

**DALLAS CITY COUNCIL**  
**Monday, January 7, 2013**  
**Council Chambers**

The Dallas City Council met in regular session on Monday, January 7, 2013, at 7:00 p.m. in the Council Chambers of City Hall with Mayor Brian Dalton presiding.

**SWEARING IN OF MAYOR AND RE-ELECTED AND NEWLY ELECTED COUNCILORS**

City Recorder Emily Gagner administered the oath of office to the newly elected and re-elected officials.

**ROLL CALL AND PLEDGE OF ALLEGIANCE**

Council members present: Councilor Jim Brown, Councilor Jim Fairchild, Councilor Kelly Gabliks, Councilor Beth Jones, Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor Murray Stewart, Councilor LaVonne Wilson, and Councilor Ken Woods, Jr.

Also present were: City Manager Ron Foggin, City Attorney Lane Shetterly, Chief of Police John Teague, Fire Chief Bill Hahn, Engineering and Environmental Services Director Fred Braun, Finance Director Cecilia Ward, City Recorder Emily Gagner, and Recording Secretary Jeremy Teal.

Mayor Dalton led the Pledge of Allegiance.

Mayor Dalton welcomed and introduced the new City Manager Ron Foggin and Councilor Kelly Gabliks.

**REPORTS OR COMMENTS FROM COUNCIL**

**ELECTION OF COUNCIL PRESIDENT**

Councilor Lawson nominated Councilor Wilson.

Councilor Marshall nominated Councilor Fairchild.

The Councilors turned in their ballots and Ms. Gagner read the votes aloud. The result of the vote was five votes for Councilor Wilson (Councilors Gabliks, Wilson, Stewart, Lawson, and Jones) and four votes for Councilor Fairchild (Councilors Marshall, Brown, Woods, and Fairchild). Mayor Dalton declared Councilor Wilson the new Council President.

**MAYOR'S APPOINTMENTS TO COUNCIL STANDING COMMITTEES**

Mayor Dalton reviewed his committee assignments.

**OTHER**

There was a discussion about possibly holding the Administrative and Building & Grounds Committee meeting at a different time.

**COMMENTS FROM THE AUDIENCE**

Mayor Dalton asked the audience members to limit their speeches to five minutes.

Chelsea Pope, Executive Director of the Dallas Area Chamber of Commerce and Visitor's Center, 119 SW Court St, Dallas, Oregon, stated that Sue Rohde had her new book about Dallas published and would be signing books at in the Civic Center on January 22nd.

Ms. Pope announced that luncheons for January and February would be moved to the fourth Mondays, due to holidays. She indicated the annual Awards Ceremony would be held at the new Readiness Center and announced that nominations were being taken. She also mentioned that the Ambassador's Committee would host the monthly Networx event on Wednesday, January 9 to introduce the new City Manager, Ron Foggin.

**PUBLIC HEARING**

There were no public hearings.

**CONSENT AGENDA**

Councilor Wilson volunteered to be the Councilor on the Utility Rate Advisory Committee.

Councilor Gabliks advised that she hadn't been present for the December 3, 2012 Council meeting and would abstain from the vote.

It was moved by Councilor Woods *to approve the Consent Agenda as presented.* The motion

was duly seconded and carried unanimously with one abstention, Councilor Gabliks.

Items approved by the Consent Agenda: a) the December 3, 2012, City Council meeting minutes; b) appointments/reappointments to the Budget Committee and Utility Rate Advisory Committee.

#### **ITEMS REMOVED FROM THE CONSENT AGENDA**

None.

#### **REPORTS FROM CITY MANAGER AND STAFF**

##### **2011-2012 CH2M HILL/OMI ANNUAL REPORT**

Mr. Braun reported since July 2008 OMI/CH2M Hill had provided operational and maintenance services at the Wastewater Treatment Facility and since January 2011 had provided manpower to operate the water distribution system. Mr. Braun stated that the City was happy with the expertise and service CH2M Hill had provided. He indicated the annual report was attached to the Council agenda and OMI employees Laurie Reed and Scott Laroque were available for questions.

Councilor Brown stated he was impressed with the annual report and asked if potential future issues could be included in subsequent reports. Mr. Braun stated that was something that would be included in the future. He also noted that one issue the report alluded to was that the Waste Water Treatment Facility got a lot of inflow and infiltration during the winter months and that was an issue that the facility would be dealing with in the future.

##### **NOVEMBER FINANCIAL REPORTS**

Ms. Ward noted the November financial report highlighted the property tax revenue and was right in line with the annual revenue for the month. Councilor Gabliks asked if the majority of people paid their taxes in full in November. Ms. Ward indicated most people did.

Mr. Foggin announced to the Council that the Comprehensive Annual Financial Report (CAFR) was complete and hard copies were available.

##### **ANNUAL FISH TRAP AND HAUL REPORT**

Mr. Braun reported that in 2009, Rickreall Creek Watershed Council volunteers began trapping and hauling coho salmon from below the dam to Mercer Reservoir. He noted the Rickreall Creek Watershed Council was successful in getting a grant to purchase the equipment used in the creek to catch the fish. In 2009 they trapped 28 salmon and in 2012 they trapped 148, a significant increase. He added that with the increase of fish, there should be an increase in spawning which would increase future numbers.

##### **OTHER**

Mr. Foggin announced that a new addition to the Rickreall Creek Trail System had been grubbed out. He noted there were two different path choices and the City was waiting for feedback from the public to move ahead. Councilor Fairchild stated he liked the lower path closer to the creek.

#### **RESOLUTIONS**

**Resolution No. 3258** – A resolution adopting a Transient Lodging Tax Policy relating to distribution of Transient Lodging Tax Collections.

Councilor Brown asked if there was a report showing how the money was spent. He suggested the City use previous year's expenditures instead of projections. He also asked if there was an annual report from the Visitor's Center, or if they were obligated to produce one for the 70%. Ms. Pope responded that the Visitor's Center had submitted reports in the past. She noted they didn't submit a report in 2012 due to scheduling and meeting conflicts. Councilor Brown asked if a report was required due to the fact it was based on tax revenue. Council President Wilson noted that it was in the agreement with the Visitor's Center that an annual report would be produced after the auditors had completed all their adjustments. Councilor Brown indicated he was just interested in seeing how the money was spent.

Councilor Lawson asked what the work program for consideration entailed. Council President Wilson stated that the Visitor's Center was asked to prepare a budget and submit it to the Administrative Committee for review. She noted prior to that Ms. Pope had to submit the budget through her Finance Committee, Executive Committee, and her Board of Directors who all would approve her work program. Council President Wilson advised that this budget would detail what the Visitor's Center wanted to spend the money on and outline how the funds would be distributed.

Council President Wilson noted that this was a great step forward for the Visitor's Center and the Council. She noted this was a new procedure and all parties would need to make sure it worked correctly and resolved issues that arose.

Mr. Shetterly advised the Council could pass this resolution and then make a motion to give the City Manager discretion to implement a short year work program based on the outlined policy.

A roll call vote was taken and Mayor Dalton declared Resolution No. 3258 to have PASSED BY A UNANIMOUS VOTE with Council President LaVonne Wilson, Councilor Jim Brown, Councilor Jim Fairchild, Councilor Kelly Gabliks, Councilor Beth Jones, Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor Murray Stewart, and Councilor Ken Woods, Jr. voting YES.

It was moved by Councilor Fairchild *to approve giving the City Manager discretion to implement a short year version of the work program and funding out of the 30% Discretionary Transient Tax Lodging revenue in the general outline of the Policy the Council just approved in Resolution No. 3258.* The motion was duly seconded and carried unanimously.

**Resolution No. 3259** – A resolution adopting Civic Center Rules of Use and Fees; and repealing prior conflicting resolutions.

Mayor Dalton stated that this resolution combined all the prior conflicting resolutions and consolidated them. In response to a question, Mr. Shetterly noted that the City Manager could delegate all of the responsibilities to a designee.

Councilor Stewart asked for clarification of the single use events and the reoccurring events. Mr. Locke stated the reoccurring events included the Rotary Club and the Chamber of Commerce.

Councilor Gabliks asked if this resolution repealed all other resolutions. Mr. Shetterly confirmed that this would be the only relevant resolution.

A roll call vote was taken and Mayor Dalton declared Resolution No. 3259 to have PASSED BY A UNANIMOUS VOTE with Council President LaVonne Wilson, Councilor Jim Brown, Councilor Jim Fairchild, Councilor Kelly Gabliks, Councilor Beth Jones, Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor Murray Stewart, and Councilor Ken Woods, Jr. voting YES.

#### **FIRST READING OF ORDINANCE**

#### **SECOND READING OF ORDINANCE**

#### **OTHER BUSINESS**

Mayor Dalton commented that Senator Merkley would be at the Readiness Center on January 11 at 1:00 p.m., and would like to meet with the City officials at 12:30 p.m.. He also noted that Senator Wyden would be at the Readiness Center on January 15.

Mr. Woods noted that the next Council meeting, due to a holiday, would be on Tuesday, January 22.

There being no further business, the meeting adjourned at 7:40 p.m.

Read and approved this \_\_\_\_\_ day of \_\_\_\_\_ 2013.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Manager