



City Council

Mayor
Brian Dalton

Council President
Wes Scroggin

Councilor
Jim Brown

Councilor
Jim Fairchild

Councilor
Beth Jones

Councilor
Jackie Lawson

Councilor
Kevin Marshall

Councilor
Murray Stewart

Councilor
LaVonne Wilson

Councilor
Ken Woods, Jr.

Staff

City Manager
Jerry Wyatt

City Attorney
Lane Shetterly

Admin Svc Director
Robert Spivey

Community Development/
Operations Director
Jason Locke

Finance Director
Cecilia Ward

Fire Chief
Bill Hahn

Chief of Police
John Teague

Engineering Director
Fred Braun

City Recorder
Emily Gagner

Dallas City Council Agenda

Monday, May 7, 2012, 7:00 p.m.
Mayor Brian Dalton, Presiding
Dallas City Hall
187 SE Court Street
Dallas, Oregon 97338

All persons addressing the Council will please use the table at the front of the Council. All testimony is electronically recorded. If you wish to speak on any agenda item, please sign in on the provided card.

<u>ITEM</u>	<u>RECOMMENDED ACTION</u>
1. ROLL CALL	
2. PLEDGE OF ALLEGIANCE	
3. COMMENTS FROM THE AUDIENCE <i>This time is provided for citizens to address the Council on any matters other than public hearings.</i>	
4. PUBLIC HEARINGS <i>Public comment will be allowed on items appearing on this portion of the agenda following a brief staff report presenting the item and action requested. The Mayor may limit testimony.</i>	
5. CONSENT AGENDA <i>The following items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered separately.</i>	
a. Approval of April 16, 2012, City Council Minutes p. 3	
b. Acknowledge report of April 23, 2012, Public Safety Committee Meeting p. 7	
c. Acknowledge report of April 23, 2012, Public Works Committee Meeting p. 10	
6. ITEMS REMOVED FROM CONSENT AGENDA	
7. REPORTS OR COMMENTS FROM THE COUNCIL MEMBERS	
a. National Building Safety Month 2012 Proclamation p. 21	
8. REPORTS FROM CITY MANAGER AND STAFF	
a. Stop signs at Jasper/Fairhaven Intersection p. 22	Motion
b. 2014	Information

Dallas City Council Agenda

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Our Vision

Our vision is to foster an environment in which Dallas residents can take advantage of a vital, growing, and diversified community that provides a high quality of life.

Our Mission

The mission of the City of Dallas is to maintain a safe, livable environment by providing open government with effective, efficient, and accountable service delivery.

Our Motto

*Commitment to the Community.
People Serving People.*

Dallas City Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Manager's Office, 503-831-3502 or TDD 503-623-7355.

c. Other

- | | |
|---------------------------------|--|
| 9. RESOLUTIONS | |
| 10. FIRST READING OF ORDINANCE | |
| 11. SECOND READING OF ORDINANCE | |
| 12. OTHER BUSINESS | |
| 13. ADJOURNMENT | |

Note: Following the Council meeting, there will be a meeting of the Urban Renewal Agency Board of Directors Meeting.

Note: Following the Urban Renewal Agency Board of Directors Meeting, there will be meetings of the Budget Committee and Urban Renewal District Budget Committee.

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The Dallas City Council met in regular session on Monday, April 16, 2012, at 7:00 p.m. in the Civic Center with Mayor Brian Dalton presiding.

ROLL CALL AND PLEDGE OF ALLEGIANCE

Council members present: Council President Wes Scroggin, Councilor Jim Brown, Councilor Jim Fairchild, Councilor Beth Jones, Councilor Murray Stewart, Councilor LaVonne Wilson, and Councilor Ken Woods, Jr. Absent: Councilor Jackie Lawson and Councilor Kevin Marshall.

Also present were: City Manager Jerry Wyatt, City Attorney Lane Shetterly, Community Development/Operations Jason Locke, Chief of Police John Teague, Fire Chief Bill Hahn, Finance Director Cecilia Ward, Administrative Services Director Robert Spivey, Engineering/Environmental Services Director Fred Braun, and Recording Secretary Emily Gagner.

Mayor Brian Dalton led the Pledge of Allegiance.

COMMENTS FROM THE AUDIENCE

Chelsea Pope, Executive Director of the Dallas Area Chamber of Commerce and Visitor Center, thanked the Council and staff for their recent Arbor Day celebration at Kingsborough Park, noting it was fun to celebrate that the past four years and see all the trees that had been planted. On behalf of the Chamber Board, she invited the Council to attend the monthly brown bag leadership luncheons, which provided an opportunity for Chamber members to communicate with the Board members.

PUBLIC HEARING

APPEAL OF PLANNING COMMISSION DECISION PTN 11-04

Mayor Dalton opened the public hearing open at 7:04 p.m. He asked the Councilors if they had any ex parte contacts or conflicts of interest to declare. There were none.

Mr. Locke reviewed the staff report for the appeal of the Planning Commission approval of a two-lot partition at 1463 SE Miller Ave. He reviewed the background of the application and issues involved on appeal. Mr. Locke recommended the Council uphold the Planning Commission appeal.

Eric Yandell stated he represented the applicants, Anthony and Anne Nunes. He reviewed a brief summary of points, a copy of which he provided to each Councilor and for the record. He explained the properties in question were originally one parcel but in 1997, the owners at the time decided they needed two separate taxlots and went to the Polk County Assessor to divide them. He indicated the Nunes' bought both of those parcels in 2006 as two parcels, and in 2008 sold the larger parcel to Prism Manor. He noted the fact that the Nunes' purchased the property as two parcels in 2006 showed the division happened prior to 2006. He reported that in approximately June 2011, when the Nunes' got ready to sell the smaller parcel, they had that parcel surveyed to find the corners, at which time the surveyor discovered the properties had not been properly partitioned. Mr. Yandell indicated his clients made an effort to negotiate with Prism to correct the issue, but commented that Prism saw that as an opportunity to reverse everything. He indicated Prism threatened to sue to rescind, which meant to cancel everything, require the Nunes' to buy back the parcel at the original purchase price plus 9% interest from the date they purchased the property in 2008, some other damages, and court costs and attorney fees. Mr. Yandell reported that at that time, August 8, 2011, the Nunes' applied to properly partition the property as they ought to have. He indicated by August 24, 2011, the staff had approved it because the criteria were very easily met. Mr. Yandell stated Prism appealed to the Planning Commission, which was put on hold while the Nunes' tried without success to negotiate. At that time Prism sued to rescind contract. He said the argument on appeal is that the Nunes can validate their lot, but the Nunes couldn't apply to validate the big lot, which he felt was an absurd way to look at the statute. He asked why one would validate the small lot and leave the other lot in limbo, noting it couldn't be sold that way.

1 Mayor Dalton asked if the Council had any questions for the applicant. There were none.
2 Michelle Morrow stated she was the attorney representing the appellant, Prism Manor, LLC. She
3 indicated the applicant sought to legalize both the property they owned and the property they
4 didn't own. She advised that Oregon law didn't allow the applicant to legalize both parcels. She
5 said there was quite a record in the case and incorporated that, but wanted to summarize the main
6 points. Ms. Morrow indicated the first point was that the applicant was relying on ORS 92.177,
7 which only authorized a party to plat a parcel it purchased that was not legally divided even
8 though all the owners of the larger legal parcel did not participate in the application. She advised
9 nothing in that statute authorized a party to plat land that they didn't own, which was what the
10 applicant was attempting to do. She declared the very language of the statute supported that; it
11 talked about "a" parcel, not parcels, and not property that the applicant did not own. Ms. Morrow
12 stated that to suggest the applicants could legalize Prism Manor, LLC's parcel was contrary to the
13 specific language of the statute. She indicated that ORS 92.075 required the signatures on all fee
14 owners for a resulting plat, so the language of that statute would prohibit the recording of a plat
15 when less than all of the fee owners involved, meaning both the applicant and Prism Manor, LLC,
16 had signed it. She argued that the statute the applicants relied on in the application only allowed
17 an owner who was sold an illegal lot to legalize his or her parcel. Ms. Morrow advised that the
18 applicant conceded that they couldn't make use of the partition application approval without filing
19 another lawsuit to get a court order requiring Prism Manor, LLC to sign the actual plat. She said
20 the fact that the applicant would need to file a lawsuit to compel a partition approval
21 demonstrated that the decision to partition it and to partition property that the applicant didn't
22 own didn't correctly follow Oregon law.
23

24 Councilor Jones asked what Prism thought they were buying. Ms. Morrow replied they believed
25 they were buying the larger 1.63 acres, but believed when they bought it that it was a legal lot.
26 Councilor Jones asked if that was the same way the Nunes' were trying to parcel it out, the same
27 way they believed they were buying it. Ms. Morrow replied it was. Councilor Jones asked why
28 that would change why they wanted the lot, since this partition would give them the same thing
29 they thought they were getting. Ms. Morrow stated that it was the same thing they thought they
30 were getting, but the fact was that they were sold an illegal lot and there were other Oregon laws
31 and rules that prohibited the selling of an illegal lot, and therefore entitled the purchaser of an
32 illegal lot to rescission. Councilor Jones clarified that Prism believed they were required to
33 rescind the transaction. Ms. Morrow stated they would argue that they were required to rescind
34 the transaction and in the event they agreed to rescind the transaction, they would own both
35 parcels and could partition it as they saw fit. Mr. Shetterly clarified they believe the Nunes' were
36 required to rescind, not that Prism was required to seek the rescission. Councilor Jones stated it
37 could be made legal to where they were still getting what they thought they were getting. Mr.
38 Shetterly indicated that was the point of the application.
39

40 Mr. Yandell stated the applicant did fix it. He indicated Prism didn't know there wasn't a
41 partition and his clients didn't know there wasn't a partition. It was one of those things that come
42 out of the mists of time and his clients tried to fix it. He indicated now Prism had what it thought
43 it was buying, adding the only reason it didn't was because they were appealing. He stated the
44 appeal was holding up the finality of the process of the partitioning. He reported there were four
45 conditions placed by the staff and his clients had completed the first two, noting the last two
46 required finality, such as a plat. Mr. Yandell advised his clients were willing and able to do that
47 at no expense to Prism, adding the only reason they were present before the Council was so Prism
48 could get a perceived advantage in their civil case. Mr. Yandell stated in terms of the signature on
49 the plat, that was a step that was required by statute but it wasn't something the Council needed to
50 decide because the Council's approval of the partition wasn't contingent on Prism's signature on
51 a plat. He acknowledged a plat would eventually need to be signed and that may mean asking a
52 judge to order Prism to sign. Mr. Yandell stated it was his contention that a rescission wasn't a
53 matter of right just because someone purchased an unpartitioned piece of property, noting that
54 was something the court could look at. He indicated here the defect was corrected in 16 days at
55 no expense to Prism.
56

57 Mayor Dalton closed the public hearing at 7:30 p.m.
58

59 It was moved by Councilor Wilson and seconded by Councilor Jones to deny the appeal and
60 direct staff to draft an order upholding the Planning Commission final order in the matter with the
61 conditions listed in the staff report. The motion carried unanimously.

1
2 Mayor Dalton indicated the Final Written Order would be issued and a notice mailed to all
3 participants within ten business days.

4 **SELECTION PROCESS TO FILL COUNCIL VACANCY**

5 Councilor Marshall joined the meeting via telephone at 7:30 p.m. Councilor Lawson joined the
6 meeting via telephone at 7:33 p.m.

7 Mayor Dalton reviewed the selection process that was adopted at the previous Council meeting.
8 Councilor Fairchild stated all nine candidates were great and it made his decision difficult.

9 Councilor Woods asked what would happen if someone did not receive five votes on the first
10 ballot. Mayor Dalton explained anyone who did not receive any votes would be removed from
11 further selection.

12 In response to a question, Mr. Shetterly explained the Council did not need to formally accept
13 another Councilor's resignation for it to be valid.

14 The Councilors turned in their ballots, then Councilor Lawson and Councilor Marshall announced
15 their vote. The result of the first round of voting was four votes for Jim Brown (Council President
16 Scroggin, Councilor Marshall, Councilor Stewart, and Councilor Woods), one vote for Darand
17 Davies (Councilor Wilson), one vote for Wanda Davis (Councilor Fairchild), one vote for Kelly
18 Gabliks (Councilor Lawson), and one vote for Dirk Levy (Councilor Jones).

19 Mayor Dalton advised the Council that there would be a second round of voting, noting only Mr.
20 Brown, Mr. Davies, Ms. Davis, Ms. Gabliks, and Mr. Levy were eligible candidates. The
21 Councilors turned in their second ballots, then Councilor Marshall and Councilor Lawson
22 announced their vote. The result of the second round of voting was six votes for Jim Brown
23 (Council President Scroggin, Councilor Fairchild, Councilor Marshall, Councilor Stewart,
24 Councilor Wilson, and Councilor Woods), one vote for Kelly Gabliks (Councilor Lawson), and
25 one vote for Dirk Levy (Councilor Jones). Mayor Dalton announced Jim Brown was selected to
26 fill the vacant Council seat. Mr. Brown was given the oath of office and seated.

27 Councilor Lawson and Councilor Marshall left the meeting at 7:46 p.m.

28 **CONSENT AGENDA**

29 It was moved by Councilor Woods and seconded by Councilor Fairchild to approve the Consent
30 Agenda as presented. The motion CARRIED UNANIMOUSLY.

31 Item approved by the Consent Agenda: a) the March 19, 2012, City Council minutes.

32 **ITEMS REMOVED FROM CONSENT AGENDA**

33 There were no items removed from the Consent Agenda.

34 **REPORTS OR COMMENTS FROM COUNCIL**

35 Councilor Jones reported a new business, Trash to Treasure, had recently opened downtown and
36 she was excited to see it open. Councilor Wilson stated she had also visited it and it was very
37 nice.

38 **NATIONAL VOLUNTEER WEEK PROCLAMATION**

39 Mayor Dalton reviewed the proclamation for National Volunteer Week, April 15-21, 2012. He
40 expressed his appreciation of the work performed by volunteers in Dallas.

41 **REPORTS FROM CITY MANAGER AND STAFF**

42 **SPR-11-01 WALMART DECISION APPEAL**

43 Mr. Wyatt reviewed the staff report. Council President Scroggin clarified the City Attorney
44 would be defending the City and not working for Walmart. Mr. Shetterly explained the City's
45 and Wal-Mart's interests were aligned since the Council interpreted their Code to allow the
46 application. He advised if the Nunes case was appealed, he and staff would not recommend the
47 City participate. Mr. Shetterly indicated it was the sense of the staff that it was worth the City
48 speaking up to represent the Council on its own code.

1 It was moved by Councilor Scroggin and seconded by Councilor Wilson to authorize the City
2 Attorney to participate in the Land Use Board of Appeals (LUBA) proceeding to defend the
3 City's decision on SPR11-01, the approval of the Walmart expansion. The motion CARRIED
4 UNANIMOUSLY.

5 **OLCC SPECIAL EVENT APPLICATION FOR BOUNTY MARKET**

6 Mr. Wyatt reviewed the proposal, explaining it would be for wine tasting and sales of unopened
7 bottles only. He advised staff and the Agent of Record would work closely to ensure each
8 vineyard provided proof of insurance naming the City as additional insured. He explained the
9 Visitor Center and staff were asking for Council to approve all 7 wineries' applications at once so
10 each winery didn't have to come before the Council at a later date.

11 Councilor Wilson declared an actual conflict of interest due to the fact she was on the Visitor
12 Center Board.

13 Council President Scroggin asked where the tasting and sales of unopened bottles would take
14 place. Bonnie Drier of the Visitor Center explained there would be a booth next to the manager's
15 booth each week.

16 It was moved by Councilor Fairchild and seconded by Councilor Brown to recommend the OLCC
17 approve all seven applications for Special Event OLCC Licenses. The motion CARRIED
18 UNANIMOUSLY.

19 **ODOT/CITY PARTNERSHIP**

20 Mr. Wyatt reviewed the staff report. He explained this project would be done the same way
21 Jefferson Street was. Council President Scroggin directed the City Manager to ensure the work
22 was coordinated so it didn't interfere with summer events in Dallas.

23 **OTHER**

24 Mr. Wyatt advised the Council that the Park and Rec Board would meet on April 24 at 7:00 p.m.

25 **RESOLUTIONS**

26 **Resolution No. 3244:** A resolution authorizing a grant application under the Oregon Parks and
27 Recreation Department Local Government Grant Program for park improvements on the Rickreall
28 Creek Trail System.

29 A roll call vote was taken and Mayor Dalton declared Resolution No. 3244 to have PASSED BY
30 A UNANIMOUS VOTE with Council President Wes Scroggin, Councilor Jim Brown, Councilor
31 Jim Fairchild, Councilor Beth Jones, Councilor Murray Stewart, Councilor LaVonne Wilson, and
32 Councilor Ken Woods, Jr. voting YES.

33 **FIRST READING OF ORDINANCE**

34 **SECOND READING OF ORDINANCE**

35 **OTHER BUSINESS**

36 There being no further business, the meeting adjourned at 8:03 p.m.

37 Read and approved this _____ day of _____ 2012.

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Mayor

ATTEST:

City Manager

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3 Members Present: Chair Ken Woods, Jr., Jim Brown, Jim Fairchild. Absent: Kevin Marshall.

4 Also Present: City Manager Jerry Wyatt, City Attorney Lane Shetterly, Mayor Brian Dalton, Chief of
5 Police John Teague, Community Development/Operations Director Jason Locke, Engineering and
6 Environmental Services Director Fred Braun, and Recording Secretary Emily Gagner.

7 Chair Woods called the meeting to order at 4:01 p.m.

8 **Comments from the Public**

9 There were none.

10 **Fire Chief's Report**

11 Mr. Wyatt reported that the Fire Department would be holding an open house for the upgraded Fire Sta-
12 tion on May 23 from 6:00 to 8:30 p.m.

13 **Police Chief's Report**

14 Chief Teague discussed the several officers that were on light or restricted duty due to injuries. He noted
15 the department had been hit hard, but everything should be resolved by the start of the next fiscal year or
16 soon thereafter. He added he had recently hired an experienced officer who would be going to full-time
17 on May 1.

18 Chief Teague reported that Salem PD recently lost an experienced and well thought of crime prevention
19 specialist due to budget cuts. He explained the City of Dallas hired her as a temporary employee to fill
20 the vacant Community Service Officer position. He added they would test her for the permanent full-time
21 position by the first of the fiscal year, noting she would run National Night Out, Neighborhood Watch,
22 and other programs.

23 Chief Teague told the Committee that if they were asked about the prescription drug take back event,
24 there would be a national event on April 28 that the City would not participate in. He explained that was
25 on a Saturday and the department didn't have any officers available. He did point out the City of Dallas
26 had a box available in Finance every business day for prescription drugs to be dropped off.

27 **Truancy Discussion**

28 Chief Teague stated the current truancy ordinance was more of a daytime curfew ordinance, noting the
29 trigger was a juvenile in a public place during school hours. He reported the Dallas School District had
30 asked for a meeting about truancy in general and included discussions with the Sheriff, School, Juvenile
31 Court, Sanction Court, Judge Campbell, and him to develop a more focused truancy ordinance. He ex-
32 plained that currently, even if the school and police knew there was a truant child in his own home, they
33 couldn't do anything about it. He added a truancy ordinance would allow them to cite the child.

34 Chief Teague indicated in the near future, the Council could expect he would come to them with sugges-
35 tions to make a truancy-specific ordinance for the City and perhaps do away with the current ordinance.
36 He anticipated a similar ordinance would be passed by Polk County, adding Monmouth and Independence
37 could develop something similar to push those kids into Sanction Court.

- 1 There was some discussion about the requirements the School District would need to meet before involv-
- 2 ing the police in a truancy issue.
- 3 **Other**
- 4 There was no other business and the meeting was adjourned at 4:21 p.m.



Public Safety Committee

AGENDA

April 23, 2012

4:00 PM

**Council
Chambers,
Dallas City Hall,
187 SE Court St,
Dallas, OR
97338**

**Chair Ken Woods, Jr.
Jim Brown
Jim Fairchild
Kevin Marshall**

- Call to Order
- Comments from the Public
 - *This time is provided for citizens to address the Committee on any matters, including agenda items. This is the only time during the meeting that the public will be allowed to speak.*
- Truancy Discussion
- Chief of Police's Report
- Fire Chief's Report
- Other
- Adjournment

Members Present: Chair Jim Fairchild, Jim Brown, and Ken Woods, Jr. Absent: Kevin Marshall

Also Present: City Manager Jerry Wyatt, City Attorney Lane Shetterly, Engineering and Environmental Services Director Fred Braun, Community Development/Operations Director Jason Locke, Chief of Police John Teague, Assistant Fire Chief Joshua Darland, and Recording Secretary Emily Gagner.

Chair Fairchild called the meeting to order at 4:21 p.m.

Comments from the Public

There were none.

Ongoing Projects

Mr. Locke reviewed his current project list.

Councilor Fairchild commented about a letter in a recent newspaper regarding the entrance sign on Monmouth Cutoff Road. He stated he felt the need to ease out to see oncoming traffic because of the sign. Mr. Locke replied he and staff had done some significant work to determine the best location, adding it was as far back as the right-of-way went. He advised he would direct staff to move the stop bar and stop sign up a bit further.

Councilor Fairchild asked about the LaCreole and Miller intersection, noting there had been some discussion the previous year about making changes. Mr. Locke reported that for whatever reason, the traffic volume had dropped there and it was no longer an issue.

Dangerous Intersection (Fairhaven and Jasper Streets)

Mr. Locke reviewed his staff report and photos. He explained that when Jasper was opened to Ellendale, there was a lot more traffic on Jasper, which created an issue at the Fairhaven intersection, noting the City had received several complaints. He noted the hill compromised the views from Fairhaven. Mr. Locke advised stopping the north-south traffic on Jasper and installing a "Stop Ahead" sign before the crest of the hill on Jasper.

Councilor Brown agreed it was a dangerous intersection. In response to a question, Mr. Locke explained that intersection most likely didn't meet warrants for a four-way stop, but due to other circumstances, including the retaining wall on the southwest corner of the intersection, it was recommended.

It was moved by Councilor Brown and seconded by Councilor Woods to recommend to the full Council to approve a 4-way stop at the intersection of NW Jasper and NW Fairhaven by adopting an ordinance. The motion carried unanimously.

Community Development/Operations Director's Report

Mr. Locke indicated he had reported on everything earlier in the meeting.

1 **Engineering/Environmental Services Director's Report**

2 Mr. Braun explained a big influent pump was damaged at the Wastewater Treatment Facility during
3 the January storms and would cost approximately \$70,000 to replace. He reported that FEMA
4 would be covering 75% of the cost of the pump. He noted the City has also recently finished its an-
5 nual NPDES compliance report and DEQ completed a walkthrough of the facility and we came
6 through with flying colors. He stated the January storms caused overflows for which we would re-
7 ceive a warning letter, but noted 90% of the plants in the Willamette Valley also had overflows.

8 Mr. Braun reported he would have a tentative fats, oils, and grease (FOG) program to discuss at a
9 future Council workshop. He noted staff was currently working with Dallas Retirement Village to
10 install a grease control device there to alleviate FOG buildup.

11 Mr. Braun indicated there was also damage during the January storm to the Water Treatment Plant at
12 the intake. He reported the low bid for those repairs came in at about \$7,000, of which FEMA
13 would pay for 75%. He added there was also damage to the weir structure on Applegate Creek, but
14 those repairs would not be covered by FEMA.

15 Mr. Braun stated the flashboards would not be installed until mid to late May, adding they were typ-
16 ically installed the first part of May. He explained the current flows were still too high to complete
17 the installation.

18 Mr. Braun indicated the ASR was running with 20 million gallons having been injected into the aq-
19 uifer.

20 Mr. Braun stated the City's water was routinely tested for radionucleotides, noting there had been
21 some concerns after the Fukushima Daiichi nuclear plant meltdown in Japan. He indicated the test-
22 ing showed there was no increase in radioactivity.

23 Mr. Braun reported the overlays were out to bid, with construction to start shortly after school ended
24 and completion scheduled by the end of the fiscal year.

25 Mr. Braun indicated the Rickreall Watershed Council had a meeting with Forest Capital to discuss
26 the City's watershed. He noted they did discuss wider buffers for the streams in the watershed, add-
27 ing Forest Capital was going to provide more information. Mr. Braun reported that Forest Capital
28 preferred keeping the status quo with regards to recreational opportunities in the area. He explained
29 that there was a delay in the paperwork for the state grant for the study, so the final report would be
30 provided later in the summer.

31 Mr. Braun stated the Rickreall Watershed Council had a meeting with Oregon Department of Fish
32 and Wildlife (ODFW) at Kingsborough Park to look at the detention basin. He indicated they dis-
33 cussed a number of things, including the possibility of stocking the basin with fish. He noted if it
34 was stocked, it would be done earlier in the year because the pond was fairly shallow and would get
35 quite hot by the fall. He added ODFW discussed the possibility of making it a kids-only fishing ar-
36 ea. Mr. Braun reported ODFW would be responsible to stock the basin and noted it would be an ad-
37 vantage to the City by opening up that park for additional state funding so we would be able to pos-
38 sibly build extra facilities.

1 Mr. Braun indicated the consultants working on the utility rate study would bring more details to the
2 next Council workshop. He stated that following that, the citizens' advisory committee would meet.
3 He explained that the consultant and advisory committee would continue through summer and into
4 the fall, noting there was a whole public information process to complete.

5 Councilor Fairchild asked if the City was still working on the watershed situation. Mr. Braun re-
6 viewed his earlier report explaining there was delayed funding from the state, so there would not be
7 a final report for a while.

8 **Other**

9 There was no other business and the meeting was adjourned at 4:50 p.m.



Public Works Committee

AGENDA

April 23, 2012

4:00 PM

**Council
Chambers,
Dallas City Hall,
187 SE Court St,
Dallas, OR
97338**

**Chair Jim Fairchild
Jim Brown
Kevin Marshall
Ken Woods, Jr.**

- Call to Order
- Comments from the Public
 - *This time is provided for citizens to address the Committee on any matters, including agenda items. This is the only time during the meeting that the public will be allowed to speak.*
- Ongoing Projects
- Dangerous Intersection
 - Fairhaven & Jasper Street
- Community Development/Operations
 - Director's Report
- Engineering/Environmental Services
 - Director's Report
- Other
- Adjournment

PW OPERATIONS

Projects to complete by June 30, 2012

- 1) Court St water line repairs from Main to Church (plus new valves on Main)
- 2) I&I projects: Manhole grouting A-Denton line
- 3) Shop siding and windows
- 4) Install new lights at shops
- 5) Install 2 Dallas signs, ~~Godsey~~ and E. Ellendale
- 6) Grind and overlay Court St from Jefferson through Church intersection
- 7) Weed spraying
- 8) ~~Police parking signs and 3-hour in back of city hall~~
- 9) ~~Cleaning sewers — maintenance and Camera~~
- 10) Street signs upgrades
- 11) Start street painting
- 12) ~~Crosswalk a @jasper and Ellendale~~
- 13) ADA ramps: Morrison School and north side of Washington (E-W only)
- 14) ADA space at Fire station
- 15) Replace City Hall Sewer lateral
- 16) Dig out RR stuff on Church prior to overlay

Updated April 16



Community Development/Operations Department

Memo

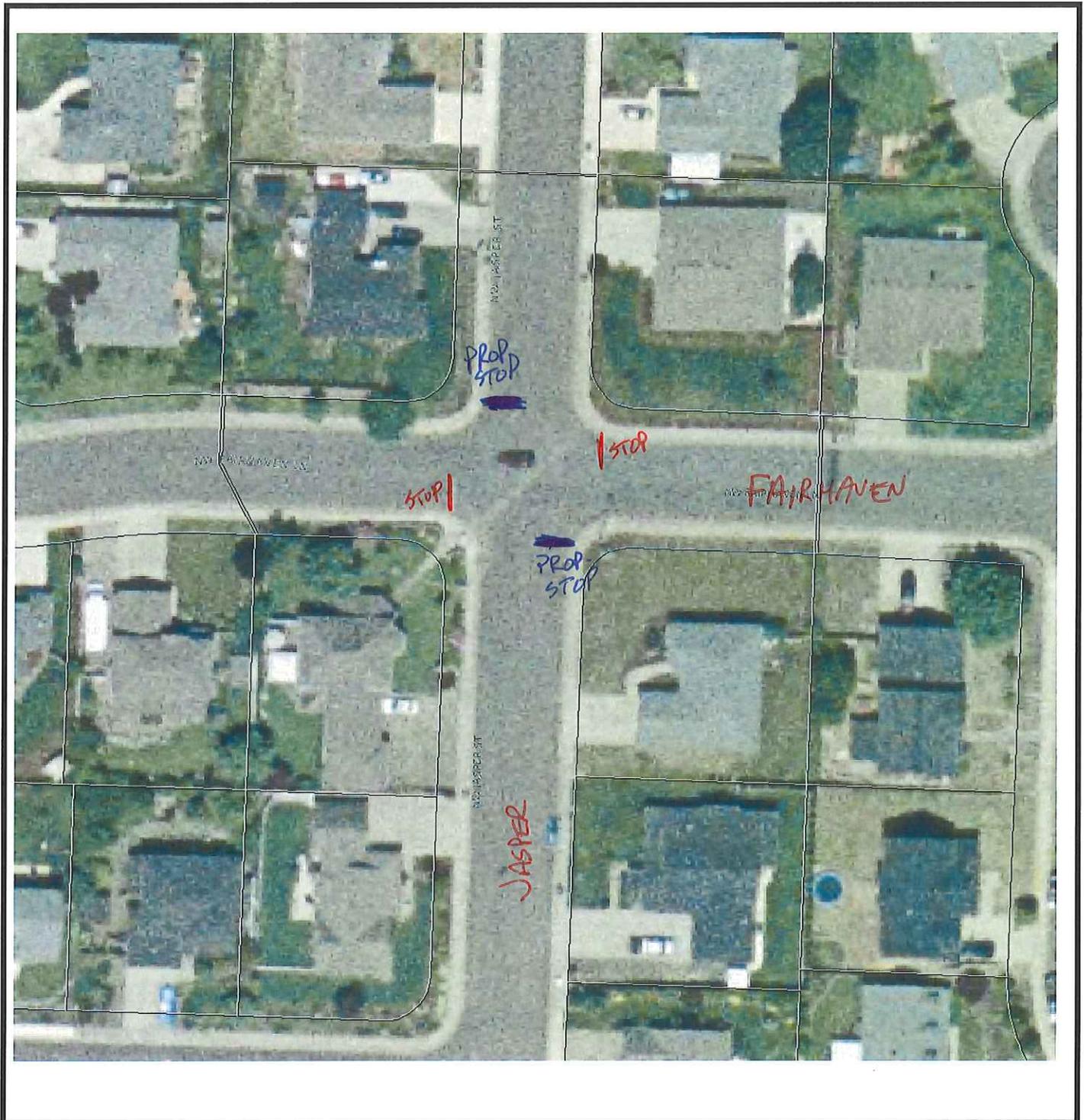
To: Public Works Subcommittee
From: Jason Locke, Community Development/Operations Director 
Date: April 23, 2012
Re: 4-way STOP at the intersection of NW Jasper and NW Fairhaven

Staff has received a number of complaints (2 of which are attached) regarding the intersection of NW Jasper and NW Fairhaven. Currently, the east/west Fairhaven traffic is required to stop, while the north/south Jasper traffic is not. With the opening of Jasper in 2009, there has been a considerable increase in vehicle traffic. Both streets are identified as minor collectors in the TSP.

While the imposition of a 4-way stop may not be warranted based on the traffic volume, there are some significant safety issues that staff believes warrants a 4-way stop. Sight distance issues due to 1) a retaining wall on the southwest corner of Fairhaven, and 2) a vertical curve on the south approach of the intersection on Jasper that limits sight distance. We have observed the subject intersection at various times in order to confirm these conditions.

Proposed Action: Forward to the full City Council with a recommendation to approve a 4-way stop at the intersection of NW Jasper and NW Fairhaven.

Jasper/Fairhaven Intersection



Polk County Web Maps v. 2.0

Disclaimer: This map was produced using Polk County GIS data. The GIS data is maintained by the County to support its governmental activities. This map should not be used for survey or engineering purposes. The County is not responsible for map errors, omissions, misuse or misinterpretation.

Printed 04/19/2012



East Side of Fairhaven looking south onto Jasper. Note the limited visibility



West side of Fairhaven looking south onto Jasper. Note the retaining wall obscures the view. My vehicle was literally in the travel lane of Jasper



Looking north on Jasper. The vertical curve does not allow any visibility of the upcoming intersection with Fairhaven until...



the driver reaches the crest of the hill, which is less than 100 feet.



Task Work Order:

No. 477

Date: 1/23/2012

Time: 4:15:00 PM

Generated by: Patti

Date Closed:

Division:

Director

Employee:

Jason

Citizen Contact Information:

Citizen/Complainant: David Madigan

Address: 634 NW Jasper Street

Telephone: 623-4156

Objective: Dangerous intersection at Jasper and Fairhaven because of speed AND visibility

Task Order:

Can we turn that intersection into a four way stop . Please call him with decision.

Resolution:

Friday TO FRED, LET ME know. *JK*
SE corner Visib. problem because of re timing wall. Pawit curb? Add stop sign

Further Follow-up:

TO PW Carter



Task Work Order:

No. 489

Date: 2/27/2012

Time: 11:50:00 AM

Generated by: Patti

Date Closed:

Division:

Director

Employee:

Jason

Citizen Contact Information:

Citizen/Complainant: Jackie Anderson

Address: 541 NW Gavin Drive

Telephone: 503.831.4746

Objective: Intersection and Fairhaven and Jasper. How do we get a four way stop at this intersection? PLEASE.

Task Order:

Blind corner with the hill, and have experienced a few close calls. Also, no pedestrian cross walk for kids walking to bus, etc.

Findings:

Resolution/Further Follow-up:

TO Pw Committee



PROCLAMATION

The City of Dallas, Oregon

NATIONAL BUILDING SAFETY MONTH 2012

May 2012



WHEREAS, the citizens of Dallas spend their time at home, school, work, worship, and play in buildings; and

WHEREAS, the City of Dallas places a high value on ensuring safe buildings for the protection of its citizens from fire, wind storms, earthquakes, landslides, floods, and other natural disasters; and

WHEREAS, the City of Dallas encourages sustainable construction practices, innovative building design, alternative energy and energy efficiency, water conservation, and reasonable safeguards for the protection of life and property; and

WHEREAS, our confidence is achieved through the devotion of our building inspectors, who work year-round to ensure the construction of safe, durable, and sustainable buildings; and

WHEREAS, in observance of Building Safety Month, Oregon citizens are reminded about the benefits of safe and sustainable spaces whether at home, at work, or places where we gather in our communities; and

NOW THEREFORE, I, Brian W. Dalton, Mayor of Dallas, do hereby proclaim the month of May 2012, as “Building Safety Month,” in Dallas, Oregon, and encourage our citizens to join in this observance.

IN WITNESS THEREOF, I have unto set my hand and caused the seal of the City of Dallas to be affixed this 7th day of May, 2012.

Mayor Brian W. Dalton



DALLAS CITY COUNCIL REPORT

TO: MAYOR BRIAN DALTON AND CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 8 a	Topic: Stop Sign Request
Prepared By: Emily Gagner	Meeting Date: May 7, 2012	Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Approved By: Jerry Wyatt		

RECOMMENDED MOTION:

Motion to direct staff to draft a resolution establishing a four-way stop at the intersection of NW Jasper and NW Fairhaven.

BACKGROUND:

As discussed at the April 23 Public Works Committee meeting, the City has received numerous complaints about the intersection of NW Jasper and NW Fairhaven.

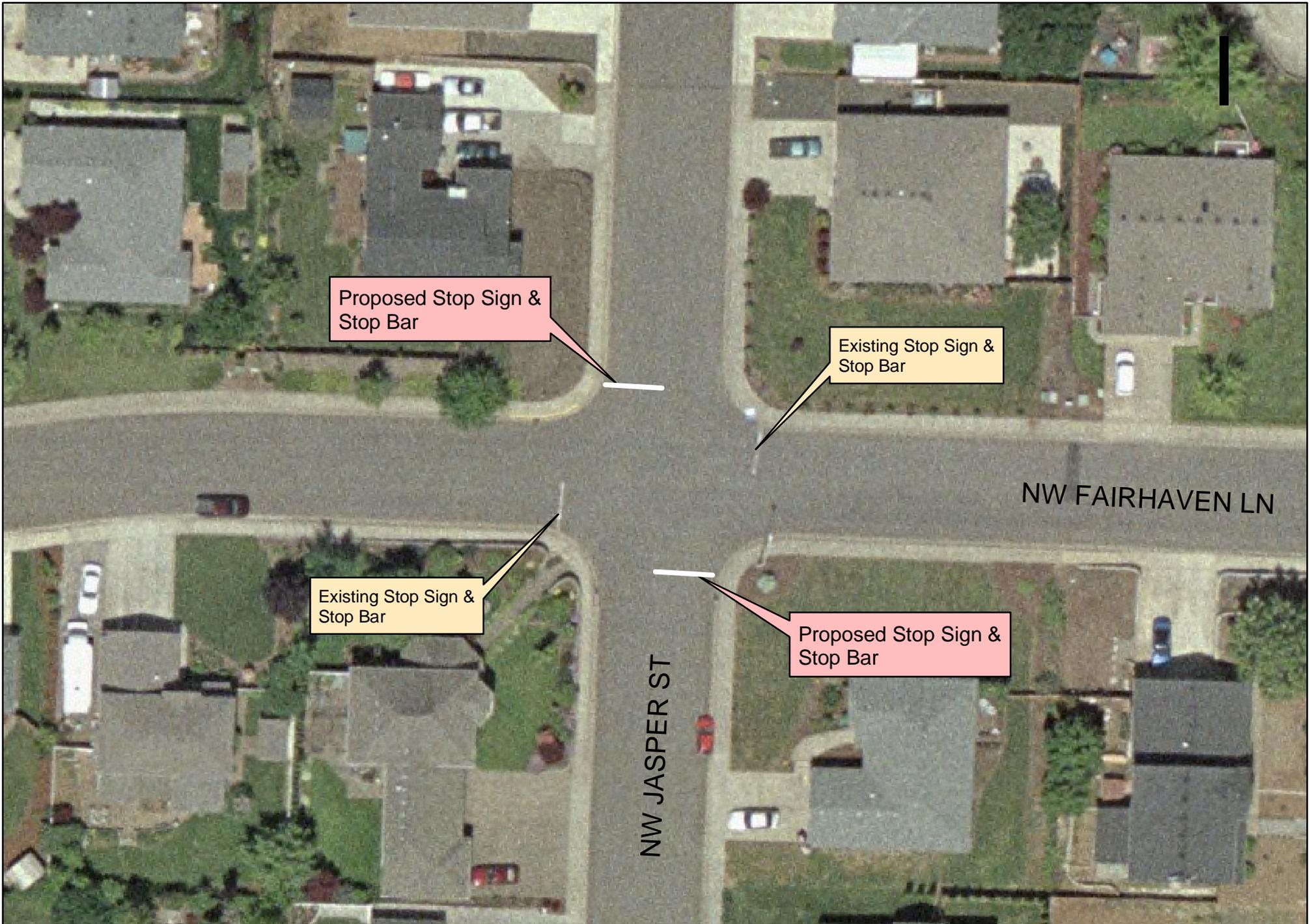
While staff acknowledges that this intersection may not meet warrants for a four-way stop, we feel other issues with sight-distance in this area make a four-way stop the best solution to resolve the safety issues. The Public Works Committee voted unanimously to recommend approval of a four-way stop by the full Council.

FISCAL IMPACT:

Minimal – cost to install 2 additional stop signs

ATTACHMENTS:

Map of intersection



Intersection of NW Jasper & NW Fairhaven