

Dallas City Council

Dallas City Hall*
187 SE Court Street
Dallas, OR 97338

Tuesday, February 20, 2007, 7:30 PM

Mayor Jim Fairchild Presiding

*Dallas City Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Manager's Office, 503-831-3502 or TDD 503-623-7355.

AGENDA

1. ROLL CALL

2. APPROVAL OF MINUTES

- 2.1. Approval of minutes of the February 5, 2007, Council meeting.
-

3. REPORTS OR COMMENTS FROM COUNCIL MEMBERS

- 3.1. Mayor's State of the City Message.
-

4. QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE

5. REPORTS OF SPECIAL COMMITTEES AND CITY OFFICERS

5.1. City Manager's Reports

- a. Discussion concerning vandalism issues in the downtown area.
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- b. Update on new City website.
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- c. Senior Center Advisory Committee report.
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- d. Urban Renewal Advisory Committee report.
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- e. OLCC License Renewals.
-

- f. Review and approval of new Police Department vehicle decal.
-

g. Report on February 13, 2007 Planning Commission meeting.

h. Bills of the City for the month of January.

i. Other

6. COMMUNICATIONS AND PETITIONS

6.1. Thank you letter from Bridlewood Homeowners' Association.

7. PUBLIC HEARINGS

8. RESOLUTIONS

9. FIRST READING OF ORDINANCES

10. SECOND READING OF ORDINANCES

11. OTHER BUSINESS

12. ADJOURNMENT

Note: Following the Council meeting there will be an Executive Session to discuss the City Manager's evaluation criteria as authorized in ORS 192.660(2)(i).

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The Dallas City Council met in regular session on Monday, February 5, 2007, at 7:30 p.m. in the Council Chambers of City Hall with Mayor Jim Fairchild presiding.

ROLL CALL

Council members present were: Council President Ken Woods, Councilor Brian Dalton, Councilor Warren Lamb, Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor David Shein, and Councilor LaVonne Wilson. Members excused: Councilor Wes Scroggin and Councilor Rich Slack.

Also present were: City Manager Roger Jordan, City Attorney Mark Irick, Police Chief Jim Harper, Community Development Director Jerry Wyatt, Public Works Director Fred Braun, Finance Director Marcia Baragary, Library Director Donna Zehner, Assistant City Manager Kim Marr, and Recording Secretary Marsha Heeter.

APPROVAL OF MINUTES

After hearing no corrections or additions, Mayor Fairchild declared the minutes of the January 16, 2007, Council meeting approved as printed.

REPORTS OR COMMENTS FROM COUNCIL MEMBERS

COUNCIL OF GOVERNMENTS ATTENDANCE AWARD

Mayor Fairchild reported that the annual Council of Governments meeting was last Wednesday. He indicated that there were a number of Dallas people present because we knew City Manager Roger Jordan was going to be receiving the Wes Kvarsten award. He noted that because we had so many people there, the City received an attendance award.

MAYOR'S REPORTS FOR NOVEMBER, DECEMBER AND JANUARY

Mayor Fairchild indicated that he got caught up with his monthly reports. There were no questions.

Council President Ken Woods announced that he was reappointed vice chair of the Mid Willamette Valley Area Commission on Transportation last week. He added that, more importantly, he became a grandpa on Sunday.

ADMINISTRATIVE COMMITTEE REPORT

Councilor David Shein reported on the January 22, 2007, meeting of the Administrative Committee. He indicated that there was one action item regarding a salary adjustment for non-union City employees. He said the recommendation is to give employees a 1.5% increase in lieu of doing a salary study. He noted that this does not replace the cost of living adjustment in July. Mayor Fairchild pointed out that the recommendation is also to add 4% to the top of all salary ranges. Councilor Shein agreed, adding that there are a large number of people who are at the tops of their ranges, so this gives them more opportunities. Mayor Fairchild said it makes Dallas more comparable to other cities our size, most of which have seven steps compared to Dallas' five steps. In response to a question, Mr. Jordan indicated that in the past when we have done a salary study, we have split the increases in any ranges between two budget years, so that is the plan for this year. He added that next year's increase would be in the budget.

Councilor Shein moved to amend the non-represented employee salary range schedule by adding 4% to the top of the current ranges and authorize a 1.5% merit increase February 1, 2007 and 1.5% merit increase February 1, 2008. The motion was duly seconded. Councilor Warren Lamb asked how this would impact costs for the Public Employees Retirement System. Mr. Jordan answered that it would increase it minimally. Mr. Jordan pointed out that this increase means that the general employees will be getting the same increase as police association members get. Councilor LaVonne Wilson remarked that she has worked with salary ranges and agrees with the recommendation to increase the ranges. The motion **CARRIED UNANIMOUSLY** with Council President Ken Woods, Councilor Brian Dalton, Councilor Kevin Marshall, Councilor Warren Lamb, Councilor Jackie Lawson, Councilor David Shein, and Councilor LaVonne Wilson voting **YES**.

1 PUBLIC SAFETY COMMITTEE REPORT

2 Councilor Kevin Marshall reported on the January 22, 2007, meeting of the Public Safety Committee.
3 He indicated that there were six items on the agenda, none of which required any action. He then re-
4 viewed the Committee minutes. Mr. Jordan noted that we have to change from diesel to gas for operat-
5 ing the boiler for City Hall, and we will be replacing a tank, and installing a propane tank to run the
6 emergency generator. He explained that this will enable City Hall to be used as a community shelter
7 facility if needed. Councilor Lamb asked when the Council will review the ESCi report on the Fire
8 Department management. Mr. Jordan answered that the report should be done by March and he hopes
9 to have it for the Public Safety Committee meeting in March. Mayor Fairchild commended the volun-
10 teer firefighters for being willing to donate their time and making the effort to get the 60 hours of train-
11 ing required for certification.

12 **REPORTS OF SPECIAL COMMITTEES AND CITY OFFICERS**

13 CHARTER COMMUNICATIONS PRESENTATION

14 Mr. Jordan introduced Felix Gutierrez, Charter Communication's operating manager for this area. Mr.
15 Gutierrez reviewed the plan for upgrading services in the Dallas area, which starts with studying what
16 is already there. He said they should meet all the requirements of the Franchise within a year. Coun-
17 cilor Shein asked if the new services including high speed Internet would be available to every resi-
18 dence and business in Dallas. Mr. Gutierrez said it would. Mr. Jordan pointed out that in the new
19 franchise, Charter has a certain period of time to implement improvements and they are meeting that
20 time line. Mr. Gutierrez said they will keep City Hall informed as to where they are working, because
21 there will probably be a number of calls because people don't always understand that there is City right
22 of way along their property. Mr. Gutierrez added that they send mailers to residents of an area prior to
23 working in that area. Council President Woods asked if there would be any upgrades to residences.
24 Mr. Gutierrez answered that there wouldn't be if the existing line provides good service. He added
25 that they are trying to not have to replace any existing cable, just equipment in pedestals. In response
26 to a question, Mr. Gutierrez said the upgrades are totally separate from cable rates. He indicated that
27 they will get increased revenue from new Internet connections. In response to a question, Mr.
28 Gutierrez said that upgrades to HDTV service are some time down the road.

29 MID-YEAR BUDGET REVIEW

30 Finance Director Marcia Baragary gave the 2006-07 mid-year budget review. She reminded them that
31 they estimate in March for what will happen starting in June for the next year. In response to a ques-
32 tion, Mr. Jordan indicated that reserves and contingencies aren't carried over in the mid-year estimate
33 because those funds probably won't be spent. He added that the carryover is the difference between
34 revenue and expenditures. Mayor Fairchild commented that the quarterly reviews are the reason the
35 City doesn't get budget surprises.

36 SCHEDULING GOAL SETTING SESSION

37 Mr. Jordan suggested holding the annual goal setting session on Wednesday, February 28 starting at
38 5:30 p.m. Mayor Fairchild advised the new members that it will probably take three to four hours for
39 the session. Mr. Jordan advised that he will send out information on the existing goals and get Council
40 input. He added that the meeting will be held in the Council Chambers and dinner will be served.

41 CRITERIA FOR CITY MANAGER'S EVALUATION

42 Mr. Jordan noted that the Council wants an executive session to discuss the criteria for the City Man-
43 ager's evaluation. Mayor Fairchild stressed that it is to set the criteria, not to do an evaluation. Mr.
44 Jordan said there will be an executive session after the February 20 meeting to discuss the evaluation
45 criteria.

46 POSTPONEMENT OF NEW WASTEWATER FILTER PLANT CONSTRUCTION

47 Mr. Jordan recommended sending notice to the Department of Environmental Quality (DEQ) request-
48 ing postponement of construction of a new wastewater filter plant until the City can study the impact
49 of the TTM (Tyco) closure.

1 Council President Woods moved to send notice to DEQ that the City wants to postpone construction of
2 a new wastewater filter system. The motion was duly seconded. Councilor Lamb asked what would
3 happen if the city gets a new industry in six months that will have the same waste stream. Mr. Jordan
4 answered that the City would move ahead then, but would still need to look at its options. He indi-
5 cated that every new industry would have different pretreatment requirements. Councilor Brian Dalton
6 asked the status of the study of the poplar tree plantation. Mr. Jordan answered that the results said
7 that filtering is better than the poplars, so that is on hold. He noted that the pond there has been elimi-
8 nated. He added that the trees will continue to grow, but the demonstration project showed it was not
9 the most viable option. Councilor Jackie Lawson said she would prefer to see a date instead of leaving
10 it ambiguous. Council President Woods amended the motion to add "up to two years". The amend-
11 ment was duly seconded and CARRIED UNANIMOUSLY with Council President Ken Woods, Coun-
12 cilor Brian Dalton, Councilor Kevin Marshall, Councilor Warren Lamb, Councilor Jackie Lawson,
13 Councilor David Shein, and Councilor LaVonne Wilson voting YES.

14 UPDATE ON WASTEWATER TREATMENT FACILITY MANAGEMENT CONTRACT

15 Mr. Jordan reported that he has extended the OMI management contract at the Wastewater Treatment
16 Facility. He noted that both the Wastewater Treatment Facility and the Water Plant are sophisticated
17 operations and if a private contract is more efficient or beneficial for the City, he recommends using
18 one. He indicated that in the future, we will continue to see a blend between the private and public
19 sector. Councilor Lamb asked the cost. Mr. Jordan answered that it is \$146,000 per year. Councilor
20 Lamb asked why the City hired an Assistant Public Works Director. Mr. Jordan answered that the As-
21 sistant Public Works Director was not hired to run the Wastewater Treatment Facility. He noted that
22 he has overseen the Wastewater Treatment Facility in the past, but he also oversees all the Public
23 Works projects. Mr. Jordan reminded the Council that we have a large number of those, including pro-
24 jects totaling about \$7 million for water system improvements over the next few years. Mr. Jordan
25 pointed out that a good portion of the OMI contract cost covers software and hardware for the plant as
26 well as making sure there is adequate staffing for the plant at all times. Councilor Dalton asked if there
27 are some cities our size that totally contract out plant operations. Mr. Jordan answered that there are.

28 OLCC ANNUAL RENEWALS

29 Mr. Jordan noted that the list of OLCC establishments didn't get included in the agenda packet. He
30 said there is still time to put it on the next agenda.

31 MONTHLY REPORTS FOR DECEMBER

32 Mr. Jordan asked if there were any questions about the Department reports for December. Councilor
33 Dalton commented that the Aquatic Center income has set new records for 10 months out of the last
34 12, with December up over \$10,000 over last year. Councilor Lawson said she has heard that Corvallis
35 is becoming the facility of choice because of the strong chlorine smell at ours. Mr. Jordan responded
36 that we are not supposed to have a chlorine smell. Councilor Dalton indicated that he swims three
37 days a week, and he sometimes does have a lingering chemical smell when he gets home. Mr. Jordan
38 said he would have the staff look into that.

39 OTHER

40 LUBA Decisions

41 Mr. Jordan indicated that there was a memorandum that City Attorney Mark Irick wanted to go over.
42 Mr. Irick explained that for land use hearings, people are told in writing and orally that if there is an
43 issue, it has to be raised before the City before it can be the basis of an appeal. He indicated that for
44 two of his cases, LUBA took one sentence out of a thousand page report and ruled based on that. He
45 asked the Council to recommend legislation that LUBA can only consider issues raised before the gov-
46 erning body, or at least to give notice of what they are going to consider and allow the governing body
47 to respond with additional information. He noted that the City's Comprehensive Plan Acknowledge-
48 ment was appealed to the Department of Land Conservation and Development (DLCD) and was up-
49 held. He pointed out that the County also had to get their plan approved because of the City adding
50 industrial land to its Urban Growth Boundary, and that was appealed to LUBA. He explained that the
51 County Attorney filed for dismissal because DLCD was the appropriate appeal body and LUBA said
52 they had jurisdiction. He said we are facing a decision made outside of and with no consideration of
53 what the City says or does. Mr. Irick said he would be willing to discuss this with the Legislative

1 Committee or the Council could give Mr. Jordan and him authority to ask the League of Oregon Cities
2 advocacy committee to join in on this. Mr. Irick noted that there was a Joint Land Use Committee
3 formed this year and he thinks a letter to them would help. Mayor Fairchild recommended taking it to
4 the Legislative Committee to review alternatives and then make a recommendation to the Council.
5 Council President Woods suggested getting the League of Oregon Cities involved now, since it would
6 be two weeks before the issue could be back to the Council. It was noted that there is a deadline for
7 submitting proposals to the Legislature. Mayor Fairchild confirmed that the consensus of the Council
8 was to move this issues to as many places and in as many directions as we can.

9 **Public Information Records Requests**

10 Mr. Jordan noted that some questions have come up regarding public information records requests. He
11 explained that the City policy is to have a supervisor make sure the information requested is releasable,
12 and the complex requests come to him or even to Mr. Irick. Mr. Jordan indicated that a recent request
13 was to look at working documents. The person making that request said she called around and other
14 cities allow that. He said he wanted to make sure the Council knows that the City has a policy regard-
15 ing release of records. He added that if the Council has already reviewed it, it is available for release.

16 **COMMUNICATIONS AND PETITIONS**

17 **OLCC CHANGE OF OWNERSHIP APPLICATION FOR CHEVRON STATION**

18 Mr. Jordan said the staff recommendation is to endorse the OLCC application for change of ownership
19 for the Chevron Station on Ellendale.

20 Councilor Dalton moved to endorse the OLCC application for the Chevron Station. The motion was
21 duly seconded and CARRIED UNANIMOUSLY with Council President Ken Woods, Councilor Brian
22 Dalton, Councilor Kevin Marshall, Councilor Warren Lamb, Councilor Jackie Lawson, Councilor
23 David Shein, and Councilor LaVonne Wilson voting YES.

24 **RESOLUTIONS**

25 **Resolution No. 3115**

26 A Resolution authorizing the transfer of budgetary funds.

27 A Roll Call vote was taken and Mayor Fairchild declared Resolution No. 3115 to have PASSED by a
28 MAJORITY VOTE with Council President Woods, Councilor Dalton, Councilor Lawson, Councilor
29 Marshall, Councilor Shein, and Councilor Wilson voting YES and Councilor Lamb voting NO.

30 **OTHER BUSINESS**

31 Councilor Lawson asked to have an item on the agenda about all the vandalism in the downtown area
32 brought about by the downtown bars. Mayor Fairchild said it would be on the next agenda.

33 At 9:20 p.m. Mayor Fairchild announced that immediately after the Council meeting was adjourned
34 they would meet as the Dallas Community Development Commission Urban Renewal Agency Board
35 of Directors and after that meeting was adjourned, they would go into executive session to discuss real
36 property transactions as authorized in ORS 192.660(2)(e).

37 Read and approved this _____ day of _____ 2007.

38 _____
39 Mayor

40 ATTEST:

41 _____
42 City Manager

M E M O

TO: Roger Jordan, City Manager

FROM: Jim Harper, Police Chief

RE: Alcohol-Related Incidents

DATE: February 16, 2007

Pursuant to our recent discussion, attached are two tables, which reflect incidents involving police responses, and alcohol-related incidents.

DALLAS POLICE DEPARTMENT

August 1, 2006 thru February 1, 2007

Calls for Service on OLCC Licensed Establishments

Date	Name	Case #	Arr	Type	Brief Narrative / Remarks
08/20	BLONDIES	06-001702	2	Dis Con	2 male subjects, occurred inside
09/15		06-001878		Disturb	2 male subj, occ inside, left on arrival
09/16		06-001892	1	Warrant	Arrested female employee on warrant
10/06		E06224857		Fight	2 males fight'g outside bar, left on arrive
10/10		06-002053	1	Trespass	1 female arrested after being 86'd
11/04		06-002228		Assault	3 subj involved - Vict refused prosecute
11/21		E06259362		Disturb	Verbal only
11/25		E06262167		Fight	3 subjects - 1 left on arrival
12/09		06-002449	1	Harass	Physical- several females & males invol
1/15/07		07-000106		Trespass	1 male – Att to return after being 86'd
08/13	BOZEMAN'S	06-001655	1	Trespass	Male subj refused leave after being 86'd
08/18		E06183257		Susp Act	Unattended backpack found-Loc owner
10/25		E06239403		Emer Msg	Suicidal Subject Notification

11/04		E06246820		CitCon	Male flashing \$5,000 in \$100 bills
11/04		E06246820		CitCon	Male flashing \$5,000 in \$100 bills
1/4/07		07-000036		Assault	2-females asslted inside bar
08/17	HONG KONG	06-001684	1	Assault	3 males - Fight outside bar
09/22	MIRA MAR	06-1937	1	NBC	Late Rpt of Neg Bad Check
09/29	MURPHY'S	E06219012		Open Door	Owner responded-oversight
11/05		06002239		Crim Mis	Employee tire slashed in parking lot
08/16	N.DALLAS BAR	E06181402		Harass	Empl being harass by estranged spouse
08/26		06-001757		Acc HR	Inactivated due lack leads
09/09		06-001844	1	Trespass	Intox male being disruptive
08/08	STARLITE LN	06-001621		Theft	Crim Mis/UEMV Veh on site
08/13		E06178649		Menace	Outside premises-threat beer btl - UTL
08/20		E06184607		Susp Act	Found purse w/syringe-off premises
10/19		06-002127		Theft	Camera stolen from inside premises
08/23	TONY'S BAR	E06187107		Disturb	Intox Subject
11/19	UGO'S	06-002328		Crim Mis	Customer broke out Lottery machine
09/22	WASH ST STK	06-001935		Mis Per	Cmplt not signed, case inactivated
10/07		E06225198		CitCon	C concerned after firing employee
11/28		06-002383		Acc HR	Hit & Run Veh occ in pklot

12/02		06-002417		AOA	Arr made on warrant off premises
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CRIMINAL MISCHIEF INCIDENTS

Period of August 1, 2006 - February 1, 2007

06-002328	11/19/06	967 Main St	Ugo's - Poker machine broke by patron	Arrested
06-002482	12/13/06	962 Main St	Bozeman's-Veh pk'd city lot	
07-000045	01/05/07	137 SW Court	Employment NW- Window broke	Arrested
07-000046	01/06/07	101 SW Court	Liberty One - Windows broke	Arrested

MEMORANDUM

Date: February 14, 2007

To: Mayor Fairchild, City Council Members, and City Manager

From: Roger Jordan, City Manager



Re: Website Review

We are nearly through with the new City website and have made the changes that we discussed over the past three or four months. We anticipate having the website available in draft form for Council review in the next week or two.

We encourage you to take a look at the proposed website to see if you have any comments or questions before it goes live. We are very proud of what we've been able to do and hope you feel the same.

Let us know if you wish to view the draft site and we will e-mail you the address when it is ready for review. We are hoping to go live a couple of weeks after the review.

RJ:meh

MEMORANDUM

Date: February 15, 2007

To: Mayor Jim Fairchild and City Council Members

From: Roger Jordan, City Manager

Re: Senior Center Project

Recommended Action: Authorize the City Manager to work with the Dallas Area Senior Center Advisory Committee to select an architect to assist with the conceptual design of the facility and to make a final selection of a site.

Background: The Senior Center Advisory Committee has been meeting for the past four months and has selected three possible sites. I have included the minutes of the meetings, which provide the background for their selection, and a copy of the information about those sites. At the last Advisory Committee meeting, it was agreed that we would forward the information to the Council for any comments you might have about site selection. In addition, the Advisory Committee set out the basic elements and overall size of the facility. They agreed that the Center would be 5,000 to 7,500 square feet and the actual facilities desired are listed in the minutes. As we have done in the past, the next step would be to select an architect who can develop a preliminary plan and cost estimate that we would use to finalize a site selection, design. We would also want to identify funding mechanisms for the center. The conceptual design is necessary to apply for grants and donations, which we are currently working on. We estimate that a conceptual plan would cost \$10,000 to \$20,000. The request for proposal will determine the actual cost.

If you have any questions or comments about this before the Council meeting, please feel free to call me.

RJ:meh

Senior Center Site Locator



City of Dallas / Old Pool

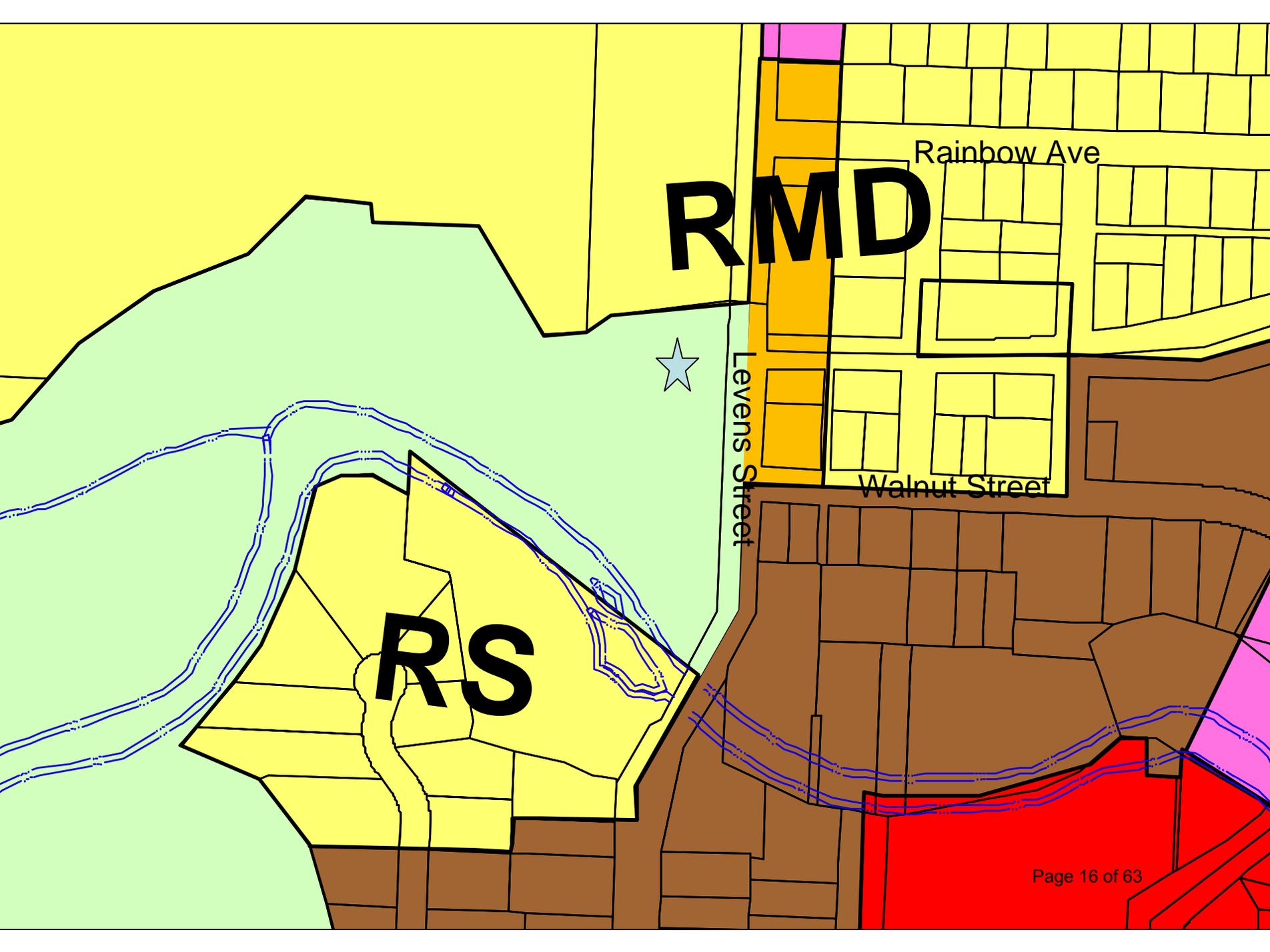
- Zoning POS Park and Open Space
- Field, Courts, Centers and Playgrounds are allowed as a permitted use
- Comp. Plan – community services uses
- Demolition of the old pool and building
- Area large enough for parking and building placement

Old Pool





.59 acres



RMD

Rainbow Ave

Levens Street

Walnut Street

RS

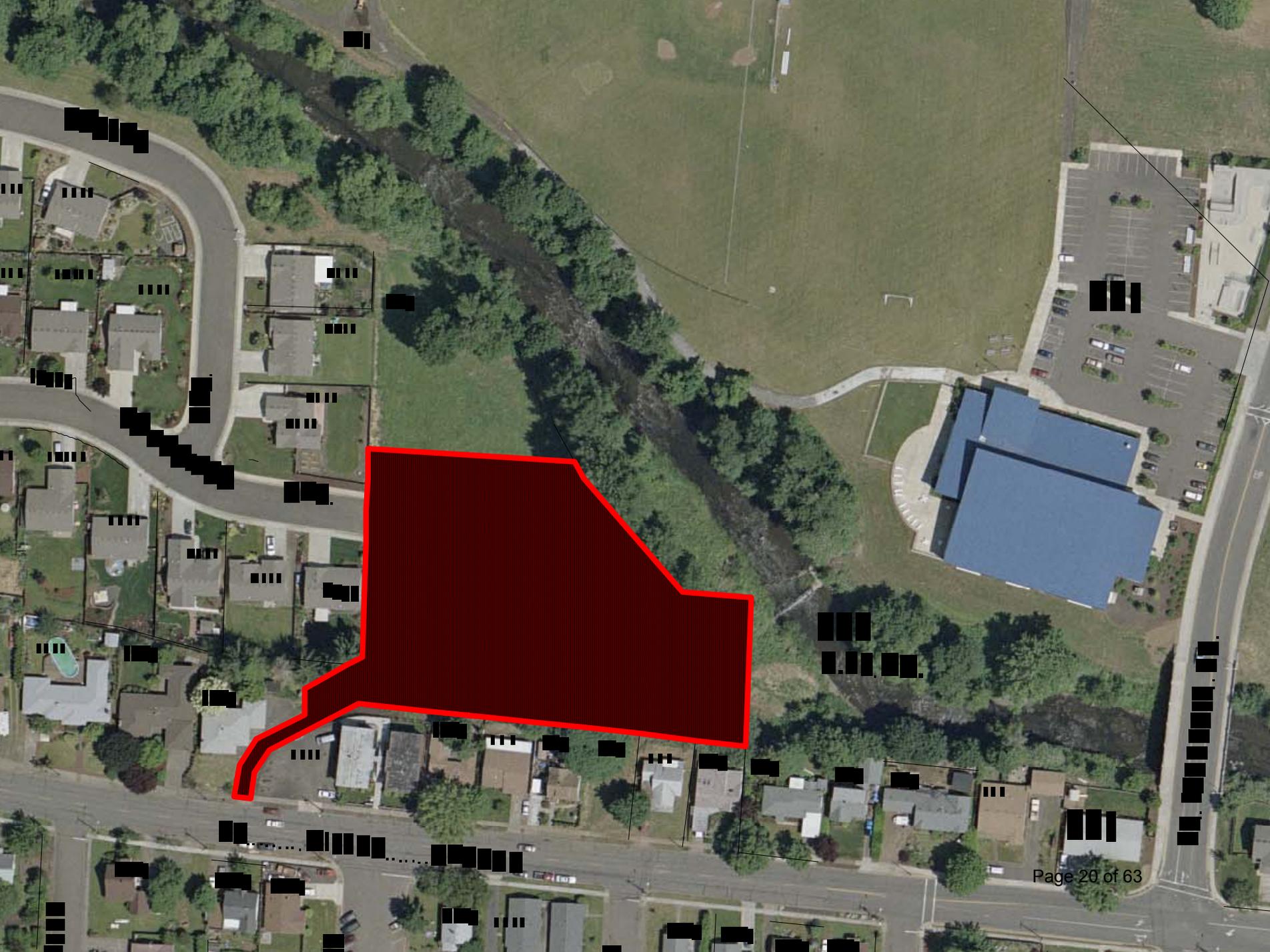


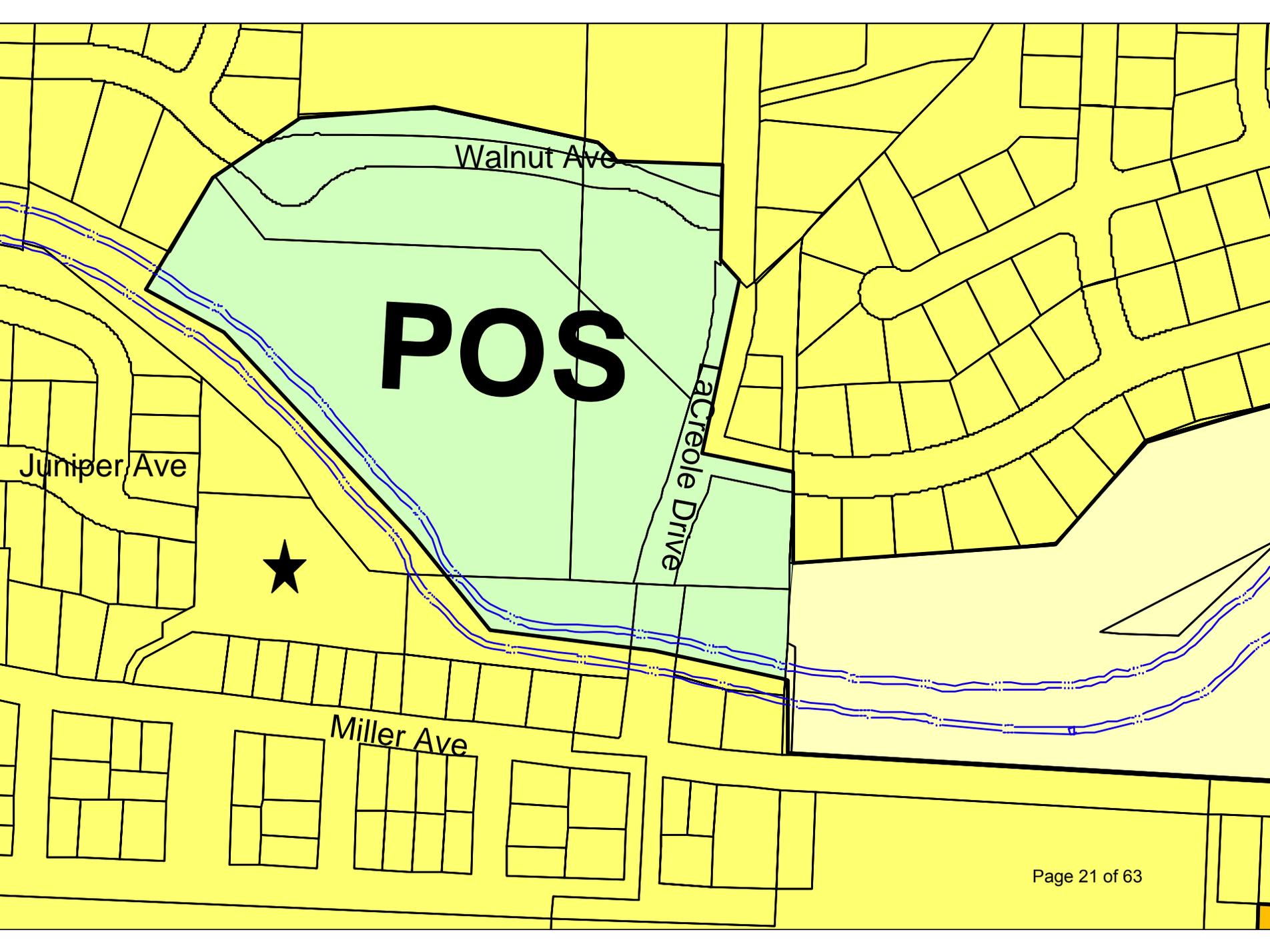
City of Dallas / Aquatic Center

- Vacant lot off of Miller Avenue
- 2.18 acres
- Zoning RS residential single family

Aquatic Center







Walnut Ave

POS

L'Acrole Drive

Juniper Ave



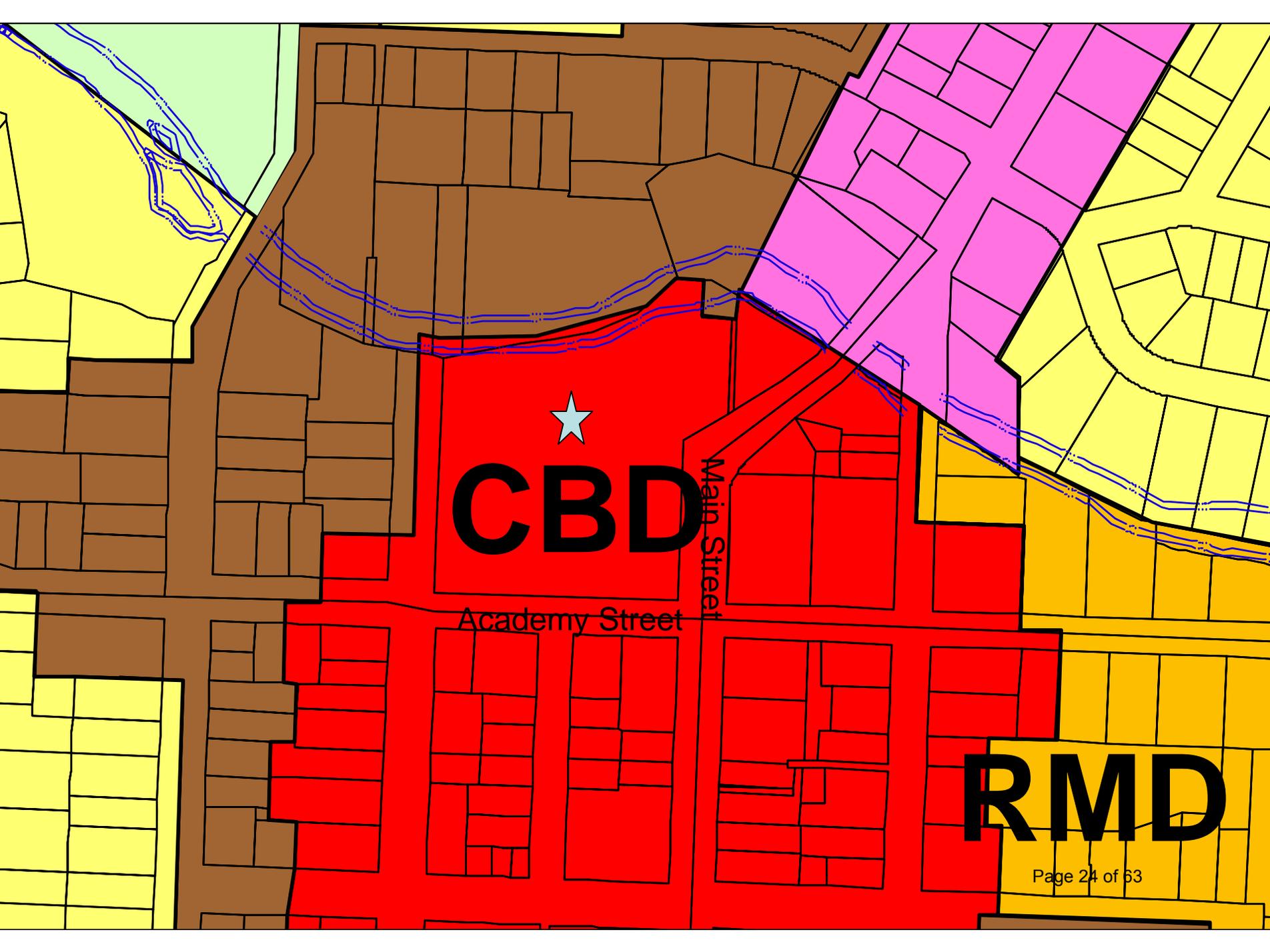
Miller Ave

Academy Building Campus

- 182 SW Academy Street
- CBD Central Business District
- Vacant grass area
- Existing Building

Academy Building





★
CBD

Main Street

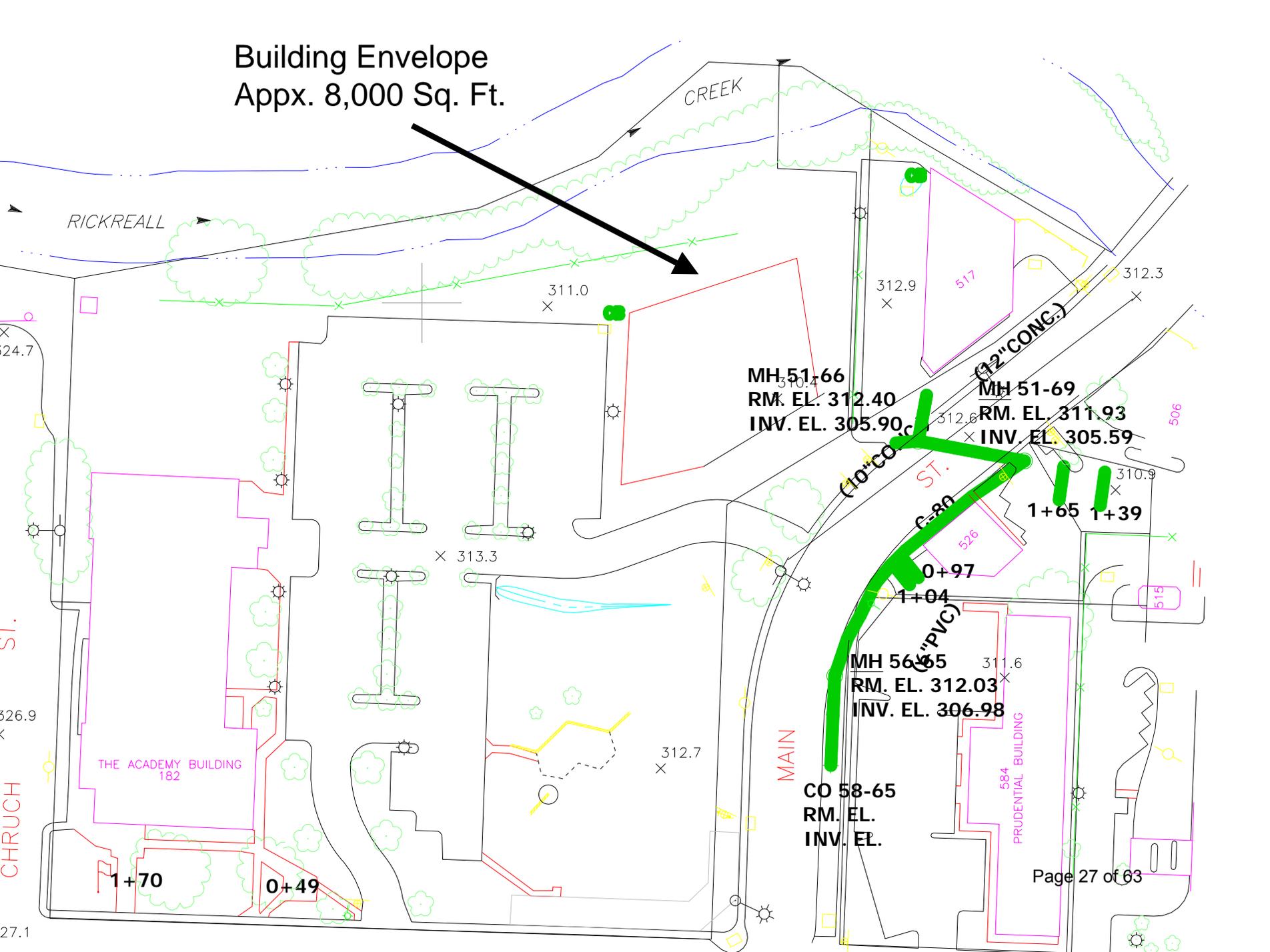
Academy Street

RMD





Building Envelope
Appx. 8,000 Sq. Ft.



MH 51-66
RM. EL. 312.40
INV. EL. 305.90

MH 51-69
RM. EL. 311.93
INV. EL. 305.59

MH 56-65
RM. EL. 312.03
INV. EL. 306.98

CO 58-65
RM. EL.
INV. EL.

**Senior Advisory Committee
City Council Chambers
January 17, 2007; 7:00pm**

Senior Advisory Committee held a meeting, Wednesday, January 17, 2007, with Mayor Jim Fairchild Presiding.

Present were: Mayor Fairchild, City Manager Roger Jordan, Assistant City Manager Kim Marr, Councilman Brian Dalton, Councilwoman LaVonne Wilson, Consultant from PARC Susan Nuetzman, President of Dallas Area Seniors Candy Thommen, Treasurer Dallas Area Seniors June Krause, Senior Advisory Committee member Jerry Wennstrom, Senior Advisory Committee member Dick May, Senior Advisory Committee John Morris, Community Activities Coordinator Michele Campione

I. Review of minutes of previous meeting.

Meeting called to order by Mayor Fairchild, who requested minutes of previous meeting be approved as written.

II. Staff reports on top priority sites

The Top Sites Were Reviewed

City Manager Jordan informed the group that the old “Safeway” building by the post office may be available. The building has become available because of the Tyco closure. This is a 34,910 sq. ft. building. There was discussion around the benefits and drawbacks of this facility, but then the discussion was turned to review the top sites already under consideration.

- a) Trinity Lutheran Church— Dick May spoke for the seniors and made it quite clear that they are not interested in this site. It is too big, and cost prohibitive to heat.
- b) Site of the Old Swimming Pool
Many agreed that this would be a great site for the new center. The location is close to the park, and is large enough to accommodate the new Senior Center and allow room for future expansion for Civic/Community Center. Dick May suggested the National Guard be contacted for the destruction of the existing structure. City Manager Jordan indicated that there is a deadline for those kinds of requests, and that he would look into it.
- c) Academy Building--Vacant Grass Area---Mr. Jordan indicated that the County would be willing to work with the City on this location. The Northwest Senior Services agency is looking for a new location as well and discussion ensued around partnering with this agency on the new building for combined but separate use of the new facility. John Morris indicated that he would like to see that we use skylights in any new facility to lower the power bill.
- d) Vacant area by Dallas Aquatic Center—Jerry Wennstrom finds this to be a very acceptable site. He expressed that it would have the creek running by, the benefit of

being close to the Aquatic Center and that it would be part of the new Trail system. June Krause expressed her concern about the area being “hidden” and that she felt that the location would be difficult to find and not give the Dallas Seniors a visible presence in the community, and would prove to be an isolated location in the long run.

Mayor Fairchild then requested that the goal of this meeting would be to narrow the sites down to two to three for further study and presentation to the City Council. He informed the group that the City Council would be deciding on how the process would continue and it would be the groups interest to provide the Council with their selections at a Council meeting in February to get the project moving ahead. He requested that the committee work on a “Pro and Con” list for each site. Jerry Wennestrom voiced the opinion of the Seniors not wanting to include the Lutheran Church on the final proposal, other Seniors agreed. Jerry Wennestrom voiced his own opinion on the potential relationship available with NW Senior Services and he also sees advantages to the DAC site. June Krause reiterated that she think the site near the Aquatic Center has limited benefit for the Seniors. Jerry continued with the benefits of proximity to the pool, the walking trail, etc. Councilwoman LaVonne Wilson wondered if the Committee could communicate a preferred site. Mr. Jordan indicated that the group will have to be comfortable with a decision on either site.

The group narrowed the selection to three sites: the old Pool, the grassy area by the Academy Building, and the area near the Aquatic Center.

The group developed a pro/con list for each site as follows:

Old Swimming Pool Site

Pro

Owned by City
 Elimination of Eyesore
 Visibility
 Proximity to Park
 Proximity to Village
 Large enough to phase in a Community Center (future)

Con

Destruction of open space
 Will require re-grading
 Truck Route
 Who will live in new housing across the street?

Academy Site

Pro

Possible Donation
 Parking
 Visibility
 Possible Partnership w/NWSS
 Standards
 Anchors Center to Downtown

Con

Not owned by the City
 Concerns around future development
 Neighboring Business
 Architecture needs to conform to Downtown
 Concerns about flood plain
 Concerns about traffic

Area Near Aquatic Center

Pro

City Owned

Con

High Development Costs

Scenic
Near Pool & Path

Lack of Visibility
Zoning Issue
Transportation

III. Discussion Conceptual Facility Design.

May Fairchild suggested that the conceptual design is essential to determining which site will best suit the needs of the project. He asked if there were any additions to the list of room requirements before the conceptual design is drafted. The group reviewed the previously identified areas of interest which include:

Large room with a stage or platform (Room should accommodate 200 people, with tables and chairs)

Place for a band/music

Classroom Space

A Gift shop.

A nice reception area

Administrative offices with workspace for meetings

Storage for tables and chairs and other projects

Kitchen needs to be in back, with a separate back entrance. (The value of a commercial kitchen was also discussed.)

Separate entrance for rental or a way to close off Senior Section.

Chair Racks

Bathrooms that work for center and rentals.

Some sort of hallway and doors to close off rooms.

Exercise Room

Pool Room

An architectural draft of a facility will be developed for each site, and presented as a package to the City Council.

IV Continued discussion on possible funding

Senior Committee members asked Ms, Nuetzman about the \$10K equipment grant she had applied for. She indicated that she was still working on it. She expressed concern around the 501c 3, Non-profit status of the Dallas Area Seniors. She indicated and Mr. Jordan concurred that the Dallas Community Foundation would act as the “umbrella” organization until the status of DAS Tax-exempt status was resolved.

V Schedule Next Meeting

The next meeting is scheduled for February 21, 2007. Meeting was adjourned.

**Senior Advisory Committee
City Council Chambers
November 15, 2006
7:00pm**

Senior Advisory Committee held a meeting, Wednesday, November 15, 2006 with Councilor Brian Dalton presiding.

Present were: Councilor Brian Dalton, City Manager Roger Jordan, Assistant to City Manager Kim Marr, Consultant from PARC Susan Nuetzman, President of Dallas Area Seniors Candy Thommen, Treasurer Dallas Area Seniors June Krause, Senior Advisory Committee member Jerry Wennstrom, Senior Advisory Committee member Dick May, Senior Advisory Committee John Morris, Community Activities Coordinator Michele Campione

I. Review of minutes of previous meeting.

- 1) Councilor Dalton called the meeting to order. Minutes stand as written.

II. Staff report on top priority sites

- 1) The Top Five Sites Were Reviewed

- a) Trinity Lutheran Church

Dick May expressed concern that the seniors really aren't interested in continuing the study of the Lutheran Church. The seniors are of the opinion that it isn't really what they want. Some discussion ensued about the process of the site selection and that the City was just about finished studying the Church.

Candy Thommen also wanted to know why the city was spending so much time studying this location. In her visit to this location, she found out that it is only heated during services and she thought it would be extremely expensive to heat.

- b) Site of the Old Swimming Pool

The seniors expressed hope and enthusiasm around developing this site. Many agreed that this would be a great site for the new center. The location is close to the park, and is large enough to accommodate the new Senior Center and allow room for future expansion for Civic/Community Center.

- c) Expansion of Dallas Aquatic Center. Not a lot of discussion.

- d) Academy Building –Moving Inside the Academy Building

This idea is met with some resistance. The Senior Advisory Committee is concerned that they would “disappear” in the building. They don't see any clear way to create their identity in that space.

e) Academy Building--Vacant Grass Area---this area is of interest. There is concern around parking in the flood plain and that the area might be too small.

Mr. Jordan asked if an additional site, by the Dallas Retirement Village would be considered. The group said no to this additional site at this time.

III. Further discussion concerning program needs.

Roger Jordan thought that the discussion concerning programming needs would help determine how much space is needed. He described the centers that he had visited and been involved in: West Linn, Pacific City, Newport, all had a large room with a stage. He asked if this was a priority for the Dallas Seniors. It was agreed that a large room with a stage was a high priority. The design concept of the room with a stage was discussed at length. The ideas ranged from a large proscenium arch with stage curtains to a small alcove that would be used to store extra equipment. The discussion then went into how the seniors could rent the space, and was steered back to what the seniors would like to have in their facility to make it workable for them.

The following were identified:

- Large room with a stage or platform
- Need place for a band/music
- Classroom Space

Discussion Concerning Conceptual Facility Design.

The question was asked: how many people should be able to fit in the space.

After discussion, It was decided that the large room should accommodate 200 people, with tables and chairs, and the stage area should hold 10-15 performers. Mr. Jordan said he would make a staff assignment to determine how much space would be needed to accommodate that many people. The concept of ballroom dividers was discussed, so that the large space could be controlled for smaller gatherings.

Candy Thommen said she liked the Newport Center with the individual rooms for activities, and a gift shop.

Additional room/needs requirements included:

- A nice reception area
- Administrative offices with workspace for meetings
- Storage for tables and chairs and other projects
- Kitchen needs to be in back, with a separate back entrance. (The value of a commercial kitchen was also discussed.)
- Separate entrance for rental or a way to close off Senior Section.
- Chair Racks
- Bathrooms that work for center and rentals.
- Need some sort of hallway and doors to close off rooms.

The discussion continued into rentals vs. senior space. The point was raised that this is a Senior Center, and the group might not want to get into the property management business. Mr. Jordan said that he would have staff look into any policy issues around rentals. The need for a business plan was also brought up.

IV: Continued Discussion on Possible Funding.

Consultant Susan Nuetzman agreed that a business plan would be helpful in planning a funding strategy.

Mr. Jordan explained the process of the System Development Charges (SDC) funding, and the plan to increase that fund from \$250 per new structure to \$2000 per structure in the coming year.

He explained that the SDC funds come from new construction so that new community members can share in the costs of maintaining existing public structures and help to fund new community projects.

The discussion returned to the site study process with Dick May stating, “We (the Senior Advisory Committee) made a decision that we didn’t want the city spending money on a site that isn’t a choice we want to consider.”

Brian Dalton said he understood this concern, and Roger Jordan said that the study was just about complete.

Susan Nuetzman returned the discussion to funding and discussed the concept of the Community Development Block Grant and that the guidelines have changed. The guidelines indicate that a project must be ready to proceed within 6 months of funding through this source.

IV. Schedule Next Meeting

The next meeting is scheduled for December 20, 2006. Meeting was adjourned.

Senior Advisory Committee
City Council Chambers
October 18, 2006
7:00pm

Senior Advisory Committee held a meeting, Wednesday, October 18, 2006 with Mayor Jim Fairchild presiding.

Present were: Mayor Fairchild, City Manager Roger Jordan, Councilor Brian Dalton, Councilor Lavonne Wilson, Assistant to City Manager Kim Marr, Community Development Director Jerry Wyatt, Consultant from PARC Susan Nuetzman, President of Dallas Area Seniors Candy Thommen, Treasurer Dallas Area Seniors June Krause, Senior Advisory Committee member Jerry Wennstrom, Senior Advisory Committee member Dick May, Senior Advisory Committee Lucille Mansigh, Community Activities Coordinator Michele Campione.

I. Staff Reports on Viability of Identified Sites

- 1) Mayor Fairchild called the meeting to order, and agenda and meeting minutes were approved.
- 2) Mayor Fairchild directed a review of sites using printed materials and Power Point presentation prepared by staff. City Manager, Roger Jordan told those assembled that City Staff have reviewed the sites, for square footage, "footprint" of location and other attributes:

a) Trinity Lutheran Church

450 Washington Street

32,400 sq ft lot

Approx 11,000 sq ft building

RMD Residential Medium Density

Improved with building and parking lot

Analysis of site shows no structural issues and is ADA compliant. City Manager Roger Jordan indicated that there will be some kind of issue with any building selected. There are currently 8 classrooms on each side of the large sanctuary. The space is distributed with 75% of the space on the first floor and 25% upstairs.

Lucille Mansigh expressed concern over rumors of structural issues. City Manager Jordan reiterated that there were no serious structural issues requiring new construction. Councilman Brian Dalton raised the issue of price on the Lutheran Church and wondered if we were putting the cart before the horse. Discussion ensued around square footage.

b) Old Grocery at the corner of Washington and Miller

1050 SE Uglow Avenue

39,869 sq ft lot

Approx 14,000 sq ft building

CN Commercial Neighborhood

This site is owned by West Valley Hospital, and is not for sale.

- c) Old Church on Main Street, north of Jefferson Manor
628 Jefferson Street
11.250 sq ft lot.
Approx 3,300 sq ft building.
CBD Central Building
Improved with Building and Partial Parking
- d) Empty Lot at Washington and Church
This site is available. Discussion ensued around the size of the lot, and the fact that if it were purchased, it would take a potential commercial site off the tax rolls.
- e) H-2-0 Site
451 SE Maple Street
IH Industrial Heavy
47,916 sq ft lot
Improved Building and Parking lot
Would be expensive to renovate, expensive to heat, and would remove a commercial/industrial property from the tax-rolls. Site is likely to be cost-prohibitive.
- f) Site of the Old Swimming Pool
Many agreed that this would be a great site for the new center. The location is close to the park, and is large enough to accommodate the new Senior Center and allow room for future expansion for Civic/Community Center. It would require demolition and new construction. Discussion around in-kind contributions ensued. Concern was raised that in-kind contributions would not be allowed under some funding conditions, or state building code restrictions.
- g) Vacant Property adjacent to Safeway complex –The Lalack Property
This property is currently privately owned. This property would likely be cost-prohibitive, and would remove commercial property from tax-rolls.
- h) Morrison School
School District occupies part of the facility, and school is in session.
- i) Vacant lot at LaCreole and Barberry
Discussed, found to be too small for projected space and parking.
- j) Friesen Building owned by Chris Edwardson
Privately owned. Is available but would be very costly
- k) Vacant Lot West of Santiam Bicycle
CBD Central Business District
30,030 sq ft lot, which includes the Santiam Bicycle shop
Vacant Lot
Discussion around expense, visibility and removal of taxable business real estate from tax rolls.

- l) Academy Building
182 SW Academy Street
CBD Central Business District
Vacant Grass Area---this area is of interest.
Existing Building

- m) South Side of Aquatic Center
This site would fit into Phase approach to the Community Center plan. The proposed Utility bridge would connect site to Aquatic Center and existing pathway and would eventually be part of the Creek side path system that the City is currently developing with the Parks and Recreation Board.

II. Discussion and Selection of Priority Sites by Committee for detailed analysis:

Mr. Jordan re-introduced Susan Nuetzman, consultant from PARC, who approached the easel to help narrow the focus to the top site selection for further consideration for the new center. Discussion ensued around the various sites to consider for detailed analysis. Mayor Fairchild enlisted the top choices from the committee to include the following sites:

- 1) Lutheran Church for size availability and location.
- 2) Site of the Old Swimming Pool location, visibility, and potential for new construction.
- 3) Expansion of Dallas Aquatic Center-would create a community complex
- 4) Moving into part of the Academy Building-would give Seniors closer proximity for services
- 5) Building on the vacant site near the Academy Building-location, visibility, and proximity to services.

Councilman Brian Dalton raised the point that a highly visible location would require an “architectural appropriate design” and that would increase the cost of the building.

Committee member Dick May said, “Let’s be practical and build a 7,000 sq ft facility that fits our needs.” His idea included a cost range of about \$150/sq ft to \$160/sq ft.

Mayor Fairchild directed the discussion back to the list of potential sites. Mr. Jordan asked for approval of the sites listed and it was generally agreed that this list of sites warranted further study.

III. Staff Report on Program Needs

Community Activity Coordinator Michele Campione presented some very initial findings on the Senior Needs Assessment. She explained that since the assessment had only been mailed out the week before, her findings were based on the 15 surveys that had been returned thus far.

Initial findings of Senior Needs Assessment indicated that 80% of those surveyed stated that a larger Senior Center is the #1 greatest need in our senior community. Size of facility was specifically stated in many cases.

This was closely followed by nearly 70% who said that transportation is the #2 most important need for Seniors. This includes transports for trips and for medical purposes.

Having the Senior Meal Site at the Senior Center was more important than other programs for over 60% of those responding to the survey so far, though Trips and Tours were given a “5” rating by 75% of those surveyed.

Senior Programs in general were rated at 4.5 on average.

Help with Chores/ Home Repairs has tied with Cultural Programs, with an even split of 43%, rating as the #4 most important issue for our Seniors.

IV. Discussion on how to prioritize program needs.

It was accepted that this discussion be tabled until the next meeting, as the Committee would like a clearer overall picture based on more responses to the Senior Needs Assessment. Mrs. Campione agreed to provide a more complete presentation of findings at the next meeting.

V. Staff Report on possible funding

Consultant Susan discussed viability and differences of Capital Funds, Programming Funds, and Operating Funds. She stressed that Operating Funds are few and far between, and that the expectation is for the Dallas Area Seniors to raise the needed funds for operation of the new center.

VI. Schedule Next Meeting, Adjournment

President Candy Thommen told the group that the Dallas Area Seniors had visited the Pacific City Community Center, and that it was great and that “we should do something like that, but a little different.” She said she thought the Newport Senior Center was more in line with what the Dallas Seniors would need, both in terms of space, visibility and ability to rent the space to raise money. The committee then looked at scheduling the next meeting. It was scheduled for Wednesday, November 15, 2006, at 7 pm. Jerry Wennstrom asked before adjournment what the Senior Advisory Committee was to do prior to the next meeting. Both Mayor Fairchild and Mr. Jordan indicated that the Committee was to continue to consider funding options for operating expenses, and to contact Kim Marr with any ideas for sites or programming needs that they might come up with before the next meeting.

Mayor Fairchild then adjourned the Meeting.

Senior Advisory Committee
City Council Chambers
September 20, 2006
7:00pm

Senior Advisory Committee held their initial meeting, Wednesday, September 20, 2006 with Mayor Jim Fairchild presiding.

Present were: Mayor Fairchild, City Manager Roger Jordan, Councilwoman LaVonne Wilson, Assistant to City Manager Kim Marr, Consultant from PARC Susan Nuetzman, President of Dallas Area Seniors Candy Thommen, Treasurer Dallas Area Seniors June Krause, Senior Advisory Committee member Jerry Wennstrom, Senior Advisory Committee member Dick May, Community Activities Coordinator Michele Campione

I. Purpose of Advisory Committee

A) Recommend to Council: Mayor Fairchild called the meeting to order, and agenda was distributed. Members of Committee were introduced to one another. Mayor Fairchild presented purpose of the Advisory Committee. This committee is chartered to recommend information to the City Council by:

- 1) Identifying appropriate sites for the new Dallas Senior Center.
- 2) Estimating costs for both development and operations of the facility.
- 3) Identifying potential funding sources for the facility.

II. Process Development and Time Frame

City Manager Roger Jordan explained the process and time frame for the Committee's recommendations. He explained that the City Council would ideally like to have the Committee's recommendations by the end of 2006 or first part of 2007. He suggested that the Committee meet monthly or bi-monthly, explaining that it would take time for City Staff to compile and analyze data concerning the site search. DAS Member Jerry Wennstrom suggested meeting bi-weekly. Mayor Fairchild and CM Jordan both indicated that monthly meetings would allow City Staff to get their work accomplished. Jerry Wennstrom also questioned whether the committee was "building" strictly a senior center. He indicated that volunteers at the current center take a number of calls that are related many different kinds of community and senior services, and suggested that the new center be more consolidated in terms of senior services. June Krause opposed that idea, in that it created more difficulty for focus.

III Site Ideas

Mr. Jordan re-introduced Susan Nuetzman, consultant from PARC, who took down brainstorming ideas for potential sites for the new center. These included the following sites:

- 1) Lutheran Church
- 2) Old grocery at the corner of Washington and Miller
- 3) Old Church on Jefferson
- 4) Empty Lot at Washington and Church
- 5) Willamette Industries Complex-Caterpillar Admin Bldg
- 6) Site of the Old Swimming Pool

- 7) Expansion of Dallas Aquatic Center
- 8) Vacant Property adjacent to Safeway complex
- 9) Morrison School
- 10) Vacant lot at LaCreole and Barberry
- 11) Friesen Core building owned by Chris Edwardson
- 12) Vacant Industrial site on Mill Street
- 13) Academy Building

Committee member Lucille Mansigh arrived, and requested a review of the sites the committee had suggested. Sites were reviewed.

President Candy Thommen wondered aloud about community members leaving their estates to fund the new center. Mr. Jordan outlined the generosity of some estates in funding the Dallas Community Fund and other charitable organizations.

Mayor Fairchild directed the discussion back to the list of potential sites. Mr. Jordan asked for approval of the sites listed and it was generally agreed that this was a viable list of potential sites.

IV. Identify Committee Member Ideas for Programs and Activities:

Mayor Fairchild asked the committee to identify the kind of programming and space requirements needed for the kinds of programs the Seniors would like in their new facility. These include:

- 1) A large room with a stage was the most important thing. The seniors want to dance, and have a place for bands to play.
- 2) Separate Meeting Rooms
- 3) Class rooms
- 4) Dedicated Exercise Space
- 5) Separate room for a Pool Table
- 6) A Large Industrial Kitchen
- 7) Climate sensitive entrance/Covered Parking
- 8) Reception area.

These were generally agreed upon. June Krause indicated that she had visited the Salem-Keizer Senior Center, and thought the S-K site was roughly 22,000 sq ft, and that it included space for all the Seniors' needs. Since Dallas serves only 20,000 residents instead of 200,000, it was agreed that the size for our needs would be less.

V. Funding Ideas and Strategies

A discussion ensued around funding and income generated from rentals of the space. Comments were also made that several Senior Centers have made 'pool rooms' and the space and table are not used regularly.

Mr. Jordan outlined that the Salem area receives all of the federal funds for seniors in the area and that this dries up some of the funding for our new center. Mayor Fairchild discussed the need for whichever site chosen contain room for future expansion. Councilwoman Wilson expressed concern around planning not just for now but also for the future; Committee must be visionary in terms of funding and room for expansion.

The term “Community Center” was raised again, and Mr. Jordan expressed the fact that the Public Safety bond did not pass recently. To put another large bond issue in front of voters at this time might force the voters to choose between public safety and a community center. At this time, when a double majority is required to pass any public spending issue, a community center, at roughly \$5 million, would likely not pass; however, it would be up to the Council to decide if they wished to expand the Senior Center to a full community center. He explained that building in phases, such as creating the Senior Center as Phase One, would have a better chance at public funding. Consultant Susan Nuetzman, agreed, and brought up the fact that it is relatively easy to find funding for construction, but difficult to find funding to pay for operations once facility is complete.

June Krause commented that in her experience, perhaps a combined bond for Public Safety and a community center might pass by the voters. Mr. Jordan explained that current election policy requires the double majority, and that a public bond measure of the kind suggested would not be able to go to the voters until November of 2008, since it is not likely an election before that would have more than 50% turn out. He went on to describe his understanding of how the West Linn Center was funded. They created a System Development charge, which provides funding for new construction; therefore, the new community members moving in pay for a fair share of the construction. Mr. Jordan also indicated that building in phases will help contain costs, but that infrastructure for expansion should be a part of Phase One since that would be the most cost effective. Jerry Wennstrom agreed with the necessity to create infrastructure, phone lines, electrical, plumbing, etc as part of Phase One.

Mayor Fairchild outlined his and the Councils concerns around “dipping into Savings” for operation expenses. Mr. Jordan highlighted the ability of community fundraising by discussing the Delbert Hunter Arboretum Foundation raising \$250,000 privately and using the interest to pay for operations.

Consultant Susan Nuetzman discussed viability and differences of capital funds, programming funds, and operating funds. She stressed that sources for operating funds are few and far between.

VI . Closing Thoughts, Schedule Next Meeting, Adjournment

President Candy Thommen told the group that the Dallas Area Seniors would be visiting the Pacific City Community Center next week. Mayor Fairchild gave what he called the same speech he gives to new council members and with that gave his blessing to the committee members to go and explore other sites, but with the caveat that they present themselves as interested individuals and not as representatives of the City of Dallas. The committee then looked at scheduling the next meeting. It was scheduled for Wednesday, October 18, at 7 p.m. Jerry Wennstrom raised the concern that he thought the committee had agreed to meet in two weeks. It was explained that staff would not be able to create and analyze the data on the sites in that time frame. When we have the data, the committee maybe able to meet more frequently. Jerry Wennstrom asked before adjournment, what “homework” was the Senior Advisory Committee to do prior to the next meeting. Both Mayor Fairchild and Mr. Jordan indicated that the Committee was to continue to consider funding options, and to contact Kim Marr with any ideas for sites or programming needs that they might come up with before the next meeting.

Mayor Fairchild then adjourned the Meeting.

MEMORANDUM

Date: February 15, 2007

To: Mayor Jim Fairchild and City Council Members

From: Roger Jordan, City Manager 

Re: Urban Renewal Priority List

The Urban Renewal Advisory Committee just completed a prioritized list of projects that it wishes to recommend through the Council to the Urban Renewal Board of Directors. Attached is the staff report outlining the Committee's recommended priority list. I have discussed the report with the Chair of the Advisory Committee, Councilor Brian Dalton and he and I will make a full report to the Council on Tuesday evening.

If you have any questions or comments before the Council meeting, please call me.

RJ:meh

City of Dallas Urban Renewal District Advisory Committee
7:00 PM – January 18, 2007

Members present: Chair Brian Dalton, Nancy Adams, Sonja Ely, Kevin Kohler, Chelsea Pope, Wes Scroggin, Randy Hunter, and Ken Jacroux

Staff present: City Manager Roger Jordan, Kim Marr, Jerry Wyatt, Kevin Watson, and John Swanson.

Guests present: Carol Dalton and Dave Shein.

Chair Brian Dalton called the meeting to order. The minutes from the October 26, 2006 meeting were approved. There were no general comments or questions from the committee or audience.

City Manager Roger Jordan reported on the two subcommittees that met since the last meeting. They are a Murals Subcommittee and a Project List Subcommittee. Minutes for these meetings were distributed to the Advisory Committee members.

Murals – Mr. Jordan reported that the staff had compiled information from other jurisdictions as to how they regulate public art and murals. Some cities fully regulate murals and others simply apply sign code regulations to mural projects. A staff report of these findings was presented along with staff recommendations as follows:

1. Staff will draft a revision to the sign code specifically to address murals and public art.
2. If a proposed mural has an advertising element, the sign code size restrictions for advertising will apply to that part of the mural.
3. Urban Renewal funds could be used to provide design assistance to proposed mural projects located within the Urban Renewal District.

Chair Dalton emphasized that the sign code revision should define the differences between signs and murals. Wes Scroggin moved that the Advisory Committee should recommend sign code revisions addressing murals to the City Council. He added that the staff should make sure to include maintenance standards be included in the revisions. Ken Jacroux seconded, adding that he expects the Advisory Committee to be able to review a draft revision of the sign code at the next meeting of the Advisory Committee. The motion was passed unanimously.

Project List- Chair Dalton briefly went over the Projects Subcommittee list that was reviewed by the subcommittee at their meeting. Since the subcommittee meeting, the staff has organized the list of potential downtown projects that could be funded by Urban Renewal funds as allowed by the Urban Renewal Plan.

City Manager Mr. Jordan introduced a process by which the Advisory Committee can provide direction to the Urban Renewal Agency on project priorities. The potential project list has been divided into three categories as follows: Streetscape, Immediate Urban Renewal projects, and Immediate City of Dallas projects.

Mr. Jordan explained the process. Each advisory committee member is given 5 dots to vote in each of the three categories. Committee members will use the dots to vote for the projects that they believe are the highest priorities in each category. No more than three dots can be applied to any one project by any one committee member. The project lists used for this exercise are attached to these minutes. The committee took about 15 minutes to vote on the project list with the following results:

Streetscape Priorities- Main Street is the highest priority for streetscape improvements. Jefferson Street is the second highest. Washington Street is third, followed by the downtown side streets.

Immediate City Priorities - Trimming the downtown street trees was voted as the highest City of Dallas priority in the downtown. Repair and maintenance of damaged sidewalks is second. The removal of unnecessary signage and the development of a vacant building ordinance was tied in the voting for third.

Mr. Jordan explained that the city priorities is City staff work. The staff will address these priorities in a way that is most cost effective. For example, the City can address dangerous sidewalk conditions with temporary repairs because full sidewalk replacement is planned for the near future. Additionally, the City can trim existing street trees until new street trees are installed during the streetscape overhaul being planned.

Immediate Urban Renewal Priorities – The highest Urban Renewal priority identified in the dot exercise was downtown building improvement. Following closely was the development of a distinct district signage theme (It was decided that this would be covered during the Streetscape redevelopment project.) A mural program was voted the next highest priority, followed by replacement of “inappropriate” street trees.

Mr. Jordan asked the committee if there are any important projects or priorities that are not on the list. Chair Dalton mentioned the Kiwanis drinking fountain and the Blue Garden Lounge.

Chair Dalton went on the outline how the Advisory Committee should approach project prioritization over the next few years. In 2008, we will re-prioritize the project lists to reflect completed projects and re-evaluate priorities. During 2008, we will begin choosing the details of the downtown streetscape improvements, develop engineering plans, and work with ODOT. In 2009, we hope to start construction of the downtown streetscape. Chair Dalton expressed his desire to pursue alternative funding sources to supplement Urban Renewal funding. Mr. Jordan said that staff will be looking to both State and Federal grant programs for funding.

Chair Dalton asked the staff to prepare a report on the prioritization exercise conducted at this meeting for the next meeting. Ken Jacroux asked that the report include details on each of prioritized projects.

Meeting adjourned at 8:20 PM

CITY OF DALLAS, OREGON
COMMUNITY DEVELOPMENT DEPARTMENT

TO: Roger Jordan, City Manager

FROM: Jerry Wyatt, Community Development Director

DATE: February 15, 2007

SUBJECT: Urban Renewal Project Priority List

SUMMARY:

Attached is a copy of the project priority list. The Urban Renewal Advisory committee members used dots to vote for the projects that they believed were the highest priorities in each category. The project lists used for this exercise are attached and the committee took about 15 minutes to vote on the project list with the following results:

Streetscape Priorities- Main Street is the highest priority for streetscape improvements. Jefferson Street is the second highest. Washington Street is third, followed by the downtown side streets.

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Immediate Urban Renewal Priorities – The highest Urban Renewal priority identified in the dot exercise was downtown building improvement. Following closely was the development of a distinct district signage theme (It was decided that this would be covered during the Streetscape redevelopment project.) A mural program was voted the next highest priority, followed by replacement of “inappropriate” street trees.

DALLAS URBAN RENEWAL DISTRICT

STREETSCAPE

Curbs and Sidewalks

Street Trees

Streetlights

Upgrade Infrastructure

Underground Utilities

PRIORITIES

Main Street – Washington to Academy (24 votes)

Jefferson Street – Washington to Academy (11 votes)

Washington Street (5 votes)

Main Street – North of Couplet (3 votes)

Academy Street (3votes)

Court Street (3 votes)

Mill Street (2 votes)

Oak Street (0 votes)

DALLAS URBAN RENEWAL DISTRICT

IMMEDIATE URBAN RENEWAL PRIORITIES

Work with private building owners to refurbish/refinish/restore building exteriors
Provide free paint for restoration projects **(9 votes)**

Develop distinctive District signage theme **(8 votes)**

Replace inappropriate trees **(6 votes)**

Create a mural program with code, design review, and maintenance standards **(6 votes)**

Plant treescapes on Church Street **(4 votes)**

Encourage public art to include sculptures that enliven the public spaces **(4 votes)**

Replace city parking lot signage IAW design theme **(3 votes)**

Institute maintenance program for park strips in the District **(2 votes)**

Purchase sidewalk sweeper and power washer to keep sidewalks clean **(2 votes)**

Develop a vision for the NW corner of Main and Washington **(2 votes)**

Work with Polk County to improve the Courthouse **(2 votes)**

Modernize Internet connectivity in the District. Consider high-speed hookups and full wireless local area networks -WiFi – coverage. **(1 vote)**

Work with building owners to remove wires on side of buildings **(1 vote)**

Encourage storeowners to install and maintain flower beds **(0 votes)**

Insist that flower pots and ornamentation on the sidewalk be maintained **(0 votes)**

Work with Polk County to develop a sensitive external lighting plan for the Courthouse square that fits the historic look and feel of the District **(0 votes)**

DALLAS URBAN RENEWAL DISTRICT

IMMEDIATE CITY PRIORITIES

Trim current trees to proportionate and stable size **(10 votes)**

Repair dangerous sidewalks (raised, broken, holes, eroded) **(7 votes)**

Develop a vacant building ordinance **(6 votes)**

Remove unnecessary street signage **(6 votes)**

Promote second floor development **(4 votes)**

Conduct inventory of historic buildings **(3 votes)**

Intensely maintain pocket parks in the District **(3 votes)**

Work with private owners to repair/replace damaged signs in District **(3 votes)**

Remove unused/abandoned sign poles **(2 votes)**

Straighten all signs on the signposts in the District **(1 vote)**

Put fresh bark dust around street tree bases annually **(1 vote)**

Repaint parking lines **(1 vote)**

Repair broken curbs **(1 vote)**

Screen dumpsters & large trash receptacles from public view **(1 vote)**

Remove litter/debris from all alleyways/parking areas **(1 vote)**

Control weeds and grass growing through sidewalks **(0 votes)**

Coordinate with private owners to keep vacant lots free of litter/debris **(0 votes)**

Repair/replace all damaged public signs in the District **(0 votes)**

Straighten all signposts in the District **(0 votes)**

MEMORANDUM

Date: February 16, 2007
To: Mayor Jim Fairchild and City Council Members
From: Roger Jordan, City Manager 
Re: OLCC Liquor License Renewal Process

Recommendation: Endorse all OLCC renewal applications for existing establishments.

Background: Attached is a list of all OLCC licenses in Dallas that are up for renewal.

The staff has reviewed the list and we are recommending endorsement. However, we are working with the owner of Blondie's and OLCC to address staff concerns about incidents in the area.

Please feel free to contact me if you have any questions or comments.

RJ:meh

Attachment: Renewal List

License Type Code:

F Full On Premises Sales - Allows the sale and service of distilled spirits, malt beverages and wine for consumption on the licensed premises. Also allows licensees who are pre-approved to cater events off of the licensed premises [ORS 471.175] license sub-type designates the type of business licensed: **F-COM** - commercial establishment

L Limited On Premises Sales - Allows the sale of malt beverages, wine and cider for consumption on the licensed premises and the sale of kegs of malt beverages for off premises consumption. Also allows licensees who are pre-approved to cater events off of the licensed premises [ORS 471.178].

O Off Premises Sales - Allows the sale of malt beverages, wine and cider in factory sealed containers for consumption off the licensed premises and allows approved licensees to offer sample tasting of malt beverages, wine and cider. [ORS 471.186]

Dist. #	License Number	Tradename	Participant	License Type	Premises Address
Local Government: DALLAS					
2	75823	ABBY'S LEGENDARY PIZZA	ABBY'S INC	L	174 W ELLENDALE AVE, DALLAS, OR
	76572	BLONDIE'S	BLONDIE'S BAR LLC	F-COM	186 SW COURT ST, DALLAS, OR
	75338	BOZEMAN'S	BOZEMAN'S INC	F-COM	962 MAIN ST, DALLAS, OR
	75535	CENTER MARKET #2	CENTER MARKET INC	O	216 SW WASHINGTON, DALLAS, OR
	77782	COURTHOUSE PUB & GRILL	RON & CAROLYN CORPORATION	F-COM	904 MAIN ST, DALLAS, OR
	75308	DALLAS CHEVRON FOOD MART & DELI	YANG, MAY YANG, CHIEM MENG	O	129 E ELLENDALE, DALLAS, OR
	75443	DALLAS FUEL & FOODMART	JOHAR INTERNATIONAL INC	O	430 MAIN ST, DALLAS, OR
	75224	DALLAS SELECT MARKET	DALLAS INVESTMENT INC	O	121 SW OAK, DALLAS, OR
	76145	FAIRVIEW MARKET	FAIRVIEW MARKET INC	O	1283 FAIRVIEW AVE SW, DALLAS, OR
	75927	HONG KONG RESTAURANT	CHIN, JANNY	F-COM	325 MAIN ST, DALLAS, OR
	78274	IXTAPA	IXTAPA DALLAS INC	F-COM	1320 FAIRVIEW SW, DALLAS, OR
	76631	MIRA MAR	MIRA MAR INC	F-COM	119 E ELLENDALE, DALLAS, OR
	75801	MURPHY'S GRILL	MURPHY'S GRILL LLC	F-COM	288 E ELLENDALE, DALLAS, OR
	75854	NEW NANYANG RESTAURANT	JIAN LI INC	L	413 MAIN ST, DALLAS, OR
	76341	NORTH DALLAS BAR & GRILL	NORTH DALLAS BAR & GRILL INC	F-COM	170 E ELLENDALE, DALLAS, OR
	76342	NORTH DALLAS BAR & GRILL	NORTH DALLAS BAR & GRILL INC	O	170 E ELLENDALE, DALLAS, OR
	77491	NORVAL	NORVAL CORPORATION	O	115 SE COURT ST, DALLAS, OR
	78440	NORVAL	NORVAL CORPORATION	L	115 SE COURT ST, DALLAS, OR
	76748	RITE AID #5368	THRIFTY PAYLESS INC	O	178 W ELLENDALE AVE, DALLAS, OR
	75696	SAFEWAY STORE #4404	SAFEWAY INC	O	138 W ELLENDALE AVE, DALLAS, OR
	82936	SHELL 316	ARS FRESNO LLC	O	125 SW WASHINGTON, DALLAS, OR
	76704	STARLITE LANES	STARLITE LANES INC	L	394 MAIN ST, DALLAS, OR
	78335	THRIFTY MARKET	SAMMY ENTERPRISE INC	O	105 SW RAINBOW AVE, DALLAS, OR
	75217	TONY'S PLACE	FELTMAN, VIRGINIA	L	127 SW COURT, DALLAS, OR
	75239	TONY'S PLACE	FELTMAN, VIRGINIA	O	127 SW COURT, DALLAS, OR
	77034	UGO'S PIZZA PARLOR	GAGZDOS FAMCORP	L	967 MAIN ST, DALLAS, OR
	78002	WASHINGTON ST STEAKHOUSE & PUB	EMR CORP	F-COM	141 SW WASHINGTON ST, DALLAS, OR

MEMORANDUM

Date: February 15, 2007
To: Mayor Fairchild and City Council Members
From: Roger Jordan, City Manager 
Re: Police Department Vehicle Decals

Police Chief Jim Harper and the Police Department are requesting a new decal design for the Police Department vehicles. Attached is the recommendation from the Department. Since I know the Council is concerned about the overall image of the Department, I am forwarding this to you for ratification before giving my approval.

If you have any questions or comments before Tuesday's meeting, please feel free to call me.

RJ:meh

MEMORANDUM

Date: February 15, 2007
To: Roger Jordan, City Manager
From: Jim Harper, Police Chief
Re: Police Car Design Proposal

Per your instructions, I've continuously worked on improving the public perception of our police department. This has included an emphasis on a department-wide focus on better implementation of true community policing. Among the key elements that impact this perception are the general image of the department (including uniforms and equipment) and the individual pride and morale of the employees. Police car design has been brought to my attention as an area in which we could improve our public image.

The visual graphics on a marked police fleet are usually intended for a variety of reasons, including **quick and easy public recognition**, serving as a **deterrent for criminal and traffic offenders**, **visual appeal of community members** and overall **pride of department members**.

The current graphics we're using on our marked police cars are fifteen years old, with the last change being implemented in 1991. Our supply of the old door emblems has finally been depleted. Rather than locate a vendor who can replicate the old-style door graphics, I'm asking for your consideration for a design update to modernize our marked police cars.

I've asked staff members to provide ideas and recommendations towards this concept and several have spent off-duty time viewing designs from various agencies. We've come up with a design which I hope you will agree fulfills the purposes outlined above, and includes the following key elements:

1. Color change

The design concept includes changing from a two-tone, blue and white color to silver (mono-tone). This change will save us nearly \$400.00 in every vehicle purchased, as the two-tone was an option which cost more.

2. Door seal

The next major component includes discontinuing the old-style replica of our shoulder patch and adding a more modern and easily recognizable graphic to the sides of the cars. Our recommendation is to have "POLICE" in large letters down the side of the cars (covering both doors), with a smaller "Dallas" above on the just the front doors. We would continue with our current wording on the front fenders which depicts the primary assignment / purpose of the vehicle. Examples include, "SUPERVISOR" for the sergeants' car, "PATROL" for regular patrol officers, "PATROL COMMANDER" for the Lieutenant, etc. We would also continue with "Dallas Police" across the trunk.

3. Community connection

One element we felt important to add was the City's motto, "*People Serving People*", to the rear quarter panel. This is a simple statement which serves to symbolize our membership with community members and dedication to the community policing concept. We've also added a standard "911" graphic as the public reminder of our enhanced 911 communications system for emergency reporting.

4. Striping

The recommended striping changes from two small, solid blue, horizontal stripes to one larger (wider) stripe running diagonally from the top of the fender to the bottom of the rear door panel. The stripe would continue to be blue, however would be bordered by small gold colored stripe.

5. Insurance considerations

One important factor we learned from the Best Practices study by CCIS is the need for having some type of reflective materials on the sides of our marked police fleet to comply with "best practices". We would recommend designating the gold border of the blue stripe and possibly the word "POLICE" as being reflective lettering.

In summary, we feel the new design & colors—added to a solid silver color—would combine to form a striking color combination which is visually appealing to most and would serve to quickly identify the car as a City of Dallas police car. An additional side benefit of silver over the dark blue is the cars would show dirt less, be easier to maintain, and look cleaner on a regular basis. This would just be another factor to help improve the overall image of the department and the City.

We asked Dallas Sign to create a mock-up of what our cars might look like with this new design. A copy is attached for your review. The cost estimate for this graphic design is approximately \$300 more than our old design, however that cost increase is still offset by the reduction of nearly \$400 by not ordering a car in the two-tone color from the factory.

If approved, I would like to move forward with implementation right away as I order our new patrol car. Additionally, I would suggest the most cost-effective manner of overall implementation would be to phase-in the changes over a period of time, rather than bear the expense of changing all at one time.

I have included a picture of what the new recommended design might look like when installed.



AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. ELECTION OF OFFICERS – held after Public Hearings
4. APPROVAL OF MINUTES - Regular meeting of January 9, 2007, and workshop of February 8, 2007.
5. ANNOUNCEMENT OF PUBLIC HEARING GUIDELINES
(Copies available in the slots at the door.)

6. PUBLIC HEARINGS

- A) 7:30 PM A Public Hearing on the application of Ronnie L. Sayer, owner, and Michael Schilling applicant, for a Variance to allow a 41.5% lot coverage when 35% is the maximum allowed by Code at 1321 SE Hawthorne Avenue, in an RS, Residential Single Family, zone.

A motion was made, seconded, and carried to approve the request, subject to the two (2) conditions listed in the staff report.

- B) 7:30 PM A Public Hearing on the application of The FIFE Group, owner, and Gleann Craig LLC applicant for a 10-lot Subdivision at Tax Lot 7.5.34B 2502, in an RS, Residential Single Family, zone.

A motion was made, seconded, and carried to approve the request, subject to the twelve (12) conditions listed in the staff report.

- C) 7:30 PM A Public Hearing on the application of Randy Fultz Construction, owner, and Matthew and Trina Hanks applicants for a Variance to allow a 15' rear setback when 25' is the minimum allowed by Code at 704 NW Douglas Street, in an RS, Residential Single Family, zone.

A motion was made, seconded, and carried to approve the request, subject to the two (2) conditions listed in the staff report.

6. OTHER BUSINESS

- A) Election of Officers:

President Scott McLeod; Vice President Chuck Lerwick.

- B)
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SUMMARY WARRANT REGISTER FOR NOVEMBER

WARRANT	DEPARTMENT	REFERENCE	VENDOR NAME	AMOUNT
81162	VARIOUS	HEAT & LIGHTS	PACIFIC POWER	29,965.76
81163	VARIOUS	HEAT	NORTHWEST NATURAL GAS	25,309.18
81164	WATER TREATMENT & PUMPING	FEE	DEPT OF ENVIRONMTL QUALTY	85.00
81165	VARIOUS	DUES	OREGON ASSOCIATION OF	100.00
81166	VARIOUS	PETTY CASH	PETTY CASH, M BARAGARY,	323.73
81167	COM DEV PLANNING DEPT	CDT LUNCH	WASHINGTON STREET STEAK	90.50
81168	COM DEV INSPECTIONS	SURCHARGE	DEPT OF CONSUMER/BUSINESS	1,836.02
81169	VARIOUS	MAINTENANCE	RICHARD P. EVANS JR.	350.00
81170	GENERAL FUND	REFUND	HARVEY FISHER	800.00
81171	TRUST FUND	BAIL REFUND	MADISON ROTHCHILD	42.00
81172	MUNICIPAL COURT	INTERPRETER	VALERIE GARZA-COLLINS	90.00
81173	TRUST FUND	BAIL REFUND	ERIC HANSON	174.00
81174	TRUST FUND	BAIL REFUND	DEBORAH BACHWANSKY	27.00
81175	NON-DEPARTMENTAL & CONTINGENCY	FAST RETIREMENT	EOLA WINERY	410.00
81176	WATER TREATMENT & PUMPING	REIMBURSEMENT	DENNIS SCHLEGEL	102.00
81177	POLICE DEPARTMENT	TRAINING	JERRY MOTT	70.00
	TOTAL			59,775.19
81179	SEWER MAINTENANCE	CONTRACTUAL	FORBES PLUMBING	641.63
81180	MUNICIPAL COURT	ASSESSMENTS	OREGON DEPT OF REVENUE	3,449.00
81181	POLICE DEPARTMENT	911 DISPATCH	SPRINT	1,155.83
81182	MUNICIPAL COURT	ASSESSMENT	POLK COUNTY TREASURER	1,708.00
81183	MAYOR & CITY COUNCIL	COUNCIL	CYNTHIAN CATERING	50.00
81184	DEBT SERVICE & CONTINGENCY	CWSRF LOAN	DEPT OF ENVIRONMTL QUALTY	592,516.00
81185	POLICE DEPARTMENT	REMODEL	ROBERTSON/SHERWOOD/ARCHT	2,896.89
81186	POLICE DEPARTMENT	OPERATION	ALLIED EXHAUST SYSTEMS	227.76
81187	FINANCE OFFICE	HANDHELDS	CASCADE COMPUTER, INC	263.15
81188	COM DEV RECREATION	TRAINING	ORPA	65.00
81189	FINANCE OFFICE	POSTAGE	PURCHASE POWER	518.99
81190	MUNICIPAL COURT	ASSESSMENT	OREGON JUDICIAL DEPT	371.00
81191	GENERAL FUND	REFUND	ROBERT SLYH	300.00
81192	FINANCE OFFICE	POSTAGE	U S POSTMASTER	1,100.00
81193	VARIOUS	LEGAL SERVICES	SHETTERLY & IRICK	7,827.40
81194	VARIOUS	VOLUNTEER SERVICES	DALLAS VOLUNTEER FIRE	2,894.00
81195	VARIOUS	COMMUNICATIONS	VERIZON WIRELESS	187.08
81196	FINANCE OFFICE	PRESORT	GARTEN SERVICES, INC.	63.68

81197	VARIOUS	VARIOUS	BANK OF AMERICA	8,712.14
81198	COM DEV - AQUATIC CENTER	CONCESSIONS	SCHWANS	122.23
81199	COM DEV - AQUATIC CENTER	ADVERTISING	DALLAS BASEBALL	350.00
81200	TRUST FUND	BAIL REFUND	MONMOUTH MUNICIPAL COURT	1,000.00
81201	POLICE DEPARTMENT	TRAINING	DUII MULTI-DISCIPLINARY	200.00
81202	SEWER TREATMENT PLANT	CONTRACTUAL	CH2M HILL / OMI	9,399.86
81203	FINANCE OFFICE	SUPPLIES	PITNEY BOWES, INC.	200.79
81204	WATER MAINT & CUSTOMER SERVICE	CDL PHYSICAL	DALLAS FAMILY MEDICINE	114.10
81205	VARIOUS	SUPERVISING PHYSICIAN	JEFFREY HUMPHREY M.D.	500.00
81206	MAYOR & CITY COUNCIL	EXPENSE REIMBURSEMENT	JIM FAIRCHILD	125.00
81207	TRUST FUND	MOLALLA EXTRICATION	JAMES BURKE	6.00
81208	GENERAL FUND	RESTITUTION	KATHY DANKENBRING	75.00
81209	IMPROVEMENT FUND	W ELLENDALE PROJECT	DANIEL L. CARVER	35,990.00
81210	PERSONNEL OFFICE	REIMBURSEMENT	KIM MARR	33.08
81211	TRUST FUND	MOLALLA EXTRICAITON	DENNIS UNGER	6.00
81212	LIBRARY	GAS ALLOWANCE	NANCY WOOLSEY	42.00
81213	CITY MANAGER'S OFFICE	CAR ALLOWANCE	ROGER G. JORDAN	650.00
81214	COM DEV - AQUATIC CENTER	CONCESSIONS	ERICA BROMAGEM	200.00
81215	LIBRARY	REIMBURSMENT	ROSALYN MCGARVA	8.73
81216	TRUST FUND	MOLALLA EXTRICATION	SEAN CONDON	5.15
	TOTAL			673,975.49
81218	VARIOUS	LUNCH	DALLAS CHMBR OF COMMERCE	16.00
81219	VARIOUS	TRAINING	LEAGUE OF OREGON CITIES	230.00
81220	MUNICIPAL COURT	DEF ATTORNEY	CHRIS L. LILLEGARD, P.C.	80.00
81221	VARIOUS	PAID LOSS	CITY/COUNTY INSURANCE SVC	15,051.56
81222	VARIOUS	COMMUNICATIONS	BUSINESS CONNECTIONS, INC	105.06
81223	MUNICIPAL COURT	MEMBERSHIP	OACA/OREGON ASSOC COURT	50.00
81224	COM DEV INSPECTIONS	TRAINING	OBOA	776.28
81225	VARIOUS	TRAINING	MID WILLAMETTE UTILITIES	52.00
81226	POLICE DEPARTMENT	PERMIT	CITY OF DALLAS	198.40
81227	POLICE DEPARTMENT	911 DISPATCH	SANTIAM ANSWERING SERVICE	204.90
81228	MUNICIPAL COURT	DEF ATTORNEY	LINDSAY SOTO	60.00
81229	VARIOUS	COMMUNICATIONS	ESCHELON TELECOM, INC.	3,022.98
81230	COM DEV INSPECTIONS	MEMBERSHIP	OMOA	50.00
81231	VARIOUS	COMMUNICATIONS	QWEST	351.99
81232	VARIOUS	PETTY CASH	PETTY CASH, M BARAGARY,	341.05
81233	COM DEV PLANNING DEPT	PLANNING COMM.	MID-VALLEY INTERPRETER	177.00
81234	MUNICIPAL COURT	DEF ATTORNEY	STAN BUTTERFIELD	506.00
81235	NON-DEPARTMENTAL & CONTINGENCY	MISC.	ASCAP	284.00

81236	MAYOR & CITY COUNCIL	LEGISLATIVE COMM	HEAVEN SENT	39.92
81237	SEWER TREATMENT PLANT	MAINTENANCE	LARRY WEISS	1,240.00
81238	TRUST FUND	BAIL REFUND	ANGELA HEGSTROM	174.00
81239	GENERAL FUND	RESTITUTION	BUCKS SANITARY SERVICE	185.00
81240	TRUST FUND	BAIL REFUND	DEBRA LEONARD	27.00
81241	TRUST FUND	BAIL REFUND	ROBIN POLLARD	50.00
81242	TRUST FUND	BAIL REFUND	SHANNON HICKMAN	27.00
81243	TRUST FUND	BAIL REFUND	DEBORAH KENDALL	27.00
81244	TRUST FUND	BAIL REFUND	MELISSA MOORE	19.00
81245	TRUST FUND	BAIL REFUND	LINDSEY NORRIS	625.00
81246	COM DEV - AQUATIC CENTER	SUPPLIES REIMBURSEMENT	TINA PAUL	20.00
	TOTAL			23,991.14
980676	TRUST FUND	VOIDED CK#80676,11/15	STATE OF OREGON	625.00-
999996	VARIOUS	PAYROLL & TAXES	PAYROLL CHECKS	597,520.64
	TOTAL			596,895.64
81248	VARIOUS	HEAT & LIGHTS	PACIFIC POWER	17,212.47
81249	MAYOR & CITY COUNCIL	MAYOR	OREGON MAYORS ASSOCIATION	30.00
81250	SYSTEMS DEVELOPMENT FUND	ASR	STETTNER SUPPLY COMPANY	2,000.00
81251	VARIOUS	COMPUTERS	POLK COUNTY INFORMATION	966.75
81252	SEWER TREATMENT PLANT	MAINTENANCE	KINGS PUMPING	275.00
81253	POLICE DEPARTMENT	REMODEL	DESIGN STUDIO INTER., INC	2,358.75
81254	FIRE DEPARTMENT	MEMBERSHIP	MPCFIT	60.00
81255	NON-DEPARTMENTAL & CONTINGENCY	MISC.	NET ASSETS CORPORATION	396.00
81256	VARIOUS	COMPUTERS	WVI	67.85
81257	FINANCE OFFICE	ADUIT	GROVE, MUELLER & SWANK PC	6,570.00
81258	POLICE DEPARTMENT	POLICE REMODEL	J.T STEPHENS CONSTRUCTION	52,909.30
81259	POLICE DEPARTMENT	SUPPLIES	RAPID CASH	44.97
81260	SYSTEMS DEVELOPMENT FUND	ASR	GOLDER ASSOCIATES	25,680.85
81261	NON-DEPARTMENTAL & CONTINGENCY	MISC.	LGPI	872.00
81262	MUNICIPAL COURT	INTERPRETER	VALERIE GARZA-COLLINS	90.00
81263	GENERAL FUND	RESTITUTION	WILLIAM P. JESKEY	50.00
81264	NON-DEPARTMENTAL & CONTINGENCY	REFUND OVER PMT	THOMAS N. TILCOCK	5.00
81265	MUNICIPAL COURT	REIMBURSEMENT	IRA S. FEITELSON	21.25
81266	LIBRARY	REIMBURSEMENT	ROSALYN MCGARVA	30.96
	TOTAL			109,641.15

81268	WATER TREATMENT & PUMPING	SUPPLIES	PIONEER AMERICAS LLC	730.00
81269	POLICE DEPARTMENT	COMMUNICATIONS	DAY WIRELESS SYSTEMS	312.00
81270	VARIOUS	OPERATION	DALLAS AUTO PARTS	1,423.68
81271	VOIDED		DALLAS AUTO PARTS	.00
81272	VARIOUS	SUPPLIES	DALLAS TV - RADIO SHACK	105.40
81273	VARIOUS	SUPPLIES	FOCAL POINT	190.20
81274	VARIOUS	MAINTENANCE	FORBES PLUMBING	334.21
81275	VARIOUS	MAINTENANCE	GUY'S HARDWARE	394.04
81276	VOIDED		GUY'S HARDWARE	.00
81277	VOIDED		GUY'S HARDWARE	.00
81278	WATER TREATMENT & PUMPING	MAINTENANCE	HACH CHEMICAL COMPANY	24.65
81279	COM DEV - AQUATIC CENTER	CHEMICALS	EMERALD OUTDOOR LIVING	406.58
81280	VARIOUS	SUPPLIES	INDUSTRIAL WELD SUPPLY	320.99
81281	VARIOUS	BOOKS	INGRAM	3,800.41
81282	VOIDED		INGRAM	.00
81283	VOIDED		INGRAM	.00
81284	VOIDED		INGRAM	.00
81285	VARIOUS	COUNCIL EXPENSE	ITEMIZER-OBSERVER	3,111.78
81286	VARIOUS	OPERATION	KINZIE MACHINE SHOP	677.20
81287	SHOP SERVICE FUND	PARTS	LES SCHWAB	1,432.82
81288	SHOP SERVICE FUND	GAS & DIESEL	MARC NELSON OIL COMPANY	5,847.53
81289	NON-DEPARTMENTAL & CONTINGENCY	MISC.	DALLAS TROPHY	12.00
81290	FIRE DEPARTMENT	MAINTENANCE	HOME COMFORT COMPANY	485.75
81291	VARIOUS	MAINTENANCE	SALEM FIRE ALARM, INC	300.00
81292	AMBULANCE FUND	UNIFORMS	LES NEWMAN'S	69.96
81293	WATER TREATMENT & PUMPING	MAINTENANCE	SCIENTIFIC SUPPLY COMPANY	111.63
81294	SEWER MAINTENANCE	MATERIALS	UNITED PIPE & SUPPLY CO	130.48
81295	VARIOUS	MATERIALS	VALLEY CONCRETE	1,572.80
81296	VARIOUS	MISC.	VAN WELL BUILDING SUPPLY	274.00
81297	VOIDED		VAN WELL BUILDING SUPPLY	.00
81298	WATER TREATMENT & PUMPING	CONTRACTUAL	WATERLAB	1,145.00
81299	SEWER TREATMENT PLANT	MAINTENANCE	NCL OF WISCONSIN, INC	572.12
81300	SEWER TREATMENT PLANT	MAINTENANCE	VWR INTERNATIONAL, INC	161.15
81301	SEWER MAINTENANCE	MATERIALS	PRIER PIPE & SUPPLY	160.33
81302	FIRE DEPARTMENT	TRAINING	SANDERSON SAFETY SUPPLY	215.64
81303	WATER TREATMENT & PUMPING	SUPPLIES	UNIVAR USA, INC.	2,055.00
81304	COM DEV - AQUATIC CENTER	MAINTENANCE	DALLAS GLASS	7,775.00
81305	VARIOUS	ADVERTISING	STATESMAN JOURNAL	1,390.36
81306	VARIOUS	CONTRACTUAL	CH2M HILL, INC.	128,200.19
81307	LIBRARY	BOOKS	THE GALE GROUP	108.64
81308	VARIOUS	RAIN	CITY OF SALEM / FINANCE	1,143.30

81309	VARIOUS	OPERATION	L & L EQUIPMENT, INC	276.66
81310	VARIOUS	PARTS	MCMULLIN CHEVROLET	105.66
81311	FACILITIES MAINTENANCE	MAINTENANCE	PLATT	29.00
81312	VARIOUS	CONTRACTUAL	SALEM BLUE	312.11
81313	VARIOUS	MAINTENANCE	INDUSTRIAL SUPPLY COMPANY	171.84
81314	SEWER TREATMENT PLANT	OPERATION	DALLAS SIGN	25.00
81315	STREET MAINTENANCE	MATERIALS	WESTERN FARM SERVICE	450.00
81316	POLICE DEPARTMENT	UNIFORMS	DALLAS CITY CLEANERS	249.50
81317	FIRE DEPARTMENT	EQUIPMENT	L N CURTIS & SONS	189.58
81318	FIRE DEPARTMENT	TURN OUTS	SEAWESTERN, INC	5,526.67
81319	VARIOUS	MATERIALS	FERGUSON ENTERPRISES, INC	128.02
81320	SHOP SERVICE FUND	PARTS	FVMCO TRUCK PARTS	297.68
81321	STREET MARKING & LIGHTING	SIGNALS	OREGON DEPT OF TRANSPORT	203.24
81322	AMBULANCE FUND	SUPPLIES	LIFE ASSIST	299.50
81323	VARIOUS	SUPPLIES	OFFICE MAX -BOISE COMPANY	2,046.27
81324	VOIDED		OFFICE MAX -BOISE COMPANY	.00
81325	LIBRARY	OPERATION	OREGON COPIER SERVICE	148.95
81326	VARIOUS	MATERIALS	ALLIED WASTE SERVICES	1,128.85
81327	FIRE DEPARTMENT	SUPPLIES	HUGHES FIRE EQUIPMENT	62.30
81328	VARIOUS	MAINTENANCE	GRAINGER	411.15
81329	COM DEV - AQUATIC CENTER	SUPPLIES	AMERICAN RED CROSS	180.00
81330	COM DEV - AQUATIC CENTER	CONCESSIONS	PEPSI-COLA	317.50
81331	POLICE DEPARTMENT	INVESTIGATION	A-TEAM LOCKSMITHS, INC	33.04
81332	VARIOUS	UNIFORMS	DALLAS ALTERATION CENTER	62.50
81333	POLICE DEPARTMENT	SUPPLIES	OCE IMAGISTICS	228.34
81334	COM DEV - AQUATIC CENTER	ADVERTISING	DEX MEDIA WEST	35.10
81335	VARIOUS	CONTRACTUAL	RICOH CORPORATION	765.11
81336	VARIOUS	SUPPLIES	EMERGENCY MEDICAL PRODS	741.67
81337	VARIOUS	SUPPLIES	TIPPS INC	618.85
81338	AMBULANCE FUND	SUPPLIES	DERMATEC DIRECT	113.39
81339	SHOP SERVICE FUND	PARTS	FLUID CONNECTOR PROD. INC	193.83
81340	VARIOUS	CONTRACTUAL	ONE CALL CONCEPTS, INC.	86.10
81341	VARIOUS	SUPPLIES	DPS, INC.	305.00
81342	VARIOUS	CONTRACTUAL	DALTON ROCK	2,382.26
81343	VARIOUS	OPERATION	CARQUEST OF DALLAS	1,168.46
81344	VOIDED		CARQUEST OF DALLAS	.00
81345	VOIDED		CARQUEST OF DALLAS	.00
81346	FACILITIES MAINTENANCE	MAINTENANCE	NORTHWEST ELEVATOR	218.70
81347	WATER TREATMENT & PUMPING	MAINTENANCE	TMG SERVICES INC.	52.00
81348	FINANCE OFFICE	SUPPLIES	AMERICAN EAGLE GRAPHICS	225.97
81349	SYSTEMS DEVELOPMENT FUND	WATER PROJECTS	NORTH COAST ELECTRIC	58,353.82

81350	AMBULANCE FUND	SUPPLIES	THE MEDICINE SHOPPE	66.00
81351	STREET MAINTENANCE	TOOLS	PUBLIC WORKS SUPPLY CO	116.70
81352	VARIOUS	MAINTENANCE	WALMART COMMUNITY BRC	650.41
81353	VOIDED	WALMART COMMUNITY BRC	.00	
81354	SEWER MAINTENANCE	MATERIALS	GENERAL RENTAL CENTER	312.23
81355	POLICE DEPARTMENT	OPERATION	AUTO ADDITIONS	76.76
81356	VARIOUS	CHEMICALS	AIRGAS NOR PAC, INC.	521.57
81357	AMBULANCE FUND	SUPPLIES	EAST WEST ASSOCIATES	350.00
81358	GRANTS FUND	CERT	MED-TECH RESOURCE, INC	103.19
81359	SEWER TREATMENT PLANT	MAINTENANCE	APPLIED INDUSTRIAL TECH.	222.75
81360	FIRE DEPARTMENT	OPERATION	EQUIPMENT MANAGEMENT CO.	18.00
81361	SEWER MAINTENANCE	OPERATION	BATTERIES NORTHWEST	50.95
81362	VARIOUS	SUPPLIES	BIO-MED TESTING SVC, INC	129.00
81363	VARIOUS	MAINTENANCE	F & S SECURITY	422.25
81364	VARIOUS	COMMUNICATIONS	PAGE ONE N W	1,379.96
81365	SHOP SERVICE FUND	PARTS	HALTON	180.51
81366	LIBRARY	SUPPLIES	AMI CORPORATION	360.00
81367	WATER TREATMENT & PUMPING	OPERATION	MIKE ADAMS CONSTRUCTION	472.50
81368	LIBRARY	BOOKS	THOMAS BOUREGY & COMPANY	138.50
81369	VARIOUS	COMPUTER	DLT SOLUTIONS, INC	2,940.60
81370	VARIOUS	COMPUTERS	CENTRAL	50.40
81371	COM DEV - AQUATIC CENTER	MAINTENANCE	LINCOLN EQUIPMENT, INC.	243.68
81372	COM DEV - AQUATIC CENTER	PRO SHOP	SPRINT ROTHHAMMER INT'L	337.84
81373	COM DEV - AQUATIC CENTER	MAINTENANCE	FRED LEA DISTRIBUTING INC	414.40
81374	COM DEV - AQUATIC CENTER	SUPPLIES	COASTWIDE LABORATORIES	598.79
81375	COM DEV PLANNING DEPT	SUPPLIES	GRAPHIC LATITUDE	75.00
81376	VARIOUS	TRAINING	ROYAL FLUSH PORTABLES INC	126.00
81377	AMBULANCE FUND	SUPPLIES	BAXTER HEALTHCARE CORP	130.00
81378	LIBRARY	BOOKS	CENTER POINT PUBLISHING	186.90
81379	LIBRARY	BOOKS	SMART APPLE MEDIA	1,347.19
81380	COM DEV - AQUATIC CENTER	PRO SHOP	TYR SPORT, INC.	1,596.91
81381	FIRE DEPARTMENT	OPERATION	AMERICAN TEST CENTER, INC	510.00
81382	VARIOUS	MATERIALS	ADVANTAGE PRECAST	671.00
81383	VARIOUS	UNIFORMS	BLUMENTHAL UNIFORMS	338.20
81384	AMBULANCE FUND	SUPPLIES	BOUND TREE MEDICAL	296.51
81385	COM DEV - AQUATIC CENTER	SUPPLIES	HUSER INTEGRATED TECH	240.21
81386	WATER TREATMENT & PUMPING	MAINTENANCE	AMERICAN GLOVE CO.	28.00
81387	SEWER TREATMENT PLANT	MAINTENANCE	USA BLUEBOOK	185.22
81388	VARIOUS	MAINTENANCE	DC ELECTRIC, INC	11,402.09
81389	VOIDED		DC ELECTRIC, INC	.00
81390	POLICE DEPARTMENT	OPERATION	DALLAS FUEL & FOOD MART	30.00

81391	COM DEV - AQUATIC CENTER	SUPPLIES	HYDRO-FIT, INC	157.00
81392	SHOP SERVICE FUND	PARTS	THERMO FLUIDS, INC.	42.00
81393	AMBULANCE FUND	SUPPLIES	PMI	266.07
81394	STREET CONSTRUCTION DEPARTMENT	CONTRACTUAL CONST.	DALE WOODIN CONCRETE, INC	14,074.00
81395	SEWER TREATMENT PLANT	MAINTENANCE	SIEMENS WATER TECHNOLOGIE	312.75
81396	SHOP SERVICE FUND	PARTS	ENVIRO-CLEAN EQUIPMENT	93.93
81397	VARIOUS	COMMUNICATIONS	CASCADE UTILITIES, INC	1,118.90
81398	STREET ADMIN & ENGINEERING	COMPUTERS	ASSOCIATED BUSINESS SYSTM	119.00
81399	FINANCE OFFICE	SUPPLIES	ASI BUSINESS GROUP	148.09
81400	STREET MAINTENANCE	CONTRACTUAL	SPRINGER SPRAY SERVICE	1,145.00
81401	POLICE DEPARTMENT	SUPPLIES	DE LAGE LANDEN	70.00
81402	COM DEV - AQUATIC CENTER	ADVERTISING	PHONE DIRECTORIES COMPANY	316.63
81403	SEWER CONSTRUCTION-NON-ASSESSD	CONTRACTUAL	BULLS EYE BORING	7,860.00
81404	VARIOUS	COMPUTER	COSTCAPTAIN.COM, INC	208.98
81405	FIRE DEPARTMENT	TRAINING	FIRE SERVICE BOOKSTORE	40.66
81406	POLICE DEPARTMENT	INVESTIGATION	NARTEC, INC.	147.55
81407	SEWER TREATMENT PLANT	MAINTENANCE	WIEGAND ASSOCIATES, INC	39.94
81408	FACILITIES MAINTENANCE	MAINTENANCE	ECOLIGHTS NORTHWEST LLC	134.25
81409	POLICE DEPARTMENT	EQUIPMENT	ERS, INC	2,380.00
81410	POLICE DEPARTMENT	SUPPLIES	WEST COAST AMMUNITION	476.50
81411	COM DEV - AQUATIC CENTER	MAINTENANCE	FIRE SYSTEMS WEST, INC	380.00
81412	POLICE DEPARTMENT	EQUIPMENT	INTERSTATE	156.48
81413	POLICE DEPARTMENT	REMODEL	L.P. COMPANY, INC	295.20
81414	VARIOUS	CONTRACTUAL	GARTEN SERVICES, INC.	2,143.64
81415	COM DEV - AQUATIC CENTER	CONCESSIONS	CASH & CARRY	253.46
81416	VARIOUS	COMMUNICATIONS	SECURITY ALARM CORP	105.50
81417	FIRE DEPARTMENT	TRAINING	OREGON FIRE APPARATUS &	250.00
	TOTAL			303,194.21
81419	MAYOR & CITY COUNCIL	MAYOR	DALLAS CHMBR OF COMMERCE	8.00
81420	MAYOR & CITY COUNCIL	COG DINNER	MID-WILLAMETTE VALLEY	240.00
81421	VARIOUS	HEAT	NORTHWEST NATURAL GAS	25,531.78
81422	FIRE DEPARTMENT	TRAINING	OREGON FIRE CHIEFS ASSOC	375.00
81423	POLICE DEPARTMENT	REMODEL	ROBERTSON/SHERWOOD/ARCHT	885.67
81424	NON-DEPARTMENTAL & CONTINGENCY	LOST BOOK	NEWBERG PUBLIC LIBRARY	23.95
81425	COM DEV PLANNING DEPT	PLANNING COMM	NORTH DALLAS BAR & GRILL	116.40
81426	AMBULANCE FUND	TRAINING	CPR ASSOCIATES OF OREGON	123.03
81427	FINANCE OFFICE	SUBSCRIPTION	PROGRESSIVE BUSINESS PUBS	230.00
81428	MAYOR & CITY COUNCIL	COUNCIL PICTURES	ART-DECOR GALLERY	76.00
81429	WATER MAINT & CUSTOMER SERVICE	CONTRACTUAL	SERVICEMASTER OF SALEM	1,620.12

81430	VARIOUS	COMMUNICATIONS	NEXTEL COMMUNICATIONS	1,483.25
81431	VARIOUS	PETTY CASH	PETTY CASH, M BARAGARY,	330.92
81432	VARIOUS	TRAINING	FRED PRYOR SEMINARS	537.00
81433	FINANCE OFFICE	POSTAGE	GARTEN SERVICES, INC.	64.67
81434	COM DEV - AQUATIC CENTER	CONCESSIONS	SCHWANS	192.50
81435	GRANTS FUND	GRANT	OREGON MICROENTERPRISE	32,500.00
81436	CITY ATTORNEY	EXTRA SERVICES	HARRANG/LONG/GARY/RUDN,PC	50.00
81437	WATER MAINT & CUSTOMER SERVICE	REIMBURSEMENT	GREG & CYNTHIA BERGERSON	110.96
81438	TRUST FUND	BAIL REFUND	PENNY L. HISE	27.00
81439	TRUST FUND	BAIL REFUND	VICTORIA L. HISSING	27.00
81440	TRUST FUND	BAIL REFUND	DANIEL W. BURBANK	114.00
81441	TRUST FUND	BAIL REFUND	RAQUEL S. LEMUS	142.00
81442	TRUST FUND	BAIL REFUND	JOE L. MARTIN	27.00
81443	TRUST FUND	BAIL REFUND	JERRY SWANSON	27.00
	TOTAL			64,863.25

February 2, 2007

City of Dallas
Attn: City Council
P.O. Box 67
Dallas, OR 97338

This letter is to thank the City employees for keeping our streets graveled during icy weather, sweeping the streets, picking up leaves, grinding small tree limbs and providing prompt and efficient emergency services.

It is very much appreciated and we truly thank all of you so much.

The Bridlewood Homeowners' Association

Jenni Recker Secretary.

Sharon Thompson, Manager