

DALLAS CITY COUNCIL
Monday, August 13, 2012
Council Chambers

The Dallas City Council met in special session on Monday, August 13, 2012, at 7:00 p.m. in the Council Chambers of City Hall with Mayor Brian Dalton presiding.

ROLL CALL

Council members present: Council President Wes Scroggin, Councilor Jim Brown, Councilor Jim Fairchild, Councilor Beth Jones, Councilor Jackie Lawson (arrived at 7:03 p.m.), Councilor Murray Stewart, and Councilor Ken Woods, Jr. Absent: Councilor LaVonne Wilson and Councilor Kevin Marshall.

Also present were: Interim City Manager Jon Nelson, City Attorney Lane Shetterly, Community Development/Operations Director Jason Locke, Fire Chief Bill Hahn, Finance Director Cecilia Ward, and Recording Secretary Emily Gagner.

Mayor Dalton led the Pledge of Allegiance.

COMMENTS FROM THE AUDIENCE

Faye Frei spoke to the Council about a concern of hers regarding Summerfest, particularly the street closures on Friday and Saturday.

Councilor Lawson arrived at 7:03 p.m.

Ms. Frei expressed her concern for business owners that were affected by the Summerfest street closures. She stated she spoke with business owners and heard concerns from them regarding the street closures whether or not they were affected by them. She encouraged the Council to think about people living on minimum wages who were sent home because the streets were closed. She also indicated she was concerned about handicap access with the street closures. Ms. Frei explained she was going to go to Taters with a handicap friend of hers on the Saturday of Summerfest and a police officer refused to allow them to cross the street to get to the Taters parking lot. She asked why police officers were above the laws giving handicapped people access. She asked when runners should be given priority over businesses and their income. She also asked when laws regarding handicap access became subservient to runners.

ADOPT HIRING STANDARDS FOR CITY MANAGER

Nancy Boyer, Executive Director of Mid-Willamette Valley Council of Governments (MWVCOG) explained the first thing to do was ask for public input on the hiring process and draft profile.

Mayor Dalton asked for public comments on the profile and hiring process schedule. There were none.

Ms. Boyer reviewed the salary information she provided, explaining she included cities that were 20% higher and 20% lower than Dallas in population and were in all geographic areas. She noted several cities didn't provide fire service, although La Grande, Cornelius, and Hermiston appeared to be full-service cities. Ms. Boyer indicated there didn't seem to be any direct correlation of the services provided to the salary. She reviewed the information provided on other benefits provided by the comparable cities. She explained the last time Dallas advertised for a city manager, the range was listed at \$110,000 to \$130,000.

There was some discussion about the salary range for the current recruitment process. The consensus of the Council was to offer a range of \$115,000 to \$130,000.

There was discussion about some minor typographical errors on the profile. Ms. Boyer agreed to make those minor changes.

Mr. Shetterly clarified that the advertisement included "EOE" which was the equal opportunity employment statement required by the City's Affirmative Action Plan.

It was moved by Councilor Lawson and seconded by Councilor Fairchild *to adopt the City Manager profile with the changes discussed with a salary range of \$115,000 to \$130,000 and the recruitment schedule.* The motion carried unanimously.

Ms. Boyer reviewed the draft ad, which she explained would include the hiring range of \$115,000 to \$130,000 as agreed by the Council. She discussed the possible advertising locations.

Councilor Fairchild stated he liked the idea of advertising in the local paper as a transparency issue. In response to a question, Mr. Nelson explained ICMA was where city managers went if they were looking for work.

Councilor Brown asked if it would be advisable to say the deadline of September 10 “or until filled.” Ms. Boyer explained that would make it harder to review applications, adding she liked a firm closing deadline so the Council knew who their pool of applicants was. Mr. Nelson explained if the Council didn’t like the pool of applicants, they could reopen the position. Mr. Shetterly advised a firm closing date also kept the Council on schedule.

It was moved by Council President Scroggin and seconded by Councilor Brown *to advertise the City Manager position in the League of Oregon Cities newsletter and website, the Association of Washington Cities website, the City of Dallas website, the MWVCOG website, the ICMA newsletter, and the Itemizer Observer.* The motion carried unanimously.

EXECUTIVE SESSION UNDER ORS 192.660(2)(e)

Mayor Dalton recessed the meeting at 7:39 p.m. for an executive session to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Mayor Dalton reconvened the Council meeting at 8:24 p.m.

OTHER BUSINESS

There being no further business, the meeting adjourned at 8:24 p.m.

Read and approved this _____ day of _____ 2012.

Mayor

ATTEST:

Acting City Manager