

**DALLAS CITY COUNCIL**  
**Monday, August 15, 2011**  
**Council Chambers**

The Dallas City Council met in regular session on Monday, August 15, 2011, at 7:00 p.m. in the Council Chambers of City Hall with Mayor Brian Dalton presiding.

**ROLL CALL AND PLEDGE OF ALLEGIANCE**

Council members present: Council President Wes Scroggin, Councilor Jim Fairchild, Councilor Beth Jones, Councilor Jackie Lawson, Councilor Mark McDonald, Councilor Kevin Marshall, Councilor Murray Stewart, Councilor LaVonne Wilson, and Councilor Ken Woods, Jr.

Also present were: City Manager Jerry Wyatt, City Attorney Lane Shetterly, Administrative Services Manager Robert Spivey, Community Development Director Jason Locke, Finance Director Cecilia Ward, and Recording Secretary Emily Gagner.

Mayor Brian Dalton led the Pledge of Allegiance.

He stated that Oregon recently lost Mark Hatfield, who was born in Dallas and lived here for twelve years. He indicated Senator Hatfield was a much-renowned fellow and a great politician in the most honorable sense of the word. Mayor Dalton said he was proud that Senator Hatfield was a resident of Dallas.

**QUESTIONS OR COMMENTS FROM THE AUDIENCE**

Mayor Dalton welcomed Kathy Irwin and members of Boy Scout Troop 288. Ms. Irwin stated the boys were there working on their Citizenship in the Community merit badge. She indicated they were learning how government in Dallas worked and were there to listen to the issues and watch the Councilors debate.

**PUBLIC HEARINGS**

There were none.

**CONSENT AGENDA**

Councilor Lawson clarified her comments at the July 25 Administrative Meeting regarding the library. She indicated she did extend her discussion on books for the library that it wasn't she didn't support the library. She stated she loved the library but just wanted to be careful with the direction the country was moving toward electronics and the internet that the City didn't overwhelm the system with more books.

It was moved by Council President Scroggin and seconded by Councilor Marshall to approve the Consent Agenda as presented. The motion carried unanimously.

Items approved by the Consent Agenda: a) July 18, 2011, City Council minutes; b) acknowledge report of the July 25 Administrative Committee Meeting; and c) acknowledge report of the July 25 Building and Grounds Committee meeting.

**ITEMS REMOVED FROM CONSENT AGENDA**

There were none.

**REPORTS OR COMMENTS FROM COUNCIL**

Councilor Fairchild reported that he had recently participated in a City facilities tour presented by the staff and he found it very enlightening. He congratulated staff and thanked them for their efforts. Council President Scroggin agreed it was a very good tour. Councilor Wilson commented that the staff was very welcoming of the Councilors during the tour. Councilor Jones stated she learned a lot on the tour and was thankful she was able to see everything so new into her term as Councilor. Councilor Stewart indicated it was a good tour and very informative. Councilor McDonald agreed that it was good to see all the infrastructures the City maintained. He noted he saw one item of concern with the new Rickreall Creek Trail. He stated his concern was regarding the property line being encroached upon by the neighboring property owners who were using the city property for private use. He suggested the City reach an agreement to deed a portion of that property to the private owners or give them a privacy easement to erect fences or hedges. He indicated it would be a neighborly gesture and would give those people a way to feel they weren't left out of that decision. He indicated those citizens lost privacy, so the City should

do something to restore that privacy and build relations with the public. Mayor Dalton recommended bringing the topic to the Building and Grounds Committee since it would involve a protracted discussion.

Council President Scroggin indicated that he participated in National Night Out and there was a very good showing by the Police and Fire Departments. He added it was nice to see those things going on in Dallas. Councilor Jones stated National Night Out was great, noting she met some new neighbors.

## **REPORTS FROM CITY MANAGER AND STAFF**

### **NLC PRESCRIPTION DISCOUNT CARD PROGRAM**

Mr. Wyatt reviewed the staff report.

Councilor Lawson asked if the program covered the West Valley Hospital pharmacy. Mr. Wyatt indicated it did not.

Councilor Woods reported there was another discount drug program out there that was better and local: the Oregon Prescription Drugs Program. He indicated it offered up to 46% off prescription drugs at no cost to anyone.

Councilor Fairchild noted the NLC program wouldn't interfere with the Oregon program. Councilor Lawson recommended offering both programs. Councilor McDonald agreed that the City could offer both plans.

Chelsea Pope, Executive Director of the Dallas Area Chamber of Commerce and Visitor Center, indicated the Oregon Prescription Drugs Program was endorsed by the state Chamber of Commerce and she would bring it to her board as well. She commented that if the City sponsored the NLC program and the Chamber sponsored the state program, there would be no dual management and both would be available to the residents.

It was moved by Councilor Fairchild and seconded by Councilor Marshall to direct staff to enroll in the NLC Prescription Discount Card Program. The motion carried unanimously.

### **UPDATE ON KINGSBOROUGH PARK PROJECT**

Mr. Wyatt reviewed the staff report, adding the new playground was used every day. He read portions of an email conversation he had with a neighbor to the park who was initially upset about the improvements but ended up being very happy with the plans.

Councilor McDonald asked if the neighboring property owners were mailed notification of the proposed changes, or just provided door hangers. Mr. Wyatt stated they were given door hangers. He added the door hangers were hand delivered by staff members familiar with the project and they talked to the residents to answer questions. He noted the flyer was only left on the doors of those residents who weren't home. Councilor McDonald recommended in the future sending a letter in addition to the door hanger to provide a much higher level of transparency.

### **OTHER**

Mr. Locke reported to the Council that he just received notice of a grant opportunity through DLCD. He explained it was a technical assistance grant to help develop economic development strategies or things like housing inventories. He advised this required a letter of support or a resolution by September 1, so with the tight timeframe, he requested the Council authorize the Mayor to sign a letter of support for the grant application. He indicated the City's application would request assistance to hone in on economic development strategies and targeted implementation measures. He added the City knew what land was available, but need to address obstacles to specific economic development issues. Mr. Locke reported the Mid-Willamette Valley Council of Governments would complete the application for the City. He noted the grant request would be for \$20,000 plus a \$5,000 in-kind match for staff time.

It was moved by Councilor Lawson and seconded by Councilor Wilson to authorize the Mayor to sign a letter of support for a Technical Assistance Grant from the Oregon Department of Land Conservation and Development for economic development assistance in the amount of \$20,000. The motion carried unanimously.

Ms. Pope reported that Summerfest was a huge success, noting she attributed it to committed volunteers and City staff. She stated she received many comments about there being no color guard, and explained the color guard she had lined up didn't show. She added she would have an emergency color guard lined up for next year. Ms. Pope thanked the National Guard for their tremendous help setting up and tearing down the booths on the courthouse lawn, as well as helping set up for the park events on Sunday.

Ms. Pope commented that the first outdoor movie night was held the previous week and had about 125 people in attendance for Finding Nemo. She indicated the DHS girls' soccer team was doing the concessions to raise money for new soccer balls, noting they hadn't had new soccer balls in 10 years. She reviewed the upcoming movies.

Ms. Pope reported that the Bounty Market continued to be successful despite the weather not being favorable to grow produce. She noted it was National Farmers Appreciation Week and invited people to their office to sign a banner that would be displayed on Thursday.

Ms. Pope explained Sounds of Summer was a city-run program offered with support from the Visitor Center. She stated they had been using two local professional food vendors who indicated their sales had been good. Ms. Pope gave huge kudos to John Swanson, noting the he did a good job getting everything set up and the entertainers loved him.

Ms. Pope reviewed the many upcoming and ongoing events offered by the Chamber of Commerce. She indicated there were four new businesses looking to open in or move to Dallas. She encouraged the Councilors to attend the ribbon cutting events for new businesses, explaining it meant a lot to the business owners to have them there showing support.

## **RESOLUTIONS**

### **FIRST READING OF ORDINANCE**

**Ordinance No. 1740:** An Ordinance amending Dallas City Code Section 2.200 relating to Department Heads.

Mayor Dalton declared Ordinance No. 1740 to have passed its first reading.

### **SECOND READING OF ORDINANCE**

### **OTHER BUSINESS**

There being no further business, the meeting adjourned at 7:44 p.m.

Read and approved this \_\_\_\_\_ day of \_\_\_\_\_ 2011.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Manager