



City Council

Mayor
Brian Dalton

Council President
Jim Fairchild

Councilor
Kelly Gabliks

Councilor
Micky Garus

Councilor
Bill Hahn

Councilor
Jackie Lawson

Councilor
Kevin Marshall

Councilor
Murray Stewart

Councilor
LaVonne Wilson

Councilor
Ken Woods, Jr.

City Staff

City Manager
Ron Foggin

City Attorney
Lane Shetterly

Community
Development/
Operations Director
Jason Locke

Finance Director
Cecilia Ward

Fire Chief
Fred Hertel

Police Chief
Tom Simpson

Director of Engineering
& Environmental
Services
Fred Braun

City Recorder
Emily Gagner

Recording Secretary
Jeremy Teal

Dallas City Council Agenda

Mayor Brian Dalton, Presiding

Monday, June 6, 2016

7:00 pm

Dallas City Hall

187 SE Court St.

Dallas, OR 97338

All persons addressing the Council will please use the table at the front of the Council. All testimony is electronically recorded. If you wish to speak on any agenda item, please sign in on the provided card.

AGENDA ITEM	RECOMMENDED ACTION
1. ROLL CALL	
2. PLEDGE OF ALLEGIANCE	
3. IF I WERE MAYOR CONTEST AWARDS	
4. EMPLOYEE RECOGNITION/INTRODUCTION	
5. COMMENTS FROM AUDIENCE <i>This time is provided for citizens to comment on municipal issues and any agenda items other than public hearings. The Mayor may place time restrictions on comments. Please supply 14 copies of the material brought to the meeting for distribution.</i>	
6. PUBLIC HEARINGS <i>Public comment will be allowed on items appearing on this portion of the agenda following a brief staff report presenting the item and action requested. The Mayor may limit testimony.</i> a. Public hearing on the 2016-2017 City of Dallas Budget and use of state revenue sharing funds	PG. 3
7. CONSENT AGENDA <i>The following items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered separately.</i> a. Approve minutes of May 16, 2016 City Council meeting	PG. 4
8. ITEMS REMOVED FROM CONSENT AGENDA	
9. REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS a. General Comments from the Councilors and Mayor	
10. REPORTS FROM CITY MANAGER AND STAFF a. Council goal update b. Other	Information



Our Vision

Our vision is to foster an environment in which Dallas residents can take advantage of a vital, growing, and diversified community that provides a high quality of life.

Our Mission

The mission of the City of Dallas is to maintain a safe, livable environment by providing open government with effective, efficient, and accountable service delivery.

Our Motto

Commitment to the Community.
People Serving People.

DALLAS CITY HALL

City Hall

Dallas City Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Manager's Office, 503-831-3502 or TDD 503-623-7355.

11. FIRST READING OF ORDINANCE	
12. SECOND READING OF ORDINANCE	
13. RESOLUTIONS	PG. 6
a. <u>Resolution No. 3346</u> : A Resolution Approving an Application to the Transportation Growth Management (TGM) Program of the State of Oregon for a Grant to Update the City of Dallas Transportation System Plan.	Roll Call Vote
14. EXECUTIVE SESSION as authorized under ORS 192.660(2)(e), to conduct deliberations with persons designated by the governing body to negotiate real property transactions.	
15. OTHER BUSINESS	
16. ADJOURNMENT	

DALLAS CITY COUNCIL REPORT

TO: MAYOR BRIAN DALTON AND CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 6a	Topic: 2016-2017 Budget Hearing
Prepared By: Cecilia Ward	Meeting Date: June 6, 2016	Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Approved By: Ron Foggin		

RECOMMENDED ACTION:

The purpose of this Public Hearing is to allow the public a chance to provide input on the 2016-2017 Budget and the use of State Revenue Sharing funds. The amount of State Revenue Sharing funds included in this year's budget is \$150,000.

A motion should be made to approve the 2016-2017 City of Dallas Budget and the use of State Revenue Sharing funds as approved by the Budget Committee and direct staff to prepare the resolutions for the June 20, 2016, Council meeting adopting the budget and authorizing use of state revenue sharing funds.

BACKGROUND:

The property tax rate to be imposed is the permanent rate of \$4.1954 per \$1,000 of assessed value. The levy to be imposed for debt service on General Obligation bonds is \$524,959.

SUMMARY TIMELINE:

The Budget Committee met 3/28/16, 4/18/16, 5/2/16, and 5/16/16 to discuss budget challenges and the proposed budget. At the 5/16/16 meeting, the Budget Committee voted 11-2 to recommend the Council approve the proposed budget.

FISCAL IMPACT:

Adoption of the budget allows for expenditures in the 2016-2017 fiscal year.

DALLAS 2030 VISION IMPACT:

NA

ATTACHMENTS:

None

These minutes are supplemented by electronic recordings of the meeting, which may be reviewed upon request to the City Recorder. Audio files from City Council meetings from May 16, 2016, forward can be found online at <http://www.dallasor.gov/archive> under the corresponding agenda date. Staff reports, resolutions, ordinances, and other documents related to this meeting are also available at that site in the "Council Agendas" archive.

DALLAS CITY COUNCIL	Monday, May 16, 2016
The Dallas City Council met in regular session on Monday, May 16, 2016, at 7:00 p.m. in the Council Chambers of City Hall with Mayor Brian Dalton presiding.	
Council: Council members present: Council President Jim Fairchild, Councilor Micky Garus, Councilor Bill Hahn, Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor Murray Stewart, Councilor LaVonne Wilson, and Councilor Ken Woods, Jr. Excused: Councilor Kelly Gabliks	
Staff: City Manager Ron Foggin, City Attorney Lane Shetterly, Police Chief Tom Simpson, Environmental and Engineering Director Fred Braun, Finance Director Cecilia Ward, City Recorder/HR Manager Emily Gagner, and Recording Secretary Jeremy Teal.	
Pledge of Allegiance: Mayor Dalton led the Pledge of Allegiance.	

AGENDA	ACTION
1:04 PROCLAMATIONS	Mayor Dalton read the proclamations for Police, EMS, and Public Works week.
EMPLOYEE INTRODUCTION	There were none.
6:00 COMMENTS FROM THE AUDIENCE	There were none.
PUBLIC HEARINGS	There were none.
16:16 CONSENT AGENDA Items approved by the Consent Agenda: approve minutes of May 2, 2016 City Council meeting minutes.	It was moved by Councilor Marshall <i>to approve the Consent Agenda as submitted</i> . The motion was duly seconded and carried with a vote of 8-0.
ITEMS REMOVED FROM CONSENT AGENDA	There were none.
REPORTS OR COMMENTS FROM THE MAYOR AND COUNCIL MEMBERS	There were none.
18:44 REPORTS FROM CITY MANAGER AND STAFF	
APRIL FINANCIALS	Mr. Foggin noted everything was going well. Ms. Ward stated it was nearing the end of the year and the departments were watching their budgets closely.

<p>COUNCIL UPDATE</p>	<p>Mr. Foggin noted the beautification project of the downtown area was underway with the flower baskets installed on Main Street and work on the sidewalks on Jefferson Street.</p>
<p>FIRST READING OF ORDINANCE</p>	<p>There were none.</p>
<p>SECOND READING OF ORDINANCE</p>	<p>There were none.</p>
<p>21:53 RESOLUTIONS Resolution No. 3345: A resolution repealing Resolution No. 1558.</p>	<p>A roll call vote was taken and Mayor Dalton declared Resolution No. 3345 to have PASSED BY A VOTE of 8-0 with Council President Jim Fairchild, Councilor Micky Garus, Councilor Bill Hahn, Councilor Kevin Marshall, Councilor Murray Stewart, Councilor LaVonne Wilson, and Councilor Ken Woods, Jr. voting YES.</p>
<p>23:45 OTHER</p>	<p>It was moved by Councilor Garus to pursue other revenue streams for the aquatic center primary funding for the purpose of removing it from the general fund. This motion implies that within the fiscal year, this Council will strategize and submit a plan for funding the aquatic center separate from the general fund. The motion was duly seconded and carried with a vote of 5-4. Councilor Garus, Councilor Hahn, Councilor Lawson, and Councilor Wilson voted YES. Council President Fairchild, Councilor Marshall, Councilor Stewart, and Councilor Woods voted NO. Mayor Dalton broke the tie with a YES vote.</p>
<p>ADJOURNMENT</p>	<p>Mayor Dalton recessed the Council meeting at 7:28 p.m. He noted there would be a Budget Committee meeting prior to the Executive Session.</p>
<p>EXECUTIVE SESSION</p>	<p>Mayor Dalton called the Executive Session to order at 8:29 p.m. as authorized under ORS 192.660(2)(h), to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.</p>
<p>ADJOURNMENT</p>	<p>Mayor Dalton reconvened the Council meeting at 8:36 p.m. There being no further business, the meeting adjourned at 8:37 p.m.</p>
<p>Read and approved this _____ day of _____ 2016.</p> <p>_____</p> <p>ATTEST: Mayor</p> <p>_____</p> <p style="text-align: center;">City Manager</p>	

DALLAS CITY COUNCIL REPORT

TO: MAYOR BRIAN DALTON AND CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 13a	Topic: Resolution 3346
Prepared By: Jason Locke, Community Development/ Operations Director <i>JD</i>	Meeting Date: June 6, 2016	Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Approved By: Ron Foggin, City Manager		

RECOMMENDED ACTION: Adopt Resolution 3346

BACKGROUND: The TGM Grant program provides assistance to jurisdictions for a variety of transportation and land – use related issues. We have used the program for the Mill Site Quick response in the past. We have also unsuccessfully applied for a grant for planning the Fairview area. That being said, for the reasons stated in the Resolution, we are seeking a grant to update the City’s Transportation System Plan (TSP). We are encountering some significant issues related to land use planning, timing and nature of improvements, street classifications, costs, and in general the TSP needs to be updated. This Resolution, in addition to support from the School District, will assist in showing that there is local support for this project.

SUMMARY TIMELINE:

- April 2016-A TGM pre-application was submitted. We were then invited to submit a full application.
- Applications are due by June 10, 2016.

FISCAL IMPACT: The City would need to provide a 12% match for the project (up to \$20,000). It is proposed to be a staff match, with no cash provided. The total cost of the project is \$155,000

DALLAS 2030 VISION IMPACT: Dallas has a proactive comprehensive plan that prioritizes the city’s future growth and development, preserves its small town identity, and enhances its quality of life.

ATTACHMENTS:

Resolution 3346
Draft TGM Application

RESOLUTION NO. 3346

A Resolution Approving an Application to the Transportation Growth Management (TGM) Program of the State of Oregon for a Grant to Update the City of Dallas Transportation System Plan.

WHEREAS, the City of Dallas currently has a Transportation System Plan (TSP) that was adopted in 2008; and

WHEREAS, much of the traffic counting and modeling for the current TSP was done in 2005; and

WHEREAS, substantial growth has occurred in the City since 2005 and many of the transportation projects identified in the TSP have been completed; and

WHEREAS, outdated information in the TSP has made it difficult to administer in current development applications; and

WHEREAS, the City desires to update its TSP to review the assumptions and modify as necessary with updated projects and project costs, and to examine and revise other transportation modes including bicycle, pedestrian, public transportation and rail; and

WHEREAS, the Oregon Department of Transportation and the Department of Land Conservation and Development jointly manage the Transportation and Growth Management Program that, among other things, provides grant assistance to local governments to assist in the updating of local government TSPs; and

WHEREAS, the City of Dallas will commit up to \$20,000 in staff and in-kind service to provide for the required local 12% match for a TSP update, pursuant to the terms and conditions of the TGM Program;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. The Dallas City Council hereby authorizes the Community Development Director to make application to the Oregon Department of Transportation and Department of Land Conservation and Development Transportation and Growth Management program for grant funds to support the development of an updated TSP

for the City of Dallas.

Section 2. This resolution is effective immediately upon adoption and approval by the City Council.

Adopted: June 6, 2016

Approved: June 6, 2016

BRIAN W. DALTON, MAYOR

ATTEST:

APPROVED AS TO FORM:

RONALD W.FOGGIN, CITY MANAGER

LANE P. SHETTERLY, CITY

ATTORNEY

**TRANSPORTATION AND GROWTH MANAGEMENT PROGRAM
2016 GRANT APPLICATION COVER SHEET
APPLICATIONS DUE 4:00 PM, June 10, 2016**

Type of Grant:	Category 1	ODOT Region (1-5):	Region 2
Primary Applicant Jurisdiction:	City of Dallas		
Project Title:	2017 Dallas Transportation System Plan		
Mailing Address:	187 SE Court Street		
City/Zip:	Dallas	97338	
Contact Person:	Jason Locke		
Telephone/Email:	(503) 831-3565	jason.locke@dallasor.gov	

	MATCH	
	YES	NO
Other Local Jurisdictions involved in the project:		
Polk County	<input type="radio"/>	<input checked="" type="radio"/>
Dallas School District	<input type="radio"/>	<input checked="" type="radio"/>
	<input type="radio"/>	<input type="radio"/>

Summary Description of Project: This section must be completed. Do not refer to text within the application form. In no more than 1000 characters, describe the purpose of your project and the expected outcomes.

The City of Dallas is seeking assistance to update its TSP in order to guide future development and investments in the City's transportation system in a balanced, efficient manner that creates a more livable community. Specifically the City is interested in updating the traffic modeling, transportation project lists and costs as many of the projects listed in the TSP have either been completed, or may not be feasible in the foreseeable future due to signal warrant requirements associated with state highway facilities. The City is interested in looking at bicycle and pedestrian improvements near local school sites and to connect residential areas to the Downtown such as the Washington Street Corridor and Lyle Elementary School site. The City desires an updated Roadway Functional Classification map that responds to changes in land use over the last 10 years, and an updated local street standards that respond to state and federal stormwater quality requirements.

2016 TGM Grant Application Cover Sheet

Jurisdiction: City of Dallas

Project Title: 2017 Dallas Transportation System Plan

Budget Breakdown (Based on your response to Award Criterion 3)

TASK	TGM FUNDS REQUESTED	
	GRANTEE	CONSULTANT
1. Project Kick-Off	\$0.00	\$2,000.00
2. Background Documents/Policy and Plan Review	\$0.00	\$8,000.00
3. Existing Conditions Review	\$0.00	\$15,000.00
4. Future Conditions Analysis	\$0.00	\$20,000.00
5. Develop and Evaluate Transportation Alternatives	\$0.00	\$20,000.00
6. Develop the Draft TSP and Related Policy Amendments	\$0.00	\$25,000.00
7. Evaluation of the Draft TSP, Policy Amendments, and Adoption Findings	\$0.00	\$15,000.00
8. Final TSP, Policy Amendments, and Adoption Findings	\$0.00	\$15,000.00
9. Bicycle and Pedestrian Study & Alternatives (@ Schools, Downtown)	\$0.00	\$15,000.00
Total TGM Funds Requested:	\$0.00	\$135,000.00
		\$135,000.00

Minimum Match Requirement - 12% of the Total Project Budget:	\$18,409.09
Match to be Provided:	\$20,000.00

Type of Match to be Provided:

2016 TGM Grant Application Cover Sheet

Jurisdiction: City of Dallas

Project Title: 2017 Dallas Transportation System Plan

Eligibility Requirements

The following three eligibility requirements are reviewed on a pass/fail basis. Applications found to not meet each of these requirements will not be scored against the award criteria and will not be awarded a grant.

1. Clear Transportation Relationship

A proposed project must have a clear transportation relationship and produce transportation benefits. A project must entail analysis, evaluation of alternative scenarios, development of implementation measures, and public involvement that results in a transportation plan, land use plan, or other product that addresses a transportation problem, need, opportunity, or issue of local or regional importance. 1000 character limit.

The City of Dallas is requesting assistance to fund an update of the City's Transportation System Plan (TSP).

2. Adoption of Products to meet Project Objectives

A proposed project must include preparation of an adoption-ready product or products that directly address the project objectives, such as a transportation system plan, comprehensive plan amendment, land use plan, code amendment, implementation program, or intergovernmental agreement. Projects that will primarily do outreach, research, study an issue, compile data, or prepare maps are not eligible. Projects are expected to include adoption hearings or will be part of a larger project to be adopted. 800 character limit.

The City will adopt the updated Transportation System Plan as an element of the Dallas Comprehensive Plan. The City also anticipates identifying related amendments to the Dallas Development Code and Public Works Design Standards needed to comply with and implement the updated TSP. The City will schedule and facilitate public hearings before the Dallas Planning Commission and City Council in order to adopt the TSP and related amendments by ordinance as part of the adoption process.

3. Support of Local Officials

A proposed project must clearly demonstrate that local officials understand the purpose of the grant application and support the project objectives. A letter or resolution of support from the governing body of the applying jurisdiction (e.g. City Council, Board of Commissioners) must be submitted with the application to meet this requirement. 500 character limit.

On June 6, 2016, the City Council passed resolution 2016-??? that authorizes the Community Development Director to prepare and submit a grant request to update the City's Transportation System Plan. Attached please find a copy of the signed resolution. The City has also included letters of support from the local school district and Polk County.

2016 TGM Grant Application Cover Sheet

Jurisdiction: City of Dallas

Project Title: 2017 Dallas Transportation System Plan

Certifications

This application was prepared by staff of the primary applicant or staff of one of the involved jurisdictions.

This application was prepared by the following compensated consultant:

Consultant Name:

Consultants may prepare the jurisdiction's application. However, uncompensated consultants are not eligible to participate in the project itself. Consultants who are paid to prepare the application may be eligible to participate in the project. Contact [Cindy Lesmeister](#) at 503-986-4349 if you have questions.

I understand that, if used, consultant selection will follow the policies and requirements of the ODOT Procurement Office: <http://www.oregon.gov/ODOT/CS/OPO>

Applicant Title:

Printed Name:

Authorized Signature*:

*Please only include the authorized signature on the mailed hard copy. **DO NOT submit a printed, signed, and scanned version electronically.**

I have mailed in a hard copy of my application with authorized signature.