous one was. He was shown pictures on the monitor. He then asked if it was approved in 1997. Mr. Wyatt stated that it was approved through a Comprehensive Plan adoption based on a city-wide projection of what will be needed for development and growth. He stated this plan satisfies that need analysis.

Mike Lough asked what the projected date was to exceed our ability to provide water. Mr. Wyatt responded that with the ASR, the closing of Tyco, and if all of the lots were built on we have an equal number of building permits.

Mr. Lough stated the ASR is in a test cycle and is not at a projected capacity as we expected but it at a percentage that gives a 3-5 year window.

Alice McCulloch, 455 N.W. Douglas Street, asked what is an ASR. Mr. Wyatt answered that it stands for Aquifer Storage Recovery and that it creates a bubble during wintertime and saves it for summer.

The Public Hearing was closed for discussion by Commission Members.

Mr. Pederson made a motion to approve the request as presented in the staff report and to recommend approval to the council. The motion was seconded and carried unanimously.

Scott McLeod stated that they would be notified of the date and time it goes to City Council.

ORDINANCE NO. 1683

An Ordinance amending the Dallas Sign Ordinance.

THE CITY OF DALLAS DOES ORDAIN AS FOLLOWS:

Section 1. DCC 9.901 is hereby amended to read as follows:

Definitions. As used in this Ordinance, unless the context requires otherwise, the following definitions shall apply:

Abandoned Sign. A sign, associated with a business, product, use or activity which has ceased to exist or is no longer conducted or available.

Area. The area contained within the lines drawn between the outer most points of a sign, but does not include essential sign structure, foundations or supports. The area of a sign having two display surfaces facing in opposite traffic directions shall be computed by measuring the largest face.

Awning. A temporary shelter supported entirely from the exterior wall of a building.

Bulletin Board. A board for public use in posting notices.

Canopy. A structure, other than an awning, made of cloth or metal with frames attached to a building and carried by a frame supported by the ground or sidewalk.

Director. The director of community development for the city of Dallas or a designee of the director.

Erect. To build, construct, attach, hang, place, suspend, or affix, and the painting of wall signs.

Facing or Surface. The surface of the sign upon, against, or through which the message is displayed or illustrated on the sign.

Ground Sign Permanent. A sign supported by one or more uprights or braces permanently affixed, attached to or implanted in the ground, and not attached to any building.

Ground Sign Temporary. A temporary sign supported by one or more uprights, braces or sides which is supported directly by the ground but is not permanently affixed, attached to or implanted in the ground, such as A-board or A-frame signs.

Illuminated Sign. Any sign which has characters, letters, figures or designs illuminated by electric lights or luminous tubes as a part of the sign proper.

Incombustible Material. Material which will not ignite at or below a temperature of one-thousand two hundred degrees Fahrenheit and will not continue to burn or glow at that temperature.

Marquee. A permanent roofed structure attached to and supported by the building and projected over public property.

Mural. Any painting, design or image applied to the exterior of a commercial building for artistic or aesthetic purposes, that may or may not exceed the dimensional requirements for a commercial sign as defined by this code.

Off Premise Sign. A sign which identifies, is associated with or gives directions to a use or activity and which sign is located on premises other than where the activity or use is located and which is not a temporary sign.

On Premise Sign. A sign which identifies, is associated with or gives directions to a use or activity and which sign is located on the premises where the activity or use is located and which is not a temporary sign.

Obscene Sign. A sign which contains words or pictures in which the dominant theme, taken as a whole, appeals to the prurient interest in sex or is patently offensive because it affronts the contemporary community standard relating to the description or representation of sexual material which is without redeeming social value.

Portable Merchandise Display. An outside display of merchandise which is not permanently attached or affixed to the ground or a building.

Projecting Sign. Any sign which is attached perpendicular to a building or

other structure and extends 12 inches beyond the line of the building or structure or 12 inches or more beyond the surface of that portion of the building or structure to which it is attached.

Roof Sign. A sign erected, constructed and maintained wholly upon or over the roof of any building with the principal support on the roof of the structure.

Sign. Any written message, light, other than a light used primarily to illuminate a building or premises, time-temperature display, street clock, emblem, mannequin located outside of a building, painting, drawing, portable merchandise display or any devise, structure or fixture which:

- (a) Is designed, used or intended for advertising purposes or to inform or to attract the attention of the public; and
- (b) Is viewable from a public street, public right-of-way or private area open to public vehicular traffic; and
- (c) Is not a national flag or a flag of a political subdivision.

A sign includes the sign structure, display surface and all other parts of the sign.

Street Clock. Street clock shall mean any timepiece erected upon a standard, upon the sidewalk or on the exterior of any building or structure and placed and maintained by some person for the purpose of advertising their place of business.

Structural Trim. Structural trim shall mean the molding, battens, cappings, nailing strips, latticing and platforms which are attached to the sign structure.

Temporary Sign. A sign constructed of cloth, canvas, light fabric, cardboard, plywood, wood, wall board, plastic, sheet metal or other similar light material, with or without frames, which is not permanently erected or permanently affixed to any sign structure, sign tower, or building and which is not an electric sign or an internally illuminated sign and which is to be displayed for a limited period of time.

Structural Code. The State of Oregon Structural Specialty Code as adopted

by the city of Dallas, Oregon, a copy of which is on file in the office of the director.

Wall Facade for Signs. A sign structure erected upon the top of a wall or the face of a wall of a building in the same general plane as the wall of the building, which sign structure is intended for the placement of principal or secondary signs.

Wall Sign. All flat signs of solid face construction which are placed against a building or other structure and attached to the exterior front, rear, or side wall of any building, or other structure, or any other sign applied to, or mounted upon the wall or surface or which is parallel to the supporting surfaces and which does not extend more than 12 inches beyond the building line and is not attached to a wall at a height of less than 9 feet above the sidewalk or ground.

Section 2. The following sections are added to and made a part of the Dallas Sign Ordinance (DCC 9.900, et seq):

J. MURAL SIGNS

9.990 “Mural Permit” defined. As used in DCC 9.990 through 9.995, a “Mural Permit” is a permit that ensures a mural enhances the architecture or aesthetics of a building or wall, does not detract from the character of a district in which it is located, and is not detrimental to the public health, safety or welfare.

9.991 Applications and plan of maintenance. Mural applications must include a detailed rendering of the proposed design including content and colors, type of paint and materials, and a plan for maintenance of the mural after installation. The plan for maintenance must assure that the mural will be maintained in accordance with the standards for maintenance set forth in Section 9.909 of this Sign Ordinance.

9.992 Advertising. Should the proposed mural have an advertising element to the design, the part of the mural containing the advertising element shall be subject to the applicable size limitations set forth in Sections 9.937, 9.946 9.954, 9.976 and 9.982 of this Sign Ordinance. Advertising or non-artistic elements of a proposed mural may not exceed ten percent of the total area of the

proposed design.

9.993 Removal or repair; revocation of Mural License; Appeals. In the event the mural deteriorates or is not maintained in accordance with the plan of maintenance, the Director may give written notice to the building owner or other person responsible for the mural, directing such person to remove or repair the mural within 15 days from the date of mailing and posting of notice. Notice shall be mailed by first class mail, and a copy of the notice shall be posted in a conspicuous place on the mural. The notice shall state that if the mural is not removed or repaired within 15 days the mural permit shall be revoked and the City will remove or repair the mural, in which case the assessment shall be a lien against the property and may be levied and collected in the same manner as is provided for in the city's general ordinance regarding local improvement assessment procedures. The owner or other person responsible for the mural may appeal the notice from the Director by filing a written protest, in which case the City Council shall hold a hearing on the appeal within 30 days from receipt of the written protest. If the City Council affirms the notice from the Director, it shall, by resolution, direct that the building owner or person responsible for the mural remove or repair the mural within a time specified by the Council, but not less than ten days, and that if the mural is not removed or repaired within the time provided the mural permit shall be revoked and the City will remove or repair the mural, in which case the assessment shall be a lien against the property and may be levied and collected in the same manner as is provided for in the city's general ordinance regarding local improvement assessment procedures.

9.994 Fees. There shall be no fee for a mural permit application. Advertising elements contained within a mural design will be assessed a fee of \$1.50 per square foot, or \$50.00 minimum.

Section 3. Division IV of the Dallas Sign Ordinance (DCC 9.900, et seq) is amended as follows:

#### DIVISION IV APPEALS AND VARIANCES

9.996 Duties of the City Council. The city council will receive, hear and rule upon appeals from denials of permits, requests for off premise signs,

time-temperature display permits, and requests for variances.

9.997 Grounds for Variance – Generally. Except as provided in section 9.915, a variance to the provisions of this ordinance shall be approved only if the applicant demonstrates that the architectural design of the building, or the location of the building upon a building site, is so unusual or unique that a hardship will be created which will deny the applicant the same opportunity to erect a sign as other persons not burdened with such unusual or unique architectural design or building site would have.

9.998 Filing Deadline and Filing Fees.

(1) Reserved.

(2) A request for a variance under section 9.915 shall be filed with the director within sixty (60) days of the effective date of this ordinance.

(3) At the time an appeal from the denial of a permit, a request for a variance (including a variance under section 9.915), or a request for an off premise sign is filed, the applicant shall pay a filing fee of \$50.00.

9.999 Hearings. The city council shall hold a public hearing on an appeal, a request for variance or an off premise sign. Public notice shall be published in a newspaper of general circulation within the city at least seven days prior to the date of the hearing. The city council may continue its hearing on an appeal or variance from time to time, but in no event longer than thirty (30) days from its first hearing date. The decision of the city council shall be communicated to the applicant within ten (10) days of the final hearing.

Section 4. Division V of the Dallas Sign Code (DSS 9.900, et seq) is amended as follows:

DIVISION V – CONSTRUCTION, REPEAL OF CONFLICTING ORDINANCES, PENALTIES

9.9100 Construction. Any finding by any court of competent jurisdiction that any portion of this ordinance is unconstitutional or invalid shall not invalidate any other portion of this ordinance.

9.9101 Penalties. A violation of this ordinance is punishable by a fine not

to exceed \$500. Each day a violation continues shall constitute a separate offense.

Read for the first time: January 22, 2008  
Read for the second time: February 4, 2008  
Passed by the City Council: February 4, 2008  
Approved by the Mayor: February 4, 2008

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JAMES B. FAIRCHILD, MAYOR

ATTEST:

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JERRY WYATT, CITY MANAGER

ORDINANCE NO. \_\_\_\_\_

Compared format. **Bold type** indicates new matter. *Italics and brackets* indicate matter to be deleted.

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[9.990]**9.998** Filing Deadline and Filing Fees.

(1) Reserved.

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Section 4. Division V of the Dallas Sign Code (DSS 9.900, et seq) is amended as follows:

DIVISION V - CONSTRUCTION, REPEAL OF CONFLICTING ORDINANCES, PENALTIES

[9.992]**9.9100** Construction. Any finding by any court of competent jurisdiction that any portion of this ordinance is unconstitutional or invalid shall not invalidate any other portion of this ordinance.

*[9.993 Repeal of Conflicting Ordinances. Ordinance No. 1049, and all amendments thereto, and Ordinance No. 760, and all amendments thereto, of the city of Dallas are hereby repealed.]*

**[9.993]9.9101** Penalties. A violation of this ordinance is punishable by a fine not to exceed \$500. Each day a violation continues shall constitute a separate offense.

Read for the first time: January 22, 2008  
Read for the second time: February 4, 2008  
Passed by the City Council: February 4, 2008  
Approved by the Mayor: February 4, 2008

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JAMES B. FAIRCHILD, MAYOR

ATTEST:

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JERRY WYATT, CITY MANAGER