



# Dallas City Council Agenda

Monday, July 19, 2010, 7:00 p.m.  
 Mayor Jim Fairchild, Presiding  
 Dallas City Hall  
 187 SE Court Street  
 Dallas, Oregon 97338

**City Council**

Mayor  
 Jim Fairchild

Council President  
 Brian Dalton

Councilor  
 Warren Lamb

Councilor  
 Jackie Lawson

Councilor  
 Kevin Marshall

Councilor  
 Wes Scroggin

Councilor  
 David Shein

Councilor  
 David Voves

Councilor  
 LaVonne Wilson

Councilor  
 Ken Woods, Jr.

**Staff**

City Manager  
 Jerry Wyatt

Asst. City Manager  
 Kim Marr

City Attorney  
 Lane Shetterly

Community Development  
 Director  
 Jason Locke

Finance Director  
 Cecilia Ward

Fire Chief  
 Bill Hahn

Police Chief  
 John Teague

Public Works Director  
 Fred Braun

City Recorder  
 Emily Gagner

*All persons addressing the Council will please use the table at the front of the Council. All testimony is electronically recorded. If you wish to speak on any agenda item, please sign in on the provided card.*

<u>ITEM</u>	<u>RECOMMENDED ACTION</u>
1. ROLL CALL AND PLEDGE OF ALLEGIANCE	
2. QUESTIONS OR COMMENTS FROM THE AUDIENCE <i>This time is provided for citizens to address the Council or introduce items for Council consideration on any matters other than those on the agenda.</i>	
3. PUBLIC HEARINGS <i>Public comment will be allowed on items appearing on this portion of the agenda following a brief staff report presenting the item and action requested. The Mayor may limit testimony.</i>	
4. CONSENT AGENDA <i>The following items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered separately.</i>	
a. Approve of June 21, 2010 City Council Minutes <b>p. 3</b>	
b. Acknowledge receipt of Pre-Audit SAS114 letter <b>p. 7</b>	
c. Acknowledge June monthly reports <b>p. 9</b>	
5. ITEMS REMOVED FROM CONSENT AGENDA	
6. REPORTS OR COMMENTS FROM THE COUNCIL MEMBERS	
7. REPORTS FROM CITY MANAGER AND STAFF	
a. Presentation on status of Senior Center <b>p. 18</b>	Presentation
b. 2009 Annual Water Quality Report <b>p. 21</b>	Information
c. OLCC application for change of ownership <b>p. 23</b>	Motion
d. Other	
8. RESOLUTIONS	

# Dallas City Council Agenda

## Page 2

### **Our Vision**

*Our vision is to foster an environment in which Dallas residents can take advantage of a vital, growing, and diversified community that provides a high quality of life.*

### **Our Mission**

*The mission of the City of Dallas is to maintain a safe, livable environment by providing open government with effective, efficient, and accountable service delivery.*

### **Our Motto**

*Commitment to the Community.  
People Serving People.*

Dallas City Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Manager's Office, 503-831-3502 or TDD 503-623-7355.

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9. FIRST READING OF ORDINANCE

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  10. SECOND READING OF ORDINANCE

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  11. OTHER BUSINESS

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  12. ADJOURNMENT

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**DALLAS CITY COUNCIL**  
**Monday, June 21, 2010**  
**Council Chambers**

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The Dallas City Council met in regular session on Monday, June 21, 2010, at 7:00 p.m. in the Council Chambers of City Hall with Mayor Jim Fairchild presiding.

**ROLL CALL AND PLEDGE OF ALLEGIANCE**

Council members present: Council President Brian Dalton, Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor Wes Scroggin, Councilor David Shein, and Councilor LaVonne Wilson. Excused: Councilor Warren Lamb, Councilor David Voves, and Councilor Ken Woods, Jr.

Also present were: City Manager Jerry Wyatt, City Attorney Lane Shetterly, Assistant City Manager Kim Marr, Finance Director Cecilia Ward, Fire Chief Bill Hahn, and Recording Secretary Emily Gagner.

Mayor Fairchild led the Pledge of Allegiance.

**QUESTIONS OR COMMENTS FROM THE AUDIENCE**

Mayor Fairchild asked for questions or comments from the audience on items other than those on the agenda.

Chelsea Pope, Executive Director of the Dallas Area Chamber of Commerce and Dallas Area Visitors' Center reminded the Council that the Volcanoes' game for Dallas Community Night would be the following Tuesday. She encouraged the entire community to come out and show their support for Dallas. Ms. Pope reported that the application deadline for the Ford Institute Leadership Foundation was June 30. She indicated 15 people had signed up so far, but she was looking for at least 25 nominations. She asked anyone who was interested or wanted more information to please let her know. Ms. Pope discussed a letter she passed out regarding the motorcycle rally in July. She noted the Dallas date was set for Saturday, July 17 from noon to 4 pm. She encouraged the local community to come out during the event and asked for assistance from City staff to close streets and parking stalls to process those people in a safe manner.

It was moved by Councilor Marshall and seconded by Councilor Wilson to allow the City Manager to work with Ms. Pope to accommodate the request. The motion carried unanimously.

**PUBLIC HEARINGS**

**CONSENT AGENDA**

Councilor Lawson pointed out a correction to the minutes. She stated line 44 should state the City Manager indicated taxes would not increase.

It was moved by Councilor Shein and seconded by Councilor Marshall to approve the Consent Agenda as presented with the correction to the minutes. The motion carried unanimously.

Items approved by the Consent Agenda were: a) approve June 7, 2010 City Council minutes; b) approve LOC legislative priorities; c) confirm reappointments to Library Board; and d) acknowledge May monthly reports.

**ITEMS REMOVED FROM CONSENT AGENDA**

**REPORTS OR COMMENTS FROM COUNCIL MEMBERS**

Mayor Fairchild noted that Cycle Oregon would be in town on July 18.

Councilor Lawson wanted to go on record regarding the LOC priorities that she was very hopeful when LOC worked to overhaul the property tax system they do it in a conservative way to not add a sales tax on top of the existing property tax. Mr. Shetterly explained he believed it was more about amending Measure 50.

Councilor Wilson stated she was anxious to see Kevin Kohler's finished mural on Washington Street. Councilor Scroggin mentioned the mural on the motel wall was starting to be covered by

1 weeds. Mr. Wyatt stated he would talk to staff.

2 Council President Dalton indicated the flags that are put up on Main Street each year are starting  
3 to get tattered. He stated they cost about \$30 each and he asked anyone who had ideas on how to  
4 raise money for new flags to let him know. Ms. Pope explained she had tried working with the  
5 Veterans but they spend their money on the Avenue of Flags. She added they had discussed  
6 sponsorships, but the major drawback of that is how the plaques acknowledging the sponsors  
7 would be attached and removed each year. She noted when urban renewal money is available to  
8 replace the poles downtown, there would be many options for plaques. Mr. Wyatt indicated  
9 lodging tax money could be used for new flags if the Council wished.

## 10 **REPORTS FROM CITY MANAGER AND STAFF**

### 11 **APPOINTMENTS/REAPPOINTMENTS TO DALLAS ECONOMIC DEVELOPMENT** 12 **COMMISSION**

13 Mr. Wyatt reviewed the staff report. Council President Dalton indicated he would be willing to  
14 step down if Councilor Scroggin was interested in serving. Councilor Scroggin stated he was not  
15 interested in serving again. In response to a comment from Councilor Lawson, Councilor  
16 Wilson stated she also had no desire to serve on that committee again. Councilor Lawson asked  
17 if anyone had talked to Councilor Voves about his interest in serving on the committee. Mayor  
18 Fairchild stated Councilor Voves was hesitant to serve on committees because of the month he is  
19 out of town each year.

20 It was moved by Councilor Shein and seconded by Councilor Scroggin to reappoint Dennis  
21 Engle, Jim Fowler, Reine Thomas, Ron Dodge, Brian Dalton and Ken Woods to the Dallas  
22 Economic Development Commission for three-year terms. The motion carried unanimously.

### 23 **TRANSIENT TAX DISTRIBUTION AGREEMENT RENEWAL**

24 Mr. Wyatt reviewed the staff report.

25 Ms. Pope stated receiving that tax money is very important and allowed the Visitor's Center to  
26 completely segregate from the Chamber. She indicated the tax money does not cover their  
27 operating expenses, so they do need to look at sponsorships and other events. She noted the  
28 Market was a big event to help with that. Ms. Pope reported that the Visitor's Center sent out  
29 about two hundred relocation packets last year and by the end of May this year they had sent out  
30 almost 150 already. She stated without the tax, they wouldn't be able to move forward and  
31 provide services at the current level.

32 It was moved by Councilor Dalton and seconded by Councilor Shein to renew the Transient  
33 Lodging Tax Agreement with the Dallas Area Visitor's Center, Inc. for a term of two years. Mr.  
34 Shetterly pointed out that this was subject to the approval of Resolution 3206 later in the agenda.  
35 The motion carried unanimously.

### 36 **OTHER**

### 37 **FIRST READING OF ORDINANCE**

### 38 **SECOND READING OF ORDINANCE**

39 **Ordinance No. 1724:** An Ordinance amending provisions of the Dallas City Code Sections  
40 3.740, relating to removal of street trees; and repealing prior conflicting ordinances.

41 Mr. Shetterly explained that he added subsection 3 of 3.816 adding a provision where the  
42 Community Development Director can refer a tree removal application to the Board, which is the  
43 Tree Board, which is also the Park Board, noting that was different from the first reading of the  
44 ordinance.

45 Mayor Fairchild declared Ordinance No. 1724 to have passed its second reading. A roll call vote  
46 was taken and Mayor Fairchild declared Ordinance No. 1724 to have **PASSED BY A**  
47 **UNANIMOUS VOTE.**

1 **Ordinance No. 1725:** An Ordinance amending and restating Chapter 7 of the Dallas City Code  
2 relating to "Business;" and repealing certain provisions.

3 Mayor Fairchild declared Ordinance No. 1725 to have passed its second reading. A roll call vote  
4 was taken and Mayor Fairchild declared Ordinance No. 1725 to have PASSED BY A  
5 UNANIMOUS VOTE.

6 **Ordinance No. 1726:** An Ordinance authorizing criminal background checks of applicants for  
7 certain business licenses, permits, and registrations subject to regulation under Dallas City Code  
8 Chapter 7.

9 Mayor Fairchild declared Ordinance No. 1726 to have passed its second reading. A roll call vote  
10 was taken and Mayor Fairchild declared Ordinance No. 1726 to have PASSED BY A  
11 UNANIMOUS VOTE.

12 **RESOLUTIONS**

13 **Resolution No. 3202:** A Resolution adopting the budget of the City of Dallas, Oregon for the  
14 fiscal period beginning July 1, 2010 and ending June 30, 2011, making budgeted appropriations  
15 and levying taxes for said fiscal period.

16 A roll call vote was taken and Mayor Fairchild declared Resolution No. 3202 to have PASSED  
17 BY A UNANIMOUS VOTE.

18 **Resolution No. 3203:** A Resolution declaring the City of Dallas's election to receive State  
19 Revenues.

20 A roll call vote was taken and Mayor Fairchild declared Resolution No. 3203 to have PASSED  
21 BY A UNANIMOUS VOTE.

22 **Resolution No. 3204:** A Resolution authorizing the transfer of budgetary funds.

23 Mr. Wyatt noted this was for end of the year appropriation and expenditure clean-up and  
24 reviewed each transfer.

25 A roll call vote was taken and Mayor Fairchild declared Resolution No. 3204 to have PASSED  
26 BY A UNANIMOUS VOTE.

27 **Resolution No. 3205:** A Resolution establishing a schedule of fees to be paid for certain  
28 businesses permits, licenses and applications, and removal of street trees.

29 A roll call vote was taken and Mayor Fairchild declared Resolution No. 3205 to have PASSED  
30 BY A UNANIMOUS VOTE.

31 **Resolution No. 3206:** A Resolution providing for the distribution of transient lodging taxes  
32 collected under Ordinance No. 1681 (Dallas City Code 7.870 through 7.922) for the period from  
33 July 1, 2010 through June 30, 2012; and repealing Resolution No. 3142.

34 Mr. Shetterly explained this was repealing Resolution 3142 because when the Council adopted  
35 plan for fund distribution two years ago, they said after two years they would initiate a  
36 competitive grant process. Mr. Shetterly noted there was no competition for visitor grants, so  
37 this authorized the transfer of money without a competitive grant.

38 A roll call vote was taken and Mayor Fairchild declared Resolution No. 3206 to have PASSED  
39 BY A UNANIMOUS VOTE.

40 **OTHER BUSINESS**

41 There being no further business, the meeting adjourned at 7:52 p.m.

42 Read and approved this \_\_\_\_\_ day of \_\_\_\_\_ 2010.  
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\_\_\_\_\_  
Mayor

46  
47 ATTEST:

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City Manager

DRAFT

June 17, 2010

To the Honorable Mayor and Council  
City of Dallas

We are engaged to audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Dallas for the year ended June 30, 2010. Professional standards (for Certified Public Accountants) require that we provide you with the following information related to our audit.

Our Responsibilities under U.S. Generally Accepted Auditing Standards and Government Auditing Standards

As stated in our engagement letter dated June 3, 2010, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we will consider the internal control of City of Dallas. Such considerations are solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will also perform tests of City of Dallas' compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our tests is not to provide an opinion on compliance with such provisions.

Planned Scope

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by

management or employees acting on behalf of the entity. We will communicate our significant findings at the conclusion of the audit.

This information is intended solely for the use of the Mayor, Council and management of City of Dallas and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

A handwritten signature in cursive script that reads "Merina & Company".

Merina & Company, LLP  
Certified Public Accountants and Consultants

# COMMUNITY DEVELOPMENT

<b>City Manager</b>	Jerry Wyatt	<b>Building Official</b>	Ted Cuno
<b>Director</b>	Jason Locke	<b>Building Inspector</b>	Troy Skinner
<b>Assistant</b>	Joanne Ballweber	<b>Planner</b>	John Swanson
<b>Building &amp; Grounds</b>	Ken Stoller	<b>Code Enforcement</b>	Ed Totten

## JUNE 2010 Monthly Report - Planning, Building, Code Enforcement

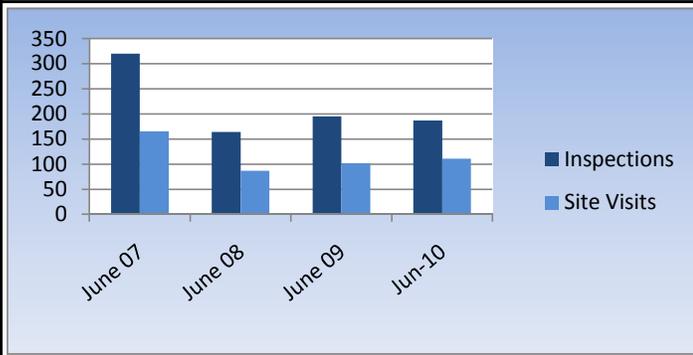
REVENUES	Month	Fiscal YTD
Planning	Jun-10	\$ 8,357
Building	Jun-10	\$ 15,197
		\$ 30,620
		\$ 121,342

### LAND USE APPLICATIONS

	Sign	Home Occupation	Conditional Use	Variance	Partition / Replat	Subdivision	Street Plan	Annexation	Zone Change
Jun-10	0	1	0	0	0	0	0	0	0
YTD 2010	3	3	4	0	3	1	0	0	1
Jun-09	3	2	0	0	0	1	0	0	0
YTD 2009	8	7	0	0	0	1	0	0	0

### INSPECTIONS AND SITE VISITS

**Monthly:** Inspections - 187      Site Visits - 111  
**Year to Date:** Inspections - 781      Site Visits - 428



### CODE ENFORCEMENT

<b>Current Open Cases:</b>		26
<b>New Cases processed in in June</b>		
6.505 Abandoned Vehicles		12
6.32 Vehicles Stored on Street		18
5.584 Vehicles Stored on Prop		10
5.582 Junk		2
5.556 Scattering Rubbish		18
6.125 Obstructions		3
5.588 Graffiti		3
6.125 Obstructions		2
Other Ordinances		4
Code Citations		0
Towed Vehicles		1
<b>Number of Followups</b>		146

### BUILDING PERMIT SUMMARY

Permit Use	Jun-10	Jun-09	YTD Total 2010	Annual Total 2009	YTD Valuation 2010	Annual Valuation 2009
New Single Family	0	1	15	4	3,115,793	\$721,451
New Duplexes	0	0	0	0	0	0
New Multifamily	0	0	1	1	800,000	3,759,944
Residential Remodel	7	8	30	25	531,109	564,911
Residential Accessory Building	0	0	6	4	83,791	55,388
New Commercial	0	2	1	2	2,000	4,074
Commercial Remodel	20	10	36	26	2,394,378	1,219,663
New Industrial	0	0	0	1	0	46,530
Industrial Remodel	0	0	0	0	0	0
Public Building	0	1	0	3	0	11,533
Mobile Home Accessory	0	0	0	0	0	0
Misc./No Fee Permits	0	0	0	0	0	0
<b>Total All Categories</b>	<b>27</b>	<b>22</b>	<b>89</b>	<b>66</b>	<b>6,927,071</b>	<b>\$6,383,494</b>

Month	Inspections	Site Visits	YTD	Inspections	Site Visits
June 07	320	165	2007	2038	986
June 08	164	87	2008	1425	751
June 09	195	102	2009	896	458
Jun-10	187	111	2010	781	428

# DALLAS AQUATIC CENTER



Director - Jason Locke  
 Supervisor - Tina Paul

## JUNE 2010 MONTHLY REPORT

REVENUE	Month	Fiscal YTD
	Jun-10	\$60,493
	Jun-09	\$67,896
		\$416,262
		\$492,961

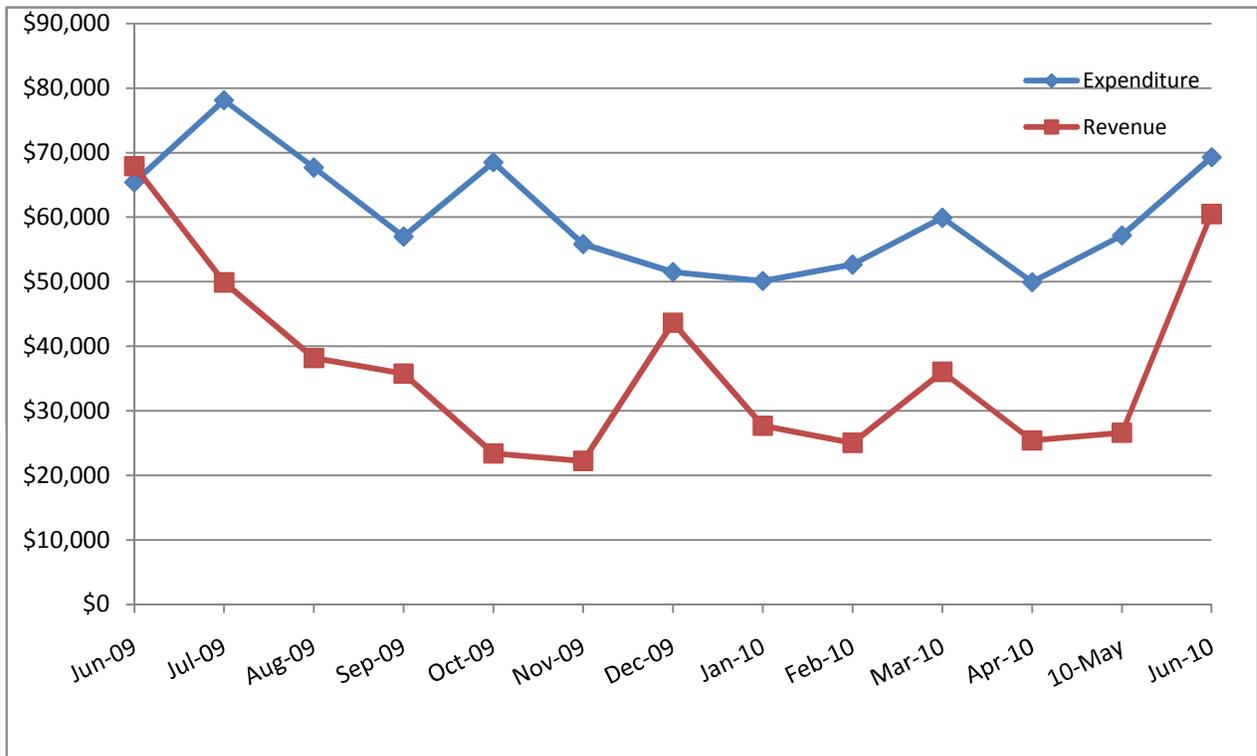
Current Members:	
Annual	861
3-month Water Aerobics	18

EXPENDITURES	Month	Fiscal YTD
	Jun-10	\$69,300
	Jun-09	\$65,419
		\$726,338
		\$878,110

Monthly Attendance:	
Jun-10	11,206
YTD	103,651

Utility Costs:	06/31/2010	Fiscal YTD
Natural Gas	\$2,453	\$66,261
Electricity	\$5,374	\$64,029

**R/E Ratio = 57.3 %\*\*\***  
 (Revenue/Expenditure)



**Dallas Public Library  
Monthly Report for June 2010**

**Circulation Statistics**

<b>Adult</b>	<b>June 2010</b>	<b>June 2009</b>		<b>Children</b>	<b>June 2010</b>	<b>June 2009</b>
<b>Print Materials</b>	8282	7873		<b>Print Materials</b>	3633	2877
<b>Books on Tape/CD</b>	716	487		<b>Books on Tape/CD</b>	262	184
<b>AV Materials</b>	1361	1117		<b>AV Materials</b>	1077	859
<b>Misc. items</b>	818	956				
<b>2010 Year to Date</b>	<b>63,844</b>			<b>2010 Year to Date</b>	<b>25,820</b>	
<b>Remote Renewals</b>	<b>998</b>			<b>2010 Year to Date</b>	<b>5933</b>	
<b>Combined Total</b>	<b>95,597</b>					

**Additional Activity**

	<b>June 2010</b>	<b>June 2009</b>	<b>Year to Date 2010</b>
<b>Non-Resident User Fees</b>	\$ 550.00	\$ 560.00	\$ 4150.00
<b>Fines Collected</b>	\$ 1069.97	\$ 675.01	\$ 4699.44
<b>Photocopies</b>	\$ 119.85	\$ 50.81	\$ 687.34
<b>Reference Questions</b>	1153	1044	6393
<b>Volunteer Hours</b>	362.5	270	1969

**Registered Patrons – June 2010**

<b>City Residents</b>		<b>Non-Resident – Fee Paid</b>		<b>Non-Resident - Restricted</b>	
Adult	5703	Adult	365	Adult	1275
Child	1441	Child	65	Child	7
YA (12-17)	452	YA (12-17)	29	YA (12-17)	170
<b>Total</b>	<b>7596</b>	<b>Total Fee</b>	<b>459</b>	Kids C.A.R.E.	467
				<b>Total Restricted</b>	<b>1919</b>
<b>Non-Resident Total</b>	<b>2378</b>				
<b>Total Registered Patrons</b>	<b>9974</b>				

Summer sessions of both Infant/Toddler and Preschool Storytimes began in mid-June, and continue to be popular with children and their caregivers. Between storytimes and class visits, 690 young patrons had the opportunity to see and hear stories, visit the Library and in general get prepared for the upcoming fun and exciting programs that are a part of the Summer Reading Program here at the Library. The first 2 Summer Reading events brought in 316 very excited and happy participants. A combined total of 1006 young people had the opportunity to see and hear great stories & performers, and participate in this year's **“Make a Splash at the Library”** Summer Reading Program. And, this is just the beginning!

Even though the school year ended earlier than anticipated, due to financial issues, the number of searches in the Gale Magazine Indexes came to 180 total searches for the month of June.

COUNCIL REPORT – JUNE 2010

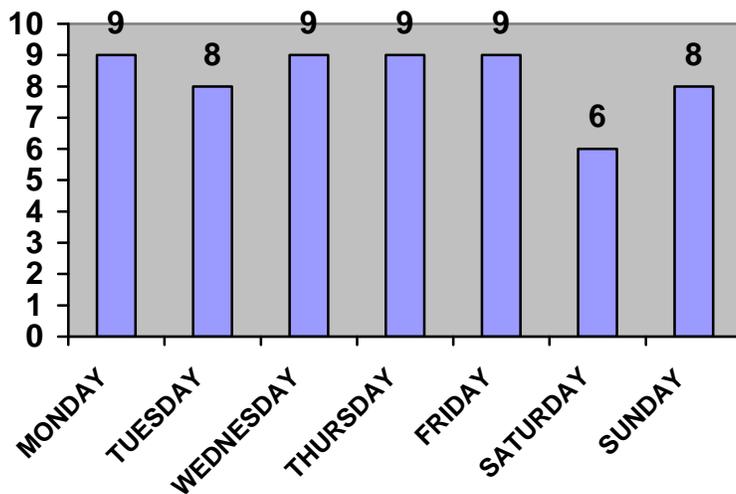
To: Mayor & City Council Members

From: Fire Chief Bill Hahn

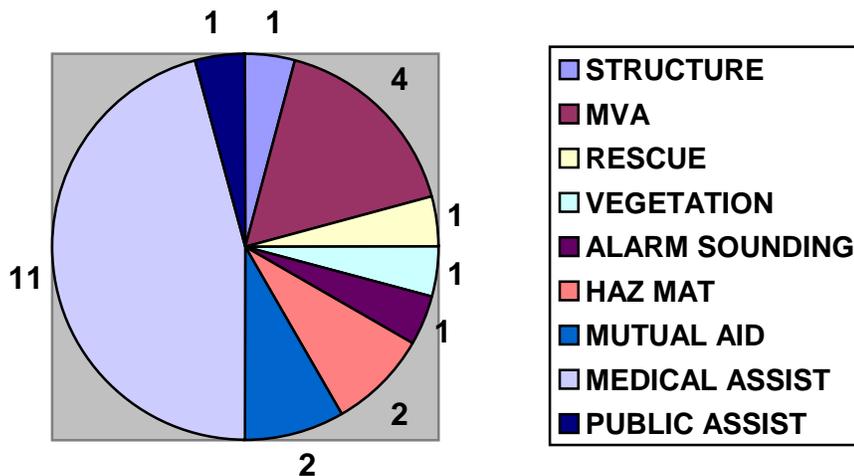
**Dallas Fire Department:**

Station 100 responded to 24 city calls and 34 rural responses for a total of 58, these are divided out by the day of the week.

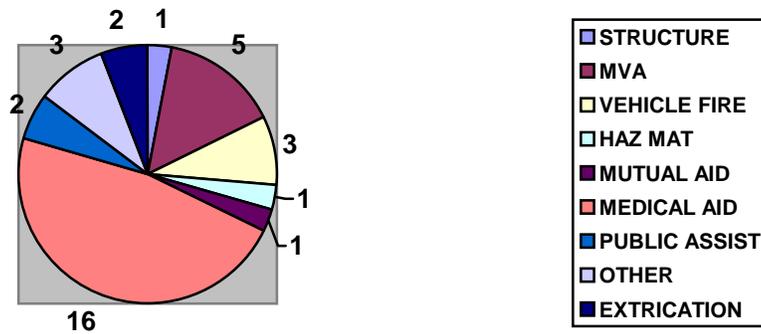
**April Fire Reponses by Day**



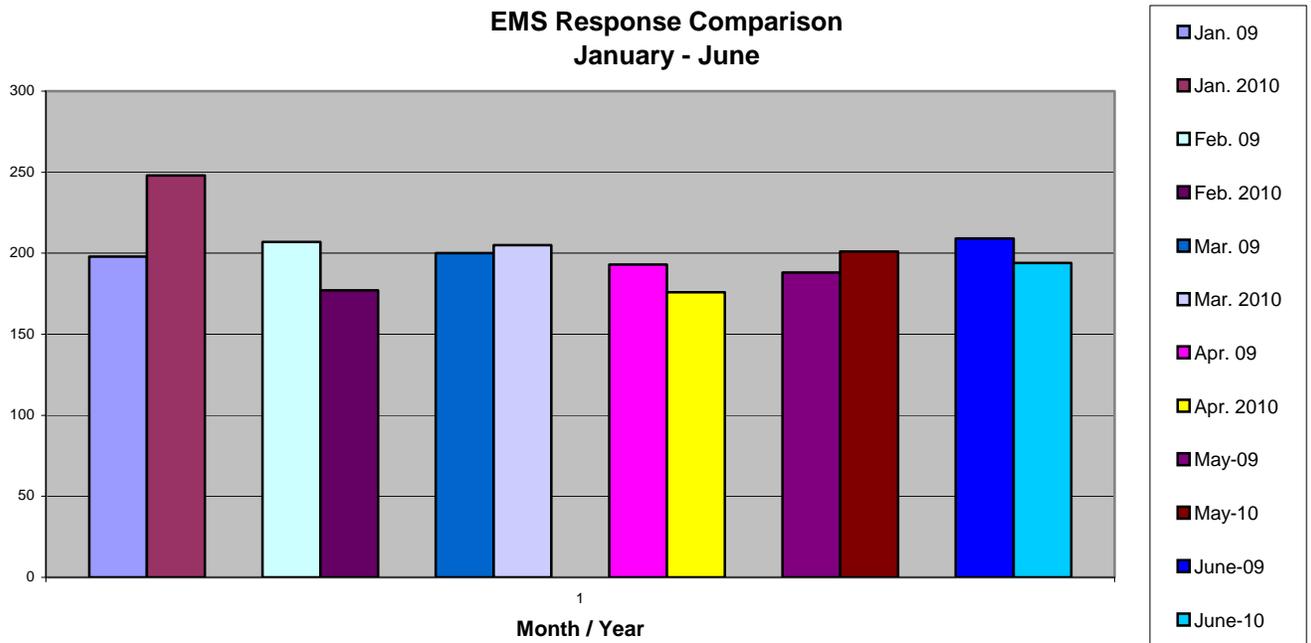
City Responded to the following incidents during the month from station 100.



Rural responses by station 110 during the month were for the following incidents.



Dallas Emergency Medical Service:



# DALLAS POLICE DEPARTMENT

JUNE 2010

## Investigations / Arrests

Animal Offenses	Clear by Arr	07
Assaults	Clear by Arr	03
Burglary	Clear by Arr	02
Criminal Mischief	Clear by Arr	11
Curfew	Clear by Ref	02
Disorderly Conduct	Clear by Arr	03
DUII	Clear by Arr	05
Driving While Suspended	Clear by Arr	01
Drug Offenses	Clear by Arr	02
Elude	Clear by Arr	01
Fail Perform Duties Driver	Clear by Arr	01
Fail Carry Present License	Clear by Arr	01
Fail Supervise Child	Clear by Arr	01
Initiating False Report	Clear by Arr	01
Minor in Possession	Clear by Arr	04
Ordinance Offense	Clear by Arr	01
Reckless Driving	Clear by Arr	01
Recklessly Endangering	Clear by Arr	01
Runaway	Clear by Ref	02
Sex Offenses	Clear by Arr	03
Stalking	Clear by Arr	02
Theft	Clear by Arr	04
Trespass	Clear by Arr	07
Violation Restraining Order	Clear by Arr	02
Warrants	Clear by Arr	27

**95 TOTAL ARRESTS** (June '09 Arrests: )

**TOTAL CALLS FOR SERVICE: 779** (Jun '09 Calls for Service: 852 )  
Incident Case No.'s: 555 / CAD Event Reports: 224

### **The following is a summary of traffic violations committed:**

04	Speeding Violations
04	License Violation
05	No Insurance or Fail to Carry Proof
15	Moving Violations
06	All Other

**JUVENILES:** Five juveniles referred to authorities.

**PARKING CITES ISSUED:** 25

**DOG IMPOUNDS:** 16

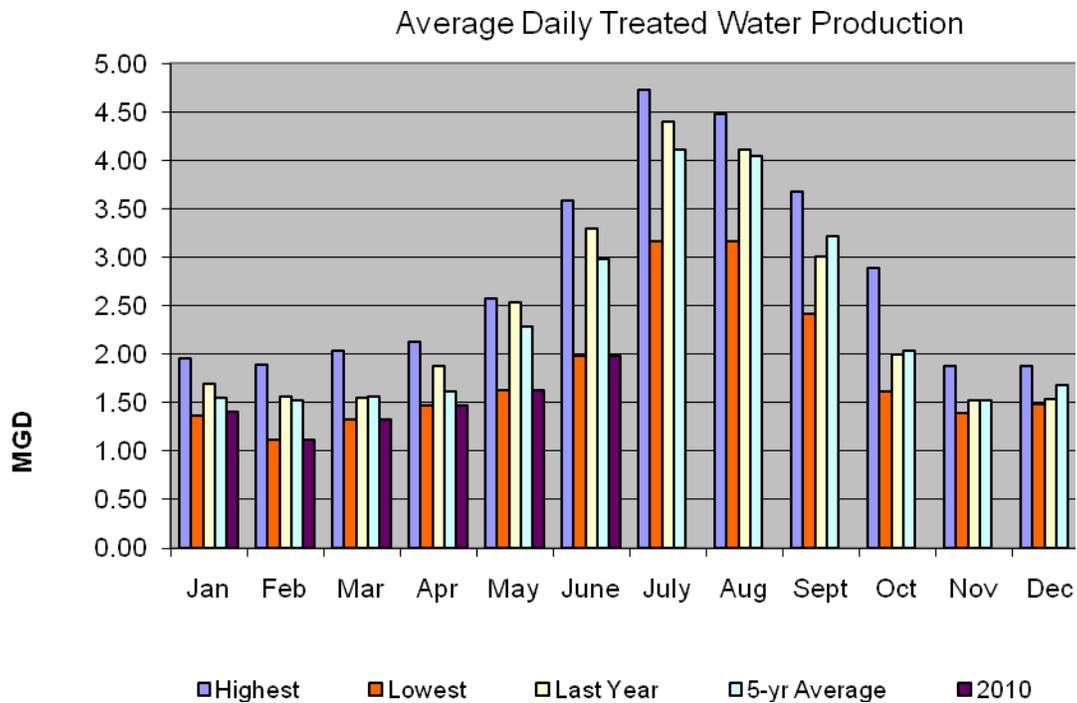
**DOG LICENSES ISSUED:** 134

# DEPARTMENT OF PUBLIC WORKS

## Monthly Report for June 2010

### Water Division

	<u>2010</u>	<u>Unit</u>		<u>2009</u>	<u>Unit</u>
Total Discharge to Town	61.44	MG		99.1	MG
Total Water Raw	72.59	MG		99.3	MG
Peak Day	(6-29) 3.77	MG	(6-30)	4.46	MG
Daily Average-Raw	2.34	MGD		3.30	MGD
Daily Average-City	1.98	MGD		3.30	MGD
Backwash Water	2.14	MG		2.91	MG
Filter to Waste	0.37	MG		.48	MG
Discharge Water	0.00	MG		.10	MG
Flushing	.10	MG		0.00	MG
ASR Injection	8.64	MG		7.19	MG
Average High Temp	70 °	F		74 °	F
Average Low Temp	50 °	F		53 °	F
Total Precipitation	2.64	Inches		1.12	Inches

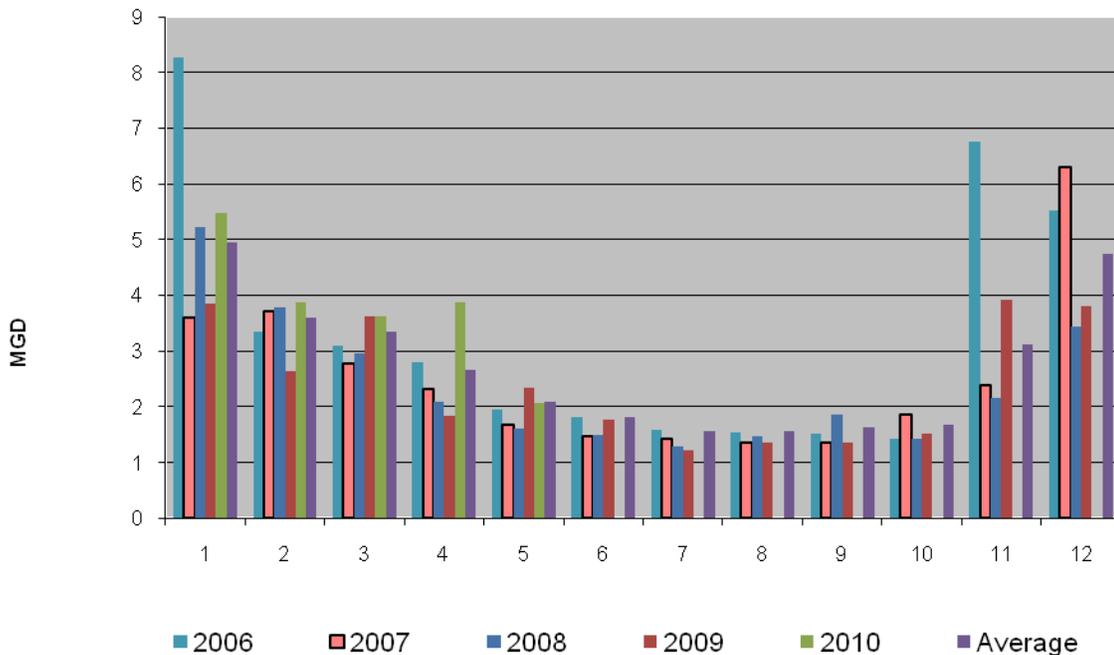


# Wastewater Division

## Effluent Flow

		<u>2010</u>	<u>Units</u>		<u>2009</u>	<u>Units</u>
Monthly Total Flow		66.11	MG		53.00	MG
Peak Day Flow	(June 4)	5.11	MG	(June 13)	3.00	MG
Daily Average Flow		2.20	MG		1.77	MG

Effluent - Average Daily Discharge by Month



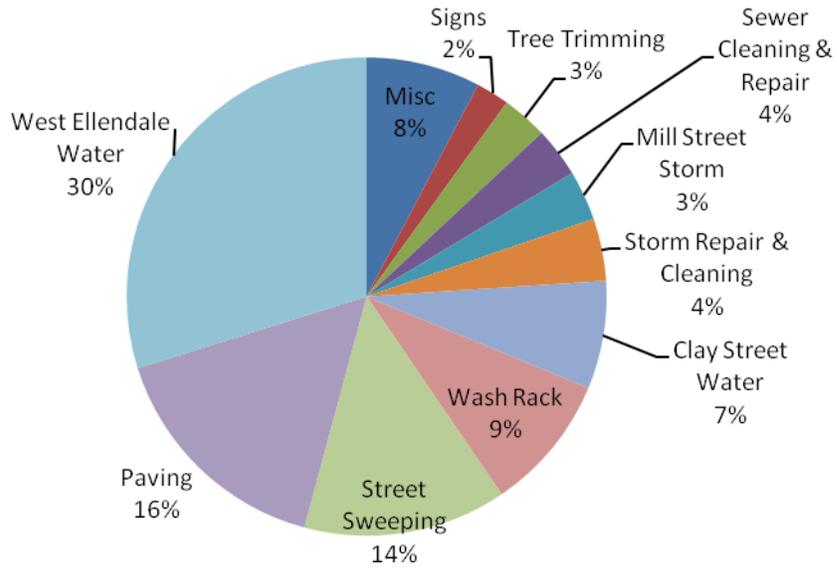
## Plant Maintenance

- ✓ Replaced coupling on #4 aerator at the oxidation ditch
- ✓ Put new gear box on East Lakeside Rotomat. Repaired bent rake on West Lakeside Rotomat
- ✓ Continuing summer landscape care
- ✓ Started drying of biosolids
- ✓ Regular monthly preventative maintenance tasks performed

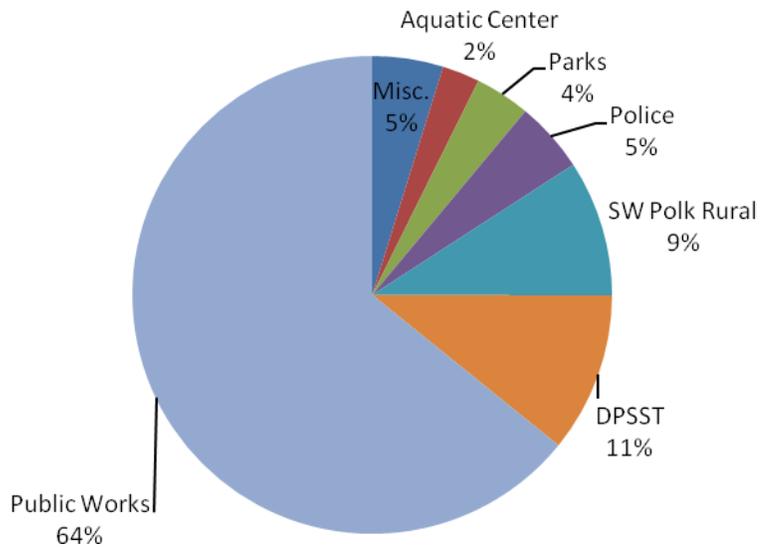
## Plant Performance

The plant met all required permit parameters in June.

## Street and Construction Division



## Fleet Management



## Dallas City Council Meeting-- July 19,2010

### Dallas Senior Center Activity Report Outline

#### September 2009—

- Polk CDC agrees to provide seven hours per week of consulting work for ten months to the City of Dallas/DAS, at no cost, in order to further development of a new senior center with the understanding that the City has been invited to apply for up to 1M in Community Development Block Grant (CDBG) funding.

#### October 2009—

- Polk CDC Program Developer Diana Cvitanovich meets with the *Dallas Senior Advisory Group* to ascertain support/nonsupport for new senior center and to identify next steps. DC assembles and reviews all documents developed to date. Twelve sites are reviewed for potential development. Energy is focused on new development rather than redevelopment of existing buildings. The project cost estimate is 1.8M. An invitation to apply for up to 1M in Community Development Block Grant (CDBG) funding is available to the City but only when all other sources are committed. In the fall of 2008 six grant applications are sent to private foundations with all denied. Feedback from foundations indicates high quality applications but repeated concerns about the capacity needed to sustain the project.

#### November 2009—

- Polk CDC Program Developer begins meeting with Dallas Area Seniors (DAS) to determine capacity building needs and technical assistance needed for DAS to partner with the City of Dallas in this new endeavor. The themes are 1) collaboration, 2) capacity, and 3) capital. The DAS Board of Directors agrees to work with Polk CDC on these items with a particular interest in raising capital.

#### December 2009—

- Diana reviews DAS organizing documents to inform capacity needs.
- While working with issues related to project collaboration and capacity Diana works with DAS to strategize for a capital campaign by providing a Power Point presentation and fundraising training. DAS conducts a one month campaign targeted to members/individuals. (Capital Campaign I). Teams of five are organized with fundraising tools: designated membership contact sheets, sample scripts, follow-up instructions for data tracking to substantiate tax deductions and help with thank you cards. DAS raises 32K in 24 days.

January 2010—

- With the success of Capital Campaign I a Capital Campaign II committee is formed to fundraise within the area-wide business community. This committee meets every other week to create a strategy and tool set for this larger fundraising effort. Presentation to Rotary and the Chamber are scheduled; a data base of all business, a list of potential event partners, fundraising letter drafted; and flyers/postcards are developed. The committee invites key business owners and leaders within the community to help them create a workable plan.
- Given the foundation feedback concerning capacity and the informal nature of existing organizing documents Diana connects DAS with the Community Development Law Center (CDLC), a program affiliate of Legal Aid Services of Oregon that works specifically with community-based organizations. Ann Glynn, CDLC Director, meets with the DAS Board of Directors in Dallas to discuss the requisite roles and responsibilities of a 501(c)3 Board, organizational documents needed, and the systems useful to building the capacity needed for their endeavor. DAS retains CDLC at no cost for up to 75 hours of legal assistance; namely, a compliance review.

February 2010—

- All DAS organizing documents dating back to 1988 are assembled and sent to CDLC for review. In the review a discrepancy is noted within the DAS IRS non-profit identity. This issue is common enough to have warranted a specific IRS application—form 1023— called a “look back”.

March 2010—

- IRS form 1023 preparation requires historic information and where records have been informal the research is time consuming and challenging. CDLC attorney Cynthia Cumfer is assigned the case. Step one—Diana and DAS Executive Board members meet with their attorney for three hours in Portland. Cynthia is an expert in non-profit law having co-authored the *Oregon Non-Profit Corporation Handbook*. DAS members leave with a greater understanding of the process needed but given the momentum of DAS Capital Campaigns I and II there are time concerns. Activities such as Bingo, Bunco, and Bridge are also concerning because they could raise a red flag at the IRS. Everyone seeks to expedite the application and return to fundraising. Research and reassessment of DAS “social gaming” is conducted through DOJ and the City of Dallas. The Board adopts amended Articles of Incorporation requiring public notice to membership and membership vote. DAS Board and Memberships adopt amended articles.
- DAS Capital Campaign II committee continues to meet. Presentations to Rotary/Chamber on schedule. Postcard campaign to Schrader and Wyden asking for support of the City of Dallas’ appropriation request to fund the Senior Center.

April 2010—

- Capital Campaign II suspends meeting until tax exempt status is resolved
- Continued research to inform the IRS 1023 form. Cynthia and Diana work together gathering and clarifying DAS financial and program information. DAS Treasurer provides financials for years 07,08,09 and first quarter 2010
- Diana provides links to discounted software resources available to non-profits asking that the Board Treasurer look for bookkeeping software and the DAS data tracker look into fundraising software. Polk CDC offers to provide help with setting up accounts for DAS at no charge.
- Diana gets updated cost estimate for the Center from Fowler Homes
- Diana researches grant schedule based on possible IRS response

May 2010—

- Form 1023 completed and filed with the IRS on May 19, 2010
- A cover letter asking for "expedited consideration" is attached
- IRS contact in Wyden's office is asked to intervene for DAS with the IRS
- Diana/DAS President Candy Thommen discuss end of Polk CDC funding
- Candy asks for a report to update the DAS Board re: Polk CDC assistance
- CDLC provides sample policy manual and newly drafted bylaws for review

June 2010—

- An update of work done to date by Polk CDC is provided to the DAS Board
- Many new DAS Board Members who have not been part of the process
- Polk CDC funding source ends— DAS must decide whether to purchase time
- DAS decides to not pay for additional staff time given their IRS challenge
- Polk CDC staffing agreement ends 6/30/10 at the direction of DAS Board

July 1, 2010— Wyden's office contacts Diana—DAS IRS exemption mailed

## Common Water Source Issues

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or human activity.

### Contaminants that may be present in source water include:

- Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
- Inorganic contaminants, such as salts and metals, which can be naturally-occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.
- Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.
- Organic chemical contaminants, including synthetic and volatile organic chemicals, which are byproducts of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems.
- Radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities.



## Your 2009 Drinking Water Report

The City of Dallas is proud to share with you information concerning the quality of your drinking water system. Providing residents and businesses in the Dallas water service area with safe, dependable, high-quality water at a reasonable cost is a top priority. The City of Dallas delivers water to more than 16,000 people every day and we think it is important for our customers to understand where their water comes from, how safe it is, and what actions we take to ensure its continuing high quality. The City welcomes your questions and comments about this report and other matters concerning your water. You may contact the Department of Public Works by calling City Hall at 503.831.3562.

## Our Water Sources

The City uses surface water from Rickreall Creek and the Rickreall Watershed. A Source Water Assessment of the City's watershed area was conducted in 2003 in compliance with the Safe Drinking Water Act. A copy of the Source Water Assessment Report is available at the Dallas Public Library or from the Director of Public Works at City Hall. The citizens of Dallas are fortunate to have a source of such high quality water.



# 2009 Annual Water Quality Report

PSRST STD  
U.S. POSTAGEPAID  
PERMIT NO. 36  
DALLAS, OR

## Water Testing

In order to ensure that tap water is safe to drink, EPA prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. Food and Drug Administration regulations establish limits for contaminants in bottled water which must provide similar protection for public health. The City conducts tests on both regulated and unregulated contaminants that may be present in the source water, which include microbial contaminants; inorganic contaminants; pesticides and herbicides; organic chemical contaminants; and radioactive contaminants. Many of the substances the City is required to test are not detected in the water system. The information about those substances that have been detected in your drinking water and how the test levels compare to regulatory standards are listed in the table as part of this pamphlet. If a contaminant is not listed in this report, it is because it was not detected in drinking water.

## Drinking Water Treatment

The Water Treatment Plant, built in 1973 and upgraded in 1994 and 2008, represents one of the most reliable water processes in the country. The plant provides water treatment year-round under a wide variety of seasonal conditions in the creek.

## Health Information about Drinking Water

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline at 1-800-426-4791 or at [www.epa.gov/safewater](http://www.epa.gov/safewater).

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons

# Test Results

Monitoring for Contaminants in Drinking Water for the period of January 1 to December 31, 2009

Contaminant	Unit	MCL	MCLG	Level Detected	Range	Major Sources	Violation?
<b>Inorganic Contaminants</b>							
Fluoride	ppb	4000	4000	1.07 avg	.73 – 1.37	Erosion of natural deposits; water additive that promotes strong teeth; discharge from fertilizer and aluminum factories.	No
<b>Disinfection By-products</b>							
TTHMs (Total Trihalomethanes)	ppb	80	n/a	31.3 avg	16.0 – 44.0	By-products of drinking water chlorination for disinfection	No
HAA5s (Total Haloacetic Acid)	ppb	60	n/a	19.4 avg	10.0 – 36.0	By-products of drinking water chlorination for disinfection	No
Turbidity *	NTU	TT = 1 NTU	0	.16	n/a	Soil runoff	No
		TT = percentage of samples < 0.3 NTU		100%	n/a		No

Contaminant	Units	Goal	AL	90th Percentile	Homes Exceeding AL	Major Sources	Violation
Copper	ppb	1300	1300	340	0	Corrosion of household plumbing; erosion of natural deposits; leaching from wood preservatives	No
Lead†	ppb	0	15	57	9	Corrosion of household plumbing; erosion of natural deposits	No**

†2008 Results, re-testing plan in place for 2010

\*Turbidity has no health effects; however, turbidity can interfere with disinfection and provide a medium for microbial growth.

\*\* The action level for lead was exceeded in 2008, however an action level is not considered a limit; therefore, the elevated lead concentration reported above is not considered a violation.

### Abbreviations and Definitions:

AL - Action Level. AL is the concentration of a contaminant, which, if exceeded, triggers a treatment or other requirements that a water system must follow.  
MCLG - Maximum Contaminant Level Goal. The MCLG is the level of contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.  
MCL - Maximum Contaminant Level. The MCL is the highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.  
ppb - Parts Per Billion. One part per billion is comparable to one penny in \$10,000,000.  
pCi/L - Picocuries Per Liter. The measure of radioactivity in water.  
ND - Non-Detects. Laboratory analysis indicates that the constituent is not present at a concentration below the detection limit of the test method used.  
ppt - Parts Per Trillion. One part per trillion is comparable to one penny in \$10,000,000,000.  
NTU - Nephelometric Turbidity Unit. NTU is a measure of the clarity of water. Turbidity in excess of 5 NTU is just noticeable to the average person.  
TT - Treatment Technique. TT is a required process intended to reduce the level of a contaminant in drinking water.

who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice from their health care providers about their drinking water.

Cryptosporidium is a microbial pathogen found in surface water throughout the U.S. Although filtration removes cryptosporidium, the most commonly used filtration methods cannot guarantee 100 percent removal. The City continually monitors for these organisms and reports the results to the EPA for evaluation. EPA/CDC guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and other microbial contaminants are available from the Safe Drinking Water Hotline.

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead enters drinking water primarily as a result of the corrosion, or wearing away, of materials containing lead in the household plumbing. The City of Dallas is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When water stands in lead pipes or plumbing systems containing lead for several hours or more, the lead may dissolve into the drinking water. When water has been stagnant (not running) you can minimize potential exposure by running your tap for 30 seconds to 2 minutes before using water for drinking or cooking purposes. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at [www.epa.gov/safewater/lead](http://www.epa.gov/safewater/lead). The City continues to take measures to reduce the likelihood that lead will enter the drinking water from household plumbing. One such measure is the introduction of orthophosphate to the water system that began in July of 2009. Orthophosphate comes from the addition of very small quantities of phosphoric acid to the water. Phosphoric acid is safe, commonly used in the processing of many foods and beverages and approved for use in food and drinking water by the USEPA, Food and Drug Administration, and the National Sanitation Foundation. The orthophosphate prevents lead from entering the water by forming a thin protective coating on the plumbing.

### Notes:

- Radioactive contaminants are analyzed every nine years. Dallas water supply was tested for Gross Alpha Radiation on November 19, 2002. The results were ND at 1 (pCi/L) with a MCL of 16 (pCi/L).
- Inorganics are analyzed once every nine years. The above results encompass testing in 2001.
- Synthetic organics are analyzed once per three-year compliance period. The above results in this category encompass testing in 2007 through 2009.
- Lead and copper contaminants are analyzed every three years. These results are from water drawn from homes in 2008 that have lead and copper within their plumbing.

# DALLAS CITY COUNCIL REPORT

**TO: MAYOR JIM FAIRCHILD AND CITY COUNCIL**

<i>City of Dallas</i>	<b>Agenda Item No.</b> 7 c	<b>Topic:</b> OLCC Liquor License Application for Change of Ownership
<b>Prepared By:</b> Emily Gagner	<b>Meeting Date:</b> July 19, 2010	<b>Attachments:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Approved By:</b> Jerry Wyatt		

RECOMMENDED MOTION:

Motion to recommend to the OLCC to grant the license for change of ownership at 962 Main Street for The Roundup Pub.

BACKGROUND:

The City received an OLCC application for a change of ownership 962 Main Street for The Roundup Pub.

The Deputy Police Chief has reviewed the application and found no items of concern.

FISCAL IMPACT:

None

ATTACHMENTS:

OLCC License Application for Roundup Pub



# OREGON LIQUOR CONTROL COMMISSION LIQUOR LICENSE APPLICATION

Application is being made for:

### LICENSE TYPES

- Full On-Premises Sales (\$402.60/yr)
- Commercial Establishment
  - Caterer
  - Passenger Carrier
  - Other Public Location
  - Private Club
- Limited On-Premises Sales (\$202.60/yr)
- Off-Premises Sales (\$100/yr)
  - with Fuel Pumps
- Brewery Public House (\$252.60)
- Winery (\$250/yr)
- Other: \_\_\_\_\_

### ACTIONS

- Change Ownership
  - New Outlet
  - Greater Privilege
  - Additional Privilege
  - Other \_\_\_\_\_

### CITY AND COUNTY USE ONLY

Date application received: \_\_\_\_\_

The City Council or County Commission:

\_\_\_\_\_  
(name of city or county)

recommends that this license be:

- Granted       Denied

By: \_\_\_\_\_  
(signature) (date)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

### OLCC USE ONLY

Application Rec'd by: OLCC (Pending)

Date: 6/9/2010 SD

90-day authority:  Yes  No

### 90-DAY AUTHORITY

Check here if you are applying for a change of ownership at a business that has a current liquor license, or if you are applying for an Off-Premises Sales license and are requesting a 90-Day Temporary Authority

### APPLYING AS:

- Limited Partnership     Corporation     Limited Liability Company     Individuals

1. Entity or Individuals applying for the license: [See SECTION 1 of the Guide]

① Clifford D. Carpenter ③ \_\_\_\_\_

② Bobby S. Carpenter ④ \_\_\_\_\_

2. Trade Name (dba): THE Roundup Pub

3. Business Location: 962 MAIN ST. DALLAS POLK OR 97338  
(number, street, rural route) (city) (county) (state) (ZIP code)

4. Business Mailing Address: SAME  
(PO box, number, street, rural route) (city) (state) (ZIP code)

5. Business Numbers: 503-831-0189  
(phone) (fax)

6. Is the business at this location currently licensed by OLCC?  Yes  No

7. If yes to whom: Ham, Inc. Type of License: Full On-Premises

8. Former Business Name: Same

9. Will you have a manager?  Yes  No Name: \_\_\_\_\_  
(manager must fill out an Individual History form)

10. What is the local governing body where your business is located? Dallas, POLK  
(name of city or county)

11. Contact person for this application: Sharon Carpenter  
(name) 947 W. Ellendale, Dallas, OR 97338  
(address) (phone number) (fax number) **RECEIVED** (e-mail address)

I understand that if my answers are not true and complete, the OLCC may deny my license application.

Applicant(s) Signature(s) and Date:

① Clifford D. Carpenter Date 6-9-10 ③ \_\_\_\_\_ SALEM REGIONAL OFFICE

② Bobby S. Carpenter Date 6-9-10 ④ \_\_\_\_\_ Date \_\_\_\_\_



# OREGON LIQUOR CONTROL COMMISSION INDIVIDUAL HISTORY

PLEASE PRINT OR TYPE

YOU MUST ANSWER ALL QUESTIONS ON THIS FORM. IF THE QUESTION DOES NOT APPLY, WRITE N/A IN THE SPACE. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Trade Name (d.b.a.): THE ROUNDUP Pub City: DALLAS

1. Name: CARPENTER CLIFFORD DAVID  
(last) (first) (middle)

2. Other names used (maiden, other): CLIFF

3. Residence Address: 54 [REDACTED] Dallas OR 97338  
(number and street) (city) (state) (ZIP code)

4. Home Phone: ( [REDACTED] ) Business Phone: ( 503 ) 831-0189

5. \*SSN: [REDACTED] Place of Birth: [REDACTED] us DOB: [REDACTED] Sex: M  F  
(State/Country) (mm) (dd) (yyyy)

6. Driver License or State ID #: [REDACTED] State: OR Spouse's name: Bobby S. Carpenter

7. List all states, other than Oregon, where you have lived during the past ten years:  
WASHINGTON

8. Do you currently hold, or have you ever held a liquor license in this or any other state? \_\_\_ Yes  No  
If yes, when and where? \_\_\_\_\_

9. In the past ten years, have you been convicted of **any** violation, misdemeanor or felony?  
(include traffic violations, if the fine was more than \$50.00) \_\_\_ Yes  No  
If yes, what, when and where? \_\_\_\_\_

10. Have you ever entered into a diversion agreement? \_\_\_ Yes  No  
If yes, when and where? \_\_\_\_\_

11. Do you have any arrests or citations that have not been resolved? \_\_\_ Yes  No  
If yes: Arrested/Cited for: \_\_\_\_\_ Date \_\_\_\_\_ County/City/State/ \_\_\_\_\_

12. If you are applying for a retail liquor license:  
a. Do you have any financial interest, direct or indirect, in any manufacturer or distributor of alcohol? \_\_\_ Yes  No If yes, what and where: \_\_\_\_\_  
b. Does any person having a financial or ownership interest in a manufacturer or distributor have an interest in, or potential claim upon your business or premises, for instance through investment, a loan, lease or contract? \_\_\_ Yes  No If yes, who? \_\_\_\_\_

13. Have you ever had a warning, violation, suspension, fine, cancellation or refusal as a licensee or service permittee, in Oregon or any other state? \_\_\_ Yes  No If yes: When: \_\_\_\_\_ Where: \_\_\_\_\_

I UNDERSTAND THE OLCC WILL USE THE ABOVE INFORMATION TO CHECK FOR CRIMINAL RECORDS. I UNDERSTAND IF MY ANSWERS ARE NOT TRUE AND COMPLETE, THE OLCC MAY DENY MY LICENSE APPLICATION.

Applicant Signature: Clifford D. Carpenter Date: 6-9-10

**\*SOCIAL SECURITY NUMBER DISCLOSURE** As part of your application for an initial or renewal license, Federal and State laws require you to provide your Social Security Number (SSN) to the Oregon Liquor Control Commission (OLCC) for child support enforcement purposes (42 USC § 666(a)(13) & ORS 25.785). The OLCC will refuse a license to any applicant or licensee who fails to provide his/her SSN. Your SSN will be used only for child support enforcement purposes unless you sign below.  
Based on our authority under ORS 471.311 and OAR 845-005-0312(6), we are requesting your voluntary consent to use your SSN for the following administrative purposes only: to match your license application to your Alcohol Server Education records (where applicable), and to ensure your identity for criminal records checks. OLCC will not deny you any rights, benefits or privileges otherwise provided by law if you do not consent to use of your SSN for these administrative purposes (5 USC § 552(a)). If you consent to these uses, please sign here:  
Applicant Signature: Clifford D. Carpenter Date: 6-9-10



# OREGON LIQUOR CONTROL COMMISSION INDIVIDUAL HISTORY

PLEASE PRINT OR TYPE

YOU MUST ANSWER ALL QUESTIONS ON THIS FORM. IF THE QUESTION DOES NOT APPLY, WRITE N/A IN THE SPACE. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Trade Name (d.b.a.): THE ROUNDUP Pub City: DALLAS

1. Name: CARPENTER Bobby Sharon  
(last) (first) (middle)

2. Other names used (maiden, other): Buffington, Sherry (Shari)

3. Residence Address: [REDACTED] DALLAS OR 97338  
(number and street) (city) (state) (ZIP code)

4. Home Phone: [REDACTED] Business Phone: (503) 831-0189

5. \*SSN: [REDACTED] Place of Birth: [REDACTED] US DOB: [REDACTED] Sex: M  F   
(State/Country) (mm) (dd) (yyyy)

6. Driver License or State ID #: [REDACTED] State: OR Spouse's name: CLIFFORD D. CARPENTER

7. List all states, other than Oregon, where you have lived during the past ten years:  
WASHINGTON

8. Do you currently hold, or have you ever held a liquor license in this or any other state?  Yes  No  
If yes, when and where? \_\_\_\_\_

9. In the past ten years, have you been convicted of **any** violation, misdemeanor or felony?  
(include traffic violations, if the fine was more than \$50.00)  Yes  No  
If yes, what, when and where? \_\_\_\_\_

10. Have you ever entered into a diversion agreement?  Yes  No  
If yes, when and where? \_\_\_\_\_

11. Do you have any arrests or citations that have not been resolved?  Yes  No  
If yes: Arrested/Cited for: \_\_\_\_\_ Date \_\_\_\_\_ County/City/State/ \_\_\_\_\_

12. If you are applying for a retail liquor license:  
a. Do you have any financial interest, direct or indirect, in any manufacturer or distributor of alcohol?  Yes  No If yes, what and where: \_\_\_\_\_  
b. Does any person having a financial or ownership interest in a manufacturer or distributor have an interest in, or potential claim upon your business or premises, for instance through investment, a loan, lease or contract?  Yes  No If yes, who? \_\_\_\_\_

13. Have you ever had a warning, violation, suspension, fine, cancellation or refusal as a licensee or service permittee, in Oregon or any other state?  Yes  No If yes: When: \_\_\_\_\_ Where: \_\_\_\_\_

I UNDERSTAND THE OLCC WILL USE THE ABOVE INFORMATION TO CHECK FOR CRIMINAL RECORDS. I UNDERSTAND IF MY ANSWERS ARE NOT TRUE AND COMPLETE, THE OLCC MAY DENY MY LICENSE APPLICATION.

Applicant Signature: Bobby Sharon Carpenter Date: 6-9-10

**\*SOCIAL SECURITY NUMBER DISCLOSURE** As part of your application for an initial or renewal license, Federal and State laws require you to provide your Social Security Number (SSN) to the Oregon Liquor Control Commission (OLCC) for child support enforcement purposes (42 USC § 666(a)(13) & ORS 25.785). The OLCC will refuse a license to any applicant or licensee who fails to provide his/her SSN. Your SSN will be used only for child support enforcement purposes unless you sign below.

Based on our authority under ORS 471.311 and OAR 845-005-0312(6), we are requesting your voluntary consent to use your SSN for the following administrative purposes only: to match your license application to your Alcohol Server Education records (where applicable), and to ensure your identity for criminal records checks. OLCC will not deny you any rights, benefits or privileges otherwise provided by law if you do not consent to use of your SSN for these administrative purposes (5 USC § 552(a)). If you consent to these uses, please sign here:

Applicant Signature: B. Sharon Carpenter Date: 6-9-10



OREGON LIQUOR CONTROL COMMISSION
BUSINESS INFORMATION

Please Print or Type

Applicant Name: Clifford D. + Bobby S. Carpenter Phone: 360-774-0314

Trade Name (dba): THE ROUNDUP PUB

Business Location Address: 962 MAIN ST.

City: DALLAS ZIP Code: 97338

DAYS AND HOURS OF OPERATION

Business Hours: Sunday 11 AM to 2:30 AM, Monday 11 AM to 2:30 AM, Tuesday 11 AM to 2:30 AM, Wednesday 11 AM to 2:30 AM, Thursday 11 AM to 2:30 AM, Friday 11 AM to 2:30 AM, Saturday 11 AM to 2:30 AM. Outdoor Area Hours: Sunday to Saturday. The outdoor area is used for: Food service, Alcohol service, Enclosed.

Seasonal Variations: Yes No If yes, explain: Open @ 9 AM Sat + Sun during Football Season AUG-FEB.

ENTERTAINMENT

Check all that apply: Live Music, Recorded Music, DJ Music, Dancing, Nude Entertainers, Karaoke, Coin-operated Games, Video Lottery Machines, Social Gaming, Pool Tables, Other.

DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday to Saturday hours: Friday 9 PM to 2 AM, Saturday 9 PM to 2 AM. Frequency VARIES W/ SEASONS

SEATING COUNT

Restaurant: 50 Outdoor: Lounge: Other (explain): 22 (BAR STOOLS) Banquet: Total Seating: 72

OLCC USE ONLY Investigator Verified Seating: (Y) (N) Investigator Initials: Date:

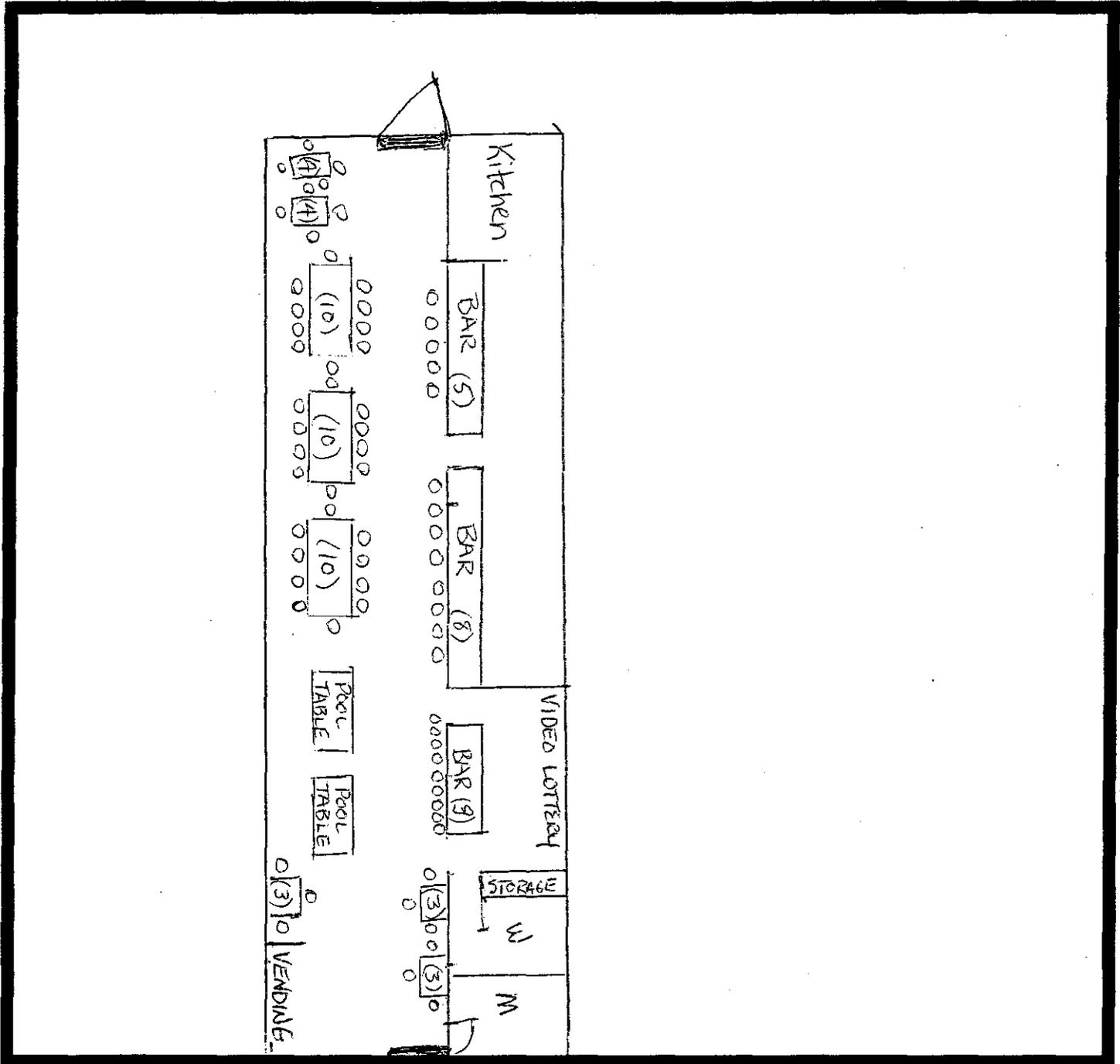
I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: [Signature] Date: 6-9-10



# OREGON LIQUOR CONTROL COMMISSION FLOOR PLAN

- Your floor plan must be submitted on this form.
- Use a separate Floor Plan Form for each level or floor of the building.
- Applicants must provide a sketch that shows the specific area of the premises (e.g. dining area, bar, lounge, kitchen and restrooms). Full On-Premises (commercial establishments) applicants must also show dining tables. See example on back.



CLIFFORD D+B Sharon Carpenter  
 Applicant Name  
 THE Roundup Pub  
 Trade Name (dba):  
 Dallas 97338  
 City and ZIP Code

.....OLCC USE ONLY.....  
 MINOR POSTING ASSIGNMENT(S)

Date: \_\_\_\_\_ Initials: \_\_\_\_\_