



City Council

Mayor
Brian Dalton

Council President
LaVonne Wilson

Councilor
Jim Brown

Councilor
Jim Fairchild

Councilor
Kelly Gabliks

Councilor
Beth Jones

Councilor
Jackie Lawson

Councilor
Kevin Marshall

Councilor
Murray Stewart

Councilor
Ken Woods, Jr.

Staff

City Manager
Ron Foggin

City Attorney
Lane Shetterly

Community Development/
Operations Director
Jason Locke

Finance Director
Cecilia Ward

Fire Chief
Bill Hahn

Chief of Police
John Teague

Engineering Director
Fred Braun

City Recorder
Emily Gagner

Recording Secretary
Jeremy Teal

Dallas City Council Agenda

Monday, April 15, 2013, 7:00 p.m.

Mayor Brian Dalton, Presiding

Dallas City Hall

187 SE Court Street

Dallas, Oregon 97338

All persons addressing the Council will please use the table at the front of the Council. All testimony is electronically recorded. If you wish to speak on any agenda item, please sign in on the provided card.

<u>ITEM</u>	<u>RECOMMENDED ACTION</u>
1. ROLL CALL	
2. PLEDGE OF ALLEGIANCE	
3. COMMENTS FROM THE AUDIENCE <i>This time is provided for citizens to comment on municipal issues and any agenda items other than public hearings. The Mayor may place time restrictions on comments. If you bring materials for distribution at the meeting, please supply 14 copies.</i>	
4. PUBLIC HEARINGS <i>Public comment will be allowed on items appearing on this portion of the agenda following a brief staff report presenting the item and action requested. The Mayor may limit testimony.</i>	
5. CONSENT AGENDA <i>The following items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered separately.</i> a. Approve minutes of April 1, 2013, City Council meeting	
6. ITEMS REMOVED FROM CONSENT AGENDA	
7. REPORTS OR COMMENTS FROM MAYOR and COUNCIL MEMBERS	
8. REPORTS FROM CITY MANAGER AND STAFF a. March 2013 Financial report b. Other	Information

Dallas City Council Agenda

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Our Vision

Our vision is to foster an environment in which Dallas residents can take advantage of a vital, growing, and diversified community that provides a high quality of life.

Our Mission

The mission of the City of Dallas is to maintain a safe, livable environment by providing open government with effective, efficient, and accountable service delivery.

Our Motto

*Commitment to the Community.
People Serving People.*

Dallas City Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Manager's Office, 503-831-3502 or TDD 503-623-7355.

<p>9. RESOLUTIONS</p> <p>a. <u>Resolution No. 3266</u>: A Resolution establishing a schedule of rates for ambulance and emergency medical services and Dallas FireMed; and repealing Resolution 3265 and readopting and repealing Resolution 3219.</p>	<p>Roll Call Vote</p>
<p>10. FIRST READING OF ORDINANCE</p> <p>a. <u>Ordinance No. 1756</u>: An Ordinance amending Dallas City Code Section 7.530, relating to garage sales.</p>	<p>First Reading</p>
<p>11. SECOND READING OF ORDINANCE</p>	
<p>12. OTHER BUSINESS</p>	
<p>13. ADJOURNMENT</p>	

Note: Following the Council meeting, there will be a meeting of the Dallas Budget Committee and the Urban Renewal Agency Budget Committee.

1 The Dallas City Council met in regular session on Monday, April 1, 2013, at 7:00 p.m. in the
2 Council Chambers of City Hall with Mayor Brian Dalton presiding.

3 **ROLL CALL AND PLEDGE OF ALLEGIANCE**

4 Council members present: Council President LaVonne Wilson, Councilor Jim Brown, Councilor
5 Jim Fairchild, Councilor Kelly Gabliks, Councilor Beth Jones, Councilor Jackie Lawson,
6 Councilor Kevin Marshall, Councilor Murray Stewart, and Councilor Ken Woods, Jr.

7 Also present were: City Manager Ron Foggin, City Attorney Lane Shetterly, Chief of Police John
8 Teague, Fire Chief Bill Hahn, Community Development/Operations Director Jason Locke,
9 Engineering and Environmental Services Director Fred Braun, Finance Director Cecilia Ward,
10 City Recorder Emily Gagner, and Recording Secretary Jeremy Teal.

11 Mayor Dalton led the Pledge of Allegiance.

12 **COMMENTS FROM THE AUDIENCE**

13 Mayor Dalton asked the audience members to limit their speeches to five minutes.

14 David Kromer, 1228 SW Hayter St, Dallas, Oregon, commented regarding the proposed vacant
15 building ordinance. He asked why the fee schedule wasn't laid out in the ordinance. He stated the
16 annual registration was not needed. He noted that what a tenant paid the landlord was a private
17 matter and that part of the ordinance offended him the most. He indicated that this ordinance
18 would be an imposition on the building owners in a very difficult economy. He asked that the
19 Council be aware of the unintended consequences that this ordinance may cause other businesses.

20 Mayor Dalton explained the fees would be brought before the Council in a resolution rather than
21 the ordinance, as this was the standard policy.

22 David Shein, 1680 SW Bridlewood Dr., Dallas, Oregon, spoke regarding the vacant building
23 ordinance and stated it was long overdue. He noted the hard and bitter experience of the last
24 several years and of other communities had clearly established the validity of this ordinance.
25 He noted the Charter revision was needed.

26 **PUBLIC HEARINGS**

27 There were none.

28 **CONSENT AGENDA**

29 It was moved by Councilor Marshall *to approve the Consent Agenda as presented.* The motion
30 was duly seconded and carried unanimously.

31 **ITEMS REMOVED FROM THE CONSENT AGENDA**

32 There were none.

33 **REPORTS OR COMMENTS FROM THE MAYOR AND COUNCIL MEMBERS**

34 **REPORT OF THE MARCH 25, 2013, ADMINISTRATIVE COMMITTEE MEETING**

35 Councilor Fairchild outlined the Committee discussion on the proposed garage sale permits. He
36 stated the Committee discussed the vacant building ordinance, a proposed Charter revision and
37 the City Manager's six-month review process. He noted the Committee had a lengthy discussion
38 regarding the ambulance rates.

39 **REPORT OF THE MARCH 25, 2013, BUILDING & GROUNDS COMMITTEE MEETING**

40 Councilor Stewart discussed the property acquisition from the St. Philip Church. He noted that the
41 church had approached the City to quitclaim the property to the City. He reported that the
42 farmhouse would be placed on the market for sale soon.

43 **OTHER**

44 Council President Wilson stated the Dallas High School gym would be dedicated this Friday,
45 April 5 to Mr. Gordon Kunke. She commented that she would like to commend the Fire and EMS
46 for their courage with the recent car accident.

47 **REPORTS FROM CITY MANAGER AND STAFF**

1 GARAGE SALE PERMIT FEE DISCUSSION

2 Ms. Ward gave an overview of the proposed garage sale permits and stated there was currently a
3 \$15 sign deposit. She noted in 2012, 676 garage sale permits were issued. She commented that a
4 \$5 permit fee was suggested, but the Administrative Committee suggested an \$8 permit fee to
5 better help cover some of the costs for signs and staff time.

6 Councilor Jones asked if it would be better to get rid of the signs and implement the \$5 permit fee
7 and eliminate multiple visits. Ms. Ward noted that other cities didn't provide signs, but charged a
8 permit fee. She stated the signs were meant to keep the City clean. Councilor Jones stated the
9 signs were nice, but seem to be costing the City more money. Councilor Fairchild stated the signs
10 were purchased to alleviate the trash and signs being posted everywhere.

11 Councilor Lawson stated the signs were well done, but the potential of dirty or broken signs was
12 possible. She noted she would prefer a \$15 sign deposit and no refund for dirty or broken signs.
13 She commented that trying to raise revenue through permit fees seems ridiculous in this economy.
14 Mr. Shetterly clarified that the \$15 sign deposit was authorized by another section of the code and
15 would not be amended by this ordinance.

16 Councilor Stewart stated the City needed the permit fee to have enough funds to have enough
17 signs and enough money to run the program efficiently. He noted that \$8 was a minimal cost.

18 Ms. Ward noted to not refund the deposit put a burden on staff to inspect signs. Councilor Brown
19 asked if signs needed to be replaced. Ms. Ward stated there were 20-25 signs that needed to be
20 replaced. Councilor Brown asked what the cost was for each new sign. Ms. Ward noted each sign
21 was \$70 the last time they were purchased.

22 Councilor Lawson stated after sitting in budget meetings she felt it was ridiculous to charge
23 people \$5 or \$8 for a garage sale permit when it was a \$3,000 issue.

24 Councilor Stewart stated the City wouldn't have enough signs to make it through the season. Ms.
25 Ward stated that at the height of the season the City would run out of signs. Councilor Stewart
26 stated the City really needed more signs.

27 Councilor Brown stated with limited funds, the City had to look at what programs it could fund.
28 He noted he was in favor of user charges and stated an \$8 fee was reasonable.

29 Councilor Gabliks stated she would like to see this discussed as part of the budget process. She
30 indicated the committee could look at the impact not adopting the permit fee would have on the
31 program. Councilor Jones and Councilor Brown indicated their support for discussing it in the
32 budget process. Councilor Brown added at some point someone would have to pay for the
33 program

34 Councilor Jones asked if the issue could be addressed again after the budget process.

35 Councilor Wilson stated the signs were critical and the City needed to keep them. Councilor
36 Lawson suggested possibly a \$20 sign deposit. Councilor Fairchild stated the signs were not the
37 issue, recouping some of the cost to run the program was the issue.

38 It was moved by Councilor Fairchild *to advance the ordinance to first reading at the April 15*
39 *Council meeting*. The motion was duly seconded and was passed by majority with Councilor
40 Brown, Councilor Fairchild, Councilor Marshall, Councilor Stewart, and Councilor Woods voting
41 YES and Councilor Gabliks, Councilor Jones, Councilor Lawson, and Council President Wilson
42 voting NO.

43 PROPOSED CHARTER REVISION PROCESS

44 Mr. Foggin outlined the Charter revision process to create a citizen committee to revise the City
45 Charter.

46 It was moved by Councilor Lawson *to adopt the revised proposed Charter Revision process*. The
47 motion was duly seconded and passed unanimously.

48 CITY MANAGER'S SIX-MONTH EVALUATION PROCESS

49 Council President Wilson stated the process included in the agenda packet was the same that had
50 been used over the past number of years. She noted the City Recorder would compile all the
51 comments and scores and the Administrative Committee Chair and she would then provide the
52 City Manager the feedback.

53 It was moved by Councilor Brown *to approve the six-month review process for the city manager*.
54 The motion was duly seconded and passed unanimously.

55 HIEBERT TRAIL SECTION ROUTE SELECTION

1 Mr. Foggin stated the Parks & Recreation Board had an open house and the overwhelming
2 decision was for the blue trail.

3 Councilor Brown asked if the red trail could be maintained as a bike trail. Mr. Foggin stated he
4 was working with parks to make that happen.

5 It was moved by Councilor Fairchild *to direct the staff to proceed with the design for the blue*
6 *trail*. The motion was duly seconded and passed unanimously.

7 OTHER

8 Mr. Foggin announced that Arbor Day event was the following day at noon at the Brandvold
9 kitchen area in the Dallas City Park. Mr. Lines stated that 15 fir trees and 19 deciduous trees
10 would be planted. He noted that Lyle's third grade class and the Statesman Journal would be there
11 as well.

12 Mr. Foggin stated he had been working with the City Attorney regarding the radio operator's
13 event in June in the Dallas City Park. He asked Councilor Woods if they had approached him
14 about insurance. He noted there would be a recommendation at the next Council meeting.

15 RESOLUTIONS

16 **Resolution No. 3265** – A resolution establishing a schedule of rates for ambulance and
17 emergency medical services and Dallas FireMed; and repealing Resolution 3219.

18 A roll call vote was taken and Mayor Dalton declared Resolution No. 3265 to have PASSED BY
19 A UNANIMOUS VOTE with Councilor Jim Brown, Councilor Jim Fairchild, Councilor Kelly
20 Gabliks, Councilor Beth Jones, Councilor Jackie Lawson, Councilor Marshall, Council President
21 LaVonne Wilson, and Councilor Ken Woods, Jr. voting YES.

22 FIRST READING OF ORDINANCE

23 **Ordinance No. 1755** – An ordinance amending provisions of the Dallas City Code Chapter 8, and
24 adding new provisions relating to vacant commercial buildings and maintenance of commercial
25 buildings in the Central Business District.

26 Councilor Lawson declared that she was not comfortable with the way the City was addressing
27 the vacant building issue. She stated the City was penalizing all the business owners instead of the
28 specific owners. She noted maintenance issues could be handled differently. She commented the
29 registration was a good idea for exposure. She indicated she believed the City was addressing the
30 issue the wrong way.

31 Councilor Lawson declared a potential conflict of interest because she owned downtown
32 businesses. She stated the conflict of interest class exception may apply. She noted she would
33 participate in the discussion and the vote.

34 Councilor Brown stated he agreed with Councilor Lawson and the ordinance needed to go back to
35 committee for further discussion. He noted he thought the ordinance was too harsh and that
36 Everett wasn't the best model. Council President Wilson stated she agreed with the Councilors
37 and the ordinance should go back to committee. Councilor Jones stated she felt uncomfortable
38 with the ordinance and asked if there were some more creative ways to solve the problems.

39 Councilor Gabliks stated the Council couldn't get to the particular owners that were causing the
40 problems without creating an ordinance that applied to all owners. She indicated if the ordinance
41 did go back to committee, they needed to make sure they gave the Council the legal ability to take
42 care of the problem. Councilor Fairchild agreed with Councilor Gabliks, stating laws were created
43 for the small percentage of people who did not follow the rules.

44 It was moved by Councilor Lawson *to refer Ordinance 1755 back to the Administrative*
45 *Committee*. The motion was duly seconded passed by majority with Councilor Gabliks voting
46 NO.

47 SECOND READING OF ORDINANCE

48 OTHER BUSINESS

49 There being no further business, the meeting adjourned at 8:05 p.m.

Read and approved this _____ day of _____ 2013.

Mayor

ATTEST:

City Manager

DRAFT

DALLAS CITY COUNCIL REPORT

To: DALLAS CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 8 a	Topic: March 2013 Financial Reports
Prepared By: Cecilia Ward	Meeting Date: April 15, 2013	Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Approved By: Ron Foggin		

RECOMMENDED MOTION:

Information Only

BACKGROUND:

Provided is the monthly financial reports for the month of March 2013.

For March 2013:

- Percent spent should be at 75%. This can vary up or down depending on seasonal or one-time revenues and expenditures.
- There are no notable highlights for the month of March.

FISCAL IMPACT:

None

ATTACHMENTS:

March 2013 Financial Reports

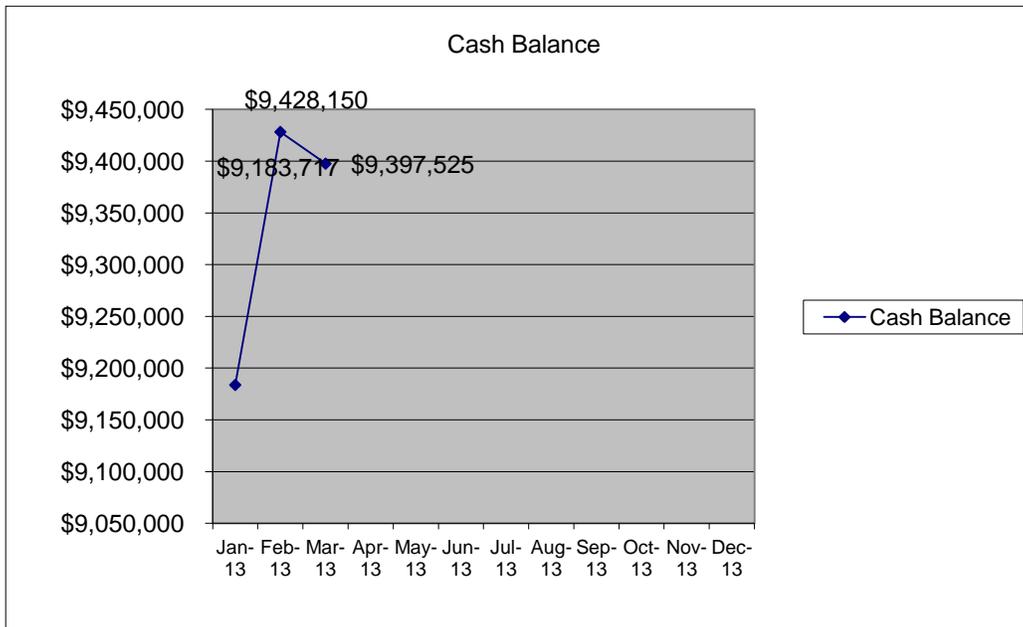


Monthly Financials
for the Month of
March 2013

CITY OF DALLAS
Cash Report
For the Period Ending March 31, 2013

Cash on hand	\$	645
Cash in Investments		8,986,973
Cash in Bank		409,907
Total Cash Balance as of 3/31/2013	<u>\$</u>	<u>9,397,525</u>

Restricted/Committed	\$	6,290,223
Unrestricted		3,107,302
	<u>\$</u>	<u>9,397,525</u>

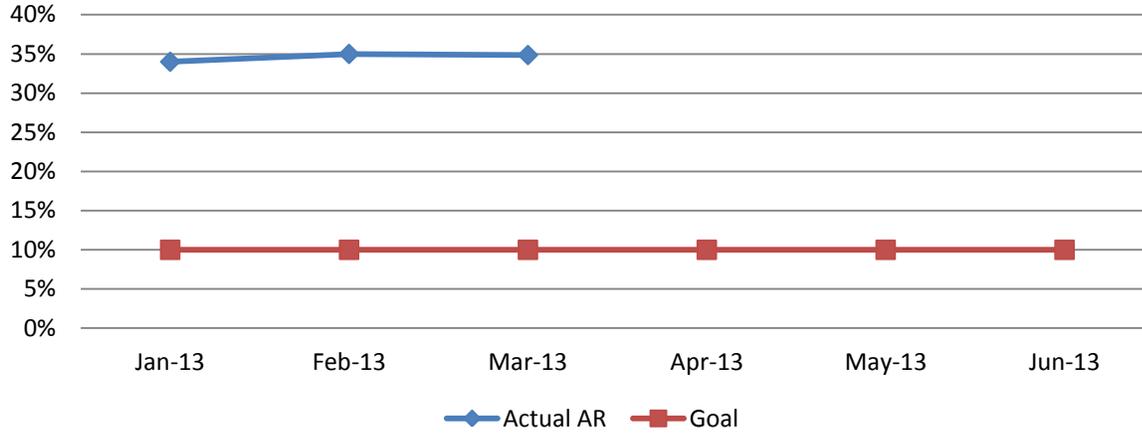


<u>Investment Breakdown</u>	<u>Ending Bal</u>	<u>Interest YTD</u>
LGIP	\$ 7,809,092	\$ 30,893
Wells Fargo Savings	1,177,881	\$ 442
	<u>\$ 8,986,973</u>	<u>\$ 31,335</u>

**UTILITY AGING REPORT
March 31, 2013**

	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13
Actual AR	34%	35%	35%			
Goal	10%	10%	10%	10%	10%	10%

Utility Aging Report Graph

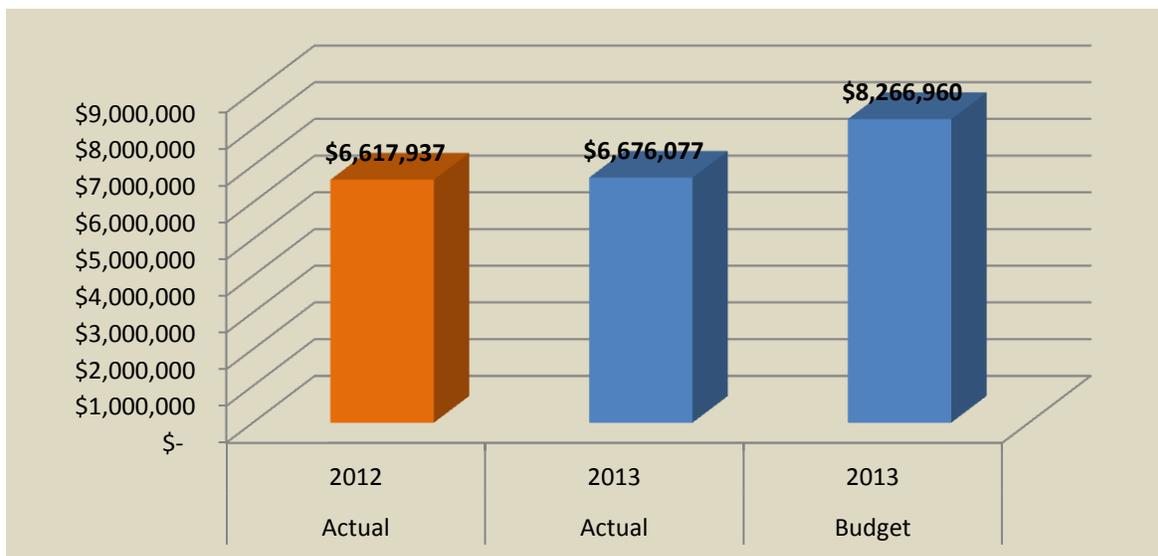


* Report is for accounts receivable greater than 90 days

City of Dallas
Monthly Financials
March 2013

General Fund Revenue

Description	Year-to-Date		Budget 2013	Budget Remaining	Percent Collected
	Actual 2012	Actual 2013			
Licenses, Permits and Fees	\$ 893,224	\$ 916,866	\$ 1,295,000	\$ 378,134	70.8%
Fines and Forfeitures	104,680	80,739	179,500	98,761	45.0%
Recreation Fees	311,853	311,636	461,000	149,364	67.6%
Library Fees	45,887	60,496	73,500	13,004	82.3%
Property Taxes	3,103,157	3,227,585	3,375,460	147,875	95.6%
Miscellaneous Taxes	189,320	196,853	247,500	50,647	79.5%
Franchise Fees	840,995	822,423	1,060,000	237,577	77.6%
Inter-governmental	119,299	83,299	157,000	73,701	53.1%
Miscellaneous Revenue	78,598	46,207	88,000	41,793	52.5%
Interest Earnings	18,070	10,197	15,000	4,803	68.0%
Transfers	912,855	919,777	1,315,000	395,223	69.9%
	\$ 6,617,937	\$ 6,676,077	\$ 8,266,960	\$ 626,259	80.8%



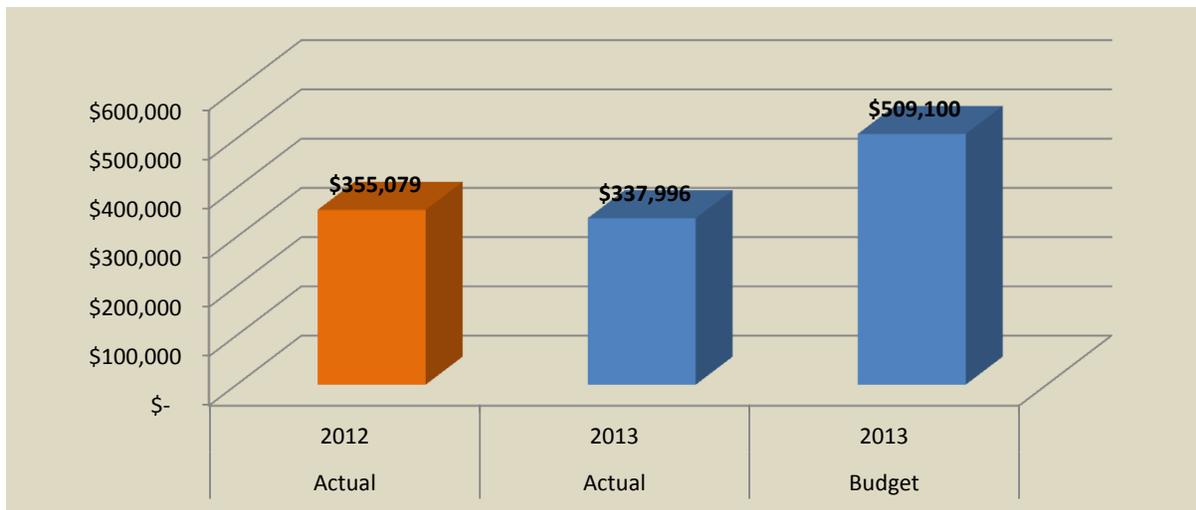
75% Through the Fiscal Year

City of Dallas
Monthly Financials
March 2013

Department: Administration

Description	Year-to-Date		Budget 2013	Budget Remaining	Percent Spent
	Actual 2012	Actual 2013			
Personal Services	\$ 256,900	\$ 246,300	\$ 358,500	\$ 112,200	68.7%
Materials and Supplies	98,179	91,696	150,600	58,904	60.9%
Capital Outlay	-	-	-	-	
	\$ 355,079	\$ 337,996	\$ 509,100	\$ 171,104	66.4%

There are no capital expenditures budgeted in this department.



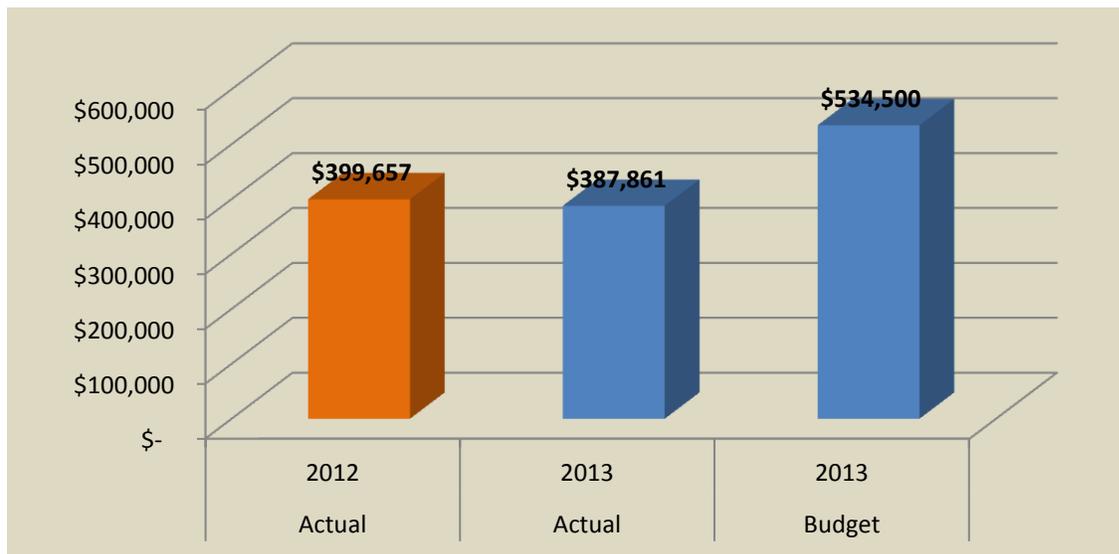
75% Through the Fiscal Year

City of Dallas
Monthly Financials
March 2013

Department: Finance

Description	Year-to-Date		Budget 2013	Budget Remaining	Percent Spent
	Actual 2012	Actual 2013			
Personal Services	\$ 244,365	\$ 246,336	\$ 337,000	\$ 90,664	73.1%
Materials and Supplies	155,292	141,525	192,500	50,975	73.5%
Capital Outlay	-	-	5,000	5,000	0.0%
	\$ 399,657	\$ 387,861	\$ 534,500	\$ 146,639	72.6%

Capital Expenditures: Remodel the vault for - \$5,000



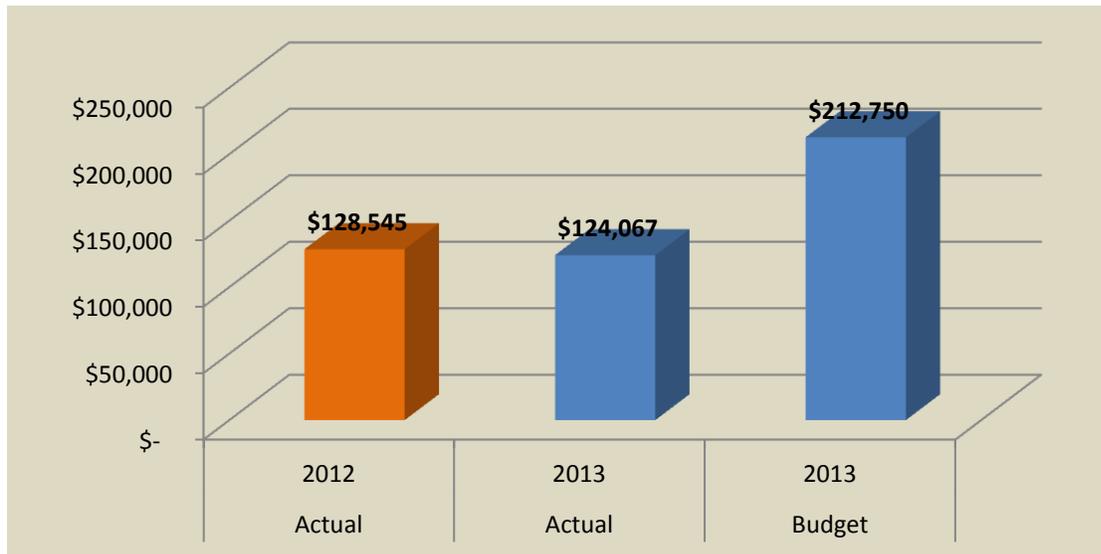
75% Through the Fiscal Year

City of Dallas
Monthly Financials
March 2013

Department: Facilities

Description	Year-to-Date		Budget 2013	Budget Remaining	Percent Spent
	Actual 2012	Actual 2013			
Personal Services	\$ 76,873	\$ 80,409	\$ 112,500	\$ 32,091	71.5%
Materials and Supplies	51,672	43,658	75,250	31,592	58.0%
Capital Outlay	-	-	25,000	25,000	0.0%
	\$ 128,545	\$ 124,067	\$ 212,750	\$ 88,683	58.3%

Capital Expenditures: HVAC system for Carnegie Building - \$25,000



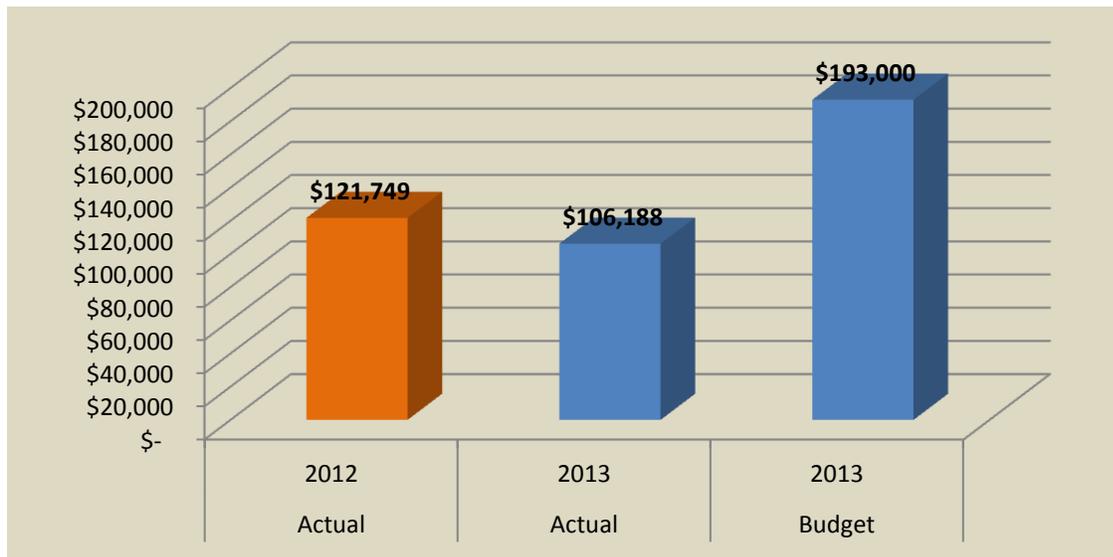
75% Through the Fiscal Year

City of Dallas
Monthly Financials
March 2013

Department: Municipal Court

Description	Year-to-Date	Year-to-Date	Budget 2013	Budget Remaining	Percent Spent
	Actual 2012	Actual 2013			
Personal Services	\$ 103,500	\$ 95,227	\$ 143,000	\$ 47,773	66.6%
Materials and Supplies	18,249	10,961	45,000	34,039	24.4%
Capital Outlay	-	-	5,000	5,000	0.0%
	\$ 121,749	\$ 106,188	\$ 193,000	\$ 86,812	55.0%

Capital Expenditures: Remodel the vault for - \$5,000



75% Through the Fiscal Year

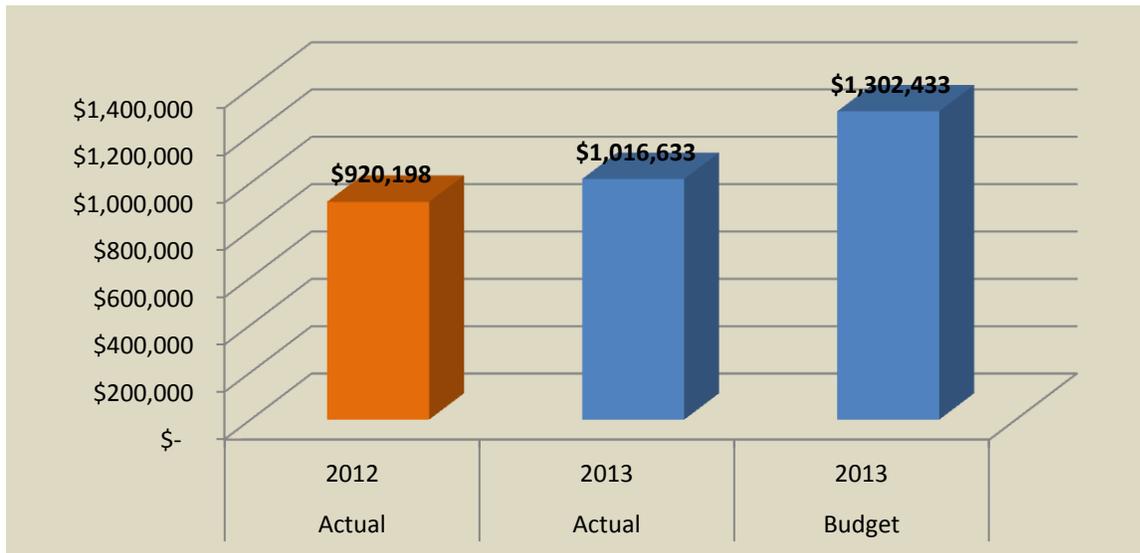
75% Through the Fiscal Year

City of Dallas
Monthly Financials
March 2013

Department: Ambulance

Description	Year-to-Date	Year-to-Date	Budget 2013	Budget Remaining	Percent Spent
	Actual 2012	Actual 2013			
Personal Services	\$ 642,450	\$ 713,121	\$ 904,000	\$ 190,879	78.9%
Materials and Supplies	231,549	259,657	347,800	88,143	74.7%
Capital Outlay	8,446	6,715	12,000	5,285	56.0%
Debt Service	37,753	37,140	38,633	1,493	96.1%
	\$ 920,198	\$ 1,016,633	\$ 1,302,433	\$ 285,800	78.1%

Capital Expenditures: Replacement of medical equipment - \$9,000
 Replacement of turnouts - \$3,000



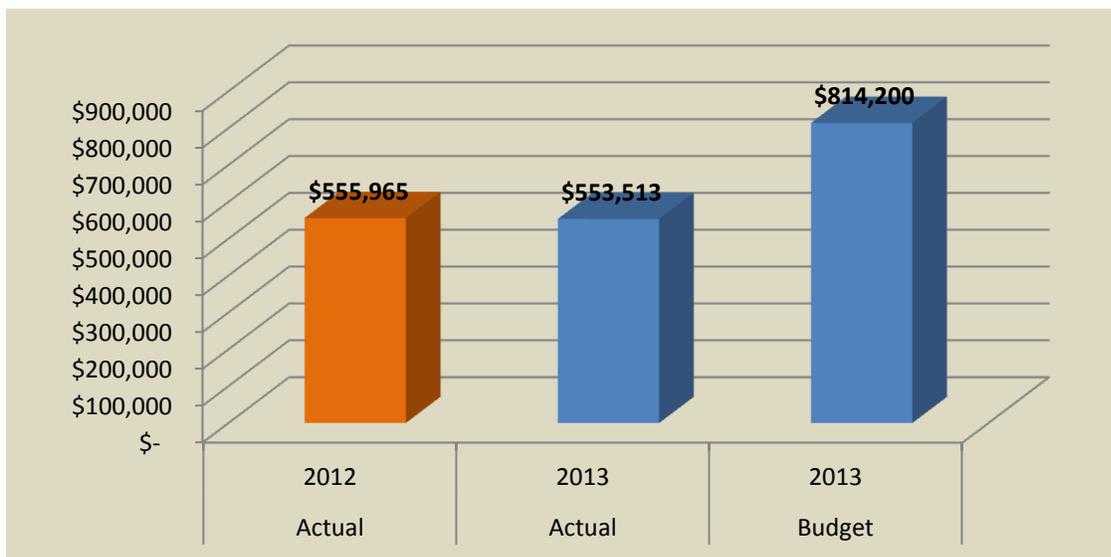
75% Through the Fiscal Year

City of Dallas
Monthly Financials
March 2013

Department: Fire

Description	Year-to-Date	Year-to-Date	Budget 2013	Budget Remaining	Percent Spent
	Actual 2012	Actual 2013			
Personal Services	\$ 376,373	\$ 342,204	\$ 492,000	\$ 149,796	69.6%
Materials and Supplies	157,021	179,359	272,200	92,841	65.9%
Capital Outlay	22,571	31,950	50,000	18,050	63.9%
	\$ 555,965	\$ 553,513	\$ 814,200	\$ 260,687	68.0%

Capital Expenditures: Replacement of equipment - \$8,000
 Replacement of turnouts - \$30,000
 Equipment (Grant match for Compressor) - \$12,000



75% Through the Fiscal Year

City of Dallas
Monthly Financials
March 2013

Department: Police

Description	Year-to-Date	Year-to-Date	Budget 2013	Budget Remaining	Percent Spent
	Actual 2012	Actual 2013			
Personal Services	\$ 1,906,545	\$ 1,832,401	\$ 2,502,500	\$ 670,099	73.2%
Materials and Supplies	276,398	275,829	411,035	135,206	67.1%
Capital Outlay	-	-	-	-	0.0%
Debt Service	31,218	15,440	15,440	1	100.0%
Transfer	11,250	20,250	27,000	6,750	75.0%
	\$ 2,225,411	\$ 2,143,920	\$ 2,955,975	\$ 812,055	72.5%

There are no capital expenditures budgeted in this department.



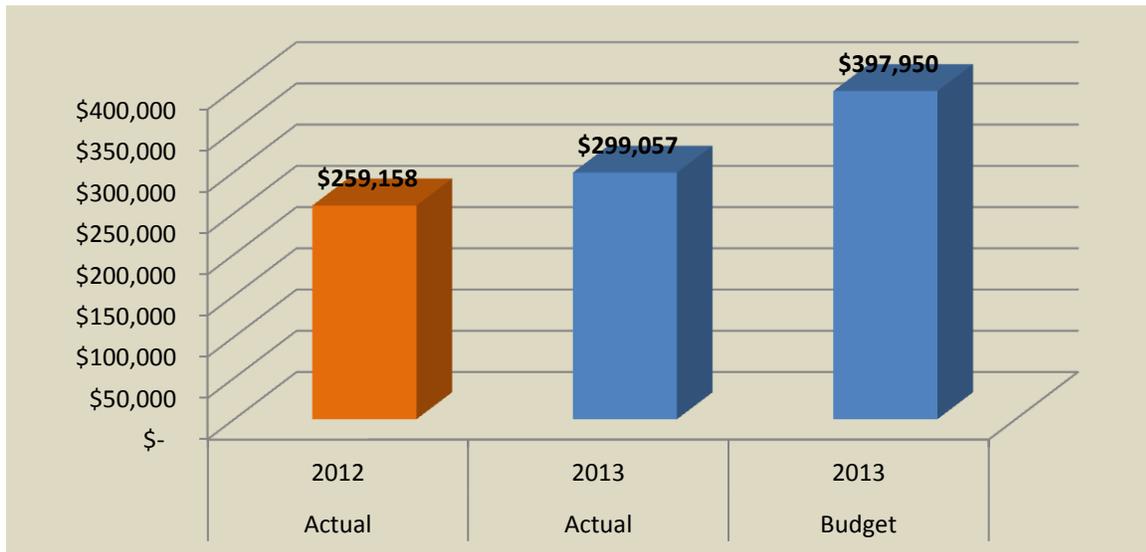
75% Through the Fiscal Year

City of Dallas
Monthly Financials
March 2013

Department: Library

Description	Year-to-Date	Year-to-Date	Budget 2013	Budget Remaining	Percent Spent
	Actual 2012	Actual 2013			
Personal Services	\$ 211,575	\$ 247,554	\$ 333,000	\$ 85,446	74.3%
Materials and Supplies	47,583	51,503	64,950	13,447	79.3%
Capital Outlay	-	-	-	-	
	\$ 259,158	\$ 299,057	\$ 397,950	\$ 98,893	75.1%

There are no capital expenditures budgeted in this department.



75% Through the Fiscal Year

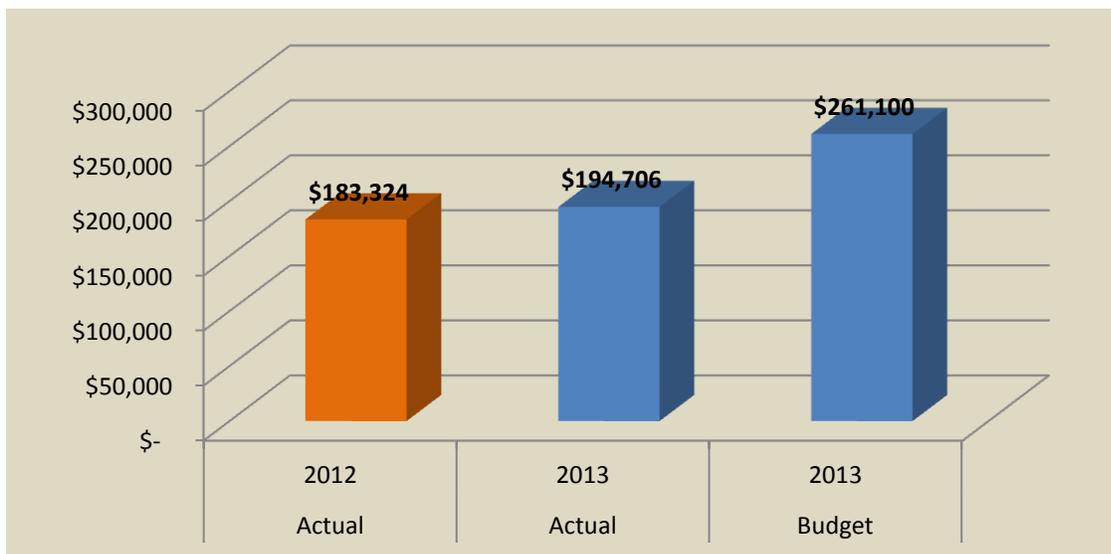
75% Through the Fiscal Year

City of Dallas
Monthly Financials
March 2013

Department: Parks

Description	Year-to-Date		Budget 2013	Budget Remaining	Percent Spent
	Actual 2012	Actual 2013			
Personal Services	\$ 118,192	\$ 118,096	\$ 161,000	\$ 42,904	73.4%
Materials and Supplies	65,132	76,610	100,100	23,490	76.5%
Capital Outlay	-	-	-	-	0.0%
	\$ 183,324	\$ 194,706	\$ 261,100	\$ 66,394	74.6%

There are no capital expenditures budgeted in this department.



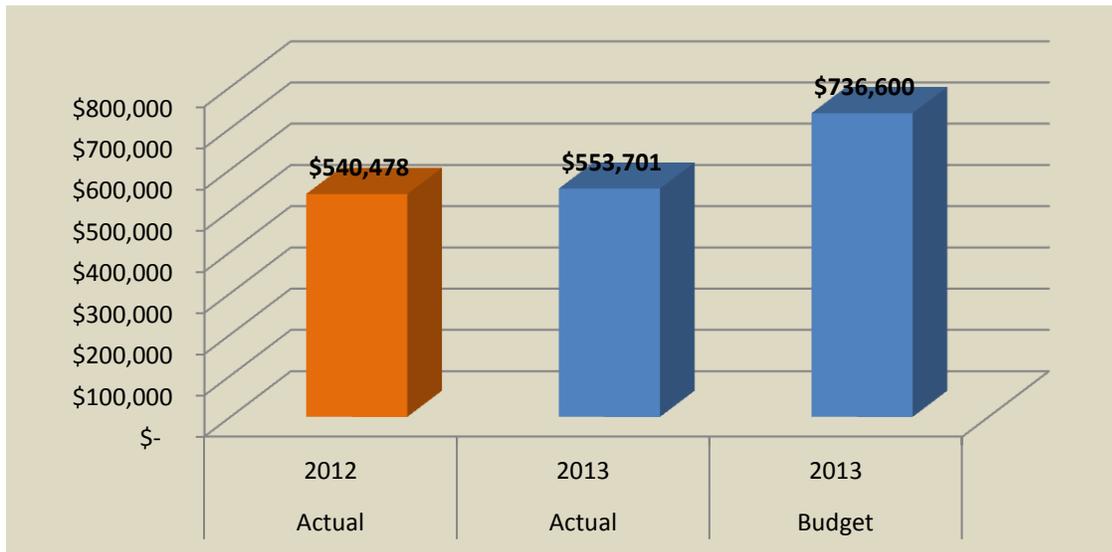
75% Through the Fiscal Year

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Monthly Financials
March 2013

Department: Aquatic Center

Description	Year-to-Date	Year-to-Date	Budget 2013	Budget Remaining	Percent Spent
	Actual 2012	Actual 2013			
Personal Services	\$ 298,638	\$ 307,156	\$ 413,000	\$ 105,844	74.4%
Materials and Supplies	204,340	209,045	273,600	64,555	76.4%
Capital Outlay	37,500	37,500	50,000	12,500	75.0%
	\$ 540,478	\$ 553,701	\$ 736,600	\$ 182,899	75.2%

Capital Expenditures: Equipment Reimbursement - \$50,000



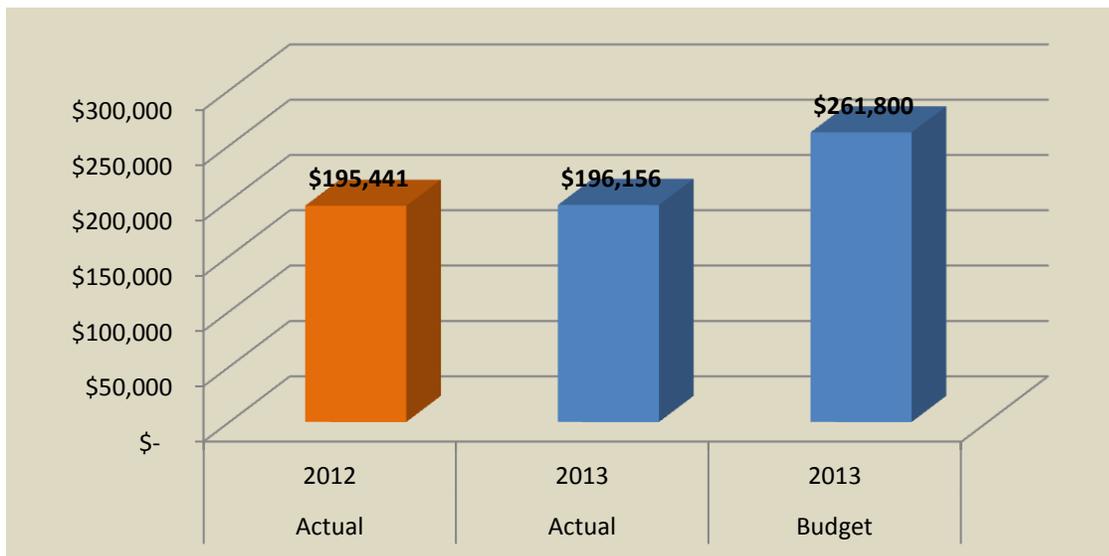
75% Through the Fiscal Year

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Monthly Financials
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Department: Building Inspections

Description	Year-to-Date		Budget 2013	Budget Remaining	Percent Spent
	Actual 2012	Actual 2013			
Personal Services	\$ 116,472	\$ 185,680	\$ 244,000	\$ 58,320	76.1%
Materials and Supplies	78,969	10,476	17,800	7,324	58.9%
Capital Outlay	-	-	-	-	
	\$ 195,441	\$ 196,156	\$ 261,800	\$ 65,644	74.9%

There are no capital expenditures budgeted in this department.



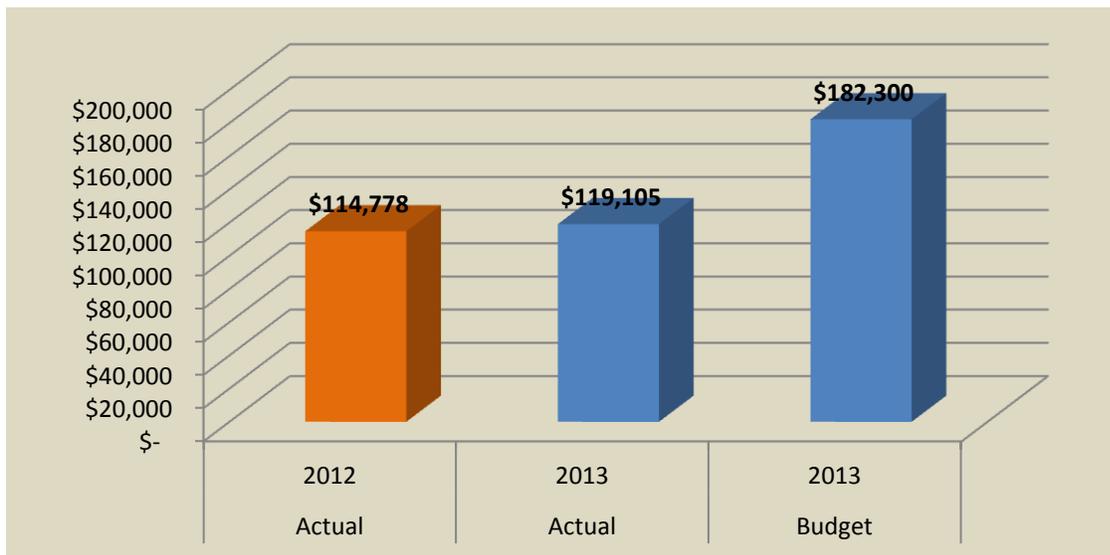
75% Through the Fiscal Year

City of Dallas
Monthly Financials
March 2013

Department: Planning

Description	Year-to-Date	Year-to-Date	Budget 2013	Budget Remaining	Percent Spent
	Actual 2012	Actual 2013			
Personal Services	\$ 104,877	\$ 106,344	\$ 140,500	\$ 34,156	75.7%
Materials and Supplies	9,901	12,761	41,800	29,039	30.5%
Capital Outlay	-	-	-	-	
	\$ 114,778	\$ 119,105	\$ 182,300	\$ 63,195	65.3%

There are no capital expenditures budgeted in this department.



75% Through the Fiscal Year

City of Dallas
Monthly Financials
March 2013

Department: System Development Fund

Description	Year-to-Date		Budget 2013	Budget Remaining	Percent Collected
	Actual 2012	Actual 2013			
Revenue					
Streets SDC	\$ 14,436	\$ 34,284	\$ 25,000	\$ (9,284)	137.1%
Parks SDC	38,139	68,980	50,000	(18,980)	138.0%
Water SDC	38,139	68,980	50,000	(18,980)	138.0%
Sewer SDC	22,207	36,598	20,000	(16,598)	183.0%
Storm Water SDC	10,640	27,626	15,000	(12,626)	184.2%
Transfers	-	583,000	583,000	-	100.0%
	\$ 123,560	\$ 819,468	\$ 743,000	\$ (48,204)	110.3%

Description	Year-to-Date		Budget 2013	Budget Remaining	Percent Spent
	Actual 2012	Actual 2013			
Expenditures					
Street SDC Projects	\$ -	\$ -	\$ 163,775	\$ 163,775	0.0%
Park SDC Projects	35,701	3,050	178,775	175,725	1.7%
Water SDC Projects	10,000	-	88,775	88,775	0.0%
Sewer SDC Projects	53,745	-	2,528,775	2,528,775	0.0%
Storm Water SDC Projects	-	-	18,500	18,500	0.0%
Transfers	18,675	18,675	124,900	106,225	15.0%
	\$ 118,122	\$ 21,725	\$ 3,103,500	\$ 3,081,775	0.7%

Capital Expenditures:



75% Through the Fiscal Year

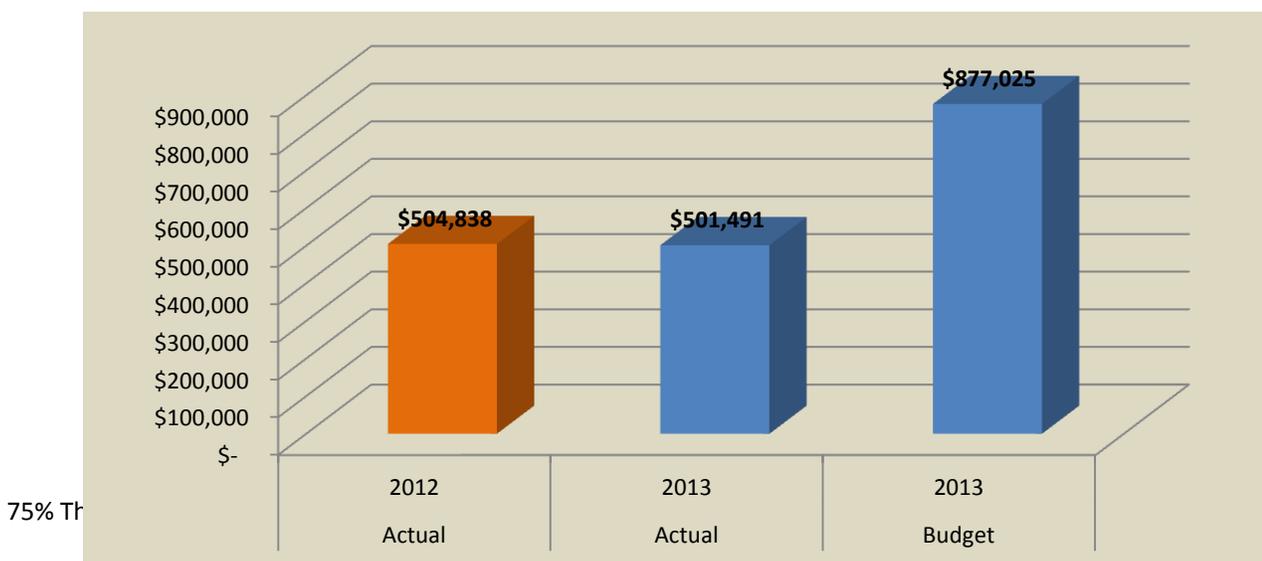
City of Dallas
Monthly Financials
March 2013

Department: Streets

Description	Year-to-Date	Year-to-Date	Budget 2013	Budget Remaining	Percent Collected
	Actual 2012	Actual 2013			
Revenue					
Highway Reimbursement & Appropriations	\$ 696,002	\$ 909,042	\$ 1,140,315	\$ 231,273	79.7%
Miscellaneous Revenue and Interest	209,763	208,962	207,169	(1,793)	100.9%
	\$ 905,764	\$ 1,118,004	\$ 1,347,484	\$ 229,480	83.0%

Description	Year-to-Date	Year-to-Date	Budget 2013	Budget Remaining	Percent Spent
	Actual 2012	Actual 2013			
Expenditures					
Personal Services	\$ 258,990	\$ 232,268	\$ 319,000	\$ 86,732	72.8%
Materials and Supplies	178,978	182,281	250,500	68,219	72.8%
Capital Outlay	6,869	26,941	227,525	200,584	11.8%
Transfers	60,000	60,000	80,000	20,000	75.0%
	\$ 504,838	\$ 501,491	\$ 877,025	\$ 375,534	57.2%

Capital Expenditures: Contractual Overlays - \$207,525
Sidewalks - \$20,000



75% Through the Fiscal Year

City of Dallas
Monthly Financials
March 2013

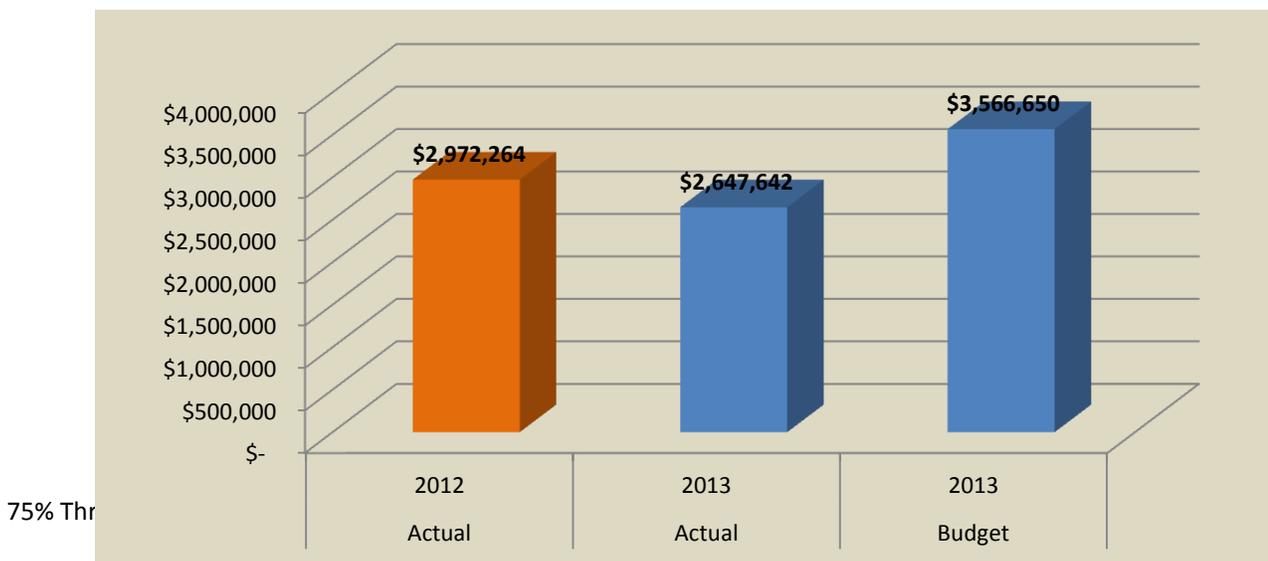
Department: Sewer

Description	Year-to-Date	Year-to-Date	Budget 2013	Budget Remaining	Percent Collected
	Actual 2012	Actual 2013			
Revenue					
Service Charges and Hook Up Fees	\$ 2,166,401	\$ 2,222,840	\$ 2,978,000	\$ 755,160	74.6%
Miscellaneous Revenue and Interest	71,202	181,586	87,450	(94,136)	207.6%
	\$ 2,237,602	\$ 2,404,426	\$ 3,065,450	\$ 661,024	78.4%

Description	Year-to-Date	Year-to-Date	Budget 2013	Budget Remaining	Percent Spent
	Actual 2012	Actual 2013			
Expenditures					
Personal Services	\$ 471,452	\$ 444,568	\$ 587,500	\$ 142,932	75.7%
Materials and Supplies	745,717	687,431	953,500	266,069	72.1%
Capital Outlay	130,060	97,499	470,000	372,501	20.7%
Transfers	1,625,034	1,418,143	1,555,650	137,507	91.2%
	\$ 2,972,264	\$ 2,647,642	\$ 3,566,650	\$ 919,008	74.2%

Capital Expenditures:

- I & I - \$300,000
- WWTF Capital Improvements - \$55,000
- Sewer Replacement Projects - \$25,000
- WWTF Equipment Replacement - \$90,000
- Repair to pump



75% Through the Fiscal Year

City of Dallas
Monthly Financials
March 2013

Department: Water

Description	Year-to-Date	Year-to-Date	Budget 2013	Budget Remaining	Percent Collected
	Actual 2012	Actual 2013			
Revenue					
Service Charges and Connection Fees	\$ 1,547,659	\$ 1,605,751	\$ 2,062,500	\$ 456,749	77.9%
Miscellaneous Revenue and Interest	34,166	41,815	49,225	7,410	84.9%
	\$ 1,581,825	\$ 1,647,566	\$ 2,111,725	\$ 464,159	78.0%

Description	Year-to-Date	Year-to-Date	Budget 2013	Budget Remaining	Percent Spent
	Actual 2012	Actual 2013			
Expenditures					
Personal Services	\$ 311,494	\$ 300,344	\$ 407,000	\$ 106,656	73.8%
Materials and Supplies	571,315	494,195	666,500	172,305	74.1%
Capital Outlay	-	-	95,000	95,000	0.0%
Transfers	870,636	841,943	948,193	106,250	88.8%
	\$ 1,753,446	\$ 1,636,481	\$ 2,116,693	\$ 480,212	77.3%

Capital Expenditures:

Equipment - \$75,000

Water Line Replacement Project - \$20,000



75% Through the Fiscal Year

City of Dallas
Monthly Financials
March 2013

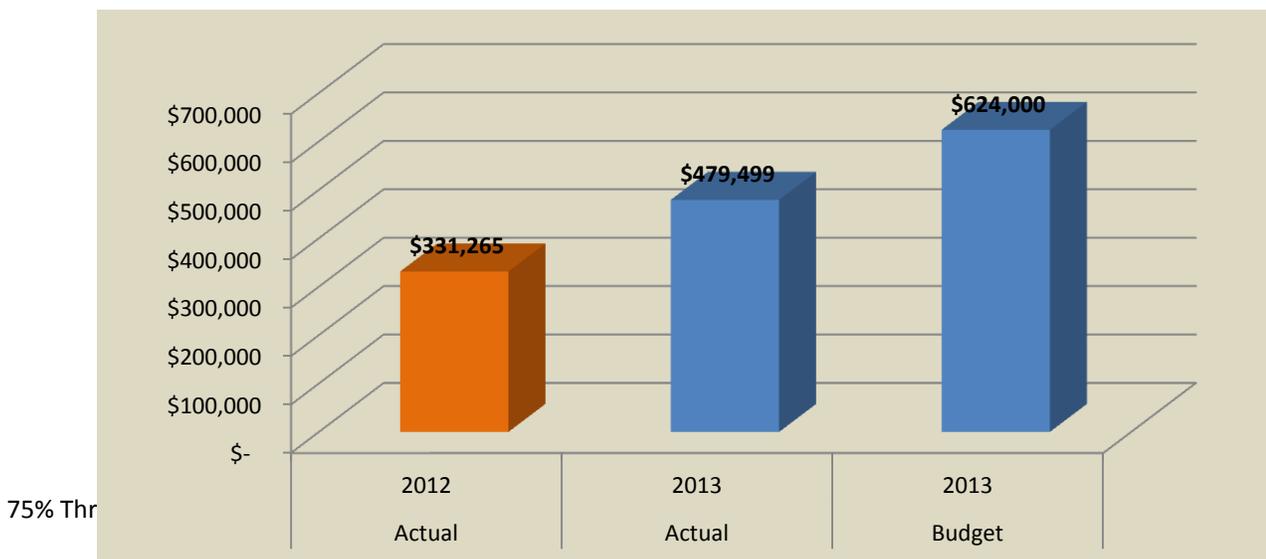
Department: Fleet

Description	Year-to-Date		Budget 2013	Budget Remaining	Percent Collected
	Actual 2012	Actual 2013			
Revenue					
Service Charges and Total Care	\$ 58,303	\$ 317,848	\$ 427,000	\$ 109,152	74.4%
Miscellaneous Revenue	39,011	78,227	92,800	14,573	84.3%
	\$ 97,314	\$ 396,075	\$ 519,800	\$ 123,725	76.2%

Description	Year-to-Date		Budget 2013	Budget Remaining	Percent Spent
	Actual 2012	Actual 2013			
Expenditures					
Personal Services	\$ 142,966	\$ 151,076	\$ 213,000	\$ 61,924	70.9%
Materials and Supplies	101,436	139,075	178,000	38,925	78.1%
Capital Outlay	26,863	129,348	153,000	23,652	84.5%
Transfers	60,000	60,000	80,000	20,000	75.0%
	\$ 331,265	\$ 479,499	\$ 624,000	\$ 144,501	76.8%

Capital Expenditures:

Equipment - \$38,000 (PW Pickup \$17,223; Sand Spreader \$7,432.08)
 Vehicles - \$105,000 (2-Fire Trucks \$77,799; Comm Dev \$14,092)
 Building Improvements - \$10,000



75% Through the Fiscal Year

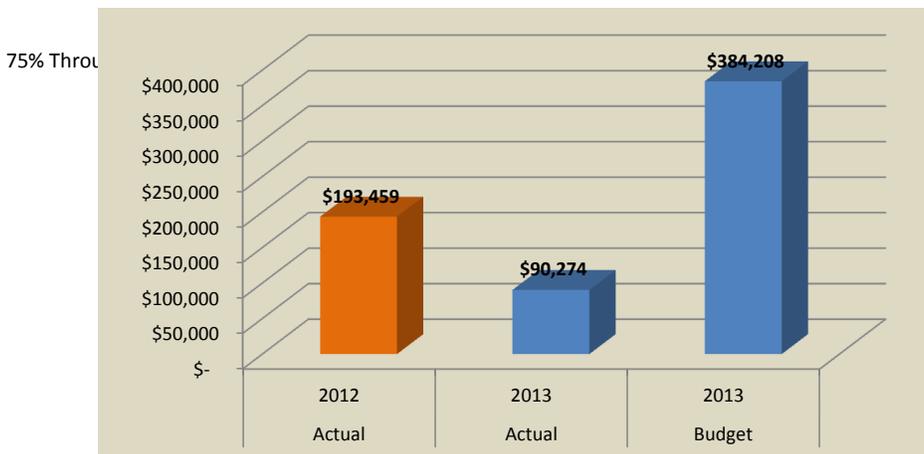
**City of Dallas
Monthly Financials
March 2013**

Department: Trust Fund

Description	Year-to-Date		Budget 2013	Budget Remaining	Percent Collected
	Actual 2012	Actual 2013			
Revenue					
Aquatics	\$ 84,177	\$ 71,194	\$ 67,200	\$ (3,994)	105.9%
Fire and Ambulance	61,293	68,756	58,833	(9,923)	116.9%
Street	101,028	61,059	55,000	(6,059)	111.0%
Transient Lodging	57,065	59,694	85,500	25,806	69.8%
Miscellaneous	29,540	12,388	9,615	(2,773)	128.8%
Economic Development	49,374	36,431	53,000	16,569	68.7%
Park	10,456	15,581	10,435	(5,146)	149.3%
Police	20,004	33,673	27,125	(6,548)	124.1%
Library	14,661	4,541	17,500	12,959	25.9%
	\$ 427,598	\$ 363,317	\$ 384,208	\$ 20,891	94.6%

Description	Year-to-Date		Budget 2013	Budget Remaining	Percent Spent
	Actual 2012	Actual 2013			
Expenditures					
Aquatics	\$ 11,243	\$ 6,379	\$ 67,200	\$ 60,821	9.5%
Fire and Ambulance	15,673	25,764	58,833	33,069	43.8%
Street	39,969	-	55,000	55,000	0.0%
Transient Lodging	46,606	40,113	85,500	45,387	46.9%
Miscellaneous	24,017	735	9,615	8,880	7.6%
Economic Development	41,712	2,965	53,000	50,035	5.6%
Park	-	2,164	10,435	8,271	20.7%
Police	1,175	8,244	27,125	18,881	30.4%
Library	13,065	3,910	17,500	13,590	22.3%
	\$ 193,459	\$ 90,274	\$ 384,208	\$ 293,934	23.5%

Capital Expenditures:



75% Through the Fiscal Year

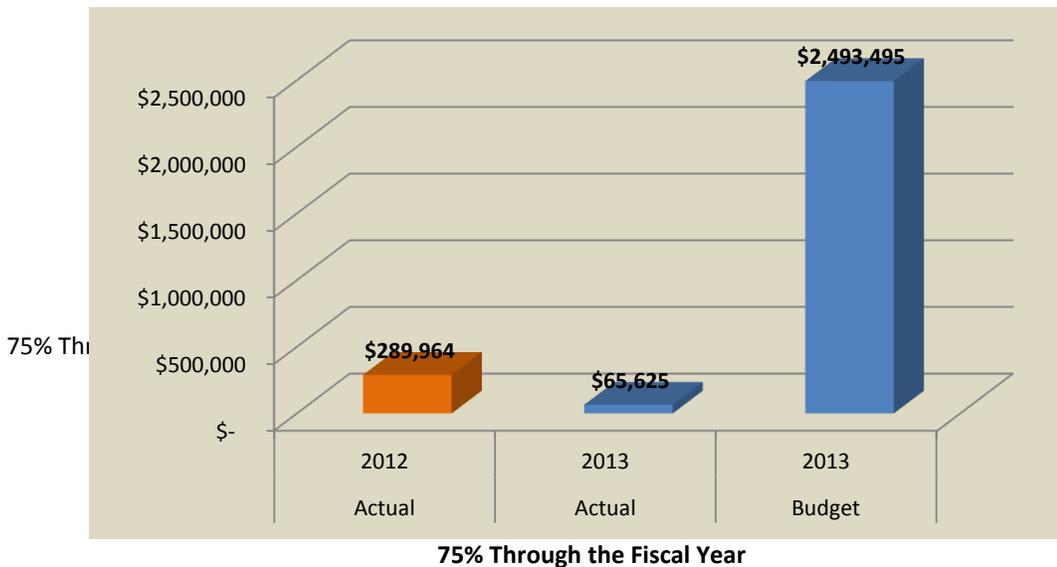
City of Dallas
Monthly Financials
March 2013

Department: Grant Fund

Description	Year-to-Date		Budget 2013	Budget Remaining	Percent Collected
	Actual 2012	Actual 2013			
Revenue					
Police	\$ 3,808	\$ 8,018	\$ 10,000	\$ 1,982	80.2%
Fire	783,703	38,047	463,000	424,953	8.2%
Parks and Trails	(30,649)	501	475,020	474,519	0.1%
Water	-	-	30,000	30,000	0.0%
Miscellaneous	103,532	2,739	1,515,475	1,512,736	0.2%
	\$ 860,393	\$ 49,305	\$ 2,493,495	\$ 2,444,190	2.0%

Description	Year-to-Date		Budget 2013	Budget Remaining	Percent Spent
	Actual 2012	Actual 2013			
Expenditures					
Police	\$ 1,125	\$ 2,625	\$ 10,000	\$ 7,375	26.2%
Fire	186,177	38,000	463,000	425,000	8.2%
Parks and Trails	-	-	475,020	475,020	0.0%
Water	-	25,000	30,000	5,000	83.3%
Miscellaneous	102,662	-	1,515,475	1,515,475	0.0%
	\$ 289,964	\$ 65,625	\$ 2,493,495	\$ 2,427,870	2.6%

Grant Projects: Fire Compressor - \$38,000
 Police Vests



City of Dallas
Monthly Financials
March 2013

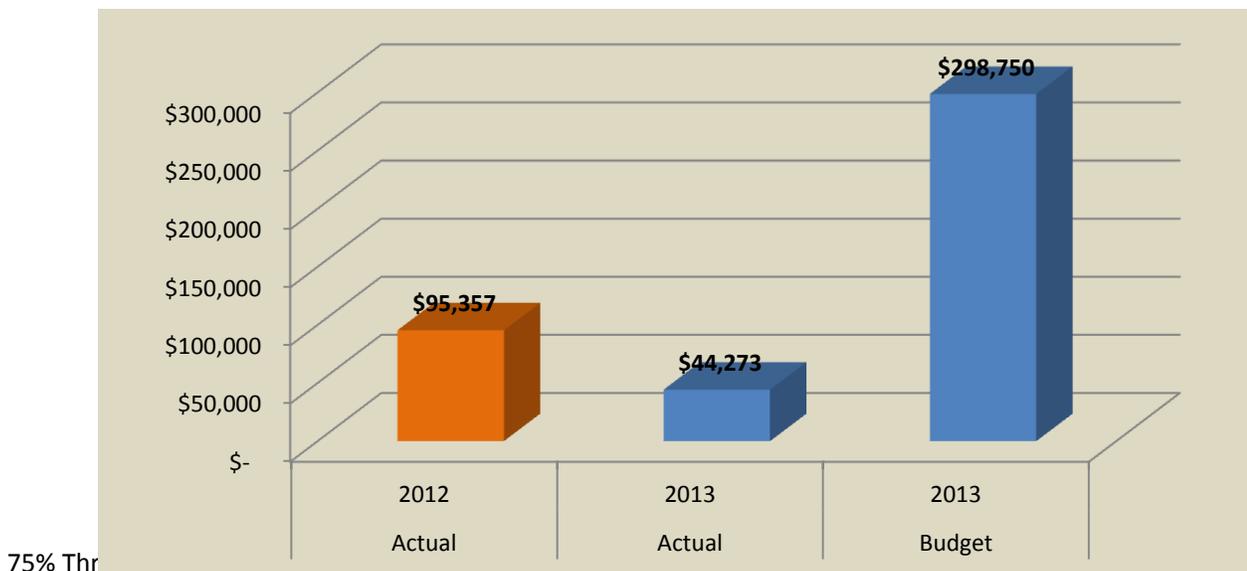
Department: Urban Renewal Fund

Description	Year-to-Date		Budget 2013	Budget Remaining	Percent Collected
	Actual 2012	Actual 2013			
Revenue					
Property Taxes	\$ 120,621	\$ 115,836	\$ 123,000	\$ 7,164	94.2%
Interest Earnings	1,040	1,714	750	(964)	228.5%
	\$ 121,661	\$ 117,550	\$ 123,750	\$ 6,200	95.0%

Description	Year-to-Date		Budget 2013	Budget Remaining	Percent Spent
	Actual 2012	Actual 2013			
Expenditures					
Personal Services	\$ 498	\$ 10,952	\$ 17,000	\$ 6,048	64.4%
Debt Service	-	-	175,000	175,000	0.0%
Capital Expenditures	94,860	33,321	106,750	73,429	31.2%
	\$ 95,357	\$ 44,273	\$ 298,750	\$ 254,477	14.8%

Capital Expenditures:

Church St Sidewalk



75% Thr

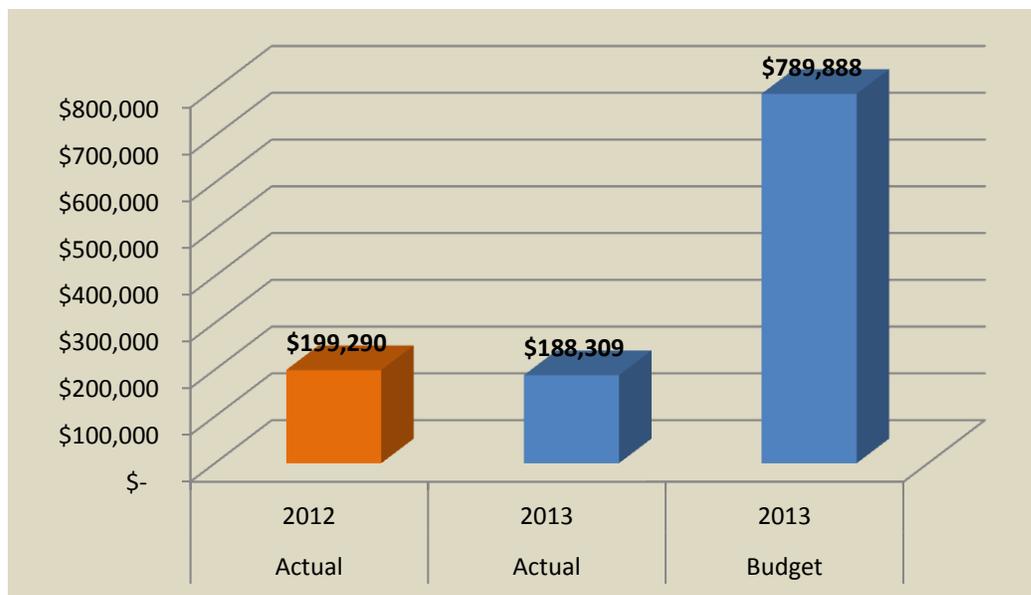
75% Through the Fiscal Year

City of Dallas
Monthly Financials
March 2013

Department: General Obligation and Long Term Debt Funds

Description	Year-to-Date Actual 2012	Year-to-Date Actual 2013	Budget 2013	Budget Remaining	Percent Collected
Revenue					
Property Taxes	\$ 684,122	\$ 690,352	\$ 714,000	\$ 23,648	96.7%
Transfers	72,833	70,673	106,010	35,337	66.7%
	\$ 756,954	\$ 761,025	\$ 820,010	\$ 58,985	92.8%

Description	Year-to-Date Actual 2012	Year-to-Date Actual 2013	Budget 2013	Budget Remaining	Percent Spent
Expenditures					
Principal	\$ 70,000	\$ 70,000	\$ 555,000	\$ 485,000	12.6%
Interest	129,290	118,309	234,888	116,579	50.4%
	\$ 199,290	\$ 188,309	\$ 789,888	\$ 601,579	23.8%



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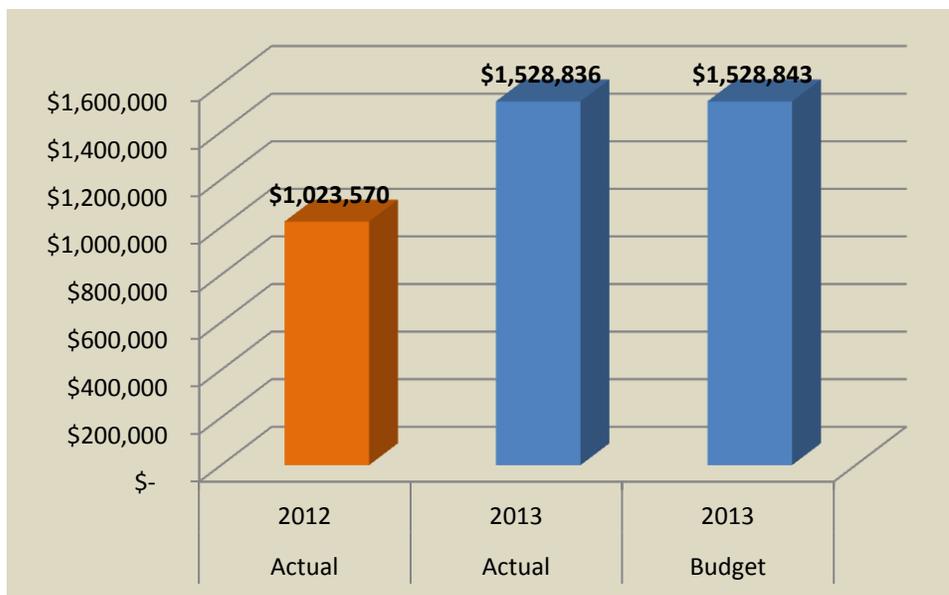
75% Through the Fiscal Year

City of Dallas
Monthly Financials
March 2013

Department: Debt Service Fund

Description	Year-to-Date Actual 2012	Year-to-Date Actual 2013	Budget 2013	Budget Remaining	Percent Collected
Revenue					
Transfers	\$ 1,764,420	\$ 1,528,836	\$ 1,528,843	\$ 7	100.0%
	\$ 1,764,420	\$ 1,528,836	\$ 1,528,843	\$ 7	100.0%

Description	Year-to-Date Actual 2012	Year-to-Date Actual 2013	Budget 2013	Budget Remaining	Percent Spent
Expenditures					
Principal	\$ 787,006	\$ 1,168,259	\$ 1,168,259	\$ (0)	100.0%
Interest	236,564	360,577	360,584	7	100.0%
	\$ 1,023,570	\$ 1,528,836	\$ 1,528,843	\$ 7	100.0%



75% Through the Fiscal Year

DALLAS CITY COUNCIL REPORT

TO: MAYOR BRIAN DALTON AND CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 9 a	Topic: Resolution 3266 regarding Ambulance Rates
Prepared By: Emily Gagner	Meeting Date: April 15, 2013	Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Approved By: Ron Foggin		

RECOMMENDED MOTION:

Adopt Resolution 3266

BACKGROUND:

At the April 1 Council meeting, the Council adopted Resolution 3265. However, after the resolution was signed, staff noticed a couple errors in that resolution – it omitted the rate for evaluation and treatment with no transport (\$450) and incorrectly listed the service delivery fee at \$450 (it should be \$150).

Following is a resolution with the correct rates listed. The attached resolution repeals Resolution 3265 and readopts Resolution 3219 until May 1 (see sections 4 and 5 of the resolution), when the new rates go into effect.

FISCAL IMPACT:

Increase in General Fund revenues of approximately \$88,000

ATTACHMENTS:

Resolution 3266

RESOLUTION NO. 3266

A Resolution establishing a schedule of rates for ambulance and emergency medical services and Dallas FireMed; and repealing Resolution 3265 and readopting and repealing Resolution 3219.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. The following rates shall apply to ambulance and emergency medical services provided by the City of Dallas:

- | | | |
|-----|--|---------|
| (a) | Resident rates (All levels of service): | \$1,000 |
| (b) | Non-resident rates (All levels of service): | \$1,163 |
| (c) | Service delivery fee, where an ambulance is called to a location but neither transportation nor medical services are required and were not reasonably anticipated to be required | \$150 |
| (d) | For mileage from the point where the patient is picked up to the point where the patient is delivered, per mile | \$ 18 |
| (e) | Evaluation and treatment (no transport) | \$ 450 |

Section 2. The annual fee for enrollment in the Dallas FireMed program shall be \$55 for residents and \$65 for non-residents.

Section 3. The rates established under this resolution shall be effective for services provided on and after May 1, 2013.

Section 4. Resolution No. 3265 is repealed as of the date of adoption of this Resolution.

Section 5. Resolution No. 3219 is reinstated and readopted as of the date of adoption of this resolution, and repealed effective as of the date the new rates set forth herein go into effect.

Adopted: April 15, 2013

Approved: April 15, 2013

BRIAN W. DALTON, MAYOR

ATTEST:

APPROVED AS TO FORM:

RONALD W. FOGGIN,
CITY MANAGER

LANE P. SHETTERLY,
CITY ATTORNEY

DALLAS CITY COUNCIL REPORT

To: DALLAS CITY COUNCIL

<i>City of Dallas</i>	Agenda Item No. 9 a	Topic: Ordinance 1756 - Garage Sale Permit Fee
Prepared By: Cecilia Ward	Meeting Date: April 15, 2013	Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Approved By: Ron Foggin		

RECOMMENDED MOTION:

Move Ordinance 1756 to a second reading

BACKGROUND:

The City of Dallas requires a garage sale permit for the purpose of a public sale. The City also provides one sign per permit with a \$15 deposit. The deposit is refunded upon return of the sign.

Calendar year 2012 the finance office issued 676 permits. The signs cost approximately \$70 each. Even though it is emphasized to the customer that the sign must be returned with no tape residue and clean, the finance personnel cleans the signs when needed. Code enforcement also spends a majority of the summer enforcing the garage sales.

Due to excessive staff time and material costs, staff recommends a \$5.00 charge per garage sale permit. A deposit would still be required for the signs. The City of Monmouth charges \$8.00 for a permit and the City of Stayton charges \$5.00 for a permit. Neither city provides signs.

At the March 25, 2013, Administrative Committee meeting, the committee discussed at length setting the fee to cover some of the staff costs and cost and maintenance of the signs (see March 25, 2013, Administrative Committee minutes). The committee recommended an \$8.00 permit fee with the continuance of the \$15.00, refundable sign deposit.

At the April 1, 2013, City Council meeting, the Council, after lengthy discussion, voted 5-4 to move the ordinance forward for a first reading. If the ordinance is moved to a second reading at the May 1 meeting, a corresponding resolution setting the fee amount will be included in that agenda as well.

FISCAL IMPACT:

GF Revenue - approx \$3,300

ATTACHMENTS:

Ordinance 1756

ORDINANCE NO. 1756

An Ordinance amending Dallas City Code Section 7.530, relating to garage sales.

THE CITY OF DALLAS DOES ORDAIN AS FOLLOWS:

Section 1. Dallas City Code Section 7.530 is hereby amended in its entirety to read as follows:

7.530 Permit Fee.

The city council may, by resolution, establish a fee for a garage sale permit.

Read for the first time: April 15, 2013
Read for the second time: May 6, 2013
Adopted by the City Council: May 6, 2013
Approved by the Mayor: May 6, 2013

BRIAN W. DALTON, MAYOR

ATTEST:

APPROVED AS TO FORM:

RONALD W. FOGGIN,
CITY MANAGER

LANE P. SHETTERLY,
CITY ATTORNEY