



CITY OF DALLAS
Urban Renewal Advisory Committee
Dallas City Hall
187 SE Court Street, Dallas, Oregon 97338
Tuesday, March 1, 2016 – 5:30 p.m.

1 **MINUTES - DRAFT**

2 Members Present: Chair Rich Rohde, Bob Brixius, Brian Dalton, Jim Fairchild, Joe Koubek, LaVonne
3 Wilson, David Shein, and Ken Jacroux

4 Absent: Nancy Adams

5 Staff: Community Development Director Jason Locke, Planner Suzanne Dufner

6 Visitors: Sue Rohde

7 **CALL TO ORDER**

8 Chair Rich Rohde called the meeting to order at 5:30 p.m.

9 **APPROVAL OF MINUTES**

10 The minutes of the January 5, 2016 meeting were presented and approved.

11 **PUBLIC COMMENTS**

12 There were none.

13 **OLD BUSINESS**

14 Jason Locke indicated staff is working on the sidewalk replacement projects for the Jefferson Street
15 blocks. He anticipates we'll be able to do the block next to City Hall and the section of Jefferson near
16 Oak Street, behind the Guy's Hardware building. The projects should be completed by the end of this
17 fiscal year. Demolition should take place in mid-April, with little to no disturbance to the area. Staff will
18 talk to the power company about moving or upgrading the existing light fixture on the corner of
19 Jefferson and Court Street.

20 Suzanne Dufner mentioned the refurbished Blue Garden sign was recently installed. Staff is processing a
21 grant reimbursement payment for the property. The DDA and City are working on a historic booklet that
22 documents the history of the Blue Garden building as a match for the Diamonds in the Rough grant that
23 was awarded to the property. A draft copy of the booklet was passed around at the meeting. There are
24 no new developments on the Pressed URA grant. Staff will make contact with the business owner to get
25 an update on their progress. The City has been contacted by Washington Street Pub and Restaurant
26 about possible interest in the City's commercial grant and loan program.

27 URDAC held a discussion regarding conflict of interest policies and whether City staff or officials can
28 participate in the grant program. Jason indicated it has been the business owner's choice on whether or
29 not they want to participate and that the affected employee would not participate in the grant review
30 process and would need to follow all of the applicable grant criteria. The Committee agreed with this
31 policy.

32 Joe Koubek asked about the status of the banner poles. Jason indicated the project will be completed by
33 June 30, 2016 and that he thinks we've located some appropriate poles to use. A suggestion was made

34 to look into Valmont by the Salem Airport as they sell galvanized steel poles in all sizes. There will not be
35 an electrical outlet on the poles as previously discussed.

36 **NEW BUSINESS**

37 The Committee discussed the issue of cleanliness and litter in the Downtown. Hot spots for litter (trash,
38 cigarette butts, etc.) are located around benches, bars. Possible solutions discussed included: providing
39 more receptacles, changing the location of the current receptacles, educating business owners and
40 residents, and forming an Economic Improvement District to hire clean-up crews, starting an “Adopt-a-
41 Garden” program for the downtown planters located in the right-of-way, and the Downtown Association
42 (DDA) providing recognition to business or property owners that are taking care the sidewalk area next
43 to their property. Ken Jacroux offered to jot down the areas in need of receptacles and email them to
44 Jason to send out to the Committee.

45 **MEMBER COMMENTS**

46 There will be a ribbon cutting ceremony for the Rickreall Creek Trail Signs on March 18th.

47 **STAFF COMMENTS**

48 Next month the Committee will be discussing next year’s budget.

49 **OTHER BUSINESS**

50 The meeting adjourned from City Hall at 6:15 p.m.