



**City Council**

Mayor  
Brian Dalton

Council President  
Wes Scroggin

Councilor  
Jim Brown

Councilor  
Jim Fairchild

Councilor  
Beth Jones

Councilor  
Jackie Lawson

Councilor  
Kevin Marshall

Councilor  
Murray Stewart

Councilor  
LaVonne Wilson

Councilor  
Ken Woods, Jr.

**Staff**

Acting City Manager  
Kim Marr

City Attorney  
Lane Shetterly

Admin Svc Director  
Robert Spivey

Community Development/  
Operations Director  
Jason Locke

Finance Director  
Cecilia Ward

Fire Chief  
Bill Hahn

Chief of Police  
John Teague

Engineering Director  
Fred Braun

City Recorder  
Emily Gagner

# Dallas City Council Agenda

Monday, July 16, 2012, 7:00 p.m.  
Mayor Brian Dalton, Presiding  
Dallas City Hall  
187 SE Court Street  
Dallas, Oregon 97338

*All persons addressing the Council will please use the table at the front of the Council. All testimony is electronically recorded. If you wish to speak on any agenda item, please sign in on the provided card.*

<u>ITEM</u>	<u>RECOMMENDED ACTION</u>
1. ROLL CALL	
2. PLEDGE OF ALLEGIANCE	
3. COMMENTS FROM THE AUDIENCE <i>This time is provided for citizens to address the Council on any matters other than public hearings.</i>	
4. PUBLIC HEARINGS <i>Public comment will be allowed on items appearing on this portion of the agenda following a brief staff report presenting the item and action requested. The Mayor may limit testimony.</i>	
5. CONSENT AGENDA <i>The following items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered separately.</i>	
a. Approve minutes of July 2, 2012, special City Council meeting	p. 3
b. Approve minutes of July 2, 2012, regular City Council meeting	p. 4
c. Acknowledge report of June 27, 2012, Citizens' Advisory Committee for Residential Street Funding meeting	p. 7
d. Approve recommended priorities for LOC Policy Committee	p. 34
6. ITEMS REMOVED FROM CONSENT AGENDA	
7. REPORTS OR COMMENTS FROM THE COUNCIL MEMBERS	
a. Discuss City Council table at Breakfast in the Park	Discussion

# Dallas City Council Agenda

## Page 2

### Our Vision

*Our vision is to foster an environment in which Dallas residents can take advantage of a vital, growing, and diversified community that provides a high quality of life.*

### Our Mission

*The mission of the City of Dallas is to maintain a safe, livable environment by providing open government with effective, efficient, and accountable service delivery.*

### Our Motto

*Commitment to the Community.  
People Serving People.*

Dallas City Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Manager's Office, 503-831-3502 or TDD 503-623-7355.

8.	REPORTS FROM CITY MANAGER AND STAFF	
a.	Discuss proposal from COG regarding City Manager search	Discussion / Motion p. 35
b.	Discuss appointment of Manager Pro Tem	Discussion / Motion
c.	Hiring two seasonal workers	Motion p. 38
d.	Other	
9.	RESOLUTIONS	
10.	FIRST READING OF ORDINANCE	
11.	SECOND READING OF ORDINANCE	
12.	OTHER BUSINESS	
13.	ADJOURNMENT	

DALLAS CITY COUNCIL  
Monday, July 2, 2012  
Council Chambers

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The Dallas City Council met in special session on Monday, July 2, 2012, at 9:00 a.m. in the Council Chambers of City Hall with Mayor Brian Dalton presiding.

**ROLL CALL**

Council members present: Council President Wes Scroggin, Councilor Jim Brown, Councilor Jim Fairchild, Councilor Beth Jones, Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor Murray Stewart, Councilor LaVonne Wilson, and Councilor Ken Woods, Jr.

Also present were: City Manager Jerry Wyatt, City Attorney Lane Shetterly, Chief of Police John Teague, Deputy Chief of Police Tom Simpson, Finance Director Cecilia Ward, and Recording Secretary Emily Gagner (Ms. Gagner left during the Executive Session).

**EXECUTIVE SESSION UNDER ORS 192.660(2)(b)**

Mayor Dalton recessed the meeting at 9:02 a.m. for an executive session to consider discipline of or hear complaints or charges brought against a public officer or employee.

Mayor Dalton reconvened the Council meeting at 10:45 a.m.

**OTHER BUSINESS**

Mayor Dalton announced that City Manager Jerry Wyatt had resigned effective immediately. He noted there were no conditions assigned to the resignation.

**Resolution No. 3252:** A Resolution appointing Kim Marr as Acting City Manager.

A roll call vote was taken and Mayor Dalton declared Resolution No. 3252 to have PASSED BY A UNANIMOUS VOTE with Council President Wes Scroggin, Councilor Jim Brown, Councilor Jim Fairchild, Councilor Beth Jones, Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor Murray Stewart, Councilor LaVonne Wilson, and Councilor Ken Woods, Jr. voting YES.

Mr. Shetterly indicated a press release and email statement to staff were prepared and would be sent out shortly. He advised the City's position was stated in that press release and instructed the Councilors to follow that line if contacted.

There being no further business, the meeting adjourned at 10:48 a.m.

Read and approved this \_\_\_\_\_ day of \_\_\_\_\_ 2012.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Acting City Manager



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4 The Dallas City Council met in regular session on Monday, July 2, 2012, at 7:00 p.m. in the  
5 Council Chambers of City Hall with Mayor Brian Dalton presiding.

6 **ROLL CALL AND PLEDGE OF ALLEGIANCE**

7 Council members present: Council President Wes Scroggin, Councilor Jim Brown, Councilor Jim  
8 Fairchild, Councilor Beth Jones, Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor  
9 Murray Stewart, Councilor LaVonne Wilson, and Councilor Ken Woods, Jr.

10 Also present were: Acting City Manager Kim Marr, City Attorney Lane Shetterly, Chief of Police  
11 John Teague, Deputy Chief of Police Tom Simpson, Fire Chief Bill Hahn, Community  
12 Development/Operations Director Jason Locke, Director of Administrative Services Robert  
13 Spivey, Engineering and Environmental Services Director Fred Braun, and Recording Secretary  
14 Emily Gagner.

15 Mayor Brian Dalton led the Pledge of Allegiance.

16 Mayor Dalton explained that the Council had held an executive session earlier in the day and out  
17 of that came the resignation of the City Manager, Jerry Wyatt. He noted Kim Marr had been  
18 gracious enough to step in as Acting City Manager for a few weeks until the Council could  
19 appoint an interim city manager and ultimately get a new city manager hired.

20 **COMMENTS FROM THE AUDIENCE**

21 Chelsea Pope, Executive Director of the Dallas Area Chamber of Commerce and Visitors Center,  
22 reported that the Chamber's second Cash Mob event went well with over 20 people in attendance.

23 Ms. Pope indicated there were only four weeks to Summerfest and invited the Councilors to the  
24 July 16 Chamber luncheon, where they would be hosting the Summerfest Kick-off Party.

25 Suzanne Reingans asked when the watershed study would be completed. She explained the  
26 reason she asked was that after chasing this thing around for months, she heard it was supposed to  
27 be completed by December 2011. She noted the citizenry paid \$50,000 for it to be done. She  
28 indicated she called Nathan Slavin at Polk Soil and Water Conservation District and was told they  
29 were only a partner to the City. Ms. Reingans stated she felt the watershed was very important  
30 and letting the watershed study float along wasn't fair to the 16,000 people who relied on that  
31 water.

32 **PUBLIC HEARING**

33 **PUBLIC HEARING ON THE CDBG HOUSING REHABILITATION PROJECT (HR903)**  
34 **CLOSE-OUT**

35 Mayor Dalton declared the public hearing open at 7:07 p.m.

36 Diana Cvitanovich with Polk CDC explained the public hearing was a close-out hearing for the  
37 Dallas Housing Rehabilitation Project that had begun 2 ½ years earlier. She reviewed the report  
38 that was included with the agenda packet, noting the City of Dallas received a \$400,000 CDBG  
39 grant from Oregon Housing and Community Services with a match of \$135,000 from Monmouth.  
40 She reported that with those funds, 23 homes were repaired. She thanked the City for working  
41 with them on the project.

42 Councilor Stewart asked how the repayment schedule worked. Ms. Cvitanovich explained that a  
43 person who qualified for a loan and had work done would then make small payments over time.  
44 She noted the payment amount was based on what they could afford, so it was typically quite  
45 small. She indicated the loan was often not paid off over the ownership of that home, so when the  
46 title changed, the balance of the loan was due at that time. She noted they did hold position on  
47 the loan.

48 Councilor Stewart asked if the entire \$535,000 went to loans. Ms. Cvitanovich explained that a  
49 percentage of the project funds paid for a full time Housing Rehabilitation Management staff  
50 member and a layer of administrative costs. She indicated that with this project, \$400,000 did go  
51 directly to rehabilitation loans. Ms. Cvitanovich pointed out that the program did not allow for  
52 substantial rehabilitation of a home, which would be more than 50% of the value of the home  
53 before the rehabilitation work was done.

54 Councilor Fairchild asked if the majority of the loans were for energy efficiency projects and  
55 roofing. Ms. Cvitanovich stated a roof was a typical loan project. She noted that they attempted

1 to avoid duplication of services so when weatherization projects arose, they would refer them to  
2 the people at Mid-Willamette Valley Community Action Agency, as they provided  
3 comprehensive weatherization services to Polk County. Because the waiting list for this program  
4 was extensive, many qualified homeowners used these loan funds to weatherize their homes, as it  
5 could significantly impact their quality of life.

6 The CDBG HR 903 record for this project is a public record and is kept by the Finance Director at  
7 the Dallas City Hall to be available for public viewing by appointment.

8 There were no comments or questions from the audience.

9 Mayor Dalton closed the public hearing at 7:15 p.m.

## 10 **CONSENT AGENDA**

11 It was moved by Councilor Marshall and seconded by Councilor Brown *to approve the Consent*  
12 *Agenda as presented.* The motion CARRIED UNANIMOUSLY.

13 Item approved by the Consent Agenda: a) the June 18, 2012, City Council minutes; and b) the  
14 June 22, 2012, City Council minutes.

## 15 **ITEMS REMOVED FROM CONSENT AGENDA**

16 There were no items removed from the Consent Agenda.

## 17 **REPORTS OR COMMENTS FROM COUNCIL**

18 There were none.

## 19 **REPORTS FROM CITY MANAGER AND STAFF**

20 Ms. Marr stated she was proud to be with the City to help at a difficult time.

21 Mr. Braun explained regarding the watershed study that it was currently on hold due to funding  
22 considerations. He noted the City was awarded a \$30,000 grant from Water Resources that would  
23 pay for a majority of the City's share of the study costs. He indicated staff was still waiting for  
24 the agreements to be completed, as we wouldn't receive reimbursement if work was completed  
25 before the paperwork was done. Mr. Braun advised the report should still be done by the end of  
26 September. Mayor Dalton stated the City did take the watershed very seriously and valued the  
27 watershed tremendously.

## 28 **ECONOMIC DEVELOPMENT COMMISSION APPOINTMENTS**

29 Mayor Dalton reported that Bob Brannigan from West Valley Hospital was interested in serving  
30 on the Economic Development Commission as the Mayor's appointee. He noted Councilor  
31 Lawson had indicated to him that she was interested in continuing on that committee as well.

32 It was moved by Council President Scroggin and seconded by Councilor Wilson *to appoint Jackie*  
33 *Lawson and Bob Brannigan to the Economic Development Commission.* The motion carried  
34 unanimously.

## 35 **OTHER**

## 36 **RESOLUTIONS**

## 37 **FIRST READING OF ORDINANCE**

## 38 **SECOND READING OF ORDINANCE**

## 39 **OTHER BUSINESS**

40 Mayor Dalton explained he had contacted Nancy Boyer with Mid-Willamette Valley Council of  
41 Governments (COG) and she was ready to help the City find an interim City Manager and  
42 ultimately a City Manager. He asked the Council's approval for Council President Scroggin, Mr.  
43 Shetterly, and him to work with the Administrative Committee and Ms. Boyer to get the process  
44 underway.

45 Mr. Shetterly stated Ms. Marr would be with the City for the next several weeks, but because it  
46 could be six months or more before the final selection of a permanent City Manager, an interim  
47 Manager would need to be found. He noted Ms. Boyer would outline the selection process for the

1 Council, adding there would be a public hearing to establish the criteria and process for selecting  
2 a City Manager. Mr. Shetterly indicated by establishing the process and criteria in an open  
3 meeting, the Council could consider applications in an executive session, which would be more  
4 amendable to the applicants.

5 Councilor Brown commented that there would be no search committee but asked if there would  
6 be advertising in national publications. Mr. Shetterly explained that was a function the COG  
7 filled. He noted the Council would work with the COG to develop a job description and criteria  
8 and then the COG would receive the applications, perform the background checks, and bring the  
9 names to the Council and help vet them.

10 Mayor Dalton indicated he had talked to the Mayor of Falls City and she was pleased with the  
11 service they got from the COG.

12 There being no further business, the meeting adjourned at 7:24 p.m.

13 Read and approved this \_\_\_\_\_ day of \_\_\_\_\_ 2012.

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ATTEST:

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City Manager

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Mayor

Draft



**CITIZENS ADVISORY COMMITTEE  
FOR RESIDENTIAL STREET FUNDING  
Wednesday, June 27, 2012  
Council Chambers**

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5 Mayor Brian Dalton called the Citizens' Advisory Committee for Residential Street  
6 Funding meeting to order on Wednesday, June 27, 2012, at 5:31 p.m. in the Council  
7 Chambers of City Hall.

8 Committee members present: Jared Cornman, Greg Hansen, Steve Large, Ray Olmstead,  
9 Nancie Rogers, and Dave Weston. Members absent: Pete Christensen, Dale Derouin,  
10 and Rich Wolcott.

11 Also present were: Community Development/Operations Director Jason Locke,  
12 Engineering and Environmental Services Director Fred Braun, and Recording Secretary  
13 Emily Gagner.

14 Mayor Dalton commented that it was distressing that the City didn't have money to  
15 maintain the streets properly. He advised the main purpose of the committee was to  
16 advise the Council on how to adequately fund a maintenance program to keep the City's  
17 streets in good repair in the face of insufficient funding.

18 Mayor Dalton stated the first meeting would provide the committee members the baseline  
19 information about the City streets.

20 **EXISTING RESIDENTIAL STREET CONDITIONS**

21 Mr. Locke reviewed a PowerPoint, noting it would show where the city currently stood  
22 with regard to street conditions and funding.

23 Mr. Braun reviewed the Pavement Condition Index (PCI) rating system, noting a "100"  
24 indicated a street that was new or adequately maintained with overlays and a "0" was a  
25 street that was at the end of its service life and had gone back to rock. Mr. Braun  
26 explained the ratings for Dallas's streets were based on inspections by staff, who  
27 measured certain types of distress and what the surface condition was like. Mr. Braun  
28 indicated that for the first 75% of a street's life, it deteriorated slowly, but the last part of  
29 its life, the deterioration happened rapidly. He advised that was why timely maintenance  
30 was very important and ultimately saved a lot of money down the road.

31 Mr. Cornman asked about the typical life span of a street. Mr. Braun indicated a typical  
32 collector street lasted 20 years and a typical residential street was about 30 years. Ms.  
33 Rogers asked if a specific material was mandated for surfacing or repairing the roads.  
34 Mr. Braun explained streets could use concrete or asphalt, noting concrete lasted longer  
35 but was more expensive. He added that where studded tires were used, concrete didn't  
36 last as well.

37 Mr. Large asked what defined a collector street. Mr. Locke explained the City  
38 categorized streets based on their function, width, and purpose. He noted residential  
39 streets were lowest on the hierarchy because they had the least traffic and were narrower.  
40 After residential streets were collectors; intermediate streets like LaCreole and Miller.

1 He explained the highest streets were arterials such as Main, Jefferson, and Ellendale.  
2 Mr. Cornman asked what the PCI was on Washington Street where it was recently  
3 overlaid. Mr. Braun explained that was a state highway so ODOT maintained. He  
4 indicated it was probably around a 50. Mayor Dalton indicated ODOT was responsible  
5 for most of the arterials in Dallas, but they often didn't have the money to repair them  
6 properly so the City sometimes chipped in to get them repaired.

#### 7 CURRENT SOURCES OF RESIDENTIAL STREET MAINTENANCE FUNDING

8 Mr. Locke explained the street fund revenue came from state highway appropriations and  
9 federal gas tax money and the amount stayed fairly steady. He noted the amount the City  
10 received was based on a complex formula and staff didn't anticipate it changing much in  
11 the foreseeable future.

#### 12 STREET DEPARTMENT RESPONSIBILITIES

13 Mr. Locke reviewed the Street Department expenditures, noting approximately 1/3 of the  
14 budget was used for personal services, which was the operations crew. He added the  
15 crew was funded through the Water, Sewer, and Street funds because they helped  
16 maintain all three systems. Mr. Locke indicated the materials and services budget was  
17 pretty small, with the largest item being the electric payments to Pacific Power for street  
18 lighting at about 13% of the total budget. Mr. Locke stated capital outlay made up less  
19 than 1/3 of the budget with most of that being used to pay for the overlays that were done  
20 each year. He explained \$80,000 of the Street Fund budget was transferred to the  
21 General Fund to pay for administrative items such as payroll and accounts payable. Mr.  
22 Locke commented that the operating contingency was in case of a catastrophe and staff  
23 tried to keep that at a comfortable level.

24 Mr. Locke reviewed what the Street Department did and didn't do. He explained the City  
25 didn't have the equipment for overlays, so we contracted that work out. Mr. Locke  
26 advised the Street Division accomplished street sweeping, striping, maintenance of curbs,  
27 signage, mowing the right-of-way, emergency response, crack sealing, bridge  
28 maintenance, snow removal, and much more with basically three full-time equivalent  
29 positions allocated to it.

#### 30 OTHER

31 Audience member Gene Henshaw asked if any General Fund money went to streets. Mr.  
32 Locke stated that no General Fund money went to the Street Fund.

33 Mayor Dalton reminded the committee that a couple years earlier, there was a vote on the  
34 street fee that would have provided an extra \$350,000 a year for street maintenance. He  
35 noted that was defeated, so that was why the committee was formed.

36 Mr. Locke explained it had been the Council's policy that money for contractual overlays  
37 be spent only on arterial and collector streets, not residential streets. He indicated that  
38 when the committee looked at the PCI list, the arterials and collectors would be addressed  
39 through the existing funding stream. He added the City's limited resources were used on  
40 arterials and collectors because of the commerce and economic impacts, noting everyone  
41 had to drive on those streets.

1 Audience member Jim Brown asked about the large amount of contractual overlays in  
2 2009-10. Mr. Braun explained that year was an anomaly because the City combined two  
3 years' worth of overlays in that one year. He added that was the year the City received  
4 American Recovery and Reinvestment Act (ARRA) funds.

5 Mr. Braun indicated there was a difference in the cost of deferred maintenance versus  
6 bringing the road system up to an average PCI of 100. He explained the deferred  
7 maintenance would bring the PCI average up to 70, and would cost about \$6 million. He  
8 noted that to bring all the streets to a PCI of 100, it would cost over \$20 million. In  
9 response to a question, Mr. Braun stated that spending \$6 million in deferred  
10 maintenance would get the street system to a point where the City could then maintain it  
11 at that level for about \$170,000 per year, at least in the short term.

12 Mayor Dalton reported that one useful thing to know was that a few years past, there  
13 were a lot of houses built and System Development Charge (SDC) and developer fees  
14 built the roads in those subdivisions. He explained that once the subdivisions were built,  
15 those streets were turned over to the City and they became our maintenance issue. He  
16 noted SDC funds were not allowed to be used for recurring maintenance and the taxes  
17 from those new houses went to the General Fund, not the Street Fund, which added to the  
18 funding issue. Mr. Locke stated that over the past six years and recognizing this long-  
19 term issue, the City set the standard requirements for constructing residential streets that  
20 were much higher than they used to be. He indicated the new standards required more  
21 base and thicker asphalt with the understanding that the better a street was built, the  
22 longer it would remain in good condition. Mayor Dalton added the City of Dallas had  
23 extraordinarily wide streets that entailed a lot of extra maintenance. He noted that within  
24 the last few years, the Development Code narrowed residential streets in part so they  
25 would be less expensive to maintain.

#### 26 SCHEDULE UPCOMING MEETINGS

27 Mayor Dalton indicated he would like the committee to meet once per month. In  
28 response to a question, Mayor Dalton encouraged the committee members to talk to their  
29 friends, neighbors, and other interested parties.

#### 30 ADJOURNMENT

31 There being no further business, the meeting was adjourned at 6:17 p.m.

# Citizens' Advisory Committee for Residential Streets Funding

## AGENDA

**Date:**

**June 27, 2012**

**Time:**

**5:30 p.m.**

**Location:**

**Dallas City Hall,  
Council  
Chambers**

- ▣ Call to Order
- ▣ Roll Call
- ▣ Existing residential street conditions
- ▣ Current sources of residential street maintenance funding
- ▣ Street Department responsibilities
- ▣ Schedule upcoming meetings
- ▣ Adjournment



**MAYOR'S CITIZEN ADVISORY COMMITTEE ON RESIDENTIAL STREET  
FUNDING**

June 27, 2012

*The main purpose of the group is to provide recommendations to the City Council on two subjects:*

*a. How can the City adequately fund a maintenance program to keep our streets in good repair?*

*b. To the extent there is insufficient funding to adequately maintain the streets, what policies should the Council adopt to adapt to this situation on an ongoing basis?*

**Committee rules:**

1. The door is open to anyone in the community to participate
2. Anyone who attends the meeting is free to join the conversations and debates. However, only appointed members may vote.
3. Appointed members are encouraged to talk with their friends and neighbors to gather ideas and opinions.
4. Going in, there is no specific outcome or set of outcomes that is expected from the group. All ideas and opinions are therefore welcome.
5. The Mayor will act as chair of the group. The meetings will be focused, good-humored and business-like. Brevity and directness are valued. Long-windedness is not. If that occurs, count on the Mayor to graciously intervene.
6. Meetings are scheduled to last one hour.
7. There are 9 members on the Committee. Meetings will be conducted only when a quorum (5) is present. As with the Council, it will take a majority of the sitting members (5) to pass any recommendations on to the Council.
8. Individual members may submit questions to the staff for clarification or background on the subject. This would best be done during the meeting or, in the alternative, by e-mail for precision and timeliness. However, all such questions will be answered back to the group as a whole so that everyone can benefit.
9. Each member is serving at the recommendation of a specific City Councilor, 9 in all. Suggest that each member keep their recommending Councilor up to date with the unfolding efforts of this group.
10. A timeline for future meetings and decision cycles will be published quite soon. This timeline will be subject to refinements as part of the group process.
11. Everyone on the committee is thanked in advance for their important service to our community.



# Community Growth

- Since 2000, the population of Dallas has increased by about 30%. There are more cars using the existing roadways.
- Since 2000, the City roadway system has increased from about 42 miles to 55 miles. There is approximately 30% more roadway to maintain.



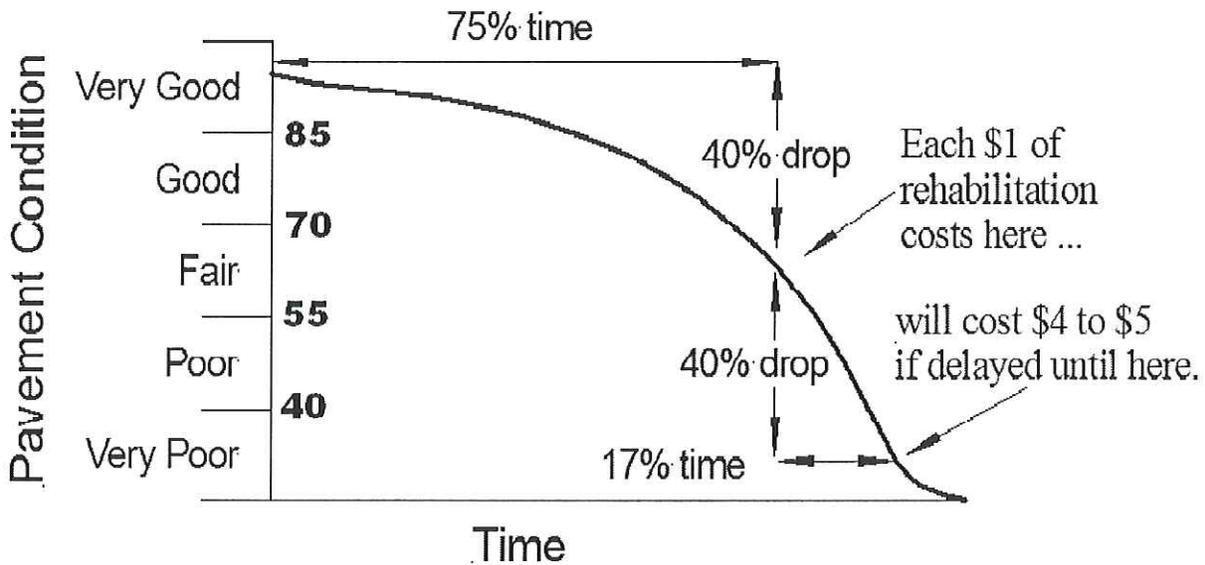
# Roadway Condition

- The City performed a comprehensive pavement evaluation in 2002. The overall condition was rated at a PCI = 73 (Good +)
- The latest evaluation (Fall 2008) indicated that the overall condition has deteriorated to a PCI = 69 (Good -).
- The analysis also indicates that the PCI will drop to about 60 (Fair) within 5 years under the current funding scenario . This means that the average street will need an overlay.

**Pavement Condition Index (PCI)** is a numerical index between 0 and 100 and is used to indicate the condition of a pavement. It is widely used in transportation engineering. It is a statistical measurement and requires manual survey of the roadway pavement. The PCI surveying processes and calculation methods have been standardized for roads.

PCI is based on a visual survey of the pavement and a numerical value between 0 and 100 defines the condition with 100 representing an excellent pavement. The process involves the following steps:

- Divide the total roadway into sample units, usually one or more blocks.
- The type, extent and severity of pavement distress in each unit are recorded using the ASTM Standard D 5340 method.
- The PCI of each tested sample unit is calculated using the method defined in the standard.
- Distress quantities and the distress densities are calculated for each tested unit. These values are used to determine a deduct value.
- This deduct value is subtracted from 100 to give the PCI value.
- The PCI of the total roadway is then determined based on the sample values.



PCI Range	Condition Description	Required Maintenance
85 - 100	Very Good	None
70 - 85	Good	Thin overlay to seal coat
55 - 70	Fair	Thick overlay to thin overlay
40 - 55	Poor	Localized Reconstruction & Overlay (LRO)
00 - 40	Very Poor	Reconstruction to LRO

The city of Albany convinced Pepsi-Co to site a plant in town by funding \$9 million dollars worth of street improvements, including the construction of new streets, and the construction of a railroad overpass. The Pepsi-Co plant will bring family-wage jobs to the area—the city expects as many as 500 new jobs—and growth in property tax value of \$500 million. Without the transportation infrastructure, Pepsi-Co would have chosen one of the out-of-state locations it was also considering.

## STREET PRESERVATION - THE COST-EFFECTIVE APPROACH

*“Pavement preservation is a planned system of treating pavements to maximize their useful life.”*

— A Pocket Guide to Asphalt Pavement Preservation. Federal Highway Administration

One dollar invested in street preservation can save up to five dollars on future reconstruction costs. Planned maintenance and preservation is the most cost-effective way to maintain Oregon’s street and highway system, but it requires an up-front and sustained investment.

When starting with a newly constructed street, there are typical trends in deterioration that can be predicted, identified, and controlled using a preservation and management plan. Pavement preservation is not for streets in poor condition—those streets must be reconstructed.

Various factors, such as traffic and weather, cause the preliminary breakdown of the pavement surface. The first sign of surface breakdown is the appearance of cracks. Cracks allow moisture to seep down under the surface to the street’s foundation, causing more damage to the street structure. The next stage of deterioration is a system of “alligator cracks.” This is a critical point in the life-cycle of pavement because the street foundation is beginning to collapse. In high traffic areas, the deterioration can progress more quickly at this stage. Eventually, alligator cracks turn into potholes, thereby signaling that the surface has failed. If a city street has gone through the whole life-cycle without any preventive measures, the only action that can be taken is the management of immediate issues, such as pothole repairs, and eventually conducting an expensive reconstruction of the roadway.

### Pavement Deterioration

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**CRACKS** damage pavement by allowing water to penetrate into the subsurface



**ALLIGATOR CRACKS** occur when cracks spread and become interconnected



**POTHOLES** are the final stage of pavement deterioration, indicating that the road subsurface has failed

## TYPES OF STREET TREATMENTS

**Crack sealing** - Injection of hot tar or asphalt into cracks and paving seams. Generally performed by City staff.

**Slurry Seal** - Very thin layer of a liquid mixture of asphalt and aggregate spread over the surface of the street. It is a hard wearing surfacing that protects, preserves and extends the pavement life. After curing it provides a pavement that is better to drive on, look at and will reduce the cost in the long run. (Cost is typically less than \$2 per square yard.)

**Chip Seal** - A thin layer of hot asphalt is applied to the street surface then small gravel is applied and leveled and compacted into place.

**Overlay** - A new layer of asphalt or concrete, which adds structural strength and seals the surface. Often grinding or inlays are needed to match pavement grades or remove severely distressed pavement. (Cost ranges from \$6 to \$16 per square yard, depending on the overlay thickness and preparation).

**Reconstruction** - The most expensive street treatment, reconstruction entails extensive street repair work that involves excavating the existing street and rebuilding gravel road base and surface layers. (Cost ranges from \$35 to \$55 per square yard depending on the pavement section and preparation).

# SE Academy Street



# SE Lewis Street



# SE Lyle Street



# SW Oregon Avenue



# SW Stump Street



# NW Sunny Drive



## Dallas Streets with Less than 75 PCI

Street Name	From	To	Length	Functional Class	2009 PCI	Required Maintenance
LEWIS ST.	ASH ST.	MAPLE ST.	321	R - Residential/Local	19	Reconstruction
STUMP ST.	CHERRY ST.	OAKDALE ST.	341	R - Residential/Local	19	Reconstruction
HOWE ST.	MILLER AV.	ASH ST.	380	R - Residential/Local	23	Reconstruction
VIEW ST.	PARKING LOT	WALNUT AV.	158	R - Residential/Local	23	Reconstruction
OREGON AV.	WASHINGTON ST.	ASH ST.	730	R - Residential/Local	24	Reconstruction
CHURCH ST.	BIRCH ST.	END OF PAVEMENT	113	R - Residential/Local	26	Reconstruction
SHELTON ST.	OAK ST.	MILL ST.	335	R - Residential/Local	26	Reconstruction
10TH ST.	MAPLE ST.	CHERRY ST.	724	R - Residential/Local	27	Reconstruction
JASPER ST.	W.ELLEDALE AV.	DEAD END	222	R - Residential/Local	28	Reconstruction
NEEDHAM ST.	ARIZONA ST.	WALNUT AV.	774	R - Residential/Local	28	Reconstruction
MARIAN CT.	MILL ST.	CUL-DE-SAC	368	R - Residential/Local	29	Reconstruction
STUMP ST.	ASH ST.	BIRCH ST.	645	R - Residential/Local	29	Reconstruction
LEWIS ST.	COURT ST.	WASHINGTON ST.	336	R - Residential/Local	30	Reconstruction
HARDER AV.	RAINBOW AV.	DEAD END	257	R - Residential/Local	32	Reconstruction
HAYTER ST.	ACADEMY ST.	MILL ST.	888	R - Residential/Local	32	Reconstruction
LEWIS ST.	CLAY ST.	ASH ST.	334	R - Residential/Local	32	Reconstruction
HAYTER ST.	KINGS VALLEY HWY.	ASH ST.	697	R - Residential/Local	34	Reconstruction
MAPLE ST.	SHELTON ST.	LYLE ST.	1,140	C - Collector	34	Reconstruction
ACADEMY ST.	CITY PARK	LEVENS ST.	547	R - Residential/Local	35	Reconstruction
COURT ST.	ELLIS ST.	HAYTER ST.	396	R - Residential/Local	35	Reconstruction
LYLE ST.	ASH ST.	RAILROAD TRACKS	690	R - Residential/Local	35	Reconstruction
HOWE ST.	ASH ST.	BIRCH ST.	687	R - Residential/Local	36	Reconstruction
MAPLE ST.	MAIN ST.	SHELTON ST.	719	C - Collector	36	Reconstruction
ROBB ST.	ACADEMY ST.	OAK ST.	440	R - Residential/Local	36	Reconstruction
UGLOW ST.	HANKEL ST.	WALNUT AV.	1,439	R - Residential/Local	36	Reconstruction
CAMELLIA DR.	MILLER RD.	DEAD END	339	R - Residential/Local	38	Reconstruction
CRIDER ST.	ALLGOOD ST.	HAYTER ST.	654	R - Residential/Local	38	Reconstruction
LEWIS ST.	WASHINGTON ST.	CLAY ST.	333	R - Residential/Local	38	Reconstruction
MAPLE ST.	OAKDALE HEIGHTS	11TH ST.	1,198	C - Collector	38	Reconstruction
MAPLE ST.	FAIRVIEW AV.	ELLIS ST.	955	R - Residential/Local	38	Reconstruction
ANA AV.	GODSEY RD.	GORDON CT.	443	R - Residential/Local	39	Reconstruction
GERLINGER PL.	GERLINGER LN.	CUL-DE-SAC	339	R - Residential/Local	39	Reconstruction

## Dallas Streets with Less than 75 PCI

Street Name	From	To	Length	Functional Class	2009 PCI	Required Maintenance
HILL ST.	BIRCH ST.	OAKDALE ST.	728	R - Residential/Local	39	Reconstruction
RACHEL CT.	ACADEMY ST.	CUL-DE-SAC	137	R - Residential/Local	39	Reconstruction
CANTERBURY CT.	MILL ST.	CUL-DE-SAC	260	R - Residential/Local	40	Reconstruction
LOCKSLEY CT.	MILL ST.	CUL-DE-SAC	173	R - Residential/Local	40	Reconstruction
RAINBOW AV.	LEVENS ST.	JASPER ST.	1,044	R - Residential/Local	40	Reconstruction
SHELTON ST.	WASHINGTON ST.	MAPLE ST.	967	R - Residential/Local	40	Reconstruction
SUNNY DR.	BRENTWOOD DR.	ALAMEDA ST.	568	R - Residential/Local	41	Reconstruction
WALNUT AV.	WALNUT CIR.	UGLOW ST.	783	R - Residential/Local	41	Reconstruction
ALDERWOOD CT.	BRIDELWOOD DR.	CUL-DE-SAC	220	R - Residential/Local	42	Reconstruction
ASH ST.	FAIRVIEW ST.	ELLIS ST.	653	R - Residential/Local	42	Reconstruction
CLAY ST.	LYLE ST.	UGLOW ST.	812	R - Residential/Local	42	Reconstruction
JEFFERSON ST.	WASHINGTON ST.	ASH ST.	689	R - Residential/Local	42	Reconstruction
BIRCH ST.	ELLIS ST.	HAYTER ST.	344	R - Residential/Local	43	Reconstruction
BIRCH ST.	CHURCH ST.	MAIN ST.	497	R - Residential/Local	43	Reconstruction
CLAY ST.	DALLAS CITY LIMITS	FAIRVIEW AV.	1,830	C - Collector	43	Reconstruction
LAURELWOOD DR.	BRIDELWOOD DR.	ELMWOOD DR.	868	R - Residential/Local	43	Reconstruction
POLK STATION RD.	KINGS VALLEY HWY.	E.ELLENDALE AV.	1,385	C - Collector	43	Reconstruction
HAYTER ST.	COURT ST.	WASHIHGTON ST.	301	R - Residential/Local	44	Reconstruction
CRESTWOOD CT.	BRIDELWOOD DR.	CUL-DE-SAC	631	R - Residential/Local	45	Reconstruction
GREENBRIAR AV.	LACREOLE DR.	CYNTHIAN DR.	525	R - Residential/Local	45	Reconstruction
MAIN ST.	WASHINGTON ST.	MAPLE ST.	1,092	C - Collector	45	Reconstruction
NATALIE ST.	AUGUSTUS DR.	MARIETTA LN.	808	R - Residential/Local	45	Reconstruction
ACADEMY ST.	MAIN ST. (ST. HWY. 223)	JEFFERSON ST.	317	C - Collector	46	Reconstruction
CLAY ST.	MAIN ST.	LYLE ST.	1,009	R - Residential/Local	46	Reconstruction
GREENLEE ST.	ACADEMY ST.	DEAD END	235	R - Residential/Local	46	Reconstruction
HOLMAN AV.	ASH ST.	BIRCH ST.	685	R - Residential/Local	46	Reconstruction
OAK ST.	LEVENS ST.	CHURCH ST.	333	R - Residential/Local	46	Reconstruction
SOLOMON CT.	WYATT ST.	CUL-DE-SAC	250	R - Residential/Local	46	Reconstruction
WOODRIDGE CT.	OAKWOOD DR.	CUL-DE-SAC	528	R - Residential/Local	46	Reconstruction
ALEXANDER DR.	AUGUSTUS DR.	WYATT ST.	521	R - Residential/Local	47	Reconstruction
MAIN ST.	MAPLE ST.	CHERRY ST.	786	C - Collector	47	Reconstruction
WILLOW LN.	CAMELLIA DR.	E. DEAD END	130	R - Residential/Local	47	Reconstruction

Completed June  
2012

## Dallas Streets with Less than 75 PCI

Street Name	From	To	Length	Functional Class	2009 PCI	Required Maintenance
9TH ST.	MAPLE ST.	CHERRY ST.	722	R - Residential/Local	48	Reconstruction
ALAMEDA ST.	LALACK CT.	HILLCREST DR.	902	R - Residential/Local	48	Reconstruction
BIRCH ST.	DEAD END	FAIRVIEW AV.	874	R - Residential/Local	48	Reconstruction
DALLAS DR.	NORTH DEAD END	GERLINGER LN.	617	R - Residential/Local	48	Reconstruction
DALLAS DR.	GERLINGER LN.	DALLAS CT.	511	R - Residential/Local	48	Reconstruction
ELLIS ST.	ASH ST.	BIRCH ST.	655	R - Residential/Local	48	Reconstruction
ELMWOOD DR.	BRIDELWOOD DR.	LAURELWOOD DR.	684	R - Residential/Local	48	Reconstruction
HAYTER ST.	ASH ST.	BIRCH ST.	727	R - Residential/Local	48	Reconstruction
HILLCREST DR.	BRENTWOOD DR.	W.ELLEDALE AV.	922	R - Residential/Local	48	Reconstruction
AUGUSTUS DR.	WYATT ST.	DEAD END	1,517	R - Residential/Local	49	Reconstruction
GLEN ST.	WESTWOOD DR.	DEAD END	301	R - Residential/Local	49	Reconstruction
LALACK CT.	LALACK ST.	CUL-DE-SAC	168	R - Residential/Local	49	Reconstruction
MARIETTA LN.	NATALIE ST.	RIVER DR.	761	R - Residential/Local	49	Reconstruction
PINE ST.	UGLOW ST.	DEAD END	417	R - Residential/Local	49	Reconstruction
SHEILA ST.	CUL-DE-SAC	MARIETTA LN.	1,057	R - Residential/Local	49	Reconstruction
SHELTON ST.	MILL ST.	WASHINGTON ST.	677	R - Residential/Local	49	Reconstruction
FERN AV.	#282 DALLAS DR.	POLK STATION RD.	924	R - Residential/Local	50	Thick Overlay
GODSEY RD.	MILLER AV.	MONMOUTH CUTOFF	2,996	C - Collector	50	Thick Overlay
HAYTER ST.	DEAD END	ACADEMY ST.	283	R - Residential/Local	50	Thick Overlay
HILLCREST DR.	100' SOUTH OF	BRENTWOOD DR.	488	R - Residential/Local	50	Thick Overlay
HOLIDAY AV.	CUL-DE-SAC	EAST DEAD END	630	R - Residential/Local	50	Thick Overlay
HUNTER ST.	WASHINGTON ST.	CUL-DE-SAC	203	R - Residential/Local	50	Thick Overlay
MAIN ST.	CHERRY ST.	END OF PAVEMENT	950	C - Collector	50	Thick Overlay
MAPLE ST.	Lyle Ave	UGOLW	900	C - Collector	50	Thick Overlay
OAKWOOD DR.	BRIDELWOOD DR.	WOODRIDGE CT.	222	R - Residential/Local	50	Thick Overlay
RICHARD ST.	WYATT ST.	RIVER DR.	265	R - Residential/Local	50	Thick Overlay
BIRCH ST.	HAYTER ST.	CHURCH ST.	675	R - Residential/Local	51	Thick Overlay
ELLIS ST.	BIRCH ST.	END OF PAVEMENT	860	R - Residential/Local	51	Thick Overlay
FAIRLAWN CT.	BRYSON ST.	CUL-DE-SAC	448	R - Residential/Local	51	Thick Overlay
LALACK PL.	LALACK ST.	CUL-DE-SAC	350	R - Residential/Local	51	Thick Overlay
OAK ST.	MAIN ST. (ST.HWY.223)	JEFFERSON ST.	311	O - Other	51	Thick Overlay
OAKWOOD DR.	#2480 OAKWOOD DR.	CUL-DE-SAC	933	R - Residential/Local	51	Thick Overlay

## Dallas Streets with Less than 75 PCI

Street Name	From	To	Length	Functional Class	2009 PCI	Required Maintenance	
OLIVE ST.	GODSEY RD.	DEAD END	440	R - Residential/Local	51	Thick Overlay	
STUMP ST.	BIRCH ST.	CHERRY ST.	398	R - Residential/Local	51	Thick Overlay	
UGLOW ST.	E.ELLEDALE AV.	PINE ST.	625	C - Collector	51	Thick Overlay	
DALLAS DR.	DALLAS CT.	KINGS VALLEY HWY.	919	R - Residential/Local	52	Thick Overlay	
ELLIS ST.	KINGS VALLEY HWY.	ASH ST.	701	R - Residential/Local	52	Thick Overlay	
HOWE ST.	BIRCH ST.	MONMOUTH CUTOFF	792	R - Residential/Local	52	Thick Overlay	
LITTLEJOHN CT.	MILL ST.	DEAD END	468	R - Residential/Local	52	Thick Overlay	
MAPLE ST.	ELLIS ST.	CHURCH ST.	1,058	R - Residential/Local	52	Thick Overlay	
MILL ST.	HAYTER ST.	LEVENS ST.	382	R - Residential/Local	52	Thick Overlay	
ROBERT ST.	#368 ROBERT ST.	BRENTWOOD DR.	508	R - Residential/Local	52	Thick Overlay	
13TH ST.	MAPLE ST.	DEAD END	591	R - Residential/Local	53	Thick Overlay	
8TH ST.	MAPLE ST.	BIRCH ST.	331	R - Residential/Local	53	Thick Overlay	
CLAY ST.	FAIRVIEW AV.	HAYTER ST.	784	R - Residential/Local	53	Thick Overlay	
COURT ST.	CHURCH ST.	MAIN ST. (ST.HWY.223)	436	O - Other	53	Thick Overlay	Completed June 2012
ELLIS ST.	COURT ST.	KINGS VALLEY HWY.	342	R - Residential/Local	53	Thick Overlay	
FERN AV.	ORCHARD AV.	#282 DALLAS DR.	983	R - Residential/Local	53	Thick Overlay	
GREENBRIAR AV.	CYNTHIAN DR.	GREENLEE ST.	410	R - Residential/Local	53	Thick Overlay	
GREENBRIAR PL.	GREENBRIAR AV.	CUL-DE-SAC	203	R - Residential/Local	53	Thick Overlay	
KINGS PL.	WYATT ST.	CUL-DE-SAC	260	R - Residential/Local	53	Thick Overlay	
LEVENS ST.	ASH ST.	CHERRY ST.	1,079	R - Residential/Local	53	Thick Overlay	
LEVENS ST.	COURT ST.	WASHINGTON ST.	345	C - Collector	53	Thick Overlay	
PINE PL.	PINE ST.	DEAD END	405	R - Residential/Local	53	Thick Overlay	
WASHINGTON ST.	HUNTER ST.	OREGON AV.	1,079	R - Residential/Local	53	Thick Overlay	
CHURCH ST.	MILL ST.	COURT ST.	383	O - Other	54	Thick Overlay	
CHURCH ST.	COURT ST.	WASHINGTON ST.	383	O - Other	54	Thick Overlay	Completed June 2012
CRESTWOOD PL.	BRIDELWOOD DR.	CUL-DE-SAC	598	R - Residential/Local	54	Thick Overlay	
DONALD ST.	WALNUT AV.	DEAD END	398	R - Residential/Local	54	Thick Overlay	
BRANDVOLD DR.	PARK ST. (WIDTH	LEVENS ST.	2,602	R - Residential/Local	55	Thick Overlay	
KIRKLEE ST.	MILL ST.	CRIDER ST.	368	R - Residential/Local	55	Thick Overlay	
LALACK ST.	BRENTWOOD DR.	ALAMEDA ST.	547	R - Residential/Local	55	Thick Overlay	
LYLE ST.	MILL ST.	COURT ST.	345	R - Residential/Local	55	Thick Overlay	

## Dallas Streets with Less than 75 PCI

Street Name	From	To	Length	Functional Class	2009 PCI	Required Maintenance
PRINCE CT.	WYATT ST.	CUL-DE-SAC	149	R - Residential/Local	55	Thick Overlay
CHURCH ST.	MAIN ST.	DALLAS CITY LIMITS	736	R - Residential/Local	56	Thick Overlay
DENTON ST.	100' EAST OF JASPER	ORCHARD AV.	1,113	R - Residential/Local	56	Thick Overlay
LACREOLE DR.	WALNUT AV.	MILLER AV.	900	C - Collector	56	Thick Overlay
MONMOUTH CUTOFF	UGLOW ST.	HOLMAN AV.	1,171	C - Collector	56	Thick Overlay
NOTTINGHAM LN.	ROBINHOOD DR.	KIRKLEE ST.	368	R - Residential/Local	56	Thick Overlay
POLK STATION RD.	KINGS VALLEY HWY.	END OF PAVEMENT	1,155	C - Collector	56	Thick Overlay
W.ELLEDALE AV.	LEVENS ST.	JASPER ST.	1,069	C - Collector	56	Thick Overlay
ALLGOOD ST.	ROBINHOOD DR.	HAYTER ST.	748	R - Residential/Local	57	Thick Overlay
DALLAS CT.	DALLAS DR.	CUL-DE-SAC	157	R - Residential/Local	57	Thick Overlay
GERLINGER LN.	ORCHARD AV.	DALLAS DR.	397	R - Residential/Local	57	Thick Overlay
LANGE ST.	W.ELLEDALE AV.	CUL-DE-SAC	570	R - Residential/Local	57	Thick Overlay
LEVENS ST.	W.ELLEDALE AV.	HARDER AV.	563	C - Collector	57	Thick Overlay
LYLE ST.	WASHINGTON ST.	ASH ST.	711	R - Residential/Local	57	Thick Overlay
MAPLEWOOD DR.	BRIDELWOOD DR.	OAKWOOD DR.	1,494	R - Residential/Local	57	Thick Overlay
SHELTON ST.	MAPLE ST.	DEAD END	134	R - Residential/Local	57	Thick Overlay
TILGNER LN.	DENTON AV.	BRENTON ST.	520	R - Residential/Local	57	Thick Overlay
UGLOW ST.	CLAY ST.	MONMOUTH CUTOFF	1,534	C - Collector	57	Thick Overlay
RIVERDALE CT.	BRYSON ST.	CUL-DE-SAC	305	R - Residential/Local	58	Thick Overlay
UGLOW ST.	MONMOUTH CUTOFF	DALLAS CITY LIMITS	1,528	A - Arterial	59	Thick Overlay
W.ELLEDALE AV.	WYATT ST.	RIVER DR.	1,846	C - Collector	60	Medium Overlay
W.ELLEDALE AV.	JASPER ST.	MAIN ST.	888	C - Collector	60	Medium Overlay
W.ELLEDALE AV.	APPLEGATE TRAIL DR.	WYATT ST.	1,165	C - Collector	60	Medium Overlay
W.ELLEDALE AV.	RIVER DR.	LEVENS ST.	2,155	C - Collector	60	Medium Overlay
WALNUT AV.	CEDAR AV.	DEAD END	1,042	R - Residential/Local	60	Medium Overlay
BROADMORE CT.	HILLCREST DR.	CUL-DE-SAC	374	R - Residential/Local	61	Medium Overlay
DOGWOOD CT.	POLK STATION RD.	CUL-DE-SAC	342	R - Residential/Local	61	Medium Overlay
MONMOUTH CUTOFF	HOLMAN AV.	2nd BRIDGE	950	C - Collector	61	Medium Overlay
RAINBOW AV.	JASPER ST.	MAIN ST. (ST.HWY.223)	589	R - Residential/Local	61	Medium Overlay
BIRCH ST.	UGLOW ST.	HOWE ST.	580	R - Residential/Local	62	Medium Overlay
CYNTHIAN DR.	GREENBRIAR AV.	BARBERRY AV.	129	R - Residential/Local	62	Medium Overlay
HOLMAN AV.	MILLER RD.	ASH ST.	322	R - Residential/Local	62	Medium Overlay

## Dallas Streets with Less than 75 PCI

Street Name	From	To	Length	Functional Class	2009 PCI	Required Maintenance
OREGON AV.	ASH ST.	MAPLE ST.	535	R - Residential/Local	62	Medium Overlay
JASMINE LN.	DESCHUTES DR.	CUL-DE-SAC	220	R - Residential/Local	63	Medium Overlay
OAK ST.	CHURCH ST.	MAIN ST. (ST.HWY.223)	437	O - Other	63	Medium Overlay
ACADEMY ST.	LEVENS ST.	CHURCH ST.	390	C - Collector	64	Medium Overlay
DENTON ST.	TILGNER LN.	100' EAST OF JASPER	1,101	R - Residential/Local	64	Medium Overlay
ARTHUR ST.	NORTH DEAD END	SOUTH DEAD END	540	R - Residential/Local	65	Medium Overlay
BROWN ST.	BIRCH ST.	OAKDALE ST.	762	R - Residential/Local	65	Medium Overlay
COURT ST.	HAYTER ST.	CHURCH ST.	658	R - Residential/Local	65	Medium Overlay
EUBANKS ST.	MILLER AV.	ASH ST.	221	R - Residential/Local	65	Medium Overlay
HOLMAN AV.	BIRCH ST.	MONMOUTH CUTOFF	997	R - Residential/Local	65	Medium Overlay
ASH ST.	UGLOW ST.	HOLMAN AV.	1,001	R - Residential/Local	66	Medium Overlay
BIRCH ST.	BROWN ST.	ELLIS ST.	721	R - Residential/Local	66	Medium Overlay
FIR VILLA RD.	MILLER AV.	MAGNOLIA AV.	850	A - Arterial	66	Medium Overlay
BARBERRY AV.	LACREOLE DR.	GREENLEE ST.	1,320	C - Collector	67	Medium Overlay
MILL ST.	CHURCH PARKING LOT	HAYTER ST.	1,632	R - Residential/Local	67	Medium Overlay
MONMOUTH CUTOFF	2nd BRIDGE	GODSEY RD.	1,975	C - Collector	67	Medium Overlay
ASH ST.	SHELTON ST.	UGLOW ST.	1,137	R - Residential/Local	68	Medium Overlay
COURT ST.	MAIN ST. (ST.HWY.223)	JEFFERSON ST.	310	O - Other	68	Medium Overlay
HAYTER ST.	CHERRY ST.	END OF PAVEMENT	608	R - Residential/Local	68	Medium Overlay
HILLCREST DR.	END OF STREET	100' SOUTH OF	481	R - Residential/Local	68	Medium Overlay
MILL ST.	JEFFERSON ST.	LYLE ST.	730	C - Collector	68	Medium Overlay
MILL ST.	LYLE ST.	UGLOW ST.	868	C - Collector	68	Medium Overlay
ROBERT ST.	ALAMEDA ST.	W.ELLENDALE AV.	306	R - Residential/Local	68	Medium Overlay
ROBINHOOD DR.	ALLGOOD ST.	MILL ST.	710	R - Residential/Local	68	Medium Overlay
DESCHUTES DR.	WALNUT AV.	DEAD END	493	R - Residential/Local	70	Thin Overlay
OAKDALE AV.	DALLAS CITY LIMITS	KINGS VALLEY HWY.	523	A - Arterial	70	Thin Overlay
OAKWOOD DR.	WOODRIDGE CT.	#2480 OAKWOOD DR.	1,816	R - Residential/Local	70	Thin Overlay
BIRCH ST.	FAIRVIEW AV.	BROWN ST.	471	R - Residential/Local	71	Thin Overlay
SYRON ST.	ACADEMY ST.	N. DEAD END	234	R - Residential/Local	71	Thin Overlay
ACADEMY ST.	CHURCH ST.	MAIN ST. (ST.HWY.223)	443	C - Collector	72	Thin Overlay
BRYSON ST.	SHEILA ST.	WYATT ST.	269	R - Residential/Local	72	Thin Overlay
FAIRHAVEN LN.	ORCHARD AV.	JASPER AV.	1,200	R - Residential/Local	72	Thin Overlay

Completed June  
2012

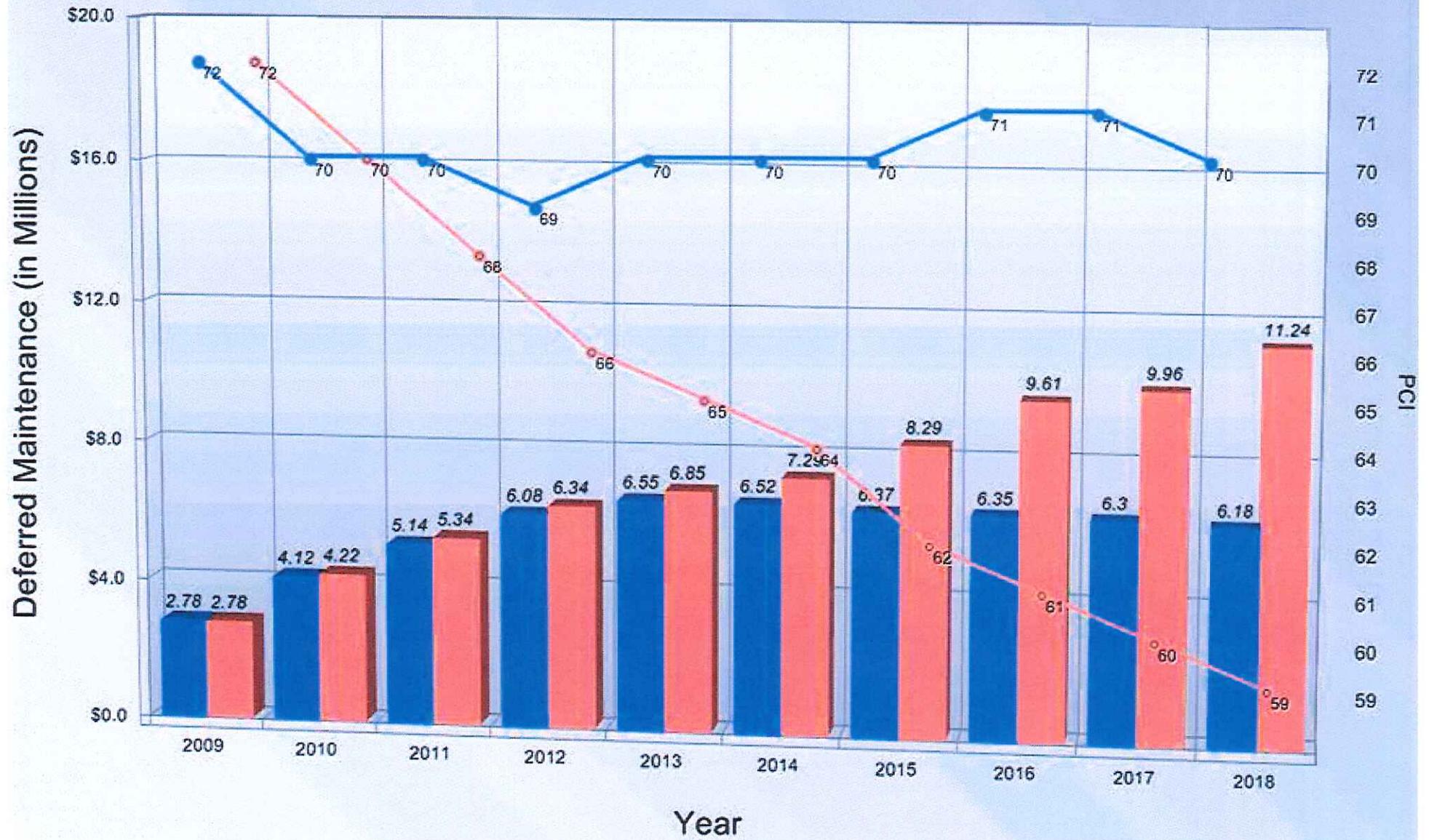
## Dallas Streets with Less than 75 PCI

Street Name	From	To	Length	Functional Class	2009 PCI	Required Maintenance
STONE ST.	HANKEL ST.	STONE ST.	516	R - Residential/Local	72	Thin Overlay
ASH ST.	LACREOLE DR.	WHITWORTH	280	R - Residential/Local	73	Thin Overlay
ASH ST.	CHURCH ST.	MAIN ST.	491	R - Residential/Local	73	Thin Overlay
CHURCH ST.	RAINBOW AV.	WALNUT AV.	557	R - Residential/Local	73	Thin Overlay
ASHLEY ST.	DENTON ST.	EVE DR.	960	R - Residential/Local	74	Thin Overlay
BIRCH ST.	HOWE ST.	HOLMAN AV.	419	R - Residential/Local	74	Thin Overlay
EVE DR.	ASHLEY ST.	ASHLEY ST.	660	R - Residential/Local	74	Thin Overlay
LEVENS ST.	DW MUIR & McDONALD	OAK ST.	1,016	C - Collector	74	Thin Overlay
WALNUT AV.	LEVENS ST.	MAIN ST. (ST.HWY.223)	1,206	C - Collector	74	Thin Overlay

**135,932 Total Linear Feet**

**25.74 Total Miles**

## Scenario Comparison - Deferred Maintenance and PCI



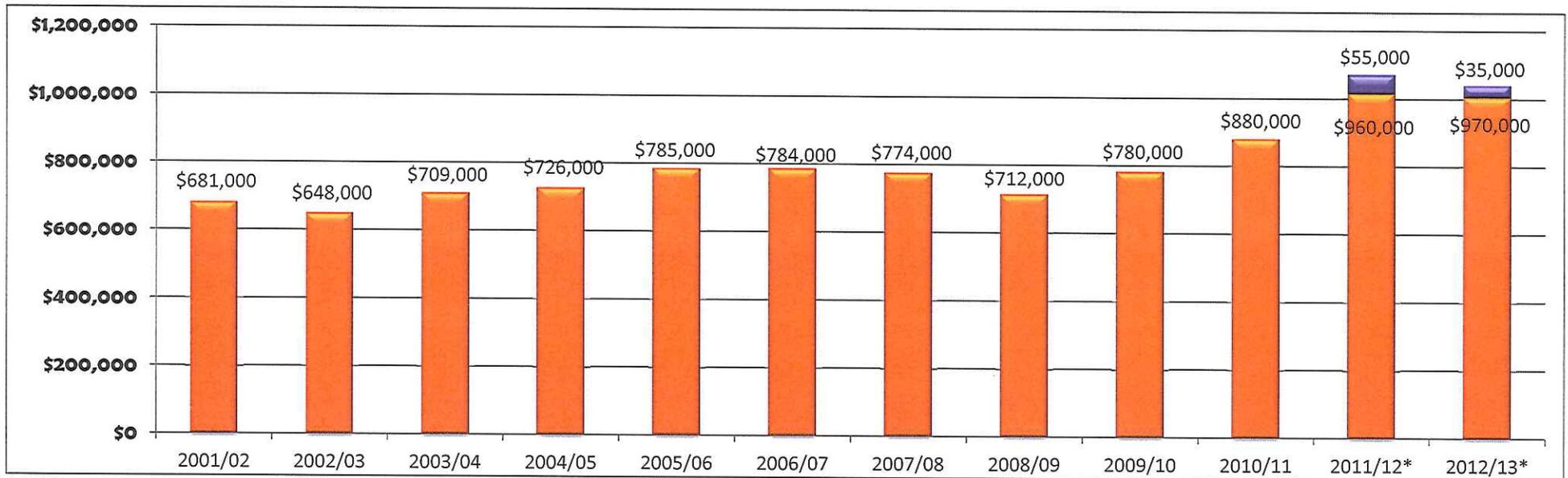


# DALLAS STREET REVENUE HISTORY

	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12*	2012/13*
<b>State Highway Appropriation ODOT Reimbursement State Highway</b>	\$530,000	\$518,000	\$577,000	\$626,000	\$668,000	\$670,000	\$648,000	\$587,000	\$637,000	\$731,000	\$810,000	\$820,000
<b>Federal Money Gas Tax</b>	\$151,000	\$130,000	\$132,000	\$100,000	\$117,000	\$114,000	\$126,000	\$125,000	\$143,000	\$149,000	\$150,000	\$150,000
<b>Total Income</b>	\$681,000	\$648,000	\$709,000	\$726,000	\$785,000	\$784,000	\$774,000	\$712,000	\$780,000	\$880,000	\$1,015,000	\$1,005,000

(\*Estimate Only)

## Income from State and Federal Gas Tax for Street Operations and Maintenance



## Street Fund Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
<b>Personnel Services</b>						
Salaries	160,853	182,482	204,000	185,000	185,000	185,000
Fringe benefits	88,332	101,615	134,750	130,000	130,000	130,000
Overtime	0	1,213	0	4,000	4,000	4,000
Workers' Compensation	0	0	0	0	0	0
Total personnel services	249,185	285,310	338,750	319,000	319,000	319,000
<b>Materials and Services</b>						
Materials and supplies	16,732	24,382	30,000	40,000	40,000	40,000
Vehicle/equipment expense	73,337	74,926	50,000	50,000	50,000	50,000
Repairs & maintenance	71	1,519	2,000	3,000	3,000	3,000
Traffic signal maintenance	1,149	1,037	4,000	2,000	2,000	2,000
Tools	1,035	471	1,000	2,000	2,000	2,000
Telecommunications	2,642	2,882	3,000	3,000	3,000	3,000
Street lighting	106,249	116,885	120,000	125,000	125,000	125,000
Computer services	1,455	1,827	2,000	2,000	2,000	2,000
Insurance	3,413	857	2,000	1,000	1,000	1,000
Professional services	22,078	10,296	20,000	15,000	15,000	15,000
Employee development	500	1,877	1,500	3,000	3,000	3,000
Safety equipment and training	155	2,547	2,000	2,500	2,500	2,500
Travel and education	339	1,003	1,500	2,000	2,000	2,000
Total materials & services	229,155	240,510	239,000	250,500	250,500	250,500
<b>Capital Outlay</b>						
Contractual overlays	306,176	215,188	195,000	150,000	150,000	150,000
Sidewalks	0	0	20,000	20,000	20,000	20,000
Total capital outlay	306,176	215,188	215,000	170,000	170,000	170,000
<b>Transfers</b>						
Transfer to General Fund	100,000	80,000	80,000	80,000	80,000	80,000
Total transfers	100,000	80,000	80,000	80,000	80,000	80,000
<b>TOTAL EXPENDITURES</b>	<b>884,516</b>	<b>821,008</b>	<b>872,750</b>	<b>819,500</b>	<b>819,500</b>	<b>819,500</b>
<b>Operating Contingencies</b>	<b>0</b>	<b>0</b>	<b>327,277</b>	<b>472,015</b>	<b>472,015</b>	<b>472,015</b>
<b>TOTAL</b>	<b>884,516</b>	<b>821,008</b>	<b>1,200,027</b>	<b>1,291,515</b>	<b>1,291,515</b>	<b>1,291,515</b>

# Community Development/Operations

## Streets

### Activities

Provide maintenance of city's streets, curbs, street signage, medians, and rights-of-way.

Infrastructure design and mapping, contract administration, contract inspection, long term infrastructure planning

The mission of the Street Division is to maintain and repair the street system to allow for optimum service life and the safe and efficient travel of the motoring public. The City of Dallas is responsible for the maintenance of over 50 miles of paved streets, more than 2,000 signs, 5 bridges, and 3 traffic signals.

### **Objectives**

- Provide maintenance and repair to ensure the proper operation of the City's traffic signals, streetlights, traffic safety devices, signs, and roadway markings
- Provide for the management and maintenance of street landscapes, street trees, ramps and curbs, to provide a safe and aesthetically pleasing streetscape
- To clean, maintain and repair the street network to allow for optimum service life and safe and efficient travel of the motoring public.
- Street sweeping, emergency response, stormwater management, snow removal, and leaf harvest
- To prevent the further deterioration of the local street network

### **Expenditures**

	<b>FY2011-12 Amended Budget</b>	<b>FY2012-13 Proposed Budget</b>	<b>Percent Change</b>
Personnel Services	\$ 338,750	\$ 319,000	(6%)
Materials and Services	239,000	250,500	5%
Capital Outlay	175,000	170,000	(3%)
Transfers	80,000	80,000	0%
<b>TOTAL EXPENDITURES</b>	<b>\$832,750</b>	<b>\$819,500</b>	<b>(2%)</b>
Operating Contingencies	327,277	472,015	44%

### **Full-Time Equivalent**

<b>FY2011-12</b>	<b>FY2012-13</b>
<b>3.4</b>	<b>2.9</b>



The Streets Division receives no revenue from property taxes or the General Fund, operating solely on state highway funds and service charges.



# DALLAS CITY COUNCIL REPORT

**TO: MAYOR BRIAN DALTON AND CITY COUNCIL**

<i>City of Dallas</i>	<b>Agenda Item No. 5 d</b>	<b>Topic:</b> Approve recommended priorities for LOC Policy Committee
<b>Prepared By:</b> Emily Gagner	<b>Meeting Date:</b> July 16, 2012	<b>Attachments:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Approved By:</b> Kim Marr, Acting City Manager		

RECOMMENDED MOTION:

By approving the Consent Agenda, the Council would approve the list of recommended priorities to the LOC Board of Directors.

BACKGROUND:

The LOC asked each city to review the recommendations of the LOC Policy Committee and provide input to the LOC Board of Directors as it prepares to adopt the League’s 2013 legislative agenda. The Council’s input will assist the board in creating a focused set of specific legislative targets that reflect the issues of greatest importance for cities.

Earlier, I sent the list of 19 items to each Councilor and asked each of you to select your top 4 priorities. I compiled a list of responses and listed below those four items that received the highest number of votes:

- A: Jobs/Economic Development Initiative that supports funding for industrial site development
- F: Reform the court fines system in a manner that recognizes the value of both state and local courts.
- G: Amend the public contracting code to remove costly requirements that do not aid in the delivery of public improvements and defend against any new requirements that do not serve the public interest.
- Q: Recapitalize the Special Public Works Fund, Water Wastewater Fund, Water Conservation, Reuse and Storage Grant Program, and the Clean Water State Revolving Fund.

FISCAL IMPACT:

None (potentially some savings if the LOC is successful in lobbying for these items)

ATTACHMENTS:

None





## Mid-Willamette Valley Council of Governments

July 5, 2012

Mayor Brian Dalton  
City of Dallas  
187 SE Court Street  
Dallas, Oregon 97338

Dear Mayor Dalton;

The Mid-Willamette Valley Council of Governments (hereinafter referred to as “COG”) would be pleased to discuss with you further the possibility of facilitating the recruitment process for a new City Manager for the City of Dallas.

The scope of services for the recruitment process may, at the discretion of the Council, include any or all of the following activities:

- Develop a **recruitment timeline** based on the Council’s decisions regarding placement of advertisements and the associated deadlines; the process that the Council determines is appropriate, Council availability, etc.
- Meet with the City Council to draft a **position profile**. The profile is a key component of a successful recruitment and includes the desired knowledge, skills, training and experiences that the City is looking for in a new City Manager. This profile will form the basis for the screening of applications, interview questions and candidate evaluation.
- Draft and place the **position advertisements**.
- Receive applications and send **acknowledgement letters** to all applicants.
- **Screen applications** down to those which most closely fit the position profile
- **Respond to inquiries** from candidates during the recruitment process
- Perform **background/reference checks** on finalist(s) chosen by the Council. The base fee will include up to five (5) backgrounds at no additional charge. Additional background/reference checks will be billed to the City at \$400 per additional background.
- Work with the Council in designing the **interview process** and the development of **interview questions**.
- **Facilitate the interview process**.
- Send out **regret letters** to unsuccessful candidates at appropriate times during the recruitment process.

Items not included in the fee charged by the COG include actual advertising costs and travel for candidates and related expenses of candidates for participating in interview processes or the costs of the interview process such as meals and facilities. The COG does not charge for COG staff travel costs. The City would be responsible to have its legal counsel prepare or review any

proposed employment contract with the person being hired as City Manager. The COG would assist in negotiating a contract, if requested by the City, as part of the inclusive fee.

Based on the services outlined above, the total cost of this project is \$6,200. The City of Dallas will pay one-half of the project cost upon acceptance of this proposal and the remainder upon project completion. Should the City significantly broaden the scope of services, the COG reserves the right to renegotiate the cost of the project.

The staff of the Mid-Willamette Valley COG is prepared to commence this project immediately upon acceptance of this proposal by the City of Dallas.

Please feel free to call if you have any questions or would like to discuss this proposal further. I look forward to hearing from you.

Sincerely,

*Nancy J. Boyer*

Nancy J. Boyer  
Executive Director  
Mid-Willamette Valley Council of Governments

ATTACHMENT

SERVICES AGREEMENT MEMORANDUM

Upon the request of the City of Dallas, the Mid-Willamette Valley Council of Governments agrees to perform the services outlined in the attached contract proposal. The cost of these services to the City is \$6,200.

PROJECT IDENTIFICATION: DALLAS CITY MANAGER RECRUITMENT

BILLING SCHEDULE: The City will pay one-half of the project cost upon acceptance of this proposal and the remainder upon project completion. Should the City significantly broaden the scope of services, the COG reserves the right to renegotiate the cost of the project.

If you wish Mid-Willamette Valley Council of Governments to proceed with this project, please have an authorized official acknowledge acceptance of this proposal by signing and returning this services agreement memorandum to the COG.

MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS

By: \_\_\_\_\_  
Nancy J. Boyer – Executive Director

Accepted, this \_\_\_\_\_ day of \_\_\_\_\_, 2012

CITY OF DALLAS

By: \_\_\_\_\_  
Authorized Official



# DALLAS CITY COUNCIL REPORT

**TO: MAYOR BRIAN DALTON AND CITY COUNCIL**

<i>City of Dallas</i>	<b>Agenda Item No. 8 c</b>	<b>Topic:</b> Hiring 2 Seasonal Positions
<b>Prepared By:</b> Jason Locke, Community Development/ Operations Director	<b>Meeting Date:</b> July 16, 2012	<b>Attachments:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Approved By:</b> Kim Marr, Acting City Manager		

**RECOMMENDED ACTION:**

Motion to approve the hiring of 2 seasonal laborer positions (approx. July 20 – September 30) to work in the parks and streets divisions.

**BACKGROUND:**

The City began the process of hiring 2 seasonal laborer positions in late June to perform work in the parks and streets divisions, the primary focus being preparing downtown for Summerfest and cleaning invasive vegetation from Ash Creek. With the departure of the City Manager, the Dallas City Charter (Section 21 sub e) requires that any hiring or filling of positions must be done with the approval of the City Council during the term of any interim (pro tem) City Manager. This is an official request to hire 2 seasonal laborer positions.

**FISCAL IMPACT:**

The hires will be paid \$8.80 – \$10.70/hr, with no fringe benefits. There are funds available to be used in the Parks and Streets budgets for this purpose.

**ATTACHMENTS:**

None