



Dallas City Council Agenda

Monday, August 17, 2009, 7:00 p.m.
 Mayor Jim Fairchild, Presiding
 Dallas City Hall
 187 SE Court Street
 Dallas, Oregon 97338

City Council

Mayor
 Jim Fairchild

Council President
 Brian Dalton

Councilor
 Warren Lamb

Councilor
 Jackie Lawson

Councilor
 Kevin Marshall

Councilor
 Wes Scroggin

Councilor
 David Shein

Councilor
 David Voves

Councilor
 LaVonne Wilson

Councilor
 Ken Woods, Jr.

Staff

City Manager
 Jerry Wyatt

Asst. City Manager
 Kim Marr

City Attorney
 Lane Shetterly

Community Development
 Director
 Jason Locke

Finance Director
 Cecilia Ward

Fire Chief
 Bill Hahn

Police Chief
 John Teague

Public Works Director
 Fred Braun

All persons addressing the Council will please use the table at the front of the Council. All testimony is electronically recorded. If you wish to speak on any agenda item, please raise your hand to be recognized after the Mayor calls the item, or sign in on the provided card.

<u>ITEM</u>	<u>RECOMMENDED ACTION</u>
1. ROLL CALL	
2. PLEDGE OF ALLEGIANCE TO THE FLAG	
3. APPROVAL OF MINUTES Approval of minutes of the August 3, 2009 Council meeting p 3	Approval
4. QUESTIONS OR COMMENTS FROM THE AUDIENCE <i>This time is provided for citizens to address the Council or introduce items for Council consideration on any matters other than those on the agenda.</i>	
5. PUBLIC HEARINGS <i>(Public comment will be allowed on items appearing on this portion of the agenda following a brief staff report presenting the item and action requested. The Mayor may limit testimony.)</i>	
a. A public hearing for the City Council of Dallas to receive testimony on a proposal to implement a transportation improvement fee. This fee is a monthly fee based on use of the transportation system that is collected from residences and businesses within the city limits of Dallas. It is designated strictly for use in the maintenance and repair of the City's transportation system. p 7	Public Hearing
6. REPORTS OR COMMENTS FROM THE COUNCIL MEMBERS	
7. REPORTS OF SPECIAL COMMITTEES AND CITY OFFICERS City Manager's Reports	
a. Discussion regarding support of putting Extension District on the ballot p 9	Motion
b. Economic Development Strategy p 21	Information

Dallas City Council Agenda

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Our Vision

Our vision is to foster an environment in which Dallas residents can take advantage of a vital, growing, and diversified community that provides a high quality of life.

Our Mission

The mission of the City of Dallas is to maintain a safe, livable environment by providing open government with effective, efficient, and accountable service delivery.

Our Motto

*Commitment to the Community.
People Serving People.*

Dallas City Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Manager's Office, 503-831-3502 or TDD 503-623-7355.

- c. Dallas Aquatic Center Project Wrap-Up [p 26](#) Information
- d. Façade Loan and Grant Program Update [p 29](#) Information
- e. Street Projects Update [p 30](#) Information
- f. Report on August 11 Planning Commission Meeting [p 31](#) Information
- g. Department reports for the month of July [p 32](#) Information
- h. Other

8. COMMUNICATIONS AND PETITIONS

9. RESOLUTIONS

- a. [Resolution No. 3190](#) – A Resolution honoring and celebrating the life and service of Gwendolyn “Gwen” Mary VanDenBosch, and declaring “Gwen VanDenBosch Day.” [p 41](#) Roll Call Vote

10. FIRST READING OF ORDINANCE

11. SECOND READING OF ORDINANCE

12. OTHER BUSINESS

13. ADJOURNMENT

Please note: Due to an anticipated large audience at the Council meeting, the meeting will be held in the Civic Center room of Dallas City Hall.

DALLAS CITY COUNCIL
Monday, August 3, 2009
Council Chambers

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The Dallas City Council met in regular session on Monday, August 3, 2009, at 7:00 p.m. in the Council Chambers of City Hall with Mayor Jim Fairchild presiding.

ROLL CALL

Council members present: Council President Brian Dalton, Councilor Warren Lamb, Councilor Kevin Marshall, Councilor Wes Scroggin, Councilor David Shein, Councilor Dave Voves, and Councilor Ken Woods, Jr. Excused: Councilor Jackie Lawson and Councilor LaVonne Wilson.

Also present were: City Manager Jerry Wyatt, City Attorney Lane Shetterly, Police Chief John Teague, Fire Chief Bill Hahn, Finance Director Cecilia Ward, Public Works Director Fred Braun, Assistant City Manager Kim Marr, and Recording Secretary Emily Gagner.

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Jim Fairchild led the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

Mayor Fairchild declared the minutes of the July 20, 2009, Council meeting approved as presented.

QUESTIONS OR COMMENTS FROM THE AUDIENCE

Chelsea Pope, Executive Director of the Dallas Area Chamber of Commerce and Visitor’s Center, thanked the Council and City staff for their help with Summerfest, stating it was another record-breaking year, and City staff really stepped up again for them. Ms. Pope indicated that she has received comments from staff at Oregon 150 that Dallas was by far the best city they’ve been in as far as our enthusiasm and the way we welcomed them all. Mayor Fairchild thanked Chelsea for having a well-organized event.

PUBLIC HEARINGS

REPORTS OR COMMENTS FROM COUNCIL MEMBERS

Councilor Scroggin complimented the Mayor on his work Sunday during the Rotary Breakfast in the Park, then later at the Volcanoes Stadium, where he threw out the first pitch. Councilor Shein agreed, stating his work during the breakfast and car show was noticed by everyone. Mayor Fairchild stated that is a time when the City shows its best face and he enjoyed every minute.

Councilor Dalton stated the Urban Renewal Advisory Committee would be meeting the following day to discuss park benches.

Councilor Shein indicated he came to City Hall and read the ISO report cover to cover. He agreed with the Fire Chief that a 3 rating is very good, noting there are no departments rated a “1” in Oregon and a “3” rating puts Dallas in the top 6% of all Oregon departments.

Mayor Fairchild reported he attended the Mayors’ Conference in Forest Grove and he noted three or four things that would be advantageous for staff to look at. He has already reviewed those items with Mr. Wyatt. Mayor Fairchild indicated that if the fix put in by the Legislature is overturned, the City could be looking at major problems, as the Legislature will probably go after a number of funds we currently get such as alcohol, gasoline, and cigarette taxes.

REPORTS OF SPECIAL COMMITTEES AND CITY OFFICERS

JEN’S PLACE CDBG APPLICATION PROCESS

Mr. Wyatt explained there are several items the state requires us to complete for the Community Development Block Grant (CDBG) application for Jen’s Place off-site infrastructure improvements. He reviewed the requirements with the Council.

1 Council President Dalton moved to adopt the Policy of Nondiscrimination on the Basis of
2 Handicapped Status. The motion was duly seconded and CARRIED UNANIMOUSLY with
3 Council President Brian Dalton, Councilor Warren Lamb, Councilor Kevin Marshall, Councilor
4 Wes Scroggin, Councilor David Shein, Councilor Dave Voves, and Councilor Ken Woods, Jr.
5 voting YES.

6 Council President Dalton moved to approve the Grievance Procedure. The motion was duly
7 seconded and CARRIED UNANIMOUSLY with Council President Brian Dalton, Councilor
8 Warren Lamb, Councilor Kevin Marshall, Councilor Wes Scroggin, Councilor David Shein,
9 Councilor Dave Voves, and Councilor Ken Woods, Jr. voting YES.

10 Council President Dalton moved to approve the Excessive Force Policy. The motion was duly
11 seconded and CARRIED UNANIMOUSLY with Council President Brian Dalton, Councilor
12 Warren Lamb, Councilor Kevin Marshall, Councilor Wes Scroggin, Councilor David Shein,
13 Councilor Dave Voves, and Councilor Ken Woods, Jr. voting YES.

14 Council President Dalton moved to designate Jason Locke as the "Certifying Officer" for the
15 2009 CDBG Housing Rehabilitation Project HR 903. The motion was duly seconded and
16 CARRIED UNANIMOUSLY with Council President Brian Dalton, Councilor Warren Lamb,
17 Councilor Kevin Marshall, Councilor Wes Scroggin, Councilor David Shein, Councilor Dave
18 Voves, and Councilor Ken Woods, Jr. voting YES.

19 TRANSPORTATION IMPROVEMENT FEE

20 Mr. Wyatt explained this has been previously discussed at Council workshops. As we look at
21 funding for our streets and improvements to them, the City has hit a point where we're on the
22 downward slope of the maintenance curve and the amount of money the City receives from the
23 State isn't enough to keep up with overlays and crack sealing. Mr. Wyatt explained the City now
24 has streets that need total reconstruction, which is much more expensive than overlays. Mr.
25 Wyatt recommended the Council set a public hearing at the next Council meeting to discuss it.

26 Councilor Voves asked if there is any way the Council can lock this fee in for street
27 improvement and tell people that's what it is used for and there is no chance we'll raid this fund
28 for another purpose. Mr. Shetterly stated that without a Charter amendment, the Council can't
29 bind future Councils. Council President Dalton suggested the Council could fence this fee very
30 strictly in the budget. Councilor Shein asked where the fee would be in the budget. Mr. Wyatt
31 indicated the funds would be set aside as a separate line item, which would make it totally
32 transparent to the public. Councilor Woods clarified that this fee would be used for maintenance
33 not construction. Mr. Wyatt stated it would not be used for new construction, only maintenance
34 or improvement of existing streets. He added the City did not include sidewalks in this fee.
35 Councilor Shein stated as designed, the program would top out at \$4.50 per household, and he
36 asked where that fits in the range of what might be needed. Mr. Braun stated that will generate
37 enough money to keep our streets in the condition they are in now without deteriorating further.
38 Councilor Voves recommended several talking points for the Councilors to use when talking to
39 citizens, including discussion about livability, pride in our community, and the cost of not doing
40 anything. Council President Dalton stated he took away from Fred's earlier presentation that if
41 the Council had adopted this fee at \$1.50 a couple years ago, that amount would still be
42 sufficient. He stated if the Council doesn't do this now, \$4.50 per month will look like a good
43 deal a few years down the road.

44 Councilor Shein moved to set a public hearing on August 17, 2009, to discuss the adoption of a
45 Transportation Improvement Fee. The motion was duly seconded and CARRIED
46 UNANIMOUSLY with Council President Brian Dalton, Councilor Warren Lamb, Councilor
47 Kevin Marshall, Councilor Wes Scroggin, Councilor David Shein, Councilor Dave Voves, and
48 Councilor Ken Woods, Jr. voting YES.

49 PUBLIC FACILITY STRATEGY

50 Mr. Wyatt indicated that since December of 1996, the City had an allocation of building permits
51 tied to sewer capacity. Shortly thereafter, a new sewer plant was constructed, and the City
52 continued the building permit allocation in 1999 because of limits in the water system. Mr.
53 Wyatt reported the Public Facility Strategy will expire in August, 2009. Since building permits

1 have dropped off and our water capacity has improved due to construction of the ASR system,
2 the State would not support an extension of the public facility strategy. Mr. Wyatt stated he
3 wanted to let the Council know that program will sunset in August.

4 Mayor Fairchild commented that he worries that this program helped out the City by
5 discouraging one large builder from coming in and putting in 300 cookie-cutter houses at one
6 time, and with it gone there is nothing to stop that. Councilor Voves asked, given our current
7 numbers, if the City issued all those permits, how many years would it be before we would have
8 to do something about sewer and water capacity. Mr. Braun indicated that if the City were to
9 implement the reclaimed water project for irrigation, it would extend our existing water supply
10 by a minimum of ten years. He stated staff expects to reach capacity at around 2014, and the
11 reclaimed water project would extend that date well into the next decade. Councilor Shein asked
12 what growth rate that assumes. Mr. Braun stated that is based on a 2.5% growth rate, which is
13 typical.

14 OREGON HEALTHY KIDS PROGRAM

15 Mr. Wyatt reviewed a brochure from the Governor's office about Oregon's Healthy Kids
16 Program.

17 OTHER

18 Mr. Wyatt reported that the City was awarded stimulus money for overlays throughout town, and
19 North Santiam Paving is the apparent low bidder for the project.

20 COMMUNICATIONS AND PETITIONS

21 RESOLUTIONS

22 **Resolution No. 3189:** A Resolution relating to Fair Housing.

23 A roll call vote was taken and Mayor Fairchild declared Resolution No. 3189 to have PASSED
24 BY A UNANIMOUS VOTE with Council President Brian Dalton, Councilor Warren Lamb,
25 Councilor Kevin Marshall, Councilor Wes Scroggin, Councilor David Shein, Councilor Dave
26 Voves, and Councilor Ken Woods, Jr. voting YES.

27 FIRST READING OF ORDINANCE

28 SECOND READING OF ORDINANCE

29 **Ordinance No. 1704:** An Ordinance amending provisions of the Dallas City Code Sections
30 5.380, 5.386, and 5.388, relating to dogs, and repealing conflicting ordinances.

31 Mayor Fairchild declared Ordinance No. 1704 to have passed its second reading. Council Mayor
32 Fairchild declared Ordinance Number 1704 to have PASSED BY A UNANIMOUS VOTE with
33 Council President Brian Dalton, Councilor Warren Lamb, Councilor Kevin Marshall, Councilor
34 Wes Scroggin, Councilor David Shein, Councilor Dave Voves, and Councilor Ken Woods, Jr.
35 voting YES.

36 **Ordinance No. 1705:** An Ordinance amending provisions of Dallas City Code Section 5.020,
37 relating to unnecessary noise, and repealing conflicting ordinances.

38 Mayor Fairchild declared Ordinance No. 1705 to have passed its second reading. Council Mayor
39 Fairchild declared Ordinance Number 1705 to have PASSED BY A UNANIMOUS VOTE with
40 Council President Brian Dalton, Councilor Warren Lamb, Councilor Kevin Marshall, Councilor
41 Wes Scroggin, Councilor David Shein, Councilor Dave Voves, and Councilor Ken Woods, Jr.
42 voting YES.

43 OTHER BUSINESS

44 Mayor Fairchild stated that the funeral for former Mayor Gwen VanDenBosch would be held on
45 Thursday, August 6 at 10 a.m.

46 Councilor Dalton asked the status of the Blue Garden. Mr. Wyatt indicated the owner was cited
47 and served and she was scheduled for her first court appearance the following week. Mr. Wyatt

1 reported the Building Official has been in the building and stated progress has been made. Mr.
2 Shetterly explained the first court date is when the owner will enter a plea, and a trial date will be
3 set some months in the future.

4 Mr. Wyatt reported the Governor's office declared August 10-14 Code Enforcement Officers'
5 Recognition Week.

6 There being no further business, the meeting adjourned at 7:55 p.m.

7 Read and approved this _____ day of _____ 2009.

8
9

10 _____
11 Mayor

12 ATTEST:

13 _____
14 City Manager

DRAFT

DALLAS CITY COUNCIL

REPORT

TO: MAYOR JIM FAIRCHILD AND CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 5 a	Topic: Transportation Improvement Fee Public Hearing
Prepared By: Jerry Wyatt	Meeting Date: August 17, 2009	Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Approved By: Jerry Wyatt		

RECOMMENDED ACTION:

Forward item for consideration at future Council meeting

BACKGROUND:

Since the early 1990's with the implementation of Measure 5, 50 and 47 the base tax rates for municipal governments has had limits on taxable value increases as well as an established permanent tax rate. The "frozen" permanent tax rate for cities continues to fall further behind due to inflationary cost increases that has a direct impact on routine maintenance of infrastructure, facilities and the operation of general and essential services.

Currently, the primary funding source for maintaining the City's street system is the State Gas Tax and a small percentage of the Federal Gas Tax. The shared revenues received from the State Highway Fund are budgeted by the City to the Street Fund. The Street Fund is used for operations and maintenance within the public right-of-way, including pavement maintenance; traffic signal operations and maintenance; traffic control for special events and emergency response; street signage; striping; street light maintenance and power; vegetation control, street sweeping and leaf harvest; emergency weather response; and part of the operations contract; and administration.

The state gas tax has not been increased since 1992 and an increase is not certain within the foreseeable future. Fuel efficiency in motor vehicles has led to less fuel consumption for the same miles driven (fewer gallons sold). Even if fuel costs increase, gas tax receipts will not because we are taxed per gallon of gas (not per dollar). Furthermore, the downturn in the economy has resulted in less demand for gasoline (fewer gallons sold). The amount available from gas tax revenues for pavement overlay and reconstruction is forecast to decrease while the wear and tear on our roads will not.

It is important to note that since 2000, our road miles have increased from about 42 miles to 55 miles (about 30%), and our population has increased from 12,000 to 15,500 (about 29%). The shrinking dollars and a larger city have resulted in a growing backlog of paving and repair needs. Money received from the gas tax will continue to be used for the services mentioned above.

The City performed a comprehensive pavement evaluation in 2002. The overall pavement condition index (PCI) was rated at 73 in 2003. The City Council adopted a goal of keeping the

City's pavement condition at or above a PCI of 70 as part of GASB 34. The latest pavement evaluation was completed in Fall 2008. The overall citywide PCI has dropped to 69.

A Transportation Improvement Fee (sometimes known as a Street Maintenance Fee, Street Utility Fee, Road User Fee, or Street Improvement Fee) is a monthly fee based on use of the transportation system that is collected from residences and businesses within the city limits of Dallas. The fee is based on the number of trips a particular land use generates and is collected through the City's regular utility bill. It is designated for use in the maintenance and repair of the City's transportation system. Users of the road system share the costs of the corrective and preventive maintenance needed to keep the street system operating at an adequate level.

FISCAL IMPACT:

Single-family residential properties will be charged \$2.50 per month the first year. The fee will increase annually by \$1.00 per month for each of the next two years, reaching a maximum of \$4.50 per month. Multi-family residential units and mobile homes will be charged about 70% of the single-family fee per unit.

Non-residential bills depend upon the type and size of the development.

The fee will generate approximately \$300,000 annually towards street maintenance, repairs and improvements in year 2012.

ATTACHMENTS:

None

July 27, 2009

Dear Mayor and City Council Members,

The Polk County OSU Extension Service has operated on a countywide basis in Polk County since 1918 in cooperation with Oregon State University and the US Department of Agriculture. Due to recent county budget issues stemming from the gradual loss of the Federal Payments to Counties and a depressed economy, the Polk County Extension Program is in jeopardy. We have begun the process of an initiative petition to place a countywide service district proposal on the May 2010 ballot, and we need your help.

We have enclosed a feasibility study regarding the formation of an Extension Service District with a tax base of \$0.075 per thousand dollars valuation, a copy of the approved ballot title and summary, plus a template for city resolutions.

As a part of the petition process to form a county wide service district, incorporated cities in Polk County must pass a formal resolution to be a part of the district should it be approved by the voters (ORS 198.720). City resolutions accomplish two things.

- 1) Your resolution would allow the voters in your city to vote on the question, and participate in the decision whether or not to form the 4-H, Master Gardener, Agriculture, and Forestry Extension Service District.
- 2) Your resolution would allow the Polk County OSU Extension to continue to provide service to the citizens of your city should the majority of voters in Polk County decide in favor of forming a district.

We are scheduled to present our proposal to the Dallas City Council on Aug. 17th. If you have any questions concerning our proposal beforehand please do not hesitate to contact us. We look forward to working with you on this important decision.

Sincerely,

Warren Lamb
Chief Petitioner
(503) 623-3585
warren@pnhydro.com

Roger Fletcher, Secretary
Chief Petitioner's Committee
(503) 623-8275
riverstouch@msn.com

Polk Co. 4-H, Master Gardener, Agriculture, Forestry Extension District Formation

Caption

Establishes Polk Co. 4-H, Master Gardener, Agriculture, Forestry Extension District

Question

Shall District be formed with a maximum tax rate of \$0.075 per \$1,000 assessed property value beginning July 2010?

Summary

If approved, the Extension Service District will serve all of Polk County, cooperating with Oregon State University Extension Services. OSU Extension provides a broad range of educational programs, services, publications, and other educational media tailored to the needs of Polk County citizens including:

- 4-H Youth clubs, After-School, Teen Leadership and Camp programs;
- Family Community Education, Family Financial Management, Nutrition and Food Safety;
- Master Gardener, Master Woodland Manager, and Seed Certification;
- Forestry, Livestock and Forages, Crops, Orchards, Small Fruits, and Nursery research and education programs;
- Pesticide Safety, Watershed Management, and other sustainability programs.

Declining federal funding to counties means a shortfall for local programs, including Extension. The District would implement a permanent rate of \$0.075 per \$1000 of assessed value to exclusively and permanently fund Extension programs. A property assessed at \$200,000 would pay approximately \$15 per year.

The District would be governed by the County Board of Commissioners with input from the OSU Extension Service Faculty and their advisory committees.

L. Lipsmeyer

7/1/10
L. Lipsmeyer
7/1/10
11-2 AM-29

Feasibility Study for a Polk Co. 4-H, Master Gardener, Agriculture, Forestry Extension District

Introduction

Losses in county general fund revenue have forced Polk County's Board of Commissioners to announce the reduction and eventual elimination of funding for its Extension office. Reduced funding began in FY 2008-09 and will continue to decline through FY 2011-12 when funding will be cut. Community supporters of Extension have asked the Board to support the beginning of the petition process to place a county-wide 4-H and Extension Service District, with authority to levy ad valorem property taxes, to ensure Extension's continued service to the citizens of Polk County.

This document examines Extension's contributions to Polk County, its relationship to other county service providers, and the feasibility of supporting it through formation of a district.

Extension's Role in Polk County

The Extension Service is part of Oregon State University's off-campus educational system. It makes the research and knowledge base of the University available in communities throughout the state, a role it has played in Polk County since 1918. It offers educational programs in youth development, food safety and nutrition, agriculture, forestry and family and community development.

As the outreach arm of Oregon State University, Extension Service is in a unique position to provide lifelong educational opportunities. Extension is community-based and responsive to community needs. Its programs are relevant, credible, and supported by the research base of the University. Extension works cooperatively with numerous community partners, and develops networks of volunteers that expand its reach into all corners of Polk County.

The Extension Service relies on a variety of funding sources to carry out its mission. Extension Agents and Specialists (faculty members of Oregon State University) are funded by state and federal dollars. Support for office space, secretaries and supplies at the county level have traditionally been provided by county general fund dollars with a variety of grants that support special projects.

Extension enhances its capacity many fold through the efforts of numerous volunteers who serve as 4-H leaders and Master Gardeners. Over 225 Extension volunteers serve Polk County.

Extension activities in Polk County are currently organized into the following program areas, each of which provides a combination of educational programs, skills

development activities and information services, supplemented by a vast library of user-friendly publications and web-based resources:

4-H Youth Development

- Club projects in civics and leadership, science and technology, animal science, family science natural science, horticulture, and expressive arts
- After-school, no-school-day, Home school and summer youth natural resource programs
- Latino Outreach
- Interstate Exchange
- International Exchange
- Youth and Adult Leadership development retreats/opportunities
- Know Your State Government
- OSU Summer Conference
- 4-H Leader volunteer program
- Camps, Outdoor schools, Workshops, Judging Contests

Livestock & Forages

- Beef, Sheep, and Swine production, marketing, nutrition and reproduction
- Pasture and hay-ground management
- Grazing management and long term resource management
- Hay quality and utilization education
- Hay feeding regimen assistance
- Noxious weed management and pesticide safety
- Soil fertility management and fertilization recommendations
- Research projects related to soil fertility and animal health

Forest natural resource management & Wood Products

- Woodland management: Reforestation, forest health, forest ecology, silviculture (forest tending), timber harvesting and marketing, wildlife habitat development, riparian and watershed management, vegetation management, pesticide safety
- Forest management plan development, including intergenerational transfer and estate planning.
- Master Woodland Manager Program

Horticulture

- Master Gardener volunteer program
- Plant Clinic (plant health advice for homeowners)
- Commercial horticulture production, marketing and integrated pest management
- Water-wise plant selection and water conservation, pruning and grafting,
- Landscape maintenance, efficient use of fertilizers and pesticides

Family and Consumer Science

- Food preservation, preparation and safety
- Nutrition education
- Family financial literacy and money management
- Health management with chronic diseases
- Healthy aging
- Outreach to Latino community

While other organizations and agencies provide educational services in Polk County, Extension is unique in scope and capacity. Consider the following examples:

The county's K-12 schools educate youth, while Extension's 4-H Youth program provides an array of after-school and club-based learning opportunities that build leadership skills, foster responsibility, engage youth in citizenship, and enhance their appreciation of natural resources and our environment.

Chemeketa Community College provides critical higher education and workforce training opportunities; Extension brings cutting-edge research knowledge to farmers, ranchers, foresters and other natural resource managers, and helps them integrate this information into their production and marketing efforts.

Various state, federal and county programs provide technical and financial assistance to landowners and enforce land use regulations; Extension works proactively to teach landowners the best management practices that maintain productivity and financial viability on a sustainable basis - a major contributor to Polk County's economy.

The county's health and human services division, and our local health care industry, provide services to treat health conditions; Extension's nutrition and food safety programs help Polk County residents avoid food-related health problems and take advantage of our abundant, locally-grown produce.

Extension is not in competition with these other organizations and agencies. In contrast, it works cooperatively with them to more effectively serve Polk County's people. The Polk County OSU Extension Service teaches dozens of educational programs and makes over 20,000 educational contacts each year. Several hundred youth participate in 4-H and youth development programs and several hundred more in Natural Resources Education programs. In recent years there has been a concerted effort to expand Polk County Extension programs to the Latino Community. Extension serves county residents across all age groups, social classes, occupations and avocations. Extension is also an important information broker - if Extension's faculty, staff or volunteers can't answer your question they will direct you to someone who can.

Polk County Funding Situation

Polk County has traditionally received a large amount of its funding through revenue-sharing agreements on federally-managed timberlands. Timber harvest levels on these lands have declined dramatically since the late 1980s, greatly reducing these

payments to the county. This loss of funding was offset for a period of time by the Secure Rural Schools and Communities Self Determination Act of 2000. The act expired in 2006, leaving Polk County with the immediate prospect of a 17 percent reduction in its county general fund income. A one-year continuation of this funding in FY 2008 and a scaled down and diminishing program approved by the federal government to last until 2012, will merely forestall the inevitable loss of this revenue to the county. In response, Polk County has identified no alternative but to scale back on expenditures, and will no longer be able to support a number of valued public services. Extension Service has been notified that general fund revenue to support Extension programs will be phased out over the next few years with the prospect of no funding after 2012. A new source of operating funds must be secured if OSU Extension Service is to remain active in Polk County.

Concurrent with the county's reduced funding for Extension is their reduced funding for the Polk County fairgrounds. Extension and the Fair have a symbiotic relationship. Extension has been dependent on the fairgrounds facilities for delivery of many educational programs, and the Fair has been dependent on 4-H in particular for a strong county fair program (Appendix A).

Extension Funding Options

Extension stakeholders (persons who actively utilize and/or demand Extension services) have met and considered an array of potential funding alternatives, including development of an endowment account, recruitment of grant funds, short-term fund-raising, and formation of a service district. Endowment programs should be considered as a long-term mechanism to allow Extension to expand its program efforts using privately-generated revenues, but it will take many years (perhaps decades) to generate sufficient revenues to provide a meaningful funding stream. Grant writing is a regular component of Extension faculty members' jobs, but it yields funds targeted to specific applications. Shifting any significant portion of Extension's programs to grants would, in all likelihood, result in a dramatic change in faculty emphasis and fail to preserve the programs and services to which Polk County residents have become accustomed. Fund raisers are being planned to fill funding gaps should the need arise, but it would be extremely difficult to maintain a viable Extension presence in Polk County on fund-raisers alone. Thus, at the request of a group of Polk County citizens, the Polk County Board of Commissioners has consented to allow for the formation of a county service district by the initiative process with an associated tax base specifically allocated to the support of OSU Extension programs in Polk County. The district would provide operational support for the Polk County Extension Office, including office space, secretarial support and program assistance, office and program supplies, utilities and equipment.

Needed Extension Capacity

A program review was conducted in Polk County in 2003 showing that current Extension programs in the county were well positioned to respond to the needs of

citizens in the county. These programs including, strong programs in agriculture, which included one local faculty member and several housed in surrounding counties were adequate to address local concerns. Urban horticulture needs are addressed by a part time faculty member and an active Master Gardener volunteer base. In addition the issues of the wood products industry are addressed by an agent housed in a neighboring county. At that time, our 4-H program was adequate to maintain the existing program in youth development. However, recently our 4-H faculty FTE was cut to 0.50, a level that will hopefully increase back to 1.0 in the near future. In addition, family programs addressing nutrition, health and financial literacy issues are addressed adequately by a local faculty member. Faculty positions, whether housed in Polk County or surrounding counties are funded by state and federal dollars, and should continue in these programming areas, but their continuation is dependent upon county-based resources for program support, and campus level funding for faculty.

Proposal

The Extension Citizen Leadership Council (comprised of Extension stakeholders and volunteers) recommends that a county-wide 4-H and Extension Service District be formed to provide support for continued Extension services in Polk County. The Council recommends that the Polk County Extension Office maintain its current programs in 4-H youth development, livestock and forages, community horticulture, and family community health. Staff, materials and educational facility support for this level of faculty presence and programs would be funded by the proposed service district.

District Governance

By statute (ORS 451.485), the county's Board of Commissioners would serve as the district's Board of Directors. Financial management would be carried out in compliance with local budget law, which requires annual preparation of a publicly reviewed budget. The District's Board of Directors would appoint the district's budget officer. Funds collected by the district would be used solely in support of Extension programs/services, which would be provided by the Oregon State University Extension Service. Program priorities would be established by Extension faculty members working in concert with citizen advisory groups.

Proposed Budget

Budgets for the proposed district's first and third years of operation are attached as Appendix B. They reflect the anticipated salaries and other payroll expenses (OPE) for the level of staffing described above, and supplies and services adequate to facilitate Extension programs of the nature reflected in the needs assessment. The first-year personnel budget was based upon contract rates for OSU classified staff and current OPE rates, adjusted for cost of living and length of service. The associated supplies and services budget was based on historical expense levels of the Polk County Extension Office, adjusted for inflation. The third-year budget assumes a six percent

annual increase in personnel costs and a four percent annual increase in supplies and services costs (both historically typical). Total costs in both years have been offset by anticipated generated revenue where feasible. Thus, anticipated needs to be covered by district revenues total \$331,518 in the first year and \$363,838 in the third year.

Note that the proposed budget includes funding for rent, utilities and telephone. These items have, in the past, been provided as in-kind (no-cost) contributions from Polk County. The budget assumes that Polk County will require Extension to begin paying for these items.

The total taxable value for Polk County in Fiscal Year 2008-2009 was \$4,236,089,344. For year-one budgeting purposes, this value was increased by 4 percent per year to arrive at the anticipated total taxable value for Fiscal Year 2010-2011. The scaling factor is the rate suggested by the Polk County Assessor. Current economic conditions have slowed any increase in assessed value of Polk County properties resulting in a reduction of tax revenues for the next several years. Factoring in a first-year collection rate of 94 percent (after communication with the County Treasurer), the tax rate necessary to generate the district's targeted first-year revenue level is \$0.0767 per thousand dollars of taxable value. For year-three the tax rate drops to \$0.0749 per thousand, based on a collection rate of 98 percent¹.

Based on these calculations, the Polk County Extension Citizen Leadership Council recommends a permanent tax rate limit of \$0.075 per \$1,000 assessed value be adopted for the Polk County 4-H and Extension Service District².

Summary

OSU Extension Service provides valued non-formal education and a wealth of practical information to Polk County residents. The Extension office has traditionally received the majority of its direct financial support from the county general fund. Reductions in general fund revenues have forced the county to eliminate funding for the Extension office. The Extension Citizens' Leadership Council recommends formation of a county-wide Extension Service District, with a permanent tax rate limit of \$0.075 per \$1,000 assessed value, to provide base operating support for the Extension office and ensure OSU Extension Service continues to serve the citizens of Polk County.

¹ In Polk County, historically approximately 96.25% of property taxes are collected in the year they are initially billed, however through March of 2009, collection rate is estimated at 94%. In each following year a portion of the outstanding taxes are collected. For a newly formed district, first year collection would be about 94%, but by the third year collection on past-due accounts would result in a higher overall collection rate, estimated in this document at 98%..

² Note: Although Extension provides educational services, by law a district supporting it would fall into the general government category. Thus, an Extension Service District would not compete with schools for tax revenue, even if compression were a significant factor.

Appendix A

Polk County OSU Extension and Polk County Fair Partnership

Close connections

In the late 30's Walter Leth, Polk Co. Extension Agent, was secretary and an ex-officio member of the three person Polk Co. Fair Board. The fair originally was in Dallas where the county shops are now located. It then was moved to what is now Western Oregon University. It was held in space under the grandstand and a small barn built for the 4-H and FFA livestock.

In 1949 the Extension Staff Chair, N. John Hansen, who replaced Walter Leth, was invited to continue on as Fair Secretary. The Extension staff worked closely with the Fair Board to find a new location for the expanded County Fair in the early 50's, when the property at Rickreall was purchased. In the early years Extension continued to assist the Fair Board. For 5 years in the early 60's the County Agent was Secretary/Manager, as a trade off for free use of the fair facilities for Extension programs. This relationship continued until usage of fairgrounds facilities grew so a full time manager was needed. 4-H and other Extension activities as well as FFA programs continue to be an important part of the Fair and continue to receive free use of its facilities to this day.

Today's challenge

Because of the recent reduction of the federal O&C timber harvest receipts payments to counties, both the Polk County Fair Program and County support for the Polk County OSU Extension program face reductions and eventual elimination of County financial support.

A combined Extension and Fair Service District and Permanent Tax Base is not legal, since seeking a tax rate through a ballot measure is limited by statute to only one topic. The process of seeking an Extension Service District through a petition process has been considered by several groups served by Extension, namely 4-H and the Master Gardeners. This process has evolved to seek the formation of an Extension tax district and permanent tax rate on the May 2010 general election.

To accommodate the needs of the Polk County Fair, the proposed budget of the Extension Service District to determine the permanent tax rate includes provisions for the payment of facility or user costs for Extension programs. Historically, Extension programs were concentrated at the Polk County Fairground because of their central location in the county. It is therefore anticipated that most of these funds would go to the Polk County Fair in payment for use of facilities for Extension related programs during the year and at the annual fair.

Once a tax rate is approved, the details of the budget items will be developed under the public budget law process.

The future

Longer term the hope is that the Extension Office will be able relocate to the fairgrounds. Its central location, easy access, and the historical relationship between Extension and the fair suggest this could be a prudent move. Time and circumstance will determine the suitability of such an eventual move.

Appendix B
Proposed Budget: Polk Co. 4-H, Master Gardener, Agriculture, Forestry Extension

Not including grant or contract funded projects and associated personnel

	Year 1	Year 3
Projected Requirements	<i>July 2010 - June 2011</i>	<i>July 2012 - June 2013</i>
Salaries & Other Payroll Expenses		
Secretarial Staff	\$89,560	\$100,630
Program Assistants	\$34,000	\$38,202
Total Salaries & OPE	\$123,560	\$138,832
Supplies & Services		
Supplies	\$9,000	\$9,734
Books & Publications	\$10,000	\$10,816
Equipment	\$3,000	\$3,245
Telephone	\$5,000	\$5,408
Network Connection & Support	\$5,500	\$5,949
Postage	\$3,000	\$3,245
Copy Costs	\$4,000	\$4,326
Travel & Training	\$11,000	\$11,898
Rent (office space)	\$38,000	\$41,101
Instructors/Judges	\$4,000	\$4,326
Utilities	\$17,000	\$18,387
Event Support	\$30,000	\$32,448
Facility and Education Program Support	\$40,000	\$43,264
Annual County Fair Support	\$19,500	\$21,091
Annual Audit	\$2,500	\$2,704
NWREC	\$2,500	\$2,704
District Insurance	\$3,000	\$3,245
Total Supplies & Services	\$207,000	\$223,891
Contingency (1.5%)	\$4,958	\$5,441
Total Projected Requirements	\$335,518	\$368,164
Projected Resources		
Generated Revenues	\$4,000	\$4,326
Tax Revenues Required to Balance	\$331,518	\$363,838
Total Projected Resources	\$335,518	\$368,164
Tax Rate Calculation		
County taxable value	\$4,581,754,234	\$4,955,625,380
Anticipated compression	\$0	\$0
Collection Rate	94.0%	98.0%
Tax Rate (per \$1000 assessed value)	\$0.0767	\$0.0749

**Petition Proposing Formation and Funding of the
Polk Co. 4-H Master Gardener, Agriculture, Forestry Extension District**

A signature Sheet must be copied on the reverse side of each Cover Sheet

This Petition is filed pursuant to ORS 198.705 to 198.955 and requests that proceedings be taken for the formation of a new special district (extension) pursuant to ORS Chapter 198. The principal act for the City of Monmouth, the City of Independence, the City of Dallas, the City of Falls City, the City of Willamina, and the City of Salem are the City Charters and/or ORS Chapter 221. The principal act for Polk Fire District 1, Amity RFPD, Spring Valley RFPD, Dayton Fire District, Salem Suburban RFPD, Sheridan RFPD, Southwest RFPD, West Valley Fire District, and Hoskins-kings Valley RFPD is ORS Chapter 478. The principal act for Polk County is ORS Chapter 202. The principal act for the Central 13J, Dallas 2, Sheridan 48J, Perrydale 21, Philomath 17J, Salem 24J, Willamina 30J, Amity 4J, and Falls City 57 School Districts is ORS Chapter 330. The principal act for Chemeketa Community College District is ORS Chapter 341. The principal act for Polk Soil & Water District is ORS Chapter 568. The principal act for Willamette ESD and Linn-Benton-Lincoln ESD is ORS Chapter 334. The principal act for Ash Creek, Rock Creek, and Buell Red Prairie Water Control Districts, is ORS Chapter 553. The principal act for Fir Crest, Dallas, Hilltop, Pedee, and Salt Creek Cemetery Districts is ORS Chapter 265. The principal act for Salem Mass Transit District is ORS Chapter 267. The territory subject to the Petition is inhabited and includes all of the territory (including city limits) within Polk County, Oregon, more fully described in ORS 201.270.

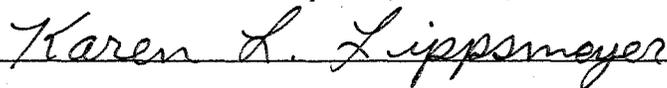
This Petition proposes: 1) Formation of a new special district to be known as the Polk Co. 4-H Master Gardener, Agriculture, Forestry Extension District; 2) the district will include all territory included within Polk County, Oregon; 3) approval of authority for the new district to establish a permanent rate limit for operating taxes at \$0.075 per \$1,000 assessed property value beginning July 2010. The new extension district will be governed by a Board comprised of the three elected Polk County Commissioners, each of whom serves a four-year elected term as county commissioner.

Chief Petitioners:

Warren Lamb
936 SW Hunter St.
Dallas, OR 97338

Karen Lippsmeyer
7790 Highland Road
Independence, OR 97351

Berend J. Faber
7550 Wallace Road
Salem, OR 97304



DALLAS CITY COUNCIL REPORT

TO: MAYOR JIM FAIRCHILD AND CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 7 b	Topic: Economic Development Strategy
Prepared By: Jason Locke, Com Dev Director	Meeting Date: August 17, 2009	Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Approved By: Jerry Wyatt		

RECOMMENDED ACTION:

Motion to Adopt the Consolidated Economic Development Strategy

BACKGROUND:

The Dallas Economic Development Commission has been reviewing and discussing a Consolidated Economic Development strategy for the past 6 months. The development of this document was spurred by a frank discussion with the Commission and review of all the various economic development documents produced by or for the city in the last 10 years. Adoption of this document will provide staff and our other public and private partners with a clear direction and definable steps to achieve the goals in the Strategy.

FISCAL IMPACT:

None

ATTACHMENTS:

- 1) Consolidated Strategy for Economic Development

City of Dallas

Consolidated Strategy for Economic Development

The purpose of this plan is to consolidate all economic development strategies into one document in order to identify specific tasks and activities to advance business and industrial development in the City of Dallas. The goals outlined in this plan represent a compilation of the efforts of the Dallas City Council, Economic Development Commission, Industrial Recruitment Team, Commercial Development Team, and the Urban Renewal Agency.

Economic Development means different things to different stakeholders, different business interests, and different community interests. This strategy is based on the common goals shared by the entire community to build upon the existing assets within the City of Dallas, to mitigate challenges in our commercial and industrial business sectors, and to take full advantage of opportunities as they arise.

The City of Dallas recognizes that the needs of businesses are different all over town based on location, type of business, number of employees, service area, and customer base (to name just a few). The following 10-point strategy addresses and focuses on the areas of greatest need for positive economic growth and development over the next 2-3 years. It will be implemented by staff and reports made to the DEDC and City Council on an ongoing basis.

1. Develop a Community Identity

Activity to date: Urban Renewal, Downtown Streetscape, Façade Improvement programming, Partnership with Chamber, funding Visitors Center

Next Steps:

Identify and capitalize on existing assets: Commercial districts must capitalize on the assets that make them unique. Every community has unique qualities like distinctive buildings and human scale that give people a sense of belonging. These local assets must serve as the foundation for all aspects of the revitalization program.

- Are we *people* or *place* oriented? Both. Strong community identities are forged at people gathering places and at events.
- One of the concerns is that our community doesn't understand its own value and has a hard time selling Dallas as a strong city. We must build a strategic direction that will allow the community to celebrate its successes, its strengths and feel good about their decision to live a full life in Dallas.
- Encourage pedestrian-oriented, rather than auto-dependent uses in Downtown and other activity centers where mixed uses, shared parking (on- and off-street), transit service, and other conditions facilitate pedestrian circulation.

2. **Expand Industrial / Employment Base**

Activity to date: Industrial lands inventory, Marketing TTM building, Oregon prospector, communicating with major employers, secured grant for MAK Metals

Next Steps:

- Conduct a demographic profile of working aged residents of this community and surrounding areas (Dallas > Polk County > Mid-Valley)
- I.D. local business needs as compared to the skill set of our most typical workers.
- Survey young people in school now and those that have graduated high school in the last 10 years. Ask their opinion of the local job market and career potential.

3. **Improve Infrastructure**

Activity to date: Water supply projects, Monmouth Cutoff Rd improvement grant, Node planning, TSP update, Development Code revision

Next Steps:

The Dallas downtown core will be the beneficiary of both above and below ground infrastructure. Street improvements designed to provide safer pedestrian and motorist movement include the replacement of sidewalks, improved street lighting, installation of traffic calming devices and traffic signal light upgrades. Below the surface, there should be an assessment of all water, sewer, and storm mains and services. The quality of a community's infrastructure is a critical element to creating vibrant, productive places to live, work and gather.

- Mill Street pilot project in 2009
- Re-evaluate Urban Renewal projected earnings
- Position and prepare for Main Street project in 2010 (?)
- Pave alleys and alley parking
- Upgrade electricity downtown partnership with power company (grants?)

4. **Manage Business Development – Retention, Expansion, Recruitment**

Activity to date: Economic Development Commission, Commercial Development Team(committee system), Chamber partnership, staff provided business assistance, Urban Renewal / downtown development

Next Steps:

10 Steps to a Comprehensive Business Assistance and Retention Program:

- Form a “team” of stakeholders
- Study the market
- Create a “market position statement” and develop and execute strategies
- I.D. key businesses (anchors, longstanding community members, creative models, new businesses with growth potential)
- Offer business assistance – Resource identification
- Promote downtown to targeted markets (market position from above)
- I.D. development opportunities for growth and expansion

- Learn to recognize early warning signs of failing businesses
- Game-plan for transition of properties (assist with upsizing and downsizing businesses)
- Actively support local businesses (shop local campaign, etc.)

5. Improve Commercial / Industrial Land Inventory

Activity to date: Have industrial lands inventory, developing web accessed available commercial property inventory in cooperation with Chamber

Next Steps:

Transfer all inventory data to electronic and deliverable format

6. Expand Business Incentives and Assistance

Activity to date: Staff biz assistance, reference to MERIT and Chemeketa SBDC, Façade Loan, considering Façade GRANT, Commercial enterprise zone,

Next Steps:

- Implement façade GRANT program
- PROMOTE grant program
- Target buildings with the most need
- Develop a comprehensive inventory (toolbox) of ALL business assistance resources available to members of this community. Local, County, Regional, State, Federal

7. Revitalize Downtown

Activity to date: Urban Renewal Streetscape, Task Force recommendations, Façade Loan, considering Façade GRANT, Commercial Enterprise Zone, better prioritized code enforcement

Next Steps:

- Use Urban Renewal to it's highest potential
- Promote incentives; develop new incentives
- Apply pressure to downtown property owners
- DOWNTOWN ASSOCIATION – FOUR POINT APPROACH
 1. Design
 2. Organization
 3. Promotion
 4. Economic Development

8. Institute Workforce Development Plan

Activity to date: MERIT Program, Workforce Oregon, staff provided business assistance, outreach at High School

Next Steps:

Become stronger partners with existing business and workforce development programs. Get local people on Boards and Committees within the existing organizations to become stakeholders in how they make decisions and do business.

9. Provide “Clear Path” to Successful Business Start-ups

Activity to date: Tenant improvement system, Partnership with Chemeketa Small Business Development Center, Business Planning technical assistance

Next Steps:

- Streamline internal processes
- Have all business development resource information in a handy, deliverable format
- Promote business opportunities vigorously

10. Develop and Implement Marketing Plan (Hard and Soft)

Activity to date: partnership with Dallas Area Chamber of Commerce and Visitors Center, City Historian / historic brochure, Open House

Next Steps:

- Revisit past marketing plans
- Partner with Chamber of Commerce
- Partner with service organizations
- Hire Consultant?

DALLAS CITY COUNCIL REPORT

TO: MAYOR JIM FAIRCHILD AND CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 7 c	Topic: Aquatic Center Project Update
Prepared By: Jason Locke, Com Dev Director	Meeting Date:	Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Approved By: Jerry Wyatt	August 17, 2009	

RECOMMENDED ACTION:

None. For information only.

BACKGROUND:

In January 2009, the Council authorized staff to proceed with the RFP for implementation of the 6 energy efficiency measures at the Dallas Aquatic Center. That project, along with the replacement of 9 (important and large) circulation pumps for efficiency and reliability purposes, is now complete. The city formally accepted the project on July 24, 2009. The project has a one-year monitoring period to attain the contractually specified energy savings. Based on the preliminary data, we believe those energy savings will be met and possibly exceeded. For example, the DAC electric bill for the month of mid-June to mid-July was \$5032. The prior year same-month bill for electric was \$8253 at the same kwh rate. We are also optimistic about the natural gas savings. There also still remains some fine-tuning and additional staff training, which will be done on an ongoing basis over the next few months.

The other project which was undertaken was the remodel of the DAC lobby. We consulted a design professional, and implemented a plan that both updates the dated elements and creates a much more comfortable and inviting facility. The project included new flooring, paint, counter laminate, and signs. We have received great feedback on the changes so far.

We will continue to develop ways to serve our members and the public in the most efficient and professional way possible, and to plan for future activities and projects to enhance the viability of the facility.

FISCAL IMPACT:

- 1) \$635,000 for the 6 EEM project (less \$320,000+/- in incentives and rebates)
- 2) \$50,000 for the 9 pumps replaced (less \$31,000 in incentives and rebates)

ATTACHMENTS:

- 1) Copy of July Pacific Power bill
- 2) Photo of remodeled DAC lobby

PACIFIC POWER

Questions about your bill: Call toll free 1-866-870-3419 www.pacificpower.net

2: Jul 14, 2009 ACCOUNT NUMBER: 20639011-001 6 DATE DUE: Jul 31, 2009 AMOUNT DUE: \$5,355.15

2 - ELECTRIC SERVICE

101 SW Wyatt St Dallas OR
Park Lights Wtr Pumps Rstrms Power For Sprinklers & Lights Schedule 23
Service ID: 228528571-001

METER NUMBER	SERVICE PERIOD From To	ELAPSED DAYS	METER READINGS Previous Current	METER MULTIPLIER	AMOUNT USED THIS MONTH
82543499	Jun 12, 2009 Jul 14, 2009	32	0 0	1.0	0 kwh

Next scheduled read date: 08-12. Date may vary due to scheduling or weather.

NEW CHARGES - 07/09	UNITS	COST PER UNIT	CHARGE
Basic Charge - 1P Sec Delivery			16.15
Public Purpose		0.0300000	0.48
Dallas City Utility Tax		0.0150000	0.24
Municipal Exaction Adjustment		0.0107000	0.17
Total New Charges			17.04

ITEM 4 - ELECTRIC SERVICE

1005 SE Lacreole Dr # Aquatic Dallas OR
Acquatic Center Svc Ct Meters To Aquatic Cnt Schedule 30
Service ID: 244630779-001

METER NUMBER	SERVICE PERIOD From To	ELAPSED DAYS	METER READINGS Previous Current	METER MULTIPLIER	AMOUNT USED THIS MONTH
2942166	Jun 11, 2009 Jul 10, 2009	29	26409 28344	40.0	77,400 kwh
2942166	Demand Jul 10, 2009			4.175	167 kw
2942166	Reactive Jul 10, 2009			2.319	93 kvar

Next scheduled read date: 08-11. Date may vary due to scheduling or weather.

NEW CHARGES - 07/09	UNITS	COST PER UNIT	CHARGE
Basic Charge - 3P Sec Delivery	246 kw	1.1000000	369.60
Demand Charge Sec - Min 100 Kw	167 kw	3.8700000	646.29
Delivery Charge Secondary	77,400 kwh	0.0016000	123.84
Oregon Tax Charge	77,400 kwh	0.0014200	109.91
Reactive Power Charge Sec	26 kvar	0.6500000	16.90
Supply Enrgy Sec 1st 20000 Kwh	20,000 kwh	0.0486400	972.80
Supply Enrgy Sec > 20000 Kwh	57,400 kwh	0.0425900	2,444.67
Public Purpose		0.0300000	140.52
Energy Conservation Charge	77,400 kwh	0.0006100	47.21
Low Income Assistance	77,400 kwh	0.0005000	38.70
Dallas City Utility Tax		0.0150000	70.97
Municipal Exaction Adjustment		0.0107000	50.62
Total New Charges			5,032.03

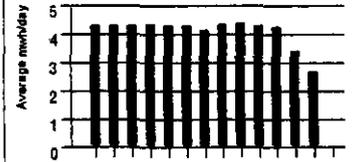
ITEM 10 - CONTRACT

Main And Walnut Dallas OR
Traffic Light Site Id 737626930 Schedule 109
Service ID: 737626930-002

NEW CHARGES - 07/09	UNITS	COST PER UNIT	CHARGE
80% Contract Minimum Monthly			6.53
Dallas City Utility Tax		0.0150000	0.10
Municipal Exaction Adjustment		0.0107000	0.07
Total New Charges			6.70

July
- 09

Historical Data - ITEM 4



2008 J A S O N D J F M A M J J 2009

Your Average Daily kwh Usage by Month

PERIOD ENDING	JUL 2009	JUL 2008
Avg. Daily Temp.	65	64
Total kwh	77400	144400
Avg. kwh per Day	2669	4376
Cost per Day	\$173.52	\$250.10



Annual Membership	
Individual	\$25.00
Family (up to 4)	\$75.00
Corporate	\$100.00
Student	\$10.00
Senior (65+)	\$10.00
Life	\$10,000.00

Guest Rates	
Individual	\$5.00
Family (up to 4)	\$15.00
Corporate	\$20.00
Student	\$2.50
Senior (65+)	\$2.50
Life	\$10,000.00

CITY OF DALLAS
WATER AND UTILITY CONTROL

DALLAS CITY COUNCIL REPORT

TO: MAYOR JIM FAIRCHILD AND CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 7 d	Topic: Façade Loan and Grant program update
Prepared By: Jason Locke, Com Dev Director	Meeting Date: August 17, 2009	Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Approved By: Jerry Wyatt		

RECOMMENDED ACTION:

None, for information only.

BACKGROUND:

The City currently has two active projects being funded by the Façade Improvement Loan program, Walnut Plaza at the intersection of Main and Walnut, and the Vintage Vine Building at the corner of Main and Court. Both projects include significant facade improvements and both loans are in the amount of \$20,000.

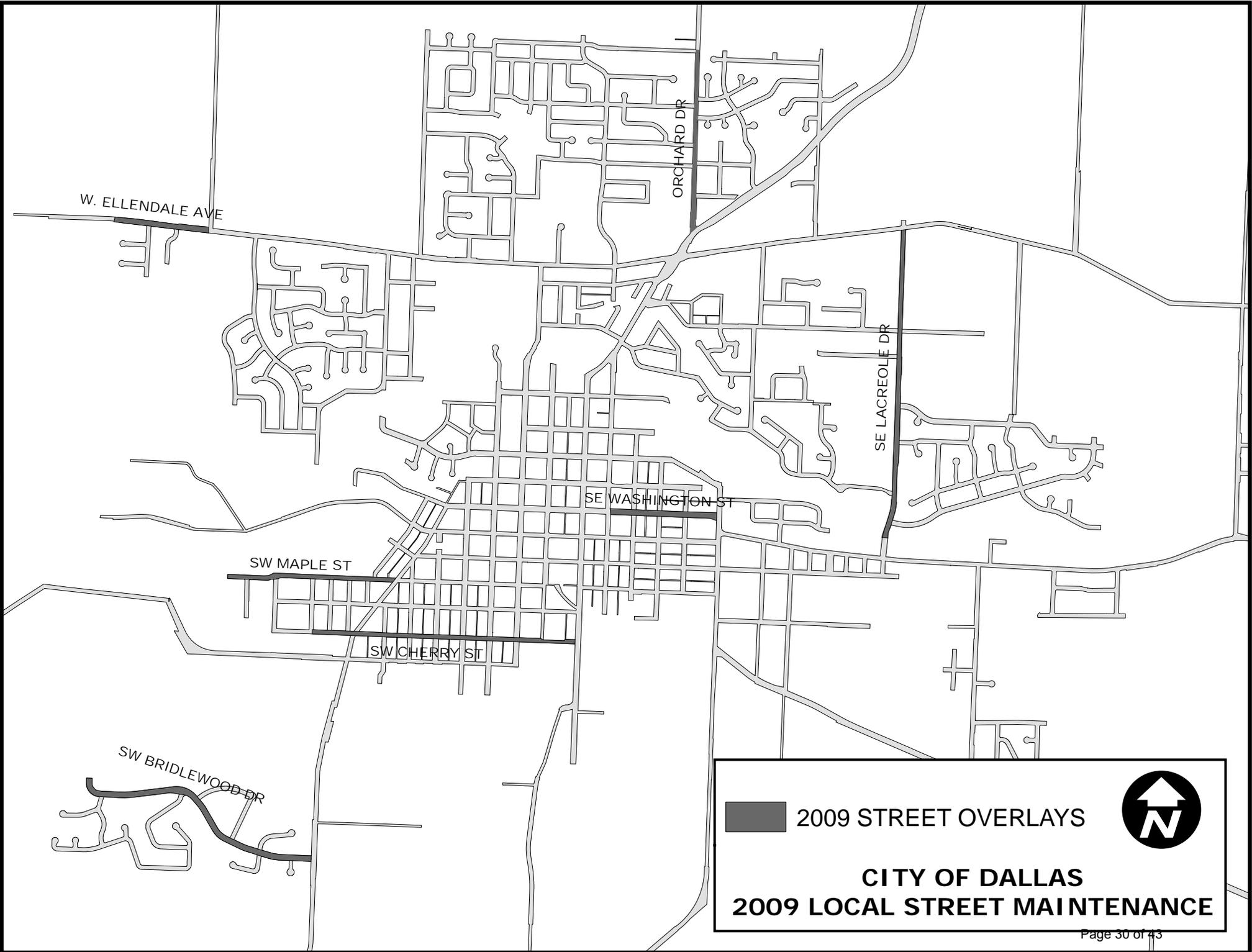
The City has awarded two Façade Improvement Grants in the amount of \$2,000 each, one to the World Gym for a new awning and one to Trust Builders Inc. for new windows, paint, and signage.

FISCAL IMPACT:

Two Façade Improvement Grants totaling \$4,000 and two Façade Improvement Loans totaling \$40,000.

ATTACHMENTS:

None



W. ELLENDALE AVE

ORCHARD DR

SE LACREOLE DR

SE WASHINGTON ST

SW MAPLE ST

SW CHERRY ST

SW BRIDLEWOOD DR



2009 STREET OVERLAYS



CITY OF DALLAS
2009 LOCAL STREET MAINTENANCE



AGENDA
City of Dallas Planning Commission
TUESDAY, August 11, 2009 - 7:00 p.m.
City Hall Council Chambers
187 SE Court Street

- Planning Commission**
- President
Chuck Lerwick
- Vice President
Dave Pederson
- Commissioner
Bob Wilson
- Commissioner
Doris Stefani
- Commissioner
Carrie Mendell
- Commissioner
Carol Kowash
- Commissioner
Murray Stewart
- Staff**
- Community Development Director
Jason Locke
- City Attorney
Lane Shetterly
- Planner
John Swanson
- Recording Secretary
Joanne Ballweber
1. CALL TO ORDER
 2. ROLL CALL
 3. SWEARING IN OF RECORDING SECRETARY
 4. APPROVAL OF MINUTES - Regular meeting of July 14, 2009.
 5. PUBLIC COMMENT – This is an opportunity for citizens to speak to items not on the agenda (3 minutes per person please.)
 6. PUBLIC HEARINGS
 - A) A public hearing on the application of Jerry W and Jewel L Carlson, applicants, for an Annexation of Tax Lots 8.5.5B 200, 300, 400, 500, 600, 1800, 1801, 1900, 1902, 1903, 2000, 2100, and 8.5.5A 400, totaling 49+/- acres in the Urban Growth Boundary.
 7. OTHER BUSINESS
 - A) Continued review of Draft Development Code
 - B) Reset September 8, 2009 meeting date to September 15 for Development Code Public Hearing
 8. COMMISSIONER COMMENTS
 9. STAFF COMMENTS
 10. ADJOURN

Dallas City Hall is handicapped-accessible. Any requests for accommodation should be made at least 48 hours before the meeting to the Community Development Department, 503-831-3565 or TDD 503-623-7355.

For questions or comments on the agenda, contact: John Swanson at 503.831.3572 or john.swanson@ci.dallas.or.us

**Dallas Public Library
Monthly Report for July 2009**

Circulation Statistics

Adult	July 2009	July 2008	Children	July 2009	July 2008
Print Materials	8149	7791	Print Materials	3085	3259
Books on Tape/CD	537	570	Books on Tape/CD	166	196
AV Materials	1212	1307	AV Materials	990	929
Misc. items	981	2163			
2009 Year to Date 72,102			2009 Year to Date 26,317		
Remote Renewals 1012		2009 Year to Date 6073			
Combined Total 104,492					

Additional Activity

	July 2009	July 2008	Year to Date 2009
Non-Resident User Fees	\$ 610.00	\$ 310.00	\$ 4690.00
Fines Collected	\$ 837.66	\$ 791.07	\$ 5037.84
Photocopies	\$ 73.80	\$ 105.51	\$ 594.23
Reference Questions	996	1106	7659
Volunteer Hours	305	228.50	1920.50

Registered Patrons – July 2009

City Residents		Non-Resident – Fee Paid		Non-Resident - Restricted	
Adult	5925	Adult	982	Adult	1423
Child	1462	Child	58	Child	410
YA (12-17)	807	YA (12-17)	36	YA (12-17)	217
Total	8194	Total Fee	476	Kids C.A.R.E.	449
				Total Restricted	2499
Non-Resident Total 2975					
Total Registered Patrons 11,169					

Summer sessions of both Infant/Toddler and Preschool Storytimes closed at the end of July. They will resume shortly after school starts in September. In the meantime, the Children's Room welcomed 265 young people to Storytimes in July. The Summer Reading Program continued to be very popular, with 822 participants attending events this month. In addition, there were a couple of special events, bringing an additional 48 attendees. As a result, a total of 1135 area children participated in these fun and energetic programs. While the Summer Reading Program and both Storytimes concluded their sessions, August will bring a couple of special events, so the fun continues.

EBSCO, our magazine database, logged 78 searches in July. As anticipated, with school out for the summer, the use of this database has slowed somewhat. However, this easy to use and definitely user friendly resource continues to be well used by patrons of all ages, both at home and in the Library.

August will be a month of transition, as the Library moves from EBSCO as our magazine database to the Gale/Cengage magazine database. We expect a smooth transition, and will be ready by the time school starts. This new database will be equally easy to use and user friendly, just like EBSCO.

**DALLAS LIBRARY BOARD
CITY HALL
July 21, 2009**

The Library Board met on Tuesday, July 21, 2009 at 4:04 pm in the City Hall Conference Room. Board members present were Grace Scatterday, Darla Newton, Morty Feder, Marianne Moore and Marge Hilts. In addition to the Board, Mayor Jim Fairchild and Library Supervisor Donna Zehner were present.

The minutes from the April meeting were reviewed and approved by the Board.

After welcoming returning member Marge Hilts to the Library Board, the Library Supervisor provided the Board with a report on the current status of the Library. The first ever Food for Fines event during the month of May was a great success. A total of 1075 pounds of food/items were taken in, in lieu of fines, although many patrons both donated items and paid for their fines anyway. While this event has concluded, due to comments from patrons, the Library will continue to make available a bin for items designated for the Food Bank. In addition, the Library has installed a new Internet Express computer, and is in the process of arranging for new carpet throughout the hallway. System-wide computer upgrades will be happening later in August.

The Summer Reading Program has been very active, with only a couple of weeks left. Literally hundreds of children are participating in the various events and activities. Of course, the crafts program was the biggest draw.

Fiscal Year circulation statistics were distributed and discussed. In all, the Library continues to be very active and well used by patrons all ages.

The Friends annual Book Sale will be held on Friday, July 24th 9-4pm and Saturday, July 25th 9-3pm (Bag Sale 2-3pm). The Friends are once again selling t-shirts and book bags. Children's size t-shirts are \$5; Adult size t-shirts are \$6; and Book Bags are \$3.50 each. Updates included; the site visit from Trust Management group occurred in May, and a check for \$10,000 was received by the Friends. These funds will be used to update the AV collections in both children's and adult service areas, i.e. books on CD, DVDs, etc.

There being no further business, the next meeting date was set for October 20, 2009.

The meeting was adjourned at 4:50 pm.

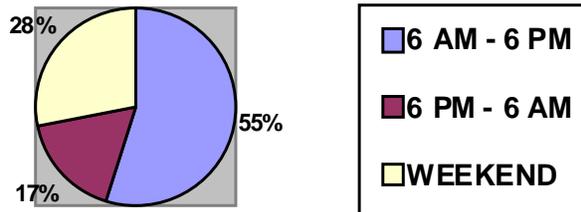
COUNCIL REPORT – JULY 2009

To: Mayor & City Council Members

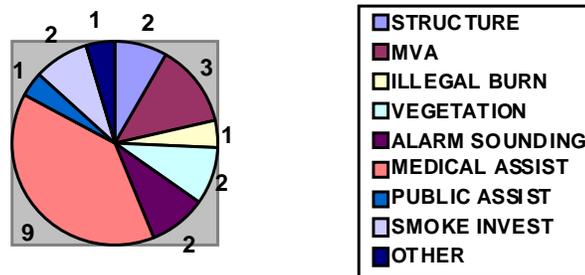
From: Fire Chief Bill Hahn

Dallas Fire Department:

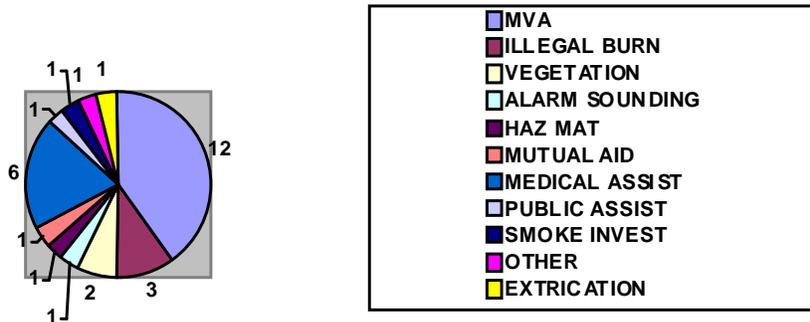
Station 100 responded to 53 calls of which 29 were between 6 AM – 6 PM, 9 between 6 PM – 6 AM and 15 during the weekend.



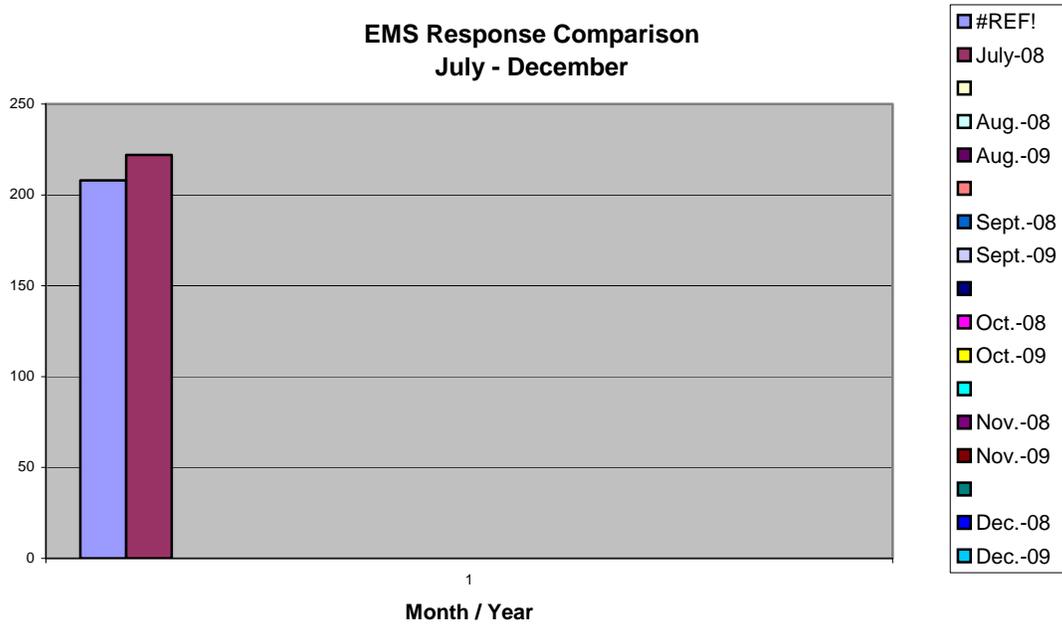
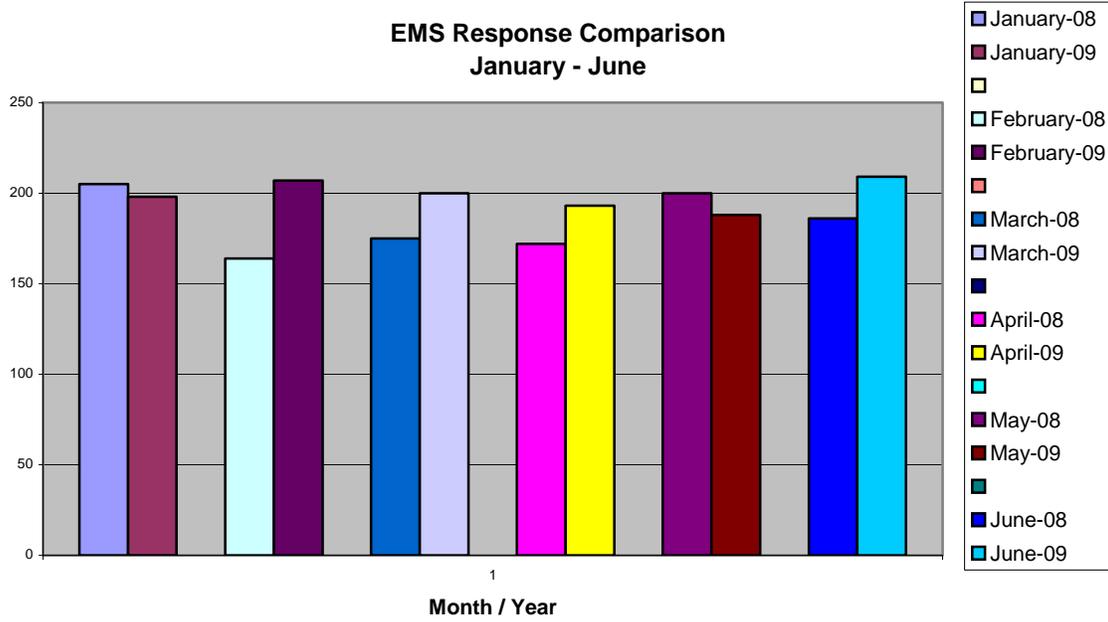
City Responded to the following incidents during the month from station 100.



Rural responses by station 110 during the month were for the following incidents.



Dallas Emergency Medical Service:



DALLAS POLICE DEPARTMENT

JULY 2009

Investigations / Arrests

Animal Ordinance Offenses	Clear by Arr 07
Assaults	Clear by Arr 04
Burglary	Clear by Arr 01
Criminal Mischief	Clear by Arr 05
Curfew	Clear by Ref 01
Disorderly Conduct	Clear by Arr 05
DUII	Clear by Arr 08
Driving While Suspended	Clear by Arr 01
Drug Offenses	Clear by Arr 02
Fail Carry Present License	Clear by Arr 02
Fraud (Forgery)	Clear by Arr 01
Harassment	Clear by Arr 02
Interfering With Police	Clear by Arr 01
Minor in Possession Alcohol	Clear by Arr 12
Recklessly Endangering	Clear by Arr 02
Resisting Arrest	Clear by Arr 02
Runaway	Clear by Ref 01
Thefts	Clear by Arr 10
Unnecessary Noise	Clear by Arr 01
Violation Stalking Order	Clear by Arr 01
Violation Restraining Order	Clear by Arr 01
Warrants	Clear by Arr 13

83 TOTAL ARRESTS (JULY '08 Arrests: 92)

The following is a summary of traffic violations committed:

10	Speeding Violations
09	License Violation
05	Insurance Violations
12	Pedestrian Violations
24	Moving Violations
05	All Other

JUVENILES

Fourteen juveniles were referred to juvenile authorities for their actions

TOTAL CALLS FOR SERVICE: 984 (Last yr: 1106)

197	Incident Case No.'s
787	Event Reports

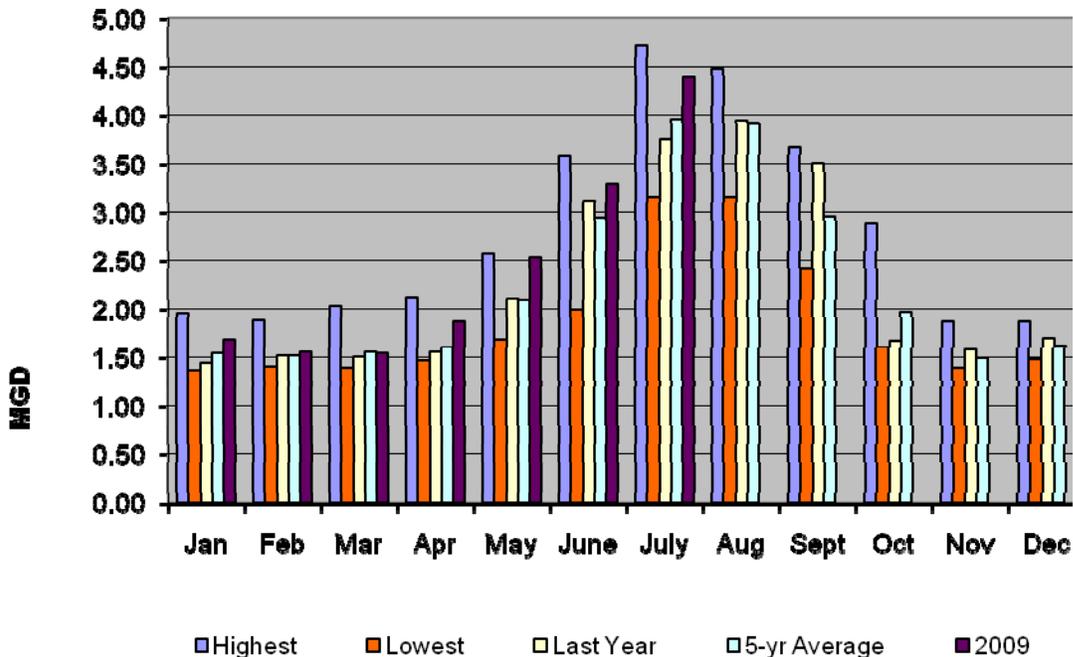
DEPARTMENT OF PUBLIC WORKS

Monthly Report for July 2009

Water Division

		<u>2009</u>	<u>Unit</u>		<u>2008</u>	<u>Unit</u>
Total Discharge to Town		13.7	MG		146.31	MG
Total Water Raw		12.9	MG		128.86	MG
Peak Day	7-30	5.8	MG	7-1	4.74	MG
Daily Average-Raw		4.2	MGD		4.16	MGD
Daily Average-City		4.4	MGD		4.72	MGD
Backwash Water		5.35	MG		2.41	MG
Filter to Waste		1.87	MG		.28	MG
Flushing			MG			MG
Discharge Water		.10	MG		.10	MG
ASR Injection	7-1 to 7-10	2.2	MG		.55	MG
Average High Temp		86 o	F		83.0 o	F
Average Low Temp		86 o	F		53.0 o	F
Total Precipitation		.68	Inches		0.00	Inches

Average Daily Treated Water Production

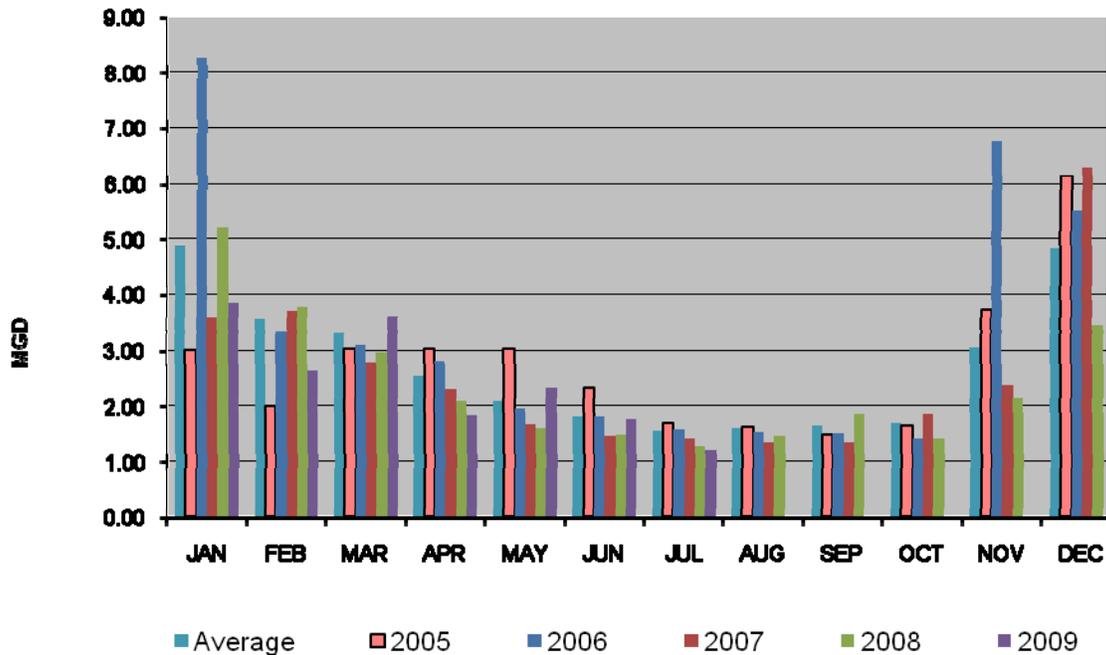


Wastewater Division

Effluent Flow

	<u>2009 Units</u>	<u>2008 Units</u>
Monthly Total Flow	45.4 MG	42.48 MG
Peak Day Flow (July 12)	1.90 MG	(July 9) 1.43 MG
Daily Average Flow	1.21 MG	1.29 MG

Effluent - Average Daily Discharge by Month



Plant Maintenance

- ✓ Humus Ponds are mixed weekly to accelerate drying of biosolids.
- ✓ Ultraviolet disinfection system is not sequencing in LAG mode, consultants and staff are addressing the problem.
- ✓ Laboratory quarterly sampling is completed for the year.
- ✓ City of Dallas staff have removed gravel and dirt accumulated around creek staff gauge.

Plant Performance

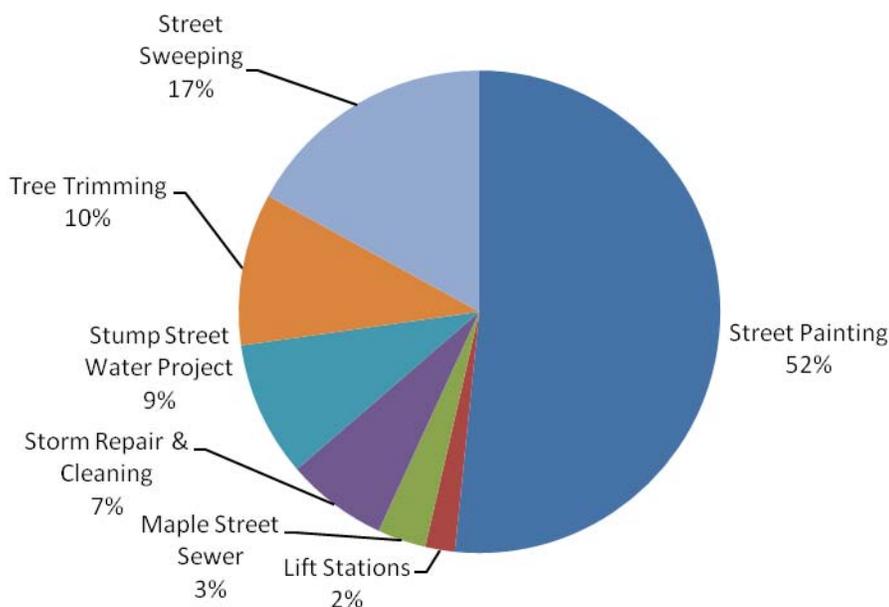
The wastewater plant has been meeting ammonia loadings per permit with ease. The ultraviolet disinfection system has had trouble starting after in a lag sequence after power interruptions. Steps are being taken to prevent this from occurring in the future. Consultants and experts with CH2M HILL OMI have been contacted to solve the problem.

Parks

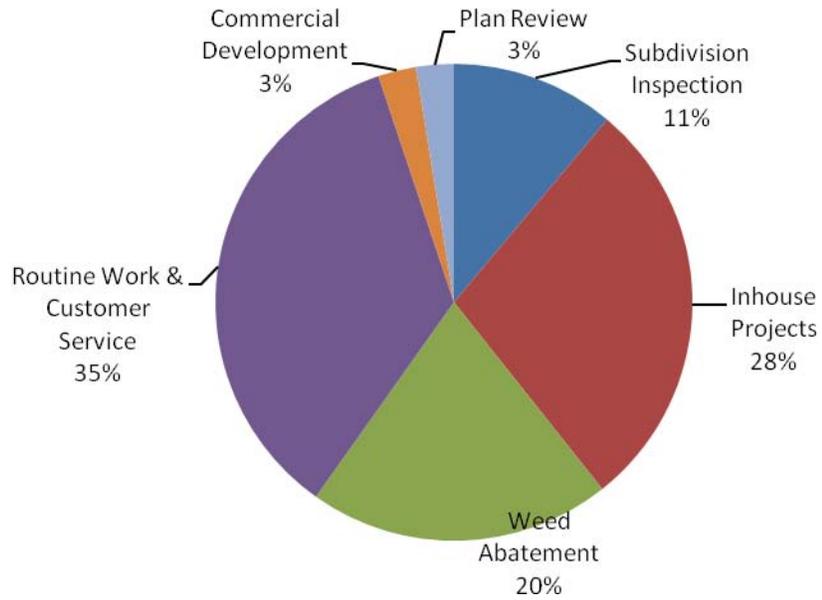
The Parks department provided the following routine services:

- ✓ Cleaned and filled Japanese pond
- ✓ Applied fertilizer to lawn and shrub areas
- ✓ Cleaned and opened new side kitchen area for use
- ✓ Repaired damage caused by vandalism at
- ✓ Wash outside of park buildings
- ✓ Regular mowing of all parks
- ✓ Weed shrub beds and landscape areas
- ✓ Performed monthly safety check of playground equipment on July 17
- ✓ Repair irrigation lines
- ✓ Removed leaves from trails
- ✓ Pick up fallen limbs
- ✓ Prune shrubs
- ✓ Winter table maintenance and equipment repairs
- ✓ Equipment service checked and/or repaired
- ✓ Summerfest Preparation
- ✓ Water Street Trees
- ✓ Serviced Entry Fountain
- ✓ Prune Walnut Island
- ✓ Automate Irrigation in four location in City Park (new side)
- ✓ Installation of foam hand soap dispensers in restrooms
- ✓ Various irrigation repairs
- ✓ Summerfest Clean-up
- ✓ Map out Disc Golf Course (new side)

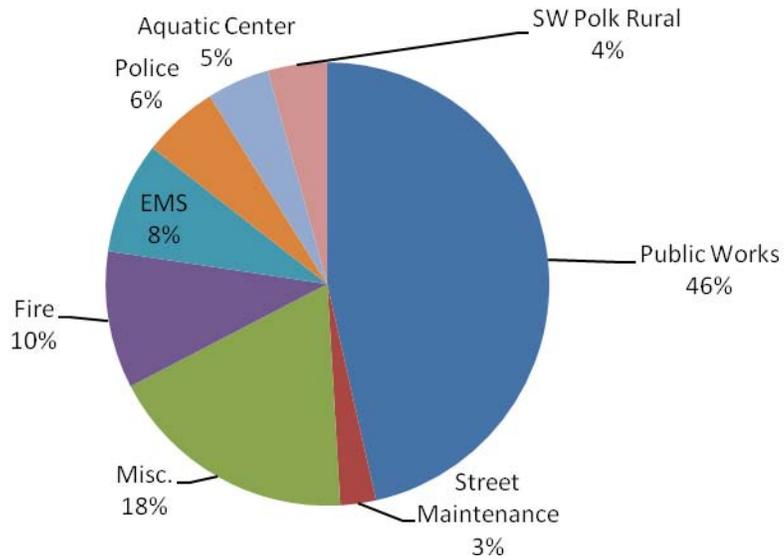
Street and Construction Division



Engineering



Fleet Management



RESOLUTION NO. 3190

A Resolution honoring and celebrating the life and service of Gwendolyn “Gwen” Mary VanDenBosch, and declaring “Gwen VanDenBosch Day.”

WHEREAS, Gwendolyn “Gwen” VanDenBosch was born at Bradley, South Dakota on November 18, 1917, and died at her home in Dallas, Oregon on July 30, 2009, at the age of 91 years; and

WHEREAS, Gwen VanDenBosch moved to Dallas, Oregon in 1965, to serve as editor of the Polk County Itemizer Observer newspaper; and

WHEREAS, Gwen VanDenBosch was elected to serve as the first woman city councilor in the City of Dallas from 1976 to 1978; and

WHEREAS, Gwen VanDenBosch was elected to serve as the first woman mayor of Dallas in 1978, and served in that position with distinction and honor for 22 years, until 2000; and

WHEREAS, in addition to her service as council member and mayor of the City of Dallas, Gwen VanDenBosch also volunteered her time and energy for the city as a member of the Dallas Planning Commission, Park Board, Library Board and Economic Development Commission, and was instrumental during her term as mayor in the renovation and relocation of the Dallas Public Library to its present site on Main Street, which was dedicated to Gwen VanDenBosch in 1990, and represented the City of Dallas faithfully through her term of mayor in the National League of Cities; and

WHEREAS, Gwen VanDenBosch’s commitment to her community also extended to Chemeketa Community College, where she served as a founding member of the Chemeketa Community College Foundation (formerly Friends of Chemeketa Community College), which honored her as “Volunteer of the Year” in 1995, and as a member of the Chemeketa Community College Board of Education from 1986 to 2007, which she chaired from 1991 to 1993, and which honored her with the Howard Cherry Award in 2003; and

WHEREAS, Gwen VanDenBosch served the larger Dallas, Polk County and Oregon communities through the years as a member and President of the Oregon Mayors Association, director of the Executive Committee of the League of Oregon Cities, member and chair of the board of the Mid-Willamette Valley Council of Governments, member of the Western Oregon University (formerly Western Oregon State College) Foundation Board of Trustees and the Edgar Smith Fine Arts Series board of directors, vice-chair and member of the board of directors of West Valley Housing

Authority (formerly Polk County Housing Authority), president and member of the Dallas Women's Club and chair of the Dallas Gala, member of the West Valley Hospital Foundation board, charter member and president of the Professional Business Women of Dallas, director of the Dallas chapter of the Red Cross, member and president of the Polk County Republican Women, and faithful member of St. Thomas Episcopal Church; and

WHEREAS, for her tireless service and faithful dedication to these and other community programs, causes and activities, Gwen VanDenBosch was recognized and honored as Dallas First Citizen in 1973, Salem YWCA Women of Achievement in 1994, and as an Honorary member of the Dallas Rotary Club; and

WHEREAS, as a result of the example of service she set, several awards have been named for Gwen VanDenBosch, including the Chemeketa Community College Gwen VanDenBosch Volunteer of the Year Award and Gwen VanDenBosch Scholarship, and the Mid-Willamette Valley Council of Governments Gwen VanDenBosch Regional Leadership Award for outstanding elected officials in Polk, Marion and Yamhill Counties; and

WHEREAS, Gwen VanDenBosch was preceded in death by her daughter, Patricia Kime, and was survived by two grandsons, David Kime and Patrick Kime, and six grandchildren;

WHEREAS, the City of Dallas was enriched by Gwen VanDenBosch's service and commitment to the community and her dedication to the people of Dallas; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the City of Dallas, by and through its Mayor and City Council, and on behalf of all the residents of the City, hereby honors and expresses its deepest thanks, appreciation and gratitude to Gwen VanDenBosch for outstanding service to the City, and for her leadership, commitment and tireless efforts to make Dallas, Polk County and the State of Oregon better for all the residents thereof, both now and in the years to come.

Section 2. That the City of Dallas, by and through its Mayor and City Council, and on behalf of all residents of the City, extends its condolences to the family of Gwen VanDenBosch.

Section 3. That November 18, 2009 be, and it hereby is, declared "Gwen

VanDenBosch Day," as a day of remembrance in honor of Gwen VanDenBosch and her example of service to the city and community of Dallas.

Section 4. That duplicate originals of this resolution be presented to David Kime and Patrick Kime.

Adopted by the Unanimous Vote of the City Council and Approved by the Mayor this 17th Day of August, 2009

MAYOR JIM FAIRCHILD

ATTEST:

COUNCIL PRESIDENT
BRIAN DALTON

COUNCILOR KEVIN MARSHALL

COUNCILOR DAVID SHEIN

COUNCILOR WARREN LAMB

COUNCILOR DAVID VOVES

COUNCILOR LaVONNE WILSON

COUNCILOR JACKIE LAWSON

COUNCILOR WES SCROGGIN

COUNCILOR KENNETH WOODS, JR.