



**City Council**

- Mayor  
Brian Dalton
- Councilor  
Terry Crawford
- Councilor  
Jim Fairchild
- Councilor  
Kelly Gabliks
- Councilor  
Micky Garus
- Councilor  
Bill Hahn
- Councilor  
Jackie Lawson
- Councilor  
Jennie Rummell
- Councilor  
Paul Trahan
- Councilor  
Ken Woods, Jr.

**City Staff**

- City Manager  
Ron Fogglin
- City Attorney  
Lane Shetterly
- Community  
Development/  
Operations Director  
Jason Locke
- Finance Director  
Cecilia Ward
- Fire Chief  
Fred Hertel
- Police Chief  
Tom Simpson
- Director of Engineering  
& Environmental  
Services  
Fred Braun
- City Recorder  
Emily Gagner
- Recording Secretary  
Jeremy Teal

**Dallas City Council Agenda**

Mayor Brian Dalton, Presiding  
 Tuesday, January 3, 2017  
 7:00 pm  
 Dallas City Hall  
 187 SE Court St.  
 Dallas, OR 97338

All persons addressing the Council will please use the table at the front of the Council. All testimony is electronically recorded. If you wish to speak on any agenda item, please sign in on the provided card.

AGENDA ITEM	RECOMMENDED ACTION
1. SWEARING IN OF RE-ELECTED AND NEWLY ELECTED COUNCILORS	
2. ROLL CALL	
3. PLEDGE OF ALLEGIANCE	
4. EMPLOYEE RECOGNITION/INTRODUCTION	
5. COMMENTS FROM AUDIENCE <i>This time is provided for citizens to comment on municipal issues and any agenda items other than public hearings. The Mayor may place time restrictions on comments. Please supply 14 copies of the material brought to the meeting for distribution.</i>	
6. PUBLIC HEARINGS <i>Public comment will be allowed on items appearing on this portion of the agenda following a brief staff report presenting the item and action requested. The Mayor may limit testimony.</i>	
7. CONSENT AGENDA <i>The following items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered separately.</i>	
a. Approve minutes of December 5, 2016 City Council meeting PG . 3 b. Appoint / Reappoint members to the Parks Advisory Board and the Budget Committee PG . 6	<b>Motion</b>
8. ITEMS REMOVED FROM CONSENT AGENDA	
9. REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS	
a. Election of Council President PG . 11 b. Mayor's appointments to Council Standing Committees PG . 12 c. General Comments from the Councilors and Mayor	



**Our Vision**

Our vision is to foster an environment in which Dallas residents can take advantage of a vital, growing, and diversified community that provides a high quality of life.

**Our Mission**

The mission of the City of Dallas is to maintain a safe, livable environment by providing open government with effective, efficient, and accountable service delivery.

**Our Motto**

Commitment to the Community.  
People Serving People.

**City Hall**

Dallas City Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Manager's Office, 503-831-3502 or TDD 503-623-7355.

10. REPORTS FROM CITY MANAGER AND STAFF

a. Other

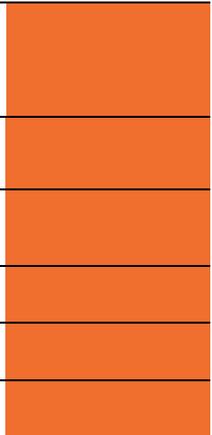
11. FIRST READING OF ORDINANCE

12. SECOND READING OF ORDINANCE

13. RESOLUTIONS

14. OTHER BUSINESS

15. ADJOURNMENT



These minutes are supplemented by electronic recordings of the meeting, which may be reviewed upon request to the City Recorder. Audio files from City Council meetings from December 5, 2016, forward can be found online at <http://www.dallasor.gov/archive> under the corresponding agenda date. Staff reports, resolutions, ordinances, and other documents related to this meeting are also available at that site in the "Council Agendas" archive.

<b>DALLAS CITY COUNCIL</b>	<b>Monday, December 5, 2016</b>
The Dallas City Council met in regular session on Monday, December 5, 2016, at 7:00 p.m. in the Civic Center of City Hall with Mayor Brian Dalton presiding.	
<b>Council:</b> Council members present: Council President Jim Fairchild, Councilor Kelly Gabliks, Councilor Micky Garus, Councilor Bill Hahn, Councilor Mike Holland, Councilor Kevin Marshall, Councilor LaVonne Wilson, and Councilor Ken Woods, Jr. Excused: Councilor Jackie Lawson	
<b>Staff:</b> Also present were: City Manager Ron Foggin, City Attorney Lane Shetterly, Police Chief Tom Simpson, Fire Chief Fred Hertel, Engineering and Environmental Service Director Fred Braun, Community Development/Operations Director Jason Locke, Finance Director Cecilia Ward, City Recorder/HR Manager Emily Gagner, and Recording Secretary Jeremy Teal.	
<b>Pledge of Allegiance:</b> Mayor Dalton led the Pledge of Allegiance.	

<b>AGENDA</b>	<b>ACTION</b>
<b>0:40 CHRISTMAS CHEER CHECK PRESENTATION</b>	David Brautigam gave a brief overview of the Glow Run event, thanked the event sponsors and volunteers, and presented a check to Christmas Cheer for \$8,000.
<b>7:25 COUNCILOR RECOGNITION OF SERVICE</b>	Mayor Dalton thanked Councilor Kevin Marshall and Councilor LaVonne Wilson for their contributions to the City of Dallas as City Councilors and awarded them a plaque for their service.
<b>12:02 COMMENTS FROM THE AUDIENCE</b>	David Shein, 1680 SW Bridlewood, thanked the City for the new Christmas tree on Main Street and noted how perfectly it magnified the downtown.
<b>PUBLIC HEARINGS</b>	There were none.
<b>14:32 CONSENT AGENDA</b> Item approved by the Consent Agenda: a) November 21, 2016, City Council meeting minutes; b) approve canceling December 19, 2016 City Council meeting; c) canvass November 8, 2016 election results (with Ken Woods, Jr., Kelly Gabliks, Paul Trahan, Jennie Rummell, and Terry Crawford winning Council seats and Brian Dalton winning the Mayoral seat).	It was moved by Councilor Gabliks <i>to approve the Consent Agenda as submitted</i> . The motion was duly seconded and carried with a vote of 8-0.

<p><b>ITEMS REMOVED FROM CONSENT AGENDA</b></p>	<p>There were none.</p>
<p><b>15:07 REPORTS OR COMMENTS FROM THE MAYOR AND COUNCIL MEMBERS</b></p>	<p>Mayor Dalton thanked the City for the Christmas tree downtown, the DDA for the lighting of the tops of the 800 block of Main Street, and the Visitors Center for a wonderful Winterfest.</p>
<p><b>18:56 REPORTS FROM CITY MANAGER AND STAFF</b></p>	
<p>COUNCIL GOAL UPDATE</p>	<p>Mr. Foggin noted Hancock Timber Company had accepted the City's offer to purchase the watershed property around the Mercer Reservoir.</p>
<p><b>FIRST READING OF ORDINANCE</b></p>	<p>There were none.</p>
<p><b>SECOND READING OF ORDINANCE</b></p>	<p>There were none.</p>
<p><b>22:03 RESOLUTIONS</b></p> <p><b>Resolution No. 3363:</b> A Resolution authorizing and adopting an amendment of the City of Dallas Fire &amp; EMS Length of Service Award Plan for Volunteers.</p> <p><b>Resolution No. 3364:</b> A Resolution establishing a schedule of rates for water service and related water account fees; and repealing Resolution No. 3272.</p> <p><b>Resolution No. 3365:</b> A Resolution establishing a schedule of rates for sewer service and repealing Resolution No. 3273.</p>	<p>A roll call vote was taken and Mayor Dalton declared Resolution No. 3363 to have PASSED BY A VOTE of 8-0 with Council President Fairchild, Councilor Kelly Gabliks, Councilor Micky Garus, Councilor Bill Hahn, Councilor Mike Holland, Councilor Kevin Marshall, Councilor LaVonne Wilson, and Councilor Ken Woods, Jr. voting YES.</p> <p>Mr. Foggin noted the utility committee had a meeting regarding the education program for the rate increase. He stated the decision was to come up with a booklet, hold an open house, get the info in the newspaper, in the newsletter, on Facebook, and the website.</p> <p>A roll call vote was taken and Mayor Dalton declared Resolution No. 3363 to have PASSED BY A VOTE of 8-0 with Council President Fairchild, Councilor Kelly Gabliks, Councilor Micky Garus, Councilor Bill Hahn, Councilor Mike Holland, Councilor Kevin Marshall, Councilor LaVonne Wilson, and Councilor Ken Woods, Jr. voting YES</p> <p>A roll call vote was taken and Mayor Dalton declared Resolution No. 3363 to have PASSED BY A VOTE of 8-0 with Council President Fairchild, Councilor Kelly Gabliks, Councilor Micky Garus, Councilor Bill Hahn, Councilor Mike Holland, Councilor Kevin Marshall, Councilor LaVonne Wilson, and Councilor Ken Woods, Jr. voting YES</p>

<p><b>Resolution No. 3366:</b> A Resolution approving changes in rates for refuse collection service and repealing Resolution No. 3306.</p>	<p>A roll call vote was taken and Mayor Dalton declared Resolution No. 3363 to have PASSED BY A VOTE of 8-0 with Council President Fairchild, Councilor Kelly Gabliks, Councilor Micky Garus, Councilor Bill Hahn, Councilor Mike Holland, Councilor Kevin Marshall, Councilor LaVonne Wilson, and Councilor Ken Woods, Jr. voting YES</p>
<p><b>32:54 EXECUTIVE SESSION</b></p>	<p>Mayor Dalton opened the Executive Session at 7:33 p.m. as authorized under ORS 192.660(2)(i), to review and evaluate the employment-related performance of the chief executive officer.</p> <p>Mayor Dalton adjourned the Executive Session at 9:36 p.m.</p>
<p><b>OTHER</b></p>	<p>Mayor Dalton reconvened the Council meeting at 9:36 p.m.</p> <p>Councilor Garus stated he agreed the City Manager was doing a good job overall, but until some financial issues were settled, he did not think the City Manager should get a merit increase.</p> <p>It was moved by Councilor Gabliks to award the City Manager a 2% merit increase to his base salary effective January 1, 2017. The motion was duly seconded and PASSED BY A MAJORITY with Council President Fairchild, Councilor Kelly Gabliks, Councilor Bill Hahn, Councilor Mike Holland, Councilor Kevin Marshall, Councilor LaVonne Wilson, and Councilor Ken Woods, Jr. voting YES and Councilor Garus voting NO.</p>
<p><b>ADJOURNMENT</b></p>	<p>There being no further business, the meeting adjourned at 9:36 p.m.</p>
<p>Read and approved this _____ day of _____ 2016.</p> <p>_____</p> <p>ATTEST: <span style="float: right;">Mayor</span></p> <p>_____</p> <p style="text-align: center;">City Manager</p>	

# DALLAS CITY COUNCIL

## REPORT

**TO: MAYOR BRIAN DALTON AND CITY COUNCIL**

<i>City of Dallas</i>	<b>Agenda Item No.</b> <b>7 b</b>	<b>Topic:</b> Budget Committee and Parks Advisory Board Appointments
<b>Prepared By:</b> Emily Gagner	<b>Meeting Date:</b> January 3, 2017	<b>Attachments:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Approved By:</b> Ron Foggin		

RECOMMENDED ACTION:

Approval of the Consent Agenda would reappoint Mike Arras and Pete Christensen to the Budget Committee, appoint LaVonne Wilson and Nancy Adams to the Budget Committee, and reappoint Mike Arras, Perry Todahl, and Mike Wilson to the Parks Advisory Board.

BACKGROUND:

Effective December 31, 2016, the terms for Budget Committee members Pete Christensen, Darand Davies, and Mike Arras expired. Additionally, we had 2 vacancies on the committee. Mr. Davies was not interested in serving another term. Mr. Christensen and Mr. Arras expressed their desire to serve another term. We advertised for the vacancies and received 2 qualified applications for the positions.

I've attached copies of the 2 interested citizens' applications. Staff has reviewed these and feels both would provide good insight to the budget process. We recommend appointing LaVonne Wilson and Nancy Adams to the Budget Committee and reappointing Pete Christensen and Mike Arras to the Budget Committee. Additionally, we will continue to solicit applications for the remaining vacant seat.

Effective December 31, 2016, the terms on the Parks Advisory Board expired for Mike Arras, Perry Todahl, and Mike Wilson. All three have expressed interest in remaining on the board and staff recommends this, as we did not have any additional applications.

FISCAL IMPACT:

None

ATTACHMENTS:

Applications from Mrs. Wilson and Mrs. Adams



CITIZEN COMMITTEE INTEREST FORM

Name: Nancy J. Adams

Address: [REDACTED]

Mailing Address: (SAME AS ABOVE)

Phone: Work: ⊖ Home: [REDACTED]

E-mail Address: [REDACTED] Yrs as Dallas Resident: 52

Occupation and Employer: RETIRED

Employer's Address and Telephone: ⊖

May we contact you at work?  Yes <sup>RETIRED</sup>  No

I am interested in serving on the following Committee(s):

- Budget Committee
- Citizens Advisory Committee for the Comprehensive Plan
- Economic Development Commission
- Library Board
- Parks and Recreation Board
- Planning Commission
- Urban Renewal District Advisory Committee
- Utility Rate Advisory Group
- I am interested in being on a waiting list if there are no current vacancies.

Budget Committee members must be registered to vote in Oregon. If you would like to serve on the Budget Committee, are you registered to vote in Oregon?  Yes  No

Please write a brief narrative describing your interest, qualifications, and what you hope to accomplish in this position. Include the skills, experience, and knowledge you possess that would help you contribute in this position. Feel free to attach a resume or other information you feel would be helpful.

*mp* SERVED AS publisher's manager of Polk County Itemizer-Observer for 22 years & was publisher & manager of Molalla Pioneer for 13 years. My responsibilities included creating yearly budget of operation (revenue, costs, salaries, general operational costs) aware of creation & how to read Profit & loss STATEMENTS. Know about the budget process FOR the city of Dallas.

**Educational Background**

High School: Dallas High School  Graduated  GED

College: <sup>now</sup> WESTERN OREGON UNIVERSITY <sup>OREGON COLLEGE OF EDUCATION</sup> Degree: Bachelor of Science  
in Education

**Previous Volunteer/Committee Experience:**

Volunteer Agency: CITY OF DALLAS - PLANNING BARBERRY NODE, transportation plan  
Urban Renewal Agency, chairperson of Economic Development  
Commission

Address: City of Dallas 187 SE Court Telephone: \_\_\_\_\_

Duties: \_\_\_\_\_  
Other volunteer activities - SABLE HOUSE, RELAY FOR LIFE, DALLAS CHAMBER & VISITORS CENTER

Have you ever been convicted of a felony?  Yes  No

**AUTHORIZATION WAIVER**

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I may be subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Dallas may decline my volunteer application or volunteer services at any time.

Nancy J. Adams  
Applicant's Signature

11/29/16  
Date

*Please be advised members of the City Council and the Planning Commission are required to file an annual Statement Of Economic Interest with the State of Oregon. A sample reporting form is available from the City Recorders Office at 187 SE Court Street indicating the type of information you will be required to disclose if you are appointed.*

Please return completed application to:  
City Manager's Office  
City of Dallas  
187 SE Court St  
Dallas, OR 97338  
503-831-3502

Date received at City Hall: \_\_\_\_\_ Date appointed: \_\_\_\_\_

Board, Commission or Committee: \_\_\_\_\_



CITIZEN COMMITTEE INTEREST FORM

Name: Lawonne Wilson

Address: [Redacted]

Mailing Address: Dallas OK 97338

Phone: Work: NA Home: [Redacted]

E-mail Address: [Redacted] Yrs as Dallas Resident: 46 yr

Occupation and Employer: Dallas Sch Dist Retired Business Mgr Deputy Clerk

Employer's Address and Telephone: NA

May we contact you at work?  Yes  No

I am interested in serving on the following Committee(s):

- Budget Committee
- Citizens Advisory Committee for the Comprehensive Plan
- Economic Development Commission
- Library Board
- Parks and Recreation Board
- Planning Commission
- Urban Renewal District Advisory Committee
- Utility Rate Advisory Group
- I am interested in being on a waiting list if there are no current vacancies.

Budget Committee members must be registered to vote in Oregon. If you would like to serve on the Budget Committee, are you registered to vote in Oregon?  Yes  No

Please write a brief narrative describing your interest, qualifications, and what you hope to accomplish in this position. Include the skills, experience, and knowledge you possess that would help you contribute in this position. Feel free to attach a resume or other information you feel would be helpful.

I have served on the City Council for 32 yrs  
have knowledge & understanding of City previous  
budgets & my work experience

**Educational Background**

High School: Lincoln HS Seattle  Graduated  GED

College: NA Degree: NA

**Previous Volunteer/Committee Experience:**

Dallas City Council 32yrs Dallas Cam Free  
Volunteer Agency: DRU Bd Directors

Address: None if you need this Telephone: \_\_\_\_\_

Duties: \_\_\_\_\_

Have you ever been convicted of a felony?  Yes  No

**AUTHORIZATION WAIVER**

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I may be subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Dallas may decline my volunteer application or volunteer services at any time.

[Signature]  
Applicant's Signature

11-17-2016  
Date

*Please be advised members of the City Council and the Planning Commission are required to file an annual Statement Of Economic Interest with the State of Oregon. A sample reporting form is available from the City Records Office at 187 SE Court Street indicating the type of information you will be required to disclose if you are appointed.*

Please return completed application to:  
City Manager's Office  
City of Dallas  
187 SE Court St  
Dallas, OR 97338  
503-831-3502

.....  
Date received at City Hall: \_\_\_\_\_ Date appointed: \_\_\_\_\_

Board, Commission or Committee: \_\_\_\_\_

# DALLAS CITY COUNCIL REPORT

**TO: MAYOR BRIAN DALTON AND CITY COUNCIL**

<i>City of Dallas</i>	<b>Agenda Item No.</b> <b>9 a</b>	<b>Topic:</b> Selection of Council President
<b>Prepared By:</b> Emily Gagner	<b>Meeting Date:</b> January 3, 2017	<b>Attachments:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Approved By:</b> Ron Foggin		

RECOMMENDED ACTION:

Nominations, followed by vote for selection of Council President.

BACKGROUND:

Section 18 of the Dallas Charter of 2014 states, “At its first meeting after this charter takes effect and thereafter at its first meeting of each odd-numbered year, the council shall elect a president from its membership. In the mayor's absence from a council meeting, the president shall preside over it and shall be entitled to vote when presiding over the council as president in place of the mayor. Whenever the mayor is unable to perform the functions of the mayor's office, the president shall act as mayor, but shall not have the power of veto.”

Additionally, the Council Rules of Procedure state Council President will act as the Sergeant at Arms and will assist the Presiding Officer, as appropriate, to maintain the order and decorum at all meetings.

The Council should first make nominations for the Council President position. If there is only one nominee, the Council may confirm the Council President by voice vote. If there is more than one candidate, we will use a ballot system whereby each Councilor will write his or her selection on the ballot provided. The City Recorder will then read each ballot aloud. The Councilor with the most votes will then be declared Council President.

# DALLAS CITY COUNCIL REPORT

**TO: MAYOR DALTON AND CITY COUNCIL**

<i>City of Dallas</i>	<b>Agenda Item No. 9 b</b>	<b>Topic:</b> Council Standing Committee Appointments
<b>Prepared By:</b> Emily Gagner for Mayor Brian Dalton	<b>Meeting Date:</b> January 3, 2017	<b>Attachments:</b> Yes <input type="radio"/> No <input checked="" type="radio"/>

**ACTION:**

Mayor's appointment of standing committees for 2017.

- |  |  |
|--|--|
| <p>(a) Committee on public works.<br/><i>4<sup>th</sup> Monday, even months, 4:00 p.m.</i></p> <ul style="list-style-type: none"> <li>i. Micky Garus, Chair</li> <li>ii. Terry Crawford</li> <li>iii. Jim Fairchild</li> <li>iv. Bill Hahn</li> </ul> <p>(b) Committee on public safety.<br/><i>4<sup>th</sup> Monday, even months, 4:00 p.m.</i></p> <ul style="list-style-type: none"> <li>i. Bill Hahn, Chair</li> <li>ii. Terry Crawford</li> <li>iii. Jim Fairchild</li> <li>iv. Micky Garus</li> </ul> | <p>(c) Committee on public buildings and grounds.<br/><i>4<sup>th</sup> Monday, odd months, 4:00 p.m.</i></p> <ul style="list-style-type: none"> <li>i. Jackie Lawson, Chair</li> <li>ii. Kelly Gabliks</li> <li>iii. Jennie Rummell</li> <li>iv. Paul Trahan</li> <li>v. Ken Woods, Jr.</li> </ul> <p>(d) Committee on public administration.<br/><i>4<sup>th</sup> Monday, odd months, 4:00 p.m.</i></p> <ul style="list-style-type: none"> <li>i. Kelly Gabliks, Chair</li> <li>ii. Jackie Lawson</li> <li>iii. Jennie Rummell</li> <li>iv. Paul Trahan</li> <li>v. Ken Woods, Jr.</li> </ul> |
|--|--|

**BACKGROUND:**

**DCC 2.050 Standing Committees.**

(1) At the first regular meeting of the council in January of each year, or as soon thereafter as convenient, the Mayor shall appoint the following standing committees of the council:

- (a) Committee on public works.
- (b) Committee on public safety.
- (c) Committee on public buildings and grounds.
- (d) Committee on public administration.

(2) The membership of each committee shall be at the discretion of the mayor, except that each council member shall serve on not less than two committees. Each member of a committee shall hold office for one year and until a successor is appointed. If a vacancy occurs in a committee, the mayor, at the next succeeding regular meeting of the council, shall appoint a

member of the council to fill the vacancy. A member so appointed shall hold office until the first regular meeting of the council in January of the year following the appointment and until a successor is duly appointed.

(3) At the regular meeting of the council following a committee meeting, the committees shall make a report of their activities.

(4) The proceedings of the committees shall be conducted as provided by Roberts Rules of Order.

(5) A majority of a quorum of a committee is sufficient to conduct committee business.

Please note, the Chairperson for a committee may change, depending on who is selected as Council President (it is the Mayor's policy to not have a Council President serve as a committee chairperson).