



Board of Directors

- Brian Dalton
- Jim Fairchild
- Beth Jones
- Jackie Lawson
- Mark McDonald
- Kevin Marshall
- Wes Scroggin
- Murray Stewart
- LaVonne Wilson
- Ken Woods, Jr.

Staff

- City Manager
Jerry Wyatt
- Asst. City Manager
Kim Marr
- City Attorney
Lane Shetterly
- Community Development
Director
Jason Locke
- Finance Director
Cecilia Ward
- City Recorder
Emily Gagner

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Dallas Urban Renewal Agency Board of Directors Agenda

Monday, May 16, 2011, 7:00 p.m. (following the City Council meeting)

Brian Dalton, Presiding
Dallas City Hall
187 SE Court Street
Dallas, Oregon 97338

All persons addressing the Board of Directors will please use the table at the front of the Board. All testimony is electronically recorded. If you wish to speak on any agenda item, please sign in on the provided card.

<u>ITEM</u>	<u>RECOMMENDED ACTION</u>
1. Roll Call	
2. Review and approval of minutes of February 22, 2011 meeting	Approval
3. Activities Update	Motion
4. OTHER BUSINESS	
5. ADJOURNMENT	

1 DALLAS DEVELOPMENT COMMISSION URBAN RENEWAL AGENCY

2 Tuesday, February 22, 2011

3 Council Chambers

4 The Dallas Development Commission Urban Renewal Agency Board of Directors met in regular session
5 on Tuesday, February 22, 2011 at 8:34 p.m. in the Council Chambers of City Hall with Brian Dalton pre-
6 siding.

7 **ROLL CALL**

8 Members present: Brian Dalton, Warren Lamb, Jackie Lawson, Kevin Marshall, Wes Scroggin, David
9 Shein, David Voves, LaVonne Wilson, and Ken Woods, Jr.

10 Also present: City Manager Jerry Wyatt, City Attorney Lane Shetterly, Community Development Direc-
11 tor Jason Locke, Police Chief John Teague, Finance Director Cecilia Ward, Fire Chief Bill Hahn, and Re-
12 cording Secretary Emily Gagner.

13 **REVIEW AND APPROVAL OF MINUTES OF NOVEMBER 15, 2010 MEETING**

14 It was moved by Mr. Fairchild and seconded by Mr. Woods to approve the minutes as presented. The mo-
15 tion carried unanimously.

16 **APPOINTMENT OF MEMBERS TO THE URBAN RENEWAL DISTRICT ADVISORY COM-
17 MITTEE**

18 Mr. Wyatt reviewed the staff report.

19 It was moved by Mrs. Lawson and seconded by Mr. Marshall to appoint the members to the Ur-
20 ban Renewal Advisory Committee as listed in the staff report. The motion carried unanimously.

21 **UPDATE ON URBAN RENEWAL PROJECTS**

22 Jason Locke reviewed four projects he was proposing for completion during the current fiscal
23 year.

24 Mrs. Lawson declared a direct conflict of interest for economic interest.

25 Mr. McDonald asked if the projects were done with an open bid and asked how many firms
26 submitted bids. Mr. Locke stated bids were solicited and they had three bidders for the last con-
27 crete work project. Mr. McDonald asked if the projects were advertised through the newspaper.
28 Mr. Locke indicated for smaller projects, he called three or four firms to ask them to bid. Mr.
29 McDonald recommended posting bids on the information board at City Hall. Mr. Wyatt agreed
30 they could also be posted at the Library.

31 It was moved by Mr. Scroggin and seconded by Mr. Marshall to approve the projects as pre-
32 sented. The motion carried unanimously with Jim Fairchild, Beth Jones, Mark McDonald, Kevin
33 Marshall, Wes Scroggin, David Voves, LaVonne Wilson, and Ken Woods voting yes. Mrs.
34 Lawson did not participate in the vote due to her declared direct conflict of interest.

35 **OTHER BUSINESS**

36 **ADJOURNMENT**

37 There being no further business, the meeting was adjourned at 8:41 p.m.

38 Read and approved this _____ day of _____ 2011.

39 _____
40 Mayor

41 ATTEST:

42 _____
43 City Manager

DALLAS URBAN RENEWAL AGENCY

REPORT

TO: DALLAS URBAN RENEWAL AGENCY BOARD OF DIRECTORS

<i>City of Dallas</i>	Agenda Item No. 3	Topic: Activities Update
Prepared By: Jason Locke, Com Dev Director	Meeting Date: May 16, 2011	Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Approved By: Jerry Wyatt		

RECOMMENDED ACTION:

Direct staff to proceed with the Court Street Streetscape as proposed.

BACKGROUND:

The Agency recently approved moving forward with the Court Street project, to include the ½ block directly west of Main Street on the south side. The project included new sidewalks, widening of the sidewalk area by 5', including decorative lighting and pavers similar to Mill Street, as well as incorporating 4 raingarden areas to minimize and treat stormwater runoff and provide landscaped areas. After reviewing some of the technical and functional aspects of the project, it became apparent that doing the entire south side of the block from Main west to Church was a better and more fiscally sound approach. URDAC reviewed the proposal at their May 3, 2011 meeting and has recommended moving forward with the entire south side of the block. Staff has made contact with all the business owners, who are in favor of the proposal. As always, the project will be staged and executed to minimize disruptions and adverse effects on the Court Street businesses and their patrons. The project will be completed in 4 phases, starting roughly May 21 and ending July 21.

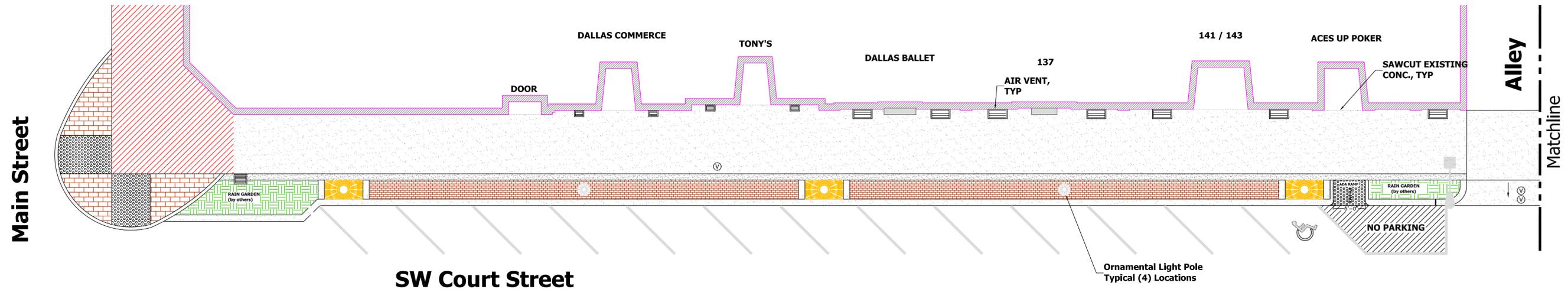
- Phase 1: Removal of 8 trees on the south side of the block
- Phase 2: Demolition of existing sidewalk, installation of new sewer laterals and conduit (by City crews)
- Phase 3: Installation of new sidewalk and curbing (contractor)
- Phase 4: Installation of pavers, raingarden storm detention, lighting fixtures, irrigation, trees, and street furniture

FISCAL IMPACT:

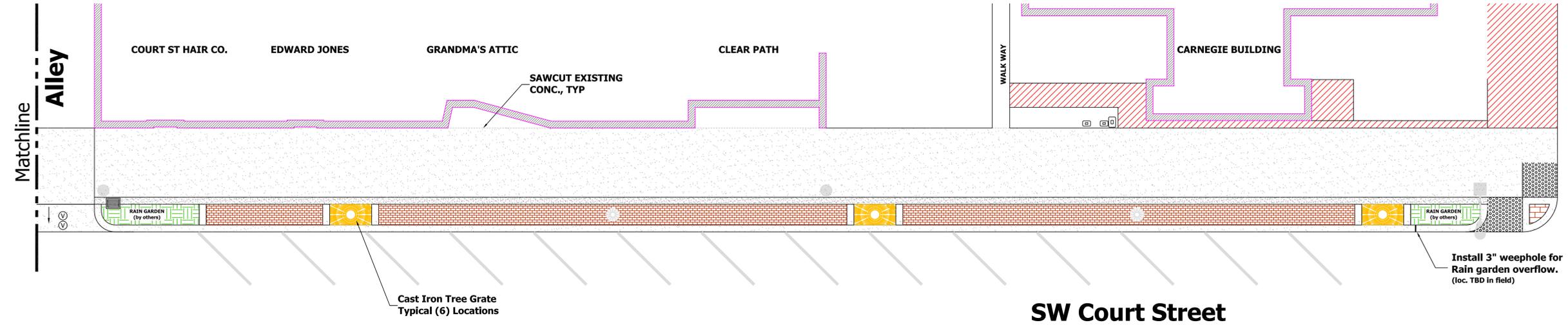
The total cost of the project will be approximately \$50,000, of which \$35,000 will be expended this fiscal year, and the remainder from the FY 2011/12 budget. Funds are available and allocated for this project.

ATTACHMENTS:

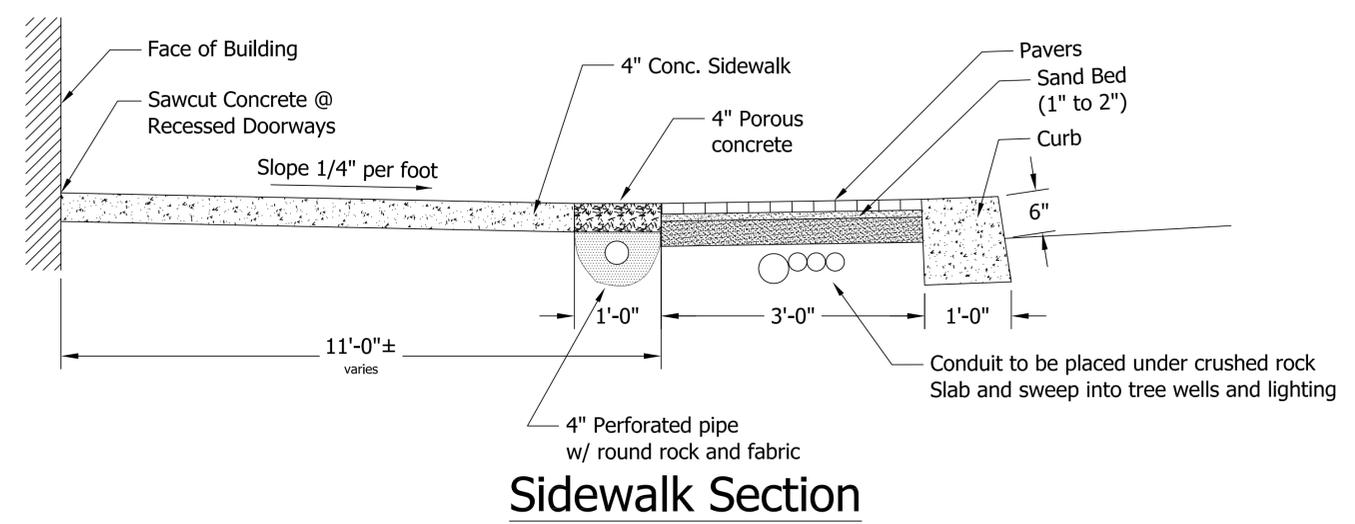
- A) Court Street Plan



Plan View - East Side



Plan View - West Side



Sidewalk Section