



**FISCAL YEAR
2012-13 BUDGET
CITY OF DALLAS**



TABLE OF CONTENTS

INTRODUCTION	1-19
CITY COUNCIL, EXECUTIVE MANAGEMENT TEAM, BUDGET COMMITTEE CITIZEN MEMBERS	3
VISION, MISSION, AND VALUES	4
ORGANIZATION STRUCTURE AND CHART	5
COMMUNITY PROFILE	6-7
BUDGET CALENDAR	8
CITY MANAGER BUDGET MESSAGE	9-12
BUDGET POLICY – FINANCIAL CONTROL	13
FISCAL POLICIES	14-16
2011-2012 BUDGET SUMMARY – BEGINNING BALANCES	17
2011-2012 BUDGET SUMMARY – ALL FUNDS REVENUE	18
2011-2012 BUDGET SUMMARY – ALL FUNDS EXPENDITURES	19
GENERAL FUND	21-52
GENERAL FUND BUDGET DISCUSSION	23
GENERAL FUND REVENUES	24
GENERAL FUND EXPENDITURES RECAP	25
ADMINISTRATION	26-27
ADMINISTRATIVE SERVICES - MUNICIPAL COURT	28-29
ADMINISTRATIVE SERVICES - LIBRARY	30-31
ADMINISTRATIVE SERVICES – PARKS	33-33
FINANCE	34-35
FIRE	36-37
AMBULANCE	38-39
POLICE	40-41
COMMUNITY DEVELOPMENT	43-51
DALLAS AQUATIC CENTER	44-45
PLANNING AND ECONOMIC DEVELOPMENT	46-47
BUILDING / INSPECTIONS	48-49
FACILITIES MAINTENANCE	50-51
REVENUE SHARING FUND	53-55
REVENUES	54
EXPENDITURES	55
SYSTEM DEVELOPMENT CHARGE FUND	57-63
SDC DISCUSSION	59-61
REVENUES	62
EXPENDITURES	63

TRUST AND GRANT FUNDS **65-71**

EXPLANATION OF TRUST REVENUES	66
TRUST FUND REVENUES	67-68
TRUST FUND EXPENDITURES	69
GRANT FUND REVENUES	70
GRANT FUND EXPENDITURES	71

CAPITAL IMPROVEMENT AND IMPROVEMENT FUNDS **73-77**

CAPITAL IMPROVEMENT FUND REVENUES	74
CAPITAL IMPROVEMENT FUND EXPENDITURES	75
IMPROVEMENT FUND REVENUE	76
IMPROVEMENT FUND EXPENDITURES	77

GENERAL OBLIGATION AND GENERAL LONG-TERM DEBT FUNDS **79-87**

GENERAL OBLIGATION FUND DISCUSSION	81
GENERAL OBLIGATION FUND REVENUES	82
GENERAL OBLIGATION FUND EXPENDITURES	83
GENERAL LONG-TERM DEBT FUND DISCUSSION	85
GENERAL LONG-TERM DEBT FUND REVENUES	86
GENERAL LONG-TERM DEBT FUND EXPENDITURES	87

STREET FUND **89-93**

ENGINEERING/ENVIRONMENTAL SERVICES DISCUSSION	90
STREET FUND DISCUSSION	91
STREET FUND REVENUES	92
STREET FUND EXPENDITURES	93

SEWER FUND **95-99**

SEWER FUND DISCUSSION	97
SEWER FUND REVENUES	98
SEWER FUND EXPENDITURES	99

WATER FUND **101-107**

WATER FUND DISCUSSION	103
WATER FUND REVENUES	104
WATER FUND EXPENDITURES	105
OUTSIDE WATER FUND	106-107

DEBT SERVICE FUND **109-113**

DEBT SERVICE DISCUSSION	111
REVENUES	112
EXPENDITURES	113

FLEET MANAGEMENT FUND **115-119**

FLEET MANAGEMENT DISCUSSION	117
REVENUES	118
EXPENDITURES	119

GLOSSARY **121-130**

STATEMENT OF BONDS AND LOANS OUTSTANDING **131-132**

City of Dallas, Oregon

Annual Budget

Fiscal Year 2012-2013



Introduction

Table of Contents

City Council, Exec. Management Team, Budget Committee Citizen Members	3
Vision, Mission, and Values	4
Organization Structure and Chart	5
Community Profile	6
Budget Calendar	8
City Manager Budget Message	9
Budget Policy – Financial Control	13
Fiscal Policies	14
2012-13 Budget Summary – Beginning Balances	17
2012-13 Budget Summary – All Funds Revenues	18
2012-13 Budget Summary – All Funds Expenditures	19



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City of Dallas

City Council

Mayor



Brian Dalton

Council Members



Wes Scroggin,
Council President



Jim Brown



Jim Fairchild



Beth Jones



Jackie Lawson



Kevin Marshall



Murray Stewart



LaVonne Wilson



Ken Woods, Jr.

Executive Management Team

Jerry Wyatt, City Manager

Executive Management

Administrative Services.....	Robert Spivey
Developmental Operations.....	Jason Locke
Engineering/Environmental Services.....	Fred Braun
Financial Services.....	Cecilia Ward
Fire.....	Bill Hahn
Legal.....	Lane Shetterly
Police.....	John Teague

Budget Committee Citizen Members

Chris Bellamy	Tim Grimes
William Brite	Lynn Hurt
Pete Christensen	Paul Trahan
Darand Davies	Rich Wolcott
Kelly Gabliks	

Vision, Mission, and Values

Community Vision

Our vision is to foster an environment in which Dallas residents can take advantage of a vital, growing, and diversified community that provides a high quality of life.

Organization Mission

The mission of the City of Dallas is to maintain a safe, livable environment by providing open government with effective, efficient, and accountable service delivery.

City Values Statement

The City of Dallas believes it takes the commitment of individuals, couples with shared values, to realize its Vision, Mission, and Goals:

THE PEOPLE OF DALLAS. We value all Dallas citizens and strive to be accessible, respectful, and responsive to their needs. We are committed to providing services which are respected by all and reflective of our community's desires.

OPEN AND HONEST GOVERNMENT. As the unit of government closest to the people, we value honesty and maintain government with integrity through open communication and active participation with the public we serve.

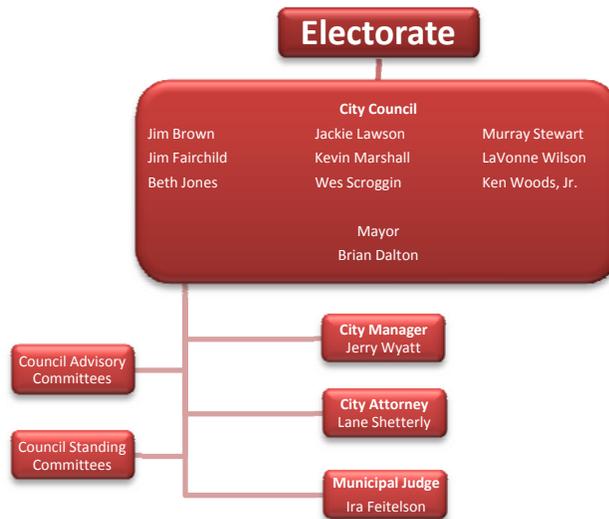
QUALITY SERVICE – QUALITY LIFE. As keepers of the public trust, we value and remain committed to maintaining and enhancing Dallas's quality of life. This is achieved by the efficient and effective management of City resources and delivery of public services.

THE CITY OF DALLAS EMPLOYEES. Recognizing that our City employees are our most important resource, we value and respect their contributions, sense of responsibility, and personal and professional excellence. Mutual cooperation and support among individuals and departments is promoted.

A LIVABLE COMMUNITY. We value a community that addresses the social, economic, and environmental needs of our residents. We value good planning and development that maintains and enhances livability now and for our children.

Organization Structure and Chart

The current charter was adopted July 1, 1965. The City of Dallas is a full-service municipality that operates under a Council / Manager form of government. The city has an elected Mayor and nine Council members. The Dallas City Council meets the first and third Monday of each month at City Hall. The elected City Council sets policies for city government, enacts ordinances and hires, directs and evaluates the City Manager. In turn, the City Manager is the city's chief executive officer, responsible for overall management and administration. Municipal services are provided by City employees and headed by the City Manager. The city operates its own police department, fire department, ambulance service, municipal court, water, wastewater, storm, street operations, planning, building, engineering, fleet maintenance, library, Aquatic Center, and finance departments.



City of Dallas Staff



Educational Institutions –

- Dallas School District
 - 3 Elementary Schools
 - 1 Middle School
 - 1 High School
 - 2 Alternative Schools
 - 1 Charter School
- Parochial Schools – 2
 - Grace Community Church – Preschool through Kindergarten
 - Faith Christian Church – Preschool through 8th Grade
- Colleges – 1
 - Chemeketa Community College

Library –

- Dallas Public Library
 - 80,000 circulating items on site
 - Over 1 million items available through CCRLS
 - 10 public internet stations

Utilities –

- Municipal Water System
 - 10.5 million gallons per day capacity
 - 8.135 million gallons storage capacity
 - 3.3 million gallons average daily consumption
 - 5,325 connections
 - 485 fire hydrants
 - 8 treated water basins
 - 1 ASR well
 - 61 miles of water main lines

- Municipal Sewer System
 - 12.5 million gallons per day treatment capacity
 - 2.9 million gallons average daily treatment
 - 4,460 connections
 - 2 sanitary lift stations
 - 44 miles of sewer main lines

Streets

- 55 miles maintained
- 752 street lights
- 6 intersections with traffic signals
- 2,175 street trees

Recreation –

- 80 acres Park open space
- 11 City parks
- 3 areas available for reservation
- 7 children's play structures
- 1 disc golf courses
- 12 softball/baseball fields
- 6 tennis courts
- 1 aquatic center
- 1.5 miles of linear feet of the Rickreall Creek Trail

2012-2013 Budget Calendar

- April 6 Post on website Legal Notice of Budget Committee meeting on April 16 for the purpose of receiving the 2012-2013 proposed budget, and a public hearing to be held on May 7 on the proposed budget and state revenue sharing.
- April 11 Publish Legal Notice of Budget Committee meeting on April 16 for the purpose of receiving the 2012-2013 proposed budget, and a public hearing to be held on May 7 on the proposed budget and state revenue sharing.
- April 16 General meeting of the total Budget Committee (City Council and Citizen Committee members).
1. Presiding officer is elected.
 2. City Manager presents proposed budget and budget message.
 3. Members appointed to sub-committees.
 4. Schedule meetings between April 16 and May 4 of each sub-committee for detailed examination of assigned budget sections.
- May 7 General meeting of the total Budget Committee.
1. Reports and recommendations are given by the sub-committees and Budget Committee makes changes where necessary.
 2. Public Hearing, to start no earlier than 7:20 p.m., on proposed budget and state revenue sharing.
 3. The Budget Committee passes a motion recommending to the City Council a Budget for Fiscal Year 2012-2013 and approving an amount or rate of total property taxes to be certified for collection.
- May 7 Last date for the Budget Committee to approve a recommended Budget.
- May 23 Publish “Financial Summary and Notice of Budget Hearing” on June 4 and advertisement of Budget including summary budget statements.
- June 4 Public Hearing – 7:00 p.m. in City Council Chambers on the recommended 2012-2013 Budget and proposed use of State Revenue Sharing funds.
- June 18 City Council adopts a resolution making appropriations and levying property taxes and a resolution regarding receiving State Revenue Sharing Funds.
- June 30 Certify Property Tax Levy to County Assessor.

City Manager's Budget Message



I am pleased to present the Proposed Budget for the fiscal year 2012-2013. The budget submitted herein is the financial plan for maintaining all City operations for the next fiscal year, beginning July 1, 2012, and ending June 30, 2013. The budget has been prepared to satisfy the legal requirements of the Dallas City Charter and the State of Oregon local budget law. The Proposed Budget is balanced and stays within all of the statutory property tax limitations. It would be appropriate to view the Proposed Budget as the intersection of public policy and values, and available resources. The city will maintain a general fund beginning balance above ten percent of the total general fund budget. However revenues for the fifth year in a row either decreased or were straight lined and organizational changes were made during the fiscal year to offset the reduced revenue.

Local Overview

The City of Dallas's budget process is driven primarily by four components: 1) revenue forecast, 2) Council Goals, 3) Department Objectives, and 4) Oregon Local Budget Law as set out in Chapter 294 of the Oregon Revised Statutes. This proposed budget is the product of months of staff work formulated by using the City Council's fiscal policies as guiding principles to prepare a budget to the Budget Committee for consideration and adoption by the City Council. In the final analysis, the annual budget represents the dollar value placed on a work level which is designed to accomplish specific end-results from the performance of every department. The budget preparation period gives the Department Heads an opportunity to evaluate the level of service provided, the effectiveness and efficiency of the operations, and to recommend any changes in their programs based on the reduction of revenue. I believe that it is essential that each Department Head review critically the respective methods, procedures, and overall effectiveness of the various activities in order to determine what improvements can be made to bring about a more efficient and economical operation, and to make such budget recommendations.

The City Council in reviewing the budget has the opportunity to judge the adequacy of the proposed operating programs, establish the level of service to be rendered during the ensuing fiscal year and establish policies and priorities for the city. The Council can compare the need for desired services with the burden of taxes or service charges necessary to perform these services. The adoption of the budget is one of the most important policy-making decisions the City Council completes during the year, and it is therefore the responsibility of all persons involved in the budget-making process to be objective throughout the procedure.

Dallas is a true "Home Town" where people return to raise their children. Many join a variety of civic groups, participate in school functions, and support local businesses to ensure the highest quality of life and value in our great community. These efforts create a "Sense of Community" and the City is taking the lead role in this accomplishment. It is our continued goal that we turn this "Sense of Community" into a "Sense of Pride" that is a part of the core and character to living in Dallas.

Budget Committee Responsibilities

The purpose of the Budget Committee is to review and make recommendations on the budget document as proposed by the budget officer. Once satisfied with the budget, the Committee by majority vote approves it and forwards it to the City Council for public hearing and adoption. Budget Committee meetings typically begin in April, and are noticed as required by law. Meetings are open to the public, and public comment is heard at least at one of the meetings.

ORS 294.336 requires that each local government establish a Budget Committee. The committee is made up of the City Council and an equal number of citizens. Citizen members (1) must reside inside the City limits, (2) may not be an officer or employee of the City, and (3) must be a qualified voter of the City. Citizen members are appointed by the City Council, after an application has been filed with the Assistant to the City Manager. Citizen members are appointed for three year, staggered terms, and may be re-appointed. All members of the Budget Committee have the same degree of authority and responsibility. Budget Committee members may not receive compensation for serving in this capacity.

The Budget Committee responsibilities are outlined in ORS 294.401 and ORS 294.406. Specifically, the committee must hold one or more meetings for the purpose of “[r]eceiving the budget message and the budget document” and for “[p]roviding members of the public with an opportunity to ask questions about and comment upon the budget document.” The Committee’s ultimate responsibility pursuant to ORS 294.406(1) is to “approve the budget document as submitted by the budget officer or the budget document as revised and prepared by the budget committee.” In adopting a budget, the Committee must also “specify the ad valorem property tax amount or rate for all funds.”

The same Budget Committee serves for both the City of Dallas and the Dallas Urban Renewal Agency.

Budget Challenges

The City continues to meet the needs of its residents while finding ways to keep costs affordable. By comparison Dallas has one of the lowest tax rates and utility rate structures in Oregon. Every attempt has been made in the 2012-2013 Budget to balance revenues and expenditures without spending down the Beginning Balance/reserve below the ten percent goal. Unfortunately, we acknowledge that in order to keep from spending down the Beginning Balance/reserve below the ten percent goal that city service levels and operations will be impacted. The City has taken measures over the last couple of years to reduce staffing levels in several departments, while providing the same level of operations.

Highlights

- Reorganization of City Departments
- Financial impact related to Workers’ Compensation and minor claims
- Summer Community Events: Outdoor Movie Night, Sounds of Summer, Summerfest, Bounty Market
- Christmas Dinner
- Funding for vehicle replacement established for all Departments (excluding major capital)
- Capital Improvement Plan prepared
- Purchased the second new ambulance
- Completed the Urban Renewal Downtown Streetscape enhancement projects on Court Street
- Completion of the Fire Station seismic and ADA upgrades
- Completion of three park improvement projects
- Completion of phase IV of the Rickreall Creek Trail
- City Earned Certificate of Achievement for Excellence in Financial Reporting
- Implementation of “Fix It” tickets
- Ongoing Major Projects
 - Continue to explore funding for street maintenance
 - Continue to explore watershed management strategies
 - Continue to work on filling vacant commercial and industrial buildings

- Continue to pursue funding for the Rickreall Creek Trail
- Continue to explore Fire / EMS Regional Partnership
- Continue to apply for Fire Training Equipment and Facility grants
- Continue In-flow & Infiltration projects
- Continue to explore funding for Public Safety Building and operations
- Continue the Aquifer Storage Recovery project
- Continue the Automated Meter Reading program
- Continue to explore funding for storm maintenance

Tax Rates FY 2011-12

Dallas Residence Tax Rate by Code	Amount
City of Dallas	4.1529
Polk County	1.6986
Polk County Bonds after 2001	0.5431
Chemeketa	0.6196
Chemeketa Bonds prior 2001	0.0847
Chemeketa Bonds after 2001	0.1689
Chemeketa Regional Library	0.0810
Willamette ESD	0.2937
Dallas Bonds prior to 2001	0.7907
Dallas Bonds after 2001	0.1281
Dallas Urban Renewal	0.1445
Dallas CD	0.0542
Polk Soil / Water CD	0.0495
Dallas School District 2	6.2390
Dallas SD2 Bonds after 2001	0.1068
4-H/M.G./Ag/Forest Ext Dist.	0.0743
Total	15.2296

City of Dallas, Oregon, Tax Rate and Assessed Value

	Actual 2010-11	Actual 2011-12	Estimated 2012-13
Appraised assessed taxable property in the City	\$780,635,651	\$796,521,524	\$820,417,170
Tax levy	3,275,105	3,341,779	3,441,978
Debt service	734,082	739,348	735,353
TOTAL TAX LEVY	\$4,009,187	\$4,081,127	\$4,177,331
Tax rate per \$1,000 value	\$5.1961	\$5.2162	\$5.0917
Effective rate minus bonds	\$4.1954	\$4.1954	\$4.1954

Taxes Outside Limitation

In 1997, Oregon voters changed the property tax system in Oregon. Previously, the City received voter approval of a tax base and a continuing serial levy (5 mills) based upon the real property value of the City. The new constitutionally approved property tax system (Measure 50) set up a new rate base tax system and limits the amount of property taxes that can be levied on each property. The new system allows for continuation of our existing authority to levy property taxes; however, at a reduced rate. Measure 50 limits general-purpose property taxes from growing more than 3% per year on any property. The City is allowed to tax new construction at a rate equal to existing property. Because bonds are excluded from the limit, the City is permitted to levy a tax to pay all General Obligation (GO) bond debt.



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Budget Policy – Financial Control

Budgets are financial plans for future events. As better information becomes available, the budget may be amended within certain guidelines.

Ordinary operating expenses are subdivided into (a) salaries and wages, (b) materials and services, (c) payment of principal and interest on bonds and other fixed charges, and (d) capital outlays (for new construction, new equipment, and all improvements of lasting character).

Budget Process

The budget, as presented in this document, is developed for each general fund major program or department and for each general fund program. For example, Community Development is a major program. Within Community Development are several programs including Aquatic Center, Facilities Maintenance, Building, and Planning all within the General Fund. Expenditures by category (as explained above) may not exceed the total major program budget for each of the four categories.

The budget is created and adopted in accordance with state law. Alterations made to the budget are also done according to requirements set forth by the State of Oregon. The budget is adopted on a basis consistent with generally accepted accounting principles.

Budget amounts are reported as originally adopted. Budgeted expenditure appropriations lapse at fiscal year-end. Supplementary appropriations can be carried forward to the following year if approved by the City Council.

Encumbrances represent purchase commitments. Encumbrances outstanding at year-end are reported as reservations of fund balances, since they do not constitute expenditures or liabilities.

Budget Calendar

April 16, 2012	General meeting of total Budget Committee (City Council and Citizen Committee members). At this meeting, the Committee elects a presiding officer. The City Manager presents the proposed budget and budget message. Committee members are appointed to sub-committees and sub-committees schedule meetings no later than May 4, for detailed examination of specified budget sections
May 7, 2012	General meeting of total Budget Committee. Reports and recommendations are given by the sub-committees and Budget Committee makes changes where necessary. The Committee holds a public hearing on the proposed budget and proposed use of State Revenue Sharing funds. The Budget Committee passes a motion recommending to the City Council a Budget for Fiscal Year 2012-2013 and approving an amount or rate of total property taxes to be certified for collection.
June 4, 2012	City Council holds a public hearing on the recommended 2012-2013 Budget and proposed use of State Revenue Sharing funds.
June 18, 2012	City Council adopts a resolution making appropriations and levying property taxes and a resolution regarding receiving State Revenue Sharing Funds.

Fiscal Policies

The City of Dallas is committed to responsible fiscal management through financial integrity, prudent stewardship of public assets, planning, accountability and transparency. The purpose of the Fiscal Policies is to enable the City to achieve and maintain a long-term stable and positive financial condition. These policies are adopted by Council as the basic framework for overall financial management of the City, to guide day-to-day and long-range fiscal planning and decision making.

The City of Dallas's financial goals seek to:

- Ensure the financial integrity of the City.
- Improve financial information for decision makers at all levels.
- Assist policy makers as they contemplate long-term City decisions.
- Guide department managers as they implement policy on a day to day basis.
- Demonstrate a sense of accountability into the financial operation of the City.
- Provide the financial stability needed to navigate through economic downturns.
- Fully comply with finance related legal mandates, laws and regulations

To achieve these goals, fiscal policies generally cover areas of revenue management, operating and capital budgeting, financial planning and forecasting, investment and asset management, debt management, accounting and financial reporting, reserves and internal controls.

Fiscal Objectives

Revenue Policy

1. The City will maximize the use of service users' charges in lieu of taxes and subsidies from other City funds, for services that can be identified and where costs are directly related to the level of service provided.
2. Charges for providing utility services shall be sufficient to finance all operating, capital outlay and debt service expenses of the City's enterprise funds (street, sewer, water, storm), including planning, operating contingency, reserve and future expansion/upgrade requirements.
3. User charges shall fund 100% of the direct cost of development review and building activities. User charges include land use, engineering inspection, building permit and building inspection fees.
4. Charges for services shall accurately reflect the actual cost of providing a specific service. The cost of providing specific services shall be recalculated periodically, and the fee adjusted accordingly. The City shall maintain a current schedule of fees, showing when the fees were last reviewed and/or recalculated and systematically review user fees and charges to take into account the effects of additional service costs and inflation.
5. The City shall pursue an aggressive policy of collecting delinquent accounts. When necessary, discontinuing service, small claims court, collection agencies, foreclosure, liens and other methods of collection, such as imposing penalties, collection and late charges, may be used.
6. System development charges shall be established to fund the costs of improvements and/or upgrades to service additional increments to growth, such as street, storm, water, sewer, and parks and recreation facilities.

Operating Budget Policy

1. The City shall prepare, present, adopt and amend its annual operating budget(s) in accordance with Oregon Budget Law.
2. The City shall maintain a budget system to monitor expenditures and revenues on a monthly basis, with a thorough analysis and adjustment (if required) at least at mid-year.

3. The City shall not adopt an operating budget that is greater than the amount of resources available to fund it. Current operating resources will be sufficient to support current operating expenditures, reimbursement transfers, reserves, unappropriated balances and contingencies.
4. Annual recurring revenues (including interfund reimbursement charges) of the General and Enterprise Funds shall not be less than annual recurring operating expenditures (total annual budget, minus capital outlay, equity transfers, reserves, appropriated balances and contingencies).
5. Unless otherwise authorized by City Council, General Fund and other unrestricted revenues shall not be earmarked for specific programs, activities or services.
6. Long-term debt or bond financing shall only be used for the acquisition of capital improvement projects or specialized equipment. Long-term debt or bond financing shall not be used to finance current operating expenditures.

Expenditure Control Policy

1. Expenditures will be regulated through appropriate internal controls and procedures administrated by the City Manager. The City Manager must ensure expenditures comply with the legally adopted budget. Each Department Head will be accountable for the administration of his/her department budget to include accomplishing the goals and objectives incorporated into the budget and monitoring his/her department budget for compliance with spending limitations.
2. All purchases of goods and services must comply with the City's Purchasing Policies, guidelines and procedures and with State laws and regulations.
3. Before the City purchases any major asset or undertakes any operating or capital arrangements that create fixed costs or ongoing operational expenses, the implications of such purchases or arrangements will be fully determined for current and future years.
4. The City will make every effort to control expenditures to ensure City services and programs provided to its citizens and taxpayers are cost effective and efficient.

Capital Improvement Policy

1. Annually, the City shall adopt a 5-year Capital Improvement Plan (CIP). The document shall provide details on each capital project plan; its estimated costs, sources of financing and a full description, including a detailed statement identifying: (a) the needs, conditions and circumstances that have caused the project's creation and (b) the expected results if the project is approved and implemented.
2. Operating expenditures shall be programmed into each capital project plan, including the cost of implementing the plan and all continuing labor, operating and capital outlay costs.

Accounting Policy

1. The City shall establish and maintain its accounting systems according to generally accepted accounting practices and shall adhere to generally accepted accounting principles and standards promulgated by the Government Finance Officers Association (GFOA), Government Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).
2. An annual audit shall be performed by an independent public accounting firm, which will issue an official opinion on the annual financial statements, along with a management letter identifying areas needing improvement, if necessary.
3. Full disclosure shall be provided in the financial statements and bond representations.

4. A system of internal controls and procedures will be maintained to provide reasonable assurance of the safeguarding of assets and proper recording of financial transactions and compliance with applicable laws and regulations.
5. Quarterly financial reports showing the current status of revenues and expenditures shall be prepared and distributed to the Council in a timely manner and made available for public inspection.

Debt Policy

1. Capital projects financed through the issuance of bonds shall not be financed for a period which (a) exceeds the expected useful life of the project and (b) is less than 30% of the expected useful life of the improvements.
2. The City shall use the most prudent methods of acquiring capital outlay items, including the use of lease purchase agreements.
3. The City shall maintain its bond rating at the highest level fiscally prudent, so that future borrowing costs are minimized and access to the credit market is preserved.
4. No debt shall be issued for which the City is not confident that a sufficient specifically identified revenue source is available for repayment. The Finance Director shall prepare an analysis of the source of repayment prior to issuance of any debt.

Reserve Policy

1. The City shall strive to maintain an unappropriated reserve in all Funds that is at least 10% of the operating budget (excluding debt service, capital outlay, equity transfers, reserves and interfund transfer reimbursement revenues).
2. The City shall establish a contingency fund to provide for unanticipated expenditures of a nonrecurring nature to meet unexpected increases in service delivery costs.

Management of Fiscal Policy

Fiscal procedures and policies and changes in policies shall be approved by the City Council. The City Manager shall recommend fiscal policy and changes in policy to the City Council. The City Council's Administrative Committee shall conduct an annual review of the City's fiscal policies. The City Manager shall implement fiscal policies and monitor compliance.

2012-2013 Budget Summary – All Funds

BEGINNING FUND BALANCES

Beginning Fund Balance	Actual FY 08/09	Actual FY 09/10	Actual FY 10/11	Actual FY 11/12	Proposed FY 12/13
General Fund	1,114,119	1,524,112	1,211,672	1,702,146	1,450,000
Sewer Fund	2,184,599	2,187,302	2,375,000	2,150,321	1,820,000
Water Fund	1,175,756	1,185,585	1,179,313	614,527	515,000
Street Fund	128,558	81,676	163,459	90,180	305,000
Outside Water	113,036	100,135	0	0	0
Fleet Service Fund	142,286	265,262	400,342	325,469	298,000
Street SDC	54,565	88,498	113,911	135,337	145,000
Park SDC	104,333	107,985	128,878	88,975	135,000
Water SDC	404,944	362,414	<59,628>	<6,673>	35,000
Sewer SDC	5,494,664	3,983,746	3,675,641	2,931,023	2,535,000
Storm SDC	<104,791>	<45,602>	<33,091>	<11,512>	3,500

All Funds Revenues

Summary of General Fund Revenues						
	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Property Taxes	3,762,338	3,902,382	3,973,000	4,089,460	4,089,460	4,089,460
Other Agency Shared Taxes	1,067,785	1,194,917	1,354,302	1,231,290	1,231,290	1,231,290
State and Federal Grants	385,547	292,712	3,007,111	2,701,020	2,701,020	2,701,020
User Fees	7,450,538	7,228,308	7,466,500	7,404,500	7,404,500	7,404,500
Franchise Fees	777,413	908,608	1,188,000	1,060,000	1,060,000	1,060,000
Interest Earned	74,678	85,783	66,500	54,500	54,500	54,500
Reimbursements and Transfers	4,062,845	4,271,640	3,792,997	3,491,553	3,491,553	3,491,553
Bond Issues and Loans	775,208	0	0	0	0	0
Trust Deposits	193,422	188,813	168,600	167,900	167,900	167,900
Other	382,618	251,205	206,000	178,000	178,000	178,000
Beginning Balance	10,312,264	9,681,455	8,567,808	7,722,808	7,722,808	7,722,808
TOTAL	29,244,655	28,005,824	29,790,817	28,101,031	28,101,031	28,101,031

All Funds Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Personnel Services	7,476,627	7,819,838	7,730,825	7,653,000	7,653,000	7,653,000
Materials & Services	4,251,240	3,974,680	4,512,096	4,362,443	4,362,443	4,362,443
Capital Outlay	1,604,293	1,538,352	6,955,486	6,373,620	6,373,620	6,373,620
Debt Service	3,936,452	2,585,300	3,003,065	2,462,602	2,462,602	2,462,602
Reserves	0	0	1,120,000	0	0	0
Contingency	0	0	2,134,930	2,840,648	2,840,648	2,840,648
Intra-fund Transfers	2,188,291	3,804,672	3,193,197	2,963,743	2,963,743	2,963,743
Unappropriated Fund Balance	0	0	1,214,597	1,444,975	1,444,975	1,444,975
TOTAL	19,456,903	19,722,842	29,864,196	28,101,031	28,101,031	28,101,031



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City of Dallas, Oregon

Annual Budget

Fiscal Year 2012-2013



General Fund

Table of Contents

General Fund Budget Discussion	23
General Fund Revenues	24
General Fund Expenditures Recap	25
Administration	26
Administrative Services - Municipal Court	28
Administrative Services - Library	30
Administrative Services - Parks	32
Finance	34
Fire	36
Ambulance	38
Police	40
Community Development	43
Dallas Aquatic Center	44
Planning and Economic Development	46
Building / Inspections	48
Facilities Maintenance	50



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General Fund Budget Discussion

As with past years, the budget balances the needs and community expectations for all public services provided by the city and revenue generated from several sources. Over sixty percent of all expenditures in the 2012-13 General Fund budget are for Public Safety (Municipal Court, Police, Ambulance and Fire).

Property tax revenues constitute approximately 40% of General Fund revenues. This year's property tax collections are projected at \$3,260,000. We have estimated just under a 3% increase in the property tax revenue this year.

The Aquatic Center revenue is projected to stabilize and the cost to operate the Aquatic Center will continue to decrease due to the energy efficiency upgrades and management practices.

Building permit revenue is in line with 2009 / 2010, which is still impacted by the slow economy, reduction in new housing starts and the financial institutions reduction in lending of money for construction projects. This will result in a net loss for the Inspections Department for a ten year total of more than \$400,000.

The City is sensitive to the financial issues that are before us. This year's budget reflects a reduction in many budgetary line items. Any increase in personnel costs including range adjustments, insurance, workers' comp, and PERS is offset by staff reduction in hours, layoffs, unfilled positions and a zero cost of living adjustment (CPI) for employee wages. This is the fourth year in a row that the employees have not had a CPI adjustment and that dollar amount is again used to offset these costs. The increase in the City's contribution rate for the Public Employees Retirement System (PERS) is minimal for this year and has been planned for and included in the budget.

The total General Fund budget has increased slightly from last year's expenditures. Staying within these appropriations and limiting the use of the contingency fund requires dedication, attention to the details, sacrifice, and careful management by all Departments during the next fiscal year.

The budget reflects the City Council's commitment to maintaining an adequate reserve in the General Fund. The contingency appropriation of \$250,000 is sufficient for any unanticipated expenditures that might arise during the year. The reserve in the General Fund is necessary for several reasons; one of which is to fund operations from July through November, when the majority of the General Fund property tax revenues are received. We are projecting that at the end of 2011-12 fiscal year, the General Fund reserve will be approximately \$1,450,000. The proposed city budget has addressed the vehicle replacement problems that existed and the financial burden of replacing department vehicles within the department budgets. The purchasing of vehicles through the Fleet Maintenance Division allows the department to schedule the capital expenditure and routine maintenance for the life of the vehicle. Major capital expenditures will need to be planned through the City Capital Improvement Plan (CIP). Within the CIP proposal the City outlines the life expectancy of the Public Safety vehicles. Fire engines that were purchased 17 years ago will need to be replaced within the next 5 to 7 years and it is recommended that this be part of bond measure approved by the voter of Dallas.

Working within the guidelines of continuing to provide all existing services to the Dallas community, the proposed budget provides for the continuation of all the existing services despite the no increase in revenues. The proposed 2012-2013 General Fund Budget balances revenues and expenditures without significantly spending down the Beginning Balance or having a significant negative impact on the level of service.

General Fund Revenues

Summary of General Fund Revenues						
	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Taxes						
Current Property taxes	2,967,128	3,064,510	3,140,000	3,235,460	3,235,460	3,235,460
Delinquent taxes	111,509	125,405	120,000	140,000	140,000	140,000
Total property taxes	3,078,636	3,189,916	3,260,000	3,375,460	3,375,460	3,375,460
Franchise fees						
Pacificorp (power)	409,362	578,315	765,000	660,000	660,000	660,000
NW Natural Gas (gas)	184,489	166,537	175,000	170,000	170,000	170,000
Qwest (telephone)	65,117	57,643	58,000	58,000	58,000	58,000
Allied Waste (garbage)	64,278	53,726	135,000	120,000	120,000	120,000
Charter (cable television)	54,166	52,386	55,000	52,000	52,000	52,000
Total franchise fees	777,413	908,608	1,188,000	1,060,000	1,060,000	1,060,000
Licenses & permits						
Licenses	1,773	2,498	4,000	2,000	2,000	2,000
Permits	139,198	131,650	150,000	150,000	150,000	150,000
Total licenses & permits	140,970	134,147	154,000	152,000	152,000	152,000
Intergovernmental/Other agencies						
Alcoholic beverages tax	159,413	196,622	175,000	190,000	190,000	190,000
Cigarette tax	22,513	22,788	20,000	20,000	20,000	20,000
9-1-1 telephone tax	79,020	76,163	77,000	37,500	37,500	37,500
Transfer from revenue sharing	111,527	107,664	110,000	110,000	110,000	110,000
Rural Fire District	136,934	148,640	157,000	157,000	157,000	157,000
CCRLS - Chemeketa Regional Library	58,614	60,907	55,000	55,000	55,000	55,000
Total intergov./Other agencies	568,021	612,785	594,000	569,500	569,500	569,500
Municipal court fines						
Fines & forfeitures	143,834	107,802	125,000	110,000	110,000	110,000
Parking fines	8,257	6,578	7,000	7,000	7,000	7,000
Court fees	76,432	60,256	75,000	60,000	60,000	60,000
Suspended licenses	2,347	350	2,500	2,500	2,500	2,500
Total municipal court fines	230,869	174,985	209,500	179,500	179,500	179,500
Investment income						
	16,323	27,289	17,000	15,000	15,000	15,000
Charges for services						
Civic Center rent	1,635	3,055	3,000	3,000	3,000	3,000
Planning	12,765	47,599	35,000	30,000	30,000	30,000
Animal control	32,746	26,111	25,000	25,000	25,000	25,000
Aquatic Center fees	416,315	405,511	425,000	450,000	450,000	450,000
Ambulance fees	1,020,539	1,156,565	1,000,000	1,050,000	1,050,000	1,050,000
Library fines	11,782	12,707	12,500	12,500	12,500	12,500
Library non-resident fee	7,196	6,250	5,000	6,000	6,000	6,000
Fire-Med	35,015	37,180	35,000	38,000	38,000	38,000
Recreation program fees	13,910	10,300	11,000	11,000	11,000	11,000
Miscellaneous	163,993	95,361	85,000	85,000	85,000	85,000
Total charges for services	1,715,895	1,800,639	1,636,500	1,710,500	1,710,500	1,710,500
Finance proceeds						
	55,410	0	0	0	0	0
Reimbursements & fund transfers						
	1,266,390	1,713,000	1,180,000	1,205,000	1,205,000	1,205,000
TOTAL REVENUES	7,849,928	8,561,369	8,239,000	8,266,960	8,266,960	8,266,960
Beginning balances						
	1,524,112	1,191,170	1,702,146	1,450,000	1,450,000	1,450,000
TOTAL	9,374,041	9,752,539	9,941,146	9,716,960	9,716,960	9,716,960

General Fund Expenditures Recap

	Summary of General Fund Revenues					
	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Personnel Services	5,873,371	6,171,508	6,120,200	6,126,500	6,126,500	6,126,500
Materials and Services	1,799,556	1,686,360	1,956,735	1,929,735	1,929,735	1,929,735
Capital Outlay	188,638	43,631	105,000	52,000	52,000	52,000
Debt Service	107,018	98,749	121,725	143,872	143,872	143,872
Transfer to other funds	50,000	50,000	50,000	65,000	65,000	65,000
TOTAL EXPENDITURES	8,018,583	8,050,248	8,353,660	8,317,107	8,317,107	8,317,107
Operating Contingencies	0	0	124,000	250,000	250,000	250,000
Unappropriated Fund Balances	0	0	961,340	1,149,853	1,149,853	1,149,853
TOTAL GEN FUND RECAP	8,018,583	8,050,248	9,439,000	9,716,960	9,716,960	9,716,960

Administration

Activities

- Policy
 - Development & Support to City Council
- Intergovernmental Relations
- Overall Organizational Operation
- Ordinance, Legislation & Legal Support

City Manager, Human Resources, Mayor and Council, City Attorney

The office of the City Manager provides for the efficient administration of the affairs of the City government, and coordinates the efforts of City staff to carry out the policies established by the City Council. All community affairs, including neighborhood meetings, special events, City services, nuisance abatement, licenses, and community relations are handled by this office. The City Manager prepares the City budget and provides for its implementation, as well as oversees the enforcement of local laws and ordinances.

The City of Dallas Mayor and nine City Councilors are elected by the citizens of Dallas to perform the legislative functions of city government, establish goals, priorities, and policies, adopt ordinances and resolutions, hire and evaluate the City Manager's performance, adopt the budget, exercise the rights and powers set forth in the Dallas Charter, and exercise all powers of a municipal governing body pursuant to state laws and the home rule provisions of the Oregon Constitution.

The City Attorney provides legal advice and support to the City Council, City administration, and various municipal boards and commissions. He is responsible for representing the City in litigation involving the City. He also provides legal opinions on official matters when requested by the City Council or City Manager, and reviews contracts. The City currently contracts with Lane Shetterly of the law firm Shetterly, Irick, and Ozias to perform all legal services.

The Administrative Services Department includes the Parks Division, Library, Courts and Human Resource functions, and is responsible on a city-wide basis for all personnel related tasks. This includes employee recruitment and selection; compensation and benefits administration; personnel records; performance management; employee relations; labor relations; policy, procedure, and program development; employee training and development; and state and federal compliance.

The City Recorder is responsible to prepare and maintain all public records, including all Council minutes, issue licenses, process various legal documents, and to perform general administration for the City Manager and Mayor and City Council. The City Recorder is the elections official for the City.

Expenditures

	FY2011-12 Amended Budget	FY2012-13 Proposed Budget	Percent Change
Personnel Services	\$ 355,000	358,500	1%
Materials and Services	149,100	150,600	1%
Capital Outlay	0	0	0%
	\$ 504,100	\$ 509,100	1%

Full-Time Equivalent

FY2011-12	FY2012-13
3.5	3.5



Our mission is to attain a higher quality of life for all citizens through increased quality of services, products provided, and customer service.

Administration Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Personnel Services						
Salaries	264,436	236,335	230,000	230,000	230,000	230,000
Fringe benefits	128,587	110,634	125,000	128,500	128,500	128,500
Workers' Compensation	0	0	0	0	0	0
Total personnel services	393,023	346,969	355,000	358,500	358,500	358,500
Materials and Services						
Public notices	1,956	1,176	1,500	1,500	1,500	1,500
Materials and supplies	2,017	3,000	4,000	4,000	4,000	4,000
Repairs & maintenance	698	4,282	10,000	5,000	5,000	5,000
Office expense	1,627	983	5,000	5,000	5,000	5,000
Mayor expense	2,590	2,160	2,000	2,000	2,000	2,000
Council expense	10,867	5,409	13,000	13,000	13,000	13,000
Telecommunications	2,525	1,582	1,600	1,600	1,600	1,600
Maintenance & rental contracts	4,814	7,392	10,000	10,000	10,000	10,000
Computer services	2,367	4,273	5,000	5,000	5,000	5,000
Insurance	362	274	500	500	500	500
Professional services	22,193	11,792	10,000	10,000	10,000	10,000
City Attorney	44,826	58,839	64,000	64,000	64,000	64,000
Employee development	2,804	3,186	4,500	4,500	4,500	4,500
Travel and education	14,599	11,538	8,000	8,000	8,000	8,000
Emergency Management	0	0	0	4,500	4,500	4,500
Risk Management	0	0	0	2,000	2,000	2,000
Miscellaneous	16,525	12,590	10,000	10,000	10,000	10,000
Recreation / Kids, Inc.	14,309	0	0	0	0	0
Total materials & services	145,079	128,475	149,100	150,600	150,600	150,600
Capital Outlay						
Capital Assets	0	0	0	0	0	0
Total capital outlay	0	0	0	0	0	0
TOTAL	538,102	475,444	504,100	509,100	509,100	509,100

Administrative Services

Municipal Court

Activities

Adjudicates traffic and criminal cases through court appearances and officer and jury trials

The Municipal Court adjudicates violations of the Dallas Municipal Code and the Oregon Motor Vehicle Code. Responsibilities of the Municipal Court include filing all cases referred to the court, maintaining court dockets, conducting court appearances, collecting and reporting fines and assessments, monitoring payment agreements, and court trials.

Objectives

- Implement software to enhance operations
- Implement standard bail schedule
- Implement full court of record services
- Maintain or improve resolution time requirement for all cases
- Increase work outputs and hold the line on administrative cost totals

Expenditures	FY2011-12	FY2012-13	Percent Change
	Amended Budget	Proposed Budget	
Personnel Services	\$ 133,150	\$ 143,000	7%
Materials and Services	65,500	45,000	(31%)
Capital Outlay	0	5,000	
	\$ 198,650	\$ 193,000	3%

Full-Time Equivalent	FY2011-12	FY2012-13
		1.3



The Municipal Court recently updated their court software, greatly enhancing the efficiency of the court. Our reliable personnel are dedicated to communicating with defendants and attorneys with respect and consideration.

Municipal Court Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Personnel Services						
Salaries	116,881	113,748	95,000	101,000	101,000	101,000
Pro Tem	0	0	500	500	500	500
Fringe benefits	53,974	36,388	37,650	41,500	41,500	41,500
Workers' Compensation	0	0	0	0	0	0
Total personnel services	170,855	150,136	133,150	143,000	143,000	143,000
Materials and Services						
Office expense	753	917	1,500	1,500	1,500	1,500
Materials and supplies	2,656	1,248	2,500	2,500	2,500	2,500
Telecommunications	0	0	500	500	500	500
Computer services	1,783	2,277	2,000	2,000	2,000	2,000
Insurance	740	349	1,000	500	500	500
Jury/Witness Fees	930	90	1,000	1,000	1,000	1,000
Professional Services	4,109	4,298	30,000	15,000	15,000	15,000
Prosecution	49,875	16,840	25,000	20,000	20,000	20,000
Attorney/Interpreter	28,001	7,199	0	0	0	0
Travel and education	1,859	1,932	2,000	2,000	2,000	2,000
Total materials & services	90,707	35,149	65,500	45,000	45,000	45,000
Capital Outlay						
Capital Assets	0	0		5,000	5,000	5,000
Total capital outlay	0	0	0	5,000	5,000	5,000
TOTAL	261,562	185,285	198,650	193,000	193,000	193,000

Administrative Services

Activities

Storytime:

Infants/Toddlers

Summer Reading

Program:

Preschoolers -

Teens

Hobby Day: all

ages

Humanities

Events: Adults

Book

Discussions:

Adults

Spring Break

Programs:

Children, all ages

Other Special

Events: all ages

Library

The Dallas Public Library recognizes the vital role it plays in personal and professional development of the individual and places the greatest emphasis on providing current materials in a variety of formats; making information available to individuals in pursuit of educational, job-related, leisure and personal interests; and providing timely access to information, including access to the Internet. In addition to the traditional circulation of materials, patrons are able to view their accounts, view the Library Catalog, request books from any library in the Chemeketa Cooperative Regional Library Service (CCRLS), and pay any fines, fees, etc. online, as well as make donations to the Library. In fiscal year 2010-11, we were able to increase the number of hours the Library was open to the public. We are happy to be in a position to increase those hours again to give our citizens even better access to all our Library has to offer.

Objectives

- Continue to provide a high level of professional customer service as demand for library services increases and available funds decrease.
- To maintain existing staffing levels and increase hours of operation
- During these economic difficulties, ensure that the Library’s book/periodicals/etc. budget reflects the increased use of the Library.
- Continue to develop programs that serve the community.
- Continue to seek grants and other funding sources for materials.
- Continue to utilize volunteers and recognize them for their important service.
- Explore new and innovative programs to attract patrons to the Library.



The Library provides an environment to promote life-long learning in the community it serves, from our youngest to our oldest patrons, and all ages in between.

Expenditures

	FY2011-12 Amended Budget	FY2012-13 Proposed Budget	Percent Change
Personnel Services	\$ 310,000	\$ 326,000	5%
Materials and Services	63,100	64,950	3%
Capital Outlay	0	0	0%
	\$ 373,100	\$ 390,950	5%

Full-Time Equivalent

FY2011-12	FY2012-13
6	5.47

Library Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Personnel Services						
Salaries	217,396	268,884	200,000	205,000	205,000	205,000
Fringe benefits	91,685	106,023	110,000	121,000	121,000	121,000
Workers' Compensation	0	0	0	0	0	0
Total personnel services	309,080	374,907	310,000	326,000	326,000	326,000
Materials and Services						
Office expense	2,067	1,957	2,500	2,000	2,000	2,000
Postage	112	98	200	150	150	150
Materials and supplies	2,540	3,039	2,500	3,000	3,000	3,000
Periodicals	5,455	4,142	5,500	5,000	5,000	5,000
Maintenance & rental contracts	2,235	1,350	2,000	2,000	2,000	2,000
Repairs & maintenance	1,846	5,646	2,500	4,000	4,000	4,000
Books	22,909	24,980	20,000	20,000	20,000	20,000
Telecommunications	1,783	1,281	1,800	1,800	1,800	1,800
HVAC, energy and lighting	13,791	13,885	15,000	15,000	15,000	15,000
Outbound transport	504	504	500	500	500	500
Computer services	4,288	4,042	3,000	4,000	4,000	4,000
Insurance	2,574	1,454	2,600	3,000	3,000	3,000
Professional services	4,101	1,731	3,000	2,500	2,500	2,500
Travel and education	624	561	1,000	1,000	1,000	1,000
Miscellaneous	203	478	1,000	1,000	1,000	1,000
Total materials & services	65,032	65,147	63,100	64,950	64,950	64,950
Capital Outlay						
Capital Assets	5,035	0	0	0	0	0
Total capital outlay	5,035	0	0	0	0	0
TOTAL	379,147	440,054	373,100	390,950	390,950	390,950

Administrative Services

Activities

- Disc golf
- Activity Trails
- Reservation Opportunities
- Tennis
- Athletic Fields
- Playgrounds
- Picnic Facilities

Parks

The City park system consists of nine parks and/or service areas that encompass over 62 acres, as well as two sports complexes, all managed by the Parks Department. Operation and maintenance functions provided for our parks include: care and maintenance of trails; athletic field and turf maintenance; park buildings and structure maintenance; playground and picnic facility maintenance; tennis court maintenance; park landscaping and planting; park security and safety; park planning and development; spraying curb grass; street tree maintenance; wetland maintenance; and maintenance of the police, fire and ambulance stations.

Our park system includes: Gala Park, Rotary Park, Birch Park, Roger Jordan Community Park, Central Bark Dog Park, Walnut Park, Kingsborough Park, Main Street Pocket Park, and Dallas City Park.

Goals

- Continue sports field maintenance in partnership with Kids, Inc.
- Continue tree maintenance in parks and along City streets and park trails
- Increase weed control and invasive species removal in City parks and park trails
- Maintain Tree City, USA status
- Generate low-cost recreational activities
- Improve City entrances
- Continue expansion of Rickreall Creek Trail System

Expenditures

	FY2011-12 Amended Budget	FY2012-13 Proposed Budget	Percent Change
Personnel Services	\$175,700	\$161,000	(8%)
Materials and Services	91,000	76,300	(16%)
Capital Outlay	0	0	0
Debt Service	0	15,000	
	\$271,700	\$252,300	(7%)

Full-Time Equivalent

FY2011-12	FY2012-13
2	2



Dallas Parks

Department:

Promoting activity through community participation, parks, and programs.

Parks Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Personnel Services						
Salaries	120,282	113,862	105,000	98,000	98,000	98,000
Fringe benefits	64,492	69,227	70,700	63,000	63,000	63,000
Overtime	436	231	0	0	0	0
Total personnel services	185,210	183,320	175,700	161,000	161,000	161,000
Materials and Services						
Materials and supplies	12,960	5,996	13,000	13,000	13,000	13,000
Repairs & maintenance	8,709	9,430	5,000	5,000	5,000	5,000
Miscellaneous tools	564	1,159	2,000	3,000	3,000	3,000
Telecommunications	1,295	1,476	1,000	1,000	1,000	1,000
HVAC, energy and lighting	7,059	7,406	5,800	5,800	5,800	5,800
Garbage services	3,627	2,447	3,000	3,000	3,000	3,000
Maintenance & rental contracts	6,515	6,712	18,000	10,000	10,000	10,000
Fleet service total care program	0	0	0	3,000	3,000	3,000
Computer services	207	64	1,000	1,000	1,000	1,000
Insurance	5,650	2,306	5,200	4,500	4,500	4,500
Professional services	3,526	1,081	5,000	5,000	5,000	5,000
Employee development	183	313	500	500	500	500
Recreation	0	0	20,000	20,000	20,000	20,000
Travel and education	20	579	1,500	1,500	1,500	1,500
Transfer to Fleet - Equipment reserve	0	0	10,000	0	0	0
Total materials & services	50,315	38,968	91,000	76,300	76,300	76,300
Capital Outlay						
Capital Assets	0	0	0	0	0	0
Total capital outlay	0	0	0	0	0	0
Debt Service						
To Fleet Mgmt - Mower	0	0	5,000	5,000	5,000	5,000
To Fleet Mgmt - Equipment	0	0	0	10,000	10,000	10,000
Total debt service	0	0	5,000	15,000	15,000	15,000
TOTAL	235,525	222,288	271,700	252,300	252,300	252,300

Finance

Activities

- Manage the City's finances in accordance with City policy
- Monitor and audit ongoing financial transactions
- Develop and implement financial projections, forecasts, and policies
- Process payroll
- Accounts payable
- Accounts receivable
- Utility Billing
- Customer Service

The Finance Department is responsible for the management of the City's financial affairs and the provision of certain support services to other City departments. The Finance Director is responsible for the proper accounting of all receipts, investing idle cash balances, maintaining all bank accounts, debt service administration and prepares an annual Comprehensive Annual Financial Report (CAFR) to submit to the Government Finance Officers Association (GFOA) to be considered for their reporting excellence award. This office prepares the annual budget and other financial reports and forecasts for management use and financial planning for the future needs of the City, produces payroll checks and associated reports, monthly and annual financial reports, all accounts payable checks, utility billing, cash receipting, monitors compliance with approved budgets, and serves as liaison with an outside auditor. The Finance Department manages the offices of accounting and purchasing. In addition, the Finance Department provides assistance as needed to Administration with the City's insurance, including health, liability, auto, workers' compensation, and unemployment.

Objectives

- Provide a high level of service to the public, other departments, and the City Council
- Provide meaningful and accurate information to the public, Council, and departments
- Prepare a GFOA award winning budget

Expenditures	FY2011-12	FY2012-13	Percent Change
	Amended Budget	Proposed Budget	
Personnel Services	\$ 336,750	\$ 337,000	0%
Materials and Services	192,250	192,500	0%
Capital Outlay	0	5,000	
	\$ 529,000	\$ 534,500	1%

Full-Time Equivalent	FY2011-12	FY2012-13
		4



The Finance Department continues to strive to provide excellent customer service and useful, practical information to the public, Council and departments.

Finance Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Personnel Services						
Salaries	218,443	246,114	210,000	205,000	205,000	205,000
Fringe benefits	114,194	118,524	126,750	132,000	132,000	132,000
Workers' Compensation	0	0	0	0	0	0
Total personnel services	332,637	364,638	336,750	337,000	337,000	337,000
Materials and Services						
Postage	27,255	29,594	32,000	35,000	35,000	35,000
Public notices	1,733	1,707	2,000	1,500	1,500	1,500
Materials and supplies	18,792	4,670	6,000	7,000	7,000	7,000
Office expense	2,458	1,156	3,000	3,000	3,000	3,000
Telecommunications	11,019	8,529	9,000	9,000	9,000	9,000
Maintenance & rental contracts	4,962	1,950	3,000	2,500	2,500	2,500
Computer services	14,789	4,756	30,000	30,000	30,000	30,000
Insurance	1,912	407	1,750	1,000	1,000	1,000
Professional services	66,493	61,390	50,000	45,000	45,000	45,000
Audit	26,325	31,303	27,500	29,500	29,500	29,500
Municipal memberships	20,755	21,224	23,000	24,000	24,000	24,000
Travel and education	2,642	3,183	5,000	5,000	5,000	5,000
Total materials & services	199,135	169,867	192,250	192,500	192,500	192,500
Capital Outlay						
Capital Assets	96,245	8,725	0	5,000	5,000	5,000
Total capital outlay	96,245	8,725	0	5,000	5,000	5,000
TOTAL	628,017	543,230	529,000	534,500	534,500	534,500

Fire Department

Activities

Fire Inspections

Volunteer Recruitment

Training

Community Activities

The Dallas Fire Department is a combination department served by 50 volunteers and paid staff. Six support service members and 4 Chaplains provide assistance with the calls as needed. The City also contracts with the Southwest Polk County Rural Fire Protection District (SWPCRFPD) for administrative services. The City has a deep appreciation for and understanding of the volunteer service of the firefighters. Their selfless dedication to protecting the lives and property of all Dallas residents is invaluable to the community and enables the City of Dallas to provide exemplary service to our citizens. The paid staff works from 8:00 a.m. to 5:00 p.m. Monday through Friday to augment daytime response and perform a variety of administrative duties. They also respond to calls outside the work day during evenings and weekends as well as participate in weekly training drills.

The Fire Department has been serving Dallas and the surrounding communities since 1878. The department provides emergency services to the City of Dallas and unincorporated communities surrounding the city from one main station located in the 200 block of SE Court Street. The service is provided by two 1995 Pierce Fire Engines, one 2003 Pierce Aerial Platform and 1995 Pierce Rescue Truck. The Rural District has two Engines and a tender that respond from the Dallas Station.

This budget continues the contract with the SWPCRFPD for fire suppression and professional services. The District reimburses the City for a portion of the paid staff's salaries and benefits and certain Materials and Services costs.

Expenditures

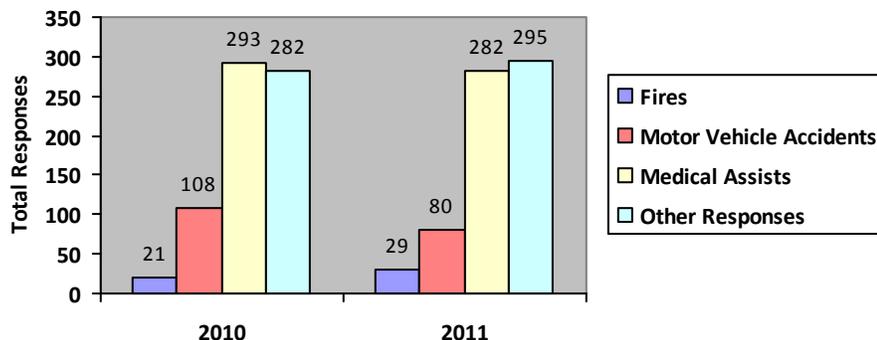
	FY2011-12 Amended Budget	FY2012-13 Proposed Budget	Percent Change
Personnel Services	\$ 490,500	\$ 492,000	<1%
Materials and Services	272,510	250,800	(8%)
Capital Outlay	105,000	42,000	(60%)
Debt Service	0	14,400	
Transfers	0	15,000	
	\$ 868,010	\$ 814,200	(6%)

Full-Time Equivalent

FY2011-12	FY2012-13
4	4



The most valuable resource of the Dallas Fire Department is our members.



Fire Department Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Personnel Services						
Salaries	243,562	272,583	273,000	265,000	265,000	265,000
Volunteer compensation	30,840	30,840	31,500	32,000	32,000	32,000
Fringe benefits	130,888	162,751	164,000	173,000	173,000	173,000
Fringe benefits - volunteers	17,968	18,180	22,000	22,000	22,000	22,000
Workers' Compensation	0	0	0	0	0	0
Total personnel services	423,258	484,354	490,500	492,000	492,000	492,000
Materials and Services						
Office expense	1,368	1,788	2,000	2,000	2,000	2,000
Materials and supplies/laundry	4,031	10,516	6,500	6,500	6,500	6,500
Fuel	8,618	10,204	15,000	15,000	15,000	15,000
Uniform allowance	2,002	2,825	3,000	4,000	4,000	4,000
Repairs & maintenance	6,929	11,259	12,000	12,000	12,000	12,000
Telecommunications	11,793	8,929	8,000	8,000	8,000	8,000
HVAC, energy & lighting	16,915	19,660	20,000	20,000	20,000	20,000
Maintenance and rental contracts	20,602	24,229	28,000	10,000	10,000	10,000
Shop services	10,355	9,708	12,000	0	0	0
Fleet service total care program	0	0	0	25,000	25,000	25,000
Computer services	3,562	3,985	3,000	3,000	3,000	3,000
Insurance	22,921	6,497	26,500	16,500	16,500	16,500
Dispatch services	53,496	59,094	66,510	58,800	58,800	58,800
Professional services	30,630	26,550	32,000	42,000	42,000	42,000
Fire prevention program materials	3,658	3,860	4,000	4,000	4,000	4,000
Travel and education	12,955	14,994	16,000	16,000	16,000	16,000
Replacement - Equipment	3,252	3,112	13,500	3,500	3,500	3,500
Radios/pagers	4,969	416	4,500	4,500	4,500	4,500
Total materials & services	218,055	217,623	272,510	250,800	250,800	250,800
Capital Outlay						
Equipment	0	0	0	12,000	12,000	12,000
Turnouts	26,747	34,906	30,000	30,000	30,000	30,000
Building Improvements	0	0	75,000	0	0	0
Total capital outlay	26,747	34,906	105,000	42,000	42,000	42,000
Debt Service						
Debt Service - Fleet Mgmt	0	0	0	14,400	14,400	14,400
Total debt service	0	0	0	14,400	14,400	14,400
Transfers						
Transfer to Swr SDC-Intrfnd Loan	0	0	0	15,000	15,000	15,000
Total transfers	0	0	0	15,000	15,000	15,000
TOTAL	668,060	736,883	868,010	814,200	814,200	814,200

Ambulance Department

Activities

9-1-1 Emergency
Medical Response

Non-Emergency
Ambulance Transfer

Advanced Life
Support medications,
equipment, and
training.

The Ambulance Service has been operating since 1935. In 1940 the Ambulance Service was placed under the direction of the Fire Department where it remains today. Day to day operations are provided by the Emergency Medical Service (EMS) Director with six full time Paramedics and 22 Emergency Medical Technicians. These employees support two staffed Advanced Life Support Units that are in service 24 hours per day 7 days a week. The Ambulance department serves an area of approximately 240 square miles utilizing a 2010 International LifeLine Medic Unit, a 2009 International LifeLine Medic Unit, and a 1998 Ford LifeLine Medic Unit.

Objectives

- Provide emergency medical services dedicated to preserving life and reduce injury within the community through effective, efficient, and accountable medical care and transportation.
- Participate in acts of service within our community.
- Advocate for support of ambulance services within the State of Oregon.
- Provide progressive emergency medical care.

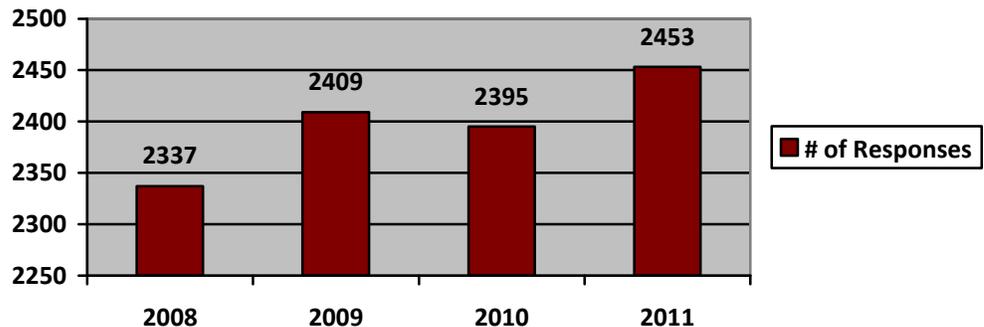
Expenditures

	FY2011-12 Amended Budget	FY2012-13 Proposed Budget	Percent Change
Personnel Services	\$ 812,000	\$ 904,000	11%
Materials and Services	306,495	326,000	6%
Capital Outlay	0	0	0%
Debt Service	70,505	68,633	(3%)
	\$ 1,189,000	\$ 1,298,633	9%

Full-Time Equivalent

FY2011-12	FY2012-13
19.3	18

Annual EMS Responses



The City of Dallas EMS

Core Values

- Honesty
- Loyalty
- Compassion
- Service

Ambulance Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Personnel Services						
Salaries	580,229	560,185	580,000	610,000	610,000	610,000
Fringe benefits	245,665	301,344	270,000	280,000	280,000	280,000
Overtime	16,071	11,870	12,000	14,000	14,000	14,000
Workers' Compensation	0	0	0	0	0	0
Total personnel services	841,965	873,398	862,000	904,000	904,000	904,000
Materials and Services						
Office expense	1,322	2,259	2,000	2,100	2,100	2,100
Fire Med advertising	0	2,700	2,800	2,900	2,900	2,900
Forms/Printing	4,039	2,263	3,500	1,750	1,750	1,750
Materials and supplies/laundry	47,680	50,116	60,000	60,800	60,800	60,800
Fuel	15,838	23,264	26,185	26,200	26,200	26,200
Uniform allowance	3,518	2,673	4,000	4,000	4,000	4,000
Repairs & maintenance	5,575	9,149	8,000	8,500	8,500	8,500
Telecommunications	11,069	8,442	5,000	7,250	7,250	7,250
HVAC, energy & lighting	7,112	7,901	6,500	7,500	7,500	7,500
Maintenance and rental contracts	10,493	14,242	18,000	4,500	4,500	4,500
Shop services	5,918	8,388	8,000	0	0	0
Fleet service total care program	0	0	0	20,000	20,000	20,000
Computer services	993	1,076	2,500	2,500	2,500	2,500
Insurance	11,077	37,025	14,000	14,000	14,000	14,000
Dispatch services	53,496	59,094	66,510	65,000	65,000	65,000
Professional services	81,217	76,255	55,000	75,000	75,000	75,000
Travel and education	7,437	10,132	11,000	12,000	12,000	12,000
Equipment	1,833	2,038	8,500	7,000	7,000	7,000
Radios/pagers	805	1,959	2,000	2,000	2,000	2,000
Turnouts	2,585	1,380	3,000	3,000	3,000	3,000
Total materials & services	272,006	320,356	306,495	326,000	326,000	326,000
Capital Outlay						
Capital Assets	3,634	0	0	0	0	0
Total capital outlay	3,634	0	0	0	0	0
Debt Service						
Debt Service - Fleet Mgmt	0	0	30,000	30,000	30,000	30,000
Debt Service - Principal	52,822	44,510	35,000	35,000	35,000	35,000
Debt Service - Interest	9,353	9,395	5,505	3,633	3,633	3,633
Total debt service	62,175	53,905	70,505	68,633	68,633	68,633
TOTAL	1,179,779	1,247,659	1,239,000	1,298,633	1,298,633	1,298,633

Police

Services

- Administration
- Patrol
- Investigations
- Records
- Dog Control
- Community Service

FY2011-2012 will be a year to remember for several reasons.

- Four of 12 patrol officers were out for most of the year on injuries, substantially impacting our overtime budget and the other officers' workload
- More importantly, Senior Officer Lee Ingram, loved, respected, and the longest serving Dallas Police Officer, unexpectedly passed away, off-duty at a young age

There were, however, some measures of success.

- Despite tiring of significant hours of overtime, the officers worked without complaint and continued to produce solid police work
- All evidence and property was newly inventoried and categorized, a months-long project
- We transitioned to new handguns at very little expense, significantly reducing our repair and replacement costs for many years to come
- A pharmaceuticals drop box was designed and placed in City Hall
- There was increased participation in Neighborhood Night Out
- The contract for fingerprint analyses with Salem PD was exceptionally productive and successful

The Police Department looks to FY12-13 to continue some specific and important goals.

- Continue the development of the agency policy manual
- Continue toward department accreditation
- Continue expansion of community involvement and self-policing
 - Neighborhood Watch
 - National Night Out
 - Eddie Eagle

The professionalism and the longevity of the men and women of the Dallas Police Department is a testimony of their commitment to their profession and to the City and its residents.



The mission of the Dallas Police Department is to enforce compliance with the criminal and traffic codes of the State of Oregon and the City of Dallas in a manner that fosters safety and freedom and builds public confidence.

Expenditures	FY2011-12	FY2012-13	Percent Change
	Amended Budget	Proposed Budget	
Personnel Services	\$2,454,500	\$2,495,000	2%
Materials and Services	426,180	418,535	2%
Capital Outlay	0	0	0%
Debt Service	46,220	42,440	(8%)
	\$ 2,926,900	\$ 2,955,975	1%

Full-Time Equivalent	FY2011-12	FY2012-13
		22

Police Department Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Personnel Services						
Salaries	1,415,788	1,393,530	1,475,000	1,465,000	1,465,000	1,465,000
Fringe benefits	764,196	828,762	929,500	920,000	920,000	920,000
Overtime	81,709	117,284	110,000	110,000	110,000	110,000
Workers' Compensation	0	0	0	0	0	0
Total personnel services	2,261,694	2,339,576	2,514,500	2,495,000	2,495,000	2,495,000
Materials and Services						
Office expense	2,450	2,797	3,500	3,500	3,500	3,500
Materials and supplies	5,305	6,040	3,780	3,780	3,780	3,780
Animal control/dog shelter	707	2,325	11,000	9,000	9,000	9,000
Weapons skills	5,153	8,156	9,000	9,000	9,000	9,000
Investigations	1,287	7,414	9,000	15,000	15,000	15,000
Fuel	27,085	34,629	40,000	42,000	42,000	42,000
Uniforms and cleaning	16,983	15,532	16,000	16,000	16,000	16,000
Equipment	4,833	13,040	6,000	6,000	6,000	6,000
Safety/OSHA	2,648	4,933	3,000	5,000	5,000	5,000
Telecommunications	26,188	25,133	16,400	23,880	23,880	23,880
Maintenance and rental contracts	1,448	189	13,000	15,500	15,500	15,500
Shop services	26,695	25,650	23,500	0	0	0
Fleet service total care program	0	0	0	25,000	25,000	25,000
New vehicle maintenance	0	32	0	0	0	0
Computer services	8,026	10,647	8,000	8,000	8,000	8,000
Insurance	19,784	5,772	25,000	13,500	13,500	13,500
Dispatch services	154,614	165,344	176,500	164,375	164,375	164,375
Professional services	16,188	5,615	15,000	11,000	11,000	11,000
Community relations	849	1,335	3,000	2,000	2,000	2,000
Employee development	556	2,264	2,500	2,500	2,500	2,500
Travel and education	10,477	10,706	12,000	12,000	12,000	12,000
R.A.I.N. / PRIORS	26,196	21,852	24,000	24,000	24,000	24,000
Reserve officers	4,512	6,682	6,000	7,500	7,500	7,500
Total materials & services	361,983	376,086	426,180	418,535	418,535	418,535
Capital Outlay						
Capital Assets	55,410	0	0	0	0	0
Total capital outlay	55,410	0	0	0	0	0
Debt Service						
Debt Service - Fleet Mngt	0	0	15,000	27,000	27,000	27,000
Debt Service - Principal	40,952	39,296	28,150	14,329	14,329	14,329
Debt Service - Interest	3,891	5,548	3,070	1,111	1,111	1,111
Total debt service	44,843	44,844	46,220	42,440	42,440	42,440
TOTAL	2,723,929	2,760,505	2,986,900	2,955,975	2,955,975	2,955,975



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Community Development/Operations

The Community Development/Operations Department is responsible for a wide variety of services, from maintaining City facilities to Public Works Operations, building inspections, and the operation of the Dallas Aquatic Center. The Department is comprised of dedicated and talented professionals who serve the public and each other well. The Department has developed a distinct unity of purpose to provide the very best of service in the most timely and efficient manner possible while looking forward to what the needs of the city and its residents may be in the future, and planning to meet and exceed those needs.

Divisions

- Aquatic Center**
- Facilities**
- Maintenance**
- Building**
- Inspection**
- Planning and**
- Economic**
- Development**
- Code Enforcement**
- Fleet Services**
- PW Operations:**
- Sewer**
- Streets**
- Stormwater**

Objectives

- To continue to improve service to meet the needs of our customers.
- To implement program efficiencies to ensure better customer service at a lower cost.
- To support and coordinate with other departments on a wide array of important city matters.

Expenditures

	FY2011-12 Amended Budget	FY2012-13 Proposed Budget	Percent Change
Personnel Services	\$ 942,600	\$ 910,000	(3%)
Materials and Services	390,600	405,050	3%
Capital Outlay	0	0	0%
Debt Service	0	3,400	
Transfers	50,000	50,000	0%
	\$1,383,200	\$1,368,450	(1%)

Full Time Equivalent

FY2011-12	FY2012-13
17.74	17.72



**The Community
Development/
Operations**

Department motto:

**Service Is Our
Business**

Community Development/Operations

Activities

- Recreation Swim
- Swim Lessons
- Swim Teams
- Water Aerobics
- Lap Swims
- Physical Therapy
- Special Events
- Lifeguard Training
- Party Packages

Aquatic Center

The Aquatic Center is a 5-pool complex that opened in November 2000. The facility contains a 25 yd. Lap Pool, a River and Leisure Pool with a Fountain, a Therapy Pool, a Spa, and a Wading Pool. It is the home of the Blue Dolphin Swim Team, the Dallas High School Swim Team, the Central High School Swim Team, and West Valley Hospital Hydro-Therapy Services. It is a full service facility that includes a Pro Shop, concession stand, lessons, lap swims, water aerobics, special events and many family recreational swim times. The fiscal health of the facility has increased dramatically in the past 4 years, and the quest for increased efficiency and revenues continues constantly. At 900 members, there is significant community interest and investment in the facility. The Aquatic Center is considered by many as a community amenity that sets Dallas apart from nearby communities.

Objectives

- Create a safe place for persons of all ages to swim safely, while exercising or just having fun.
- Provide opportunities for people to learn to swim, improve their skills, and enjoy the water.
- Promote family activity and connections.
- Provide a gathering place for adults and seniors to relax and socialize.
- Continue to develop programs and activities for a wide variety of people in the community.
- Attract new members and patrons from the surrounding communities via an aggressive pricing and advertising campaign.
- Increase the Revenue/Expenditure ratio to 65% this fiscal year.



The Dallas Aquatic Center is the best place in town to enjoy recreational, social, and fitness activities for swimmers of all ages.

Expenditures

	FY2011-12 Amended Budget	FY2012-13 Proposed Budget	Percent Change
Personnel Services	\$ 430,500	\$ 413,000	(4%)
Materials and Services	272,900	273,600	0%
Capital Outlay	0	0	0%
Transfers	50,000	50,000	0%
	\$ 753,400	\$ 736,600	(2%)

Full-Time Equivalent

FY2011-12	FY2012-13
11.54	12.07

Aquatic Center Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Personnel Services						
Salaries	300,113	296,346	329,500	305,000	305,000	305,000
Fringe benefits	75,827	162,785	101,000	108,000	108,000	108,000
Workers' Compensation	0	419	0	0	0	0
Total personnel services	375,940	459,551	430,500	413,000	413,000	413,000
Materials and Services						
Postage	16	0	200	100	100	100
Public notices/advertising	3,836	4,735	6,000	4,000	4,000	4,000
Materials and supplies	179	971	1,500	1,500	1,500	1,500
Janitor supplies	5,636	7,834	5,000	5,500	5,500	5,500
Pro shop / concessions	44,504	32,559	40,000	34,000	34,000	34,000
Program supplies	2,770	4,273	3,000	4,000	4,000	4,000
Uniforms	504	644	1,000	1,000	1,000	1,000
Chemicals	25,321	19,079	20,000	23,000	23,000	23,000
Repairs & maintenance	43,422	14,649	20,000	17,000	17,000	17,000
Fleet service total care program	0	0	0	2,000	2,000	2,000
Office expense	1,707	1,451	1,000	1,500	1,500	1,500
Electric service	64,040	65,437	72,000	77,000	77,000	77,000
Telecommunications	2,108	1,833	2,200	2,000	2,000	2,000
Gas service	66,645	63,209	70,000	70,000	70,000	70,000
Computer services	5,006	2,661	4,000	3,000	3,000	3,000
Insurance	8,835	4,308	9,000	6,500	6,500	6,500
Professional services	14,163	11,853	10,000	13,000	13,000	13,000
Travel and education	812	1,322	1,000	1,500	1,500	1,500
Miscellaneous	14,746	4,844	7,000	7,000	7,000	7,000
Total materials & services	304,251	241,663	272,900	273,600	273,600	273,600
Capital Outlay						
Capital Assets	0	0	0	0	0	0
Total capital outlay	0	0	0	0	0	0
Transfers						
Transfer to Swr SDC-Interfund Loan	50,000	50,000	50,000	50,000	50,000	50,000
Total transfers	50,000	50,000	50,000	50,000	50,000	50,000
TOTAL	730,191	751,213	753,400	736,600	736,600	736,600

Community Development/Operations

Planning and Economic Development

Activities

Current and long-range land-use planning

Commercial and Economic Development planning and implementation

Staffing for Planning Commission, URDAC, CDT, EDC, and City Council

Code Enforcement

Floodplain Management

The Planning and Economic Development Division is responsible for all current and long-range planning activities in the City, coordinating economic development activities and programs, and code enforcement. All these activities are and will continue to be effectively accomplished with minimal staff. Assisting customers with routine counter questions, developing and implementing long range plans, meeting with developers, providing the public with information and opportunities to be involved in a meaningful way are all priorities for the division. The goal of the division is to ensure a well-planned and functional community through coordination with other city departments and elected and appointed bodies.

Objectives

- Continue to provide a high level of service with limited resources.
- Revise and implement land use and other applications.
- Focus on Code violations in the community and work with property owners to get the issues addressed.
- Review the operations of the division and assess ways to improve customer service as well as providing information to the public in a concise and understandable manner.
- Secure grants to assist with the master planning of the South Fairview area and other planning initiatives like the Dallas 2030 Project.
- Work with groups, property owners, and employers to continue to improve the business climate in Dallas.



The Division was busy this past year with numerous projects, including development of a new sign code, facilitating new business ventures, and awarding façade loans and grants to improve downtown.

Expenditures

	FY2011-12 Amended Budget	FY2012-13 Proposed Budget	Percent Change
Personnel Services	\$ 173,500	140,500	(19%)
Materials and Services	29,600	38,400	30%
Capital Outlay	0	0	0%
Debt Service	0	3,400	
	\$203,100	\$182,300	(10%)

Full-Time Equivalent

FY2011-12	FY2012-13
2.08	1.73

Planning and Economic Development Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Personnel Services						
Salaries	182,830	191,196	111,000	94,000	94,000	94,000
Fringe benefits	81,095	93,443	62,500	46,500	46,500	46,500
Workers' Compensation	0	0	0	0	0	0
Total personnel services	263,925	284,640	173,500	140,500	140,500	140,500
Materials and Services						
Materials and supplies	1,799	1,642	3,000	2,000	2,000	2,000
Printing	0	510	1,000	1,000	1,000	1,000
Public notices/advertising	842	321	2,000	1,200	1,200	1,200
Office expense	380	857	2,000	1,500	1,500	1,500
Economic Development expense	811	755	2,500	1,500	1,500	1,500
Planning Commission expense	307	65	1,000	1,500	1,500	1,500
Maintenance and rental contracts	1,312	1,951	1,000	0	0	0
Fleet service total care program	0	0	0	2,000	2,000	2,000
Computer services	822	1,080	1,000	1,500	1,500	1,500
Insurance	623	290	1,600	700	700	700
Professional services	3,641	660	10,000	20,000	20,000	20,000
Travel and education	1,571	1,878	1,500	2,000	2,000	2,000
Miscellaneous	1,520	2,207	2,000	2,000	2,000	2,000
Telecommunications	0	0	1,000	1,500	1,500	1,500
Total materials & services	13,628	12,215	29,600	38,400	38,400	38,400
Capital Outlay						
Capital Assets	0	0	0	0	0	0
Total capital outlay	0	0	0	0	0	0
Debt Service						
Debt Service - Fleet Mgmt	0	0	0	3,400	3,400	3,400
Total debt service	0	0	0	3,400	3,400	3,400
TOTAL	277,552	296,855	203,100	182,300	182,300	182,300

Community Development/Operations

Building Division (Inspections)

Activities

- Perform plan intake and review
- Answer building and construction questions
- Coordinate plan reviews with other departments
- Issue building permits
- Inspect building projects from residential to commercial

The basic function of the Building Division is to conduct plan reviews, issue permits and perform inspections. That is what our customers see, understand, and expect, but in reality the Building division does considerably more. The division is the main conduit for establishing information links to other departments within the City of Dallas on every building and development project. Not only zoning and public works issues related to the development, but also things like planning commission conditions, collection of project related fees, water meter connections, and establishing utility accounts. With knowledge of federal, state and city requirements and teamwork with other city departments, the building division has become the “one stop shop” for customers wanting to invest in our city. With the increase in building activity and the revision of permit fees, the division will be much closer to full cost recovery.

Objectives

- Have the capability to provide plan review and inspection services to other jurisdictions when requested with expanded IGA's (Inter-governmental agreements).
- Work in partnership with the State of Oregon and other jurisdictions to provide a common configuration for the E-Permitting program.
- Implement the E-permitting program this year.
- Expand department forms to a web- based product for customer convenience and reduced printing costs.



Our building division is approachable, available, and able to help customers navigate the issues and requirements of building projects in the City of Dallas.

Expenditures

	FY2011-12 Amended Budget	FY2012-13 Proposed Budget	Percent Change
Personnel Services	\$ 240,800	\$ 244,000	1%
Materials and Services	18,100	17,800	(2%)
Capital Outlay	0	0	0%
	\$ 258,900	\$ 261,800	1%

Full-Time Equivalent

FY2011-12	FY2012-13
2.3	2.1

Inspections/Building Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Personnel Services						
Salaries	145,600	136,668	145,000	152,000	152,000	152,000
Fringe benefits	76,723	76,371	95,800	92,000	92,000	92,000
Workers' Compensation	0	0	0	0	0	0
Total personnel services	222,323	213,039	240,800	244,000	244,000	244,000
Materials and Services						
Materials and supplies	1,998	3,226	2,000	2,000	2,000	2,000
Telecommunications	2,429	3,299	4,000	3,000	3,000	3,000
Maintenance & rental contracts	2,225	2,704	2,500	0	0	0
Fleet service total care program	0	0	0	2,000	2,000	2,000
Computer services	2,145	2,459	2,000	2,000	2,000	2,000
Insurance	1,272	484	2,600	2,300	2,300	2,300
Professional services	141	85	1,000	500	500	500
Travel and education	1,766	3,327	3,000	4,000	4,000	4,000
Miscellaneous	233	167	1,000	2,000	2,000	2,000
Total materials & services	12,210	15,751	18,100	17,800	17,800	17,800
Capital Outlay						
Capital Assets	1,568	0	0	0	0	0
Total capital outlay	1,568	0	0	0	0	0
TOTAL	236,100	228,790	258,900	261,800	261,800	261,800

Community Development/Operations

Activities

- Maintain City facilities including City Hall, the Library, and the Carnegie Building
- Perform maintenance at the Dallas Aquatic Center
- Maintain the City phone system
- Provide janitorial service

Facilities Maintenance Division

The work of the Facilities maintenance division is multifaceted. The work performed can include any of the following: plumbing, lightning, cleaning, repairing equipment, painting, assembling fixtures, problem solving through research and networking, project management, distribution of equipment or supplies, telecommunications, data transfer, customer relations, purchasing, design and fabrication, preventative maintenance, repair or maintenance of HVAC, setting up the civic center and council chambers, boiler operation, climate control, energy conservation, recycling of equipment and wastes in a proper manner, supervision and supply of the custodial crew, dealing with surplus equipment, safety awareness, vendor relations, minor repairs at the Dallas Aquatic Center, long range planning, OSHA compliance, and safety equipment inspections.

Objectives

- To provide a safe and comfortable environment that assists employees in achieving a maximum level of productivity
- To conserve resources to maximize efficiency and minimize cost
- To limit, through preventive maintenance, problem solving, research and networking, dependency on outside vendors to minimize capital outlay
- To maintain a high standard of facility care
- To perform all of these services with the limited resources available

Expenditures

	FY2011-12 Amended Budget	FY2012-13 Proposed Budget	Percent Change
Personnel Services	\$ 97,800	\$ 112,500	15%
Materials and Services	70,000	75,250	8%
Capital Outlay	0	0	
	\$ 167,800	\$ 187,750	12%

Authorized Full-Time

FY2011-12	FY2012-13
1.82	1.82



The Facilities Maintenance Division keeps the city facilities running, clean, and well-maintained.

Facilities Maintenance Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Personnel Services						
Salaries	62,078	63,662	60,000	72,000	72,000	72,000
Fringe benefits	31,382	33,319	37,800	40,500	40,500	40,500
Workers' Compensation	0	0	0	0	0	0
Total personnel services	93,460	96,981	97,800	112,500	112,500	112,500
Materials and Services						
Materials and supplies	556	138	1,000	750	750	750
Repairs & maintenance	22,222	24,830	25,000	25,000	25,000	25,000
Telecommunications	14,197	12,255	12,000	12,000	12,000	12,000
HVAC, energy and lighting	19,387	21,514	20,000	22,000	22,000	22,000
Maintenance & rental contracts	1,713	1,412	1,500	2,000	2,000	2,000
Fleet service total care program	0	0	0	1,000	1,000	1,000
Computer services	460	560	1,000	1,000	1,000	1,000
Insurance	5,400	3,133	5,500	6,500	6,500	6,500
Professional services	1,310	358	1,000	1,500	1,500	1,500
Travel and education	219	60	1,000	1,500	1,500	1,500
Miscellaneous	1,693	801	2,000	2,000	2,000	2,000
Total materials & services	67,157	65,060	70,000	75,250	75,250	75,250
Capital Outlay						
Capital Assets	0	0	0	0	0	0
Total capital outlay	0	0	0	0	0	0
TOTAL	160,618	162,041	167,800	187,750	187,750	187,750



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City of Dallas, Oregon

Annual Budget

Fiscal Year 2012-2013



Revenue Sharing Fund

Table of Contents

Revenue Sharing Fund Revenues	54
Revenue Sharing Fund Expenditures	55

Revenue Sharing Fund Revenues

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
State Treasury						
State revenue sharing	111,527	107,664	110,000	110,000	110,000	110,000
Beginning balance	0	0	0	0	0	0
TOTAL	111,527	107,664	110,000	110,000	110,000	110,000

Revenue Sharing Fund Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Transfer to General Fund	111,527	107,664	110,000	110,000	110,000	110,000
TOTAL	111,527	107,664	110,000	110,000	110,000	110,000



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City of Dallas, Oregon

Annual Budget

Fiscal Year 2012-2013



Systems Development Charge Fund

Table of Contents

SDC Discussion	59
Revenues	62
Expenditures	63



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System Development Charges

System development charges (SDC) are a one-time fee imposed on new development and some types of redevelopment. The fees are intended to recover a fair share of the costs of existing and planned infrastructure that provide capacity to serve new growth. These charges are collected for water, sewer, storm drainage, streets, and parks, and are paid as part of the permit process.

Transportation SDC:

The Transportation SDC Fund accounts for the City's collection and expenditure of transportation system development charges.

Transportation SDC	Actual FY 2010-2011	Budgeted FY 2011-2012	Proposed Budget FY 2012-2013
Beginning Fund Balance	113,911	135,337	145,000
System Development Charges/Revenue	30,746	35,000	25,000
Total Resources	144,657	170,337	170,000
Total Requirements/Expenditures	9,320	135,000	170,000

Parks SDC:

The Parks SDC Fund accounts for the City's collection and expenditure of parks system development charges.

Parks SDC	Actual FY 2010-2011	Budgeted FY 2011-2012	Proposed Budget FY 2012-2013
Beginning Fund Balance	128,878	88,975	135,000
System Development Charges/Revenue	82,479	80,000	50,000
Total Resources	211,357	168,975	185,000
Total Requirements/Expenditures	122,382	175,000	185,000

City of Dallas Oregon – 2012-2013 Budget

Water SDC:

The Water SDC Fund accounts for the City's collection and expenditure of water system development charges.

Water SDC	Actual FY 2010-2011	Budgeted FY 2011-2012	Proposed Budget FY 2012-2013
Beginning Fund Balance	(59,628)	(6,673)	35,000
System Development Charges/Revenue	80,463	80,000	60,000
Total Resources	20,836	73,327	95,000
Total Requirements/Expenditures	27,508	90,000	95,000

Sewer SDC:

The Sewer SDC Fund accounts for the City's collection and expenditure of sewer system development charges.

Sewer SDC	Actual FY 2010-2011	Budgeted FY 2011-2012	Proposed Budget FY 2012-2013
Beginning Fund Balance	3,675,641	2,931,023	2,535,000
System Development Charges/Revenue	130,777	160,000	100,000
Total Resources	3,806,418	3,091,023	2,635,000
Total Requirements/Expenditures	875,395	3,160,000	2,635,000

City of Dallas Oregon – 2012-2013 Budget

Storm SDC:

The Storm SDC Fund accounts for the City's collection and expenditure of storm system development charges.

Storm SDC	Actual FY 2010-2011	Budgeted FY 2011-2012	Proposed Budget FY 2012-2013
Beginning Fund Balance	(33,091)	(11,512)	3,500
System Development Charges/Revenue	21,579	20,000	15,000
Total Resources	(11,512)	8,488	18,500
Total Requirements/Expenditures	0	7,000	18,500

Systems Development Fund Revenues

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Transportation SDC						
Charges/revenue	25,413	30,746	35,000	25,000	25,000	25,000
Beginning balance	88,498	113,911	135,337	145,000	145,000	145,000
Total transportation	113,911	144,657	170,337	170,000	170,000	170,000
Park SDC						
Charges/revenue	51,111	82,479	80,000	50,000	50,000	50,000
Beginning balance	107,985	128,878	88,975	135,000	135,000	135,000
Total park	159,096	211,357	168,975	185,000	185,000	185,000
Water SDC						
Charges/revenue	91,040	80,463	80,000	60,000	60,000	60,000
Beginning balance	362,414	(59,628)	(6,673)	35,000	35,000	35,000
Total water	453,455	20,836	73,327	95,000	95,000	95,000
Sewer SDC						
Charges/revenue	88,383	80,777	80,000	20,000	20,000	20,000
Reimbursement of SDC loan	346,548	50,000	80,000	80,000	80,000	80,000
Beginning balance	3,983,746	3,675,641	2,931,023	2,535,000	2,535,000	2,535,000
Total sewer	4,418,677	3,806,418	3,091,023	2,635,000	2,635,000	2,635,000
Storm SDC						
Charges/revenue	20,010	21,579	20,000	15,000	15,000	15,000
Beginning balance	(45,602)	(33,091)	(11,512)	3,500	3,500	3,500
Total storm	(25,592)	(11,512)	8,488	18,500	18,500	18,500
TOTAL SDC FUNDS						
Beginning balances	4,497,041	3,825,712	3,137,150	2,853,500	2,853,500	2,853,500
Total Deposits	622,505	346,044	375,000	250,000	250,000	250,000
TOTAL	5,119,547	4,171,756	3,512,150	3,103,500	3,103,500	3,103,500

Systems Development Fund Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Transportation SDC						
Street Projects	0	9,320	128,775	163,775	163,775	163,775
Tsf to Street Fund GIS/Planning	0	0	1,556	1,556	1,556	1,556
Tsf to Sewer Fund GIS/Planning	0	0	3,113	3,113	3,113	3,113
Tsf to Water Fund GIS/Planning	0	0	1,556	1,556	1,556	1,556
Total expenditures	0	9,320	135,000	170,000	170,000	170,000
Park SDC						
Park Projects	30,218	122,382	138,125	178,775	178,775	178,775
Transfer to Trail Grant	0	0	30,650	0	0	0
Tsf to Street Fund GIS/Planning	0	0	1,556	1,556	1,556	1,556
Tsf to Sewer Fund GIS/Planning	0	0	3,113	3,113	3,113	3,113
Tsf to Water Fund GIS/Planning	0	0	1,556	1,556	1,556	1,556
Total expenditures	30,218	122,382	175,000	185,000	185,000	185,000
Water SDC						
Water Projects/Oversizing	212,768	27,508	83,775	88,775	88,775	88,775
Tsf to Debt Service	300,315	0	0	0	0	0
Tsf to Street Fund GIS/Planning	0	0	1,556	1,556	1,556	1,556
Tsf to Sewer Fund GIS/Planning	0	0	3,113	3,113	3,113	3,113
Tsf to Water Fund GIS/Planning	0	0	1,556	1,556	1,556	1,556
Total expenditures	513,083	27,508	90,000	95,000	95,000	95,000
Sewer SDC						
Sewer Projects/Oversizing	160,631	72,395	2,898,775	2,528,775	2,528,775	2,528,775
Tsf to Debt Service	581,690	0	180,000	0	0	0
Tsf to Fleet Management	0	220,000	0	0	0	0
Tsf to General Fund	0	583,000	75,000	100,000	100,000	100,000
Tsf to Street Fund GIS/Planning	0	0	1,556	1,556	1,556	1,556
Tsf to Sewer Fund GIS/Planning	0	0	3,113	3,113	3,113	3,113
Tsf to Water Fund GIS/Planning	0	0	1,556	1,556	1,556	1,556
Total expenditures	742,320	875,395	3,160,000	2,635,000	2,635,000	2,635,000
Storm SDC						
Storm Projects	7,499	-	7,000	18,500	18,500	18,500
Total expenditures	7,499	0	7,000	18,500	18,500	18,500
TOTAL SDC EXPENDITURES	1,293,119	1,034,606	3,567,000	3,103,500	3,103,500	3,103,500



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City of Dallas, Oregon

Annual Budget

Fiscal Year 2012-13



Trust and Grant Funds

Table of Contents

Explanation of Trust Revenues	65
Trust Fund Revenues	67
Trust Fund Expenditures	69
Grant Fund Revenues	70
Grant Fund Expenditures	71

Trust Fund

The City of Dallas trust funds are dedicated for specific purposes.

Aquatic Center Trust

These funds are donations received from the public for the Aquatic Center. This includes funds donated for Aquatic Center scholarships, equipment, and general purpose.

Fire – Harpy Bovard Scholarship

This was money donated by Harpy Bovard in his will to establish a scholarship program.

Fire – Extrication Team

This includes revenue received from training provided by City firefighters.

Transient Lodging Tax

These funds are collected by hotel/motel operators from their customers. These funds are earmarked for tourism. Seventy percent of the Transient Lodging Tax funds will be transferred to the Dallas Area Visitors Center to be used for promotion of the Dallas area as a tourist destination. The remaining thirty percent will be used as directed by the Council.

Improvement Trust

This includes funds held as deposits for specific projects for citizens and developers. When the project is completed, any remaining balance on deposit is refunded.

Civic Center Deposit

This account holds the deposit sometimes required for use of this City facility.

Economic Development

This is money held for the Economic Development Commission and dedicated for specific economic development projects or programs.

Park Trust

This is money donated to the City by individuals or groups for special park projects or facilities. This year's budget includes donations for a new park trail brick program.

Police Trust

Police Trust funds are received on occasion for false alarm calls, etc. The funds are used to purchase equipment for the Police Department.

Police Reserve Trust

Fundraising for police reserves.

Firing Range Improvements Trust

This account includes funds received from other governmental agencies for use of the City's firing range.

Library Trust

Fund are derived from donations from Friends of the Library and memorials received from Library patrons.

Skate Park Trust

These funds are donations for the skate park, which was build in the Roger Jordan Community Park.

Bail Trust

This is monies held on deposit awaiting a court determination for violations of City ordinances.

Ambulance Equipment Trust

Receives funds to replace ambulance equipment.

Community Dinner Trust

Funds are derived from donations from City employees toward the annual Community Holiday Dinner for citizens in need.

Trust Fund Revenues

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Aquatic Center Trust						
Beginning balance	387,702	97,484	84,177	67,200	67,200	67,200
Deposits	0	0	0	0	0	0
Total resources	387,702	97,484	84,177	67,200	67,200	67,200
Fire - Harpy Bovard Scholarship						
Beginning balance	28,040	28,040	26,040	23,290	23,290	23,290
Deposits	0	0	0	0	0	0
Total resources	28,040	28,040	26,040	23,290	23,290	23,290
Fire Extrication Team						
Beginning balance	18,711	8,199	21,654	4,000	4,000	4,000
Deposits	14,563	33,437	35,000	25,000	25,000	25,000
Total resources	33,274	41,636	56,654	29,000	29,000	29,000
Other Fire Trust						
Beginning balance	3,497	483	483	483	483	483
Deposits	0	0	0	0	0	0
Total resources	3,497	483	483	483	483	483
Street Improvement Trust						
Beginning balance	124,548	124,548	101,028	55,000	55,000	55,000
Deposits	0	0	0	0	0	0
Total resources	124,548	124,548	101,028	55,000	55,000	55,000
Transient Lodging						
Beginning balance	19,038	6,946	5,074	13,000	13,000	13,000
Deposits	54,201	59,600	65,000	72,500	72,500	72,500
Total resources	73,240	66,546	70,074	85,500	85,500	85,500
Improvement Trust						
Beginning balance	49,013	8,259	26,394	4,000	4,000	4,000
Deposits	0	24,371	2,000	2,000	2,000	2,000
Total resources	49,013	32,630	28,394	6,000	6,000	6,000
Civic Center Deposit						
Beginning balance	410	510	410	410	410	410
Deposits	300	200	300	300	300	300
Total resources	710	710	710	710	710	710
Economic Development						
Beginning balance	307	40,507	29,037	18,000	18,000	18,000
Deposits	41,200	36,585	37,000	35,000	35,000	35,000
Total resources	41,507	77,092	66,037	53,000	53,000	53,000
Park Trust						
Beginning balance	785	2,970	5,466	6,435	6,435	6,435
Deposits	2,900	11,356	5,000	2,000	2,000	2,000
Total resources	3,685	14,326	10,466	8,435	8,435	8,435
Police Trust						
Beginning balance	5,407	7,334	6,612	14,000	14,000	14,000
Deposits	7,827	4,512	5,000	8,000	8,000	8,000
Total resources	13,235	11,846	11,612	22,000	22,000	22,000

Trust Fund Revenues

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Police Reserve Trust						
Beginning balance	0	250	500	325	325	325
Deposits	250	250	300	200	200	200
Total resources	250	500	800	525	525	525
Firing Range Improvements Trust						
Beginning balance	0	599	1,791	2,600	2,600	2,600
Deposits	2,093	2,300	2,000	2,000	2,000	2,000
Total resources	2,093	2,899	3,791	4,600	4,600	4,600
Library Trust						
Beginning balance	2,003	1,575	1,848	2,500	2,500	2,500
Deposits	14,727	14,306	15,000	15,000	15,000	15,000
Total resources	16,730	15,882	16,848	17,500	17,500	17,500
Skate Park						
Beginning balance	4,020	4,020	4,020	2,000	2,000	2,000
Deposits	0	0	0	0	0	0
Total resources	4,020	4,020	4,020	2,000	2,000	2,000
Bail Trust						
Beginning balance	30,549	(30,549)	0	0	0	0
Deposits	54,575	0	0	0	0	0
Total resources	85,124	(30,549)	0	0	0	0
Ambulance Equipment Trust						
Beginning balance	0	260	360	360	360	360
Deposits	260	100	200	200	200	200
Total resources	260	360	560	560	560	560
Ambulance File of Life Trust						
Beginning balance	0	0	0	1,500	1,500	1,500
Deposits	0	0	0	4,000	4,000	4,000
Total resources	0	0	0	5,500	5,500	5,500
Community Dinner Trust						
Beginning balance	0	295	943	1,205	1,205	1,205
Deposits	525	1,795	1,800	1,700	1,700	1,700
Total resources	525	2,090	2,743	2,905	2,905	2,905
TOTAL FUND						
Beginning balance	674,031	301,730	315,838	216,308	216,308	216,308
Total Deposits	193,422	188,813	168,600	167,900	167,900	167,900
TOTAL	867,453	490,543	484,438	384,208	384,208	384,208

Trust Fund Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Aquatic Center Trust						
Expenditures	292,526	12,353	68,000	65,000	65,000	65,000
Scholarship	0	0	2,200	2,200	2,200	2,200
Equipment expenditures	0	954	0	0	0	0
Total expenditures	292,526	13,307	70,200	67,200	67,200	67,200
Fire - Harpy Bovard Scholarship						
Scholarship	0	2,000	2,000	3,000	3,000	3,000
Reserve for future scholarship	0	0	24,040	20,290	20,290	20,290
Total expenditures	0	2,000	26,040	23,290	23,290	23,290
Fire Extrication Team						
Total expenditures	25,075	19,982	52,500	29,000	29,000	29,000
Other Fire Trust						
Total expenditures	3,014	0	483	483	483	483
Street Improvement Trust						
Total expenditures	0	23,520	64,500	55,000	55,000	55,000
Transient Lodging						
Transient lodging	66,294	61,472	77,000	85,500	85,500	85,500
Improvement Trust						
Total expenditures	40,753	6,233	24,430	6,000	6,000	6,000
Civic Center Deposit						
Total refunds	200	300	810	710	710	710
Economic Development						
Total expenditures	1,000	48,055	65,000	53,000	53,000	53,000
Park Trust						
Total expenditures	715	8,860	10,200	8,435	8,435	8,435
Police Trust						
Total expenditures	5,901	5,234	10,500	22,000	22,000	22,000
Police Reserve Trust						
Total expenditures	0	0	800	525	525	525
Firing Range Improvements Trust						
Total expenditures	1,494	1,108	3,000	4,600	4,600	4,600
Library Trust						
Total expenditures	15,155	14,034	23,500	17,500	17,500	17,500
Skate Park						
Total expenditures	0	0	4,020	2,000	2,000	2,000
Bail Trust						
Refunds and forfeitures	66,137	0	0	0	0	0
Ambulance Equipment Trust						
Purchase of equipment	0	0	560	560	560	560
Ambulance File of Life Trust						
Total expenditures	0	0	2,000	5,500	5,500	5,500
Community Dinner Trust						
Total expenditures	230	1,146	2,818	2,905	2,905	2,905
TOTAL	518,495	205,252	438,361	384,208	384,208	384,208

Grant Fund Revenues

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Public Works						
Water Reuse	0	0	500,000	0	0	0
Water conservation grant	16,200	6,470	0	0	0	0
Water cons. grant beginning balance	21,446	0	0	0	0	0
Total resources	37,646	6,470	500,000	0	0	0
Community Block Grant						
CDBG grant	5,000	177,055	1,481,759	1,600,000	1,600,000	1,600,000
Parks						
RTP Trail project	0	0	500	150,000	150,000	150,000
Local govt grant - Trail Phase 5	0	0	0	324,520	324,520	324,520
Local govt grant - Kingsborough	0	0	73,000	0	0	0
Transfer from Park SDC-Trail Grant	0	0	30,650	0	0	0
Beginning balance - Trail Grant	0	0	(228,261)	500	500	500
Total resources	0	0	-124,111	475,020	475,020	475,020
Library						
Grant - Ready to Read	2,308	1,651	3,000	3,000	3,000	3,000
Beginning balance	57	156	294	0	0	0
Total resources	2,365	1,807	3,294	3,000	3,000	3,000
Public Safety						
Beginning balance - Police Grant	0	896	(3,844)	0	0	0
Police Grant	24,659	3,459	60,000	10,000	10,000	10,000
FEMA AFG Fire Grant	0	0	186,177	463,000	463,000	463,000
Beginning balance - Fire Sesimic			(22,613)	0	0	0
Fire Seismic Upgrade Grant	0	103,025	700,000	0	0	0
Fire Grant	0	0	15,000	0	0	0
FEMA AFG EMS Grant	0	0	36,450	0	0	0
Ambulance Grant	24,329	0	20,000	0	0	0
Total resources	48,988	107,380	991,169	473,000	473,000	473,000
TOTAL	93,999	292,712	2,852,111	2,551,020	2,551,020	2,551,020

Grant Fund Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Public Works						
Water reuse	0	0	500,000	0	0	0
Water conservation grant	37,646	6,470	0	0	0	0
Total Public Works Grants	37,646	6,470	500,000	0	0	0
Community Block Grant						
CDBG grant	5,000	177,055	1,512,409	1,600,000	1,600,000	1,600,000
Parks						
RTP grant - Phase 4 trail project	0	0	500	150,500	150,500	150,500
Local govt grant - Ph 5 trail project	0	0	0	324,520	324,520	324,520
Trail project	0	228,261	0	0	0	0
Local govt grant - Kingsborough	0	0	73,000	0	0	0
Total Public Works Grants	0	228,261	73,500	475,020	475,020	475,020
Library						
Ready to Read grant	2,208	1,513	3,000	3,000	3,000	3,000
Total Library Trust	2,208	1,513	3,000	3,000	3,000	3,000
Public Safety						
Police Grant	23,763	8,199	60,000	10,000	10,000	10,000
FEMA AFG Fire Grant	0	0	186,177	463,000	463,000	463,000
Fire Seismic Upgrade Grant	0	125,638	700,000	0	0	0
Fire Grant	0	0	15,000	0	0	0
FEMA AFG EMS Grant	0	0	36,450	0	0	0
Ambulance Grant	24,329	0	20,000	0	0	0
Total Public Safety Trust	48,092	133,837	1,017,627	473,000	473,000	473,000
TOTAL	92,947	547,137	3,106,536	2,551,020	2,551,020	2,551,020



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City of Dallas, Oregon

Annual Budget

Fiscal Year 2012-2013



Capital Improvement & Improvement Funds

Table of Contents

Capital Improvement Revenues	74
Capital Improvement Expenditures	75
Improvement Fund Revenues	76
Improvement Fund Expenditures	77

Capital Improvement Fund Revenues

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Revenues						
Water system imp beg balance	(514,507)	0	0	0	0	0
Proceeds from loan - wat sys impr	775,208	0	0	0	0	0
TOTAL	260,701	0	0	0	0	0

Capital Improvement Fund Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Capital Outlay						
Water system improvements	260,701	0	0	0	0	0
TOTAL	260,701	0	0	0	0	0

Improvement Fund Revenues

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Revenues						
Transfer from Utility Fund	300,000	0	0	0	0	0
Beginning balance	117,052	0	0	0	0	0
TOTAL	417,052	0	0	0	0	0

Improvement Fund Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Transfer to other funds	416,390	0	0	0	0	0
TOTAL	416,390	0	0	0	0	0



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City of Dallas, Oregon

Annual Budget

Fiscal Year 2012-2013



General Obligation & General Long-Term Debt Funds

Table of Contents

General Obligation Fund Discussion	81
General Obligation Fund Revenues	82
General Obligation Fund Expenditures	83
General Long-Term Debt Fund Discussion	85
General Long-Term Debt Fund Revenues	86
General Long-Term Debt Fund Expenditures	87



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General Obligation Fund

A property tax is levied on property inside the City to pay debt service on the City's General Obligation (GO) bonds. During the 2004-2005 fiscal year, GO bonds issued in 1989, 1994, 1996, and 1999 were refunded. In other words, the debt was refinanced at a significantly lower interest rate. The Net Present Value of savings resulting from the refunding was almost \$200,000. This savings is reflected in a lower tax levied on property owners for GO bond debt service.

Expenditures

Bonded debt of the City that is due and payable during the 2012-13 fiscal year is as follows:

	Principal	Interest	Total
2003 Public Safety	70,000	22,028	92,028
2005 Refunding Bonds	455,000	136,850	591,850
Totals	525,000	158,878	683,878

The General Obligation Fund budget includes \$295,122 in Unappropriated Ending Fund Balance. This is the balance carried forward to next year to ensure sufficient funds for debt service payments that are due before property tax payments are received in November.

General Obligation Fund Revenues

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Current taxes	656,185	683,110	685,000	684,000	684,000	684,000
Delinquent taxes	27,517	29,356	28,000	30,000	30,000	30,000
Beginning balances	194,574	199,470	232,176	265,000	265,000	265,000
TOTAL	878,276	911,936	945,176	979,000	979,000	979,000

General Obligation Fund Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Debt service - principal	460,000	480,000	505,000	525,000	525,000	525,000
Debt service - interest	218,806	199,760	179,743	158,878	158,878	158,878
Unappropriated fund balance	0	0	253,257	295,122	295,122	295,122
TOTAL	678,806	679,760	938,000	979,000	979,000	979,000



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General Long Term Debt Fund

During 2005-06, the City sold pension bonds to refinance a portion of the PERS debt at a lower rate.

As the bonds payable are long-term debt that is not related to one specific operating fund, the General Debt Fund has been established to account for the PERS bonds. The revenue in the Fund derives from all operating funds with employee wages. Because the bond debt represents a portion of the City's retirement benefits contribution to PERS, the expenditure in the operating funds for debt service is included in Fringe Benefits in those departments. Revenue from other funds is equal to the principal and interest paid on the bonds.

General Long-Term Debt Fund Revenues

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Total General Fund	63,527	66,803	69,920	76,327	76,327	76,327
Total Sewer Fund	9,970	10,485	10,973	11,979	11,979	11,979
Total Fleet Fund	1,853	1,949	2,039	2,226	2,226	2,226
Total Street Fund	4,676	4,918	5,147	5,619	5,619	5,619
Total Water Fund	8,206	8,629	9,031	9,859	9,859	9,859
TOTAL	88,232	92,784	97,110	106,010	106,010	106,010

General Long-Term Debt Fund Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Debt service - principal	9,999	15,000	20,000	30,000	30,000	30,000
Debt service - interest	78,226	77,784	77,110	76,010	76,010	76,010
TOTAL	88,225	92,784	97,110	106,010	106,010	106,010



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City of Dallas, Oregon

Annual Budget

Fiscal Year 2012-2013



Street Fund

Table of Contents

Engineering/Environmental Services Discussion	90
Street Fund Discussion	91
Street Fund Revenues	92
Street Fund Expenditures	93

Engineering/Environmental Services

Activities

Project Design
Project Inspection
Utility Map Updates
Surveying
Data Collection & Analysis
Weed Abatement
Sidewalk Safety
Backflow Program
Pretreatment Program
TMDL Program
NPDES Permit Program
Pavement Program
ASR Monitoring Program
WWTF Contract Oversight
WTP Engineering
WD Contract Oversight
Watershed Monitoring
AMR System Oversight
I&I Reduction Program

The Engineering/Environmental Services Department plans, surveys, designs and supervises construction of the City's Capital Improvement Projects and inspects private projects in the right-of-way. The department also reviews and approves plans and projects proposed by developers for compliance with City Codes and standards. The Engineering Department maintains records of the water system, sewer systems, streets, traffic signals, storm water systems & detention basins and other public and privately owned facilities within the City. This Department maintains records of City boundaries and subdivisions within the City, while also maintaining records of all annexations, final plats, and other plats regarding properties in or near the City. The Department utilizes and maintains the City's Geographical Information System (GIS) to facilitate retrieval of these records.

The Department provides engineering support and oversight for the City's Water Treatment Plant, including the ASR well, intake facility and Mercer Reservoir and Dam. Department staff is also charged with watershed management, including stream and wellhead monitoring, dam outfall and stream gauge monitoring, and reservoir maintenance.

Department staff provides oversight of the operations and maintenance contracts for the City's Wastewater Treatment Facility and Water Distribution System. Staff is also charged with the administration and operation of the City's Industrial Pretreatment Program, Inflow and Infiltration (I & I) Reduction Program, Willamette Total Maximum Daily Load (TMDL) Program, and NPDES Permit renewal programs.

Objectives

- Provide input and cost estimates for the Capital Improvement Program.
- Provide necessary review of plans and inspection for public infrastructure.
- Maintain as-built data on the City's infrastructure and private development.
- Analyze and seek solutions to public concerns with traffic, parking, signs, drainage, etc.
- Responsibly manage and work to protect the City's watershed.
- Provide engineering support to other City Departments.
- Provide cost-effective design of capital improvement & maintenance projects.

Community Development/Operations

Streets

Activities

Provide maintenance of city's streets, curbs, street signage, medians, and rights-of-way.

Infrastructure design and mapping, contract administration, contract inspection, long term infrastructure planning

The mission of the Street Division is to maintain and repair the street system to allow for optimum service life and the safe and efficient travel of the motoring public. The City of Dallas is responsible for the maintenance of over 50 miles of paved streets, more than 2,000 signs, 5 bridges, and 3 traffic signals.

Objectives

- Provide maintenance and repair to ensure the proper operation of the City's traffic signals, streetlights, traffic safety devices, signs, and roadway markings
- Provide for the management and maintenance of street landscapes, street trees, ramps and curbs, to provide a safe and aesthetically pleasing streetscape
- To clean, maintain and repair the street network to allow for optimum service life and safe and efficient travel of the motoring public.
- Street sweeping, emergency response, stormwater management, snow removal, and leaf harvest
- To prevent the further deterioration of the local street network

Expenditures	FY2011-12	FY2012-13	Percent Change
	Amended Budget	Proposed Budget	
Personnel Services	\$ 338,750	\$ 319,000	(6%)
Materials and Services	239,000	250,500	5%
Capital Outlay	175,000	170,000	(3%)
Transfers	80,000	80,000	0%
TOTAL EXPENDITURES	\$832,750	\$819,500	(2%)
Operating Contingencies	327,277	472,015	44%

Full-Time Equivalent	FY2011-12	FY2012-13
	3.4	2.9



The Streets Division receives no revenue from property taxes or the General Fund, operating solely on state highway funds and service charges.

Street Fund Revenues

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Revenues						
State highway appropriation	636,698	730,772	917,302	818,790	818,790	818,790
Interest on investments	1,509	4,939	1,500	1,500	1,500	1,500
Miscellaneous	36,824	15,839	20,000	10,000	10,000	10,000
State hwy federal money reimb.	291,548	0	155,000	150,000	150,000	150,000
Tsf from Sewer SDC GIS/Planning	0	0	1,556	1,556	1,556	1,556
Tsf from Water SDC GIS/Planning	0	0	1,556	1,556	1,556	1,556
Tsf from Street SDC GIS/Planning	0	0	1,556	1,556	1,556	1,556
Tsf from Park SDC GIS/Planning	0	0	1,556	1,556	1,556	1,556
Total revenues	<u>966,579</u>	<u>751,551</u>	<u>1,100,027</u>	<u>986,515</u>	<u>986,515</u>	<u>986,515</u>
Beginning balances	<u>81,676</u>	<u>159,638</u>	<u>90,180</u>	<u>305,000</u>	<u>305,000</u>	<u>305,000</u>
TOTAL	<u>1,048,255</u>	<u>911,188</u>	<u>1,190,207</u>	<u>1,291,515</u>	<u>1,291,515</u>	<u>1,291,515</u>

Street Fund Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Personnel Services						
Salaries	160,853	182,482	204,000	185,000	185,000	185,000
Fringe benefits	88,332	101,615	134,750	130,000	130,000	130,000
Overtime	0	1,213	0	4,000	4,000	4,000
Workers' Compensation	0	0	0	0	0	0
Total personnel services	249,185	285,310	338,750	319,000	319,000	319,000
Materials and Services						
Materials and supplies	16,732	24,382	30,000	40,000	40,000	40,000
Vehicle/equipment expense	73,337	74,926	50,000	50,000	50,000	50,000
Repairs & maintenance	71	1,519	2,000	3,000	3,000	3,000
Traffic signal maintenance	1,149	1,037	4,000	2,000	2,000	2,000
Tools	1,035	471	1,000	2,000	2,000	2,000
Telecommunications	2,642	2,882	3,000	3,000	3,000	3,000
Street lighting	106,249	116,885	120,000	125,000	125,000	125,000
Computer services	1,455	1,827	2,000	2,000	2,000	2,000
Insurance	3,413	857	2,000	1,000	1,000	1,000
Professional services	22,078	10,296	20,000	15,000	15,000	15,000
Employee development	500	1,877	1,500	3,000	3,000	3,000
Safety equipment and training	155	2,547	2,000	2,500	2,500	2,500
Travel and education	339	1,003	1,500	2,000	2,000	2,000
Total materials & services	229,155	240,510	239,000	250,500	250,500	250,500
Capital Outlay						
Contractual overlays	306,176	215,188	195,000	150,000	150,000	150,000
Sidewalks	0	0	20,000	20,000	20,000	20,000
Total capital outlay	306,176	215,188	215,000	170,000	170,000	170,000
Transfers						
Transfer to General Fund	100,000	80,000	80,000	80,000	80,000	80,000
Total transfers	100,000	80,000	80,000	80,000	80,000	80,000
TOTAL EXPENDITURES	884,516	821,008	872,750	819,500	819,500	819,500
Operating Contingencies	0	0	327,277	472,015	472,015	472,015
TOTAL	884,516	821,008	1,200,027	1,291,515	1,291,515	1,291,515



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City of Dallas, Oregon

Annual Budget

Fiscal Year 2012-2013



Sewer Fund

Table of Contents

Sewer Fund Discussion	97
Sewer Fund Revenues	98
Sewer Fund Expenditures	99



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Community Development/Operations

Sewer

Activities

Operation and maintenance of the sanitary sewer collection system

Operation and maintenance of the storm drainage system

Contract management of the Wastewater Treatment Facility

Planning and Engineering for the collection and treatment systems

Management of wastewater and stormwater are vital for a healthy society and healthy environment. In the City of Dallas, the wastewater from more than 15,000 people and numerous businesses travels through more than 40 miles of sewer pipes to the Wastewater Treatment Facility on Bowersville Road.

Objectives

- To provide timely and effective cleaning and repair of the sanitary sewer collection system to ensure uninterrupted sewage flow to the Water Pollution Control Plant.
- To maintain and operate the storm sewer system in a way that is environmentally sensitive and ensures proper flow into Rickreall Creek and Ash Creek.
- To efficiently manage the operation and maintenance of the Wastewater Treatment Facility.
- To provide long term planning for regulatory compliance, growth, cost effectiveness and efficiency of the system.
- To reduce inflow and infiltration

Expenditures

	FY2011-12 Amended Budget	FY2012-3 Proposed Budget	Percent Change
Personnel Services	\$ 593,000	\$ 587,500	(1%)
Materials and Services	932,500	953,500	2%
Capital Outlay	207,500	380,000	83%
Transfers	550,000	550,000	0%
Sewer Debt Service	1,212,535	1,005,650	(17%)
TOTAL EXPENDITURES	\$ 3,495,535	\$ 3,476,650	(<1%)
Operating Contingencies	629,915	1,408,800	224%
DEQ Loan Reserve	1,120,000	0	(100%)

Full-Time Equivalent

FY2011-12	FY2012-13
5.95	5.45



The City has begun an aggressive program to systematically identify rainfall and groundwater entering the sewer system. In the coming year, we will focus on eliminating inflow and infiltration.

Sewer Fund Revenues

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Revenues						
Sewer service charges	2,826,340	2,824,141	2,900,000	2,975,000	2,975,000	2,975,000
Interest on investments	38,244	37,970	30,000	25,000	25,000	25,000
Sewer hookup fees	5,850	1,500	3,000	3,000	3,000	3,000
Miscellaneous	61,159	78,478	50,000	50,000	50,000	50,000
Tsf from Sewer SDC GIS/Planning	0	0	3,113	3,113	3,113	3,113
Tsf from Water SDC GIS/Planning	0	0	3,113	3,113	3,113	3,113
Tsf from Street SDC GIS/Planning	0	0	3,113	3,113	3,113	3,113
Tsf from Park SDC GIS/Planning	0	0	3,113	3,113	3,113	3,113
Total revenues	<u>2,931,593</u>	<u>2,942,088</u>	<u>2,995,450</u>	<u>3,065,450</u>	<u>3,065,450</u>	<u>3,065,450</u>
Beginning balances	<u>2,187,302</u>	<u>2,431,393</u>	<u>2,150,321</u>	<u>1,820,000</u>	<u>1,820,000</u>	<u>1,820,000</u>
TOTAL	<u><u>5,118,896</u></u>	<u><u>5,373,481</u></u>	<u><u>5,145,771</u></u>	<u><u>4,885,450</u></u>	<u><u>4,885,450</u></u>	<u><u>4,885,450</u></u>

Sewer Fund Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Personnel Services						
Salaries	339,961	353,622	393,000	353,000	353,000	353,000
Overtime	0	2,666	0	7,500	7,500	7,500
Fringe benefits	186,971	194,432	230,000	227,000	227,000	227,000
Workers' Compensation	0	0	0	0	0	0
Total personnel services	526,932	550,721	623,000	587,500	587,500	587,500
Materials and Services						
Materials and supplies	28,345	35,854	25,000	30,000	30,000	30,000
DEQ permits	15,936	18,623	15,000	18,000	18,000	18,000
Vehicle/equipment expense	157,900	161,803	150,000	150,000	150,000	150,000
Repairs and maintenance	22,674	21,820	10,000	15,000	15,000	15,000
Tools	1,324	1,220	3,000	3,000	3,000	3,000
Telecommunications	4,407	4,432	4,500	5,000	5,000	5,000
HVAC, energy and lighting	4,249	4,228	4,500	5,000	5,000	5,000
Computer services	-5,583	3,225	4,000	3,000	3,000	3,000
Insurance	22,232	10,357	15,000	19,000	19,000	19,000
Professional services	587,910	615,214	737,000	700,000	700,000	700,000
Employee development	2,458	815	1,000	2,000	2,000	2,000
Safety equipment and training	1,110	1,785	1,500	1,500	1,500	1,500
Travel and education	539	1,531	2,000	2,000	2,000	2,000
Total materials and services	843,502	880,907	972,500	953,500	953,500	953,500
Capital Outlay						
Sewer Replacement Projects	0	20,124	25,000	25,000	25,000	25,000
I & I	0	0	75,000	300,000	300,000	300,000
WWTF capital improvements	52,980	32,585	42,500	55,000	55,000	55,000
WWTF equipment replacement	0	0	65,000	0	0	0
Trench restoration contract	71,000	30,184	0	0	0	0
Storm drainage improvement project	36,977	0	0	0	0	0
Total capital outlay	160,957	82,892	207,500	380,000	380,000	380,000
Transfers						
Transfer to Improvement Fund	175,000	0	0	0	0	0
Transfer to General Fund	375,000	550,000	550,000	550,000	550,000	550,000
Total transfers	550,000	550,000	550,000	550,000	550,000	550,000
Sewer Debt Service						
Transfer to Debt Service	581,690	1,158,641	1,212,535	1,005,650	1,005,650	1,005,650
Total debt service	581,690	1,158,641	1,212,535	1,005,650	1,005,650	1,005,650
TOTAL EXPENDITURES	2,663,080	3,223,160	3,565,535	3,476,650	3,476,650	3,476,650
Operating Contingencies	0	0	559,915	1,408,800	1,408,800	1,408,800
DEQ Loan Reserve	0	0	1,120,000	0	0	0
TOTAL	2,663,080	3,223,160	5,245,450	4,885,450	4,885,450	4,885,450



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City of Dallas, Oregon

Annual Budget

Fiscal Year 2012-2013



Water Fund

Table of Contents

Water Fund Discussion	103
Water Fund Revenues	104
Water Fund Expenditures	105
Outside Water Fund (Eliminated budget accounts)	106



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Public Works

Water Division

Activities

Operation and maintenance of water treatment system.

Contract management of water distribution system.

Planning and Engineering for the distribution and treatment systems.

An abundant and reliable supply of fresh, clean drinking water is vital for a healthy society and the local economy. In order to ensure an abundant and reliable supply, the City has contracted with CH2M Hill OMI to maintain and operate more than 50 miles of water lines, over 5,000 metered service connections, 4 water pump stations, 3 pressure zones, and more than 8 million gallons of potable water storage capacity in 3 concrete and 4 steel reservoirs. The Water Division operates and maintains Mercer Reservoir (500 MG capacity) and Dam, the Rickreall Creek raw water intake and pumping station, an 8 million gallon per day water treatment facility, and a 50 million gallon ASR facility.

Objectives

- To provide timely and effective maintenance and repair of the distribution system and treatment plant to ensure an uninterrupted supply of potable water for the community.
- To operate the system in a way that is environmentally sensitive and ensures a reliable supply of water for the community.
- To provide long term planning for regulatory compliance, growth, cost effectiveness and efficiency of the system.

Projects

Automated meter replacement project

Expenditures

	FY2011-12 Amended Budget	FY2012-13 Proposed Budget	Percent Change
Personnel Services	\$ 427,875	\$ 407,000	(5%)
Materials and Services	739,000	666,500	(10%)
Capital Outlay	0	95,000	
Transfers	425,000	425,000	0%
Water Debt Service	555,112	523,193	(6%)
TOTAL EXPENDITURES	\$ 2,146,987	\$ 2,116,693	(1%)

Operating Contingencies	858,738	510,032	(41%)
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Full-Time Equivalent

FY2011-12	FY2012-13
4.35	3.35



The City has contracted with OMI for water meter reading and maintenance and repair of the City's water distribution system, which has resulted in savings to the City.

Water Fund Revenues

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Revenues						
Sale of water	1,919,047	1,874,772	2,100,000	2,050,000	2,050,000	2,050,000
Service connections	8,500	10,475	9,000	5,000	5,000	5,000
Interest on investments	18,601	15,585	18,000	13,000	13,000	13,000
New account fees	7,620	8,325	7,500	7,500	7,500	7,500
Transfer from Outside Water Fund	100,135	0	0	0	0	0
Miscellaneous	65,232	54,492	50,000	30,000	30,000	30,000
Tsf from Sewer SDC GIS/Planning	0	0	1,556	1,556	1,556	1,556
Tsf from Water SDC GIS/Planning	0	0	1,556	1,556	1,556	1,556
Tsf from Street SDC GIS/Planning	0	0	1,556	1,556	1,556	1,556
Tsf from Park SDC GIS/Planning	0	0	1,556	1,556	1,556	1,556
Total revenues	2,119,135	1,963,650	2,190,725	2,111,725	2,111,725	2,111,725
Beginning balances	1,185,585	1,172,001	614,527	515,000	515,000	515,000
TOTAL	3,304,720	3,135,651	2,805,252	2,626,725	2,626,725	2,626,725

Water Fund Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Personnel Services						
Salaries	434,649	429,581	255,000	240,000	240,000	240,000
Fringe Benefits	233,629	206,640	157,875	155,000	155,000	155,000
Overtime	19,611	16,110	15,000	12,000	12,000	12,000
Workers' Compensation	0	0	0	0	0	0
Total personnel services	687,889	652,331	427,875	407,000	407,000	407,000
Materials and Services						
Materials and supplies	211,104	189,935	140,000	150,000	150,000	150,000
Permits	1,532	6,089	3,500	3,000	3,000	3,000
Vehicle/equipment expense	100,031	101,803	100,000	100,000	100,000	100,000
Repairs and maintenance	23,572	54,930	30,000	35,000	35,000	35,000
Tools	2,163	2,862	2,500	3,500	3,500	3,500
Telecommunications	10,704	12,073	10,500	12,000	12,000	12,000
HVAC, energy and lighting	89,481	101,571	112,000	120,000	120,000	120,000
Computer services	7,979	29,240	6,000	8,000	8,000	8,000
Insurance	15,859	7,035	12,000	12,000	12,000	12,000
Professional services	109,288	322,565	340,000	215,000	215,000	215,000
Employee development	4,140	5,034	3,000	3,000	3,000	3,000
Safety equipment and training	695	2,417	2,000	2,000	2,000	2,000
Travel and education	3,448	2,670	2,500	3,000	3,000	3,000
Total materials & services	579,995	838,224	764,000	666,500	666,500	666,500
Capital Outlay						
Water Line Replacement Projects	0	9,713	0	20,000	20,000	20,000
Equipment	0	15,489	0	75,000	75,000	75,000
Trench restoration contract	70,460	0	0	0	0	0
Intake generator	54,250	0	0	0	0	0
Total capital outlay	124,710	25,202	0	95,000	95,000	95,000
Transfers						
Transfer to Improvement Fund	125,000	0	0	0	0	0
Transfer to General Fund	325,000	450,000	425,000	425,000	425,000	425,000
Total transfers	450,000	450,000	425,000	425,000	425,000	425,000
Water Debt Service						
Transfer to Debt Service	295,074	555,367	555,112	523,193	523,193	523,193
Total debt service	295,074	555,367	555,112	523,193	523,193	523,193
TOTAL EXPENDITURES	2,137,669	2,521,124	2,171,987	2,116,693	2,116,693	2,116,693
Operating Contingencies	0	0	833,738	510,032	510,032	510,032
TOTAL	2,137,669	2,521,124	3,005,725	2,626,725	2,626,725	2,626,725

Outside of City Water Fund Revenues

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Revenues						
Water charges	-	-	-	-	-	-
Beginning balance	100,135	-	-	-	-	-
TOTAL	100,135	0	0	0	0	0

Outside of City Water Fund Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Personnel Services						
Salaries	-	-	-	-	-	-
Fringe benefits	-	-	-	-	-	-
Total personnel services	0	0	0	0	0	0
Materials and Services						
Materials	-	-	-	-	-	-
Operation and maintenance of equip.	-	-	-	-	-	-
Contractual services	-	-	-	-	-	-
Transfer to Water Fund	100,135	-	-	-	-	-
Total materials & services	100,135	0	0	0	0	0
Reserve						
Reserve	-	-	-	-	-	-
Total reserve	-	-	-	-	-	-
TOTAL	100,135	0	0	0	0	0



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City of Dallas, Oregon

Annual Budget

Fiscal Year 2012-2013



Debt Service Fund

Table of Contents

Debt Service Fund Discussion	111
Debt Service Fund Revenues	112
Debt Service Fund Expenditures	113



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Debt Service Fund

The debt service appropriations in this budget are for payments for Sewer and Water bonds and loans.

<u>Water Debt Service</u>	<u>Sewer Debt Service</u>
2005 Water Debt Refunding	2011 Sewer Debt Refunding
2009 Water System Improvement Projects	

Debt Service Revenues

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Revenues						
Transfer from Water Fund	295,074	555,367	555,112	523,193	523,193	523,193
Transfer from Water SDC	295,074	0	0	0	0	0
Transfer from Sewer Fund	581,690	1,158,641	1,184,375	1,005,650	1,005,650	1,005,650
Transfer from Sewer SDC	581,690	0	180,000	0	0	0
TOTAL	1,753,527	1,714,008	1,919,487	1,528,843	1,528,843	1,528,843

Debt Service Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Debt Service						
2005 Water debt serv. - principal	183,000	190,000	197,000	172,000	172,000	172,000
2005 Water debt serv. - interest	24,394	17,400	10,144	3,225	3,225	3,225
Safe drinking water debt svc - prin	149,289	178,234	185,006	191,259	191,259	191,259
Safe drinking water debt svc - int	243,947	169,733	162,962	156,709	156,709	156,709
2011 Sewer refunding bonds - prin	0	0	0	805,000	805,000	805,000
2011 Sewer refunding bonds - int	0	0	0	200,650	200,650	200,650
Sewer OEDD - principal	29,583	29,791	240,655	0	0	0
Sewer OEDD - interest	14,577	13,232	11,847	0	0	0
DEQ loan - principal	706,458	776,704	802,109	0	0	0
DEQ loan - interest	412,761	338,914	309,764	0	0	0
TOTAL	1,764,009	1,714,008	1,919,487	1,528,843	1,528,843	1,528,843



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City of Dallas, Oregon

Annual Budget

Fiscal Year 2012-2013



Fleet Management Fund

Table of Contents

Fleet Management Fund Discussion	117
Fleet Management Fund Revenues	118
Fleet Management Fund Expenditures	119



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Community Development/Operations

Fleet Management

Activities

Manage the city's vehicle fleet.

Execute IGA's with:

SW Polk Rural Fire

Falls City Fire

DPSST H. Duty

Fleet

Independence

Police

Fleet Management manages and maintains the City's fleet of vehicles and equipment through the Total Care program. The responsibilities include developing specifications for vehicles and equipment and making recommendation for purchase of new vehicles. Repairs are performed at the Fleet Management Facility staffed with the Fleet Management Foreman and Mechanic Maintenance Specialist.

Objectives

- Provide City staff safe and well maintained vehicles and equipment to support all departments and programs, and to continually monitor processes and methods to provide the best services available
- Continue to research and evaluate the use of alternative fueled vehicles such as Hybrid or electric vehicles in the fleet
- Increase the productivity of the maintenance staff through the utilization of new tools for inventory and fleet maintenance data recording
- Research ways to decrease the fuel and other cost of the fleet
- Provide a high level of service to all users



Our mission within Fleet Management is to keep the city's vehicles and equipment repaired and mobile in the most practical and competent manner and doing so in a cost effective manner, as to provide the best service possible to the citizens of the City of Dallas.

Expenditures

	FY2011-12 Amended Budget	FY2012-13 Proposed Budget	Percent Change
Personnel Services	\$ 221,000	\$ 213,000	(4%)
Materials and Services	141,500	178,000	26%
Capital Outlay	65,000	147,000	226%
Transfers	80,000	80,000	0%
TOTAL EXPENDITURES	\$ 507,500	\$ 618,000	22%

Operating Contingencies	290,000	199,800	(31%)
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Full-Time Equivalent

FY2011-12	FY2012-13
2	2

Fleet Management Fund Revenues

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Revenues						
Rental of equipment	324,000	324,000	300,000	0	0	0
Fuel and oil reimbursement	70,412	19,315	10,000	12,000	12,000	12,000
Reimbursement services	48,620	80,869	96,500	35,000	35,000	35,000
Fleet service total care program PW	0	0	0	300,000	300,000	300,000
Fleet service total care program GF	0	0	0	80,000	80,000	80,000
Sale of equipment	0	7,035	1,000	3,000	3,000	3,000
Transfer from sewer SDC	0	220,000	0	0	0	0
Transfer in - vehicle payments	0	0	45,000	89,800	89,800	89,800
Transfer in - equipment reserve	0	0	10,000	0	0	0
Total revenues	<u>443,033</u>	<u>651,219</u>	<u>462,500</u>	<u>519,800</u>	<u>519,800</u>	<u>519,800</u>
Beginning Balance	<u>265,262</u>	<u>400,342</u>	<u>325,469</u>	<u>298,000</u>	<u>298,000</u>	<u>298,000</u>
TOTAL	<u><u>708,295</u></u>	<u><u>1,051,561</u></u>	<u><u>787,969</u></u>	<u><u>817,800</u></u>	<u><u>817,800</u></u>	<u><u>817,800</u></u>

Fleet Management Fund Expenditures

	Actual 2009-10	Actual 2010-11	Amended 2011-12	Proposed 2012-13	Approved 2012-13	Adopted 2012-13
Personnel Services						
Salaries	90,427	101,118	136,000	130,000	130,000	130,000
Fringe benefits	48,822	58,850	85,000	83,000	83,000	83,000
Overtime	0	0	0	0	0	0
Worker's Compensation	0	0	0	0	0	0
Total personnel services	139,249	159,968	221,000	213,000	213,000	213,000
Materials and Services						
Materials and supplies	5,570	7,046	7,000	7,000	7,000	7,000
Fuel and oil	96,125	51,191	50,000	60,000	60,000	60,000
Parts	30,692	26,795	40,000	65,000	65,000	65,000
Repairs & maintenance	19,211	15,369	15,000	10,000	10,000	10,000
Tools	3,607	1,065	4,000	6,000	6,000	6,000
Telecommunications	3,494	4,211	4,500	4,000	4,000	4,000
HVAC, energy & lighting	8,347	9,224	10,000	8,000	8,000	8,000
Insurance	10,534	3,536	5,000	10,000	10,000	10,000
Travel and education	968	1,508	2,000	3,000	3,000	3,000
Miscellaneous	1,855	3,484	4,000	5,000	5,000	5,000
Total materials & services	180,403	123,428	141,500	178,000	178,000	178,000
Capital Outlay						
Building Improvements	0	0	0	10,000	10,000	10,000
Vehicles	0	277,428	60,000	99,000	99,000	99,000
Equipment	39,524	98,338	5,000	38,000	38,000	38,000
Equipment replacement	19,525	16,930	0	0	0	0
Total capital outlay	59,049	392,695	65,000	147,000	147,000	147,000
Transfers						
Transfer to SDC - Loan Reimb.	0	0	30,000	30,000	30,000	30,000
Transfer to General Fund	50,000	50,000	50,000	50,000	50,000	50,000
Total transfers	50,000	50,000	80,000	80,000	80,000	80,000
TOTAL EXPENDITURES	428,701	726,091	507,500	618,000	618,000	618,000
Operating Contingencies						
	0	0	290,000	199,800	199,800	199,800
TOTAL	428,701	726,091	797,500	817,800	817,800	817,800



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City of Dallas, Oregon

Annual Budget

Fiscal Year 2012-2013



Glossary

Table of Contents

Glossary	123
Statement of Bonds and Loans Outstanding June 30, 2012	131
Statement of Bonds/Loans and Interest Payable July 1, 2012 to Maturity	132



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Glossary

9-1-1 Dispatch/MDS – Willamette Valley Communications Center (WVCC) agency user fees; mobile data system access; non-emergency dispatch services.

Actual – Actual, as used in the fund summaries, revenue summaries and department and division summaries within the budget document, represents the actual costs results of operations. This category is presented on a budgetary basis, and thus excludes depreciation and amortization and includes principal payments on debt.

Adopted Budget – Adopted, as used in the fund summaries and department and division summaries within the budget document, represents the final budget approved by the City Council. This is the financial plan that is the basis for appropriations. Adopted budget becomes effective July 1st. Subsequent to adoption, Council may make changes throughout the year.

Animal Control/Dog Shelter – This budget line item includes veterinarian charges, cleaning, and sanitation supplies, snares and leashes, immobilizer dart gun for aggressive dogs, and specialized training for certification.

Appropriations – A specific amount of money authorized by the City Council, generally during adoption of the annual budget, used to make expenditures for a specific purpose during a fiscal year. It is based on the adopted budget, including supplemental budgets, if any.

Approved Budget – Approved as used in the fund summaries, revenue summaries, etc., represents the proposed budget that has been approved by the Budget Committee.

Assessed Value – The value set on real and personal property as a basis for imposing taxes. A tax initiative passed in 1997 reduced AV below real market value and set a 3% maximum annual growth rate in the AV, exclusive of certain improvements.

Assets – Resources having a monetary value and that are owned or held by an entity.

Audit – The annual review and appraisal of the City's accounts and fiscal affairs conducted by an accountant under contract.

Balanced Budget – A budget in which the resources equal the requirements in every fund.

Beginning Balance – The beginning balance is the residual non-restricted funds brought forward from the previous financial year (ending balance).

Bond or Bond Issue – Bonds are debt instruments that require repayment of a specified principal amount on a certain date (maturity date), together with interest at a stated rate or according to a formula for determining the interest rate.

Bond Funds – Established to account for bond proceeds to be used only for approved bond projects.

Budget – Written report showing the local government's comprehensive financial plan for one fiscal year. It must include a balanced statement of actual revenues and expenditures during each of the last two years, and estimated revenues and expenditures for the current and upcoming year.

Budget Adjustment – A revision to the adopted budget occurring during the affected fiscal year as approved by the City Council by an amendment or a transfer.

Budget Calendar – The schedule of key dates involved in the process of preparing and adopting a budget.

Budget Committee – Fiscal planning board of the City, consisting of the governing body (the Council) plus an equal number of legal voters appointed from the City.

Budget Message – Written explanation of the budget and the City’s financial priorities for the next fiscal year. It is prepared and presented by the City Manager.

Capital Improvement Project (CIP) – Any project having assets of significant value and having a useful life of five years or more. Capital projects include the purchase of land, design, engineering and construction of buildings, and infrastructure items such as parks, streets, bridges, drainage, street lighting, water and sewer systems and master planning.

Capital Outlay – Items which generally have a useful life of one or more years, such as machinery, land, furniture, equipment, or buildings.

Capital Assets – Major assets that benefit more than a single fiscal period. Examples include land, easements, buildings, vehicles, equipment, and infrastructure.

City Council – The elected body of members making up the legislative arm of local government in Dallas.

Charges for Service – Includes a wide variety of fees charged for services provided to the public and other agencies.

City Attorney – Appointed by the City Council to represent the City, act as general counsel, give legal advice to the City, and to generally handle all legal matters for the City.

Community Policing – Materials to support community-based programs such as Neighborhood Watch & Crime Prevention; Safe House; employee business cards; promotional items; and volunteer uniforms.

Comprehensive Annual Financial Report – The annual audited results of the city’s financial position and activity.

Comprehensive Plan – An official statement of the goals, objectives and physical plan for the development of the city. Contains a narrative of goals, objectives and policies that describe the desired form, nature, and rate of city development.

Computer Services – This budget item includes computer hardware, software and repair. Also includes computer training costs.

Consumer Price Index (CPI) – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living.

Contingency – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted. Contingency may be appropriated for a specific purpose by the City Council upon the approval of a resolution. The City separates contingencies into those that are designated for specific purposes and undesignated. (Also see Unappropriated Ending Fund Balance).

Council Expense – Includes cost for food during lunch meetings and other meeting supplies, as well as the cost for Councilors to attend conferences and other meetings at which they represent the City of Dallas.

Debt Service – Interest and principal on outstanding bonds due and payable during the fiscal year.

Debt Service Fund – Established to account for payment of general long-term debt principal and interest.

Defense Attorney/Interpreter – Costs for the court-appointed attorney representing the defendant in a criminal prosecution or for an interpreter hired by the court.

Deficit – The excess of expenditures over revenues.

Department – The combination of divisions of the City headed by a general manager with a specific and unique set of goals and objectives (e.g., Police, Fire, Public Works, etc.)

Division – A functional unit within a department consisting of one or more cost centers engaged in activities supporting the unit's mission and objectives.

Depreciation – Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of physical elements, inadequacy or obsolescence.

Employee Benefits – Contributions made by a government to meet commitments or obligations for employee-related expenses. Included is the government's share of costs for social security and the various pension, medical, and life insurance plans.

Employee Development – In-house training, seminars, workshops, or continuing education for city employees.

Ending Balance – The residual non-restricted funds that are spendable or available for appropriations at the end of the fiscal year.

Enterprise Fund – Established to account for operations that are financed and operated similarly to private businesses. They are usually self-supporting. The City maintains three Enterprise Funds to account for Water, Sewer, and Street activities.

Equipment Reimbursement – Aquatic Center payment to Sewer SDC for energy upgrades.

Equipment & Replacement – This Police budget line item is a contingency for basic equipment outfit for two officers; portable radios; mobile radio; radars.

Expenditure (Expense) – Decreases in net financial resources other than through interfund transfers.

Fees – Charges for specific services levied by local government in connection with providing a service, permitting an activity, or imposing a fine or penalty. Major types of fees include business and non-business license, fines, and user charges.

Firearms Skills/Range Facility – Includes ammunition for training and regular duty; portable toilets; gun cleaning supplies; targets.

Fiscal Management – A government’s directive with respect to revenues, spending, reserves, and debt management as these relate to governmental services, programs, and capital investment. Financial policy provides an agreed upon set of principles for the planning and programming of governmental budgets and its funding.

Fiscal Year – A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The City of Dallas’s fiscal year is July 1 through June 30.

Fleet Maintenance – Cost of maintenance and repairs to city-owned vehicles.

Franchise Fee – Charged to all utilities operating within the City and is a reimbursement to the General Fund for the utility’s use of City streets and right-of-ways.

Fuel – Cost of gasoline or diesel fuel for City owned vehicles.

Full-Time Equivalent (FTE) – Equivalent of one employee working full time, or 2,080 hours per year. An FTE can be filled by any number of employees whose combined hours total 2,080 per year.

Fund – A fiscal and accounting entity with self-balancing accounts to record cash and other financial resources, related liabilities, balances and changes, all segregated for specific, regulated activities and objectives.

Fund Balance –The fund equity of government funds.

GASB (Governmental Accounting Standards Board) – It is the highest source of accounting and financial reporting guidance for state and local governments.

General Fund – Primary operating fund of the City. It exists to account for the resources devoted to finance the services traditionally associated with local government. Included in these services are police protection, fire and ambulance services, building and grounds maintenance, parks and recreation, library, general administration of the City, and any other activity for which a special fund has not been created.

General Long-Term Debt – Represents any unmatured debt not considered to be a fund liability.

General Obligation Bonds (G.O. Bonds) – Bonds secured by the full faith and credit of the issuer. G.O. bonds issued by local units of government are secured by a pledge of the issuer’s property taxing power (secondary portion). They are usually issued to pay for general capital improvements such as parks and City facilities.

GFOA (Government Financial Officers’ Association) – The professional association of state and local finance officers in the United States who are dedicated to the sound management of government financial resources. The association sets program standards for the GFOA’s Certificate of Achievement for Excellence in Financial Reporting.

GIS – Geographic Information Services

Grant – A donation or contribution in cash by one governmental unit to another unit which may be made to support a specified purpose or function, or general purpose.

HVAC, Energy and Lighting – Electricity, oil, or natural gas to provide heat, lights, and/or power to buildings.

Infrastructure – Public domain fixed assets such as roads, bridges, streets, sidewalks and similar assets that are immovable.

Insurance – Payment to insurance services for estimated general liability, property, auto, and employee bond insurance coverage.

Interfund Transfers – Appropriation category used in the city’s budget resolution which includes amounts distributed from one fund to pay for services provided by another fund. Transfers from the other funds appear as non-departmental expenditures called “Interfund Transfers.”

Intergovernmental Revenues – Levied by one government but shared on a predetermined basis with another government or class of governments. An example would be the state liquor tax, which is distributed in part to cities.

Investigations – This Police budget line item includes interview transcriptions; evidence room supplies; contingency for major investigations; crime scene investigation & processing equipment; evidence packaging and forms.

Janitorial Services and Supplies – Building custodial services and supplies.

Jury/Witness Fees – Fees incurred by a court case requiring a jury or witness. Fees are paid directly to a juror or witness.

Levy – (v) To impose a property tax. (n) Ad valorem tax certified by a local government.

Line Item Budget – The traditional form of budget, where proposed appropriations are based on individual objects of expense within a department or program.

Local Budget Law – Oregon Revised Statutes (ORS) dictate local budgeting practices. ORS Chapter 294 contains Local Budget Law provisions.

Maintenance and Rental Contracts – Payments made for contracts covering a variety of maintenance and office equipment leases.

Materials and Services – General materials and supplies that support program operations and cost; may include office supplies, postage, printing supplies, forms, batteries, meeting costs, lunches, and other program supplies. Also includes laundry costs, if applicable.

Mayor Expense – This covers expenses incurred by the Mayor for attendance at conferences and functions at which he represents the City of Dallas.

Measure 5 – A constitutional amendment passed in 1990 that limits the amount of operating tax that can be imposed on a property to \$5 per \$1,000 of real market value for education and \$10 per 1,000 for general government.

Measure 50 – A constitutional amendment passed in 1997 that limits growth in a property’s assessed value to 3% per year. It also limits a local government’s taxing authority by creating permanent rate limits.

Miscellaneous (Revenue) – Includes all revenues not specified, such as title fees, copies, tow fees, park reservations, police records, etc.

Mission – Defines the primary purpose of the City and is intended to guide all organizational decisions, policies, and activities (internal and external) on a daily basis.

Municipal Memberships – Cost of membership on a city-wide basis, such as the League of Oregon Cities.

Net Assets – The equity associated with general government less liabilities.

Non-Operating Budget – Part of the budget composed of the following items: interfund transfers, reserves, contingencies, capital projects, and debt service payments.

Objective – Something to be accomplished in specific, well-defined and measurable terms, and that is achievable within a specific time frame.

Office Expense – Purchases for office equipment, furnishings, and materials. These products are of a more durable nature than those items included in the “Materials and Supplies” budget item.

Operating Budget – The plan for current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of a government are controlled.

Operating Revenue – Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance – A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or a constitutional provision, it has the full force and effect of the law within the boundaries of the municipality to which it applies.

Outbound Transport – Covers costs (including gas allowance) for bringing library items to patrons who live within city limits but are unable to come to the library for items.

Permanent Rate Limit – The maximum rate of ad valorem property taxes that a local government can impose. Taxes generated from the permanent rate limit can be used for any purpose. No action of the local government or its voters can change a permanent tax rate. The permanent tax rate for the City of Dallas is \$4.1954 per \$1,000 of assessed value.

Personnel Services – Expenses related to the compensation of salaried employees, such as health and accident insurance premiums, Social Security and retirement contributions, civil service assessments.

Professional Services – This budget item includes payments to contractors or companies for services provided to the City. In the Sewer Fund budget, this line item includes the contract with OMI for operation of the Wastewater Treatment Facility.

Program – A group of related activities to accomplish a major service or function for which the City is responsible.

Property Tax – Ad valorem tax certified to the county assessor by a local government unit.

Proposed Budget – Financial plan prepared by the budget officer. All funds must balance. It is submitted to the public and the budget committee for review.

Public Notices/Advertising – This budget item includes all expenses related to meeting notices and other required public notices.

RAIN / PRIORS – User fees for PRIORS (Police Records Information and Offense Reporting System) and access to RAIN (Regional Automated Information Network), an information sharing system.

Real Market Value (RMV) – The amount in cash which could reasonably be expected by an informed seller from an informed buyer in an arm's-length transaction as of the assessment date.

Recreation/Kids, Inc. – This budget item includes Kids, Inc. and Sounds of Summer payments.

Repairs and Maintenance – Routine repairs of city equipment and/or building maintenance costs.

Reserves & Volunteers – Uniforms, equipment, and materials for Police Reserve and Volunteer programs.

Resolution – A formal order of a governing body; lower legal status than an ordinance.

Resources – Estimated beginning funds on hand plus anticipated receipts.

Revenue – Funds received by the City from either tax or non-tax sources.

Safety/OSHA – Materials, minor equipment, personal protective equipment (PPE), videos, seminars and educational supplies; required hearing tests, Bloodborne pathogen protection supplies, and body armor.

State Revenue Sharing – ORS 221.770 provides that a share of certain revenues of the state shall be apportioned among and distributed to cities for general purposes. State revenue sharing monies are allocated to cities based on population, with an adjustment for local taxing efforts. The total Revenue Sharing dollars disbursed by the state to cities has remained constant for the past few years.

Supplemental Budget – A financial plan adopted during a budget period to meet unexpected needs or to appropriate revenues not anticipated when the regular budget was adopted. It cannot be used to authorize a tax.

System Development Charges (SDC) – Charges paid by developers and builders to fund expansion of infrastructure systems necessary due to increased usage. Such charges are collected for water, sewer, storm drainage, streets, and parks and are paid by developers and builders as part of the permit process.

Tax Rate – The amount of tax stated in terms of a unit of tax for each \$1,000 of assessed value of taxable property.

Tax Revenue – Includes property taxes, and hotel and motel room tax.

Telecommunications – Communication operation costs including desk telephones, cell phones, and pagers.

Transfers – The authorized exchange of cash or other resources between funds.

Travel and Education – All travel and education costs associated with professional association conferences, seminars, and workshops, including meal costs, professional memberships, dues, subscriptions, and professional reference materials.

Trust Funds – A fund used to account for fiscal activities of assets held in trust by the City.

Turn-outs – Replacement or purchase of protective coats and footwear used by Fire and EMS personnel.

Unappropriated Ending Fund Balance – Amount set aside in the budget to be carried over to the next year's budget. It provides the City with cash until tax money or other revenues are received later in the year. This amount cannot be transferred by resolution or used through a supplemental budget, unless necessitated by a qualifying emergency.

Uniform Allowance – Purchases of uniforms or required personal equipment; cleaning of uniforms.

User Fees – The fee charged for services to the party or parties who directly benefits. Also called Charges for Service.

Working Capital – Current assets minus current liabilities. This measure is used as a gauge in determining appropriate fund balances.

CITY OF DALLAS
STATEMENT OF BONDS AND LOANS OUTSTANDING JUNE 30, 2012

	Date of Issue	Date of Maturity	Date of Optional Retirement	Amount of Issue	Rate of Interest	Outstanding 6-30-12	Maturing 12-13 Principal	Maturing 12-13 Interest
<u>WATER BONDS</u>								
2005 Water Debt Refunding	9/30/2005	12/1/2012		\$ 1,347,000	3.75%	\$ 172,000	\$ 172,000	\$ 3,225
2009 Water System Improvement Project	3/6/2009	12/1/2028		\$ 5,148,873	3.38%	\$ 4,636,344	\$ 191,259	\$ 156,708
TOTAL - Water				\$ 6,495,873		\$ 4,808,344	\$ 363,259	\$ 159,933
<u>SEWER BONDS</u>								
2011 Sewer Debt Refunding	10/6/2011	6/30/2020		\$ 7,285,000	1.696%	\$ 6,880,000	\$ 805,000	\$ 200,650
TOTAL - Sewer				\$ 7,285,000		\$ 6,880,000	\$ 805,000	\$ 200,650
<u>GENERAL LONG TERM DEBT</u>								
2005 PERS Pension Obligation bonds	9/23/2005	6/1/2028		\$ 1,585,000	4.437%	\$ 1,535,000	\$ 30,000	\$ 76,010
TOTAL - General Long Term Debt				\$ 1,585,000		\$ 1,535,000	\$ 30,000	\$ 76,010
<u>GENERAL OBLIGATION BONDS</u>								
2003 Public Safety Equipment(Registered)	1/29/2003	12/15/2017		\$ 850,000	4.95%	\$ 480,000	\$ 70,000	\$ 22,028
2005 Refunding Bonds	12/20/2005	6/1/2019	12/1/2015	\$ 4,695,000	4.30%	\$ 3,075,000	\$ 455,000	\$ 136,850
TOTAL - General Obligation Bonds				\$ 5,545,000		\$ 3,555,000	\$ 525,000	\$ 158,878
<u>GENERAL FUND DEBT SERVICE</u>								
2009 Ambulance Debt Service	9/30/2008	1/1/2015		\$ 210,000	4.95%	\$ 110,000	\$ 35,000	\$ 3,633
TOTAL - General Fund Debt Service				\$ 210,000		\$ 110,000	\$ 35,000	\$ 3,633
TOTAL DEBT:				\$ 21,120,873		\$ 16,888,344	\$ 1,758,259	\$ 599,103

CITY OF DALLAS, OREGON
STATEMENT OF BONDS/LOANS AND INTEREST PAYABLE
July 1, 2012 to Maturity

	Public Safety	Ambulance 2009	GO Refunding Bonds	Sewer Debt	Water Debt	Water System Improvements	PERS Bonds	Total Bonds/ Loans	Total Interest Payable	Total Bonds/Loans & Interest
2012-13	70,000	35,000	455,000	805,000	172,000	191,259	30,000	1,758,259	599,104	2,357,363
2013-14	75,000	35,000	475,000	820,000	-	197,723	35,000	1,637,723	544,264	2,181,988
2014-15	80,000	40,000	455,000	830,000	-	204,407	40,000	1,649,407	490,468	2,139,874
2015-16	80,000	-	480,000	845,000	-	211,315	50,000	1,666,315	437,495	2,103,810
2016-17	85,000	-	385,000	855,000	-	218,458	60,000	1,603,458	387,741	1,991,199
2017-18	90,000	-	405,000	875,000	-	225,842	70,000	1,665,842	332,058	1,997,899
2018-19	-	-	420,000	910,000	-	233,475	80,000	1,643,475	267,596	1,911,071
2019-20	-	-	-	940,000	-	241,367	90,000	1,271,367	202,619	1,473,985
2020-21	-	-	-	-	-	249,525	100,000	349,525	152,486	502,011
2021-22	-	-	-	-	-	257,959	115,000	372,959	139,048	512,007
2022-23	-	-	-	-	-	266,678	125,000	391,678	124,575	516,253
2023-24	-	-	-	-	-	275,692	140,000	415,692	109,306	524,997
2024-25	-	-	-	-	-	285,010	155,000	440,010	92,981	532,991
2025-26	-	-	-	-	-	294,643	170,000	464,643	75,592	540,235
2026-27	-	-	-	-	-	304,602	190,000	494,602	57,127	551,729
2027-28	-	-	-	-	-	314,898	85,000	399,898	37,324	437,221
2028-29	-	-	-	-	-	325,541	-	325,541	22,426	347,967
2029-30	-	-	-	-	-	337,950	-	337,950	11,423	349,373
	480,000	110,000	3,075,000	6,880,000	172,000	4,636,344	1,535,000	16,888,344	4,083,634	20,971,977

