



### City Council

Mayor  
Brian Dalton

Council President  
Jim Fairchild

Councilor  
Kelly Gabliks

Councilor  
Micky Garus

Councilor  
Bill Hahn

Councilor  
Jackie Lawson

Councilor  
Kevin Marshall

Councilor  
Murray Stewart

Councilor  
LaVonne Wilson

Councilor  
Ken Woods, Jr.

### City Staff

City Manager  
Ron Foggin

City Attorney  
Lane Shetterly

Community  
Development/  
Operations Director  
Jason Locke

Finance Director  
Cecilia Ward

Fire Chief  
Fred Hertel

Police Chief  
Tom Simpson

Director of Engineering  
& Environmental  
Services  
Fred Braun

City Recorder  
Emily Gagner

Recording Secretary  
Jeremy Teal

## Dallas City Council Agenda

Mayor Brian Dalton, Presiding

Monday, May 16, 2016

7:00 pm

Dallas City Hall

187 SE Court St.

Dallas, OR 97338

All persons addressing the Council will please use the table at the front of the Council. All testimony is electronically recorded. If you wish to speak on any agenda item, please sign in on the provided card.

AGENDA ITEM	RECOMMENDED ACTION
1. ROLL CALL	
2. PLEDGE OF ALLEGIANCE	
3. PROCLAMATIONS	
Police Week	PG. 3
EMS Week	PG. 4
Public Works Week	PG. 5
3. EMPLOYEE RECOGNITION/INTRODUCTION	
4. COMMENTS FROM AUDIENCE <i>This time is provided for citizens to comment on municipal issues and any agenda items other than public hearings. The Mayor may place time restrictions on comments. Please supply 14 copies of the material brought to the meeting for distribution.</i>	
5. PUBLIC HEARINGS <i>Public comment will be allowed on items appearing on this portion of the agenda following a brief staff report presenting the item and action requested. The Mayor may limit testimony.</i>	
6. CONSENT AGENDA <i>The following items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered separately.</i>	
a. Approve minutes of May 2, 2016 City Council meeting	PG. 6
7. ITEMS REMOVED FROM CONSENT AGENDA	
8. REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS	
a. General Comments from the Councilors and Mayor	
9. REPORTS FROM CITY MANAGER AND STAFF	
a. April financials	PG. 9

Motion

Information



**Our Vision**

Our vision is to foster an environment in which Dallas residents can take advantage of a vital, growing, and diversified community that provides a high quality of life.

**Our Mission**

The mission of the City of Dallas is to maintain a safe, livable environment by providing open government with effective, efficient, and accountable service delivery.

**Our Motto**

Commitment to the Community.  
People Serving People.

**City Hall**

Dallas City Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Manager's Office, 503-831-3502 or TDD 503-623-7355.

b. Council goal update

Information

c. Other

10. FIRST READING OF ORDINANCE

11. SECOND READING OF ORDINANCE

12. RESOLUTIONS

PG. 10

a. Resolution No. 3345: A Resolution repealing Resolution No. 1558.

Roll Call Vote

13. EXECUTIVE SESSION as authorized under ORS 192.660(2)(h), to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

14. OTHER BUSINESS

15. ADJOURNMENT



# CITY OF DALLAS POLICE

City of Dallas, Polk County, Oregon

## PROCLAMATION

To designate the Week of May 15-22, 2016, as  
National Police Week

WHEREAS, our local law enforcement agencies play an essential role in preserving our safety and the rights and freedoms guaranteed by our Constitution to every one of us in our community; and

WHEREAS, it is important that our citizens throughout the city of Dallas and region recognize and appreciate the duties, responsibilities and challenges of our police, sheriff and other law enforcement agencies, and that members of those agencies recognize their duty as public servants to safeguard life and property in a selfless and professional manner; and

WHEREAS, the law enforcement officers throughout Oregon have made a vital contribution to civilized life in our city and state through their dedicated efforts in enforcing our laws; and

WHEREAS, many law enforcement officers in Oregon have sacrificed their lives or good health in the act of protecting the communities they serve; and

THEREFORE, I Brian Dalton, by virtue of the authority vested in me as Mayor of the City of Dallas, Oregon, do hereby proclaim the week of May 15th – 22nd, 2016 as

**“NATIONAL POLICE WEEK”**

Signed this 15<sup>th</sup> day of May, in the year 2016

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Brian W. Dalton, Mayor

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Ron Foggin, City Manager

City of Dallas, Polk County, Oregon

# PROCLAMATION

To designate the Week of May 15-21, 2016, as  
Emergency Medical Services Week

WHEREAS, a great part of the serenity and comfort our citizens find in our community is rooted in their absolute confidence in the great ability of our emergency responders to provide aid and life-saving response in even the most dire of circumstances; and

WHEREAS, our staff of responders, emergency medical technicians, and paramedics in Dallas does this work with extraordinary passion and excellence far beyond the call; and

WHEREAS, our emergency medical providers function as part of a broad and coordinated team of 911 dispatchers, law enforcement officers, firefighters, physicians and nurses, all dedicated on the front lines of care, easing suffering, and often making the difference between life and death for us and our loved ones; and

WHEREAS, the people of Dallas are mindful and truly thankful for the passionate work of the more than 30 Emergency Medical Services providers who ensure the well-being and safety of our families and community;

THEREFORE, I Mayor Brian Dalton, do hereby proclaim May 15 – 21, 2016, as Emergency Medical Services Week in Dallas. We often honor them in this very room for their individual acts in literally saving the lives of our beloved citizens. Please show, this week, to our wonderful EMS providers as a group, your thanks and high esteem for their selfless work which makes us feel so safe and secure in our beloved community.

## “EMERGENCY MEDICAL SERVICES WEEK”

With the theme, EMS: Dedicated. For Life, I encourage the community to observe this week with appropriate programs, ceremonies and activities.

Signed this 15<sup>th</sup> day of May, in the year 2016

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Brian W. Dalton, Mayor

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Ron Foggin, City Manager





City of Dallas, Polk County, Oregon  
**PROCLAMATION**

To designate the Week of  
May 15-21, 2016, as  
National Public Works Week

WHEREAS, public works infrastructure, facilities, and services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, those services are of vital importance to the health, safety, and well-being of all of us here in Dallas; and

WHEREAS, such facilities and services could not be provided without the dedicated efforts of our public works employees who routinely design, build, operate, and maintain our streets, water supply, wastewater and stormwater systems, and other structures and facilities essential to our daily lives; and

WHEREAS, the support of our understanding and informed community is vital to the efficient operation of these systems; and

WHEREAS, the quality of outcomes of the work of our truly qualified and dedicated staff of our Department is materially influenced by the people's attitude and understanding of the importance of the work they perform;

THEREFORE, I, Mayor Brian Dalton, do hereby declare the week of May 15-21, 2016, as National Public Works Week in Dallas and call upon all citizens and civic organizations to join with us in paying tribute to our public works staff and to recognize the everyday contributions they make to our health, safety, comfort and quality of life. Please stop and give them our thanks as we often do, but this week in particular.

**"NATIONAL PUBLIC WORKS WEEK"**

With the theme, EMS: Dedicated. For Life, I encourage the community to observe this week with appropriate programs, ceremonies and activities.

Signed this 15<sup>th</sup> day of May, in the year 2016

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Brian W. Dalton, Mayor

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Ron Foggin, City Manager

These minutes are supplemented by electronic recordings of the meeting, which may be reviewed upon request to the City Recorder. Audio files from City Council meetings from May 2, 2016, forward can be found online at <http://www.dallasor.gov/archive> under the corresponding agenda date. Staff reports, resolutions, ordinances, and other documents related to this meeting are also available at that site in the "Council Agendas" archive.

<b>DALLAS CITY COUNCIL</b>	<b>Monday, May 2, 2016</b>
The Dallas City Council met in regular session on Monday, May 2, 2016, at 7:00 p.m. in the Council Chambers of City Hall with Mayor Brian Dalton presiding.	
<b>Council:</b> Council members present: Council President Jim Fairchild, Councilor Kelly Gabliks, Councilor Micky Garus, Councilor Bill Hahn, Councilor Kevin Marshall, Councilor Murray Stewart, Councilor LaVonne Wilson, and Councilor Ken Woods, Jr. Excused: Councilor Jackie Lawson	
<b>Staff:</b> City Manager Ron Foggin, City Attorney Lane Shetterly, Police Chief Tom Simpson, Fire Chief Fred Hertel, Community Development/Operations Director Jason Locke, Environmental and Engineering Director Fred Braun, Finance Director Cecilia Ward, City Recorder/HR Manager Emily Gagner, and Recording Secretary Jeremy Teal.	
<b>Pledge of Allegiance:</b> Mayor Dalton led the Pledge of Allegiance.	

AGENDA	ACTION
<b>1:36 EMPLOYEE INTRODUCTION</b>	Deputy Chief Todd Brumfield introduced paramedic Lisa Baubock as the new full time paramedic.
<b>COMMENTS FROM THE AUDIENCE</b>	There were none.
<b>PUBLIC HEARINGS</b>  PUBLIC HEARING ON A PROPOSED SUPPLEMENTAL BUDGET FOR FISCAL YEAR 2015-16	Mayor Dalton opened the Public Hearing regarding the proposed supplemental budget for fiscal year 2015-16 at 7:03 p.m.  Ms. Ward noted the transfer from the general fund into the capital projects fund was over 10% of the total, which required a public hearing.  Mayor Dalton asked for comments from the audience. There was none.  Mayor Dalton closed the public hearing at 7:05 p.m.  There were no questions or comments from the Council.
<b>5:08 CONSENT AGENDA</b>  Items approved by the Consent Agenda: a) approve minutes of April 18, 2016 City Council meeting minutes; b) OLCC change of address from Chen's Family Dish Restaurant.	It was moved by Councilor Gabliks <i>to approve the Consent Agenda as submitted</i> . The motion was duly seconded and carried with a vote of 8-0.

<p><b>ITEMS REMOVED FROM CONSENT AGENDA</b></p>	<p>There were none.</p>
<p><b>REPORTS OR COMMENTS FROM THE MAYOR AND COUNCIL MEMBERS</b></p> <p>REPORT OF THE APRIL 25, 2016 PUBLIC WORKS COMMITTEE</p> <p>REPORT OF THE APRIL 25, 2016 PUBLIC SAFETY COMMITTEE</p>	<p>Councilor Stewart reported the committee discussed the new technical specifications, engineering and community development directors' reports.</p> <p>Councilor Woods reported the committee discussed the fire cost recovery proposal, police and fire chiefs' reports.</p>
<p><b>6:21 REPORTS FROM CITY MANAGER AND STAFF</b></p>	
<p>COUNCIL UPDATE</p>	<p>Mr. Foggin noted the new action items final draft would be analyzed at the next department head meeting.</p> <p>He stated the ribbon cutting for the Sgt. Ian M. Tawney Memorial Park would be Saturday, May 7 at 10:30 a.m.</p>
<p><b>FIRST READING OF ORDINANCE</b></p>	<p>There were none.</p>
<p><b>SECOND READING OF ORDINANCE</b></p>	<p>There were none.</p>
<p><b>18:38 RESOLUTIONS</b></p> <p><b>Resolution No. 3343:</b> A resolution adopting and appropriating a supplemental budget for fiscal year 2015-16.</p> <p><b>Resolution No. 3344:</b> A resolution adopting the 2016 Dallas Stormwater Master Plan.</p>	<p>A roll call vote was taken and Mayor Dalton declared Resolution No. 3343 to have PASSED BY A VOTE of 8-0 with Council President Jim Fairchild, Councilor Kelly Gabliks, Councilor Micky Garus, Councilor Bill Hahn, Councilor Kevin Marshall, Councilor Murray Stewart, Councilor LaVonne Wilson, and Councilor Ken Woods, Jr. voting YES.</p> <p>Utility Rate Advisory Committee Chair Joe Koubek gave a brief overview of the Stormwater Master Plan.</p> <p>A roll call vote was taken and Mayor Dalton declared Resolution No. 3344 to have PASSED BY A VOTE of 8-0 with Council President Jim Fairchild, Councilor Kelly Gabliks, Councilor Micky Garus, Councilor Bill Hahn, Councilor Kevin Marshall, Councilor Murray Stewart, Councilor LaVonne Wilson, and Councilor Ken Woods, Jr. voting YES.</p>
<p><b>ADJOURNMENT</b></p>	<p>Mayor Dalton recessed the Council meeting at 7:30 p.m. He noted there would be a Budget Committee meeting prior to the Executive Session.</p>

<b>EXECUTIVE SESSION</b>	Mayor Dalton called the Executive Session to order at 9:58 p.m. as authorized under ORS 192.660(2)(e), to conduct deliberations with persons designated by the governing body to negotiate real property transactions and ORS 192.660(2)(h), to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
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<b>ADJOURNMENT</b>	Mayor Dalton reconvened the Council meeting at 10:04 p.m. There being no further business, the meeting adjourned at 10:05 p.m.
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Read and approved this \_\_\_\_\_ day of \_\_\_\_\_ 2016.

\_\_\_\_\_

ATTEST: Mayor

\_\_\_\_\_

City Manager

DRAFT

# DALLAS CITY COUNCIL REPORT

**TO: MAYOR BRIAN DALTON AND CITY COUNCIL**

<i>City of Dallas</i>	<b>Agenda Item No. 9a</b>	<b>Topic:</b> April 2016 Financial Report
<b>Prepared By:</b> Cecilia Ward	<b>Meeting Date:</b> May 16, 2016	<b>Attachments:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Approved By:</b> Ron Foggin		

RECOMMENDED ACTION:

Information only

BACKGROUND:

Reports are available on the City's website. Go to City Departments; under Finance click on Financial Data Portal. This will take you to:



April 2016 financial highlights:

- Percent collected/spent should be at 83.33%. This can vary up or down depending on seasonal or one-time revenues and expenditures.
- The following budgeted capital improvement payments were made in April:  
Capital Projects Fund - Library Book Return \$5,399

SUMMARY TIMELINE:

NA

FISCAL IMPACT:

NA

DALLAS 2030 VISION IMPACT:

Element 1.f.: Dallas citizens of all ages are proud of their city and involved in its civic affairs, engaged in important community issues & invested in their city's future.

Strategy – Continue to improve transparency in providing financial information.

ATTACHMENTS:

None

# DALLAS CITY COUNCIL REPORT

**TO: MAYOR BRIAN DALTON AND CITY COUNCIL**

<i>City of Dallas</i>	<b>Agenda Item No. 12a</b>	<b>Topic: Resolution 3345</b>
<b>Prepared By:</b> Jason Locke, Community Development/ Operations Director	<b>Meeting Date:</b> May 16, 2015	<b>Attachments:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Approved By:</b> Ron Foggin, City Manager		

**RECOMMENDED ACTION:** Adopt Resolution 3345

**BACKGROUND:** Resolution 1558, which was adopted in 1968, established a loading zone on Main Street that was to be used “exclusively” by people making deliveries and receiving merchandise for Cooley’s Furniture Store. Since Cooley’s is no longer in business, Resolution 3345 would repeal that loading zone. We have spoken with the new owner, The House of Floors, and they are supportive of removing the loading zone and creating a standard parking stall.

**FISCAL IMPACT:** Removal of sign, minimal cost.

**ATTACHMENTS:**

Resolution 1558  
Resolution 3345

RESOLUTION NO. 1558

A Resolution establishing a "Loading Zone" on the East side of Main Street at a point 65 feet North of the North line of ~~Mill~~ Oak Street and extending one parking stall North thereof.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That one motor vehicle parking stall on the East side of Main Street beginning at a point 65 feet North of the North line of Mill Street and extending Northerly thereof to the next regularly established motor vehicle parking stall be designated as a "Loading Zone".

Section 2. That the area hereinabove designated as a "Loading Zone" shall be used exclusively by persons making deliveries to and receiving merchandise from Cooley's Furniture Store.

Section 3. That the Director of Public Works be and he is hereby directed to mark and post said area so as to give notice to the public of the use to be made thereof as hereinabove indicated.

Adopted December 16, 1968.

Approved by the Mayor December 16, 1968.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Manager.

RESOLUTION NO. 3345

A Resolution repealing Resolution 1558.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That Resolution 1558, a resolution establishing a loading zone on Main Street for persons making deliveries to and receiving merchandise from Cooley's Furniture, be, and it hereby is, repealed.

Section 2. The Director of Public Works is directed to remove all signage and other markings indicating the loading zone established by Resolution 1558.

Section 3. This resolution shall be effective upon its passage.

Adopted: May 16, 2016  
Approved: May 16, 2016

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BRIAN W. DALTON, MAYOR

ATTEST:

APPROVED AS TO FORM:

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RONALD L. FOGGIN,  
CITY MANAGER

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LANE P. SHETTERLY,  
CITY ATTORNEY