



Board of Directors

- Brian Dalton
- Jim Brown
- Jim Fairchild
- Kelly Gabliks
- Beth Jones
- Jackie Lawson
- Kevin Marshall
- Murray Stewart
- LaVonne Wilson
- Ken Woods, Jr.

Staff

- City Manager
Ron Foggin
- City Attorney
Lane Shetterly

Community Development
Director
Jason Locke

Finance Director
Cecilia Ward

City Recorder
Emily Gagner

Recording Secretary
Jeremy Teal

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Dallas Urban Renewal Agency Board of Directors Agenda

Monday, August 5, 2013, 7:00 p.m. (following the City Council meeting)
Brian Dalton, Presiding
Dallas City Hall
187 SE Court Street
Dallas, Oregon 97338

All persons addressing the Board of Directors will please use the table at the front of the Board. All testimony is electronically recorded. If you wish to speak on any agenda item, please sign in on the provided card.

<u>ITEM</u>	<u>RECOMMENDED ACTION</u>
1. Roll Call	
2. Review and approval of minutes of July 15, 2013, meeting	Approval
3. Award of contract for 2013 Main Street Enhancement Project.	Motion
4. Other Business	
5. Adjournment	

DALLAS DEVELOPMENT COMMISSION
URBAN RENEWAL AGENCY
Monday, July 15, 2013
Council Chambers

1 The Dallas Development Commission Urban Renewal Agency Board of Directors met in regular
2 session on July 15, 2013, at 7:48 p.m. in the Council Chambers of City Hall with Brian Dalton
3 presiding.

4 **ROLL CALL**

5 Directors present: Jim Brown, Jim Fairchild, Kelly Gabliks, Beth Jones, Jackie Lawson, Kevin
6 Marshall, Murray Stewart, and LaVonne Wilson. Excused: Ken Woods, Jr.

7 Also present were: City Manager Ron Foggin, City Attorney Lane Shetterly, Community
8 Development/Operations Jason Locke, Finance Director Cecilia Ward, City Recorder Emily
9 Gagner, and Recording Secretary Jeremy Teal.

10 **REVIEW AND APPROVAL OF MINUTES OF JUNE 3, 2013, MEETING**

11 It was moved by Director Gabliks *to approve the minutes of the June 17, 2013, meeting as*
12 *presented.* The motion was duly seconded and carried unanimously.

13 **PUBLIC HEARING**

14 **RESOLUTIONS**

15 **Resolution No. 2013-02** – A resolution authorizing an intergovernmental agreement with the
16 City of Dallas.

17 A roll call vote was taken and Mayor Dalton declared Resolution No. 2013-02 to have PASSED
18 BY A UNANIMOUS VOTE with Director Jim Brown, Director Jim Fairchild, Director Kelly
19 Gabliks, Director Beth Jones, Director Jackie Lawson, Director Kevin Marshall, Director Murray
20 Stewart, and Director LaVonne Wilson voting YES.

21 **OTHER BUSINESS**

22 **ADJOURNMENT**

23 There being no further business, the meeting was adjourned at 7:52 p.m.

24 Read and approved this _____ day of _____ 2013.

Chair Brian W. Dalton

ATTEST:

City Manager

DALLAS URBAN RENEWAL AGENCY

REPORT

TO: URBAN RENEWAL AGENCY DIRECTORS

<i>City of Dallas Urban Renewal Agency</i>	Agenda Item No. 5b	Topic: Award of Contract for 2013 Main Street Enhancement Project
Prepared By: Fred Braun	Meeting Date: August 5, 2013	Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Approved By: Ron Foggin		

RECOMMENDED MOTION:

Motion to award contract for 2013 Main Street Enhancement Project to Brown Contracting, Inc. of Eugene, in the amount of \$546,703 plus a project contingency of \$50,000 for unforeseen work.

BACKGROUND:

The 2013 Main Street Enhancement Project is included in the FY 2013-14 budget in the amount of \$ 750,000, including Agency-supplied lighting fixtures , benches, and signage. The Engineer's estimated cost of construction (less Agency-supplied items) is \$600,000.

The Agency formally advertised the Project during June 2013. Bids were opened on August 1, 2013. A total of 4 bids were received by the deadline. A summary of the bids received and accepted is as follows:

Brown Contracting, Inc. of Eugene.	\$546,703.00
3-Kings Environmental, Inc. of Salem.	\$572,133.00
North Santiam Paving, of Stayton.	\$608,678.50
Gelco Construction, of Salem.	\$643,257.50

The low bid of \$546,703 is less than the amount budgeted for the project and below the engineer's estimate. Staff has verified references and checked the bid for completeness and accuracy. We have given notice of our intent to award this contract to the low bidder, Brown Contracting, Inc., of Eugene Oregon. Staff recommends including a project contingency of \$50,000 (approx. 10%) to allow for any unforeseen work.

FISCAL IMPACT:

The project is included in the proposed FY 2013-14 budget.

ATTACHMENTS: None