



Dallas City Council Agenda

Mayor Brian Dalton, Presiding

Monday, May 2, 2016

7:00 pm

Dallas City Hall

187 SE Court St.

Dallas, OR 97338

Please note a supplemental budget will be considered at this meeting.

All persons addressing the Council will please use the table at the front of the Council. All testimony is electronically recorded. If you wish to speak on any agenda item, please sign in on the provided card.

AGENDA ITEM	RECOMMENDED ACTION
1. ROLL CALL	
2. PLEDGE OF ALLEGIANCE	
3. EMPLOYEE RECOGNITION/INTRODUCTION	
4. COMMENTS FROM AUDIENCE <i>This time is provided for citizens to comment on municipal issues and any agenda items other than public hearings. The Mayor may place time restrictions on comments. Please supply 14 copies of the material brought to the meeting for distribution.</i>	
5. PUBLIC HEARINGS <i>Public comment will be allowed on items appearing on this portion of the agenda following a brief staff report presenting the item and action requested. The Mayor may limit testimony.</i>	
PG . 3	
a. Public Hearing on a proposed Supplemental Budget for Fiscal Year 2015-16	
6. CONSENT AGENDA <i>The following items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered separately.</i>	
a. Approve minutes of April 4, 2016 City Council meeting	PG . 5
b. Approve OLCC Change of Address Application for Chen's Family Dish Restaurant	PG . 7
	Motion
7. ITEMS REMOVED FROM CONSENT AGENDA	
8. REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS	
a. General Comments from the Councilors and Mayor	
b. Report of the April 25, 2016 Public Works Committee Meeting (Councilor Stewart - Chair)	PG . 14
c. Report of the April 25, 2016 Public Safety Committee Meeting (Councilor Woods - Chair)	PG . 16

City Council

Mayor
Brian Dalton

Council President
Jim Fairchild

Councilor
Kelly Gabliks

Councilor
Micky Garus

Councilor
Bill Hahn

Councilor
Jackie Lawson

Councilor
Kevin Marshall

Councilor
Murray Stewart

Councilor
LaVonne Wilson

Councilor
Ken Woods, Jr.

City Staff

City Manager
Ron Foggin

City Attorney
Lane Shetterly

Community
Development/
Operations Director
Jason Locke

Finance Director
Cecilia Ward

Fire Chief
Fred Hertel

Police Chief
Tom Simpson

Director of Engineering
& Environmental
Services
Fred Braun

City Recorder
Emily Gagner

Recording Secretary
Jeremy Teal



Our Vision

Our vision is to foster an environment in which Dallas residents can take advantage of a vital, growing, and diversified community that provides a high quality of life.

Our Mission

The mission of the City of Dallas is to maintain a safe, livable environment by providing open government with effective, efficient, and accountable service delivery.

Our Motto

Commitment to the Community.
People Serving People.

City Hall

Dallas City Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Manager's Office, 503-831-3502 or TDD 503-623-7355.

9. REPORTS FROM CITY MANAGER AND STAFF

- a. Council goal update
- b. Other

Information

10. FIRST READING OF ORDINANCE

11. SECOND READING OF ORDINANCE

12. RESOLUTIONS

PG. 18

- a. Resolution No. 3343: A Resolution adopting and appropriating a supplemental budget for fiscal year 2015-2016.

Roll Call Vote

- b. Resolution No. 3344: A Resolution adopting the 2016 Dallas Stormwater Master Plan.

PG. 20

Roll Call Vote

13. EXECUTIVE SESSION as authorized under ORS 192.660(2)(e), to conduct deliberations with persons designated by the governing body to negotiate real property transactions and ORS 192.660(2)(h), to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

14. OTHER BUSINESS

15. ADJOURNMENT

DALLAS CITY COUNCIL REPORT

TO: MAYOR BRIAN DALTON AND CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 5a	Topic: Public Hearing
Prepared By: Cecilia Ward	Meeting Date: May 2, 2016	Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Approved By: Ron Foggin		

RECOMMENDED ACTION:

Public Hearing on proposed supplemental budget for FY 2015-2016

BACKGROUND:

Oregon Budget Law allows for unanticipated changes to the budget throughout the fiscal year. A supplemental budget, under ORS 294.471 and 294.473, is required when new appropriation authority is needed. If the supplemental budget changes expenditures in any fund by more than 10 percent, the governing body must hold a public hearing and notice of the hearing must include a summary of the changes proposed in the funds that are changing by more than 10 percent.

FISCAL IMPACT:

ATTACHMENTS:

copy of published notice

(April 27; May 4, 2016)

NOTICE OF SUPPLEMENTAL BUDGET HEARING

• Use for supplemental budget proposing a change in any fund's expenditures by more than 10 percent.

A public hearing on a proposed supplemental budget for City of Dallas, for the current fiscal year, will be held at City Hall, 187 SE Court St, Dallas, OR

The hearing will take place on May 2, 2016 at 7:00 a.m. p.m. The purpose of the hearing is to discuss the supplemental budget with interested persons.

A copy of the supplemental budget document may be inspected or obtained on or after April 28, 2016 at Dallas City Hall, 187 SE Court St, Dallas, OR between the hours of 8:00 a.m. p.m. and 5:00 a.m. p.m.

SUMMARY OF PROPOSED BUDGET CHANGES
AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

FUND: Capital Projects Fund			
Resource	Amount	Expenditure	Amount
1. Transfer from General Fund	\$ 250,000.00	1. Equipment	\$ 238,055.00
2.		2. Transfer to Parks Grant	\$ 11,945.00
3.		3.	
Revised Total Fund Resources	\$ 620,000.00	Revised Total Fund Requirements	\$ 620,000.00

Comments:
Increase transfer in from General Fund for future projects (re: supplemental budget resolution 3342 approved 4/18/16)

These minutes are supplemented by electronic recordings of the meeting, which may be reviewed upon request to the City Recorder. Audio files from City Council meetings from April 18, 2016, forward can be found online at <http://www.dallasor.gov/archive> under the corresponding agenda date. Staff reports, resolutions, ordinances, and other documents related to this meeting are also available at that site in the “Council Agendas” archive.

DALLAS CITY COUNCIL	Monday, April 18, 2016
The Dallas City Council met in regular session on Monday, April 18, 2016, at 7:00 p.m. in the Council Chambers of City Hall with Mayor Brian Dalton presiding.	
Council: Council members present: Council President Jim Fairchild, Councilor Kelly Gabliks, Councilor Micky Garus, Councilor Bill Hahn, Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor Murray Stewart, Councilor LaVonne Wilson, and Councilor Ken Woods, Jr.	
Staff: City Manager Ron Foggin, City Attorney Lane Shetterly, Police Chief Tom Simpson, Fire Chief Fred Hertel, Community Development/Operations Director Jason Locke, Environmental and Engineering Director Fred Braun, Finance Director Cecilia Ward, City Recorder/HR Manager Emily Gagner, and Recording Secretary Jeremy Teal.	
Pledge of Allegiance: Mayor Dalton led the Pledge of Allegiance.	

AGENDA	ACTION
EMPLOYEE RECOGNITION	There was none.
1:36 COMMENTS FROM THE AUDIENCE	<p>Rev. George Furniss, 315 NW Elderberry Ln, Dallas, CERT member, asked what the City was doing in preparedness for an earthquake.</p> <p>Mr. Shetterly noted the City budgeted to retrofit City Hall for a seismic upgrade. Mr. Foggin stated the City had a Be Ready page on the website, a Facebook page and an Emergency Operations Plan in place.</p> <p>Joe Koubek, 565 SE Mifflin, Dallas, wanted to honor James Foster a retired firefighter who passed away.</p>
PUBLIC HEARINGS	There were none.
5:08 CONSENT AGENDA Items approved by the Consent Agenda: approve minutes of April 4, 2016 City Council meeting minutes	It was moved by Councilor Stewart <i>to approve the Consent Agenda as submitted</i> . The motion was duly seconded and carried with a vote of 9-0.
ITEMS REMOVED FROM CONSENT AGENDA	There were none.
REPORTS OR COMMENTS FROM THE MAYOR AND	There were none.

COUNCIL MEMBERS	
6:21 REPORTS FROM CITY MANAGER AND STAFF	
STORMWATER MASTER PLAN	Mr. Braun gave a brief PowerPoint reviewing the work done on the Stormwater Master plan.
MARCH FINANCIALS	Mr. Foggin noted the departments were tracking fairly well with a couple departments working on staying in budget and tightening belts in a few places.
COUNCIL UPDATE	Mr. Foggin noted Monday the Department Heads would meet soon to discuss the upcoming years action items based on the Council's goal setting session in March.
FIRST READING OF ORDINANCE	There were none.
SECOND READING OF ORDINANCE	There were none.
18:38 RESOLUTIONS <u>Resolution No. 3341:</u> A resolution authorizing the transfer of budgetary funds. <u>Resolution No. 3342:</u> A resolution adopting and appropriating a Supplemental Budget for Fiscal Year 2015-2016.	<p>A roll call vote was taken and Mayor Dalton declared Resolution No. 3341 to have PASSED BY A VOTE of 9-0 with Council President Jim Fairchild, Councilor Kelly Gabliks, Councilor Micky Garus, Councilor Bill Hahn, Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor Murray Stewart, Councilor LaVonne Wilson, and Councilor Ken Woods, Jr. voting YES.</p> <p>A roll call vote was taken and Mayor Dalton declared Resolution No. 3342 to have PASSED BY A VOTE of 9-0 with Council President Jim Fairchild, Councilor Kelly Gabliks, Councilor Micky Garus, Councilor Bill Hahn, Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor Murray Stewart, Councilor LaVonne Wilson, and Councilor Ken Woods, Jr. voting YES.</p>
EXECUTIVE SESSION	There were none.
OTHER BUSINESS	There was none.
ADJOURNMENT	There being no further business, the meeting adjourned at 7:23 p.m.
Read and approved this _____ day of _____ 2016.	
ATTEST:	Mayor

City Manager	

DALLAS CITY COUNCIL REPORT

TO: MAYOR BRIAN DALTON AND CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 6 b	Topic: OLCC Application for Change of Address for Chen's Family Dish Restaurant
Prepared By: Jeremy Teal	Meeting Date: May 2, 2016	Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Approved By: Ron Foggin		

RECOMMENDED MOTION:

With approval of the consent agenda, the Council would be recommending to the OLCC to grant the request for a change of address license for Chen's Family Dish Restaurant.

BACKGROUND:

Yue Quan Chen, owner of Chen's Family Dish Restaurant has submitted an OLCC Application, as they would like to change the address of the business from 187 SE Washington Street to 165 Orchard Drive and continue limited on-premises sales of alcohol.

Staff has reviewed the OLCC application and found no discrepancies with the information provided.

FISCAL IMPACT:

None

ATTACHMENTS:

OLCC Application for Chen's Family Dish Restaurant
Memo from Police Department



OREGON LIQUOR CONTROL COMMISSION
CORPORATION QUESTIONNAIRE

Please Print or Type

Corporation Name: Chen's Family Dish Restaurant, Inc. Year Incorporated: 2007

Trade Name (dba): Chen's Family Dish Restaurant

Business Location Address: 165 Orchard Drive

City: Dallas ZIP Code: 97338

List Corporate Officers:

<u>Yue Quan Chen</u>	<u>President, Secretary, Treasurer</u>
(name)	(title)
_____	_____
_____	_____
_____	_____

List Board of Directors:

Yue Quan Chen
(name)

List Stockholders: (Note: If any stockholder is another legal entity, that entity may also need to complete another Corporation Questionnaire. See Liquor License Application Guide for more information.)

<u>Stockholders:</u>	<u>Number of Shares Held:</u>	Number of Stock Shares:
<u>Yue Quan Chan</u>	<u>100</u>	Issued: <u>100</u>
_____	_____	Unissued: <u>0</u>
_____	_____	Total Shares Authorized to Issue: <u>100</u>
_____	_____	

Server Education Designee: Yue Quan Chen **DOB:** 11/26/1972
(See Liquor License Application Guide for more information)

I understand that if my answers are not true and complete, the OLCC may deny my license application.

Officer's Signature: *Yue Quan Chen* **Date:** 3-28-16
(name) (title)



OREGON LIQUOR CONTROL COMMISSION
INDIVIDUAL HISTORY

1. Trade Name Chen's Family Dish Restaurant 2. City Dallas

3. Name Chen. Yue Quan
 (Last) (First) (Middle)

4. Other names used (maiden, other) None

5. *SSN [REDACTED] 6. Place of Birth [REDACTED] 7. DOB [REDACTED] 8. Sex M F O
 (State or Country) (mm) (dd) (yyyy)

***SOCIAL SECURITY NUMBER DISCLOSURE:** As part of your application for an initial or renewal license, Federal and State laws require you to provide your Social Security Number (SSN) to the Oregon Liquor Control Commission (OLCC) for child support enforcement purposes (42 USC § 666(a)(13) & ORS 25.785). If you are an applicant or licensee and fail to provide your SSN, the OLCC may refuse to process your application. Your SSN will be used only for child support enforcement purposes unless you sign below.

Based on our authority under ORS 471.311 and OAR 845-005-0312(6), we are requesting your voluntary consent to use your SSN for the following administrative purposes only: to match your license application to your Alcohol Server Education records (where applicable), and to ensure your identity for criminal records checks. OLCC will not deny you any rights, benefits or privileges otherwise provided by law if you do not consent to use of your SSN for these administrative purposes (45 USC § 552(a). If you consent to these uses, please sign here:

OSP/DMV
 Search Completed
 APR 11 2016

Applicant Signature: _____

9. Driver License or State ID # [REDACTED] INITIALS OR State [Signature]

11. Residence Address [REDACTED]
 (number and street) (city) (state) (zip code)

12. Mailing Address (if different) _____
 (number and street) (city) (state) (zip code)

13. Contact Phone [REDACTED] 14. E-Mail address (optional) _____

15. Do you have a spouse or domestic partner? Yes No
 If yes, list his/her full name: _____

16. If yes to #15, will this person work at or be involved in the operation or management of the business?
 Yes No

17. List all states, other than Oregon, where you have lived during the past ten years:
None

18. In the past 12 years, have you been **convicted** ("convicted" includes paying a fine) in Oregon or any other state of driving a car with a suspended driver's license or driving a car with no insurance?
 Yes No Unsure If yes, list the date(s), or approximate dates, and type(s) of convictions.
 If unsure, explain. You may include the information on a separate sheet.

19. In the past 12 years, have you been **convicted** ("convicted" includes paying a fine) in Oregon or any other state of a misdemeanor or a felony? Yes No Unsure
 If yes, list the date(s), or approximate dates, and type(s) of convictions. If unsure, explain. You may include the information on a separate sheet.

20. Trade Name Chen's Family Dish Restaurant 21. City Dallas

22. Do you have any arrests or citations that have not been resolved? Yes No Unsure
If yes or unsure, explain here or include the information on a separate sheet.

23. Have you ever been in a drug or alcohol **diversion program** in Oregon or any other state? (A diversion program is where you are required, usually by the court or another government agency, to complete certain requirements in place of being convicted of a drug or alcohol-related offense.) Yes No Unsure
If yes, list the date(s), or approximate dates. If unsure, explain. You may include the information on a separate sheet.

24. Do you, or any legal entity that you are a part of, **currently hold** or **have previously held** a liquor license in Oregon or another US state? (Note: a service permit is not a liquor license.) Yes No Unsure
If yes, list the name(s) of the business, the city (or cities) and state (or states) where located, and the date(s) of the license(s). If unsure, explain. You may include the information on a separate sheet.
Same corporation, same business name, but at its current location: 184 SE Washington Street, Dallas, OR

25. Have you, or any legal entity that you are a part of, ever had an application for a license, permit, or certificate **denied or cancelled** by the OLCC or any other governmental agency in the US?
 Yes No Unsure If yes, list the date(s), or approximate dates. If unsure, explain. You may include the information on a separate sheet.

Questions 26 and 27 apply if you, or any legal entity that you are part of, are applying for a Full On-Premises, Limited On-Premises, Off-Premises, or Brewery-Public House license. If you are not applying for one of those licenses, mark "N/A" on Questions 26 & 27.

26. Do you have any ownership interest in any other business that makes, wholesales, or distributes alcohol? N/A Yes No Unsure If yes, list the date(s), or approximate dates. If unsure, explain. You may include the information on a separate sheet.

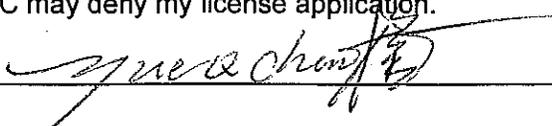
27. Does, or will, a maker, wholesaler, or distributor of alcohol have any ownership interest in your business?
 N/A Yes No Unsure If yes or unsure, explain:

Question 28 applies if you, or any legal entity that you are part of, are applying for a Brewery, Brewery-Public House, Distillery, Grower Sales Privilege, Warehouse, Wholesale Malt Beverage & Wine, or Winery license. If you are not applying for one of those licenses, mark "N/A" on Question 28.

28. Do you, or any legal entity that you are part of, have any ownership interest in any other business that sells alcohol at retail in Oregon? N/A Yes No Unsure If yes or unsure, explain:

You must sign your own form (you can't have your attorney or a person with power of attorney sign your form).

I affirm that my answers are true and complete. I understand the OLCC will use the above information to check my records, including but not limited to, criminal history. I understand that if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: 

Date: 3-28-16



OREGON LIQUOR CONTROL COMMISSION BUSINESS INFORMATION

Please Print or Type

Applicant Name: Chen's Family Dish Restaurant, Inc. Phone: 503-623-7080

Trade Name (dba): Chen's Family Dish Restaurant

Business Location Address: 165 Orchard Drive

City: Dallas ZIP Code: 97338

DAYS AND HOURS OF OPERATION

Business Hours:

Sunday	11:00 a.m.	to	9:30 p.m.
Monday	<u>S</u>	to	<u>S</u>
Tuesday	<u>S</u>	to	<u>S</u>
Wednesday	<u>S</u>	to	<u>S</u>
Thursday	<u>S</u>	to	<u>S</u>
Friday	11:00 am	to	10:00 p.m.
Saturday	<u>S</u>	to	<u>S</u>

Outdoor Area Hours:

Sunday	_____	to	_____
Monday	_____	to	_____
Tuesday	_____	to	_____
Wednesday	_____	to	_____
Thursday	_____	to	_____
Friday	_____	to	_____
Saturday	_____	to	_____

The outdoor area is used for:

- Food service Hours: _____ to _____
- Alcohol service Hours: _____ to _____
- Enclosed, how _____

The exterior area is adequately viewed and/or supervised by Service Permittees.

(Investigator's Initials)

Seasonal Variations: Yes No If yes, explain: _____

ENTERTAINMENT

Check all that apply:

- Live Music
- Recorded Music
- DJ Music
- Dancing
- Nude Entertainers
- Karaoke
- Coin-operated Games
- Video Lottery Machines
- Social Gaming
- Pool Tables
- Other: _____

DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday	_____	to	_____
Monday	_____	to	_____
Tuesday	_____	to	_____
Wednesday	_____	to	_____
Thursday	_____	to	_____
Friday	_____	to	_____
Saturday	_____	to	_____

SEATING COUNT

Restaurant: 84 Outdoor: _____

Lounge: _____ Other (explain): _____

Banquet: _____ Total Seating: 84

OLCC USE ONLY	
Investigator Verified Seating: _____ (Y) _____ (N)	
Investigator Initials: <u>N/A</u>	
Date: _____	

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: [Signature] Date: 3-28-16

MEMO

TO: RON FOGGIN
CITY MANAGER

FROM: TOM SIMPSON 
CHIEF OF POLICE

RE: *Chen's Family Dish Restaurant, Inc.*
Change of Address
New Location: 165 Orchard Drive, Dallas

DATE: April 14, 2016

This application is for Change of Address. The applicant, Yue Quan Chen is applying for a Change of Address.

A routine background check has been completed and has revealed no recent items of concern.

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Members Present: Chair Murray Stewart, Micky Garus, LaVonne Wilson, Ken Woods, Jr.
Also Present: Mayor Brian Dalton, City Manager Ron Foggin, Fire Chief Fred Hertel, Community Development/Operations Director Jason Locke, Engineering and Environmental Services Director Fred Braun, Engineering Supervisor Tom Gilson, and Recording Secretary Jeremy Teal.

Chair Stewart called the meeting to order at 4:00 p.m.
Councilor Garus arrived at 4:10 p.m.

ENGINEERING TECHNICAL SPECS

Tom Gilson gave a brief overview of the new technical specifications the City would follow the State specifications. He noted the addenda included some specifications specific to Dallas.

ENGINEERING DIRECTOR'S REPORT

Mr. Braun reported the Clay Street transmission line project would start up next week and take about a month to complete. He noted the flash boards would be installed at the reservoir in early May. He stated engineering work had been on the Rickreall Creek Trail and bridge to cross the creek by the aquatic center.

COM DEV/OPS DIRECTOR'S REPORT

Mr. Locke reported the new crack/seal machine was doing well and the crew was helping with the new park playground at Sgt. Ian M. Tawney Memorial Park. He stated there would be discussion to decide which sewer line replacement projects would be the focus this summer.

OTHER

ADJOURNMENT

There was no other business and the meeting was adjourned at 4:17 p.m.



THE CITY OF
DALLAS
OREGON

Public Works Committee

AGENDA

April 25, 2016

4:00 PM

Council Chambers
Dallas City Hall
187 SE Court St
Dallas, OR 97338

COMMITTEE

Chair Murray Stewart

Micky Garus

LaVonne Wilson

Ken Woods, Jr.

- A. Call to Order
- B. Construction specifications and drawings
- C. City Manager's Reports
 - Engineering report
 - Operations report
- D. Other
- E. Adjournment

To view the entire packet you can visit our website
Archives here:

www.dallasor.gov/ArchiveCenter/ViewFile/Item/1402

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Members Present: Chair Ken Woods, Jr., Micky Garus, Murray Stewart, LaVonne Wilson
Also Present: Mayor Brian Dalton, City Manager Ron Foggin, Fire Chief Fred Hertel, and Recording Secretary Jeremy Teal.
Chair Woods called the meeting to order at 4:18 p.m.

FIRE COST RECOVERY PROPOSAL

Chief Hertel gave a brief overview of a possible cost recovery method for Fire services performed outside of the coverage area of Dallas and SW Polk.

It was moved by Councilor Stewart to direct staff to draft an Ordinance establishing fees for certain Fire and EMS related incidents to bring to the full Council. The motion was duly seconded and carried with a vote of 4-0.

CHIEF OF POLICE’S REPORT

Mr. Foggin reported the code services winter cases should begin to move forward with the warmer weather and the Dallas mobile village had no notable progress in the last few weeks. He stated the dangerous building ordinance would be implemented on the owners for certain trailers in the park. He noted Mr. Fox would be moved to full time and Officer Flaming would be completing her training. He stated the candidate to replace Jim Rodriguez was in background and patrol had been busy the last three weeks setting records for number of cases.

FIRE CHIEF’S REPORT

Chief Hertel reported the department had 23 calls in 24 hours last week with a house fire on Fairview that was a team effort. He noted he instructed a “burn-to-learn” last Saturday and an ambulance billing increase would be implemented.

**OTHER
ADJOURNMENT**

There was no other business and the meeting was adjourned at 4:43 p.m.



AGENDA

April 25, 2016

4:00 PM

Council Chambers
Dallas City Hall
187 SE Court St
Dallas, OR 97338

COMMITTEE
Chair Ken Woods, Jr.
Micky Garus
Murray Stewart
LaVonne Wilson

- A. Call to Order
- B. Fire cost recovery proposal
- C. City Manager's Reports
 - Police report
 - Fire report
- D. Other
- E. Adjournment

To view the entire packet you can visit our website
Archives here:

www.dallasor.gov/ArchiveCenter/ViewFile/Item/1401



DALLAS CITY COUNCIL REPORT

TO: MAYOR BRIAN DALTON AND CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 12a	Topic: Supplemental Budget Resolution 3343
Prepared By: Cecilia Ward	Meeting Date: May 2, 2016	Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Approved By: Ron Foggin		

RECOMMENDED ACTION:

Motion to approve Supplemental Budget Resolution 3343

BACKGROUND:

Oregon Budget Law allows for unanticipated changes to the budget throughout the fiscal year. A supplemental budget, under ORS 294.471 and 294.473, is required when new appropriation authority is needed. A supplemental budget requires a budget resolution.

If the proposed supplemental budget will change any fund's expenditures by more than 10 percent or will create a new appropriation category, then a public hearing must be held and public comment taken before adoption of the supplemental budget.

Following are the necessary appropriation authority changes:

Capital Projects Fund:

<i>Revenue</i>		Budget Resource	
		Original	Revised
Transfer from General Fund	Future projects. Transfer from General Fund approved 4/18/16 resolution 3342	\$ 370,000	\$ 620,000
<i>Expenditures</i>		Budget Requirement	
		Original	Revised
Equipment	Future projects	\$ 334,000	\$ 572,055
Transfer to Parks Grant	City match of parks grant	\$ 0	\$ 11,945

FISCAL IMPACT:

Increase Capital Projects by \$250,000

ATTACHMENTS:

Supplemental Budget Resolution 3343

RESOLUTION NO. 3343

A Resolution adopting and appropriating a Supplemental Budget for Fiscal Year 2015-2016.

WHEREAS, Oregon Local Budget Law, under ORS 294.471 and ORS 294.473, provides that certain occurrences or conditions that were not known at the time the budget was prepared may require a change in the adopted budget and that a supplemental budget is required to pay the additional expenses and spend the extra revenue; NOW, THEREFORE:

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the City Council of the City of Dallas hereby adopts the supplemental budget for the fiscal year beginning July 1, 2015, and that the amounts shown below are hereby appropriated for the purposes indicated within the Fund listed:

<u>Fund</u>	<u>2015-16 Budget Resources</u>	<u>2015-16 Budget Requirements</u>
<i>Capital Projects:</i>		
Transfer from General Fund	250,000	
Equipment		238,055
Transfer to Parks Grant		11,945
Revised Total Resources	620,000	
Revised Total Requirements		620,000
Comments: Transfer from General Fund for future projects. General Fund supplemental budget resolution 3342 approved 04/18/16 for transfer from General Fund.		

Section 2. This resolution shall be effective upon its passage.

Adopted: May 2, 2016
Approved: May 2, 2016

BRIAN W. DALTON, MAYOR

ATTEST:

APPROVED AS TO FORM:

RON FOGGIN, CITY MANAGER

LANE P. SHETTERLY, CITY ATTORNEY

DALLAS CITY COUNCIL REPORT

TO: MAYOR BRIAN DALTON AND CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 12b	Topic: Adopt Stormwater Master Plan
Prepared By: F Braun	Meeting Date: May 2, 2016	Attachments: Yes No <input type="checkbox"/>
Approved By: Ron Foggin		

RECOMMENDED MOTION:

Adopt Stormwater Master Plan.

BACKGROUND:

As a result of the 2012 Dallas Utility Rate Study, the Citizens Utility Rate Advisory Committee recommended that the City prepare a comprehensive Stormwater Master Plan. Development of the master plan was subsequently budgeted by the City Council during FY 2014-15.

A Draft Plan was completed in early 2015. The Draft Plan was subsequently presented to the Public Works Committee in February 2015.

The Draft Plan was presented to the Utility Rate Advisory Committee beginning January 2016. The Committee developed a number of recommendations on the Draft Master Plan.

A City Council Workshop on the Master Plan was held prior to the April 4, 2016 City Council Meeting. During the workshop, the Master Plan was discussed, along with the preliminary recommendations from the Utility Rate Advisory Committee.

DISCUSSION:

Some of the key findings of the Stormwater Master Plan include:

Asset Inventory:

The City has 46.9 miles of underground piping of various sizes ranging from 6” to 60” diameter. There are 822 manholes and 1943 catch-basins.

City Drainage Area: Over 99% of the area within the City is covered with soils of limited to poor permeability or impervious materials. Except in localized areas, disposal of stormwater by surface infiltration is not considered to be an effective strategy. Most of the study area is zoned for residential (77.5%), followed by commercial (5.9%), industrial (12.6%), parks/open space (2.4%), and other miscellaneous (1.6%).

Identified Problem Areas & Capital Improvements:

A total of 6 problem areas were identified and are summarized as follows:

- 1) West Ellendale at Wyatt – Clear and regrade channel and install new box culvert at West Ellendale. Approximate cost = \$495,000.
- 2) Douglas Drainage – Install new inlet and 42” culvert. Replace existing undersized culvert with 48” and modify outlet. Approximate cost = \$ 755,000.
- 3) Rickreall Uglow/Orchard - Replace and upsize existing Fairview culvert. Replace East Ellendale box culvert with dual 48” RCP. Replace and upsize existing culvert from East Ellendale to outfall at Walnut Park area. Approximate cost = \$2,348,000.
- 4) Kings Valley Highway/Highway 223 at Cemetery - Replace and upsize culverts and highway crossing with box culvert near cemetery. Approximate cost = \$131,000.
- 5) North Fork Ash Creek - Extensive improvements have been identified, including replacement of the box culvert through the Weyerhaeuser site and clearing and widening Ash Creek from SE Uglow Ave to the City Limits. The approximate cost of these improvements would exceed \$19 Million. As the preferred alternative, the City could acquire approximately 20 acres immediately upstream of the Weyerhaeuser site for use as a stormwater detention area. This will significantly reduce the required downstream improvements. The acquired land could also be used as a linear park/natural open space and trail system.
- 6) Hunter Street – Install new 48” culvert and abandon existing deteriorated culvert under single family residence. Approximate cost = \$209,000.

After a careful review of the plan, the Utility Rate Advisory Committee made the following preliminary recommendations:

- Remove Section 12.3 Stormwater Rate Model from body of Stormwater Master Plan (SMP) and include as Appendix E.
- Remove Section 12.4 SDC Methodology from body of the SMP and include as Appendix F.
- Remove Rate Study from Executive Summary (pages ES-17 to ES-21).
- Include this as an introduction within Appendix E.
- Remove SDC Methodology from Executive Summary (pages ES-22 to ES-23).
- Include this as an introduction within Appendix F.
- TMDL – Define and clarify this acronym.
- List the Risks of Inaction within the Plan.
- Define what a 100-year flood is.
- List the Project Selection Criteria and Ranking for Capital Projects.
- Include a Glossary within the Executive Summary.

- Recommendation within SMP to Update Rate Model every 3 to 5 years (Appendix E)
- Recommendation within SMP to Update SDC Methodology every 5 to 8 years (Appendix F).
- Recommend approval of SMP, **excluding** Appendix E & Appendix F.

Staff will bring the revised master plan back to the City Council at the next meeting. The Utility Rate Advisory Committee Chair will present their recommendations to the City Council. A Resolution will also be presented for consideration of adoption of the Master Plan.

FISCAL IMPACT:

TBD

DALLAS 2030 PLAN IMPACT:

The Stormwater Master Plan is in conformance with the following 2030 Plan Elements: 1a, 2a, 4e, and 4h.

ATTACHMENTS:

None.

RESOLUTION NO. 3344

A Resolution adopting the 2016 Dallas Stormwater Master Plan.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. The 2016 Dallas Stormwater Master Plan, a copy of which is attached hereto as Exhibit 1 and by reference made a part hereof, is hereby approved and adopted as an official plan of the City of Dallas.

Section 2. The City Manager shall review and, as appropriate, make recommendations to the City Council to amend and update the 2016 Stormwater Master Plan periodically.

Section 3. This resolution shall be effective upon its passage.

Adopted: May 2, 2016
Approved: May 2, 2016

BRIAN W. DALTON, MAYOR

ATTEST:

APPROVED AS TO FORM:

RONALD L. FOGGIN,
CITY MANAGER

LANE P. SHETTERLY,
CITY ATTORNEY

Stormwater Master Plan

Prepared for
City of Dallas

April 2016

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