

DALLAS CITY COUNCIL
Tuesday, January 21, 2014
Council Chambers

The Dallas City Council met in regular session on Tuesday, January 21, 2014, at 7:00 p.m. in the Council Chambers of City Hall with Mayor Brian Dalton presiding.

ROLL CALL AND PLEDGE OF ALLEGIANCE

Council members present: Council President LaVonne Wilson, Councilor Jim Brown, Councilor Jim Fairchild, Councilor Kelly Gabliks, Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor Murray Stewart, and Councilor Ken Woods, Jr. Excused: Councilor Beth Jones

Also present were: City Manager Ron Foggin, City Attorney Teresa Ozias, Chief of Police Tom Simpson, Fire Chief Fred Hertel, Community Development/Operations Director Jason Locke, Engineering and Environmental Services Director Fred Braun, Finance Director Cecilia Ward, City Recorder Emily Gagner, and Recording Secretary Jeremy Teal.

Mayor Dalton led the Pledge of Allegiance.

EMPLOYEE RECOGNITION

Mr. Foggin congratulated Tom Simpson on his appointment as Police Chief. He thanked Ms. Ward, Ms. Gagner, and Mr. Teal for their outstanding work on the 2013-2014 Budget in receiving the Distinguished Presentation Award. He thanked Mr. Locke, Mr. Braun and his team for their work on the 800/900 block of Main Street project.

COMMENTS FROM THE AUDIENCE

There were none.

PUBLIC HEARINGS

PROPOSED 2013 CDBG HOUSING REHABILITATION GRANT

Mayor Dalton opened the public hearing on the proposed 2013 CDBG Housing Rehabilitation Grant at 7:06 p.m.

Diana Cvitanovich, Polk Community Development Corporation, 657 SW Main St, Dallas, Oregon, read a statement regarding the Home Rehabilitation Loans, a copy of which is attached to these minutes and incorporated herein.

Mayor Dalton asked for comments or questions from the audience. There were none.

Mayor Dalton closed the public hearing at 7:12 p.m.

It was moved by Councilor Brown *to reaffirm the authorization for the City of Dallas to be the applicant for the 2013 CDBG Housing Rehabilitation Program Grant, to be administered by the Polk Community Development Corporation (Polk CDC)*. The motion was duly seconded and carried unanimously.

CONSENT AGENDA

Item a) was removed by Councilor Woods.

It was moved by Councilor Marshall *to approve the Consent Agenda as submitted with item a removed*. The motion was duly seconded and carried unanimously.

Item approved by the Consent Agenda: b) appointments/reappointments to the Budget Committee; c) reappointments to Planning Commission.

ITEMS REMOVED FROM THE CONSENT AGENDA

a) January 6, 2014 City Council meeting minutes

Councilor Woods advised on Page 1, lines 41 & 42 that he was reappointed Vice Chair of the League of Oregon Cities Transportation Committee.

Councilor Fairchild mentioned on Page 1, lines 43 & 44 that he was reappointed to National League of Cities Community and Economic Development Steering Committee.

Councilor Brown stated he thought there was a “u” in Augusta, Georgia.

It was moved by Councilor Fairchild *to approve the minutes with revisions*. The motion was duly seconded and carried unanimously.

REPORTS OR COMMENTS FROM THE MAYOR AND COUNCIL MEMBERS

GENERAL COMMENTS

Councilor Gabliks noted she attending the Fire Department Awards and the time donated to the department by the volunteers was overwhelming. She mentioned that a few recipients were called away during the ceremony on a call.

FIRE SERVICE APPRECIATION DAY PROCLAMATION

Mayor Dalton read the Fire Service Appreciation Day proclamation.

REPORTS FROM CITY MANAGER AND STAFF

AUDITOR PRESENTATION

Ms. Ward noted that the auditor Kami Austin with Merina & Company would present the report.

Ms. Austin stated the financial statements covered through June 30, 2013, and the two documents she provided the Council were the audited financial statements and a letter with the required communications. She reported the audit went well and she was given access to all the financial information that was requested. She commented that management judgment and accounting estimates were found to be appropriate in circumstances. She advised there was one unreported misstatement of \$233,000 due to unbilled utility revenue at year-end that wouldn't be recognized as revenue until the City billed the customers in the next fiscal year.

DECEMBER FINANCIAL REPORT

Mr. Foggin reported everything was tracking well and the aging report number was up 2%. He noted that he would like to better nail down that number and figure out what was going wrong. He speculated that year end accounting processes might be what was affecting the aging report.

Mr. Foggin advised that there was improvement in the aging report. He noted the numbers didn't show it, but the number of people behind in their bills was shrinking. He commented the online payment was working and 20% of the people had joined. He advised the people that opt for paperless billing save the City \$3-\$4 per bill.

Councilor Brown asked why the aquatic center page didn't show revenue or expenses. Mr. Foggin advised the aquatic center was general fund and wouldn't be tracked with individual line items.

CITIZEN ADVISORY COMMITTEE ON RESIDENTIAL STREETS FINAL REPORT

It was moved by Council President Wilson *to accept the official final report from the Citizen Advisory Committee on Residential Streets*. The motion was duly seconded and carried unanimously.

Councilor Fairchild asked to send thank you notes to the Committee members for their diligent work on the Committee.

DALLAS 2030 VISION STATEMENT

Mr. Foggin stated he had one suggestion to make before accepting the final report. He suggested adding clean and beautiful on page 71 to the last bullet point on the page, and under “Our Community and Identity” so it read; “Our neighborhoods are clean, beautiful, safe, friendly, livable places where residents care for and connect with one another.” Councilor Lawson noted that the word beautiful appeared two other times in the statement and seemed redundant. Mr. Foggin commented that beautiful was in the vision statements and we could just add the word clean. The consensus was to add the word clean.

Councilor Fairchild noted on page 74 on the second bullet should read “results in.”

Mr. Locke suggested it should read “Dallas’.”

It was moved by Councilor Lawson *to adopt the Dallas 2030 Community Vision as presented with the revisions*. The motion was duly seconded and carried unanimously.

2013 FISH TRAP AND HAUL REPORT

Mr. Braun reported the reservoir was built over 50 years ago and the dam prevented fish from migrating upstream. He noted in 2009 it was proposed to trap fish and move them above the dam

to provide access to prime spawning habitat. He advised this year was the most successful year yet.

OTHER

Mr. Foggin stated there were no agenda items for the February 3, 2014, Council meeting, but he would like to hold the workshop at 5:30. Councilor Marshall suggested moving the workshop to the second Council meeting. Mr. Foggin advised the topic would be the aging infrastructure and residential streets.

It was moved by Councilor Stewart *to move the Council workshop to the next Council meeting on Tuesday, February 18 and cancel the Council meeting on February 3.* The motion was duly seconded and carried unanimously.

RESOLUTIONS

Resolution No. 3285 – A Resolution adopting and appropriating a Supplemental Budget for Fiscal Year 2013-2014.

Mr. Foggin explained the City received grant money and had to recognize the revenue. He added the resolution would also allow the purchase of a new mowing machine for the Parks Department. He noted mow time would be cut in half with this machine and would allow staff to use their time more effectively and efficiently.

A roll call vote was taken and Mayor Dalton declared Resolution No. 3285 to have PASSED BY A UNANIMOUS VOTE with Councilor Jim Brown, Councilor Jim Fairchild, Councilor Kelly Gabliks, Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor Murray Stewart, Council President LaVonne Wilson, and Councilor Ken Woods, Jr. voting YES.

Resolution No. 3286 – A Resolution authorizing the transfer of budgetary funds.

Mr. Foggin noted this was a transfer from the Water Fund to the General Fund to cover the cost of utility billing for electronic payments.

A roll call vote was taken and Mayor Dalton declared Resolution No. 3286 to have PASSED BY A UNANIMOUS VOTE with Councilor Jim Brown, Councilor Jim Fairchild, Councilor Kelly Gabliks, Councilor Jackie Lawson, Councilor Kevin Marshall, Councilor Murray Stewart, Council President LaVonne Wilson, and Councilor Ken Woods, Jr. voting YES.

FIRST READING OF ORDINANCE

SECOND READING OF ORDINANCE

OTHER BUSINESS

EXECUTIVE SESSION

Mayor Dalton recessed the meeting at 7:55 p.m. to go into Executive Session as authorized in ORS192.660(2)(i) to evaluate to review and evaluate the employment-related performance of the chief executive officer of any public body.

Mayor Dalton reconvened the Council meeting at 8:00 pm.

Council President Wilson explained the Council completed Mr. Foggin's annual evaluation and they all agreed he'd done a great job in his first year as City Manager and they looked forward to working with him in the future.

It was moved by Council President Wilson *to increase Ron Foggin's salary by 2%, retroactive to January 2, 2014, and to direct the City Attorney to draft a contract amendment effecting that change and authorize the mayor and council president to sign that contract amendment. The motion was duly seconded and carried unanimously.*

There being no further business, the meeting adjourned at 8:02 p.m.

Read and approved this _____ day of _____ 2014.

ATTEST:

Mayor

City Manager