



# Demolition Permit Application Dallas Planning Department

**Official Use Only:**

Demolition Permit Number: \_\_\_\_\_

Date Issued: \_\_\_\_\_

Fee: \$200 \_\_\_\_\_  PAID

A DEMOLITION PERMIT is required to demolish any building that is connected to water or sewer service. A demolition permit is issued when the entire building is being demolished. The removal of a portion of a building is considered an alteration to that structure, and is usually reviewed and permitted as part of a larger project, not as a stand-alone permit.

To request a Demolition Permit please complete this application form and submit it along with the required fee to the Dallas Planning Department, Dallas City Hall, Second Floor, 187 SE Court Street, Dallas, Oregon 97338.

## Section 1 – Applicant Information

### PROPERTY OWNER(S):

Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

### CONTRACTOR INFORMATION:

Business Name: \_\_\_\_\_ CCB#: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

## Section 2 – Project Information

Site Address: \_\_\_\_\_ Type of Building: \_\_\_\_\_

Is it listed on the National Historical Register or the City of Dallas Historic Resource Inventory?  Yes  No  
(List included in the Dallas Development Code, Article 2, Section 2.10.090, available at [www.dallasor.gov/historicbuildings](http://www.dallasor.gov/historicbuildings), page 125)

Does the site have a re-development currently proposed?  Yes  No

If Commercial Building, please provide an existing plumbing fixture count: \_\_\_\_\_

Method of transporting material: \_\_\_\_\_ Disposal Site: \_\_\_\_\_

At least 48 hours in advance of beginning work:

- Call for utility location marking before beginning work (dial 8-1-1).
- Contact the City of Dallas Water Department at 503.831.3560 to request disconnection of service and water meter box removal.
- Contact the City of Dallas Public Works Staff at 503.831.3562 to schedule a witness of work and inspection of the sealing and relocation of the sanitary sewer line within five (5) feet of the property line.

## Section 3 – Hazardous Materials Acknowledgement and Signature Section

The City of Dallas does not assume liability for any hazardous materials that may be on the premises that is the subject of this application. It is applicant's responsibility to comply with all laws relating to the identification, removal, handling, and disposal of hazardous materials. For information about hazardous materials, please contact the Oregon Department of Environmental Quality at (503) 378-5086 or 1-800-349-7677.

I hereby certify that, to my knowledge, the above information is true and correct. All work to be performed shall be in accordance with all governing laws and rules.

Owner's Signature \_\_\_\_\_ Date: \_\_\_\_\_

## Section 4 – Staff Review

### PLANNING DEPARTMENT REVIEW

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

### ENGINEERING DEPARTMENT REVIEW

Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

## Section 5 - Approval

Approved  Denied Reason for Denial: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
*Authorized Signature*

\_\_\_\_\_  
*Date*

Final Distribution:  Address File  Engineering Department  Utility Billing