



City of Dallas  
 Building Department  
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Building Permit #	Date
Project Title	
Project Address	

**SPECIAL INSPECTION AND TESTING**

To applicants of projects requiring Special Inspection or Testing as per Section 1704.1 of the Oregon Structural Specialty Code, please review the information below, acknowledge an understanding of the information by signing below, and return this form to the City.

**BEFORE A PERMIT CAN BE ISSUED:** The Owner or their representative, on the advice of the *responsible Project Engineer or Architect, shall complete, sign, and submit to* this Department for review and approval, two (2) copies of the this "Verification and Inspection Schedule".

The Owner and General Contractor, where applicable, shall also acknowledge the following conditions applicable to Special Inspection and/or Testing.

1. Contractor is responsible for proper notification to the Inspecting or Testing Agency for items listed.
2. Testing laboratory only should take samples and transport them to their laboratory.
3. Copies of all laboratory reports and inspections are to be sent directly to the City by the Testing Agency. All reports and correspondence shall contain permit, project title and project address.
4. Inspection Agency to submit names and qualifications of on-site Special Inspectors to the City for approval.
5. Special Inspectors shall provide appropriate reports to this Department of all inspection activity.
6. It is the responsibility of the Contractor to review City approved plans for additional inspection or testing requirements that may be noted.
7. **BEFORE A CERTIFICATE OF OCCUPANCY PERMIT CAN BE ISSUED:** The Inspection Agency shall submit a statement that all items requiring testing and inspection have been fulfilled and reported. Those items not tested and/or inspected shall be noted in this statement. Copy of statement to be maintained at the job site for City's Building Inspector's review prior to final inspections.

**ACKNOWLEDGMENTS**

Owner Name (Printed)	Owner Signature
Project Engineer or Architect Firm Name (Printed)	Project Engineer or Architect Firm Signature
General Contractor Name (Printed)	General Contractor Signature
Testing Laboratory Name (Printed)	Testing Laboratory Signature
Special Inspection Agency Firm Name (Printed)	Special Inspection Agency Signature
Building Official Name (Printed)	Building Official Signature

**TABLE 1705.2  
REQUIRED VERIFICATION AND INSPECTION OF STEEL CONSTRUCTION**

CHECK HERE ↓	VERIFICATION AND INSPECTION	CONTINUOUS	PERIODIC	REFERENCED STANDARD	IBC REFERENCE
	1. Material verification of high-strength bolts, nuts and washers:				
	a. Identification markings to conform to ASTM standards specified in the approved construction documents.	—	X	AISC 360, Section A3.3 and applicable ASTM material standards	
	b. Manufacturer's certificate of compliance required.	—	X	—	—
	2. Inspection of high-strength bolting:				
	a. Snug-tight joints.	—	X	AISC 360, Section M2.5	
	b. Pre-tensioned and slip-critical joints using turn-of-nut with match marking, twist-off bolt or direct tension indicator methods of installation.	—	X		
	c. Pre-tensioned and slip-critical joints using turn-of-nut without match marking or calibrated wrench methods of installation.	X	—		
	3. Material verification of structural steel:				
	a. For structural steel, identification markings to conform to AISC 360.	—	X	AISC 360, Section M5.5	
	b. For other steel, identification marking to conform to ASTM standards specified in the approved construction documents.	—	X	Applicable ASTM material standards	
	c. Manufacturer's certified mill test reports.	—	X		
	4. Material verification of weld filler materials:				
	a. Identification markings to conform to AWS specification in the approved construction documents.	—	X	AISC 360, Section A3.5 and applicable AWS A5 documents	—
	b. Manufacturer's certificate of compliance required.	—	X	—	—
	5. Inspection of welding:				
	a. Structural steel and cold-formed steel deck:			AWS D1.1	
	1) Complete and partial penetration groove welds.	X	—		
	2) Multipass fillet welds.	X	—		
	3) Single-pass fillet welds > 5/16"	X	—		
	4) Plug and slot welds.	X			
	5) Single-pass fillet welds ≤ 5/16"	—	X		
	6) Floor and roof deck welds.	—	X	AWS D1.3	
	b. Reinforcing steel:			AWS D1.4 ACI 318: Section 3.5.2	—
	1) Verification of weldability of reinforcing steel other than ASTM A 706.	—	X		
	2) Reinforcing steel-resisting flexural and axial forces in intermediate and special moment frames, and boundary elements of special structural walls of concrete and shear reinforcement.	X	—		
	3) Shear reinforcement.	X	—		
	4) Other reinforcing steel.	—	X		
	6. Inspection of steel frame joint details for compliance:				
Rev 3/15	a. Details such as bracing and stiffening.	—	X	—	
	b. Member locations.	—	X		
	c. Application of joint details at each connection.	—	X		

**TABLE 1705.3  
REQUIRED VERIFICATION AND INSPECTION OF CONCRETE CONSTRUCTION**

<b>CHECK HERE ↓</b>	<b>VERIFICATION AND INSPECTION</b>	<b>FREQUENCY OF INSPECTION</b>		<b>REFERENCE FOR CRITERIA</b>		
		<b>Continuous</b>	<b>Periodic</b>	<b>IBC section</b>	<b>TMS 402/ ACI 530/ASCE 5</b>	<b>TMS 602/ ACI 530.I/ASCE 6</b>
	1. Inspection of reinforcing steel, including pre-stressing tendons, and placement.	—	X	—	—	Art. 1.5
	2. Inspection of reinforcing steel welding in accordance with Table 1705.2.2, Item 2b.	—	—	—	—	Art. 1.4B
	3. Inspection of anchors cast in concrete where allowable loads have been increased or where strength design is used.	—	X	—	—	Art. 1.5B.1.b.3
	4. Inspection of anchors post- installed in hardened concrete members (b).	—	X	—	—	Art. 2.6A
	5. Verifying use of required design mix.	—	X	—	—	Art. 3.3B
	6. At the time fresh concrete is sampled to fabricate specimens for strength tests, perform slump and air content tests, and determine the temperature of the concrete.	X	—	—	—	
	7. Inspection of concrete and shotcrete placement for proper application techniques.	X	—	—	—	
	8. Inspection for maintenance of specified curing temperature and techniques.	—	X	—	—	
	9. Inspection of pre-stressed concrete: a. Application of pre-stressing forces. b. Grouting of bonded pre-stressing tendons in the seismic-force-resisting system.	X X	—	—	—	
	10. Erection of precast concrete members.	—	X	—	—	
	11. Verification of in-situ concrete strength, prior to stressing of tendons in post-tensioned concrete and prior to removal of shores and forms from beams and structural slabs.	—	X	—	—	
	12. Inspect formwork for shape, location and dimensions of the concrete member being formed.	—	X	—	—	

b. Specific requirements for special inspection shall be included in the research report for the anchor issued by an approved source in accordance with ACI 355.2 or other qualification procedures. Where specific requirements are not provided, special inspection requirements shall be specified by the registered design professional and shall be approved by the building official prior to the work.

**LEVEL 1 REQUIRED VERIFICATION AND INSPECTION OF MASONRY CONSTRUCTION**

<b>CHECK HERE ↓</b>	<b>VERIFICATION AND INSPECTION</b>	<b>FREQUENCY OF INSPECTION</b>		<b>REFERENCE FOR CRITERIA</b>		
		<b>Continuous</b>	<b>Periodic</b>	<b>IBC section</b>	<b>TMS 402/ ACI 530/ASCE 5</b>	<b>TMS 602/ ACI 530.I/ASCE 6</b>
	1. Compliance with required inspection provisions of the construction documents and the approved submittals shall be verified.	—	X	—	—	Art. 1.5
	2. Verification of $f'_m$ and $f'_{AC}$ prior to construction except where specifically exempted by this code.	—	X	—	—	Art. 1.4B
	3. Verification of slump flow and VSI as delivered to the site for self-consolidating grout.	X	—	—	—	Art. 1.5B.1.b.3
	4. As masonry construction begins, the following shall be verified to ensure compliance:					
	a. Proportions of site-prepared mortar.	—	X	—	—	Art. 2.6A
	b. Construction of mortar joints.	—	X	—	—	Art. 3.3B

	c. Location of reinforcement, connectors, pre-stressing tendons and anchorages.	—	X	—	—	Art. 3.4, 3.6A
	d. Pre-stressing technique.	—	X	—	—	Art. 3.6B
	e. Grade and size of pre-stressing tendons and anchorages.	—	X	—	—	Art. 2.4B 2.4H
5. During construction the inspection program shall verify:						
	a. Size and location of structural elements.	—	X	—	—	Art. 3.3F
	b. Type, size and location of anchors, including other details of anchorage of masonry to structural members, frames or other construction.	—	X	—	Sec. 1.2.2(e), 1.16.1	—
	c. Specified size, grade and type of reinforcement, anchor bolts, pre-stressing tendons and anchorages.	—	X	—	Sec. 1.15	Art. 2.4, 3.4
	d. Welding of reinforcing bars.	X	—	—	Sec. 2.1.9.7.2, 3.3.3.4(b)	—
	e. Preparation, construction and protection of masonry during cold weather (temperature below 40°F) or hot weather (temperature above 90°F).	—	X	Sec. 2104.3, 2104.4	—	Art. 1.8C, 1.8D
	f. Application and measurement of pre-stressing force.	X	—	—	—	Art.3.6B
6. Prior to grouting, the following shall be verified to ensure compliance:						
	a. Grout space is clean.	—	X	—	—	Art. 3.2D
	b. Placement of reinforcement and connectors and pre-stressing tendons and anchorages.	—	X	—	Sec. 1.13	Art. 3.4
	c. Proportions of site-prepared grout and pre-stressing grout for bonded tendons.	—	X	—	—	Art. 2.6B
	d. Construction of mortar joints.	—	X	—	—	Art. 3.3B
	7. Grout placement shall be verified to ensure compliance:	X	—	—	—	Art 3.5
	a. Grouting of pre-stressing bonded tendons.	X	—	—	—	Art.3.6C
	8. Preparation of any required grout specimens, mortar specimens and/or prisms shall be observed.	—	X	Sec. 2105.2.2, 2105.3	—	Art. 1.4

## LEVEL 2 REQUIRED VERIFICATION AND INSPECTION OF MASONRY CONSTRUCTION

CHECK HERE ↓	VERIFICATION AND INSPECTION	FREQUENCY OF INSPECTION		REFERENCE FOR CRITERIA		
		Continuous	Periodic	IBC section	TMS 402/ ACI 530/ ASCE 5	TMS 602/ ACI 530.1/ ASCE 6
	1. Compliance with required inspection provisions of the construction documents and the approved submittals.	—	X	—	—	Art. 1.5
	2. Verification of $f'_m$ and $f'_{AAC}$ prior to construction and for every 5,000 square feet during construction.	—	X	—	—	Art. 1.4B
	3. Verification of proportions of materials in premixed or pre-blended mortar and grout as delivered to the site.	—	X	—	—	Art. 1.5B
	4. Verification of slump flow and VSI as delivered to the site for self-consolidating grout.	X	—	—	—	Art. 1.5B.1.b.3
5. The following shall be verified to ensure compliance:						

	a. Proportions of site-prepared mortar, grout and pre-stressing grout for bonded tendons.	—	X	—	—	Art. 2.6A
	b. Placement of masonry units and construction of mortar joints.	—	X	—	—	Art. 3.3B
	c. Placement of reinforcement, connectors and pre-stressing tendons and anchorages.	—	X	—	Sec. 1.15	Art. 3.4, 3.6A
	d. Grout space prior to grout.	X	—	—	—	Art.3.2D
	e. Placement of grout.	X	—	—	—	Art. 3.5
	f. Placement of pre-stressing grout.	X	—	—	—	Art. 3.6C
	g. Size and location of structural elements.	—	X	—	—	Art. 3.3F
	h. Type, size and location of anchors, including other details of anchorage of masonry to structural members, frames or other construction.	X	—	—	Sec. 1.2.2(e), 2.1.4, 3.1.6	—
	i. Specified size, grade and type of reinforcement.		X	—	Sec. 1.15	Art. 2.4, 3.4
	j. Welding of reinforcing bars.	X	—	—	Sec. 2.1.9.7.2, 3.3.3.4(b)	—
	k. Preparation, construction and protection of masonry during cold weather (temperature below 40°F) or hot weather (temperature above 90°F).	—	X	Sec. 2104.3, 2104.4	—	Art. 1.8C, 1.8D
	l. Application and measurement of pre-stressing force.	X	—	—	—	Art. 3.6B
	6. Preparation of any required grout specimens and/or prisms shall be observed.	X	—	Sec. 2105.2.2, 2105.3	—	Art. 1.4

**TABLE 1705.6  
REQUIRED VERIFICATION AND INSPECTION OF SOILS**

CHECK HERE ↓	VERIFICATION AND INSPECTION TASK	CONTINUOUS DURING TASK LISTED	PERIODICALLY DURING TASK LISTED
	1. Verify materials below shallow foundations are adequate to achieve the design bearing capacity.	—	X
	2. Verify excavations are extended to proper depth and have reached proper material.	—	X
	3. Perform classification and testing of compacted fill materials.	—	X
	4. Verify use of proper materials, densities and lift thicknesses during placement and compaction of compacted fill.	X	—
	5. Prior to placement of compacted fill, observe subgrade and verify that site has been prepared properly.	—	X

**TABLE 1705.7  
REQUIRED VERIFICATION AND INSPECTION OF DRIVEN DEEP FOUNDATIONS ELEMENTS**

CHECK HERE ↓	VERIFICATION AND INSPECTION TASK	CONTINUOUS DURING TASK LISTED	PERIODICALLY DURING TASK LISTED
	1. Verify element materials, sizes and lengths comply with the requirements.	X	—
	2. Determine capacities of test elements and conduct additional load tests, as required.	X	—
	3. Observe driving operations and maintain complete and accurate records for each element.	X	—
	4. Verify placement locations and plumbness, confirm type and size of hammer, record number of blows per foot of penetration, determine required penetrations to achieve design capacity, record tip and butt elevations and document any damage to foundation element.	X	—
	5. For steel elements, perform additional inspections in accordance with Section 1705.2.	—	—

