



**CITY OF DALLAS**  
**Urban Renewal Advisory Committee**  
**Dallas City Hall**  
**187 SE Court Street, Dallas, Oregon 97338**  
**Tuesday, July 7, 2015 – 5:30 p.m.**

1 **MINUTES - DRAFT**

2 Members Present: Chair Rich Rohde, Nancy Adams, Brian Dalton, Jim Fairchild, Joe Koubek, and  
3 David Shein

4 Absent: Bob Brixius, Ken Jacroux, and LaVonne Wilson

5 Staff: Community Development Director Jason Locke, Planner Suzanne Dufner

6 **CALL TO ORDER**

7 Chair Rich Rohde called the meeting to order at 5:30 p.m.

8 **APPROVAL OF MINUTES**

9 The minutes of the June 2, 2015 meeting were presented and approved.

10 **PUBLIC COMMENTS**

11 An announcement was made regarding a reception that will be held on Thursday, July 16<sup>th</sup> at 7 p.m. at  
12 Pressed with Bob Collins to celebrate the Blue Garden restoration.

13 **OLD BUSINESS**

14 Jason Locke provided an update on current URA projects including the sidewalk projects on Court and  
15 Mill streets that are almost complete. Staff is working on a punch list of items for the contractor to  
16 address on the Mill Street sidewalk project. Lighting will be installed by the next meeting, and street  
17 furniture will be placed soon. A discussion ensued regarding the numbers and types of street trees. It's  
18 good to have a mix of tree varieties to promote street tree health. Mayor Dalton commented that the  
19 blank wall on the corner of Main and Mill would be a good place for a mural. Chair Rich Rohde thanked  
20 staff for their work on the project. The City is going to try and have the Mill Street project completed by  
21 Summerfest.

22 Suzanne Dufner provided an update on the Façade Grant Program. Staff recently approved a URA  
23 façade grant to the Blue Garden building for façade repairs including restoring the neon sign, and  
24 replacing the blue glass tiles. The \$10,000 URA grant is being used to help match a \$20,000 grant from  
25 the State Historic Preservation Office's Diamonds in the Rough Program.

26 Work on the Locksmith building is anticipated to take place in August and September. House of Floors  
27 indicated they will be painting their building the last week of July or the first week of August. Staff is  
28 working on new grants with other Downtown properties such as the Pressed building.

29 A question was raised regarding the status of the banner poles. Mr. Locke indicated he is still working  
30 on it. The City awarded a contract for the electrical work on the Courthouse Square and the work will be  
31 done in time for Summerfest.

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34 **NEW BUSINESS**

35 Mr. Locke provided instructions on the walking tour the Committee would be taking that evening on  
36 Jefferson, Main and Court streets. Committee members will be examining each street segment block by  
37 block to better understand what exists now, and what improvements are needed. The City is interested  
38 in low maintenance projects and coming up with creative ways to reduce maintenance costs. Examples  
39 of projects that may be feasible given current funding levels include adding street trees, furniture (e.g.  
40 benches, trash receptacles), small sidewalk repairs, etc. At the next URDAC meeting, committee  
41 members will report back on what they observed. Staff will be taking notes and photos during the  
42 walking tour.

43 **MEMBER COMMENTS**

44 None.

45 **STAFF COMMENTS**

46 None.

47 **OTHER BUSINESS**

48 None.

49 The meeting adjourned from City Hall at 5:50 p.m.