

Dallas City Council

Dallas City Hall*
187 SE Court Street
Dallas, OR 97338

Monday, March 17, 2008, 7:30 PM

Mayor Jim Fairchild Presiding

*Dallas City Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Manager's Office, 503-831-3502 or TDD 503-623-7355.

AGENDA

1. ROLL CALL

2. APPROVAL OF MINUTES

- 2.1. Approval of minutes of the March 3, 2008, Council meeting.
-

3. REPORTS OR COMMENTS FROM COUNCIL MEMBERS

- 3.1. Mayor's February Report.
-

- 3.2. Council President's February monthly report.
-

4. QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE

5. REPORTS OF SPECIAL COMMITTEES AND CITY OFFICERS

- 5.1. City Manager's Reports

- a. Resolution to Apply for the Local Government Grant
-

- b. Fir Villa Road acceptance Resolution
-

- c. Council Goals Review
-

- d. Bills of the City for the month of February
-

- e. Other
-

6. COMMUNICATIONS AND PETITIONS

7. PUBLIC HEARINGS

8. RESOLUTIONS

8.1. Resolution No: 3147: A Resolution establishing a schedule of rates for sewer service and repealing conflicting Resolutions.

8.2. Resolution No. 3148: A Resolution establishing a schedule of fees to be paid for certain Public Works Department services and permits; and for sanitary sewer and water connection; and repealing conflicting resolutions.

8.3. Resolution No. 3149: A Resolution of the City of Dallas authorizing a grant application under the Oregon Parks and Recreation Department Local Government Grant Program for park improvements at Roger Jordan Community Park.

8.4. Resolution No. 3150: A Resolution requesting Polk County surrender jurisdiction of a portion of SE Fir Villa Road.

9. FIRST READING OF ORDINANCE

9.1 Ordinance No. 1680: An Ordinance amending the Public Improvements chapter of the Dallas City Code by adding new provisions thereto regarding trees.

10. SECOND READING OF ORDINANCE

11. OTHER BUSINESS

12. ADJOURNMENT

Following the Council meeting there will be an Executive Session to consult with legal counsel to consider information or records that are exempt by law from public inspection as authorized in ORS 192.660(2)(f).

Following the Council meeting, there will be a meeting of the Dallas Community Development Commission Urban Renewal Agency Board of Directors.

DALLAS CITY COUNCIL
Monday, March 3, 2008
Council Chambers

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The Dallas City Council met in regular session on Monday, March 3, 2008, at 7:30 p.m. in the Council Chambers of City Hall with Mayor Fairchild presiding.

ROLL CALL

Council members present were: Council President Ken Woods, Jr., Councilor Brian Dalton, Councilor Warren Lamb, Councilor Jackie Lawson, Councilor Wes Scroggin, Councilor David Shein, and Councilor LaVonne Wilson. Excused: Councilor Kevin Marshall and Councilor Dave Voves.

Also present were: City Manager Jerry Wyatt, City Attorney Lane Shetterly, Assistant City Manager Kim Marr, Police Chief Jim Harper, Fire Chief Bill Hahn, Assistant Public Works Director Christy Ellis, Assistant Public Works Director Kenn Carter, Library Director Donna Zehner, Finance Director Marcia Baragary, Building Official Ted Cuno and Deputy City Recorder Laurie Roberts.

APPROVAL OF MINUTES

Councilor Shein advised that on page 3 of the minutes, at the end of the paragraph at the top of the page the last sentence is repeated. After hearing one correction, Mayor Fairchild declared the minutes of the February 4, 2008 Council meeting approved as corrected.

Hearing no corrections, Mayor Fairchild declared the minutes of the February 19, 2008 Council meeting approved as presented.

REPORTS OR COMMENTS FROM COUNCIL MEMBERS

COMMITTEE REPORTS OF FEBRUARY 25, 2008

Building and Grounds Committee Meeting – Councilor Lamb, Chair

Councilor Lamb reported on the topics presented to the Building & Grounds Committee at the February 25th meeting and stated that Councilor Voves and Scroggin were not able to attend. Councilor Lamb stated the Library Director Report is in the agenda. There were no comments or questions. Councilor Lamb advised that under the Community Development Director's Report there is a Tree Ordinance and there would be a discussion on that later in the City Manager's report.

Mayor Fairchild explained that there was not a quorum present at the February 25th Committee meetings so there could not be recommendations, so those items would be handled in a slightly different way.

Councilor Lamb referred to the letter on page 23 of the agenda packet, from a local church requesting to continue using their off-site sandwich boards to advertise their services, which are held on Sundays at Whitworth School. He explained the committee discussed rules for open house and garage sale signs that allow one sign on the nearest arterial but not on the main arterials. They discussed allowing them to use one A-Frame sign until they have a permanent location or sign, when they can get a blue directional sign. He advised the committee decided to bring the issue to the Council with a suggestion to allow one A-Frame on Sunday only. He added that the City Manager advised that the sign code would need to be modified and use the application process. Councilor Lamb opened the discussion up to the Council. Discussion was held about allowing signs on arterials, downtown locations where the signs are on the bulbing, the hours and locations that are allowed for open house and garage sale signs, visual clearance, having multiple signs, and blue directional signs. Councilor Shein asked if the City Manager has authority to make an exception. Attorney Shetterly reviewed the Dallas City Code and did not see that a variance would apply, and advised it would take a Code amendment for an off-premise sign. Further discussion was held and examples used of other sandwich signs such as for Kid's Inc. and signs at Faith Free, which is outside the city limits. Attorney Shetterly explained there is a provision for temporary, special event signs. The Mayor and Councilors stated various concerns about setting precedence, causing distractions at certain locations, and safety issues. Mayor Fairchild concluded the consensus was to follow the existing ordinance, which allows one sign on the property.

1 City Manager Wyatt explained what late comer fees are and how it works when a developer pays
2 for oversizing and he recoups his cost from future developers, not the city. He stated this item
3 will go to the Building and Grounds Committee.

4 Councilor Lamb asked for questions on the flood prevention program, and there were none. He
5 advised that concerns about the wild animals would go to the Public Safety Committee.

6 Councilor Lamb reported that the School District is looking at future school sites, with one
7 parcel location owned by the City. He reviewed the footprint and commented that he felt it
8 would fit nicely on the City parcel and there may need to be further discussion in the future.

9 Councilor Lamb reported the market price for the TYCO property is \$6.2 million dollars. He
10 stated the realtor was at the Economic Development Commission meeting and is aggressively
11 marketing the property.

12 Public Works Committee – Councilor Lawson, Chair

13 Councilor Lawson advised that two members were not able to attend. She stated there was an
14 item for a Proposed Sewer Rate increase. City Manager Wyatt explained that since there was not
15 a quorum, he would present it under the City Manager’s report along with the Public Works Fee
16 Schedule and the Park Bench and Picnic Table Program.

17 Councilor Lawson reported that Christy Ellis made presentations on the Rotary Park
18 Redevelopment, Park Trail and the Commemorative Bench and Picnic Table Program. She
19 explained the program presentation included examples of the products, costs and program
20 information.

21 Councilor Lawson reported that Fred Braun reported on the water projects and the information is
22 in the packet for the ASR, Treated Water Tank Project and Storm Water Project. City Manager
23 Wyatt advised that CH2M Hill would be making a presentation to the Council on the ASR in
24 April.

25 Councilor Lawson reported the Public Works Director’s Operational report was available for
26 review. She noted that the BMX Park was discussed. City Manager Wyatt explained where the
27 BMX Park is located and gave an update on the agreements. He advised that the park is on the
28 Lyle School property and the School District is reviewing the leases on all the parks. He
29 explained that the kids had developed the park to the point that it was dangerous. The School
30 has asked the City to clean up the park and make it safe and the issue of what to do with the
31 BMX Park will be going to the Park and Recreation Board to consider a new location. He stated
32 that Santiam Bike has offered to help and perhaps locate it next to the Santiam Bike store. In the
33 meantime, he advised that the park has been leveled out for safety.

34 Councilor Lawson stated the Mayor has made a Proclamation for Arbor Day and the City will be
35 planting a tree, and the suggested location was by the Arctic Circle. She added the Arboretum is
36 having events on Tuesday and Saturday.

37 Councilor Wilson asked about the transportation projects, and thanked the Public Works staff for
38 removing the mailbox stands on Fir Villa.

39 **QUESTIONS OR COMMENTS FROM THE AUDIENCE**

40
41 Joanne Moss presented pictures that were taken of a problem house across the street from hers on
42 SE Mill Street. City Manager Wyatt explained that there is a building permit and the Building
43 Official has been working on the matter with the owner. However, he advised there were no
44 current violations the City was able to site them on. Ms. Moss asked about the safety of the open
45 trenches around the building, and explained that she has received several calls from the staff
46 stating they were working on it, and it doesn’t appear anything is happening. City Manager
47 Wyatt stated that the City can continue to work on it through Code Compliance, specifically the
48 trench, and the Council may be able to declare it an unremunerated nuisance. In response to
49 questions, Building Official Ted Cuno explained the permit allows 180 days between inspections
50 and there is no penalty other than to expire the permit. He advised that he contacted the owner
51 who then responded in a letter stating that they don’t have the time to work on it now and the
52 owner’s time frame is to start this month, and the permit was extended for 180 from the date of
53 the letter. Mr. Cuno explained it was only a one-time extension, and the customer assured him

1 he would work on it after the weather was better. He added that the trench is for a stem wall.
2 Councilor Dalton suggested taking another look at this and explained why. City Manager Wyatt
3 explained that would be separate from the building codes. Councilor Dalton advised it has been
4 that way for over a year. Ms. Moss explained how long, and she asked about the permitting and
5 expiration process. Mr. Cuno explained that it's regulated by the State Building Codes, which is
6 different than a nuisance. City Manager Wyatt explained Council could start the process and
7 sending a letter from the City Attorney gets a different response. Councilor Scroggin asked if
8 there was a way to address it by using another code about creating a habitat for rodents. City
9 Manager Wyatt suggested it could be a dangerous building. Attorney Shetterly advised on the
10 code for pests, standing water and other options. Mayor Fairchild asked the staff to move on this
11 to the next step and report back in a month.

12
13 Ms. Moss presented pictures of a 25 mph sign for her neighborhood, and stated concerns that no
14 one follows the speed limit, including the city staff. She has discussed the concern with the
15 Police Chief and asked that it be monitored, and shared an incident about a city vehicle being
16 pulled over by an officer. Mayor Fairchild stated there is a program they follow and would ask
17 them to look into it.

18 **REPORTS OF SPECIAL COMMITTEES AND CITY OFFICERS**

19 **PROPOSED SEWER RATE INCREASE**

20
21
22 City Manager Wyatt stated the item was previously discussed at the committee, and he gave a
23 history of sewer rates and what was reviewed during the budget analysis. He advised there is
24 currently a \$200,000 deficit, with the last increase in 2005, and staff will now be looking at all
25 fees on a regular basis. He explained the discussion at the committee was whether to increase
26 the rate incrementally this year and next year, or to increase the rate slightly more only this year.
27 He added that since there was not a quorum at the Committee meeting, action could not be taken
28 but the recommendation would be to draft a resolution for an 11.5% rate increase. Councilor
29 Lamb explained there was a lot of discussion on this topic and we can't continue to run under a
30 deficit. However, this would catch it up without creating a slush fund. Councilor Scroggin
31 asked if privatization of the WWTF had an effect. City Manager Wyatt stated it does as it was
32 planned, and the contract with OMI will save money in the future. Councilor Shein remarked
33 that he agrees with the comments and we have to cover our costs and manage this better in the
34 future. Councilor Lawson explained they went with \$4 because they felt it was better to just deal
35 with it and not create a slush fund. Councilor Dalton recalled the same considerations in the past
36 regarding increasing by increments and the challenge on budgeting. Councilor Woods made a
37 motion to direct the City Attorney to prepare a resolution increasing the sewer rate base of \$35
38 by 11.5% to \$39 with the same percent equivalent for Commercial and Industrial. The motion
39 was seconded. The motion CARRIED UNANIMOUSLY with Council President Ken Woods,
40 Jr., Councilor Brian Dalton, Councilor Warren Lamb, Councilor Jackie Lawson, Councilor Wes
41 Scroggin, Councilor David Shein, and Councilor LaVonne Wilson voting YES.

42 **PUBLIC WORKS FEE SCHEDULE UPDATE**

43 City Manager Wyatt explained how project plan reviews are done and the 5% fee is initially
44 collected and then any remaining amounts are refunded, which takes a considerable amount of
45 time for Public Works and Finance. Public Works Director Fred Braun proposed a solution for a
46 more streamlined flat fee structure. Councilor Lamb made a motion to direct the City Attorney
47 to prepare a Resolution with the public works fee schedule as presented. The motion was
48 seconded. Councilor Wilson asked about developer fees and how they translate to a homeowner.
49 City Manager Wyatt stated they may not be transferred directly, and individual property owners
50 would pay an SDC fee. Councilor Scroggin asked about the \$200 per lot and asked if it is paid
51 by the owner. Mr. Braun stated that the developer pays it and then passes that along. Councilor
52 Lamb stated the cost would eventually be passed on to the consumer. Councilor Woods asked
53 what a structure in the right of way is. City Manager Wyatt explained it would be for items such
54 as fences and walls. The motion CARRIED UNANIMOUSLY with Council President Ken
55 Woods, Jr., Councilor Brian Dalton, Councilor Warren Lamb, Councilor Jackie Lawson,
56 Councilor Wes Scroggin, Councilor David Shein, and Councilor LaVonne Wilson voting YES.

57 **COMMEMORATIVE BENCH AND PICNIC TABLE PROGRAM**

58 City Manager Wyatt introduced Christy Ellis, representing the Parks Division, who gave a

1 presentation on the commemorative program as was presented to the Public Works Committee.
2 She explained that citizens have asked the parks staff for a way to memorialize people. She gave
3 a history of the goals and improving the benches was on that list. She advised that the form is
4 included in the packet and once completed by a donor, would be presented to the Parks
5 Department. She passed around an example of the bench material and answered various
6 questions about the warranty. She reviewed the costs involved for materials and shipping and
7 explained why there would be a markup, which would be to cover a 10-year maintenance
8 program, including vandalism, through the park trust account. Mayor Fairchild asked if the base
9 price includes installation. Ms. Ellis stated it does not. Councilor Dalton asked if the design tool
10 kit for park benches that will be developed in the Urban Renewal District would take precedence
11 over this program for the benches in the Urban Renewal District. City Manager Wyatt stated it
12 would and explained those concerns would be handled by the design professionals. Ms. Ellis
13 explained that there are several color choices and the Cedar color was recommended by the Park
14 and Recreation Board. Councilor Shein asked about any parks within the boundary of the district
15 besides the one by Arctic Circle. City Manager Wyatt stated there are other pocket parks.
16 Councilor Shein made a motion to direct the staff to implement the program as outlined. The
17 motion was seconded. The motion CARRIED UNANIMOUSLY with Council President Ken
18 Woods, Jr., Councilor Brian Dalton, Councilor Warren Lamb, Councilor Jackie Lawson,
19 Councilor Wes Scroggin, Councilor David Shein, and Councilor LaVonne Wilson voting YES.

20 PROPOSED TREE CITY USA TREE ORDINANCE

21 City Manager Wyatt reported that they moved forward with Tree City USA and a proclamation
22 was made. He explained that the Park and Recreation Board is designated as the Tree Board. He
23 identified the specifics in the Ordinances, such as maintenance, tree inventory options, and
24 spacing requirements that are consistent with Development Code, and are included in the Tree
25 City USA requirements. He added the Code determines that the property owners are responsible,
26 for tree topping and removal of stumps, and the board is charged with making investigation. He
27 explained this designation offers funding, community awareness, educational resources, etc.
28 Councilor Woods asked about older sections of town and large beautiful trees, and according to
29 the ordinance you will not be allowed to plant in the right-of-way. Councilor Dalton stated he
30 had the same concern as specific to downtown. City Manager Wyatt explained that planting is
31 allowed with installation of a root-guard. Councilor Shein asked for a correction of the typo on
32 3.715 at the end of the line "three". Councilor Dalton asked about pruning of the trees and the
33 obligation of the owners to maintain their trees. City Manager Wyatt explained that City Code
34 covers that. Councilor Woods clarified the City has the right to maintain the trees and asked if
35 the power company has the right. City Manager Wyatt stated they do under the franchise
36 agreement. Councilor Lamb questioned that the power company has the right to trim the trees
37 but do they have the right to damage the tree by not doing it correctly, and asked if that is
38 addressed in the franchise agreement. Councilor Scroggin moved to direct the City Attorney to
39 prepare an Ordinance regarding the tree care that is in line with the requirements for the Tree
40 City USA program and other existing city codes. The motion was seconded. Councilor Woods
41 asked if there is an appeal process. City Manager Wyatt confirmed that appeals go to the City
42 Council. Councilor Dalton asked who monitors the program and talks to the owner. City
43 Manager Wyatt advised that there are several groups such as the staff, the board, etc. Councilor
44 Dalton stated he saw a permit to plant in the right of way in the Public Works fees and asked if
45 that is a supplemental. City Manager Wyatt stated it is. The motion CARRIED
46 UNANIMOUSLY with Council President Ken Woods, Jr., Councilor Brian Dalton, Councilor
47 Warren Lamb, Councilor Jackie Lawson, Councilor Wes Scroggin, Councilor David Shein, and
48 Councilor LaVonne Wilson voting YES.

49 50 CITIZEN SURVEY

51
52 City Manager Wyatt reviewed the handout of the survey questions and explained the overall
53 objective of the survey and the potential bond measures. He gave examples of replacement
54 questions and reminded Council that it would only be a 10-minute phone call. He reviewed the
55 suggested questions about public art, perceived safety, support of street tree planting, how often
56 the DAC is used, information distribution, if there is a good balance between jobs and housing, is
57 Dallas business friendly, do you support efforts to revitalize downtown, and bonding issues. He
58 further explained bonding questions and their purpose. He stated there has not been a survey
59 prior to a bond measure, and questioned if the Council wants to do that. Councilor Dalton asked
60 if the survey is public information. City Manager Wyatt and Attorney Shetterly stated it is.
61 Councilor Scroggin stated support of a survey assessing our services but not for bond issues, and

1 explained that we work hard and if we think these bonds should be offered to the people, then
2 our uphill battle is to sell them to the citizens, and he doesn't feel it should be surveyed.
3 Councilor Shein stated that you should use the answers to influence your decision making and
4 asked if the survey results would affect the decision to go ahead with the bond measures.
5 Councilor Lamb stated if we don't need the information why ask; the review committees have
6 already done their homework and now its time to put it to the people. Mayor Fairchild stated he
7 has not had a motion on the bond measures. Discussion followed that the need for the bonds has
8 come before the Council and the Fire Department and Seniors say they need it; therefore, it
9 should go in front of the voters. Mayor Fairchild stated he has seen people in favor of both of
10 these bond issues, but there are people out there that we have not had a chance to reach yet.
11 Councilor Lawson asked how much it costs to put a bond on the ballot. Finance Director
12 Baragary stated there has already been a considerable amount spent. City Manager Wyatt stated
13 there is not a lot of expense incurred to put it on the ballot, rather to design and engineer the
14 specific projects, and presentation materials and the architect have already been started.
15 Councilor Wilson explained that the Fire staff and Seniors will be campaigning and the election
16 costs are covered by the bond. Councilor Wilson stated the bond questions should not be on the
17 survey. Councilor Scroggin asked if we have use numbers for the Aquatic Center. City Manager
18 Wyatt stated we have admission numbers, but it is not good information and he would like better
19 information.

20
21 **DEPARTMENT REPORTS FOR THE MONTH OF JANUARY**

22
23 City Manager Wyatt presented the department reports. There were no questions or comments.

24
25 **OTHER**

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27 **PUBLIC HEARINGS**

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29 **COMMUNICATIONS AND PETITIONS**

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31 **RESOLUTIONS**

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33 **FIRST READING OF ORDINANCE**

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35 **SECOND READING OF ORDINANCE**

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37 **OTHER BUSINESS**

38 Councilor Dalton asked about status of the Blue Garden. City Manager Wyatt stated the new
39 owner, Jennifer Goodman, who also owns J Bella's Italian Restaurant in Independence, realizes
40 the timeline, and next week she wants a dumpster to start cleaning up. She does not know if she
41 wants to open another restaurant. He advised the staff has offered all the available loan
42 programs to her.

43 Mayor Fairchild reminded the Council that there is a Goal Session on Wednesday at 5:30 – 8:30
44 pm in the Council Chambers.

45 There being no further business, the meeting adjourned at 9:25 p.m.

46 Read and approved this _____ day of _____ 2008.

47 _____
48 Mayor

49 **ATTEST:**

50 _____
51 City Manager

MEMORANDUM

Date: March 4, 2008
To: City Council Members
From: Mayor Fairchild
Re: February 2008 Activities

Meetings and activities attended representing the City:

February 4 12:00 p.m. to 1:00 p.m. – Local Public Safety Coordinating Council meeting
7:30 p.m. – 9:30 p.m. - City Council meeting.

February 5 11:00 a.m. – 12:00 p.m. – Met with Matt Posey.

February 6 5:30 p.m.-8:30 p.m. - City Council workshop.

February 15 9:00 a.m. to 3:00 p.m. – Oregon 150 Board of Directors meeting in Salem.

February 19 12:00 p.m. to 1:00 p.m. – Spoke at Rotary on State of the City.
7:30 p.m. to 9:30 p.m. – City Council meeting.

February 21 7:00 a.m. to 8:00 a.m. - Polk County Tourism meeting in Monmouth.
12:00 p.m. to 1:00 p.m. –Economic Development Commission.

February 22 10:00 a.m. to 12:00 p.m. – LOC Conference Planning Committee meeting in Salem.

February 25 12:00 p.m. to 1:00 p.m. – Chamber of Commerce forum.
4:00 p.m. to 5:30 p.m. – Public Works and Buildings and Grounds Committee meetings.

February 26 5:30 p.m. to 6:30 p.m. – Urban Renewal District Advisory Committee.

February 27 12:00 p.m. to 1:00 p.m. - Sounds of Summer Music Group Selection Committee.

February 29 7:00 a.m. to 8:00 a.m. - Polk County Mayors, Managers, and Commissioners meeting in Monmouth.
12:30 p.m. to 1:30 p.m. – Participated in ribbon cutting at new Edward Jones office.
5:30 p.m. to 8:00 p.m. – Spoke at Salem Hospital and West Valley Hospital Employee Award Banquet in Salem.

JF:eg

MEMORANDUM

Date: March 5, 2008
To: Mayor Fairchild and City Council Members
From: Council President Ken Woods, Jr.
Cc: City Manager Jerry Wyatt
Subject: Council President's February 2008 Monthly Report

February 1 10:00 – 10:30 AM
CIS Web Portal Teleconference

February 4 7:30 – 9:15 PM
City Council Meeting

February 7 2:30 – 6:00 PM
MWACT Steering Committee & MWACT February Meeting

- **Appointed Chair of MWACT for 2008**

February 9 5:00 – 9:00 PM
Fire Department Annual Sweetheart's Dinner

February 19 7:30 – 8:40 PM
City Council Meeting

February 20 1:00 – 2:15 PM
ODOT Region 2 Meeting

February 21 12:00 – 1:15 PM
Dallas Economic Development Commission

February 22 8:30 – 4:10 PM
Dallas Community Development Director Interview Committee

February 26 5:30 – 6:20 PM
Dallas Urban Renewal District Advisory Committee

February 27 3:00 – 5:30 PM
CIS Trustee Board Meeting

February 28 9:00 – 8:00 PM
CIS Annual Conference

February 29 8:30 – 5:00 PM
CIS Annual Conference

Ken Woods

MEMO

TO: Jerry Wyatt, City Manager

FROM: Christy Ellis, Assistant Public Works Director

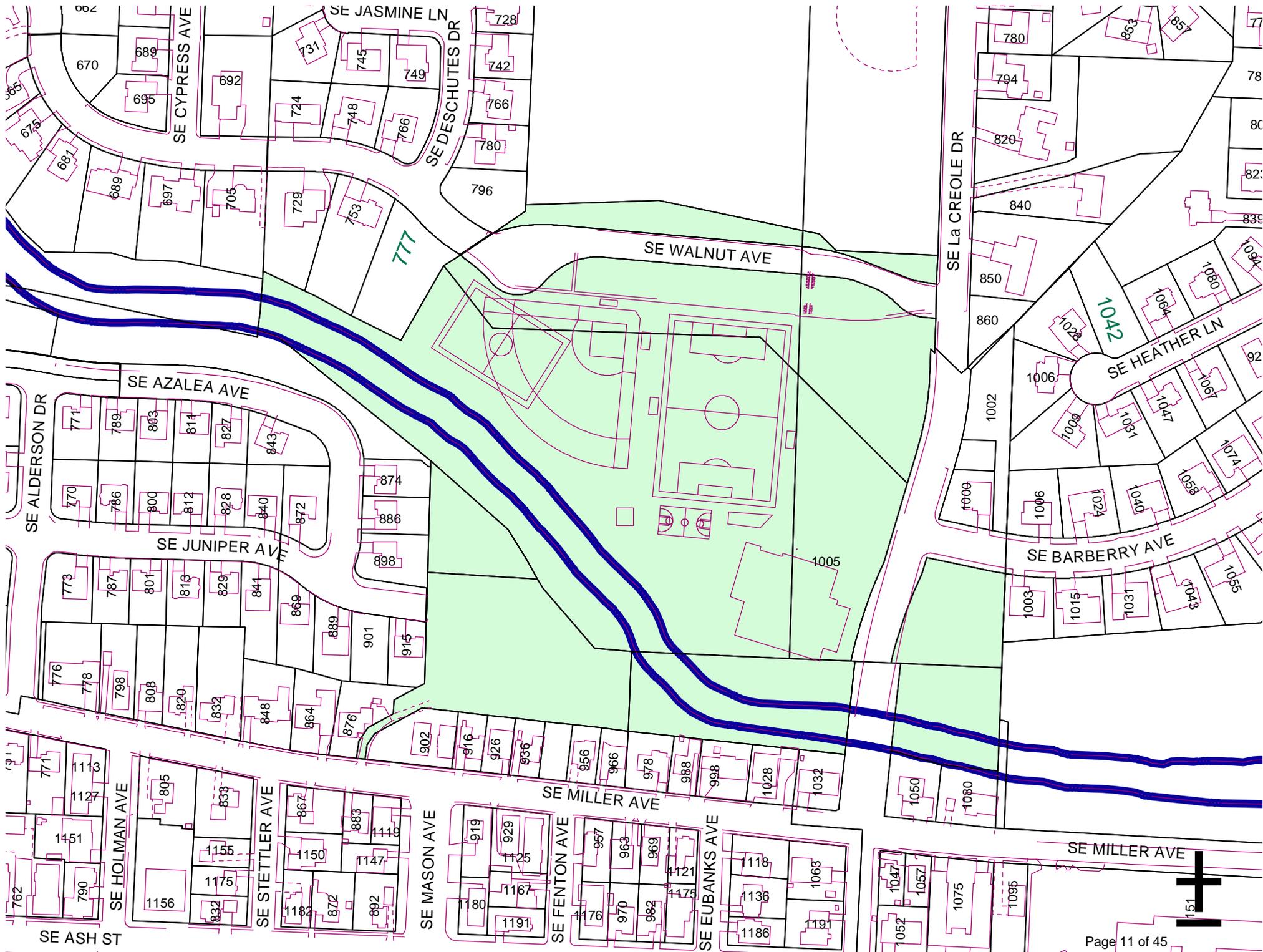
DATE: 03/10/08

RE: Resolution to Apply for Local Government Grant

Please consider this memo our recommendation to move forward with a resolution to apply for the Local Government Grant from the Oregon Parks and Recreation Department to assist with funding for the next phase of the Rickreall Creek Trail system. The proposed project would be part of the Roger Jordan Community Park, and includes a paved concrete pathway, bridge decking, landscaping and fencing for a dog park.

This request meets one of the adopted 2007-2008 City Council Goals to identify funding sources for completion of the Rickreall Creek Trail system. This grant would provide 60 percent funding for the project and the City would contribute 40 percent matching funds. If funded, the project would begin later Summer or early Fall 2008.

/cse



Public Works Staff Report

March 13, 2008

To: Jerry Wyatt, City Manager

From: Fred Braun, Director of Public Works

RE: Fir Villa Road Maintenance

Recommendation:

- 1) Adoption of Resolution accepting SE Fir Villa Road into the City Street System for Maintenance.

Background:

As reported to the City Council in March 2007, Fir Villa Road is under Polk County maintenance north of Rhododendron Avenue. As per previous negotiations with the County, the City would assume maintenance responsibility for the roadway upon completion of improvement of the road and payment of \$75,000 by the County. Portions of Fir Villa Road not within the City and north of East Ellendale Avenue will remain under County maintenance.

This is similar to what occurred for West Ellendale Avenue between River Drive and James Howe Road.

Roadway improvements are complete and the County has made payment to the City.

2008/09 Council Goals
Suggested One Year Council Goals

ADMINISTRATION

- Implement a formal public involvement policy
- Prepare and seek voter approval for a bond levy to construct a senior center at the specific location with final design elements and seek additional funding sources for a new senior center

COMMUNITY DEVELOPMENT

- Recruit businesses and activities related to the Winery industry
- Complete the Urban Renewal District conceptual design
- Adopt Dark Sky Ordinance to reduce light pollution on public and private property
- Increase Aquatic Center annual membership by 50%
- Adopt the Transportation System Plan

PUBLIC WORKS

- Develop a Citywide water conservation and reuse program
- Investigate the feasibility of using reclaimed water from the City's waste water treatment plant to irrigate City Parks and/or other recreational use areas
- Continue the City's sidewalk safety program, including use of the recently acquired sidewalk-grinding machine to assist property owners with sidewalk maintenance
- Develop a detailed, comprehensive trail plan for Rickreall Creek, including trail alignment and width, landscaping, signage and lighting
- Complete the construction of a dog park

PUBLIC SAFETY

- Address the Ambulance department budget short fall
- Prepare and seek voter approval for a bond levy to rehab the Fire station, improve the fire training facility and purchase 2 ambulances

INTERNAL DEPARTMENTAL GOALS

ADMINISTRATION

High:

- **Develop a long term financial plan and Capital Improvement Plan to continue projects and services at the identified level of service standards**
- **Evaluate staffing levels and the base tax level with identified expectations, projects and the general operating functions**
- **Find new ways to use emerging technology such as wi fi**
- **Obtain Federal and State funding for community projects**

Low:

- *Develop performance measures program for all city departments*
- *Review and evaluate the role, function and purpose of the city boards, committees and commissions*
- *Explore the possibility of establishing a Library Foundation*

COMMUNITY DEVELOPMENT

High:

- **Foster discussion on growth and planning issues, with an emphasis on historic preservation, annexation, State land use law, infill policy and impacts related to density, rate of growth, development standards, and processes**
- **Identify and update elements of the Comprehensive Plan**
- **Evaluate the fee structure at the Aquatic Center**
- **Refine the Mixed Use Node development plans and ordinances**
- **Evaluate the planning and building fee structure**
- **Review the sign code for appropriate regulations in the downtown such as sandwich boards signs and events**
- **Retain the National Guard facility inside the city**

Low:

- *Plan for the development of large undeveloped properties with conceptual drawings*
- *Plan and implement a citywide/community visioning process that focuses on future development issues and redevelopment opportunities*
- *Establish commercial development benchmarks*
- *Set Industrial development benchmarks*
- *Review ordinances for the maintenance of vacant building and chronic nuisances*

PUBLIC WORKS

General

High:

- **Work to develop an overall plan to stabilize the operational revenue needs of the Department**

Water

High:

- **Update the City's Water Master Plan**
- **Continue the small diameter (6 inch to 10 inch) pipeline replacement program in order to address the basic maintenance needs of the system**
- **Complete capital projects underway to address the City's short-term water supply needs**
- **Investigate the feasibility and begin trial of an automated meter reading (AMR) system in order to improve Department efficiency**
- **Continued testing and development of the Aquifer Storage and Recovery Project for the Cities medium-term (5 to 25 year) water supply needs**

Low:

- *Continue to work with other jurisdictions and agencies to develop a long-term (30+ year) water supply for Polk County and the surrounding areas*

Sewer and Storm Drainage

High:

- **Develop a phased plan to install storm drainage systems within the older areas of the City to remove inflow (I & I) from the combined sewer system**
- **Develop a master list of projects intended to reduce/eliminate sanitary sewer overflows**

Low:

- *Prioritize storm drainage improvements as identified within the City's storm drainage SDC Plan*
- *Develop a 5 year Capital Improvement Plan with priority given to improvements that can stimulate industrial development within the City*
- *Identify lands upstream of historical flooding areas for acquisition and use as storm drainage detention areas*

Transportation and Streets

High:

- **Update the City's pavement management plan as needed, and continue ongoing maintenance of City streets in order to maintain the pavement condition rating (PCR) as established by the City Council**
- **Develop a capital improvement plan to address curb maintenance within the older neighborhoods in the City**
- **Work with ODOT to replace the signal at Main Street and Washington and retrofit the other existing signals with battery backup systems for emergency use**
- **Prioritize and identify funding for various street and intersection improvement projects identified within the TSP**

Low:

- *Work with the City Council and Community to identify and prioritize gateway improvements into the downtown core area. Work to identify potential funding sources for the improvements*

- *Develop criteria and standards for installation of traffic calming devices within neighborhoods*
- *Identify high accident intersections or crossings within the City and develop a list of safety improvement projects*

Parks and Trails

High:

- **Identify and prioritize for replacement outdated playground equipment within the various City Park areas**

Low:

- *Continue implementing the parks and recreation element of the Comprehensive Plan, emphasizing neighborhood parks, at-risk youth, youth and seniors*
- *Improve the restrooms at the park*
- *Clear brush along the creek and drainage ditches*

PUBLIC SAFETY

POLICE DEPARTMENT

High:

- **Review code enforcement priorities and benchmarks that meet the needs of the community and the City Council**

Low:

- *Develop a plan for the future animal control needs and programs (Low)*

FIRE DEPARTMENT

High:

- **Evaluate the department for efficiencies, work assignments and equipment needs**

HUMAN RESOURCES

High:

- **Complete a review and consolidation of existing personnel policies**
- **Update the Emergency Operation and succession plans**
- **Evaluate and further develop human resource programs such as employee recognition, compensation and classification**

FINANCE

High:

- **Increase the beginning balance to maintain fiscally sound controls**
- **Update/enhance the utility billing software**
- **Develop finance options for capital projects as needed including issuing bonds or local improvement district project assessments**

Additional Goals for Consideration

- *Conduct a Local Wetlands Inventory (low)*
- *Study the possibility of a community Recreation District (low)*

Long Range Objectives

- Identify the most appropriate level of services, and then provide the best quality services in the most cost-effective manner possible while controlling taxes and utility costs so they are competitive and affordable to the residents and businesses, and employ creative partnerships and financing solutions that are the most advantageous to the community.
- Provide basic city services to citizens that are cost effective and are delivered without interruption.
- Enhance Dallas's interests in regional and statewide issues are coordinated with appropriate agencies and jurisdictions.
- Inform the Dallas citizens to allow them to be involved in the community activities and participate effectively.
- Provide programs and activities in the community to meet the needs of a diverse population.
- Ensure that external and internal city assets are well managed and utilized.
- Stimulate economic development activity necessary to generate adequate revenues to secure the quality and quantity of services the City provides to its residents for the future while maintaining sufficient financial reserves.
- Employ a clearly defined growth management policy that balances various land uses sufficient to accomplish the other goals of the Council.
- Enhance the city's visual appeal, "small town" charm and community spirit and work with other entities to achieve the City's objectives.
- Establish a unified set of incentives of regulations for the commercial core aimed at assuring reinvestment that protects and enhances the city's historic resources and maintain their relevance to community identity and the local economy.
- Purchase the land and construct a fire sub station.
- Evaluate the current Fire Department equipment needs and prepare a timeline for replacement of equipment.

**September Status Report
2007-08 GOALS
Adopted March 19, 2007**

Managerial

Continue the rolling three-year financial strategy to maintain an adequate reserve in the General Fund.

Outcome: Completed

Improve communication with the citizens of Dallas by working with the local media about the City and expanding mailing publications to every household, including mailings with water bills.

Outcome: Mailed a full packet of information to all residents in June 2007. Staff is in the process of converting the water/sewer billing system to bills in envelopes. Created first newsletter and mailed the newsletter to all residents, this will be part of a quarterly mailing to the community.

Identify a process to quantify the costs and funding sources for new Council goals and projects.

Outcome: Staff is developing a department wide Capital Improvement Project list

Develop a professional citizen survey

Outcome: The survey is scheduled to be completed in spring 2008. The survey is intended to be a professional phone survey.

Public Safety

Identify long term funding or an alternative to cover the deficit the City faces in operating the ambulance system

Outcome: Currently the ambulance operation was transferred to the General Fund where it will share resources with all General Fund public safety services. The annual subsidy is now a part of the budget.

Work with Polk County to complete a new joint use dog pound.

Outcome: The City is working with Polk County on the construction of the dog pound.

Complete a full analysis of the fire facilities and equipment and develop a proposal for placing before the voters in 2008 a bond measure to improve, expand or replace the needed facilities and equipment.

Outcome: A 2007 Fire Department Evaluation was completed.

Complete a full review and seek State accreditation of the Police Department.

Outcome: The staff is beginning the process to prepare for the (Lexipol) review of all Police Department policies and practices.

Economic Development

Continue to develop and research programs and opportunities to strengthen the local economy and to create new job opportunities in our community.

Outcome: Working through the Dallas Economic Development Commission and the Dallas Area Chamber of Commerce, the staff has continued to use the existing economic development programs and worked with SEDCOR, Mid-Willamette Valley COG and state agencies to create opportunities for additional job creation and business recruitment. Staff is currently seeking site certification and marketing for the 60 acre Praegitzer property between Holman and Godsey Road.

Expand and strengthen the City's tax base by attracting new industries and businesses and expanding existing businesses and industries.

Outcome: Staff is working on the industrial employment clustering project and researching opportunities to cluster industrial products by collaborating with local industries. Work continues on identifying the "Workforce Gap" which researches the employment gap within the community.

Continue the partnership with Polk County, Monmouth and Independence to share the industrial and commercial development staff positions funded through the County lottery funds

Outcome: The Dallas Economic Development Commission outlined the goals for the Industrial Recruitment program for the next two years. The goals included updating marketing materials and building partnerships with property owners to sell property; continued and expanded partnership with Polk County and other cities including sharing both existing full time staff positions, expanding the joint Enterprise Zone, and working with SEDCOR and the State to market industrial properties. The marketing brochure information has been collected and updated..

Recruit a business or businesses to fill the upcoming vacancy at the current Tyco plant.

Outcome: *Staff is working with SEDCOR and the commercial Realtor hired by TTM. Staff has forwarded marketing demographic and utility information to help in marketing and recruitment of a new property owner and business.*

Work with property owners and economic development partners to market the 42-acre State Certified industrial site east of Godsey Road.

Outcome: *Property has been certified and staff is working on improved access and a lot line adjustment with the adjacent property to improve viability of the site. A commercial broker has been hired by the property owner to join with the State, City and SEDCOR to market the property.*

Explore the possibility of an industrial Urban Renewal District.

Outcome: *Initial research has started and the recently completed industrial property inventory project will be used to assist in establishing the potential boundary.*

Community Development

Review and adopt a new growth management strategy including a new public facilities strategy, which will ensure the continued livability of our community.

Outcome: *Completed*

Continue encouraging infill development and redevelopment projects in existing neighborhoods by assisting with infrastructure costs and ensuring affordable housing throughout the community.

Outcome: *The staff has worked with numerous projects including the Rickreall Creek Townhouse project, a Polk Development rehabilitation housing project at the corner of Cherry Street and South Main Street, and the Jasper Crossing project.*

Start construction of, or complete, priority projects in the downtown Urban Renewal District.

Outcome: *The Urban Renewal District Advisory Committee will begin to look at prioritizes for projects. The budget includes funds to assist in the purchase of the property on Main Street next to Rickreall Creek, which allowed the construction of the trail system from Levens Street to Main Street. The next Urban Renewal District project will be the drafting of the streetscape design elements.*

Continue to assist and encourage downtown revitalization and development of commercial space; emphasizing development of new attractive business space, rehabilitation of second stories and strengthen programs to encourage use of vacant

and under-utilized downtown lots and businesses, including adopting a vacant building ordinance.

Outcome: The staff has continued the SDC forgiveness program, the Façade Loan program, and has worked with numerous business remodels and renovations. Staff is working with the Dallas Commercial Recruitment and Retention Committee to aggressively manage commercial programs.

Explore the impact of adoption of a hotel/motel tax.

Outcome: The Council has adopted the Hotel / Motel Tax Ordinance.

Parks, Recreation and Leisure

Work with the Dallas Seniors to identify a location, preliminary design, and funding sources for a possible new senior center.

Outcome: The City applied for a Ford Institute Grant for the development of a business plan, fundraising plan and sustainability. The Senior Center Advisory Committee recommended the old pool site to the City Council as the preferred site for the center.

Complete comprehensive and detailed plans to develop a border-to-border Rickreall Creek Trail system. Identify funding sources and adopt a phased construction strategy for completion of the trail system.

Outcome: The staff is developing its recommendation for construction of Phase II, which includes improvements from LaCreole east to Fir Villa with construction scheduled for FY 08-09. Phase III, which is the connecting links will require a full study, which should be completed in FY 08-09.

Complete the development of the mini park and trail system on the north side of Rickreall Creek between Main Street and Levens Street.

Outcome: Trail improvements from Levens to Main Street, have been partially constructed with landscaping, signage and lighting to be finished. The City received \$25,000 from CHM2 Hill for engineering work and master planning.

Develop a plan which implements needed changes to our park system identified by the Park and Recreation Committee's recent review, including upgrading the existing playground equipment.

Outcome: The Council adopted the Park Board plan that outlined the Board's priorities, which includes the need for new playground equipment and a fenced dog park. The first playground improvement was completed in the Dallas City Park. The Council

has approved staff working with Rotary to complete playground and other improvements at Rotary Park. The Park Board recommended a dog park at the park property south of the East Dallas Community Park. Prior to development of the dog park, the staff will need to complete a utility bridge so the park will have access to the parking lot at the Aquatic Center.

Study development of a tree planting and maintenance plan for all right of way areas.

***Outcome:** The Dallas Development Code amendments include a requirement for street tree installation in all new developments. The Code requires a deposit to ensure planting and maintenance of street trees. The staff also will be installing drip irrigation systems for new trees planted as part of City street improvements.*

Apply for designation as a Tree City USA.

***Outcome:** The application will be sent in the spring of 2008 to Tree City USA.*

Investigate creating a Volunteer City Historian position.

***Outcome:** A City Historian volunteer has been selected and the work programming is underway.*

Sewer and Water

Complete the Aquifer Storage and Recovery System demonstration project and determine a location for a second ASR.

***Outcome:** The first ASR project has been completed and testing is underway, staff is in the process of identifying a second location with construction scheduled for next fiscal year.*

Continue the partnership with Polk County, Monmouth, Independence, and others to investigate the feasibility of establishing a regional water source.

***Outcome:** The partnership was continued with funding through an economic development grant. The County and cities are working on joint water projects that includes either the Willamette River or the Valsetz reservoir as an alternative.*

Investigate a new dam site on Rickreall Creek.

***Outcome:** Staff work continuing with CH2M Hill reviewing alternative site locations.*

Complete construction of the raw water transmission line, the intake modification, as well as completion of the 2 million-gallon treated above ground water tank that is needed in the south part of Dallas.

Outcome: The City has contracted for full completion by fall 2009.

Review and revise the final plans for implementing the Wastewater Treatment Facility improvements necessary in light of the Tyco/TTM plant closure.

Outcome: The city received approval from the Department of Environmental Quality to develop new plans in light of changes including the Tyco closure. CH2M Hill, in conjunction with city staff, will complete the review by spring 2009.

Install new storm drainage systems in LaCreole, Fir Villa, West Clay and South Main Streets to mitigate flooding.

Outcome: The new storm systems for LaCreole and Fir Villa are completed. The Main Street system will be completed this year and the West Clay system will be completed next fiscal year.

Transportation

Review and adopt the Transportation System plan that will identify new transportation improvements for the next 10 years.

Outcome: The Council and Planning Commission are scheduled to have public hearings in the spring of 2008.

Jasper Street connecting West Ellendale with Denton Avenue.

Outcome: Construction scheduled for spring 2008.

West Clay Street storm and half street improvements.

Outcome: Construction scheduled for FY 08-09.

Fir Villa Road street, storm and sidewalk improvements.

Outcome: Completed.

Monmouth Cutoff realignment at Uglow intersection.

Outcome: Construction proposed next FY.

Levens Street Bridge replacement project.

Outcome: Completed.

Complete master planning and identify funding for Monmouth cutoff improvements from Uglow Avenue to Godsey Road (full street width).

Outcome: Staff recommending project be completed with EDA grant anticipated in summer or winter 2008.

Work with Polk County, Independence and Monmouth to get the Highway 51 and 22 interchange improvement on ODOT's list of "must be done" projects.

Outcome: City has been working with Polk County. The planning study for alternatives is continuing. The engineering firm of CH2M Hill is working with the State and County and has presented several alternatives for the improvement.

Work with ODOT and Polk County to design safety improvements to the Clow Corner/99W Intersection allowing a safer traffic route to our industrial area.

Outcome: Work continuing.

Continue repairs to at least two blocks of sidewalks, and curbs in the older section of the City.

Outcome: Staff will propose projects with the budget for FY 08-09.

Adopt and implement a strategy to create continuous sidewalks throughout the City.

Outcome: Existing code is sufficient to enforce a continuous sidewalk placement.

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WARRANT	DEPARTMENT	REFERENCE	VENDOR NAME	AMOUNT
84712	CITY MANAGER'S OFFICE	TRAINING	DALLAS CHMBR OF COMMERCE	18.00
84713	MUNICIPAL COURT	DEF ATTORNEY	CHRIS L. LILLEGARD, P.C.	75.00
84714	LIBRARY	PERIODICALS	UNIVERSITY OF OREGON	45.00
84715	VARIOUS	SEWER PROJECT	CH2M HILL INC.	90,784.02
84716	VOIDED		CH2M HILL INC.	.00
84717	VARIOUS	CONTRACTUAL	DEPT OF ENVIRONMTL QUALTY	806.00
84718	FIRE DEPARTMENT	BOND	ROBERTSON/SHERWOOD/ARCHT	736.25
84719	VARIOUS	FIR VILLA	NORTH SANTIAM PAVING CO	51,422.60
84720	COM DEV - AQUATIC CENTER	ADVERTISING	DEX WEST	38.00
84721	VARIOUS	MEMBERSHIP	MID WILLAMETTE UTILITIES	52.00
84722	COM DEV PLANNING DEPT	PLANNING COMM	NORTH DALLAS BAR & GRILL	106.95
84723	POLICE DEPARTMENT	TRAINING	ODOT SAFETY DIVISION	350.00
84724	FINANCE OFFICE	POSTAGE	PURCHASE POWER	1,518.99
84725	POLICE DEPARTMENT	911 DISPATCH	SANTIAM ANSWERING SERVICE	208.65
84726	VARIOUS	COMMUNICATIONS	NEXTEL COMMUNICATIONS	1,574.42
84727	COM DEV - AQUATIC CENTER	COMMUNICATIONS	INTEGRA TELECOM, INC.	87.95
84728	FINANCE OFFICE	COMPUTER	CIVICPLUS	475.00
84729	STREET MAINTENANCE	CONTRACTUAL	BEAVER CREEK LANDSCAPE	850.00
84730	VARIOUS	COMMUNICATIONS	QWEST	288.04
84731	VARIOUS	CONTRACTUAL	SHETTERLY & IRICK	1,005.00
84732	TRUST FUND	YACHATS TRAINING	DALLAS VOLUNTEER FIRE	1,636.40
84733	SEWER CONSTRUCTION-NON-ASSESSD	WETLANDS	THE FIFE GROUP INC.	2,190.31
84734	COM DEV - AQUATIC CENTER	CONCESSIONS	SCHWANS	373.89
84735	VARIOUS	TRAINING	PNCWA / CLEAN WATER ASSOC	600.00
84736	VARIOUS	COMMUNICATIONS	WVI	45.90
84737	MUNICIPAL COURT	DEF ATTORNEY	STAN BUTTERFIELD	1,295.50
84738	GENERAL FUND	RESTITUTION	SAFEWAY	12.00
84739	FINANCE OFFICE	AUDIT	GROVE, MUELLER & SWANK PC	3,500.00
84740	TRUST FUND	REFUND DEPOSIT	WESTCO CONSTRUCTION	5,583.73
84741	MUNICIPAL COURT	DEF ATTORNEY	CHRISTOPHER J. EGGERT	400.00
84742	SEWER TREATMENT PLANT	CONTRACTUAL	LARRY WEISS	150.00
84743	MUNICIPAL COURT	INTERPRETER	VALERIE GARZA-COLLINS	90.00
84744	GENERAL FUND	RESTITUTION	JOSEPH R. HINSHAW	76.00
84745	GENERAL FUND	RESTITUTION	CHELSEA NEWMAN	75.00
84746	GENERAL FUND	RESTITUTION	DOUGLAS GARRETT	150.00
84747	POLICE DEPARTMENT	PER DIEM	STEVE DANKENBRING	60.00
84748	FINANCE OFFICE	REIMBURSEMENT	MARCIA BARAGARY	367.78
84749	POLICE DEPARTMENT	PER DIEM	LEE INGRAM	60.00
84750	COM DEV - AQUATIC CENTER	REIMBURSEMENT	TINA PAUL	606.71
		TOTAL		167,715.09

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WARRANT	DEPARTMENT	REFERENCE	VENDOR NAME	AMOUNT
84752	VARIOUS	HEAT & LIGHTS	PACIFIC POWER	26,576.74
84753	GENERAL FUND	REFUND	ALLIED WASTE SERVICES	12,253.54
84754	WATER TREATMENT & PUMPING	MAINTENANCE	NORTH COAST ELECTRIC	2,453.81
84755	COM DEV PLANNING DEPT	COMM DEV	MURPHY'S GRILL	89.69
84756	COM DEV RECREATION	DONATION	KIDS INC OF DALLAS	19,500.00
84757	VARIOUS	VARIOUS	BANK OF AMERICA	10,180.45
84758	TRUST FUND	TRUST	NATIONAL PROJECTOR CORP	714.00
84759	SHOP SERVICE FUND	TRAINING	AUTOMOTIVE TRAINING GROUP	398.00
84760	MUNICIPAL COURT	DEF ATTORNEY	CHRISTOPHER J. EGGERT	1,360.00
84761	COMMUNITY DEV - PARKS	TRAINING	PLAYGROUND SAFETY INST.	520.00
84762	GENERAL FUND	REFUND	FRED HARDIN, DEVELOPER	350.00
		TOTAL		74,396.23

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WARRANT	DEPARTMENT	REFERENCE	VENDOR NAME	AMOUNT
84764	POLICE DEPARTMENT	911 DISPATCH	SPRINT	609.58
84765	VARIOUS	WORKERS COMP	CITY/COUNTY INSURANCE SVC	6,487.63
84766	COM DEV PLANNING DEPT	COMM DEV	NORTH DALLAS BAR & GRILL	53.80
84767	SHOP SERVICE FUND	BLDG PERMIT / SHOP	CITY OF DALLAS	88.59
84768	MAYOR & CITY COUNCIL	COUNCIL EXPENSE	ART-DECOR GALLERY	110.00
84769	VARIOUS	TRAINING	PERSONNEL CONCEPTS LTD	275.74
84770	FINANCE OFFICE	COMMUNICATIONS	RELIANCE CONNECTS	494.95
84771	VARIOUS	COMMUNICATIONS	INTEGRA TELECOM, INC.	2,947.49
84772	VARIOUS	TIMING SYSTEM	DAKTRONICS	10,316.85
84773	NON-DEPARTMENTAL & CONTINGENCY	WATER	CULLIGAN WATER CONDITION	74.00
84774	AMBULANCE DEPARTMENT	EQUIPMENT	NATIONAL CITY COMMERCIAL	3,928.70
84775	COM DEV INSPECTIONS	MEMBERSHIP	OMOA	50.00
84776	VARIOUS	PETTY CASH	PETTY CASH, M BARAGARY,	267.12
84777	FINANCE OFFICE	POSTAGE	U S POSTMASTER	1,100.00
84778	FINANCE OFFICE	MEMBERSHIP	OSCPA	480.00
84779	POLICE DEPARTMENT	TRAINING	FRED PRYOR SEMINARS	99.00
84780	COM DEV - AQUATIC CENTER	MAINTENANCE	TED CENTER	62.32
84781	VARIOUS	POSTAGE	GARTEN SERVICES INC.	97.78
84782	COM DEV - AQUATIC CENTER	CONCESSIONS	CASH & CARRY	541.13
84783	COMMUNITY DEV - PARKS	MEMBERSHIP	USTA	35.00
84784	POLICE DEPARTMENT	TRAINING	DUII MULTI-DISCIPLINARY	150.00
84785	SEWER TREATMENT PLANT	CONTRACTUAL	CH2M HILL / OMI	49,501.93
84786	SYSTEMS DEVELOPMENT FUND	ASR	GOLDER ASSOCIATES, INC	14,397.21
84787	VARIOUS	TRAINING/DICK-MCKNIGHT	OREGON FIRE APPARATUS &	920.00
84788	FIRE DEPARTMENT	ADMIN ASSIST	SW POLK RURAL FIRE DIST.	10,454.56
84789	POLICE DEPARTMENT	PER DIEM	COLBY HAMILTON	50.00
84790	POLICE DEPARTMENT	TRAINING	JACK M. HINKLE	400.00
84791	GENERAL FUND	RESTITUTION	WILLIAM P. JESKEY	50.00
84792	COM DEV PLANNING DEPT	REIMBURSEMENT	LANCE BAILEY	200.00
84793	POLICE DEPARTMENT	PER DIEM	JUSTIN STEVENSON	50.00
84794	COM DEV - AQUATIC CENTER	REIMBURSMENT	TINA PAUL	27.62
		TOTAL		104,321.00

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WARRANT	DEPARTMENT	REFERENCE	VENDOR NAME	AMOUNT
84796	VARIOUS	HEAT	NORTHWEST NATURAL GAS	19,693.68
84797	LIBRARY	MAINTENANCE	SIMPLEXGRINNELL	131.00
84798	MUNICIPAL COURT	ASSESSMENTS	OREGON DEPT OF REVENUE	5,592.00
84799	MUNICIPAL COURT	ASSESSMENTS	POLK COUNTY TREASURER	2,658.00
84800	VARIOUS	COMMUNICATIONS	BUSINESS CONNECTIONS, INC	102.95
84801	CITY MANAGER'S OFFICE	MEMBERSHIP	OREGON ASSOCIATION OF	50.00
84802	MUNICIPAL COURT	REGISTRATION	OACA/OREGON ASSOC COURT	77.50
84803	VARIOUS	COMMUNICATIONS	PAGE ONE N W	1,334.37
84804	POLICE DEPARTMENT	911 DISPTACH	SANTIAM ANSWERING SERVICE	84.50
84805	MUNICIPAL COURT	ASSESSMENTS	OREGON JUDICIAL DEPT	541.00
84806	FINANCE OFFICE	COMMUNICATIONS	RELIANCE CONNECTS	298.95
84807	VARIOUS	COMMUNICATIONS	NEXTEL COMMUNICATIONS	1,455.47
84808	VARIOUS	COMPUTER	COSTCAPTAIN.COM INC	1,183.00
84809	SYSTEMS DEVELOPMENT FUND	BASEBALL FIELD	F & W FENCE	1,800.00
84810	POLICE DEPARTMENT	INVESTIGATION	MID-VALLEY REHABILITATION	34.44
84811	VARIOUS	COMMUNICATIONS	QWEST	175.29
84812	FACILITIES MAINTENANCE	MAINTENANCE	GARTEN SERVICES INC.	1,973.70
84813	GENERAL FUND	REFUND CCIS	SALEM FIRE EMS	727.00
84814	COM DEV - AQUATIC CENTER	CONCESSIONS	SCHWANS	463.95
84815	NON-DEPARTMENTAL & CONTINGENCY	FEES	NET ASSETS CORPORATION	404.00
84816	VARIOUS	COMMUNICATIONS	WVI	45.90
84817	FIRE DEPARTMENT	CPR CARDS	EDUCATION FOR LIFE	10.50
84818	FIRE DEPARTMENT	TRAINING	SWFTA	80.00
84819	FINANCE OFFICE	POSTAGE METER	PITNEY BOWES INC.	267.90
84820	GENERAL FUND	REFUND	MICHAEL MCMULLEN	15.00
84821	COM DEV - AQUATIC CENTER	REIMBURSEMENT	TED CUNO	62.32
84822	CITY MANAGER'S OFFICE	REIMBURSEMENT	JERRY WYATT	327.24
84823	CITY MANAGER'S OFFICE	REFUND PREMIUM	MARSHA HEETER	443.54
		TOTAL		40,033.20

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WARRANT	DEPARTMENT	REFERENCE	VENDOR NAME	AMOUNT
84825	WATER MAINT & CUSTOMER SERVICE	OPERATION	DAY WIRELESS SYSTEMS	197.75
84826	VARIOUS	PARTS	DALLAS AUTO PARTS	1,214.85
84827	VOIDED		DALLAS AUTO PARTS	.00
84828	VARIOUS	MAINTENANCE	DALLAS TV - RADIO SHACK	122.25
84829	VARIOUS	MAINTENANCE	FORBES PLUMBING	870.81
84830	COM DEV - AQUATIC CENTER	CHEMICALS	EMERALD OUTDOOR LIVING	481.72
84831	VARIOUS	SUPPLIES	INDUSTRIAL WELD SUPPLY	187.63
84832	VARIOUS	BOOKS	INGRAM	2,106.74
84833	VOIDED		INGRAM	.00
84834	VOIDED		INGRAM	.00
84835	VARIOUS	ADVERTISING	ITEMIZER-OBSERVER	1,008.58
84836	VARIOUS	MAINTENANCE	KINZIE MACHINE SHOP	585.00
84837	SHOP SERVICE FUND	PARTS	LES SCHWAB	237.34
84838	SHOP SERVICE FUND	GAS & DIESEL	MARC NELSON OIL COMPANY	11,426.02
84839	AMBULANCE DEPARTMENT	TRAINING	OREGON STATE DMV	12.00
84840	VARIOUS	TRAINING	CHEMEKETA COMM COLLEGE	1,196.30
84841	VARIOUS	TRAINING	DALLAS TROPHY	1,371.76
84842	WATER TREATMENT & PUMPING	MAINTENANCE	ELECTRIC MOTOR & MACHINE	470.97
84843	VARIOUS	OPERATION	JOE HAYWARD FORD	349.60
84844	FIRE DEPARTMENT	MAINTENANCE	AIR QUALITY ANALYSIS LAB	280.00
84845	SHOP SERVICE FUND	PARTS	RICKREALL FARM SUPPLY	79.18
84846	VARIOUS	MATERIALS	VALLEY CONCRETE	530.88
84847	VARIOUS	MATERIALS	VAN WELL BUILDING SUPPLY	506.98
84848	VOIDED		VAN WELL BUILDING SUPPLY	.00
84849	WATER TREATMENT & PUMPING	CONTRACTUAL	WATERLAB	795.00
84850	POLICE DEPARTMENT	OPERATION	ZEP MANUFACTURING	83.11
84851	STREET MARKING & LIGHTING	MATERIALS	RAM STEEL	148.63
84852	FACILITIES MAINTENANCE	MAINTENANCE	ROGERS MACHINERY CO, INC	154.06
84853	VARIOUS	MATERIALS	CEMEX	790.65
84854	WATER TREATMENT & PUMPING	SUPPLIES	UNIVAR USA INC.	2,417.55
84855	AMBULANCE DEPARTMENT	SUPPLIES	DALLAS SELECT	35.19
84856	LIBRARY	BOOKS	BAKER & TAYLOR INC.	55.29
84857	VARIOUS	PRETREATMENT	CH2M HILL INC.	42,687.24
84858	LIBRARY	BOOKS	THE GALE GROUP	139.00
84859	VARIOUS	TURN OUTS	L & L EQUIPMENT, INC	851.66
84860	POLICE DEPARTMENT	OPERATION	MCMULLIN CHEVROLET	124.95
84861	FACILITIES MAINTENANCE	MAINTENANCE	PLATT	50.30
84862	SEWER MAINTENANCE	MATERIALS	RIVER BEND SAND & GRAVEL	335.58
84863	FACILITIES MAINTENANCE	MAINTENANCE	INDUSTRIAL SUPPLY COMPANY	147.75
84864	LIBRARY	BOOKS	SCHOLASTIC LIBRARY	144.30
84865	POLICE DEPARTMENT	UNIFORMS	DALLAS CITY CLEANERS	379.50
84866	FIRE DEPARTMENT	TRAINING	L N CURTIS & SONS	55.18
84867	FIRE DEPARTMENT	TURN OUTS	SEAWESTERN INC	88.32
84868	SHOP SERVICE FUND	PARTS	FVMCO TRUCK PARTS	316.30

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WARRANT	DEPARTMENT	REFERENCE	VENDOR NAME	AMOUNT
84869	LIBRARY	PERIODICALS	OREGONIAN PUBLISHING CO.	195.00
84870	LIBRARY	SUPPLIES	DEMCO	123.85
84871	FIRE DEPARTMENT	SUPPLIES	SAFeway STORES INC	308.48
84872	COMMUNITY DEV - PARKS	MATERIALS	BEN MEADOWS COMPANY INC	41.87
84873	AMBULANCE DEPARTMENT	SUPPLIES	LIFE ASSIST	520.39
84874	VARIOUS	SUPPLIES	OFFICE MAX	1,250.52
84875	VOIDED		OFFICE MAX	.00
84876	VOIDED		OFFICE MAX	.00
84877	VARIOUS	SUPPLIES	ALLIED WASTE SERVICES	894.91
84878	SHOP SERVICE FUND	MAINTENANCE	C & K PETROLEUM EQUIP	155.90
84879	FIRE DEPARTMENT	OPERATION	HUGHES FIRE EQUIPMENT	137.42
84880	VARIOUS	SUPPLIES	GRAINGER	415.16
84881	COM DEV - AQUATIC CENTER	TRAINING	AMERICAN RED CROSS	220.00
84882	COM DEV - AQUATIC CENTER	CONCESSIONS	PEPSI-COLA	640.95
84883	POLICE DEPARTMENT	COMMUNITY POLICING	A-TEAM LOCKSMITHS, INC	20.00
84884	VARIOUS	UNIFORMS	DALLAS ALTERATION CENTER	87.00
84885	VARIOUS	CONTRACTUAL	RICOH AMERICAS CORP	634.04
84886	FIRE DEPARTMENT	OPERATION	OLD MILL FEED & GARDEN	52.00
84887	AMBULANCE DEPARTMENT	SUPPLIES	EMERGENCY MEDICAL PRODS	484.64
84888	VARIOUS	INVESTIGATION	TIPPS INC	142.87
84889	AMBULANCE DEPARTMENT	SUPPLIES	DERMATEC DIRECT	113.64
84890	STREET MAINTENANCE	MATERIALS	UNITED RENTALS INC.	73.28
84891	SHOP SERVICE FUND	PARTS	FLUID CONNECTOR PROD. INC	9.43
84892	VARIOUS	CONTRACTUAL	ONE CALL CONCEPTS, INC.	86.10
84893	VARIOUS	SUPPLIES	DPS INC.	165.00
84894	SYSTEMS DEVELOPMENT FUND	LANDSCAPE BOULDERS	DALTON ROCK	501.80
84895	VARIOUS	OPERATION	CARQUEST OF DALLAS	747.45
84896	VOIDED		CARQUEST OF DALLAS	.00
84897	POLICE DEPARTMENT	EQUIPMENT	POCKET PRESS INC.	307.64
84898	WATER TREATMENT & PUMPING	MAINTENANCE	TMG SERVICES INC.	178.16
84899	AMBULANCE DEPARTMENT	SUPPLIES	THE MEDICINE SHOPPE	33.00
84900	FIRE DEPARTMENT	OPERATION	PUBLIC WORKS SUPPLY	459.00
84901	VARIOUS	CONCESSIONS	WALMART COMMUNITY BRC	414.71
84902	VARIOUS	MATERIALS	GENERAL RENTAL CENTER	413.56
84903	POLICE DEPARTMENT	OPERATION	LANDMARK FORD	258.98
84904	POLICE DEPARTMENT	OPERATION	BATTERIES PLUS	240.00
84905	POLICE DEPARTMENT	OPERATION	AUTO ADDITIONS	473.80
84906	VARIOUS	CHEMICALS	AIRGAS NOR PAC INC.	568.29
84907	AMBULANCE DEPARTMENT	SUPPLIES	EAST WEST ASSOCIATES	861.06
84908	POLICE DEPARTMENT	SPECIAL SERVICES	BOISE CASCADE PAPER	395.00
84909	VARIOUS	MATERIALS	WATERSHED, INC.	655.98
84910	AMBULANCE DEPARTMENT	SUPPLIES	ZOLL MEDICAL CORP.	1,190.57
84911	POLICE DEPARTMENT	INVESTIGATION	PW DISTRIBUTING INC	21.00
84912	COM DEV - AQUATIC CENTER	TRAINING	ORPA	550.00
84913	LIBRARY	BOOKS	THOMAS BOUREGY & COMPANY	138.50

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WARRANT	DEPARTMENT	REFERENCE	VENDOR NAME	AMOUNT
84914	SEWER TREATMENT PLANT	CONTRACTUAL	KINGS PUMPING	290.00
84915	COM DEV - AQUATIC CENTER	CONCESSIONS	FRED LEA DISTRIBUTING INC	151.40
84916	VARIOUS	SUPPLIES	COASTWIDE LABORATORIES	704.18
84917	AMBULANCE DEPARTMENT	UNIFORMS	GRAPHIC LATITUDE	144.00
84918	POLICE DEPARTMENT	EQUIPMENT	WHITE'S COLLISION SERVICE	1,650.00
84919	VARIOUS	TRAINING	ROYAL FLUSH PORTABLES INC	136.00
84920	VARIOUS	SUPPLIES	BAXTER HEALTHCARE CORP	13.00
84921	COM DEV - AQUATIC CENTER	PRO SHOP	TYR SPORT INC.	2,395.39
84922	VARIOUS	MAINTENANCE	AMERICAN TEST CENTER, INC	830.00
84923	SHOP SERVICE FUND	PARTS	SHOP EQUIPMENT CO. INC	422.15
84924	VARIOUS	UNIFORMS	BLUMENTHAL UNIFORMS	607.15
84925	AMBULANCE DEPARTMENT	SUPPLIES	BOUND TREE MEDICAL	291.63
84926	SEWER MAINTENANCE	TOOLS	AMERICAN GLOVE CO.	10.00
84927	WATER MAINT & CUSTOMER SERVICE	MATERIALS	HD SUPPLY WATERWORKS LTD	3,510.00
84928	VARIOUS	MAINTENANCE	DC ELECTRIC INC	15,468.46
84929	VOIDED		DC ELECTRIC INC	.00
84930	VOIDED		DC ELECTRIC INC	.00
84931	COM DEV - AQUATIC CENTER	SUPPLIES	ORIENTAL TRADING COMPANY	78.30
84932	FIRE DEPARTMENT	RADIO	COMMUNICATIONS NORTHWEST	5,977.20
84933	AMBULANCE DEPARTMENT	CREDIT MEMO 0129899	PMI	430.61
84934	POLICE DEPARTMENT	EQUIPMENT	KEITH'S SPORTING GOODS	139.80
84935	POLICE DEPARTMENT	OPERATION	KUSTOM SIGNALS INC	380.50
84936	VARIOUS	CONTRACTUAL	RICOH CORPORATION	.00
84937	COM DEV - AQUATIC CENTER	MAINTENANCE	MIKE'S HEATING	25,087.03
84938	COMMUNITY DEV - PARKS	OPERATION	BRIM TRACTOR COMPANY	92.26
84939	POLICE DEPARTMENT	SUPPLIES	DE LAGE LANDEN	70.00
84940	SYSTEMS DEVELOPMENT FUND	LINE EXTENSION	BULLS EYE BORING, INC	14,975.00
84941	WATER TREATMENT & PUMPING	CONTRACTUAL	XAVIER ENVIRONMENTAL, INC	4,331.25
84942	LIBRARY	MAINTENANCE	MONTEL NW	1,827.50
84943	VARIOUS	SUPPLIES	RAY'S HOME & GARDEN	296.69
84944	VOIDED		RAY'S HOME & GARDEN	.00
84945	WATER TREATMENT & PUMPING	CONTRACTUAL	WILD WEST WELDING	3,309.38
84946	SYSTEMS DEVELOPMENT FUND	STREET SDC	SEVEN OAKS NURSERY	216.65
84947	VARIOUS	CONTRACTUAL	F & W FENCE	751.03
84948	STREET MAINTENANCE	MATERIALS	RICKREALL BARGAIN	24.00
84949	SEWER TREATMENT PLANT	CONTRACTUAL	ITT FLYGT CORP	1,995.97
84950	MUNICIPAL COURT	SUPPLIES	EMERGENT	158.09
84951	FINANCE OFFICE	SUPPLIES	STAPLES BUSINESS	24.13
84952	COM DEV - AQUATIC CENTER	ADVERTISING	BIG SCREEN ADVERTISING	885.00
84953	WATER TREATMENT & PUMPING	OPERATION	WESTECH RIGGING	204.17
84954	SYSTEMS DEVELOPMENT FUND	LANDSCAPE	DICKMAN FARMS	1,020.00
84955	SYSTEMS DEVELOPMENT FUND	STREET PROJECT	EWING IRRIGATION	396.20
84956	POLICE DEPARTMENT	911 DISPATCH	ANSWER CENTER AMERICA INC	39.06
84957	WATER TREATMENT & PUMPING	MAINTENANCE	RYAN HERCO PRODUCTS	818.77

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WARRANT	DEPARTMENT	REFERENCE	VENDOR NAME	AMOUNT
84958	CAPITAL IMPROVEMENT FUND	SRF LOAN	PSI	.00
84959	VARIOUS	CONTRACTUAL	SECURITY ALARM CORP	138.50
84960	FIRE DEPARTMENT	EQUIPMENT	THE STRAP	160.00
84961	COM DEV - AQUATIC CENTER	CORRECTION	ERICA BROMAGEM	.00
		TOTAL		178,667.32

RESOLUTION NO. 3147

A Resolution establishing a schedule of rates for sewer service and repealing conflicting Resolutions.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. The following rates shall apply to all persons who discharge wastes into the public sewer.

(a) Residential User. A flat rate of \$39.00 per calendar month per connection.

(b) Multiple Dwelling User. A flat rate of \$39.00 per calendar month for the first unit or dwelling plus \$28.80 per calendar month for each additional unit or dwelling place.

(c) Non-Housekeeping or Transient Quarter Users. A flat rate of \$39.00 per calendar month plus \$10.00 per calendar month for each additional bedroom, or sleeping quarters.

(d) Commercial User. Based upon the monthly average metered delivery of water to said premises for the highest three months of usage during November, December, January, and February just previous, the following rates and charges shall apply:

- (1) For 300 cubic feet, or less, \$39.00 per month;
- (2) Between 300 cubic feet and less than 1500 cubic feet, \$65.95 per month;
- (3) Between 1500 cubic feet and less than 2500 cubic feet, \$86.65 per month;
- (4) Between 2500 cubic feet and less than 5000 cubic feet, \$133.90 per month;
- (5) Between 5000 cubic feet and less than 7500 cubic feet, \$178.25 per month;
- (6) Between 7500 cubic feet and less than 10,000 cubic feet, \$219.60 per month;

month;

- (7) Between 10,000 cubic feet and less than 20,000 cubic feet, \$349.60 per month;
- (8) For 20,000 cubic feet or more, \$349.60, plus \$1.35 for each 100 cubic feet in excess of 20,000 cubic feet, per month;
- (9) Where, due to special and unusual circumstances, average metered delivery of water determined under subparagraph (d), does not fairly reflect average sewer usage, the City Manager may apply an appropriate adjustment to the average; and
- (10) Commercial user rates shall be adjusted in the March billings of each year.

(e) Industrial Users. A minimum charge of \$1,884.35 per month, plus \$.95 per 100 cubic feet of water used or discharged into the public sewer in any one month in excess of 100,000 cubic feet thereof.

(f) Industrial users having discharges in excess of 750 pounds of BOD or suspended solids per day shall, at the option of the City, be charged for sewer service on the basis of measured waste discharged flow, BOD and suspended solids. When computing the sewer service charge on the basis of measured waste discharge flow, BOD and suspended solids, each monthly service charge during the calendar year shall be based on the maximum consecutive 30 days of measured use during the previous calendar year. The maximum consecutive 30 days of use shall mean the 30 day period which results in the highest sewer service charge based upon measured waste discharge flow, BOD, and suspended solids as determined by not less than six (6) analyzed composite waste discharge samples during the 30 day period, and the unit charge for each respective item upon which the charge is based. Unit charges shall be as follows:

- (1) Flow at \$190.00 per one million (1,000,000) gallons.
- (2) BOD at \$.035 per pound.
- (3) Suspended solids at \$.025 per pound.

When during the previous year the waste discharge has not been automatically measured and sampled, the monthly sewer service charge shall be

based upon the rate established herein for industrial waste discharges containing less than 750 pounds of BOD or suspended solids per day, except that by January 15, following the calendar year when the sewer service was provided, the monthly measured maximum consecutive 30 days of use as set forth herein and any additional service charge money due shall be paid by March 1 following the calendar year when the sewer service was provided.

(g) Septic tank dumpings. For dumping the content of a septic tank a fee of \$130.46 per residential septic tank load.

Section 2. The rates established hereunder shall be effective with the April, 2008 billings.

Section 3. All prior and conflicting resolutions are repealed effective as of the date the new rates set forth herein go into effect.

Adopted: March 17, 2008
Approved: March 17, 2008

JAMES B. FAIRCHILD, MAYOR

ATTEST:

JERRY WYATT, CITY MANAGER

RESOLUTION NO. 3148

A Resolution establishing a schedule of fees to be paid for certain Public Works Department services and permits; and for sanitary sewer and water connection; and repealing conflicting resolutions.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1: The following fees shall be charged by the Public Works Department for the services or permits indicated:

- (A) Construction Specifications: \$50.00

- (B) Commercial Plan Review and Inspection:
 - \$0 to \$1500.00 valuation \$50.00
 - \$1501.00 to \$50,000 valuation \$50.00, plus 3 percent of value over \$50,000
 - Over \$50,000 valuation \$1500.00, plus 2 percent of value over \$50,000.00

Valuation is based on an approved engineer's estimate of the public improvement cost.

- (C) Residential Plan Review and Inspection Fee: \$200.00 per lot

- (D) Subdivision Plan Review: The greater of \$25.00 per lot or \$500.00

- (E) Subdivision Inspection Fee:
 - \$0 to \$1500.00 valuation: \$50.00
 - \$1501.00 to \$50,000.00 valuation: \$50.00, plus 3 percent of value over \$50,000.00
 - Over \$50,000 valuation: \$1500.00, plus 2 percent of value over \$50,000.00

Valuation is based on an approved engineer's estimate of the public improvement cost.

(F) Application for Driveway Width Exceeding 24 feet: \$200.00

(G) Encroachment Permit for Temporary Use or Construction Within Right-of-Way:

Non-construction items: \$25.00

Construction items:

\$0 to \$1500.00 valuation: \$50.00

\$1501.00 to \$50,000.00 valuation: \$50.00, plus 3 percent of value over \$50,000.00

Over \$50,000 valuation: \$1500.00, plus 2 percent of value over \$50,000.00

Valuation is based on an approved engineer's estimate of the public improvement cost.

(H) Application to Place Permanent Structure on Right-of-Way:
\$200.00

(I) Grading Permit:

50 cubic yards or less: \$50.00

51 to 200 cubic yards: \$175.00

210 to 1000 cubic yards: \$275.00, plus \$30.00 for each additional 100 cubic yards or fraction thereof over 200 cubic yards

1001 to 10,000 cubic yards: \$525.00, plus \$120.00 for each additional 1000 cubic yards or fraction thereof over 1000 cubic

		yards
	10,001 to 100,000 cubic yards:	\$750.00, plus \$120.00 for each additional 10,000 cubic yards or fraction thereof over 10,000 cubic yards
	More than 100,000 cubic yards:	\$1850.00
(J)	<u>Tree Removal Permit:</u>	No charge
(K)	<u>Sidewalk Permit:</u>	No charge
(L)	<u>Weed Abatement:</u>	\$90.00 per hour
(M)	<u>Fire Hydrant Meter:</u>	\$100.00 to set, plus \$50.00 per month, plus water usage

Section 2: The following fees shall be charged for sanitary sewer connection:

- (A) Subdivisions:
 - Storm or Sewer Lateral: No charge
 - Storm or Sewer Main: No charge
- (B) Inside Assessment Areas:
 - Storm or Sewer Lateral: \$1500.00
 - Storm or Sewer Main: No charge
- (C) Outside Assessment Areas:
 - Storm or Sewer Lateral: \$1500.00
 - Storm or Sewer Main: \$1700.00

Section 3: The following fees shall be charged for water connection:

(A) Subdivisions:

3/4-inch Water: \$350.00

1-inch Water: \$500.00

Greater than 1-inch Water: Actual cost, plus 15 percent

(B) Inside Assessment Areas:

3/4-inch Water: \$950.00

1-inch Water: \$1100.00

Greater than 1-inch Water: Actual cost, plus 15 percent

(C) Outside Assessment Areas:

3/4-inch Water: \$3600.00

1-inch Water: \$3650.00

Greater than 1-inch Water: Actual cost, plus 15 percent

Section 2: Upon the effective date of this Resolution, all previous and conflicting Resolutions are repealed.

Section 3: This Resolution shall take effect on April 1, 2008.

Adopted: March 17, 2008

Approved: March 17, 2008

JAMES B. FAIRCHILD, MAYOR

ATTEST:

JERRY WYATT, CITY MANAGER

RESOLUTION 3149

A Resolution of the City of Dallas authorizing a grant application under the Oregon Parks and Recreation Department Local Government Grant Program for park improvements at Roger Jordan Community Park.

WHEREAS, the Oregon Parks and Recreation Department is accepting applications for the Local Government Grant Program; and

WHEREAS, the City of Dallas desires to participate in this grant program to the greatest extent possible as a means of providing needed park and recreation acquisitions, improvements and enhancements; and

WHEREAS, the Dallas City Council has identified improvements at Roger Jordan Community Park as a high priority need in the City of Dallas; and

WHEREAS, the proposed improvements identified by the Dallas City Council include a pedestrian bridge, paved pathway, fencing and landscaping; and

WHEREAS, the City of Dallas has determined that the matching share required for its application to the Local Government Grant Program is readily available, NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. The City Manager is hereby authorized and directed to prepare, sign, and submit an application for a Local Government Grant to the Oregon Parks and Recreation Department to seek funding for park improvements within the City at Roger Jordan Community Park as set forth in the foregoing recitals.

Section 2. This Resolution shall take effect upon its passage and approval.

Adopted: March 17, 2008

Approved: March 17, 2008

JAMES B. FAIRCHILD, MAYOR

ATTEST:

JERRY WYATT, CITY MANAGER

RESOLUTION 3150

A Resolution requesting Polk County surrender jurisdiction of a portion of SE Fir Villa Road.

WHEREAS, ORS 373.270(6)(a) states that the City Council may request the surrender of the jurisdiction of any county road or portion thereof within the city by passage of appropriate municipal legislation; and

WHEREAS, the City of Dallas wishes to request that Polk County surrender jurisdiction to the following:

All that portion of Fir Villa Road (CR 7507) lying northerly of the north right of way line of Orrs Corner Road (CR 7531) and southerly of the south right of way line of Dallas-Rickreall Highway, the northeastern most point of such right of way defined as a point which is North $0^{\circ}26'$ West 48.46 chains and South $89^{\circ}47'45''$ East 1070.64 feet and South $0^{\circ}17'$ East 30.00 feet from the Southwest corner of Thomas J Lovelady Donation Land Claim No. 63, in Township 7 South, Range 5 West, of the Willamette Meridian in Polk County Oregon

WHEREAS, upon the surrender of the above-described property by Polk County, all of Fir Villa Road within the limits specified above will be under the jurisdiction of the City and/or the State of Oregon; and

WHEREAS, the City Council believes that it is in the public interest for the City of Dallas to have jurisdiction of the above-described County road; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. The City of Dallas request that Polk County surrender jurisdiction over that portion of SE Fir Villa Road described above to the City of Dallas as provided in OS 373.270(6)(a).

Section 2. After the surrender by Polk County of the above described road, the City of Dallas shall be responsible for said road as described in ORS 373.270(7), and it thereafter shall be named SE Fir Villa Road.

Section 2. This Resolution shall take effect upon its passage.

Adopted: March 17, 2008
Approved: March 17, 2008

JAMES B. FAIRCHILD, MAYOR

ATTEST:

JERRY WYATT, CITY MANAGER

ORDINANCE NO. 1680

An Ordinance amending the PUBLIC IMPROVEMENTS chapter of the Dallas City Code by adding new provisions thereto regarding trees.

WHEREAS, the City Council finds that the City benefits from a large number of trees, both natural growth and those that have been planted and grown throughout the years; and

WHEREAS, the preservation and maintenance of trees and wooded areas adds to the scenic beauty of the City, is necessary to preserve the ecology of the City and to retain a livable environment through the filtering effect of trees on air pollution, and to provide noise barriers; and

WHEREAS, the uncontrolled cutting or destruction of trees and wooded areas will increase erosion of topsoil, create flood hazards and the risk of landslides, reduce windbreaks and shaded areas, reduce property values through the encouragement of substandard development, and result in the destruction of existing aesthetic qualities; and

WHEREAS, the City intends to preserve as many trees as possible on developed and undeveloped lands; and

WHEREAS, the City Council finds it is in the public interest and safety to enact this ordinance; NOW, THEREFORE;

THE CITY OF DALLAS DOES ORDAIN AS FOLLOWS:

Section 1. The PUBLIC IMPROVEMENTS chapter of the Dallas City Code, Chapter 3, is hereby amended by adding the following sections thereto:

"TREES

"3.700. Definitions. For the purposes of Sections 3.700 through 3.750, the following definitions shall apply:

"(1) Board. The city park board established under DCC 2.550.

"(2) Park Trees. Trees, shrubs, bushes and all other woody vegetation in public parks, public trails and all areas owned by the city or to which the public has free access as a park.

"(3) Street Trees. Trees, shrubs, bushes and all other woody vegetation on land lying within the public right of way on all streets, or other public rights of way within the city.

"3.705. Duties and Responsibilities of Board.

"(1) The board shall study, investigate, develop and administer a written plan for the care, preservation, pruning, planting, replanting, and removal or other

disposition of park trees and street trees. Such plan will be presented to the City Council and, upon approval by the City Council, shall constitute the official comprehensive tree plan of the city. Thereafter, the board shall periodically update and refine the comprehensive tree plan and present all such updates and refinements to the City Council for approval.

"(2) The board shall establish a tree inventory of street trees and park trees. The inventory shall be updated periodically, not less frequently than every three years.

"(3) The board, when requested by the City Council, shall consider, investigate, make findings upon, report and recommend to the City Council any special matter or questions arising within the scope of its duties and responsibilities under Sections 3.700 through 3.750.

"3.710. Size Classes and Tree Species to be Planted. The board shall develop and maintain a list of desirable street trees in three size classes, based on mature height: small (under 20 feet), medium (20 to 40 feet) and large (over 40 feet). Efforts shall be made to ensure a diversity of tree species. The board shall also develop and maintain a list of trees not suitable for planting as street trees.

"3.715. Spacing. The spacing of street trees will be in accordance with the three tree species classes listed in Section 3.710, and no trees may be planted closer together than the following: small trees, 15 feet; medium trees, 25 feet; and large trees, 35 feet; except in special plantings designed or approved by a licensed landscape architect.

"3.720. Distance from Curbs, Street Corners, Fire Hydrants and Street Lights, and Utilities.

"(1) No street tree may be planted closer than five feet to any curb, unless planted with a root guard or other appropriate device to prevent damage by the root to streets, curbs and sidewalks.

"(2) No street tree shall be planted within 20 feet of any street corner, measured from the point of nearest intersecting curbs or curblines.

"(3) No street tree shall be planted within 10 feet of any fire hydrant or street light.

"(4) No street tree, other than a species designated as a small tree under Section 3.710.

"3.725. Public Tree Care.

"(1) The city shall have the right to prune, maintain and remove trees, plants and shrubs planted within or extending over the lines of all streets, public rights of way and public grounds, as may be necessary to insure public safety or to

preserve or enhance the beauty of such streets, public rights of way and public grounds.

"(2) The city may remove or cause to be removed any tree, plant or shrub which, by reason of its size, location or condition, constitutes a threat to public health or safety, or a hazard to any sewer line, electric power line, gas line, water line or other public improvements or facilities, or is affected with any injurious fungus, disease, insect or other pest. The removal of such trees, plants or shrubs shall be in the manner provided for the abatement of obnoxious vegetation as provided in DCC 5.450 through 5.460.

"3.730. Tree Topping.

"(1) Except as provided in subsection (2), it shall be unlawful for any person to top any street tree, park tree or other tree on public property, unless application is made to and approved by the board. For the purposes of this section, to "top" a tree is defined as the severe cutting back of limbs to stubs within the tree's crown to such a degree so as to remove the normal canopy and cause unnatural disfigurement to the tree.

"(2) This section shall not apply in cases of emergency caused by storm damage or other unexpected casualty; provided, the person who directs or performs such emergency tree topping shall make a report such tree topping promptly to the board, including the grounds for such emergency.

"3.735. Tree pruning.

"(1) The owner of the property on which any street tree is situated, and the owner of any tree overhanging any street or public right of way shall regularly prune the branches so that the branches shall not significantly obstruct the light from any street lamp or obstruct the view of any street intersection, and so that there shall be a clear space of 14 feet above the street surface or eight feet above the sidewalk surface.

"(2) All tree pruning of street trees shall be done in conformance with the American National Standards Institute A-300 standards for tree care operations.

"(3) The city shall have the right to prune any tree or shrub on private property when it significantly obstructs the light of any street lamp or impairs the view of a public street or any traffic control sign or device. The pruning of such trees, plants or shrubs shall be in the manner provided for the abatement of obnoxious vegetation as provided in DCC 5.450 through 5.460.

"(4) Tree limbs that grow near high voltage electrical conductors shall be maintained clear of such conductors by the responsible electric utility in compliance with any franchise agreement. Except as otherwise provided in such franchise agreement, a utility tree trimming policy shall be subject to review and approval by the board prior to any trimming by a utility company.

"3.740. Removal of stumps. All stumps of street and park trees shall be removed below the surface of the ground so that the top of the stump shall not project above the surface of the ground.

"3.745. Review by City Council. Any person aggrieved by a decision of the board may appeal such decision to the City Council by filing a notice of appeal within ten days following the effective date of the decision appealed from. The City Council may by resolution establish a fee for any such appeal.

"3.750 Penalty. Any person found in violation of any provisions of Sections 3.700 through 3.750 shall, upon conviction, be subject to a fine not to exceed \$1250."

Section 2. DCC 2.555 is amended to read as follows:

"2.555 Duties.

(1) The board shall make regular inspections of city park facilities, review the recreational, cultural and leisure needs of the city and make recommendations to the council and mayor on issues dealing with development, improvement, extension and promotion of park, recreation and leisure programs and facilities. The board shall also have such duties assigned to it under DCC 3.700 through 3.750.

(2) The board shall conduct its affairs according to Roberts Rules of Order.

Read for the first time:	March 17, 2008
Read for the second time:	April 7, 2008
Passed by the City Council:	April 7, 2008
Approved by the Mayor:	April 7, 2008

JAMES B. FAIRCHILD, MAYOR

ATTEST:

JERRY WYATT, CITY MANAGER