

# CITY OF DALLAS, OREGON

## 2009 - 2010 BUDGET

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JASON LOCKE, COMMUNITY DEVELOPMENT DIRECTOR  
JOHN TEAGUE, POLICE CHIEF  
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## **CITY OVERVIEW**

This budget is the product of months of work between City staff and City management to be presented to the Budget Committee for consideration and adoption. This budget was prepared to minimize impacts on our residents resulting from either expense increases or reduced revenues. In the final analysis, the annual budget represents the dollar value placed on a work program which is designed to accomplish specific-end-results from the performance of every department. The budget preparation period gives the Department Heads an opportunity to evaluate the level of service provided, the effectiveness and efficiency of the operations, and to recommend any changes in their programs. I believe that it is essential that each Department Head review critically the respective methods, procedures, and overall effectiveness of the various activities in order to determine what improvements can be made to bring about a more efficient and economical operation, and to make such budget recommendations.

The structure and review of the budget requests by the City Manager enables you to evaluate each department's organizational structure and operating methods, as well as the objectives in each area of service provided by the city.

The City Council in reviewing the budget has the opportunity to judge the adequacy of the proposed operating programs, establish the level of service to be rendered during the ensuing fiscal year and establish policies and priorities for the City. The Council can compare the need for desired services with the burden of taxes or service charges necessary to perform these services. The adoption of the budget is the City Council's most important policy making decision of the year, and it is therefore the responsibility of all persons involved in the budget-making process to provide the most accurate information upon which the decision can be made.

Dallas is a true "Home Town" where people return to raise their children and many join a variety of civic groups, such as the Chamber of Commerce, participate in School functions, as well as support the local businesses and the city government in working together to ensure the highest quality of life and value to our great community. These efforts create a "Sense of Community" and the City is a partner in this accomplishment. It is our goal that we turn this "Sense of Community" into a "Sense of Pride" that is a part of the core to living in Dallas.

### **Dallas Government**

The City of Dallas is a full-service municipality that operates under a Council / Manager form of government. The City has an elected Mayor and nine Council members. The Dallas City Council meets the first and third Monday of each month at City Hall. The elected City Council sets policies for City government, enacts ordinances and hires, directs and evaluates the City Manager. In turn, the City Manager is the city's chief executive officer, responsible for overall management and administration. Municipal services are provided by City employees and headed by the City Manager. The City operates its own police department, fire department, ambulance service, municipal court, water, wastewater,

storm, street operations, planning, building, engineering, fleet maintenance, library, Aquatic Center, and finance departments.

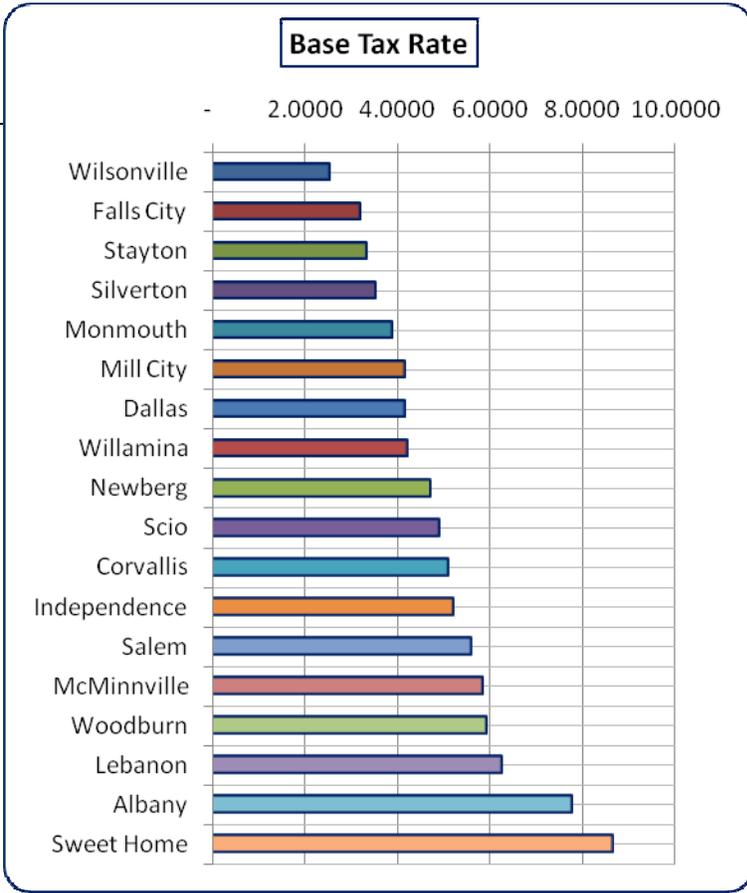
**Dallas Facts and Statistics**

Date of Incorporation: 1874  
Form of Government: Council /Manager  
Population: 15,360  
Number of Registered voters: 8,322  
Percent male: 48%  
Percent female: 52%  
Median age: 36.3  
Median family income: \$35,967  
Median property value: \$207,105  
Motto: People serving People - Commitment to Excellence  
Area in square miles: 4.7

<b>Major Employers:</b>	<b>Product</b>	<b>Number</b>
Dallas Public Schools	Education	351
Polk County	Government	300
Dallas Retirement Village	Service	255
Forest River	Manufacturing	185
Walmart	Retail	180
Safeway Inc.	Food & Retail	155
West Valley Hospital	Service	150
James W. Fowler Co	Construction	130
City of Dallas	Government	74

**Tax Rate Comparison**

City	Base Rate
Wilsonville	2.5206
Falls City	3.1858
Stayton	3.3280
Silverton	3.5321
Monmouth	3.8782
Mill City	4.1578
<b>Dallas</b>	<b>4.1954</b>
Willamina	4.2097
Newberg	4.6971
Scio	4.9070
Corvallis	5.1067
Independence	5.2182
Salem	5.5912
McMinnville	5.8452
Woodburn	5.9177
Lebanon	6.2524
Albany	7.7737
Sweet Home	8.6726



Dallas Residence Tax Rate by Code	Amount per \$1,000 of assessed value
<b>City of Dallas</b>	<b>4.1954</b>
Polk County	1.7034
Polk County Bonds after 2001	0.5561
Chemeketa	0.7037
Chemeketa Regional Library	0.0812
Willamette ESD	0.2946
<b>Dallas Bonds prior to 2001</b>	<b>0.4684</b>
<b>Dallas Bonds after to 2001</b>	<b>0.5281</b>
<b>Dallas Urban Renewal</b>	<b>0.0984</b>
<b>Dallas CD</b>	<b>0.0543</b>
Polk Soil / Water CD	0.0497
Dallas School District 2	5.7327
<b>Total</b>	<b>14.466</b>

#### Cities located in Polk County Combined Tax Rate

2008-09 Polk County Tax Rate Average				
City	Average Assessed Value	Tax Rate	Average Yearly Taxes	Change from Previous Year
Dallas	\$114,946	14.4660	\$1,663	-1%
Falls City	\$67,975	12.0505	\$819	+2%
Independence	\$95,337	19.5476	\$1,864	-1%
Monmouth	\$118,491	17.6942	\$2,097	-1%
West Salem	\$150,021	17.5599	\$2,634	+3%
Willamina	\$65,181	14.2207	\$927	+2%

# BUDGET MESSAGE

## INTRODUCTION:

I am pleased to present the Proposed Budget for the fiscal year 2009-2010. The budget submitted herein is the financial plan for maintaining all City operations for the next fiscal year, beginning July 1, 2009 and ending June 30, 2010. The budget has been prepared to satisfy the legal requirements of the Dallas City Charter and the State of Oregon local budget law. The Proposed Budget is balanced and stays within all of the statutory property tax limitations. It would be appropriate to view the Proposed Budget as the intersection of public policy and values, and available resources.

## COUNCIL GOALS:

The 2009-2010 Council Goals listed below are included in this Budget document and the Budget incorporates those goals and reflects the priorities of the Dallas City Council.

### ADMINISTRATION

- Update Fiscal Policies and Procedures
- Implement a formal volunteer program for all departments
- Upgrade the utility billing process and software for finance, payroll, court, human resources and most departments
- Review City Charter amendment
- Seek funding for construction of a senior center
- Increase the use of the Public Education & Government Channel
- Partner with the School District to increase youth involvement in City government
- Train staff on the importance of high-level customer service through all public contacts
- Complete a marketing and advertising campaign including the branding identity of Dallas
- Investigate obtaining an Historic District Designation for the downtown area
- Develop a park & recreation plan to address the future recreational needs of the community

### COMMUNITY DEVELOPMENT

- Complete the Aquatic Center energy efficiency upgrades
- Complete the Development Code amendments
- Complete the Wyatt Node Master Plan
- Begin updating the Comprehensive Plan
- Complete the sign code revision
- Complete a city wide Invasive Species Inventory, subject to grant funding
- Complete a Local Wetlands Inventory, subject to grant funding
- Start construction on elements of the downtown streetscape plan using Urban Renewal or grant funds
- Recruit a business to fill the former TTM building
- Draft and consider for adoption a Vacant Commercial Building Ordinance
- Establish a "Gateway Overlay Zone" for Dallas

### **PUBLIC WORKS**

- Complete the improvement to Birch Park, including installation of new play equipment
- Complete design plans for Kingsborough Park improvement
- Determine the feasibility of using reclaimed water from the City's wastewater treatment plant to irrigate City Parks and/or other recreational use areas
- Complete a detailed, comprehensive trail plan for Rickreall Creek, including trail alignment and width, landscaping, signage and lighting

### **PUBLIC SAFETY**

- Rehabilitate the Fire Station, improve the fire training facility and purchase one new ambulance
- Expand the neighborhood watch, safe house and crime prevention programs
- Upgrade the firing range and establish a user fee for the range
- Upgrade the animal control facility
- Add a Dallas Police Officer to the Polk County's Inter-Agency Drug Task Force (POINT)
- Contract for an outside study of our public safety functions to look for ways for improvement, modernization, and increased bonding with the public we serve

## **FUND DEFINITIONS**

### **RESOURCES**

- Beginning Fund Balance is all resources available at the beginning of the fiscal year from the prior year unappropriated ending fund balance which includes any excess of resources over requirements or unused contingency. The undesignated beginning fund balance can be spent on any budgeted fund expenditure.
- Interest: Investment earnings from the Oregon Local Government Investment Pool or other qualified municipal investments.
- Transfers from other funds
- Reserves

### **PERSONNEL SERVICES**

The new software for the Finance Department will in the future provide a breakdown of the following information. This information will be available for the mid year budget analysis and future budgets.

- Regular employee
- Temporary Employee
- Overtime
- FICA
- PERS
- Medical Insurance
- Workers Compensation Insurance
- Unemployment

### **MATERIALS AND SERVICES**

- Employee Development: In-house training, seminars, workshops or continuing education for City Employees.
- Travel and Education: All travel and education costs associated with professional association conferences, seminars and workshops including meal costs, professional memberships, dues, subscriptions and professional reference materials.
- Vehicle Expense, Gas, Oil: Gasoline, lubricants or routine vehicle maintenance.
- HVAC, Energy, & Lighting: Electricity, oil or natural gas to provide heat, lights and or power to buildings.
- Telecommunications: Communication operation costs including desk telephones, cell phones and pagers.
- Materials & Supplies: General materials and supplies that support program operations and cost; may include office supplies, postage, printing, batteries, meeting costs, lunches, other program supplies.
- Repairs and Maintenance: Routine repairs of City equipment and/or building maintenance costs.
- Insurance: Payment to insurance services for estimated general liability, auto, and employee bond insurance coverage.

- Janitorial Services and Supplies: Building custodial services and supplies.
- Professional Services: Payments to contractors or companies for services provided to the City.
- Human Resources: Professional services for contract HR consultation.
- Computer Services: Computer hardware & software and repair. Also includes computer training costs.
- Maintenance & Rental Contracts: Payments made for contracts covering a variety of maintenance or vehicle leases.
- Uniform Cost: Purchases of uniforms or required personal equipment.
- Office Expense: Purchases for office equipment, furnishings, and materials.
- Public Notices: Expenses related to meeting notifications.
- Safety Equipment and Training: Materials, minor equipment, PPE, videos, seminars, and educational supplies.

**CAPITAL OUTLAY**

All purchases of City fixed assets over \$5,000 and a useful life over one year.

**DEBT SERVICE**

Principal and interest payments made on City-financed purchases including general obligation bonds, revenue bonds, loans payable, lease purchases, and certificates of participation.

**TRANSFERS TO OTHER FUNDS**

Appropriated amount designated to be transferred from one fund to another.

**RESERVES/CONTINGENCY**

Appropriated amount for unanticipated expenditures is only available for spending through City Council action. Without City Council action, the contingency will become part of the year end fund balance.

**FUND BALANCES**

Beginning Fund Balance	Actual FY 06/07	Actual FY 07/08	Budget FY 08/09	Proposed FY 09/10
General Fund	1,848,153	1,314,191	1,116,043	1,464,359
Street Fund	230,336	201,751	130,751	150,124
Sewer Fund	3,778,571	2,838,015	1,986,015	2,033,854
Water Fund	1,219,912	1,223,837	956,222	1,484,620
Improvement Fund	95,875	6,344	106,344	116,390
Outside Water	111,667	133,189	117,189	N/A
Fleet Mgmt Fund	138,402	186,095	129,095	227,286
Sewer SDC	4,961,650	5,337,811	5,494,698	4,150,756
Water SDC	948,708	436,330	408,340	449,950
Storm SDC	256,678	83,001	<104,790>	<46,080>
Transportation SDC	421,382	106,365	54,565	93,086
Park SDC	46,290	181,664	101,787	188,951

**CITY OF DALLAS, OREGON**  
Population 15,360

**Tax Rate and Assessed Value**

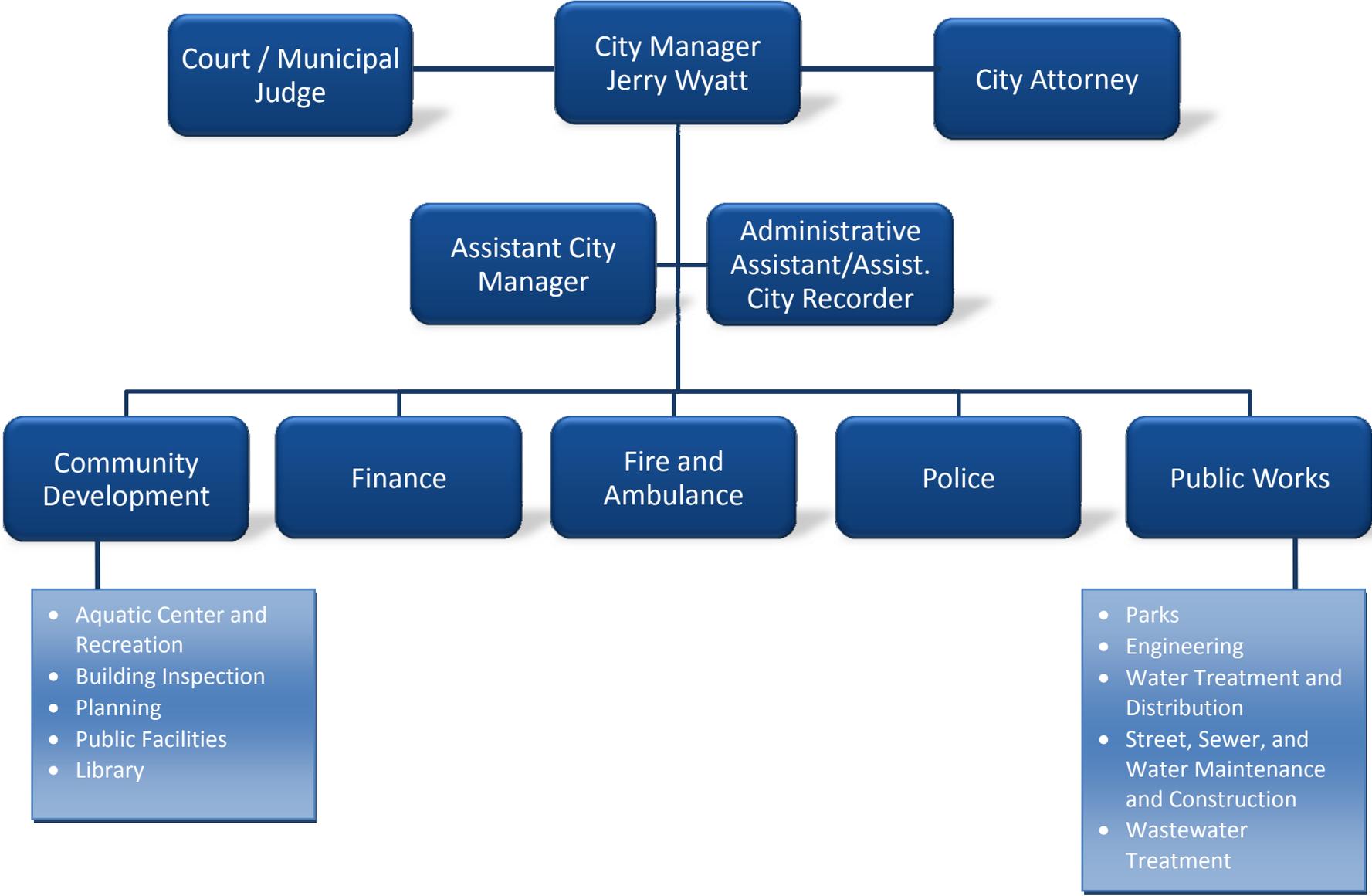
The 2009-10 estimated tax base of the City of Dallas (that amount within the statutory three percent limitation) is \$3,093,580; \$4,510 less than the 2008-09 levy.

	<u><b>2007-08</b></u> <u><b>Actual</b></u>	<u><b>2008-09</b></u> <u><b>Actual</b></u>	<u><b>2009-10</b></u> <u><b>Estimated</b></u>
Appraised Assessed Taxable Property in the City	\$711,115,764	\$728,251,050	\$737,373,701
Tax Base	\$2,983,423	\$3,098,090	\$3,093,580
Taxes Outside Limitation – Section 44 of City Charter	0	0	0
Debt Service	\$739,110	\$731,185	\$707,091
<b>TOTAL TAX LEVY</b>	<u><b>\$3,722,533</b></u>	<u><b>\$3,829,275</b></u>	<u><b>\$3,800,671</b></u>
Tax Rate per \$1,000 value	\$5.2348	\$5.1855	\$5.1544
Effective Rate minus Bonds	\$4.1954	\$4.1954	\$4.1954

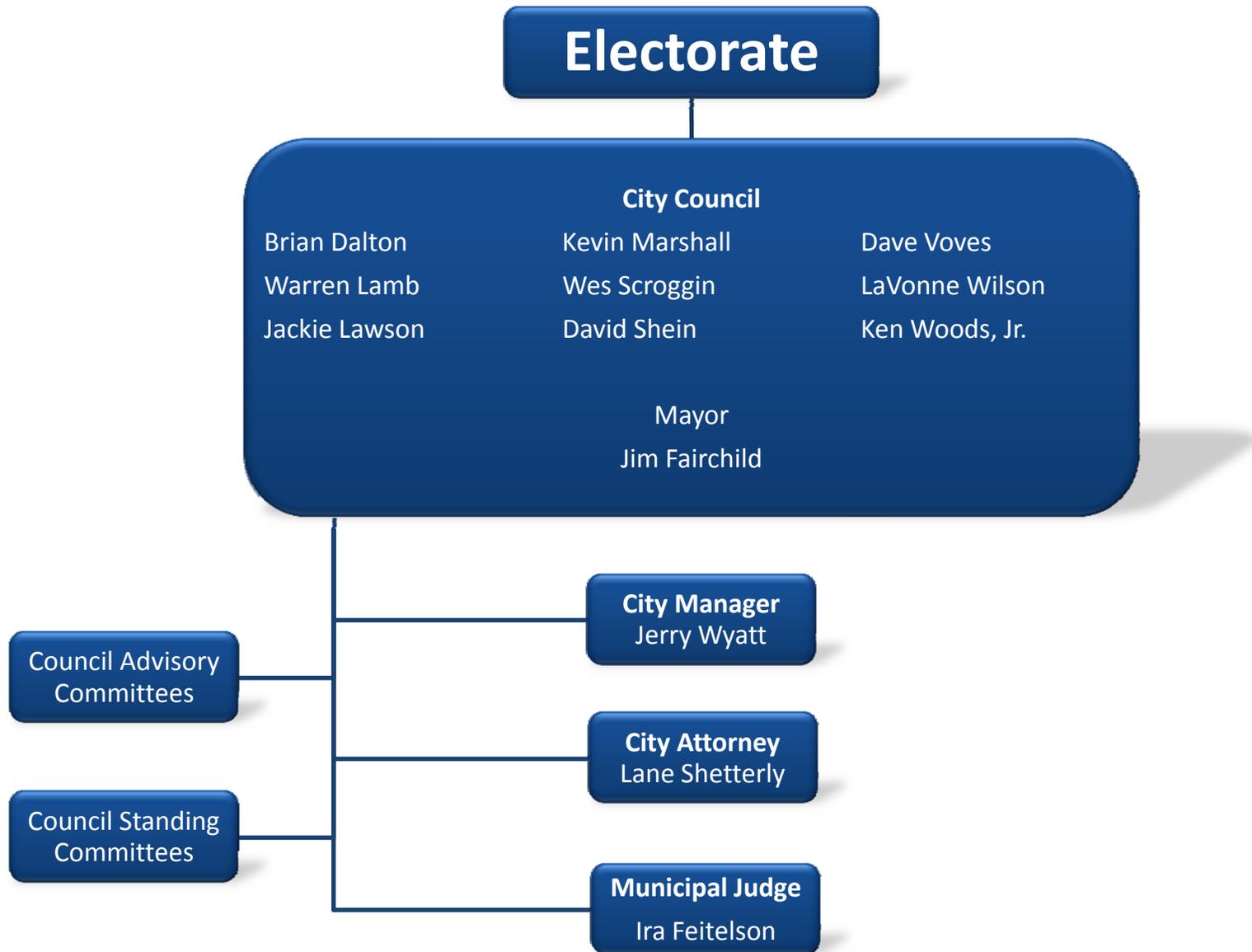
Taxes Outside Limitation

*In 1997, Oregon voters changed the property tax system in Oregon. Previously, the City received voter approval of a tax base and a continuing serial levy (5 mills) based upon the real property value of the City. The new constitutionally approved property tax system (Measure 50) set up a new rate base tax system and limits the amount of property taxes that can be levied on each property. The new system allows for continuation of our existing authority to levy property taxes; however, at a reduced rate. Measure 50 limits general-purpose property taxes from growing more than 3% per year on any property. The City is allowed to tax new construction at a rate equal to existing property. Because bonds are excluded from the limit, the City is permitted to levy a tax to pay all General Obligation (GO) bond debt.*

**CITY OF DALLAS, OREGON  
STAFF**



# CITY OF DALLAS, OREGON



Revenue

All Funds

HISTORICAL DATA			OBJECT	2009-2010 BUDGET		
Actual		Adopted Budget		RECOM-MENDED	APP	ADOPT
2006-07	2007-08	2008-09				
3,465,035	3,615,111	3,729,225	Property Taxes	3,813,860		3,813,860
1,077,136	1,084,540	1,123,000	Other Agency Shared Taxes	1,119,300		1,119,300
1,038,508	610,588	1,671,000	State and Federal Grants	6,683,000		6,683,000
7,564,082	8,542,528	8,653,815	User Fees	8,195,737		8,195,737
1,042,492	1,067,980	1,134,600	Franchise Fees	902,000		902,000
375,410	225,534	246,000	Interest Earned	144,000		144,000
1,742,504	1,914,057	1,997,726	Reimbursements and Transfers	4,201,871		4,201,871
634,130	2,510,806	14,700,000	Bond Issues and Loans	-		-
1,276	2,604	6,000	Assessment Payments	-		-
309,900	235,904	582,500	Trust Deposits	186,900		186,900
371,363	346,053	247,500	Other	337,800		337,800
15,694,410	13,493,358	10,911,208	Beginning Balance	11,468,824		11,468,824
<u>33,316,246</u>	<u>33,649,064</u>	<u>45,002,574</u>	<b>TOTAL</b>	<u>37,053,292</u>		<u>37,053,292</u>

Expenditure

All Funds

HISTORICAL DATA			OBJECT	2009-2010 BUDGET		
Actual		Adopted Budget		RECOM-MENDED	APP	ADOPT
2006-07	2007-08	2008-09				
6,422,392	8,055,165	7,372,954	Personal Services	7,690,305		7,690,305
7,177,636	6,048,453	7,523,386	Materials and Services	6,400,655		6,400,655
4,365,437	8,526,600	23,346,980	Capital Outlay	12,236,786		12,236,786
2,201,287	2,542,278	2,162,967	Debt Service	2,630,544		2,630,544
-	-	2,692,793	Reserves	-		-
-	-	1,394,317	Contingency	4,314,915		4,314,915
418,415	364,000	293,000	Intra-fund Transfers	2,467,839		2,467,839
-	-	216,177	Unappropriated Fund Balance	1,312,248		1,312,248
<u>20,585,167</u>	<u>25,536,496</u>	<u>45,002,574</u>	TOTAL	<u>37,053,292</u>		<u>37,053,292</u>

(PAGE RESERVED FOR FUTURE USE)

**General Fund Budget:**

As with past years, the budget balances the needs for all public services and we continue to place public safety as a high priority within the General Fund. Approximately fifty percent of all expenditures in the 2009-10 General Fund budget are for Public Safety (Municipal Court, Police, Ambulance and Fire).

Property tax revenues constitute approximately 32% of General Fund revenues. This year's property tax collections are projected at \$2,958,860. We have calculated that property tax revenue will be impacted this year by the tough economic times. With the closure of TTM and Weyerhaeuser, the assessed value of property will have decreased by over \$14,000,000 from 2007-08, resulting in an over \$80,000 loss in property tax revenue.

To offset rising Ambulance service costs, rates were increased by 25% in 2008. This increase brought Dallas's ambulance rates to a level consistent with other area ambulance services.

Building permit revenues are very difficult to predict, however, with the number of projects planned and discussions we have had with builders and developers we are estimating that the permit revenue will be \$230,000, which is approximately 50% less than 2005-06. The reduced activity will result in a net loss for the Inspections Department for a ten year rolling period of more than \$150,000.

The employees of the City of Dallas are aware of financial issues and the condition of the local economy that is impacted by a worsening national economic situation with massive job layoffs and the recent crisis in the financial markets. With the economy now officially in a recession, it is almost certain that many of the economically sensitive revenues, which account for approximately half of the General Fund, will be at or slightly below projected amounts. We are fortunate to have a dedicated staff that cares about the community and knows that the work they perform impacts the city. City management has met with the non-represented employees to discuss revenue generator programs, cost reductions, operational efficiencies, health insurance increases and cost of living impacts. The non-represented employees have agreed for this year's budget to forego the annual cost of living adjustment to offset the insurance rate increases. The city uses the Portland CPI-W from the previous year to determine the proposed cost of living increase. The 2008 Portland CPI-W was 2.8%. The cost of fringe benefits is projected to increase slightly due to a 13% increase in health insurance however; there is no increase in the City's contribution for the Public Employees Retirement System (PERS). Due to staffing policies, staff reductions and stable fringe benefit costs, the total cost of Personnel Services in the General Fund/Internal Service Fund increased by approximately 7% from last year's budget. The Materials and Services appropriations for the General Fund/Internal Service Fund reflect a decrease of 13% from last year's estimated expenditures. Staying within these appropriations and limiting the use of the contingency fund will require close monitoring and careful management by all Departments during this next fiscal year.

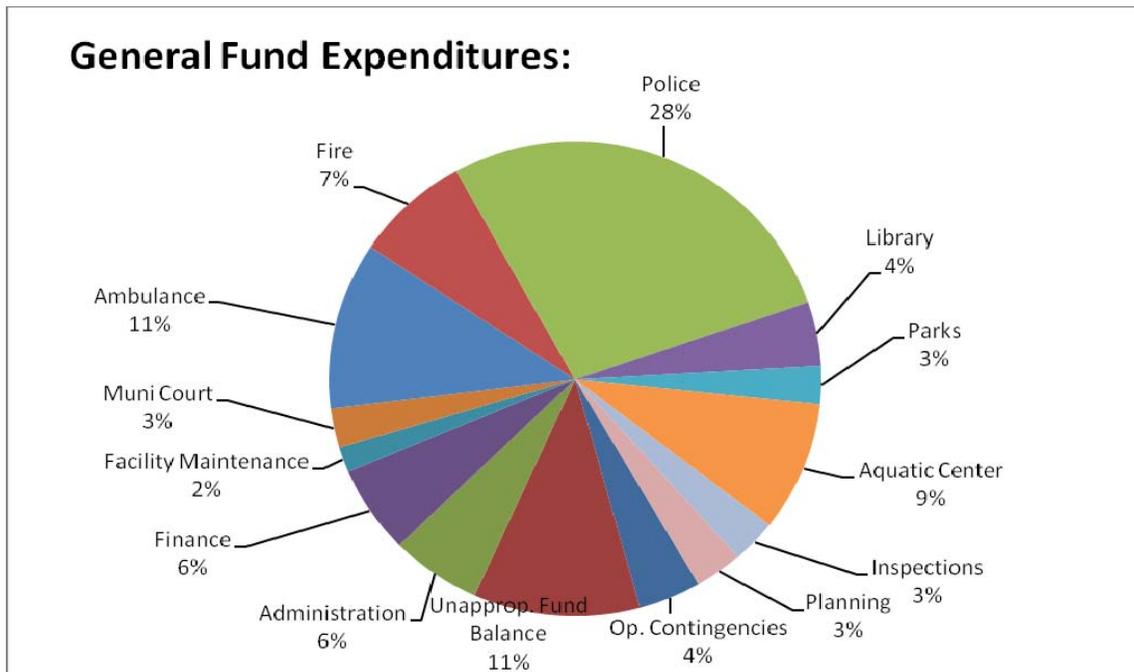
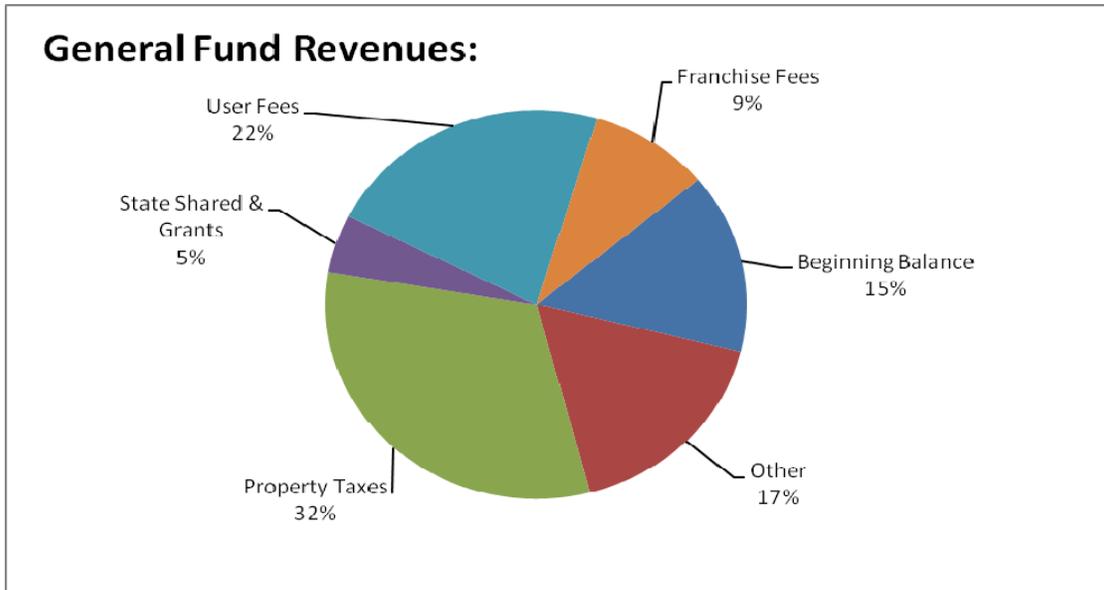
The budget reflects the City Council's commitment to maintaining an adequate reserve in the General Fund. The operating contingency appropriation is increased from \$375,000 to \$400,000 which is sufficient for any unanticipated expenditures that might arise during the year. The Unappropriated Ending Fund Balance has grown to \$1,064,359 from \$741,043. The reserve in the General Fund is necessary for several reasons, one of which is to fund operations from July through November, when the majority of the General Fund property tax revenues are received. We are projecting that at the end of 2008-09, the General Fund reserve will be \$1,464,359.

Every attempt has been made in the 2009-2010 General Fund Budget to balance revenues and expenditures without further spending down the Beginning Balance/Reserve. Unfortunately, we acknowledge that in order to keep from further using the beginning balance it may be necessary to continue at these reduced staffing levels for the next two to three years. As economic conditions locally and statewide recover in future years, with population growth and an increased tax base, it will be necessary to allow the City to reinstate services that have been reduced by these budget constraints.

## GENERAL FUND

### General Fund Overview:

The General Fund is a governmental fund used to account for the city's administrative, library, recreation, Aquatic Center, public safety, finance, general facilities, planning, inspections, and municipal court operations. City Administrative functions include the Mayor, City Council, City Manager and Recorder, City Attorney, human resources, information technology, and community services operations.



**GENERAL FUND**

**REVENUES**

<b>Budgeted 2007-08</b>	<b><u>Revised Estimate Budget 2008-09</u></b>	<b>Budget 2009-10</b>	<b>Title</b>
<70,000>	<118,000>	<153,600>	<b>Reserve Building Fund Balance</b>  Estimated Building Division designated 10 year cash carryover or deficit as of July 1, 2009
1,473,153	815,894	1,064,359	<b>Unappropriated Fund Balance</b>  July 1, 2009 unappropriated fund for the fiscal year
375,000	375,000	400,000	<b>Operating Contingency Fund Balance</b>  July 1, 2009 operating contingency fund balance for the fiscal year
1,848,153 July 2007	1,116,043 July 2008	1,464,359 July 2009	<b>Total Fund Balance</b>  Estimated beginning year undesignated cash carryover from previous fiscal year
<b>Taxes</b>			
2,764,000	2,810,000	2,958,860	Property Taxes
128,953	156,000	140,000	Delinquent Taxes
<b>Charges for Services</b>			
450,000	433,000	470,000	Pacific Power Franchise Fee
210,000	200,000	230,000	Gas – NW Natural Franchise Fee
80,000	80,000	82,000	Telephone – Qwest Franchise Fee
60,000	50,000	60,000	Garbage – Allied Waste Franchise Fee
60,000	54,500	60,000	Cable – Charter Franchise Fee

<b>Budgeted 2007-08</b>	<b><u>Revised Estimate</u> Budget 2008-09</b>	<b>Budget 2009-10</b>	<b>Title</b>
9,000	1,500	4,000	Licenses and Rentals – Combined line item, Civic Center Rental, transient vendor
400,000	175,000	230,000	Building Permits - Building fee revenues set aside for building department operations including transfer to city general fund for cost allocation for administration, finance, facility rental and maintenance
150,000	178,000	170,000	Fines and Forfeitures
4,000	7,600	6,500	Parking fines – Police Officer parking citations
60,000	63,300	80,000	Court Assessments – Assessments and bail collections generated by the Municipal Court
165,000	185,000	180,000	Liquor Revenues- Statutory distribution of 20% of the OLCC tax which is distributed monthly on a per capita basis to Oregon cities
26,000	24,000	23,000	Cigarette Tax - Statutory distribution of 2 cents of the 68 cents of state imposed tax on cigarette sales distributed monthly on a per capita basis to Oregon cities
50,000	20,000	40,000	Planning Fees – Land Use fees collected for processing land use applications and public hearings
450,000	500,000	525,000	Aquatic Center – Pool rental, concession sales and contracts for the use of the Aquatic Center
5,000	35,000	25,000	Animal Control – Revenues generated from dog licenses and impound fees at the dog pound
60,000	264,330	100,000	Interest on Investments – Investment earnings from the Oregon Local Government Investment Pool, other qualified municipal investments, or accounts, Finance proceeds
800,000	860,000	880,000	Ambulance Fees – Revenue collected for ambulance service calls and patient transfers

<b>Budgeted 2007-08</b>	<b><u>Revised Estimate Budget 2008-09</u></b>	<b>Budget 2009-10</b>	<b>Title</b>
23,000	19,100	20,000	Library Fees and Fines – Miscellaneous library revenues including donations, user fees and fines
50,000	50,000	50,000	CCRLS – Chemeketa Cooperative Regional Library Services reimburses cities for library services use for people that live outside the City service area
130,875	110,000	130,000	Transfer from State Revenue Sharing - Statutory distribution of 14% of the Oregon Liquor Control Commission tax distributed quarterly to Oregon cities on a formula basis which compares populations, per capita incomes, and consolidated property tax levels
127,441	133,815	133,815	Rural Fire District – Contracted amount for service provided from the City personnel to the Rural Fire District
31,000	31,930	32,000	Fire Med
70,000	75,000	70,000	9-1-1 Telephone Tax – Statutory distribution of the 9-1-1 emergency telephone tax
10,000	10,000	11,000	Recreation – Includes Sounds of Summer sponsorship and rental of equipment
60,000	184,766	185,000	Miscellaneous including County and State grants, property sales, suspended licenses
Including Internal Service Fund  1,108,091	Including Internal Service Fund  1,191,028	1,316,390	Reimbursements and transfer of money from improvement fund for projects and from the Shop, Street, Sewer and Water fund for cost allocation for Administration, Human Resources, Finance, Attorney’s Office, Facility rental and maintenance
<b>8,296,986</b>	<b>8,218,984</b>	<b>8,288,565</b>	<b>TOTAL RESOURCES</b>

Revenue

GENERAL FUND	BUDGET CODE: 001
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HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	ACCT NO	OBJECT	RECOM-MENDED	APP	ADOPT
2006-07	2007-08	Budget 2008-09					
				<b><u>Property Taxes</u></b>			
2,609,462	2,775,396	2,881,225	4101	Current Taxes	2,958,860		2,958,860
128,953	124,828	128,000	4102	Delinquent Taxes	140,000		140,000
				<b><u>Franchises &amp; Fees</u></b>			
409,307	435,619	450,000	4103	Power	470,000		470,000
201,222	216,805	220,000	4104	Gas	230,000		230,000
76,625	75,255	80,000	4105	Telephone	82,000		82,000
56,798	53,668	60,000	4106	Garbage	60,000		60,000
59,765	41,183	60,000	4107	Cable Television	60,000		60,000
860	805	1,000	4108	Licenses	4,000		4,000
312,498	204,616	250,000	4109	Permits	230,000		230,000
172,753	186,323	170,000	4110	Fines and Forfeitures	170,000		170,000
4,640	5,146	5,000	4111	Parking Fines	6,500		6,500
58,979	68,285	75,000	4112	Court Costs	80,000		80,000
82,365	98,754	78,000	4113	State & County Assessment	-		-
2,660	1,835	1,000	4114	Civic Center Rent	1,000		1,000
162,016	157,836	180,000	4115	Liquor Apportionment	180,000		180,000
28,006	22,638	24,000	4116	Cigarette Tax Apportionment	23,000		23,000
56,178	63,556	65,000	4117	Planning	40,000		40,000
3,280	2,790	4,000	4118	Animal Control	25,000		25,000
452,723	473,494	475,000	4120	Aquatic Center	525,000		525,000
95,728	83,044	60,000	4121	Interest on Investments	100,000		100,000
-	919,447	877,000	4122	Ambulance Fees	880,000		880,000
15,155	14,800	15,000	4123	Library Fines	20,000		20,000
49,596	50,507	50,000	4124	CCRLS - Chemeketa Regional Library	50,000		50,000
179,000	195,240	121,000	4125	State or Local Grants	150,000		150,000

(PAGE RESERVED FOR FUTURE USE)

Revenue

<b>GENERAL FUND</b>	<b>BUDGET CODE: 001</b>
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HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted Budget	ACCT NO	OBJECT	RECOM-MENDED	APP	ADOPT
2006-07	2007-08	2008-09			RECOM-MENDED	APP	ADOPT
70,358	74,559	60,000	4126	Miscellaneous	160,000		160,000
100,650	10,106	5,000	4127	Proceeds from Property Sale	-		-
-	114,000	130,000	4128	Transfer from Rev Sharing	130,000		130,000
7,520	6,665	8,000	4135	Library Non-Resident Fee	-		-
238,775	245,450	264,600	4136	In Lieu of Franchise Fees	-		-
121,179	113,971	133,815	4129	Rural Fire District	133,815		133,815
-	33,010	-	4144	Fire Med	32,000		32,000
73,712	94,829	75,000	4130	9-1-1 Telephone Tax	70,000		70,000
6,496	7,438	6,000	4131	Suspended Licenses	-		-
11,858	10,895	10,000	4133	Recreation Program Fees	11,000		11,000
-	-	210,000	4152	Finance Proceeds	-		-
-	-	-	4150	Reimbursements & Fund Transfers	1,266,390		1,266,390
<b>5,849,117</b>	<b>6,982,795</b>	<b>7,232,640</b>		<b>TOTAL REVENUES</b>	<b>8,288,565</b>		<b>8,288,565</b>
1,848,153	1,314,191	989,789	4149	Beginning Balances	1,464,359		1,464,359
<b>7,697,270</b>	<b>8,296,986</b>	<b>8,222,429</b>		<b>TOTAL</b>	<b>9,752,924</b>		<b>9,752,924</b>

(PAGE RESERVED FOR FUTURE USE)

Recap

<b>General Fund</b>		<b>BUDGET CODE: 001</b>
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HISTORICAL DATA			OBJECT	2009-2010 BUDGET		
Actual 2006-07	2007-08	Adopted Budget 2008-09		RECOM- MENDED	APP	ADOPT
4,644,702	5,420,403	4,696,355	Personal Services	6,008,305		6,008,305
2,183,676	2,681,786	2,333,557	Materials and Services	2,078,260		2,078,260
561,611	130,942	295,500	Capital Outlay	164,907		164,907
			Debt Service	37,093		37,093
144,415	42,000	42,000	Transfer to other funds	-		-
<u>7,534,404</u>	<u>8,275,131</u>	<u>7,367,412</u>	<b>TOTAL EXPENDITURES</b>	<u>8,288,565</u>		<u>8,288,565</u>
			<b><u>Operating Contingencies</u></b>			
-	-	375,000	Operating Contingencies	400,000		400,000
			<b><u>Unappropriated Fund Balance</u></b>			
-	-	480,017	Unappropriated Fund Balance	1,064,359		1,064,359
			<b>TOTAL - GENERAL FUND RECAP</b>	<u>9,752,924</u>		<u>9,752,924</u>

(PAGE RESERVED FOR FUTURE USE)

## **ADMINISTRATION**

CITY MANAGER'S OFFICE  
MAYOR AND CITY COUNCIL  
CITY ATTORNEY'S OFFICE

## **MISSION**

Attain a higher quality of life for all citizens through increased quality of services, products provided and customer service. Propose and adopt City Ordinances, Resolutions, and Policies.

## **SERVICE**

The office of the City Manager provides for the efficient administration of the affairs of the City government, and coordinates the efforts of the City staff to carry out the policies established by the City Council. All community affairs, including neighborhood meetings, special events, City services, nuisance abatement, licenses and community relations are handled by this office. The City Manager prepares the City Budget and provides for its implementation, as well as oversees the enforcement of local laws and ordinances. The budget also reflects the Legislative expenses. Key City functions of the City Manager are to maintain sound working relationships with other units of government and community organizations and keep citizens informed while promoting staff and community cooperation. Economic Development is handled by this office and is charged with overseeing and coordinating economic development functions.

The City of Dallas Mayor and nine City Councilors are elected by the citizens of Dallas to perform the legislative functions of city government, establish goals, priorities and policies, adopt ordinances and resolutions, hire and evaluate the City Manager's performance, adopt the budget, exercise the rights and powers set forth in the Dallas Charter, and exercise all powers of a municipal governing body pursuant to state laws and the home rule provisions of the Oregon Constitution.

## **CITY MANAGER'S GOALS IN FY 2009-2010**

- Continue to work with the private sector to establish specific redevelopment projects in the Central Business District.
- Create an administrative climate that will provide for excellence in the development and management of programs and projects.
- Improve communication at all levels of City government.
- Work to develop internal strength and coordination to insure City services are capable of meeting the needs of our citizens.
- Plan for effective use and development of the City facilities.
- Continue to review programs, projects and activities of all City departments to ensure that they are implemented within Council policies and established budgets.
- Continue supporting the Economic Development Commission and Chamber of Commerce actions to improve the local economy.
- Provide an open and honest forum of the people for all Council actions.
- Provide an atmosphere that will foster intergovernmental cooperation.
- Develop a higher and better use of Channel 17, which could include broadcasting of Council meetings, community events, and community interest programming.

## BUDGET COMMENTS

### PERSONNEL SERVICES

City Manager  
Assistant City Manager  
Administrative Assistant  
City Attorney

### MATERIALS AND SERVICES

- 6101 Materials & Supplies: General materials and supplies that support program operations and cost; may include office supplies, postage, printing, batteries, meeting costs, lunches, recreation, other program supplies.
- 6108 Office Expense: Purchases for office equipment, furnishings, and materials.
- 6220 Travel and Education: All travel and education costs associated with professional association conferences, seminars and workshops including meal costs, professional memberships, dues, subscriptions and professional reference materials.
- 6221 Employee Development: In-house training, seminars, workshops or continuing education for City Employees.
- 6210 Telecommunications: Communication operation costs including desk telephones, cell phones and pagers.
- 6223 Public Notices/Advertising: Expenses related to meeting notifications.
- 6266 Professional Services: Payments to contractors or companies for services provided to the city.
- 6230 Maintenance and Rental Contracts: Payments made for contracts covering a variety of maintenance and office equipment leases
- 6231 Repairs and Maintenance: Routine repairs of city equipment and/or building maintenance costs.
- 6235 Computer Services: Computer hardware & software and repair. Also includes computer training costs.
- 6280 Insurance: Payment to insurance services for estimated general liability, auto, and employee bond insurance coverage.
- 6267 Recreation / Kids, Inc.: Kids Inc and Sounds of Summer payments
- 6200 Miscellaneous: Includes materials for programs and projects for community outreach, tree city USA, open houses, workshops webpage updates.
- 6218 Mayor Expense
- 6219 Council Expense
- 6268 City Attorney

### Capital Outlay

- 6401 All purchases of city fixed assets over \$5,000 and a useful life over one year.

**ADMINISTRATION**  
**HUMAN RESOURCES**

**MISSION**

To encourage the most productive employee contribution by assuring that all employees are fairly treated, properly challenged and provided with opportunities for career growth.

**SERVICE**

The Human Resources Department is responsible on a citywide basis for all personnel related functions, including but not limited to recruitment and selection; compensation and benefits administration; personnel records; performance management; employee relations; labor relations; policy, procedure and program development; employee training and development; and state and federal compliance.

**GOALS IN FY 2009 – 2010**

- Provide stability for the organization in the ability to attract, develop, motivate, and retain good employees.
- Develop and manage City policies, procedures and programs that support the organizational culture and ensure total compliance with state and federal regulations.
- Develop and recommend benefit strategies and philosophies that support the needs of the organization while maximizing value to employees.
- Manage compensation plan to ensure internal and external equity through job analysis, job evaluation and classification systems, including job descriptions.
- Manage and develop recruitment and selection programs to assist department heads in staffing their departments on a timely basis.
- Manage labor relations area, including negotiations, administration of association contract and grievances.
- Provide leadership, advice and counsel to all levels of the organization on Human Resources issues.
- Provide advice and counsel to department heads and staff on Human Resources management practices.
- Coordinate with department heads and supervisory staff to identify general training needs that will improve the job performance of each employee by providing appropriate opportunities for employee development, and maintain positive communications with employees.

**ADMINISTRATION**  
DEPUTY CITY RECORDER

**MISSION**

To prepare and maintain public records, issue licenses, process various legal documents, and to perform general administration, as well as maximize productivity in the preparation of Council Proceedings and Minutes.

**SERVICE**

To continue to create, maintain and store records in the most efficient way. Continue licensing program throughout the City. Provide information to citizens in accordance with State statutes. Provide needed information from departments through the City Manager to the City Council. Provide additional centralized services to all City departments including mail handling, notices for publication, bids and requests for proposals, contracts, and records and information management. Provide reports and data for Council meetings which form the foundation for the Council proceedings which are printed in booklet form. Provide prepared code changes for distribution to all code book subscribers.

**GOALS IN FY 2009-2010**

- Continue to provide accurate information to both public and Council. Keep City Manager informed on matters that involve the City.
- Continue to administer the records program. Continue to upgrade the retention schedule and methods of storage and disposal.
- Oversee licensing program.
- Implement optical technology.

Expenditures

GENERAL FUND	ADMINISTRATION	BUDGET CODE: 020
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HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted Budget 2008-09	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08						
<b><u>Personal Services</u></b>							
235,090	251,468	250,478	6051	Salaries	263,000		263,000
122,887	121,209	125,906	6061	Fringe Benefits	132,950		132,950
<u>357,977</u>	<u>372,677</u>	<u>376,384</u>		Total - Personal Services	395,950		395,950
<b><u>Materials and Services</u></b>							
928	1,375	2,000	6101	Materials & Supplies	4,000		4,000
			6108	Office Expense	6,000		6,000
17,371	21,904	11,500	6220	Travel and Education	10,000		10,000
			6221	Employee Development	4,000		4,000
713	560	1,000	6210	Telecommunications	1,600		1,600
			6223	Public Notices	1,500		1,500
-	2,682	500	6266	Professional Services	15,000		15,000
7,963	5,423	5,300	6230	Maintenance & Rental Contracts	10,000		10,000
			6231	Repairs and Maintenance	20,000		20,000
			6235	Computer Services	5,000		5,000
			6280	Insurance	500		500
52,055	56,674	16,591	6267	Recreation / Kids Inc	13,000		13,000
			6200	Miscellaneous	15,000		15,000
1,500	1,500	1,500	6218	Mayor Expense	2,000		2,000
21,497	24,475	12,000	6219	Council Expense	13,000		13,000
56,000	59,768	61,300	6268	City Attorney	64,000		64,000
<u>139,727</u>	<u>151,082</u>	<u>98,191</u>		Total - Materials & Services	184,600		184,600
<b><u>Capital Outlay</u></b>							
<u>497,704</u>	<u>523,759</u>	<u>474,575</u>		<b>TOTAL</b>	<u>580,550</u>		<u>580,550</u>

Original historical data found on "Internal Services" budget pages 84, 88, 89, and 90

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## **FINANCE**

### **MISSION**

To manage the City's finances in accordance with City policy and with the direction of the City Council for the benefit of the City's operating departments. Monitor and audit ongoing financial transactions. Develop and implement financial projections, forecasts and policies.

### **SERVICE**

The Finance Department is responsible for the management of the City's financial affairs and the provision of certain support services to other City Departments. The Finance Director is responsible for the proper accounting of all receipts, investing idle cash balances, maintaining all bank accounts, and debt service administration. This office prepares the annual budget and other financial reports and forecasts for management use and financial planning for the future needs of the City, produces payroll checks and associated reports, monthly and annual financial reports, all accounts payable checks, utility billing, cash receipting, customer service, monitors compliance with approved budgets, and serves as liaison with outside auditor.

The Finance Department manages the offices of accounting and purchasing. In addition, the Finance Department provides assistance as needed to Administration with the City's insurance including health, liability, auto, workers compensation and unemployment.

### **GOALS IN FY 2009-2010**

- Provide a high level of service to the public, other departments and the City Council.
- Complete implementation of new software and best business practices.
- Adopt Fiscal Policies.
- Provide meaningful and accurate information to the public, Council and departments.
- Implement a long term Financial Management Plan.
- Develop, administer and manage payroll and benefits administration to ensure employees are paid accurately and on time.
- Prepare monthly financial summary reports by the 10<sup>th</sup> of following month and prepare quarterly financial reports by the 15<sup>th</sup> day of the following of the quarter.
- Complete audit by December 31 of 2009.
- Prepare a GFOA award winning budget.
- Submit 2009 CAFR financial report.
- Streamline accounts payable, payroll, utility billing and cash receipting.

### **BUDGET COMMENTS**

#### **PERSONNEL SERVICES**

Finance Director  
Senior Accountant II  
Accounting Clerk IV  
Accounting Clerk III  
Office Clerk II (.25 hours)

## **MATERIALS AND SERVICES**

- 6101 Materials & Supplies: General materials and supplies that support program operations and cost; may include office supplies, postage, printing, batteries, meeting costs, lunches, other program supplies.
- 6108 Office Expense: Purchases for office equipment, furnishings, and materials.
- 6210 Telecommunications: Communication operation costs including desk telephones, cell phones and pagers.
- 6220 Travel and Education: All travel and education costs associated with professional association conferences, seminars and workshops including meal costs, professional memberships, dues, subscriptions, professional reference materials, and municipal memberships.
- 6223 Public Notices/Advertising: Expenses related to meeting notifications.
- 6224 Audit.
- 6230 Maintenance & Rental Contracts: Payments made for contracts covering a variety of maintenance or vehicle leases.
- 6235 Computer Services: Computer hardware & software and repair. Also includes computer training costs.
- 6266 Professional Services: Payments to contractors or companies for services provided to the city.
- 6280 Insurance: Payment to insurance services for estimated general liability, auto, and employee bond insurance coverage.
- 6325 Municipal Memberships.

## **Capital Outlay**

- 6401 All purchases of city fixed assets over \$5,000 and a useful life over one year.

Expenditure

<b>GENERAL FUND</b>	<b>FINANCE OFFICE</b>	<b>BUDGET CODE: 030</b>
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HISTORICAL DATA			2009-2010 BUDGET				
Actual 2006-07	2007-08	Adopted 2008-09	NO	OBJECT	RECOM- MENDED	APP	ADOPT
				<b><u>Personal Services</u></b>			
224,066	229,186	244,112	6051	Salaries	217,000		217,000
109,344	116,179	126,938	6061	Fringe Benefits	121,350		121,350
<u>333,410</u>	<u>345,364</u>	<u>371,050</u>		Total - Personal Services	338,350		338,350
				<b><u>Materials and Services</u></b>			
46,573	49,021	48,000	6101	Material & Supplies	48,000		48,000
			6108	Office Expense	5,000		5,000
15,530	15,213	13,000	6210	Telecommunications	11,000		11,000
3,537	3,777	4,000	6220	Travel and Education	7,000		7,000
1,762	3,108	2,000	6223	Public Notices/Advertising	2,000		2,000
14,880	16,330	16,000	6224	Audit	25,000		25,000
16,523	16,832	12,000	6230	Maintenance & Rental Contracts	12,000		12,000
27,221	27,785	35,000	6235	Computer Services	18,000		18,000
-	15,850	30,000	6266	Professional Services	30,000		30,000
2,126	2,021	2,000	6280	Insurance	2,200		2,200
21,602	19,673	21,750	6325	Municipal Memberships	25,000		25,000
<u>149,754</u>	<u>169,611</u>	<u>183,750</u>		Total - Materials & Services	185,200		185,200
				<b><u>Capital Outlay</u></b>			
-	-	10,000	6401	Capital Assets	60,000		60,000
<u>483,164</u>	<u>514,975</u>	<u>564,800</u>		<b>TOTAL</b>	<u>583,550</u>		<u>583,550</u>

Original historical data found on "Internal Services" budget  
page 91

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## **COMMUNITY DEVELOPMENT**

### **FACILITIES**

#### **MISSION**

To maintain City Facilities in the most efficient manner possible, keep the facilities clean and safe, and continue to replace and upgrade antiquated and/or malfunctioning equipment.

#### **SERVICE**

The Facilities Maintenance Division is responsible for the management of the City's facilities and buildings. This includes janitorial services for City Hall and the Library, maintaining the HVAC systems, and general maintenance and repair activities.

#### **GOALS IN FY 2009-2010**

- Continue to keep the City's facilities safe and clean.
- Catalog all equipment as to make, model, location, repair vendor, parts vendor, owner's manual location.
- Establish a preventive maintenance schedule for each piece of equipment.
- Maintain a record of repair and upgrade.
- Establish a replacement/upgrade goal for each piece of equipment as pertinent.
- Establish and maintain an ordering and recording system for consumables.
- Seek professional training in the following areas:
  - HVAC
  - Limited electrical license
  - Custodial techniques
  - Building "Green" training/upgrades
  - Facility management
- Organize and implement an effective storage and recording system of stored and surplus items within the limited confines of the City Hall.

#### **BUDGET COMMENTS**

##### **PERSONNEL SERVICES**

Facilities Maintenance Foreman (1)  
Relief Custodian (.70)

##### **MATERIALS AND SERVICES**

- 6101 Materials & Supplies: General materials and supplies that support program operations and cost; may include office supplies, postage, printing, batteries, meeting costs, lunches, other program supplies.
- 6103 Janitorial Services and Supplies: Building custodial services and supplies.
- 6210 Telecommunications: Communication operation costs including new phone system, desk telephone, cell phones and pagers.
- 6211 HVAC, Energy, & Lighting: Electricity, oil or natural gas to provide heat, lights and/or power to buildings.

- 6220 Travel and Education: All travel and education costs associated with professional association conferences, seminars and workshops including meal costs, professional memberships, dues, subscriptions and professional reference materials.
- 6230 Maintenance & Rental Contracts: Payments made for contracts covering a variety of maintenance and office equipment leases.
- 6231 Repairs and Maintenance: Routine repairs of city equipment and/or building maintenance costs.
- 6235 Computer Services: Computer hardware & software and repair. Also includes computer training costs.
- 6266 Professional Services: Payments to contractors or companies for services provided to the city.
- 6200 Miscellaneous.
- 6280 Insurance: Payment to insurance services for estimated general liability, auto, and employee bond insurance coverage.

**Capital Outlay**

- 6401 All purchases of city fixed assets over \$5,000 and a useful life over one year.

Expenditure

<b>GENERAL FUND</b>	<b>FACILITIES MAINTENANCE</b>	<b>BUDGET CODE: 040</b>
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HISTORICAL DATA					2009-2010 BUDGET		
Actual 2006-07	2007-08	Adopted 2008-09	NO	OBJECT	RECOM- MENDED	APP	ADOPT
34,614	35,710	67,192	6051	<b><u>Personal Services</u></b>			
				Salaries	65,000		65,000
20,753	21,949	38,299	6061	Fringe Benefits	35,400		35,400
<u>55,367</u>	<u>57,659</u>	<u>105,491</u>		Total - Personal Services	100,400		100,400
				<b><u>Materials and Services</u></b>			
542	60	6,000	6101	Materials and Supplies	3,000		3,000
			6103	Janitorial Services	3,000		3,000
			6210	Telecommunications	10,000		10,000
13,366	19,339	18,000	6211	HVAC, Energy and Lighting	19,000		19,000
5,419	-	7,000	6212	Heating Fuel	-		-
427	460	500	6220	Travel and Education	500		500
3,312	3,352	1,000	6230	Maintenance & Rental Contracts	2,500		2,500
31,185	33,509	26,000	6231	Repairs and Maintenance	20,000		20,000
388	84	500	6235	Computer Services	500		500
16,103	17,827	2,000	6266	Professional Services	1,500		1,500
			6200	Miscellaneous	2,000		2,000
4,131	3,891	5,500	6280	Insurance	5,500		5,500
<u>74,871</u>	<u>78,522</u>	<u>66,500</u>		Total - Materials & Services	67,500		67,500
				<b><u>Capital Outlay</u></b>			
<u>130,238</u>	<u>136,180</u>	<u>171,991</u>		<b>TOTAL</b>	<u>167,900</u>		<u>167,900</u>

Original historical data found on "Internal Services" budget page 93

(PAGE RESERVED FOR FUTURE USE)

## **MUNICIPAL COURT**

### **MISSION**

To respect and respond to the diverse people we serve with fairness, equality and integrity. To protect individual rights, resolve conflicts and promote community well-being.

### **SERVICE**

The Municipal Court adjudicates violations of the Dallas Municipal Code, the Oregon Motor Vehicle Code, and all misdemeanor charges, both traffic and nontraffic, including driving under the influence of intoxicants (DUII's) and domestic violence cases. Responsibilities of the Municipal Court include filing all cases referred to the court, maintaining court dockets, conducting court appearances, collecting and reporting fines and assessments, monitoring payment agreements, bench probations and diversions, impaneling juries, and conducting court and jury trials.

### **GOALS IN FY 2009 – 2010**

- Purchase new software to enhance operations
- Implement standard bail schedule
- Implement full court of record services
- Maintain or improve resolution time requirement for all cases
- Continue to address succession planning
- Training and cross training of all staff
- Increase work outputs and hold the line on administrative cost totals

### **BUDGET COMMENTS**

#### **PERSONNEL SERVICES**

Municipal Judge  
Court Service Administrator  
Office Clerk II (.75)

#### **MATERIALS AND SERVICES**

- 6101 Materials & Supplies: General materials and supplies that support program operations and cost; may include office supplies, postage, printing, batteries, meeting costs, lunches, other program supplies.
- 6108 Office Expense: Purchases for office equipment, furnishings, and materials.
- 6120 Jury/Witness Fees.
- 6121 Defense Attorney/Interpreter.
- 6123 Prosecution.
- 6210 Telecommunications: Communication operation costs including desk telephones, cell phones and pagers.
- 6220 Travel and Education: All travel and education costs associated with professional association conferences, seminars and workshops including meal costs, professional memberships, dues, subscriptions, professional reference materials, and municipal memberships.

- 6235 Computer Services: Computer hardware & software and repair. Also includes computer training costs.
- 6280 Insurance: Payment to insurance services for estimated general liability, auto, and employee bond insurance coverage.

**Capital Outlay**

- 6401 All purchases of city fixed assets over \$5000 and a useful life over one year.

Expenditures

<b>GENERAL FUND</b>	<b>MUNICIPAL COURT</b>	<b>BUDGET CODE: 050</b>
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HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted Budget	NO	OBJECT	RECOM-MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
				<b><u>Personal Services</u></b>			
86,993	95,407	103,572	6051	Salaries	110,525		110,525
-	-	500	6052	Pro Tem	500		500
44,338	47,684	54,893	6061	Fringe Benefits	56,000		56,000
<u>131,331</u>	<u>143,091</u>	<u>158,965</u>		Total - Personal Services	167,025		167,025
				<b><u>Materials and Services</u></b>			
3,811	17,993	4,000	6101	Materials & Supplies	7,000		7,000
			6108	Office Supplies	1,500		1,500
42,944	58,421	56,000	6113	State Assessments	-		-
500	1,050	1,200	6120	Jury/Witness Fees	1,200		1,200
11,360	24,287	15,000	6121	Attorney/Interpreter	22,000		22,000
17,687	24,742	18,500	6122	County Assessments	-		-
47,520	49,875	52,300	6123	Prosecution	55,000		55,000
-	30	-	6210	Telecommunications	500		500
1,182	3,798	1,650	6220	Travel & Education	2,500		2,500
			6235	Computer Services	3,000		3,000
1,700	1,509	1,900	6280	Insurance	1,900		1,900
28,413	30,160	31,089	6298	Internal Services	-		-
2,605	2,724	3,440	6297	Facilities Maintenance	-		-
<u>157,722</u>	<u>214,589</u>	<u>185,079</u>		Total - Materials & Services	94,600		94,600
				<b><u>Capital Outlay</u></b>			
				<b>TOTAL</b>	<b><u>261,625</u></b>		<b><u>261,625</u></b>

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## **AMBULANCE**

### **MISSION**

The mission of the City of Dallas EMS is to provide emergency medical services dedicated to preserve life and reduce injury within the community through effective, efficient, and accountable medical care and transportation.

### **SERVICE**

- Provide effective emergency medical service.
- Maintain a progressive and professional EMS system.
- Create and provide a stimulating, challenging, and enjoyable work environment that encourages personal growth and professional development.

### **GOALS IN FY 2009-2010**

- Continue advocating for increased federal compensation for transportation of Medicare/Medicaid clients. This will be done through research, contact with state and federal representatives, and association activities such as the Oregon Fire Medical Administrators Association.
- Research options and funding to procure one to two more ambulance units for replacement of existing units.
- Structure existing staff to allow supervision of employees both in-house and in the field.
- Structure continuing education training for emergency medical technicians to match the new state standards effective July 1, 2009. Research and purchase alternative methods of training, e.g. interactive web-based and instructional DVD.
- Expand public education component; currently we are providing blood pressure clinics and encouraging helmet use for youth and adults.

### **BUDGET COMMENTS**

#### **PERSONNEL SERVICES**

EMS Director  
Lieutenant Paramedics  
Career Paramedics/EMT's

#### **MATERIALS AND SERVICES**

- 6101 Materials & Supplies/Laundry: General materials and supplies that support program operations and cost; may include office supplies, medication, postage, printing, batteries, meeting costs, lunches, other program supplies, costs related to laundry.
- 6108 Office Expense: Purchases for office equipment, furnishings, and materials.
- 6112 Equipment Reserves: Line item for future equipment replacement.
- 6140 Radios/Pagers.
- 6141 Equipment: Small equipment replacement items.
- 6142 Turnouts: Replacement or purchase of coats and footwear.
- 6210 Telecommunications: Communication operation costs including desk telephones, cell phones and pagers.

- 6211 HVAC, Energy, & Lighting: Electricity, oil or natural gas to provide heat, lights and/or power to buildings.
- 6220 Travel and Education: All travel and education costs associated with professional association conferences, seminars and workshops including meal costs, professional memberships, dues, subscriptions, professional reference materials, and municipal memberships.
- 6222 Uniform Allowance.
- 6223 Public Notices/Advertising: Expenses related to meeting notifications, advertising events, Fire-Med and printed materials.
- 6230 Maintenance & Rental Contracts: Payments made for contracts covering a variety of maintenance and office equipment leases.
- 6232 Fleet Maintenance.
- 6238 Fuel.
- 6231 Repairs and Maintenance: Routine repairs of city equipment and/or building maintenance costs.
- 6235 Computer Services: Computer hardware & software and repair. Also includes computer training costs.
- 6262 9-1-1 Dispatch.
- 6266 Professional Services: Payments to contractors or companies for services provided to the city.
- 6280 Insurance: Payment to insurance services for estimated general liability, auto, and employee bond insurance coverage.

#### **Capital Outlay**

- 6401 All purchases of city fixed assets over \$5,000 and a useful life over one year.

#### **Debt Service**

This line item covers the payment to purchase the 2009 ambulance.

Expenditures

<b>GENERAL FUND</b>	<b>AMBULANCE</b>	<b>BUDGET CODE: 060</b>
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HISTORICAL DATA			2009-2010 BUDGET				
Actual	Actual	Adopted Budget	NO	OBJECT	RECOM-MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
				<b><u>Personal Services</u></b>			
470,753	465,187	515,000	6051	Salaries	535,000		535,000
208,108	205,367	247,200	6061	Fringe Benefits	231,000		231,000
-	-	-	6053	Overtime	10,000		10,000
678,861	670,555	762,200		Total - Personal Services	776,000		776,000
				<b><u>Materials and Services</u></b>			
34,577	42,505	40,000	6101	Materials & Supplies/Laundry	50,000		50,000
			6108	Office Expense	4,000		4,000
-	-	-	6112	Equipment Reserves	-		-
-	-	-	6140	Radios/Pagers	2,000		2,000
1,024	1,676	2,160	6141	Equipment	2,160		2,160
2,383	2,906	5,300	6142	Turnouts	5,300		5,300
10,570	11,431	10,000	6210	Telecommunications	10,000		10,000
6,246	5,911	6,200	6211	HVAC, Energy & Lighting	6,200		6,200
13,881	10,703	11,000	6220	Travel & Education	11,000		11,000
3,035	2,337	5,000	6222	Uniform Allowance	4,000		4,000
4,465	4,413	3,000	6223	Public Notices/Advertising	3,500		3,500
22,705	36,018	37,500	6230	Maintenance and Rental Contracts	19,500		19,500
			6232	Shop Services	6,000		6,000
			6238	Fuel	10,000		10,000
4,630	4,585	6,000	6231	Repairs and Maintenance	6,000		6,000
641	486	1,000	6235	Computer Services	2,000		2,000
48,387	47,753	54,000	6262	9-1-1 Dispatch	55,000		55,000
49,968	55,855	59,000	6266	Professional Services	55,000		55,000
13,683	13,418	14,000	6280	Insurance	14,000		14,000
47,356	50,267	51,814	6298	Internal Services	-		-
3,907	4,085	5,160	6297	Facilities Maintenance	-		-
267,458	294,350	311,134		Total Materials & Services	265,660		265,660
				<b><u>Capital Outlay</u></b>			
45,000	13,438	263,500	6401	Capital Assets	33,907		33,907
				<b><u>Debt Service</u></b>			
			6490	Debt Service - Principal	30,000		30,000
			6491	Debt Service - Interest	7,093		7,093
				Debt Service - Total	37,093		37,093
<b>991,319</b>	<b>978,342</b>	<b>1,336,834</b>		<b>TOTAL</b>	<b>1,112,660</b>		<b>1,112,660</b>

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## **FIRE**

### **MISSION**

To provide emergency services designed to protect the lives and property of the community from the adverse effects of fire, sudden medical emergencies or exposure to dangerous conditions created by either man or nature.

### **SERVICE**

Prompt - Nice - Professional

### **GOALS IN FY 2009-2010**

- Rehabilitate the Fire Station
- Improve the Fire Training Facility
- Purchase a medic unit
- Upgrade fire record management system
- Enhance efforts of the fire inspection, pre-plan and permitting fee program
- Continue to recruit volunteers
- Replace hose and nozzles on Engine 101

### **BUDGET COMMENTS**

This budget continues the contract with the SW Polk County Rural Fire Protection District for fire suppression and professional services. The District reimburses the City for a portion of the paid staff's salaries and benefits and for 30% of certain Materials and Services costs. Appropriations noted with an asterisk specify which appropriations are included in the contract with SWPC Rural Fire District. The City also contracts with the District for administrative services.

### **PERSONNEL SERVICES**

Fire Chief  
Assistant Fire Chief / Training Officer  
Fire Volunteer Coordinator  
Fire Inspector / Firefighter  
Volunteers

### **MATERIALS AND SERVICES**

- 6101 Materials & Supplies/Laundry: General materials and supplies that support program operations and cost; may include office supplies, postage, printing, batteries, meeting costs, lunches, other program supplies, costs related to laundry.
- 6108 Office Expense: Purchases for office equipment, furnishings, and materials.
- 6140 Radios/Pagers.
- 6141 Equipment: Small equipment replacement items.
- 6142 Turnouts: Replacement or purchase of coats and footwear.
- 6210 Telecommunications: Communication operation costs including desk telephones, cell phones and pagers.

- 6211 HVAC, Energy, & Lighting: Electricity, oil or natural gas to provide heat, lights and or power to buildings.
- 6220 Travel and Education: All travel and education costs associated with professional association conferences, seminars and workshops including meal costs, professional memberships, dues, subscriptions, professional reference materials, and municipal memberships.
- 6222 Uniform Allowance.
- 6227 Fire Prevention Program Material.
- 6230 Maintenance and Rental Contracts: Payments made for contracts covering a variety of maintenance and office equipment leases.
- 6232 Fleet Maintenance.
- 6238 Fuel.
- 6231 Repairs and Maintenance: Routine repairs of city equipment and/or building maintenance costs.
- 6235 Computer Services: Computer hardware & software and repair. Also includes computer training costs.
- 6262 9-1-1 Dispatch.
- 6266 Professional Services: Payments to contractors or companies for services provided to the city.
- 6280 Insurance: Payment to insurance services for estimated general liability, auto, and employee bond insurance coverage.
- 6112 Equipment Reserves: Line item for future equipment replacement.

**Capital Outlay**

- 6401 All purchases of city fixed assets over \$5,000 and a useful life over one year.

Expenditures

GENERAL FUND	FIRE DEPARTMENT	BUDGET CODE: 070
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HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted Budget	NO	OBJECT	RECOM-MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
				<u>Personal Services</u>			
233,372	214,330	242,053	6051	Salaries	261,500		261,500
26,900	27,350	27,800	6055	Volunteer Compensation	30,850		30,850
114,797	118,595	125,868	6061	Fringe Benefits	139,000		139,000
21,325	20,568	21,500	6062	Fringe Benefits/Volunteers	22,000		22,000
<u>396,394</u>	<u>380,843</u>	<u>417,221</u>		Total - Personal Services	453,350		453,350
				<u>Materials and Services</u>			
7,260	8,641	7,500	6101	Material & Supplies/Laundry	6,000		6,000
-	-	-	6108	Office Expense	2,000		2,000
73	6,256	6,000	6140	Radios/Pagers	6,500		6,500
1,300	3,130	3,300	6141	Equipment	3,500		3,500
26,331	26,044	35,000	6142	Turn-Outs	35,000		35,000
11,175	12,436	12,000	6210	Telecommunications	12,000		12,000
22,512	23,086	20,000	6211	HVAC, Energy & Lighting	20,000		20,000
13,689	16,264	14,000	6220	Travel and Education	15,000		15,000
2,934	2,706	3,300	6222	Uniform Allowance	4,000		4,000
3,654	3,873	3,500	6227	Fire Prevention Program Materials	4,000		4,000
38,954	42,904	50,000	6230	Maintenance & Rental Contracts	25,000		25,000
			6232	Shop Services	9,000		9,000
			6238	Fuel	14,500		14,500
25,053	10,686	8,000	6231	Repairs and Maintenance	9,000		9,000
1,872	2,688	2,200	6235	Computer Services	5,000		5,000
48,387	47,753	54,000	6262	9-1-1 Dispatch	56,000		56,000
39,056	48,052	32,000	6266	Professional Services	32,000		32,000
28,097	25,158	26,500	6280	Insurance	26,500		26,500
47,357	50,267	51,814	6298	Internal Services	-		-
7,814	8,171	10,319	6297	Facilities Maintenance	-		-
-	-	-	6112	Equipment Reserves	-		-
<u>325,518</u>	<u>338,115</u>	<u>339,433</u>		Total - Materials & Services	285,000		285,000
				<u>Capital Outlay</u>			
84,393	-	1,000	6401	Capital Assets	-		-
<u>806,305</u>	<u>718,958</u>	<u>757,654</u>		TOTAL	<u>738,350</u>		<u>738,350</u>

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## **POLICE**

### **MISSION**

As members of the Dallas Police Department, we pledge to provide our community with the highest quality of law enforcement services. We are committed to act with integrity and compassion, and dedicated to fair application of the law. We will strive to ensure a safe and livable environment while respecting the rights of all citizens.

### **SERVICE**

The primary purpose of the Police Department is to protect the lives and property of the community we serve. Additionally, our Police Department is tasked with creating and developing proactive programs which encourage community participation with the police in providing for the needs and priorities of our citizens and ultimately enhancing the livability of our community. The Police Chief is responsible for the administration of the department budget.

### **GOALS IN FY 2009-2010**

- Conduct a department operations audit.
- Continue process to bring department into NIMS standards.
- Recreate a sense of pride within the Department.
- Conduct staff deployment study to increase effectiveness.
- Always provide service which is consistent with the Mission and Values statements of the City and the Police Department.
- Continue to train and advocate the importance of high-level customer service through all citizen contacts by police staff.
- Enhance and expand police-sponsored community programs, including Neighborhood Watch, Safe House, and Crime Prevention.
- Complete the Lexipol process to review, revise & update outdated policies and procedures.
- Research and propose cost-saving changes in police operations to include consolidation of efforts with other Polk County law enforcement agencies.
- Develop and establish a User Fee system for on-going maintenance and upgrade of the Dallas Police Firing Range.
- Continue to integrate community-policing concepts in all aspects of service to the community.
- Upgrade the Animal Control Facility.
- Transition a decommissioned ambulance (transferred from Dallas Fire/Ambulance to Dallas Police) into a mobile crime scene response vehicle.
- Expand the number of regular members of the Volunteers In Policing (VIP) program by ten.
- Continue to recruit and select additional candidates for Reserve Police Officer. Increase staffing level of reserve officers to ten.
- Develop a Police Officer recruiting brochure to help market the department as a progressive and desirable employer.
- Research and apply for grant funding for law enforcement programs

## **BUDGET COMMENTS**

The Police Department budget for 2009-2010 has been re-designed and improved to coincide with new look of the City of Dallas budget. Changes unique to the Police budget include additional and renamed line items in Materials & Services and a more thorough breakdown of Overtime and Capital Outlay. The 2008 budget was impacted by minimum staffing requirements and was the first year scheduling a minimum of two officers per shift. These efforts are intended to present a more realistic and transparent budget which is logically organized to better conduct the normal operations of the Dallas Police Department.

### **PERSONNEL SERVICES**

Police Chief  
Deputy Chief  
5- Lieutenant  
9- Officers (one vacant)  
2-Detectives  
1-School Resource Officer  
CSO – Community Liaison, Evidence/Bailiff  
CSO – Animal Control  
Support Services Administrator  
Records Clerk II

### **MATERIALS AND SERVICES**

- 6101 Materials & Supplies: General materials and supplies that support program operations and cost may include office supplies, postage, printing, batteries, meeting costs, purchases for office equipment, parking citations; Uniform Citations & Complaint forms; ink & toner cartridges, data CDs & DVDs, other program supplies.
- 6108 Office Expense: Purchases for office equipment, furnishings, and materials.
- 6105 Animal Control/Dog Shelter: Veterinarian charges; cleaning & sanitation supplies for facility; snares & leashes; immobilizer dart gun for aggressive dogs; specialized training for certification.
- 6107 Firearms Skills/Range Facility: Ammunition for training and regular duty; portable toilets; gun cleaning supplies; targets.
- 6110 Community Policing: Materials to support community based programs such as neighborhood watch & crime prevention; Safe House; employee business cards; sticker badges; promotional pencils & crayons; volunteer uniforms; brochure printing & copying.
- 6115 Investigations: Interview transcriptions; evidence room supplies; contingency for major investigations; crime scene investigation & processing equipment; evidence packaging & forms.
- 6141 Equipment & Replacement: Contingency for basic equipment outfit for two officers; portable radios; mobile radio; Radars.
- 6210 Telecommunications: Communication operation costs including desk telephones, cell phones and pagers.
- 6215 Safety / OSHA: Materials, minor equipment, PPE, videos, seminars, and educational supplies; required hearing tests; Blood-borne pathogen protection supplies; body armor.
- 6220 Employee Development: In-house training, seminars, workshops or continuing education for City Employees.

- 6221 Travel & Education: All travel and education costs associated with professional association conference, seminars and workshops including meal costs, professional memberships, dues, subscriptions and professional reference materials.
- 6222 Uniform & Cleaning: Purchases of uniforms or required personal equipment; cleaning of uniforms.
- 6230 Maintenance and Rental Contracts: Payments made for contracts covering a variety of maintenance and office equipment leases.
- 6232 Fleet Maintenance.
- 6238 Fuel.
- 6235 Computer Services: Computer hardware & software and repair; includes computer training costs; annual user fees.
- 6260 Reserves & Volunteers: Uniforms, equipment & materials for Reserve & Volunteer programs.
- 6261 RAIN / PRIORS: User fees for PRIORS-RMS; access to RAIN information sharing system.
- 6262 9-1-1 Dispatch / MDS: WVCC agency user fees; mobile data system access; non-emergency dispatch services.
- 6266 Professional Services: Payments to contractors or companies for services provided to the City; Professional services for contract HR consultation.
- 6280 Insurance: Payment to insurance services for estimated general liability, auto, and employee bond insurance coverage.
- 6112 Equipment Reserves: Line item for future equipment replacement.

### **Capital Outlay**

- 6401 All purchases of city fixed assets over \$5,000 and a useful life over one year. 2008 Tahoe, 2009 Tahoe and a 2010 Vehicle, MDC replacements (10).

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Expenditures

<b>GENERAL FUND</b>	<b>POLICE DEPARTMENT</b>	<b>BUDGET CODE: 080</b>
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HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted Budget	NO	OBJECT	RECOM-MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
1,181,133	1,274,352	1,373,000	6051	<b>Personal Services</b>			
577,711	630,608	686,500	6061	Salaries	1,419,000		1,419,000
-	-	-	6053	Fringe Benefits	767,400		767,400
				Overtime	75,000		75,000
<u>1,758,844</u>	<u>1,904,959</u>	<u>2,059,500</u>		Total - Personal Services	<u>2,261,400</u>		<u>2,261,400</u>
				<b>Materials and Services</b>			
10,705	8,059	6,500	6101	Material & Supplies	5,000		5,000
			6108	Office expense	2,000		2,000
1,299	2,166	1,500	6105	Animal Control/Dog Shelter	2,500		2,500
			6107	Firearms Skills & Range Facility	3,000		3,000
4,545	3,999	3,600	6110	Community Policing	4,000		4,000
6,171	6,822	5,000	6115	Investigations	6,000		6,000
2,867	2,508	2,500	6141	Equipment	6,000		6,000
12,219	11,737	12,000	6210	Telecommunications	24,000		24,000
			6215	Safety / OSHA	2,500		2,500
			6220	Employee Development	2,000		2,000
5,550	5,633	6,000	6221	Travel & Education	12,000		12,000
15,653	14,649	12,000	6222	Uniforms and Cleaning	16,000		16,000
59,101	74,401	70,000	6230	Maintenance and Rental Contracts	5,000		5,000
			6232	Shop Services	25,000		25,000
			6238	Fuel	30,000		30,000
9,950	9,763	6,000	6235	Computer Services	6,000		6,000
3,125	2,731	3,000	6260	Reserves & Volunteers	3,000		3,000
33,499	37,919	37,000	6261	R.A.I.N. / PRIORS	37,000		37,000
111,187	122,920	146,500	6262	9-1-1 Dispatch/MDT	161,000		161,000
1,938	63,736	59,000	6266	Professional Services	15,000		15,000
35,287	30,011	30,000	6280	Insurance	30,000		30,000
-	-	-	6112	Equipment Reserves	-		-
108,918	115,614	119,173	6298	Internal Services	-		-
36,800	39,557	48,157	6297	Facilities Maintenance	-		-
<u>458,814</u>	<u>552,224</u>	<u>567,930</u>		Total - Materials & Services	<u>397,000</u>		<u>397,000</u>
				<b>Capital Outlay</b>			
390,482	87,806	30,000	6401	Capital Assets	45,000		45,000
<u>2,608,140</u>	<u>2,544,989</u>	<u>2,657,430</u>		<b>TOTAL</b>	<u>2,703,400</u>		<u>2,703,400</u>

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## COMMUNITY DEVELOPMENT

### LIBRARY

#### MISSION

The Dallas Public Library recognizes the vital role it plays in personal and professional development of the individual and places the greatest emphasis on providing current materials in a variety of formats; making information available to individuals in pursuit of educational, job-related, leisure and personal interests; and providing timely access to information. Further, the Dallas Public Library provides an environment to promote life-long learning in the community it serves.

#### SERVICE

The Dallas Public Library serves the community as an information and recreation resource, through books and other media. In addition, Library staff act as a community liaison with the School District, the community college, and organizations such as the local historical society. The Library also provides patrons access to the Internet and access to the Library's website from their home computers.

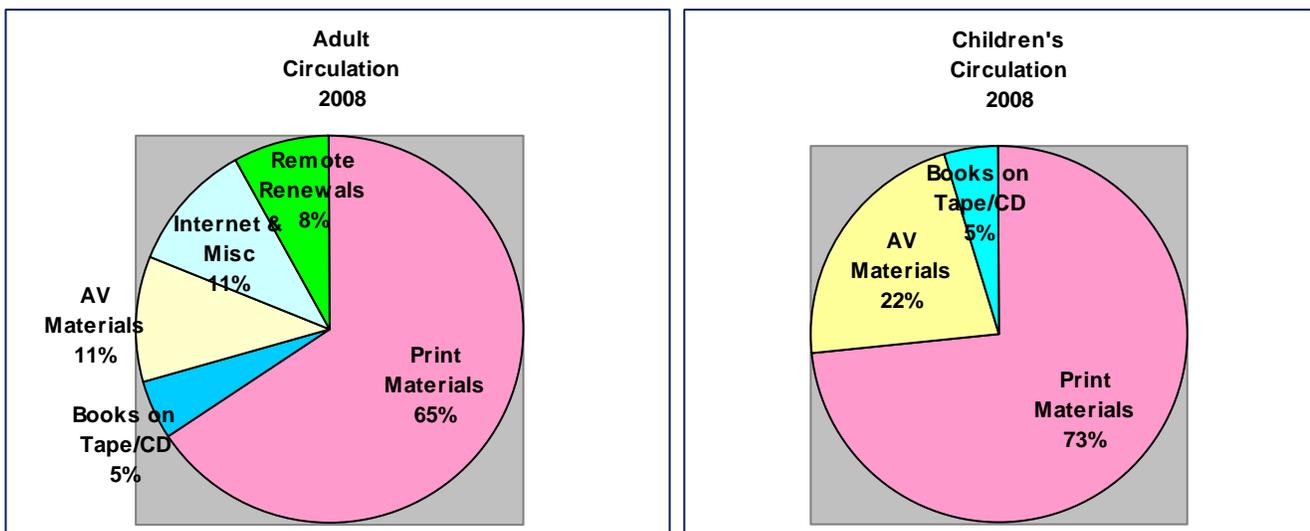
#### GOALS IN FY 2009-2010

- Continue to provide a high level of professional customer service as demand for library services increases.
- Ensure that the supply budget is adequate to accommodate the increase in types of formats the Library now has, i.e. DVDs & VHS videos; books on CD and cassette; large print materials; software, etc.
- Replace the hallway carpeting.
- Begin the process of establishing a library foundation for fund raising purposes.

#### BUDGET COMMENTS

This budget reflects a proposed increase in expenditures for books and magazines, as well as the replacement of the library carpet. Staffing levels and hours of operation will remain the same.

#### Circulation Statistics



**STAFFING**

09/10            4.75 FTE  
08/09            4.75 FTE  
07/08            6.75 FTE

**PERSONNEL SERVICES**

Library Supervisor  
Children's/Youth Services Librarian (.625)  
2- Library Assistant II (1.5)  
2- Library Assistant I (1.25)  
Library Aide

**MATERIALS AND SERVICES**

- 6101    Materials & Supplies: General materials and supplies that support program operations and cost; may include office supplies, postage, printing, batteries, meeting costs, lunches, other program supplies.
- 6108    Office Expense: Purchases for office equipment, display cases, furniture, tables, furnishings, and materials.
- 6103    Janitorial Services and Supplies: Building custodial services and supplies.
- 6210    Telecommunications: Communication operation costs including desk telephones, cell phones and pagers.
- 6211    HVAC, Energy, & Lighting: Electricity, oil or natural gas to provide heat, lights and/or power to buildings.
- 6220    Travel and Education: All travel and education costs associated with professional association conferences, seminars and workshops including meal costs, professional memberships, dues, subscriptions and professional reference materials.
- 6230    Maintenance & Rental Contracts: Payments made for contracts covering a variety of maintenance and office equipment leases.
- 6231    Repairs and Maintenance: Routine repairs of city equipment and/or building maintenance costs.
- 6234    Outbound Transport.
- 6235    Computer Services: Computer hardware & software and repair. Also includes computer training costs.
- 6240    Books.
- 6241    Periodicals.
- 6266    Professional Services: Payments to contractors or companies for services provided to the city.  
Human Resources: Professional services for contract HR consultation.
- 6200    Miscellaneous.
- 6280    Insurance: Payment to insurance services for estimated general liability, auto, and employee bond insurance coverage.

**Capital Outlay**

- 6401    All purchases of city fixed assets over \$5,000 and a useful life over one year.

Expenditures

<b>GENERAL FUND</b>	<b>LIBRARY</b>	<b>BUDGET CODE: 090</b>
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HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
246,835	236,631	213,247	6051	<u>Personal Services</u>			
				Salaries	225,600		225,600
120,287	113,304	104,491	6061	Fringe Benefits	105,000		105,000
<u>367,122</u>	<u>349,936</u>	<u>317,738</u>		Total - Personal Services	<u>330,600</u>		<u>330,600</u>
				<u>Materials and Services</u>			
4,202	4,147	4,300	6101	Material & Supplies	2,500		2,500
			6108	Office Expenses	2,000		2,000
85	143	300	6103	Postage	300		300
1,845	1,778	1,800	6210	Telecommunications	1,800		1,800
11,247	12,799	12,000	6211	HVAC, Energy & Lighting	13,500		13,500
1,195	1,703	3,000	6220	Travel and Education	2,500		2,500
1,576	2,542	3,000	6230	Maintenance and Rental Contracts	2,000		2,000
9,693	5,771	7,000	6231	Repairs & Maintenance	4,000		4,000
504	504	500	6234	Outbound Transport	500		500
3,007	2,885	3,000	6235	Computer Services	2,000		2,000
38,813	41,895	35,000	6240	Books	35,000		35,000
5,731	5,549	6,600	6241	Periodicals	7,000		7,000
17,937	5,396	3,500	6266	Professional Services	3,000		3,000
			6200	Miscellaneous	1,000		1,000
2,435	2,251	2,600	6280	Insurance	2,600		2,600
23,678	8,171	25,907	6298	Internal Services	-		-
7,844	25,133	15,479	6297	Facilities Maintenance	-		-
<u>129,792</u>	<u>120,667</u>	<u>123,986</u>		Total - Materials & Service	<u>79,700</u>		<u>79,700</u>
				<u>Capital Outlay</u>			
-	-	-	6401	Capital Assets	16,000		16,000
<u>496,914</u>	<u>470,602</u>	<u>441,724</u>		<b>TOTAL</b>	<u>426,300</u>		<u>426,300</u>

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## **PARKS**

### **MISSION**

We create community through people, parks, and programs.

### **SERVICE**

The City's park system consists of seven parks and/or service areas, that encompass over 60 acres that are managed by the Parks Department. Operation and maintenance functions required for our parks include:

- Care and maintenance of trails
- Athletic field and turf maintenance
- Park buildings and structure maintenance
- Playground and picnic facility maintenance
- Maintenance of tennis courts
- Park landscaping and planting
- Park security and safety
- Park planning and development
- Mowing of public right-of-way
- Provide manpower for community affairs

### **GOALS IN FY 2009-2010**

- Increase field maintenance.
- Improve tree maintenance in parks and along City streets.
- Complete park improvements at Birch and Gala Parks.
- Increase weed control and invasive species removal in City parks.

### **PERSONNEL SERVICES**

Park Supervisor (1)

Park Maintenance Worker (1.5)

Engineering Tech I (.20)

### **MATERIALS AND SERVICES**

- 6101 Materials & Supplies: General materials and supplies that support program operations and cost; may include office supplies, postage, printing, batteries, meeting costs, lunches, other program supplies.
- 6235 Computer Services: Computer hardware & software and repair. Also includes computer training costs.
- 6210 Telecommunications: Communication operation costs including desk telephones, cell phones and pagers.
- 6211 HVAC, Energy, & Lighting: Electricity, oil or natural gas to provide heat, lights and/or power to buildings.
- 6229 Garbage Service.
- 6220 Travel and Education: All travel and education costs associated with professional association conferences, seminars and workshops including meal costs, professional memberships, dues, subscriptions and professional reference materials.

- 6221 Employee Development: In-house training, seminars, workshops or continuing education for City Employees.
- 6230 Maintenance & Rental Contracts: Payments made for contracts covering a variety of maintenance and office equipment leases.
- 6231 Repairs and Maintenance: Routine repairs of city equipment and/or building maintenance costs.
- 6266 Professional Services: Payments to contractors or companies for services provided to the city.
- 6273 Miscellaneous Tools:
- 6280 Insurance: Payment to insurance services for estimated general liability, auto, and employee bond insurance coverage.
- 6112 Equipment Reserves: Line item for future equipment replacement.

**Capital Outlay**

- 6401 All purchases of city fixed assets over \$5,000 and a useful life over one year.

Expenditures

<b>GENERAL FUND</b>	<b>PARKS</b>	<b>BUDGET CODE: 103</b>
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Public Works

HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
<b><u>Personal Services</u></b>							
107,180	103,911	107,232	6051	Salaries	122,000		122,000
55,772	56,842	57,905	6061	Fringe Benefits	70,000		70,000
162,952	160,753	165,137		Total - Personal Services	192,000		192,000
<b><u>Materials and Services</u></b>							
19,038	13,700	14,500	6101	Materials & Supplies	13,000		13,000
			6235	Computer Services	1,000		1,000
1,566	1,450	1,200	6210	Telecommunications	1,000		1,000
5,209	5,479	5,800	6211	HVAC, Energy and Lighting	5,800		5,800
			6229	Garbage Service	3,000		3,000
831	1,282	1,000	6220	Travel and Education	1,500		1,500
			6221	Employee Development	500		500
11,516	17,599	20,000	6230	Maintenance & Rental Contracts	18,000		18,000
3,664	2,735	2,500	6231	Repairs and Maintenance	5,000		5,000
23,357	10,653	7,500	6266	Professional Services	5,000		5,000
828	894	1,000	6273	Miscellaneous Tools	2,000		2,000
4,830	4,357	5,200	6280	Insurance	5,200		5,200
			6112	Equipment Reserves	-		-
14,208	15,080	15,544	6298	Internal Services	-		-
85,047	73,229	74,244		Total - Materials & Service	61,000		61,000
<b><u>Capital Outlay</u></b>							
<b><u>247,999</u></b>	<b><u>233,982</u></b>	<b><u>239,381</u></b>		<b>TOTAL</b>	<b><u>253,000</u></b>		<b><u>253,000</u></b>

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## COMMUNITY DEVELOPMENT AQUATIC CENTER

### MISSION

To provide a safe and enjoyable experience for all users of the Dallas Aquatic Center by offering a variety of programs, lessons, and special events.

### SERVICE

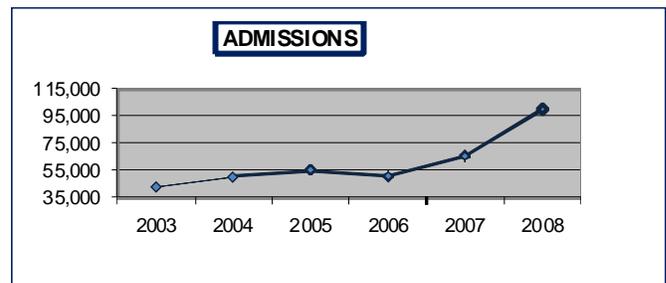
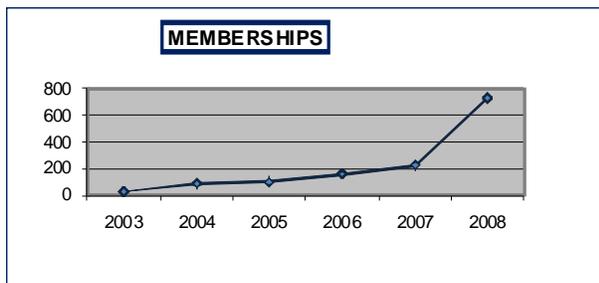
The Aquatic Center provides highly trained and professional staff offering lessons, classes, and lifeguarding during all times the Aquatic Center is open. The Aquatic Center has also become a popular spot for hosting birthday parties and meetings of various organizations. The Aquatic Center staff is responsible for keeping the facility clean and operational.

### GOALS IN FY 2009-2010

- Continue to adjust and change the part-time staff work schedule as it relates to specific hours and shifts to minimize personnel costs.
- Have a volunteer base for classes and special events at the pool. Current volunteer base includes 14 junior guards and 5 adults in water aerobics. Increase this by 30% and include persons for special events.
- Do a complete cost of product analysis every 4 months and adjust as needed. Include concessions, Pro Shop items, janitorial supplies and chemicals.
- Update the look of the lobby, including a reorganization of the concessions and Pro Shop area.
- Offer a special event every month to encourage annual membership retention and expansion.
- Complete the energy efficiency upgrades to ensure efficient operation of the facility.

### BUDGET COMMENTS

This budget reflects a slight increase over the approved FY2008/09 Budget. This is predominately due to increased personnel costs. Note that the materials and services part of the budget will be decreasing slightly due to the energy efficiency projects being completed and the utility savings being realized.



### STAFFING

09/10	16 FTE
08/09	17 FTE
07/08	19 FTE

## **PERSONNEL SERVICES**

Aquatic Center Supervisor  
Lead Guards  
Guards

## **MATERIALS AND SERVICES**

- 6101 Materials & Supplies: General materials and supplies that support program operations and cost; may include office supplies, postage, printing, batteries, AC: Deck furniture, innertubes and water toys, rescue equipment, red cross supplies meeting costs, lunches, other program supplies.
- 6108 Office Expense: Purchases for office equipment, furnishings, and materials.
- 6102 Chemicals.
- 6103 Postage.
- 6104 Janitor Supplies.
- 6105 Program Supplies.
- 6106 Uniforms.
- 6107 Pro Shop/Concessions.
- 6210 Telecommunications: Communication operation costs including desk telephones, cell phones and pagers.
- 6211 Electric Service
- 6212 Gas Service
- 6220 Travel and Education: All travel and education costs associated with professional association conference, seminars and workshops including meal costs, professional memberships, dues, subscriptions, professional reference materials, and municipal memberships.
- 6221 Employee Development/Water Safety: In-house training, seminars, workshops or continuing education for City Employees.
- 6223 Public Notices/Advertising: Expenses related to meeting notifications.
- 6231 Repairs and Maintenance: Routine repairs of the Aquatic Center maintenance costs.
- 6235 Computer Services: Computer hardware & software and repair. Also includes computer training costs.
- 6266 Professional Services: Payments to contractors or companies for services provided to the city, credit card services, energy audits.
- 6285 Miscellaneous.
- 6280 Insurance: Payment to insurance services for estimated general liability, auto, and employee bond insurance coverage.
- 6277 Equipment Reimbursement: Payment to Sewer SDC for energy upgrades.

## **Capital Outlay**

- 6401 All purchases of city fixed assets over \$5,000 and a useful life over one year.

Expenditures

<b>GENERAL FUND</b>	<b>AQUATIC CENTER</b>	<b>BUDGET CODE: 105</b>
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Community Development

HISTORICAL DATA					2009-2010 BUDGET		
Actual	Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT	
2006-07	2007-08	2008-09					
				<b>Personal Services</b>			
341,370	362,356	318,000	6051	Salaries	340,000	340,000	
76,239	78,336	82,680	6061	Fringe Benefits	112,000	112,000	
417,609	440,692	400,680		Total - Personal Services	452,000	452,000	
				<b>Materials and Services</b>			
2,537	2,409	3,000	6101	Materials & Supplies	1,000	1,000	
			6108	Office Expense	1,000	1,000	
19,211	21,798	23,000	6102	Chemicals	23,000	23,000	
376	-	500	6103	Postage	200	200	
2,705	6,377	4,500	6104	Janitor Supplies	5,000	5,000	
3,886	6,290	5,000	6105	Program Supplies	4,000	4,000	
922	3	1,200	6106	Uniforms	500	500	
42,782	52,044	50,000	6107	ProShop/Concessions	60,000	60,000	
1,674	2,434	2,500	6210	Telecommunications	2,000	2,000	
80,971	89,334	95,000	6211	Electric Service	85,000	85,000	
147,363	140,829	155,000	6212	Gas Service	100,000	100,000	
2,748	3,564	2,700	6220	Travel & Education	3,000	3,000	
3,148	10	500	6221	Employee Development/Water Safety	-	-	
18,433	23,596	15,000	6223	Public Notices/Advertising	7,500	7,500	
87,543	66,359	45,000	6231	Repairs and Maintenance	35,000	35,000	
8,825	8,040	5,400	6235	Computer Services	5,400	5,400	
12,319	14,123	12,000	6266	Professional Services	9,000	9,000	
9,342	8,629	9,000	6280	Insurance	9,000	9,000	
250	3,323	1,500	6285	Miscellaneous	14,000	14,000	
-	-	-	6277	Equipment Reimbursement	50,000	50,000	
47,355	50,267	51,814	6298	Internal Services	-	-	
492,390	499,429	482,614		Total - Materials & Services	414,600	414,600	
				<b>Capital Outlay</b>			
-	22,466	-	6401	Capital Assets	-	-	
<b>909,999</b>	<b>962,587</b>	<b>883,294</b>		<b>TOTAL</b>	<b>866,600</b>	<b>866,600</b>	

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## **COMMUNITY DEVELOPMENT**

### **INSPECTIONS**

#### **MISSION**

To protect the health and safety of the community by ensuring that building and development within the City of Dallas meets all applicable codes and standards.

#### **SERVICE**

The Building Department conducts plan reviews, issues permits, and performs inspections. Plans are submitted for review in conjunction with permit applications for new buildings, tenant improvements, remodels, and expansion of existing buildings. From the Building Department, many of the City-provided services are coordinated through the permitting process. The Building Department is the general “one-stop-shop” for the customers wanting to invest in new construction for the City.

The Building Department is in compliance with the State of Oregon program review process, which is mandatory for every municipality that administers building codes. The program review process includes reviewing the operating plan, fee schedules, and building department administrative policies for compliance with Oregon Revised Statutes and Oregon Administrative Rules.

#### **GOALS IN FY 2009-2010**

- Change permit forms from paper-based product (needing outsourcing to be printed) to a web based product (printing from a web page) thereby making it easier to make changes/ modification to our forms without relying on an outside printing company.
- Join the state “quick permits” program for mechanical and plumbing. We can use the Quick Permit Program as a bridge to the state E-permit program.
- Play a larger role in the E-permit program and become an early adopter. The E-permit program will give us a tracking system for our permits and put us online with the permit issuing process.
- Become a larger partner with the state on all program levels that can benefit our city, from Main Street to green projects that are currently in the development stages.
- Seek training in “Green Building Technology” for new and remodeled buildings.
- Create a link on the city’s website for use by contractors, homeowners or interested parties who want to find out about the latest developments regarding new growth, pending projects, City of Dallas projects, etc.
- Increase teamwork, cooperation and efficiency between city departments involved in the same projects.

#### **BUDGET COMMENTS**

This budget reflects a capital investment for e-permitting hardware and software (the City is part of the pilot program being run by state Building Codes Division).

## 2008 BUILDING PERMITS

Permit Use	Number of Permits	Valuation	State Surcharge	Total Fees Collected
New Single Family	30	\$5,896,612	\$3,253	\$47,408
New Duplex's	0	0	0	0
New Multifamily	1	390,000	181	2,664
Residential Remodel	61	1,652,102	1,477	22,123
Residential Accessory Bldg.	4	59,891	68	1,016
New Commercial	16	4,283,623	2,108	31,024
Commercial Remodel	49	982,441	987	14,446
New Industrial	1	1,320,945	536	9,705
Industrial Remodel	0	0	0	0
Public Bldg.	6	1,627,415	792	14,207
Mobile Home Accessory	0	0	0	0
Miscellaneous	0	0	0	0
<b>Total All Categories</b>	<b>168</b>	<b>\$16,195,028</b>	<b>\$9,406</b>	<b>\$142,596</b>

## Building Permit Summary Record

	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
<b>Residential</b>											
RSN - New Single Family	92	90	42	56	68	65	151	171	135	71	30
RD - New Duplex	7	4	3	2	1	3	1	4	4	0	0
RM - New Multi-family	0	0	0	4	40	0	2	0	2	1	1
RR - Remodel/Repair/Addition	59	46	47	46	61	32	75	40	57	47	61
RA - Residential Accessory Building	17	13	11	20	15	25	10	12	11	21	4
<b>Commercial</b>											
CN - New Commercial	6	8	8	3	7	6	6	6	4	12	16
CR - Remodel/Repair/Addition	21	19	33	38	34	30	39	14	32	34	49

<b>Industrial</b>											
IN - New Industrial	0	1	5	4	1	2	1	1	0	0	1
IR - Remodel/Repair/Addition	4	0	0	1	2	1	6	1	1	0	0
<b>Other</b>											
PC - Public Building/Church	2	0	1	3	4	7	3	1	2	10	6
MA - Mobile Home Accessory Building	13	3	0	0	0	2	2	1	1	1	0
NF - No Fee Permit	2	0	0	0	1	0	1	1	0	0	0
MIS Miscellaneous	14	0	0	3	2	0	1	0	5	0	0
<b>Total All Categories</b>	<b>237</b>	<b>184</b>	<b>150</b>	<b>186</b>	<b>233</b>	<b>173</b>	<b>298</b>	<b>252</b>	<b>254</b>	<b>197</b>	<b>168</b>

**Single Family:**

The Building Department issued building permits for 30 new single-family, 61 remodel or repair, and 4 accessory buildings.

**Multi-Family:**

There was 1 multi-family permit issued for a 5-plex.

**Commercial:**

New commercial activity consisted of 19 residential units approved at the Dallas Retirement Village, 1 group home, American Glove Company, and shell buildings at Forest River, Jasper Crossing and Evancor. In addition, there were 66 commercial building permits issued for tenant improvements or repairs.

**Industrial:**

One permit was issued for the Mak Metals industrial business off Monmouth Cutoff.

**Public Buildings:**

Trinity Lutheran Church started construction of their new church off Fir Villa Road.

**STAFFING**

09/10            2.5 FTE  
08/09            2.5 FTE  
07/08            3.5 FTE

**PERSONNEL SERVICES**

Building Official  
Building Inspector II  
Relief Inspector  
Executive Assistant (.5)

## **MATERIALS AND SERVICES**

- 6101 Materials & Supplies: General materials and supplies that support program operations and cost; may include office supplies, public outreach, hand tools, ladder rack, ladder, gloves, ear protection, rain gear postage, printing, batteries, meeting costs, lunches, other program supplies.
- 6210 Telecommunications: Communication operation costs including desk telephones, cell phones and pagers.
- 6220 Travel and Education: All travel and education costs associated with professional association conferences, seminars and workshops including meal costs, professional memberships, dues, subscriptions, professional reference materials, and municipal memberships.
- 6230 Maintenance & Rental Contracts: Payments made for contracts covering a variety of maintenance and office equipment leases.
- 6235 Computer Services: Computer hardware & software and repair. Also includes computer training costs.
- 6266 Professional Services: Payments to contractors or companies for services provided to the city.
- 6200 Miscellaneous.
- 6280 Insurance: Payment to insurance services for estimated general liability, auto, and employee bond insurance coverage.
- 6112 Equipment Reserves: Line item for future equipment replacement.

## **Capital Outlay**

- 6401 All purchases of city fixed assets over \$5,000 and a useful life over one year.

Expenditures

<b>GENERAL FUND</b>	<b>INSPECTIONS/BUILDING</b>	<b>BUDGET CODE: 107</b>
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Community Development

HISTORICAL DATA					2009-2010 BUDGET		
Actual	Adopted			OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09	NO				
				<b><u>Personal Services</u></b>			
197,422	206,702	162,691	6051	Salaries	165,000		165,000
102,920	106,633	84,599	6061	Fringe Benefits	93,500		93,500
300,342	313,335	247,290		Total - Personal Services	258,500		258,500
				<b><u>Materials and Services</u></b>			
17,854	4,065	2,500	6101	Material & Supplies	3,000		3,000
14,879	8,568	18,000	6102	State Surcharge	-		-
3,088	3,931	4,000	6210	Telecommunications	4,000		4,000
5,422	5,503	5,000	6220	Travel & Education	5,000		5,000
-	837	2,000	6230	Maintenance and rental Contracts	1,000		1,000
2,064	1,250	2,000	6235	Computer services	2,000		2,000
806	331	1,000	6266	Professional Services	1,000		1,000
-	-	-	6200	Miscellaneous	1,000		1,000
2,586	2,458	2,600	6280	Insurance	2,600		2,600
-	-	-	6112	Equipment Reserves	-		-
37,885	40,214	41,451	6298	Internal Services	-		-
15,628	16,342	20,639	6297	Facilities Maintenance	-		-
100,212	83,499	99,190		Total - Materials & Service	19,600		19,600
				<b><u>Capital Outlay</u></b>			
-	3,616	-	6401	Capital Assets	10,000		10,000
<b><u>400,554</u></b>	<b><u>400,451</u></b>	<b><u>346,480</u></b>		<b>TOTAL</b>	<b><u>288,100</u></b>		<b><u>288,100</u></b>

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## **COMMUNITY DEVELOPMENT**

### **PLANNING**

#### **MISSION**

To ensure that development and growth are being handled in a manner consistent with the Comprehensive Plan and desires of the City Council and community.

#### **SERVICE**

The Planning Division is responsible for preparing, maintaining, and administering the City's Comprehensive Plan and Zoning Ordinance with involvement from the Development Review Board, Citizens Advisory Committee, Planning Commission, and City Council. The Comprehensive Plan serves as a policy guide for the overall development of the community, while the Dallas Development Code and zoning map guide implementation of the plans, policies and goals. The Planning Division is responsible for coordinating the newly formed Development Review Board, which consists of representatives from several City departments including City Administration, Public Works, Fire, Police, Building, and Planning. The group reviews land use proposals, zoning actions, annexation requests, special planning studies, and future development. The Planning Division provides information and recommendations about development and socio-economic trends in the community to various boards and commissions.

Working with the Economic Development Commission, the Planning Division monitors the City's economic development activities. City staff holds a position on the Board of Directors of the Dallas Area Chamber of Commerce and works closely with the Chamber to best meet the needs of the Dallas Business Community. The Planning Division maintains strong working relationships with local utility companies and community stakeholders to retain existing businesses and to assist new businesses that provide quality jobs and improve the tax base. Staff members act as project facilitators for major economic development projects to ensure timely approval of plans and permits.

The Planning Division administers the Enterprise Zone, Dallas Urban Renewal District, Façade Improvement Loan, and Industrial Site Certification. The Planning Division provides hands-on business assistance and guides new and existing commercial and industrial businesses to specific business incentive programs, and opportunities for state and federal grants and property tax incentives. In cooperation with the Building division and Fire Department, staff administers the Tenant Improvement Program to assist new business uses moving into existing commercial and industrial properties to insure appropriate land-use, safety and building code compliance.

#### **GOALS IN FY 2009-2010**

- Complete and adopt Development Code amendments as part of the Code Assistance project.
- Complete and adopt the Wyatt Node Master Plan and zone changes.
- Begin update of the Comprehensive Plan
- Prioritize downtown improvement efforts in advance of major streetscape construction. Implement recommendations of Downtown Task Force.
- Convert Façade Improvement Loan Program into a 50/50 match grant program. The program is already developed "on paper."
- Develop marketing material packet for potential employers/businesses.

### BUDGET COMMENTS

This budget reflects a slight decrease over the approved FY2008/09 Budget. However, this is predominately due to personnel costs and reallocation of employees.

#### Planning Commission Members

Chuck Lerwick, President  
 Dave Pederson, Vice President  
 Doris Stefani  
 Murray Stewart

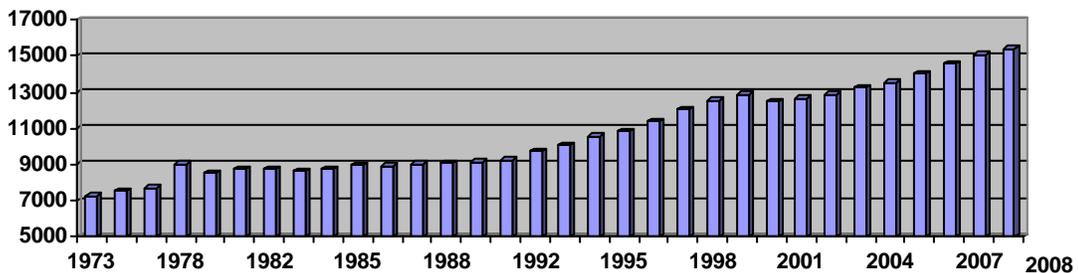
Carol Kowash  
 Bob Wilson  
 Carrie Mendell

<b>Land Use Application</b>	<b>1998</b>	<b>1999</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
Annexation	0	1	3	0	2	4	1	3	1	1	0
Conditional Use	10	6	9	7	7	9	3	7	7	4	4
Partition	7	3	4	5	7	3	6	1	9	9	5
P U D	0	1	1	0	0	0	0	0	0	3	0
Subdivision	3	1	4	2	2	3	6	4	9	7	1
Variance	14	8	5	4	4	11	5	4	11	8	4
Zone Change	5	1	1	3	4	2	3	4	3	2	1
Type II Procedure	na	na	8	22	12	13	20	31	23	13	10
Home Occupation			15	10	9	8	14	6	10	5	7
<b>Total number of Actions</b>	<b>43</b>	<b>22</b>	<b>53</b>	<b>55</b>	<b>49</b>	<b>53</b>	<b>60</b>	<b>61</b>	<b>73</b>	<b>52</b>	<b>32</b>

#### Population Statistics:

In July 2008, the estimated population of the Dallas was 15,360. (Source: Portland State, Center for Population Research and Census.)

POPULATION GROWTH



## STAFFING

09/10	3 FTE
08/09	3 FTE
07/08	4 FTE

### Personnel Services

Community Development Director  
Core Area Redevelopment Manager  
CSO - Code Enforcement (.5)  
Executive Assistant (.5)

### Materials and Services

- 6101 Materials & Supplies: General materials and supplies that support program operations and cost; may include office supplies, postage, printing, batteries, meeting costs, lunches, other program supplies.
- 6108 Office Expense: Purchases for office equipment, display cases, furniture, tables, furnishings, and materials.
- 6220 Travel and Education: All travel and education costs associated with professional association conferences, seminars and workshops including meal costs, professional memberships, dues, subscriptions, professional reference materials, and municipal memberships.
- 6221 Planning Commission Expense.
- 6223 Public Notices/Advertising: Expenses related to meeting notifications.
- 6225 Economic Development Expense.
- 6230 Maintenance & Rental Contracts: Payments made for contracts covering a variety of maintenance and office equipment leases.
- 6235 Computer Services: Computer hardware & software and repair. Also includes computer training costs.
- 6266 Professional Services: Payments to contractors or companies for services provided to the city.  
Human Resources: Professional services for contract HR consultation.
- 6200 Miscellaneous.
- 6280 Insurance: Payment to insurance services for estimated general liability, auto, and employee bond insurance coverage.
- 6112 Equipment Reserves: Line item for future equipment replacement.

### Capital Outlay

- 6401 All purchases of city fixed assets over \$5,000 and a useful life over one year.

(PAGE RESERVED FOR FUTURE USE)

Expenditures

<b>GENERAL FUND</b>	<b>PLANNING</b>	<b>BUDGET CODE: 108</b>
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Community Development

HISTORICAL DATA					2009-2010 BUDGET		
Actual	Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT	
2006-07	2007-08	2008-09					
125,662	129,968	105,254	6051	<b>Personal Services</b>			
55,899	62,273	51,575	6061	Salaries	189,230	189,230	
				Fringe Benefits	93,500	93,500	
181,561	192,242	156,829		Total - Personal Services	282,730	282,730	
				<b>Materials and Services</b>			
8,732	4,352	4,000	6101	Materials & Supplies	4,000	4,000	
1,000	1,512	2,700	6102	Printing	-	-	
-	-	-	6108	Office Expense	1,500	1,500	
6,355	6,650	2,500	6220	Travel & Education	3,000	3,000	
1,375	1,486	1,800	6221	Planning Commission Expense	1,000	1,000	
6,675	2,886	4,200	6223	Public Notices/Advertising	2,000	2,000	
2,132	2,862	3,000	6225	Econ Development Expense	1,000	1,000	
1,170	1,975	1,500	6230	Maintenance & Rental Contracts	1,500	1,500	
1,662	3,637	1,100	6235	Computer Services	1,200	1,200	
-	4,163	1,500	6266	Professional Services	4,000	4,000	
-	-	-	6200	Miscellaneous	3,000	3,000	
1,700	1,509	1,600	6280	Insurance	1,600	1,600	
-	-	-	6112	Equipment Reserves	-	-	
23,678	25,133	25,907	6298	Internal Services	-	-	
10,289	10,894	13,759	6297	Facilities Maintenance	-	-	
64,768	67,061	63,566		Total - Materials & Service	23,800	23,800	
				<b>Capital Outlay</b>			
-	3,616	-	6401	Capital Assets	-	-	
<b><u>246,329</u></b>	<b><u>262,919</u></b>	<b><u>220,395</u></b>		<b>TOTAL</b>	<b><u>306,530</u></b>	<b><u>306,530</u></b>	

(PAGE RESERVED FOR FUTURE USE)

Expenditures

<b>GENERAL FUND</b>	<b>CIVIC CENTER</b>	<b>BUDGET CODE: 101</b>
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Community Development

HISTORICAL DATA			2009-2010 BUDGET				
Actual 2006-07	Actual 2007-08	Adopted 2008-09	NO	OBJECT	RECOM- MENED	APP	ADOPT
-	-	-	6051	<u>Personal Services</u> Salaries	Historical Information Only - fund being eliminated		
-	-	-	6061	Fringe Benefits			
-	-	-		Total - Personal Services			
-	-	-		<u>Materials and Services</u>			
-	-	-	6101	Supplies - Janitors			
-	-	-	6211	Electrical Service			
-	-	-	6212	Heating Fuel			
-	-	-	6220	Dues/Training			
-	-	-	6230	Op. & Maint. of Equipment			
-	-	-	6231	Building & Grounds			
-	-	-	6235	Computer Operations			
-	-	-	6266	Contractual Services			
-	-	-	6280	Insurance/Property/Liability			
2,367	2,513	2,591	6298	Internal Services			
12,954	13,618	17,199	6297	Facilities Maintenance			
15,321	16,131	19,790		Total - Materials & Service			
-	-	-	6401	<u>Capital Outlay</u> Capital Assets			
<u>15,321</u>	<u>16,131</u>	<u>19,790</u>		<b>TOTAL</b>			

Expenditures

<b>GENERAL FUND</b>	<b>RECREATION</b>	<b>BUDGET CODE: 104</b>
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Community Development

HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM-	APP	ADOPT
2006-07	2007-08	2008-09			MENTED		
47,656	56,799	7,102	6051	<u>Personal Services</u>	Moved to "Administration" budget page 31		
26,239	31,498	3,693	6061	Salaries			
				Fringe Benefits			
73,895	88,296	10,795		Total - Personal Services			
				<u>Materials and Services</u>			
1,146	519	-	6101	Supplies			
2,000	-	-	6103	Newsletter/Postage			
826	191	-	6220	Dues/Training			
156	156	-	6230	Op. & Maint. of Equipment			
1,550	65	-	6235	Computer Operations			
20,432	29,493	13,500	6266	Contractual Services			
19,500	19,500	-	6275	Kids, Inc.			
170	151	500	6280	Insurance/Property/Liability			
3,907	2,513	2,591	6298	Internal Services			
2,368	4,085	-	6300	Facilities Maintenance			
52,055	56,674	16,591		Total - Materials & Service			
				<u>Capital Outlay</u>			
-	-	-	6401	Capital Assets			
<u>125,950</u>	<u>144,970</u>	<u>27,386</u>		<b>TOTAL</b>			

Expenditures

<b>GENERAL FUND</b>	<b>NON DEPARTMENTAL AND CONTINGENCY</b>	<b>BUDGET CODE: 104</b>
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HISTORICAL DATA			2009-2010 BUDGET				
Actual 2006-07	2007-08	Adopted 2008-09	NO	OBJECT	RECOM- MENDED	APP	ADOPT
27,314	31,430	40,000	6320	General Miscellaneous	Historical Information Only - contingency included on General Fund Recap budget page 25		
-	-	-	6325	Municipal Memberships			
-	-	-	6340	Loan to Other Funds			
-	-	-	6360	Election Costs			
-	-	-	6365	Loan - Imp. Bond & Int. Fund			
-	-	-	6380	Equipment Replacement			
7,265	15,900	10,000	6390	Contractual Services			
102,415	-	-	6392	Transfer to Other Funds			
42,000	42,000	42,000	6394	Transfer to Street Fund (Reimb. Right of Way Maint. & Improve.)			
<b>178,994</b>	<b>89,330</b>	<b>92,000</b>		<b>TOTAL Capital Outlay</b>			
41,736	-	1,000	6401	City Hall Improvements			
<b>220,730</b>	<b>89,330</b>	<b>93,000</b>		<b>TOTAL - NON-DEPT.</b>			
-	-	<b>375,000</b>	6395	<b>CONTINGENCY</b>			
-	-	<b>480,017</b>	6491	<b>UNAPPROP ENDING FUND BALANCE</b>			
<b>220,730</b>	<b>89,330</b>	<b>948,017</b>		<b>TOTAL</b>			

Revenue

<b>INTERNAL SERVICE</b>		<b>BUDGET CODE: 013</b>
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HISTORICAL DATA			2009-2010 BUDGET				
Actual 2006-07	2007-08	Adopted 2008-09	NO	OBJECT	RECOM- MENDED	APP	ADOPT
				<b><u>Reimb. General Fund</u></b>	Historical Information Only - moved to General Fund Revenue budget pages 21 and 23		
336,225	407,162	419,696	5301	General			
97,548	106,221	134,152	5311	Facilities Maintenance			
				<b><u>Reimb. From Street Fund</u></b>			
89,976	95,507	98,447	5302	General			
7,163	7,490	9,460	5312	Facilities Maintenance			
				<b><u>Reimb. from Sewer Fund</u></b>			
217,836	231,228	238,345	5303	General			
10,810	11,235	14,189	5313	Facilities Maintenance			
				<b><u>Reimb. from Water Fund</u></b>			
208,365	221,175	227,982	5304	General			
10,810	11,235	14,189	5314	Facilities Maintenance			
				<b><u>Reimb. from Shop Fund</u></b>			
47,356	50,267	51,816	5307	General			
-	-	-	5317	Facilities Maintenance			
				<b><u>Reimb. from Ambulance Fund</u></b>			
47,356	-	-	5308	General			
3,907	-	-	5318	Facilities Maintenance			
<b><u>1,077,350</u></b>	<b><u>1,141,519</u></b>	<b><u>1,208,276</u></b>		<b>TOTAL</b>			

Expenditure

**INTERNAL SERVICE FUND** **BUDGET CODE: 013**

HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
746,754	775,700	852,925		Personal Services	Historical Information Only - moved to General Fund budget pages 25		
330,596	365,819	345,350		Materials and Services			
-	-	10,000		Capital Outlay			
<u>1,077,350</u>	<u>1,141,519</u>	<u>1,208,275</u>		<b>TOTAL - INTERNAL SERVICES RECAP</b>			

Expenditure

<b>INTERNAL SERVICE</b>	<b>MAYOR AND CITY COUNCIL</b>	<b>BUDGET CODE: 013</b>
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HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
1,500	1,500	1,500	6218	<u>Materials and Services</u>	Moved to General Fund "Administration" budget page 31		
21,497	24,475	12,000	6219	Mayor's Expenses			
				Council Expenses			
			6401	<u>Capital Outlay</u>			
-	-	-		Capital Assets			
<u>22,997</u>	<u>25,975</u>	<u>13,500</u>		<b>TOTAL</b>			

Expenditure

<b>INTERNAL SERVICE</b>	<b>HUMAN RESOURCES</b>	<b>BUDGET CODE: 018</b>
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HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
53,675	59,689	66,686	6051	<u>Personal Services</u> Salaries	Moved to General Fund "Administration" budget page 31		
27,542	30,008	34,010	6061	Fringe Benefits			
81,218	89,697	100,696		Total - Personal Services			
				<u>Materials and Services</u>			
928	1,375	2,000	6101	Materials and Supplies			
5,408	2,940	3,500	6220	Travel and Education			
163	195	500	6230	Repair and Maintenance			
-	2,682	500	6266	Professional Services			
6,499	7,192	6,500		Total - Materials & Services			
<u>87,717</u>	<u>96,890</u>	<u>107,196</u>		<b>TOTAL</b>			

Expenditure

<b>INTERNAL SERVICE</b>	<b>CITY MANAGER</b>	<b>BUDGET CODE: 020</b>
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HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
181,415	191,779	183,792	6051	<u>Personal Services</u> Salaries	Moved to General Fund "Administration" budget page 31		
95,344	91,201	91,896	6061	Fringe Benefits			
<u>276,759</u>	<u>282,980</u>	<u>275,688</u>		Total - Personal Services			
			6101	<u>Materials and Services</u> Materials & Supplies			
			6102	Office Expense			
11,962	18,964	8,000	6220	Travel and Education			
			6221	Employee Development			
713	560	1,000	6210	Telecommunications			
			6223	Public Notices			
			6266	Professional Services			
7,800	5,228	4,800	6230	Op. & Maint. of Equipment			
			6231	Repair & Maintenance			
-	-	-	6235	Computer Services			
-	-	-	6280	Insurance			
<u>20,475</u>	<u>24,752</u>	<u>13,800</u>		Total - Materials & Services			
			6401	<u>Capital Outlay</u> Capital Assets			
<u>297,234</u>	<u>307,732</u>	<u>289,488</u>		<b>TOTAL</b>			

Expenditure

<b>INTERNAL SERVICE</b>	<b>FINANCE OFFICE</b>	<b>BUDGET CODE: 030</b>
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HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
224,066	229,186	244,112	6051	<u>Personal Services</u> Salaries	Moved to General Fund "Finance" budget page 35		
109,344	116,179	126,938	6061	Fringe Benefits			
<u>333,410</u>	<u>345,364</u>	<u>371,050</u>		Total - Personal Services			
20,062	21,302	20,000	6101	<u>Materials and Services</u> Material & Supplies			
				Office Expense			
26,511	27,719	28,000	6103	Postage			
15,530	15,213	13,000	6210	Telecommunications			
3,537	3,777	4,000	6220	Travel and Education			
1,762	3,108	2,000	6223	Public Notices/Advertising			
14,880	16,330	16,000	6224	Audit			
16,523	16,832	12,000	6230	Maintenance & Rental Contracts			
27,221	27,785	35,000	6235	Computer Services			
-	15,850	30,000	6266	Professional Services			
2,126	2,021	2,000	6280	Insurance/Property/Liability			
<u>21,602</u>	<u>19,673</u>	<u>21,750</u>	6325	Municipal Memberships			
149,753	169,611	183,750		Total - Materials & Services			
-	-	10,000	6401	<u>Capital Outlay</u> Capital Assets			
<u>483,163</u>	<u>514,975</u>	<u>564,800</u>		<b>TOTAL</b>			

Expenditure

<b>INTERNAL SERVICE</b>	<b>CITY ATTORNEY</b>	<b>BUDGET CODE: 040</b>
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HISTORICAL DATA					2009-2010 BUDGET		
Actual 2006-07	2007-08	Adopted 2008-09	NO	OBJECT	RECOM- MENED	APP	ADOPT
-	-	-	6051	<u>Personal Services</u> Salaries	Moved to General Fund "Administration" budget page 31		
-	-	-	6061	Fringe Benefits			
-	-	-		Total - Personal Services			
-	-	-		<u>Materials and Services</u>			
-	-	-	6101	Office Supplies			
-	-	-	6220	Dues/Training			
-	968	2,500	6240	Legal Services			
56,000	58,800	58,800	6266	Contractual Services			
56,000	59,768	61,300		Total - Materials & Service			
<u>56,000</u>	<u>59,768</u>	<u>61,300</u>		<b>TOTAL</b>			

Expenditure

INTERNAL SERVICE			FACILITIES MAINTENANCE		BUDGET CODE: 053		
HISTORICAL DATA					2009-2010 BUDGET		
Actual		Adopted	NO	OBJECT	RECOM-MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
34,614	35,710	67,192	6051	<u>Personal Services</u> Salaries	Moved to General Fund "Facilities Maintenance" budget page 39		
20,753	21,949	38,299	6061	Fringe Benefits			
<u>55,367</u>	<u>57,659</u>	<u>105,491</u>		Total - Personal Services			
				<u>Materials and Services</u>			
542	60	6,000	6101	Materials and Supplies			
13,366	19,339	18,000	6211	Energy and Lighting			
5,419	-	7,000	6212	Heating Fuel			
427	460	500	6220	Travel and Education			
3,312	3,352	1,000	6230	Op. & Maint. of Equipment			
31,185	33,509	26,000	6231	Building & Grounds Repairs and Maintenance			
388	84	500	6235	Computer Services			
16,103	17,827	2,000	6266	Professional Services			
				Miscellaneous			
4,131	3,891	5,500	6280	Insurance			
-	-	-	6298				
<u>74,871</u>	<u>78,522</u>	<u>66,500</u>		Total - Materials & Services			
				<u>Capital Outlay</u>			
-	-	-	6401	Equipment			
<u>130,238</u>	<u>136,180</u>	<u>171,991</u>		<b>TOTAL</b>			

Revenue

**AMBULANCE FUND** **BUDGET CODE: 015**

HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
699,509	-	-	5522	Ambulance Service Charges	Historical information only - this revenue is included in General Fund budget pages 21 and 23		
35,790	-	-	5544	FireMed			
102,415	-	-	5546	Interest on Investments			
95,000	-	-	5548	Transfer from Revenue Sharing			
13,606	-	-	5549	Beginning Balances			
<u>946,320</u>	<u>-</u>	<u>-</u>		<b>TOTAL</b>			

Expenditure

**AMBULANCE FUND** **BUDGET CODE: 015**

HISTORICAL DATA			2009-2010 BUDGET				
Actual 2006-07	2007-08	Adopted 2008-09	NO	OBJECT	RECOM- MENED	APP	ADOPT
470,753	-	-	6051	<b>Personal Services</b> Salaries	Moved to General Fund "Ambulance" budget page 47		
208,108	-	-	6061	Fringe Benefits			
678,861	-	-		Total - Personal Services			
				<b>Materials and Services</b>			
34,577	-	-	6101	Supplies and laundry			
-	-	-	6112	Equipment Reserve			
-	-	-	6140	Radios/Pagers			
1,024	-	-	6141	Equipment			
2,383	-	-	6142	Turnouts			
10,570	-	-	6210	Communications			
6,246	-	-	6211	Heat and Power			
13,881	-	-	6220	Dues/Training			
48,387	-	-	6262	9-1-1 Dispatch			
49,969	-	-	6266	Contractual Services			
13,683	-	-	6280	Insurance/Property/Liability			
47,356	-	-	6298	Internal Services			
3,907	-	-	6297	Facilities Maintenance			
231,982	-	-		Total - Materials & Services			
-	-	-	6401	Capital Assets			
-	-	-	6395	<b>CONTINGENCY</b>			
-	-	-	6396	<b>UNAPPROPRIATED ENDING</b>			
-	-	-		<b>BALANCE</b>			
<b>910,843</b>	<b>-</b>	<b>-</b>		<b>TOTAL</b>			

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## **ENGINEERING – ADMINISTRATION**

### **MISSION**

To provide professional engineering and surveying services for the City of Dallas.

### **SERVICE**

The Engineering Department plans, surveys, designs and supervises construction of the City's Capital Improvement Projects and inspects private projects in the right-of-way. The department also reviews and approves plans and projects proposed by developers for compliance with City Codes and standards. The Engineering Department maintains records of the water system, sewer systems, streets, traffic signals, storm water detention basins and other public and privately owned facilities within the City. This Department maintains records of City boundaries and subdivisions within the City, as well as maintaining records of all annexations, plats, final plats, and other plats regarding properties in or near the City. The Department utilizes and maintains the City's Geographical Information System (GIS) to facilitate retrieval of these records.

### **GOALS IN FY 2009-2010**

- Monitor the Capital Improvement Program for updates.
- Provide necessary review of plans and inspection for public infrastructure.
- Maintain up-to-date as-built data on City projects and private development.
- Analyze and seek solutions to public concerns with traffic, parking, signs, drainage, etc.

### **BUDGET SUMMARY**

Engineering services are listed in the appropriate fund for project and improvement developments. All utility funds pay for Engineering-Administration services.

## STREETS

### MISSION

To provide maintenance and operation of the city's streets, sidewalks, street signage, medians and rights-of-way.

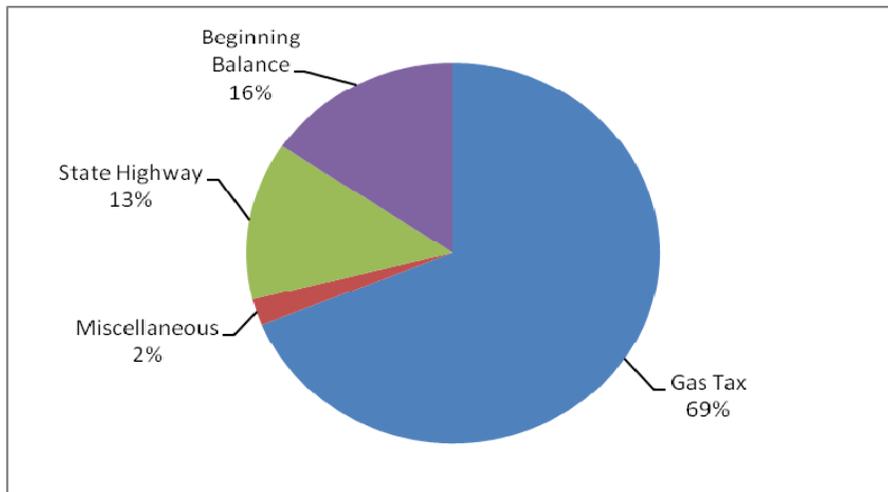
### SERVICE

The City's Street Department is responsible for constructing, repairing and maintaining the City's street. The Street Department maintains over 55 miles of streets and the budget includes marking and lighting.

### GOALS IN FY 2009-2010

- Update the City's pavement management plan as needed, and continue ongoing maintenance of City streets in order to maintain the pavement condition rating (PCR) as established by the City Council.
- Continue the capital improvement plan to address curb maintenance within the older neighborhoods in the City.
- Work with ODOT to retrofit the existing signals with battery backup systems for emergency use.
- Prioritize and identify funding for various street and intersection improvement projects identified within the TSP.
- Develop criteria and standards for installation of traffic calming devices within neighborhoods.
- Identify high accident intersections or crossings within the City and develop a list of safety improvement projects.

### STREET FUND REVENUE



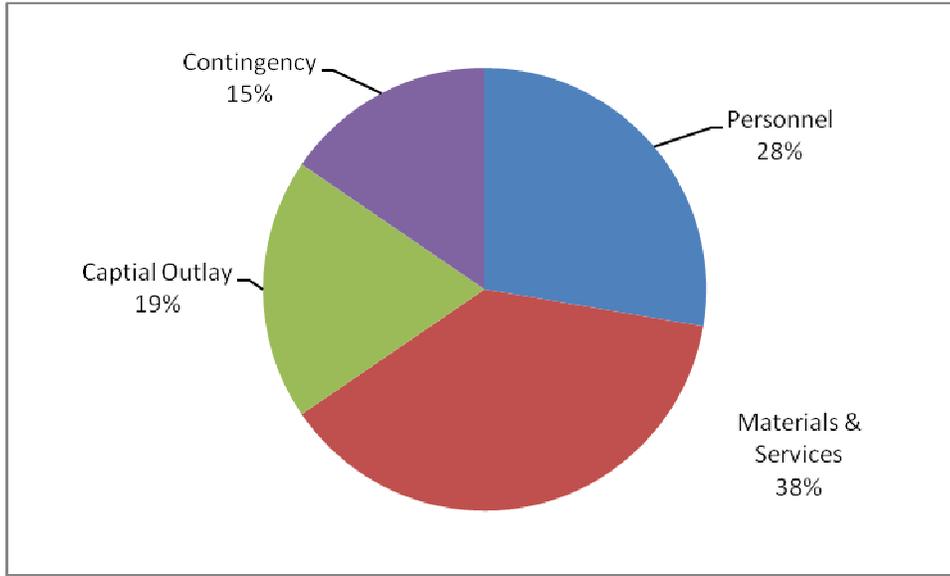
### PROJECTS

- Orchard Drive – Kings Valley Highway to City Limits - \$118,000
- Levens Street – W Ellendale to Walnut - \$38,750

**BEGINNING BALANCE**

Description	Actual FY 06/07	Actual FY 07/08	Budget FY 08/09	Proposed FY 09/10	Adopted FY 09/10
Reserve	230,336	201,751	130,751	150,124	

**STREET FUND EXPENDITURES**



**PERSONNEL SERVICES**

- Public Works Director (.20)
- Assistant Public Works Director (.20)
- Engineering Tech III (.20)
- Engineering Tech I (.60)
- Construction/Maintenance Supervisor (.25)
- Public Works Foreman (.25)
- Utility Worker II/Lead (.25)
- Utility Worker II (.75)
- Utility Worker I (.25)
- Executive Assistant (.20)
- Park Maintenance Worker (.15)

**MATERIALS AND SERVICES**

- 6102 Materials & Supplies: General materials and supplies that support program operations and cost; may include office supplies, postage, printing, batteries, meeting costs, lunches, other program supplies and includes laundry costs.
- 6235 Computer Services: Computer hardware & software and repair. Also includes computer training costs.

- 6210 Telecommunications: Communication operation costs including desk telephones, cell phones and pagers.
- 6211 HVAC, Energy, & Lighting: Electricity, oil or natural gas to provide heat, lights and/or power to buildings.
- 6213 Street Lighting.
- 6214 Traffic Signal Maintenance.
- 6220 Travel and Education: All travel and education costs associated with professional association conferences, seminars and workshops including meal costs, professional memberships, dues, subscriptions and professional reference materials.
- 6221 Employee Development: In-house training, seminars, workshops, or continuing education for City Employees.
- 6230 Vehicle/Equipment Expense.
- 6231 Repairs and Maintenance: Routine repairs of city equipment and/or building maintenance costs.
- 6112 Equipment Reserves: Line item for future equipment replacement.
- 6266 Professional Services: Payments to contractors or companies for services provided to the city.
- 6236 Sidewalk Loan Program.
- 6273 Tools.
- 6280 Insurance: Payment to insurance services for estimated general liability, auto, and employee bond insurance coverage.
- 6370 Transfer to General Fund.
- 6297 Safety Equipment and Training

**Capital Outlay**

- 6432 Contractual Overlays.
- 6401 Equipment: All purchases of city fixed assets over \$5,000 and a useful life over one year.

Revenue

<b>STREET FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 002</b>
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HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
669,468	648,095	665,550	4203	State Highway Appropriation	666,300		666,300
-	-	500	4204	Materials Sold to Projects	-		-
9,255	4,349	6,000	4208	Interest on Investments	1,000		1,000
-	-	-	4209	State Highway Sidewalk Grant	-		-
-	188	-	4210	Overhead/Construction Costs	-		-
9,455	29,710	5,000	4211	Miscellaneous	21,800		21,800
114,215	126,415	125,000	4212	State Highway Federal Money Reimbursement	130,000		130,000
42,000	42,000	42,000	4213	General Fund R/W Reimb.	-		-
-	-	-	4215	Street Utility Fee	-		-
<b>844,393</b>	<b>850,756</b>	<b>844,050</b>		<b>TOTAL REVENUES</b>	<b>819,100</b>		<b>819,100</b>
230,336	201,751	130,751	4249	Beginning Balance	150,124		150,124
1,074,729	1,052,507	974,801		TOTAL	<b>969,224</b>		<b>969,224</b>

(PAGE RESERVED FOR FUTURE USE)

Recap

**STREET FUND PUBLIC WORKS DEPARTMENT BUDGET CODE: 002**

HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
341,873	357,457	333,127		Personal Services	268,000		268,000
351,630	373,762	369,807		Materials and Services	366,100		366,100
176,118	192,731	162,000		Capital Outlay	185,000		185,000
-	-	109,317		Contingency	150,124		150,124
<u>869,621</u>	<u>923,950</u>	<u>974,251</u>		<b>TOTAL - STREET FUND RECAP</b>	<u>969,224</u>		<u>969,224</u>

(PAGE RESERVED FOR FUTURE USE)

Expenditures

STREET FUND	PUBLIC WORKS DEPARTMENT	BUDGET CODE: 021
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HISTORICAL DATA			2009-2010 BUDGET				
Actual 2006-07	2007-08	Adopted 2008-09	NO	OBJECT	RECOM- MENDED	APP	ADOPT
Historical data found on Street Fund budget pages 107-111				<b><u>Personal Services</u></b>			
			6051	Salaries	170,000		170,000
			6061	Fringe Benefits	98,000		98,000
				Total Personal Services	268,000		268,000
				<b><u>Materials and Services</u></b>			
			6102	Materials and Supplies	38,500		38,500
			6235	Computer Services	4,500		4,500
			6210	Telecommunications	2,100		2,100
			6211	HVAC, Energy and Lighting	1,500		1,500
			6213	Street Lighting	80,000		80,000
			6214	Traffic Signal Maintenance	18,500		18,500
			6220	Travel and Education	2,500		2,500
			6221	Employee Development	5,000		5,000
			6230	Vehicle/Equipment Expense	74,500		74,500
			6231	Repairs and Maintenance	4,500		4,500
			6112	Equipment Reserves	-		-
			6266	Professional Services	20,000		20,000
			6236	Sidewalk Loan Program	5,000		5,000
			6273	Tools	1,500		1,500
			6280	Insurance/Property/Liability	5,000		5,000
			6370	Transfer to General Fund	100,000		100,000
			6297	Safety Equipment and Training	3,000		3,000
				Total - Materials & Services	366,100		366,100
				<b><u>Capital Outlay</u></b>			
			6432	Contractual Overlays	150,000		150,000
			6401	Equipment	35,000		35,000
				Total - Capital Outlay	185,000		185,000
				<b>TOTAL EXPENDITURES</b>	<b>819,100</b>		<b>819,100</b>
	<b><u>Operating Contingencies</u></b>						
6395	Operating Contingencies	150,124		150,124			
	<b>TOTAL</b>	<b>969,224</b>		<b>969,224</b>			

(PAGE RESERVED FOR FUTURE USE)

Expenditures

<b>STREET FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 021</b>
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Administration and Engineering

HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM-	APP	ADOPT
2006-07	2007-08	2008-09			MENDED		
				<u>Personal Services</u>	Historical information only - Street Funds have been combined on budget page 105		
104,858	90,929	81,695	6051	Salaries			
52,403	42,189	44,932	6061	Fringe Benefits			
157,261	133,118	126,627		Total Personal Services			
				<u>Materials and Services</u>			
865	1,611	2,000	6102	Tools and Supplies			
2,813	2,498	2,100	6210	Telecommunications			
4,032	1,880	3,500	6220	Membership and Training			
				Employee Development			
2,341	1,667	3,000	6230	Operation & Maint. Of Equipment			
5,106	1,795	4,500	6235	Computer Operations			
8,033	-	5,000	6266	Contractual Services			
1,275	1,132	1,300	6280	Insurance/Property/Liability			
89,976	95,507	98,447	6298	Internal Services			
7,163	7,490	9,460	6297	Facilities Maintenance			
121,604	113,581	129,307		Total - Materials & Services			
				<u>Capital Outlay</u>			
-	1,500	1,000	6401	Equipment			
				Total - Capital Outlay			
<u>278,865</u>	<u>248,199</u>	<u>256,934</u>		<b>TOTAL</b>			

Expenditures

<b>STREET FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 022</b>
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Maintenance

HISTORICAL DATA					2009-2010 BUDGET		
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
106,323	122,578	110,000	6051	<u>Personal Services</u> Salaries	Historical information only - Street Funds have been combined on budget page 105		
62,722	71,630	60,500	6061	Fringe Benefits			
169,044	194,208	170,500		Total Personal Services			
				<u>Materials &amp; Svs.</u>			
12,976	15,321	17,000	6102	Materials			
618	5,259	1,000	6200	Miscellaneous			
1,107	1,043	2,200	6220	Training			
40,916	57,488	63,000	6230	Op. & Maint. of Equipment			
32,000	20,000	12,000	6232	Reimb. To Shop			
12,764	12,336	13,800	6266	Contractual Services			
614	2,263	500	6273	Tools and Equipment			
5,802	20,316	1,900	6280	Insurance/Property/Liability			
106,797	134,026	111,400		Total - Materials & Services			
-	-	-	6401	<u>Capital Outlay</u> Equipment			
<u>275,842</u>	<u>328,234</u>	<u>281,900</u>		<b>TOTAL</b>			

Expenditures

<b>STREET FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 023</b>
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Construction

HISTORICAL DATA					2009-2010 BUDGET		
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09			MENDED	APP	ADOPT
987	3,981	3,226	6051	<u>Personal Services</u> Salaries	Historical information only - Street Funds have been combined on budget page 105		
505	2,232	1,774	6061	Fringe Benefits			
1,492	6,213	5,000		Total Personal Services			
				<u>Capital Outlay</u>			
770	3,111	2,500	6102	Materials			
4,065	3,643	2,500	6230	Op. & Maint. of Equipment			
-	-	5,000	6236	Sidewalk Loan Program			
-	183,722	150,000	6243	Contractual Construction			
-	-	-	6269	Assessed Projects			
-	755	1,000	6280	Insurance/Property/Liability			
4,835	191,231	161,000		Total Capital Outlay			
<u>6,327</u>	<u>197,444</u>	<u>166,000</u>		<b>TOTAL</b>			

Expenditures

<b>STREET FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 025</b>
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Marking and Lighting

HISTORICAL DATA					2009-2010 BUDGET		
Actual	Adopted			OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09	NO				
8,960	15,209	20,000	6051	<u>Personal Services</u>	Historical information only - Street Funds have been combined on budget page 105		
5,116	8,708	11,000	6061	Salaries			
				Fringe Benefits			
14,076	23,917	31,000		Total Personal Services			
				<u>Materials and Services</u>			
15,188	13,483	17,000	6102	Marking & Sign Supplies			
95,737	103,353	98,500	6211	Street & Traffic Lights			
4,014	4,742	4,900	6230	Op. & Maint. of Equipment			
7,369	3,648	7,500	6266	Contractual Services			
71	175	200	6273	Tools & Supplies			
850	755	1,000	6280	Insurance/Property/Liability			
123,229	126,155	129,100		Total - Materials & Services			
<u>137,304</u>	<u>150,073</u>	<u>160,100</u>		<b>TOTAL</b>			

Expenditures

<b>STREET FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 026</b>
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Debt Service and Contingency

HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
-	-	109,317	6395	<u>Other Requirements</u> Contingency	Historical information only - Street Funds have been combined on budget page 105		
-	-	109,317		TOTAL			

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## SEWER

### MISSION

Provide cost effective and efficient operation of the WWTF and to maintain storm and sanitary sewers.

### SERVICE

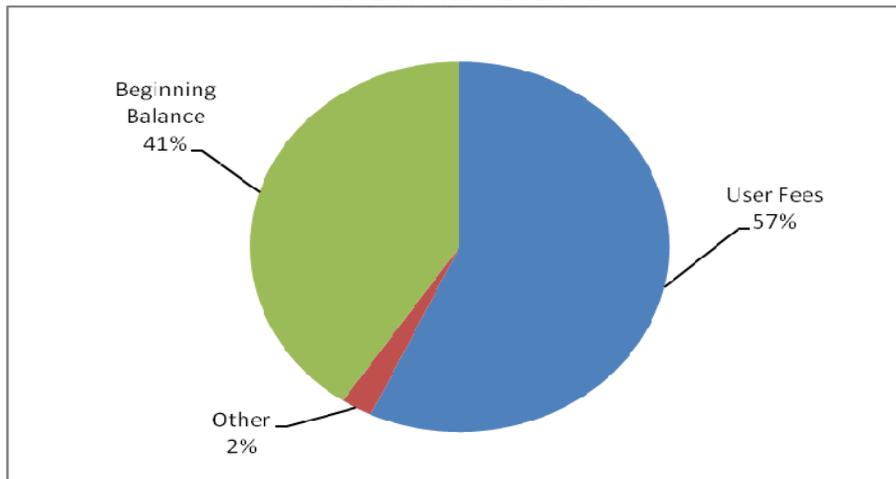
To install new or repair and replace sections of any storm or sanitary sewer line, collection system or treatment necessary in order to assure the continuing efficient operation of the system. This budget continues with the contract with OMI to operate and maintain the Wastewater Treatment Facility.

### GOALS IN FY 2009-2010

To carry on a continuing process of repair and replacement so that the present condition of all inlets and the future conditions are safe and adequate. To carry on the planned I & I program of maintenance to assure that all manholes are safe and structurally sound. Continue to search out and solve unusual problems in the system such as cross connections, flooding, etc. Assist in maintaining sewer capacities by supplementing the jetting activity.

- Develop a phased plan to install storm drainage systems within the older areas of the City to remove inflow (I & I) from the combined sewer system.
- Develop a master list of projects intended to reduce/eliminate sanitary sewer overflows.
- Prioritize storm drainage improvements as identified within the City's storm drainage SDC Plan.
- Update the Capital Improvement Plan with priority given to improvements that can stimulate industrial development within the City.
- Identify lands upstream of historical flooding areas for acquisition and use as storm drainage detention areas.

### SEWER FUND REVENUE



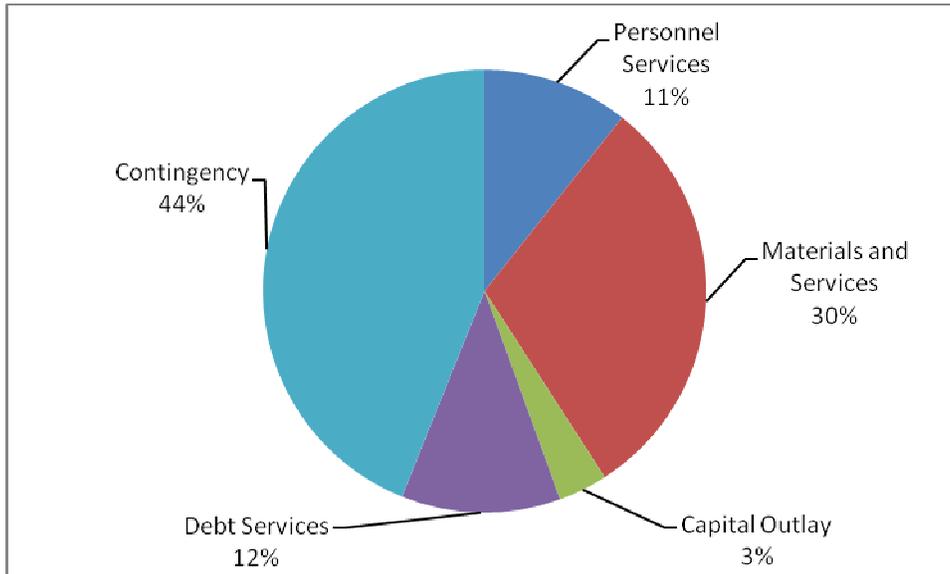
### PROJECTS

- Jefferson Street Storm (new storm, curb and laterals and I&I) - \$90,000
- 500 LF of 15" - Orchard Drive Storm Sewer Replacement - \$79,500
- Inflow - Infiltration - \$10,000
- Trench restoration - \$35,000

**BEGINNING BALANCE**

Description	Actual FY 06/07	Actual FY 07/08	Budget FY 08/09	Proposed FY 09/10	Adopted FY 09/10
Reserve	3,778,571	2,838,016	1,986,015	2,033,854	

**SEWER FUND EXPENDITURES**



**PERSONNEL SERVICES**

- Public Works Director (.40)
- Assistant Public Works Director (.40)
- Engineering Tech III (.40)
- Engineering Tech I (.80)
- Construction/Maintenance Supervisor (.65)
- Public Works Foreman (.65)
- Utility Worker II/Lead (.65)
- Utility Worker II (1.15)
- Utility Worker I (.65)
- Executive Assistant (.40)
- Park Maintenance Worker (.35)

**MATERIALS AND SERVICES**

- 6102 Materials & Supplies: General materials and supplies that support program operations and cost; may include office supplies, postage, printing, batteries, meeting costs, lunches, other program supplies and includes laundry costs.
- 6210 Telecommunications: Communication operation costs including desk telephones, cell phones and pagers.

- 6220 Travel and Education: All travel and education costs associated with professional association conferences, seminars and workshops including meal costs, professional memberships, dues, subscriptions and professional reference materials.
- 6221 Employee Development: In-house training, seminars, workshops, or continuing education for City Employees.
- 6297 Safety Equipment and Training.
- 6230 Vehicle/Equipment Expense.
- 6112 Equipment Reserves: Line item for future equipment replacement.
- 6211 HVAC, Energy, & Lighting: Electricity, oil or natural gas to provide heat, lights and/or power to buildings.
- 6235 Computer Services: Computer hardware& software and repair. Also includes computer training costs.
- 6266 Professional Services: Payments to contractors or companies for services provided to the city. This includes the OMI contract.
- 6280 Insurance: Payment to insurance services for estimated general liability, auto, and employee bond insurance coverage.
- 6281 DEQ Permits.
- 6273 Tools.
- 6231 Repairs and Maintenance: Routine repairs of city equipment and/or building maintenance costs.
- 6370 Transfer to General Fund.
- 6371 Transfer to Improvement Fund.

### **Capital Outlay**

- 6421 WWTF Capital Improvement.
- 6422 Trench Restoration Contract.
- 6423 Storm Drainage Improvement Project.
- 6401 Equipment: All purchases of city fixed assets over \$5,000 and a useful life over one year.

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Revenue

**SEWER FUND PUBLIC WORKS DEPARTMENT BUDGET CODE: 003**

HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
2,553,549	2,607,639	2,900,000	4301	Sewer Service Charges	2,850,000		2,850,000
-	-	500	4302	Materials Sales to Projects	-		-
150,328	85,080	130,000	4303	Interest on Investments	18,000		18,000
-	-	500	4310	Overhead Charges to Assessed Projects	-		-
16,800	9,600	10,000	4311	Sewer Hookup Fees	5,000		5,000
90,203	137,653	105,000	4312	Miscellaneous	105,000		105,000
<b><u>2,810,881</u></b>	<b><u>2,839,971</u></b>	<b><u>3,146,000</u></b>		<b>TOTAL REVENUES</b>	<b><u>2,978,000</u></b>		<b><u>2,978,000</u></b>
3,778,571	2,838,016	1,986,015	4349	Beginning Balance	2,033,854		2,033,854
6,589,451	5,677,987	5,132,015		TOTAL	<b>5,011,854</b>		<b>5,011,854</b>

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Recap

<b>SEWER FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 003</b>
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HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM-	APP	ADOPT
2006-07	2007-08	2008-09			MENDED		
749,905	635,842	550,573		Personal Services	534,000		534,000
1,826,738	1,369,424	1,528,834		Materials and Services	1,516,800		1,516,800
-	309,921	2,500		Capital Outlay	178,000		178,000
1,171,042	1,166,965	1,162,745		Debt Services	581,690		581,690
-	-	500,000		Contingency	2,201,364		2,201,364
-	-	1,387,364		Reserve	-		-
-	-	-		Transfer to Capital Improvement Fund	-		-
<u>3,747,685</u>	<u>3,482,153</u>	<u>5,132,016</u>		<b>TOTAL - SEWER FUND</b>	<u>5,011,854</u>		<u>5,011,854</u>
				<b>RECAP</b>			

(PAGE RESERVED FOR FUTURE USE)

Expenditures

<b>SEWER FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 031</b>
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HISTORICAL DATA			2009-2010 BUDGET					
Actual 2006-07	2007-08	Adopted 2008-09	NO	OBJECT	RECOM- MENDED	APP	ADOPT	
Historical data found on Sewer Fund budget pages 123-127								
			6051	Salaries	340,000		340,000	
			6061	Fringe Benefits	194,000		194,000	
				Total Personal Services			534,000	534,000
				<b><u>Materials and Services</u></b>				
			6102	Materials and Supplies	42,000		42,000	
			6210	Telecommunications	2,800		2,800	
			6220	Travel and Education	3,000		3,000	
			6221	Employee Development	2,500		2,500	
			6297	Safety Equipment and Training	1,500		1,500	
			6230	Vehicle/Equipment Expense	169,000		169,000	
			6112	Equipment Reserves	-		-	
			6211	HVAC, Energy and Lighting	4,500		4,500	
			6235	Computer Services	17,000		17,000	
			6266	Professional Services	660,000		660,000	
			6280	Insurance	28,000		28,000	
			6281	DEQ Permits	16,000		16,000	
			6273	Tools	3,500		3,500	
			6231	Repairs and Maintenance	17,000		17,000	
			6370	Transfer to General Fund	375,000		375,000	
			6371	Transfer to Improvement Fund	175,000		175,000	
				Total - Materials & Services			1,516,800	1,516,800
				<b><u>Capital Outlay</u></b>				
			6421	WWTF Capital Improvements	40,000		40,000	
			6422	Trench Restoration Contract	48,000		48,000	
			6423	Storm Drainage Improvement Project	90,000		90,000	
				Total Capital Outlay			178,000	178,000
				<b><u>Sewer Debt Service</u></b>				
			6398	Transfer to Debt Service	581,690		581,690	
				<b>TOTAL EXPENDITURES</b>			<b>2,810,490</b>	<b>2,810,490</b>
	<b><u>Operating Contingencies</u></b>							
6395	Operating Contingencies	2,201,364		2,201,364				
	<b>TOTAL</b>			<b>5,011,854</b>	<b>5,011,854</b>			

(PAGE RESERVED FOR FUTURE USE)

Expenditures

<b>SEWER FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 031</b>
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Administration and Engineering

HISTORICAL DATA			2009-2010 BUDGET				
Actual 2006-07	2007-08	Adopted 2008-09	NO	OBJECT	RECOM- MENDED	APP	ADOPT
157,292	159,563	163,390	6051	<u>Personal Services</u> Salaries	Historical information only - Sewer Funds have been combined on budget page 121		
79,922	78,354	-	6061	Fringe Benefits			
237,214	237,917	163,390		Total Personal Services			
				<u>Materials and Services</u>			
1,053	935	2,100	6102	Tools and Supplies			
3,054	2,798	2,100	6210	Telecommunications			
3,561	3,621	6,500	6220	Membership and Training			
1,678	2,013	3,700	6230	Operation & Maint of Equipment			
7,572	16,950	17,000	6235	Computer Operations			
42,435	12,080	20,000	6266	Contractual Engineering			
1,700	1,509	1,900	6280	Insurance/Property/Liability			
			6297	Facilities Maintenance			
146,575	144,200	157,300	6285	In-lieu of Franchise Fee			
217,836	231,228	238,345	6298	Internal Services			
425,465	415,334	448,945		Total - Materials & Services			
				<u>Capital Outlay</u>			
-	2,250	2,000	6401	Equipment			
662,679	655,502	614,335		TOTAL			

Expenditures

<b>SEWER FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 032</b>
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Maintenance

HISTORICAL DATA					2009-2010 BUDGET		
Actual		Adopted	NO	OBJECT	RECOM- MENED	APP	ADOPT
2006-07	2007-08	2008-09			RECOM- MENED	APP	ADOPT
				<b><u>Personal Services</u></b>	Historical information only - Sewer Funds have been combined on budget page 121		
159,283	152,908	170,000	6051	Salaries			
94,082	86,282	93,500	6061	Fringe Benefits			
<u>253,364</u>	<u>239,190</u>	<u>263,500</u>		Total Personal Services			
				<b><u>Materials and Services</u></b>			
19,793	14,838	20,000	6102	Materials			
6,946	6,785	5,300	6200	Miscellaneous			
1,376	2,616	750	6220	Training			
134,736	153,281	135,000	6230	Op. & Maint. of Equipment			
64,000	40,000	24,000	6232	Reimbursement to Shop			
10,671	3,034	15,000	6266	Contractual Services			
796	862	1,000	6273	Tools and Supplies			
2,550	3,573	2,800	6280	Insurance/Property/Liability			
<u>240,870</u>	<u>224,988</u>	<u>203,850</u>		Total - Materials & Services			
				<b><u>Capital Outlay</u></b>			
-	-	-	6401	Equipment			
<u>494,234</u>	<u>464,178</u>	<u>467,350</u>		<b>TOTAL</b>			

Expenditures

<b>SEWER FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 033</b>
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Construction (Non-Assessed)

HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09			RECOM- MENDED	APP	ADOPT
29,698	24,958	14,226	6051	<u>Personal Services</u> Salaries	Historical information only - Sewer Funds have been combined on budget page 121		
17,659	14,304	-	6061	Fringe Benefits			
47,356	39,262	14,226		Total Personal Services			
				<u>Materials and Services</u>			
26,372	27,470	18,900	6102	Materials			
30,979	14,491	22,050	6230	Op. & Maint. of Equipment			
-	-	-	6237	Transfer to Street Fund			
589,389	35,471	163,000	6266	Contractual Services			
2,550	2,264	2,400	6280	Insurance/Property/Liability			
649,291	79,695	206,350		Total - Materials & Services.			
				<u>Capital Outlay</u>			
-	307,671	-	6401	Capital Assets			
<b>696,647</b>	<b>426,628</b>	<b>220,576</b>		<b>TOTAL</b>			

Expenditures

<b>SEWER FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 034</b>
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Treatment Plant

HISTORICAL DATA			2009-2010 BUDGET			
Actual	Adopted	NO	OBJECT	RECOM- MENED	APP	ADOPT
2006-07	2007-08			2008-09		
138,597	71,432	5,484	6051	Historical information only - Sewer Funds have been combined on budget page 121		
73,373	48,040	3,016	6061			
211,970	119,473	8,500				
2,698	3,230	500	6102			
3,099	1,785	500	6210			
106,812	33,415	-	6211			
2,103	1,107	-	6220			
21,842	32,283	8,000	6230			
90,469	42,419	3,500	6231			
250,278	517,091	620,000	6266			
3,757	95	-	6273			
19,245	17,980	23,000	6280			
500,303	649,407	655,500				
-	-	500	6401			
<b>712,273</b>	<b>768,880</b>	<b>664,500</b>	<b>TOTAL</b>			

Expenditures

<b>SEWER FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 036</b>
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Debt Service and Contingency

HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENED	APP	ADOPT
2006-07	2007-08	2008-09			RECOM- MENED	APP	ADOPT
-	-	500,000	6395	<u>Other Requirements</u> Contingency	Historical information only - Sewer Funds have been combined on budget page 121		
-	-	264,680	6396	General Facilities Reserve			
-	-	1,122,684	6397	DEQ Loan Debt Svc Reserve			
-	-	-	6480	Repayment			
628,608	653,555	679,491	6481	DEQ Loan Debt Svc - Principal			
500,612	472,460	443,193	6482	DEQ Loan Debt Svc - Interest			
24,025	24,199	24,386	6483	OEDD Debt Svc - Principal			
17,797	16,751	15,675	6484	OEDD Debt Svc - Interest			
<u>1,171,042</u>	<u>1,166,965</u>	<u>3,050,109</u>	<b>TOTAL</b>				

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## WATER

### MISSION

To provide the best possible water at the least possible cost to the residents of the City of Dallas.

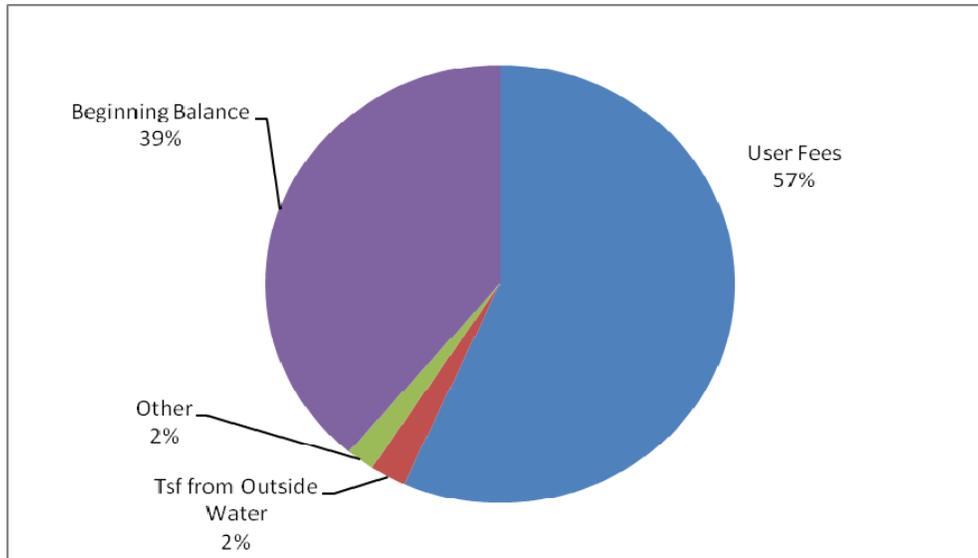
### SERVICE

The City's Water Department is responsible for operating and maintaining the City's Water Treatment Plant, various pump stations, and the distribution system to economically deliver high quality water in the quantities required to the citizens of the City.

### GOALS IN FY 2009-2010

- Complete the City's Water Master Plan.
- Adopt Standard Operating Guidelines (SOG's).
- Continue the small diameter (6 inch to 10 inch) pipeline replacement program in order to address the basic maintenance needs of the system.
- Complete capital projects underway to address the City's short-term water supply needs.
- Continue the automated meter reading (AMR) system in order to improve Department efficiency.
- Continued testing and development of the Aquifer Storage and Recovery Project for the medium-term (5 to 25 year) water supply needs.
- Continue to work with other jurisdictions and agencies to develop a long-term (30+ year) water supply for Polk County and the surrounding areas.

### WATER FUND REVENUE



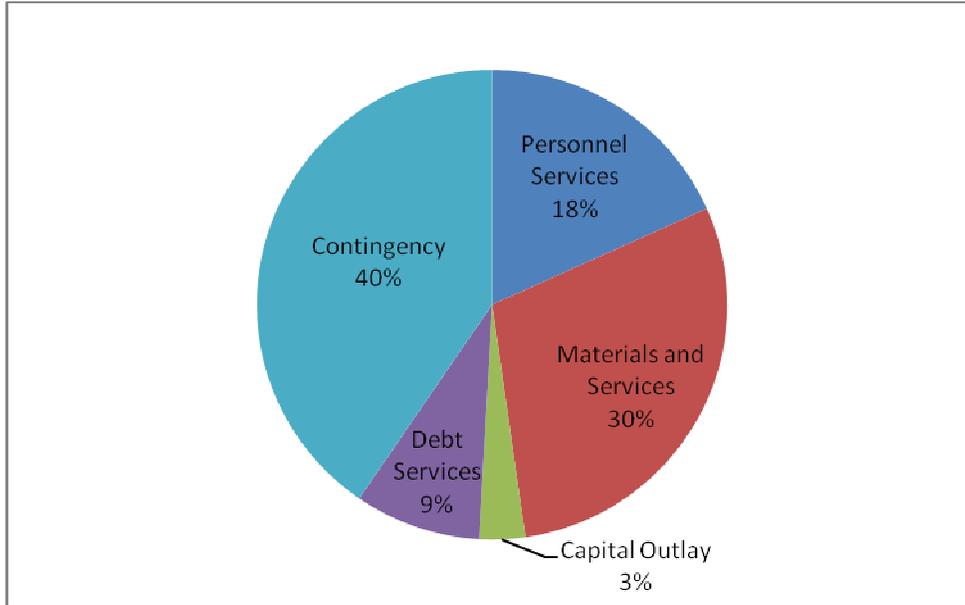
### PROJECTS

- 800 LF of 6" - SW Clay Street to Oakdale - \$79,600
- 200 LF of 6" - W. Ellendale outside system - \$20,000
- Three hydrant replacement - \$13,650
- Trench restoration - \$28,000

**BEGINNING BALANCE**

Description	Actual FY 06/07	Actual FY 07/08	Budget FY 08/09	Proposed FY 09/10	Adopted FY 09/10
Reserve	1,219,912	1,223,837	956,222	1,484,620	

**WATER FUND EXPENDITURES**



**PERSONNEL SERVICES**

- Public Works Director (.40)
- Assistant Public Works Director (.40)
- Engineering Tech III (.40)
- Engineering Tech I (.40)
- Water Utilities Supervisor (1)
- Water Treatment Plant Operator II (2)
- Foreman (1.10)
- Utility Worker II (1.10)
- Utility Worker I (1.10)
- Executive Assistant (.40)
- Utility Worker II / Lead (.10)
- Construction/Maintenance Supervisor (.10)

**MATERIALS AND SERVICES**

- 6102 Materials & Supplies: General materials and supplies that support program operations and cost; may include office supplies, postage, printing, batteries, meeting costs, lunches, other program supplies and includes laundry costs.
- 6210 Telecommunications: Communication operation costs including desk telephones, cell phones and pagers.

- 6220 Travel and Education: All travel and education costs associated with professional association conferences, seminars and workshops including meal costs, professional memberships, dues, subscriptions and professional reference materials.
- 6221 Employee Development: In-house training, seminars, workshops, or continuing education for City Employees.
- 6297 Safety Equipment and Training.
- 6230 Vehicle/Equipment Expense.
- 6112 Equipment Reserves: Line item for future equipment replacement.
- 6211 HVAC, Energy, & Lighting: Electricity, oil or natural gas to provide heat, lights and/or power to buildings.
- 6235 Computer Services: Computer hardware& software and repair. Also includes computer training costs.
- 6266 Professional Services: Payments to contractors or companies for services provided to the city.
- 6281 Permits.
- 6280 Insurance: Payment to insurance services for estimated general liability, auto, and employee bond insurance coverage.
- 6370 Transfer to General Fund.
- 6371 Transfer to Improvement Fund.
- 6273 Tools.
- 6231 Repairs and Maintenance: Routine repairs of city equipment and/or building maintenance costs.

**Capital Outlay**

- 6424 Trench Restoration Contract.
- 6426 Intake Generator.
- 6401 Equipment: All purchases of city fixed assets over \$5,000 and a useful life over one year.

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Revenue

<b>WATER FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 004</b>
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HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
1,827,795	1,835,922	2,000,000	4401	Sale of Water	2,150,000		2,150,000
11,550	12,400	12,000	4402	Service Connections	8,000		8,000
384	3,480	500	4403	Materials Sold to Projects	-		-
64,965	49,403	50,000	4404	Interest on Investments	25,000		25,000
12,043	10,185	12,000	4406	New Account Fees	10,000		10,000
96	1,074	500	4410	Overhead Charges to Assessed Projects	-		-
			4405	Tsf from Outside Water	95,037		95,037
26,336	16,381	71,000	4412	Miscellaneous	50,000		50,000
<b>1,943,169</b>	<b>1,928,846</b>	<b>2,146,000</b>		<b>TOTAL REVENUES</b>	<b>2,338,037</b>		<b>2,338,037</b>
1,219,912	1,223,837	956,222	4449	Beginning Balance	1,404,620		1,404,620
3,163,080	3,152,683	3,102,222		TOTAL	<b>3,742,657</b>		<b>3,742,657</b>

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Recap

**WATER FUND PUBLIC WORKS DEPARTMENT BUDGET CODE: 004**

HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
745,128	743,881	774,452		Personal Services	719,000		719,000
833,138	936,828	1,007,421		Materials and Services	1,128,000		1,128,000
149,404	88,624	2,500		Capital Outlay	118,000		118,000
207,824	207,595	207,126		Debt Services	331,516		331,516
-	-	400,000		Contingency	1,446,141		1,446,141
-	-	710,723		Reserve	-		-
<u>1,935,494</u>	<u>1,976,927</u>	<u>3,102,222</u>		<b>TOTAL - WATER FUND RECAP</b>	<u>3,742,657</u>		<u>3,742,657</u>

(PAGE RESERVED FOR FUTURE USE)

Expenditures

WATER FUND	PUBLIC WORKS DEPARTMENT	BUDGET CODE: 041
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HISTORICAL DATA			2009-2010 BUDGET					
Actual 2006-07	2007-08	Adopted 2008-09	NO	OBJECT	RECOM- MENED	APP	ADOPT	
Historical data found on Water Fund budget pages 139-143 and 147				<b><u>Personal Services</u></b>				
			6051	Salaries	436,000		436,000	
			6061	Fringe Benefits	253,000		253,000	
			6053	Overtime	30,000		30,000	
				Total Personal Services			719,000	719,000
				<b><u>Materials and Services</u></b>				
			6102	Materials and Supplies	235,000		235,000	
			6210	Telecommunications	8,000		8,000	
			6220	Travel and Education	3,500		3,500	
			6221	Employee Development	4,000		4,000	
			6297	Safety Equipment and Training	4,500		4,500	
			6230	Vehicle/Equipment Expense	104,000		104,000	
			6112	Equipment Reseves	-		-	
			6211	HVAC, Energy and Lighting	130,000		130,000	
			6235	Computer Services	17,000		17,000	
			6266	Professional Services	110,000		110,000	
			6281	Permits	1,500		1,500	
			6280	Insurance	20,000		20,000	
			6370	Transfer to General Fund	325,000		325,000	
			6371	Transfer to Improvement Fund	125,000		125,000	
			6273	Tools	2,500		2,500	
			6231	Repairs and Maintenance	38,000		38,000	
				Total - Materials & Services			1,128,000	1,128,000
				<b><u>Capital Outlay</u></b>				
			6424	Trench Restoration Contract	43,000		43,000	
			6426	Intake Generator	75,000		75,000	
				Total - Capital Outlay			118,000	118,000
				<b><u>Water Debt Service</u></b>				
			6398	Transfer to Debt Service	331,516		331,516	
				<b>TOTAL EXPENDITURES</b>			<b>2,296,516</b>	<b>2,296,516</b>
	<b><u>Operating Contingencies</u></b>							
6395	Operating Contingencies	1,446,141		1,446,141				
	<b>TOTAL</b>			<b>3,742,657</b>	<b>3,742,657</b>			

(PAGE RESERVED FOR FUTURE USE)

Expenditures

<b>WATER FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 041</b>
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Administration & Engineering

HISTORICAL DATA			2009-2010 BUDGET				
Actual 2006-07	2007-08	Adopted 2008-09	NO	OBJECT	RECOM- MENDED	APP	ADOPT
157,283	159,563	163,390	6051	<b>Personal Services</b> Salaries	Historical information only - Water Funds have been combined on budget page 137		
78,598	78,195	-	6061	Fringe Benefits			
-	-	-		Overtime			
235,881	237,758	163,390		Total Personal Services			
				<b>Materials and Services</b>			
1,016	905	2,100	6102	Engineering Supplies			
3,214	2,632	1,900	6210	Telecommunications			
2,472	3,168	6,500	6220	Membership and Training			
1,826	1,737	4,200	6230	Operation & Maint of Equipment			
7,402	13,924	17,000	6235	Computer Operations			
3,936	11,146	1,000	6266	Contractual Engineering			
1,700	1,509	1,900	6280	Insurance/Property/Liability			
92,200	101,250	107,300	6285	In-lieu of Franchise Fee			
208,365	221,175	227,982	6298	Internal Services			
10,810	11,235	14,189	6297	Facilities Maintenance			
332,940	368,680	384,071		Total - Materials & Services			
				<b>Capital Outlay</b>			
-	2,250	2,000	6401	Trench Restoration Contract Intake Generator Equipment			
				Total - Capital Outlay			
<b>568,821</b>	<b>608,688</b>	<b>549,461</b>		<b>TOTAL</b>			

Expenditures

<b>WATER FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 042</b>
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Maintenance & Customer Service

HISTORICAL DATA					2009-2010 BUDGET		
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09			RECOM- MENDED	APP	ADOPT
181,814	188,010	179,000	6051	<u>Personal Services</u> Salaries	Historical information only - Water Funds have been combined on budget page 137		
104,432	102,364	-	6061	Fringe Benefits			
286,245	290,374	179,000		Total Personal Services			
				<u>Materials and Services</u>			
30,948	55,497	100,000	6102	Materials			
7,581	4,075	500	6200	Miscellaneous			
2,438	2,554	2,500	6220	Training			
20,377	27,861	23,300	6230	Op. & Maint. of Equipment			
64,000	40,000	24,000	6232	Reimb to Shop			
11,533	21,271	18,500	6266	Contractual Services			
692	1,205	2,500	6273	Tools and Supplies			
2,550	2,264	2,700	6280	Insurance/Property/Liability			
140,121	154,727	174,000		Total - Materials & Services			
-	-	500	6401	<u>Capital Outlay</u> Equipment			
<b>426,366</b>	<b>445,100</b>	<b>353,500</b>		<b>TOTAL</b>			

Expenditures

<b>WATER FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 043</b>
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Construction (Non-Assessed)

HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09			RECOM- MENDED	APP	ADOPT
26,301	25,863	36,355	6051	<u>Personal Services</u> Salaries	Historical information only - Water Funds have been combined on budget page 137		
14,835	14,879	19,995	6061	Fringe Benefits			
41,136	40,742	56,350		Total Personal Services			
11,567	23,683	48,300	6102	<u>Materials and Services</u> Materials			
21,351	17,287	56,350	6230	Op. & Maint. of Equipment			
25,295	70,357	48,000	6266	Contractual Services			
2,550	2,264	2,600	6280	Insurance/Property/Liability			
60,764	113,591	155,250		Total - Materials & Services			
-	-	-	6401	<u>Capital Outlay</u> Equipment			
<b>101,900</b>	<b>154,333</b>	<b>211,600</b>		<b>TOTAL</b>			

Expenditures

<b>WATER FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 044</b>
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Treatment and Pumping

HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM-	APP	ADOPT
2006-07	2007-08	2008-09			MENDED		
121,778	114,065	115,000	6051	<u>Personal Services</u> Salaries	Historical information only - Water Funds have been combined on budget page 137		
60,087	60,943	-	6061	Fringe Benefits			
181,865	175,007	115,000		Total Personal Services			
				<u>Materials and Services</u>			
66,387	52,995	49,000	6102	Technical Supplies			
5,808	7,382	6,300	6210	Communications			
92,965	94,867	124,000	6211	Electricity and Gas			
1,839	2,468	2,500	6220	Training			
15,833	14,755	7,300	6230	Op. & Maint. of Equipment			
41,563	42,370	21,000	6231	Building & Grounds			
61,297	74,189	70,000	6266	Contractual Services			
2,297	304	1,000	6273	Tools and Supplies			
11,323	10,499	13,000	6280	Insurance/Property/Liability			
299,313	299,829	294,100		Total - Materials & Services			
				<u>Capital Outlay</u>			
149,404	86,373	-	6401	Equipment			
<b>630,582</b>	<b>561,210</b>	<b>409,100</b>		<b>TOTAL</b>			

Expenditures

<b>WATER FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 046</b>
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Debt Service and Contingency

HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM-MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
-	-	400,000	6395	<u>Other Requirements</u> Contingency	Historical information only - Water Funds have been combined on budget page 137		
-	-	710,723	6396	Facilities Replacement Reserve			
-	170,000	176,000	6480	Bank of America Debt Service-Principal			
-	37,595	31,126	6481	Bank of America Debt Service-Interest			
-	<u>207,595</u>	<u>1,317,849</u>		<b>TOTAL</b>			

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Expenditure

<b>OUTSIDE OF CITY WATER FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 065</b>
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HISTORICAL DATA			2009-2010 BUDGET				
Actual 2006-07	Actual 2007-08	Adopted 2008-09	NO	OBJECT	RECOM- MENDED	APP	ADOPT
-	1,272	10,000	6051	<b>Personal Services</b> Salaries			
-	619	-	6061	Fringe Benefits			
-	1,890	10,000		Total Personal Services			
				<b>Materials and Services</b>			
-	4,239	15,000	6102	Materials			
-	-	12,000	6230	Op. & Maint. of Equipment			
-	36,072	20,000	6266	Contractual Services	-		
-	-	-	6393	Transfer to Water Fund	95,037		95,037
-	40,311	47,000		Total - Materials & Services	95,037		95,037
-	-	54,689	6295	Reserve	-		-
-	<b>42,201</b>	<b>111,689</b>		<b>TOTAL</b>	<b>95,037</b>		<b>95,037</b>

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**Debt Service Fund:**

The debt service appropriations in this budget are for payments for Sewer and Water bonds and loans.

Water

2005 Water Debt Refunding

2009 Water System Improvement Project

Sewer

OEDD Sewer System Bonds

DEQ Sewer System Loan

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Revenue

<b>DEBT SERVICE</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 017</b>
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HISTORICAL DATA							2009-2010 BUDGET		
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT		
2006-07	2007-08	2008-09							
New fund - no historical information			4550	Transfer from Water	331,516		331,516		
			4551	Transfer from Water SDC	331,516		331,516		
			4552	Transfer from Sewer	581,690		581,690		
			4553	Transfer from Sewer SDC	581,690		581,690		
							<u>1,826,412</u>		<u>1,826,412</u>
				<b>TOTAL</b>	<u><b>1,826,412</b></u>		<u><b>1,826,412</b></u>		

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Expenditure

<b>DEBT SERVICE</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 017</b>
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HISTORICAL DATA			2009-2010 BUDGET						
Actual 2006-07	Actual 2007-08	Adopted 2008-09	NO	OBJECT	RECOM- MENDED	APP	ADOPT		
<p><b>New fund - no historical information</b></p>			6493	2005 Water Debt Serv - Principal	183,000		183,000		
			6494	2005 Water Debt Serv - Interest	24,394		24,394		
			6495	Safe Drinking Water Debt Serv - Principal	202,266		202,266		
			6496	Safe Drinking Water Debt Serv - Interest	253,372		253,372		
			6483	Sewer OEDD - Principal	29,583		29,583		
			6484	Sewer OEDD - Interest	14,577		14,577		
			6481	DEQ Loan Principal	706,459		706,459		
			6482	DEQ Loan Interest	412,761		412,761		
						<b>TOTAL</b>	<b><u>1,826,412</u></b>		<b>1,826,412</b>

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Expenditure

<b>IMPROVEMENT FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 055</b>
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HISTORICAL DATA					2009-2010 BUDGET		
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
35,990	-	112,344	6295	Improvement Loans	-		-
164,107	385,203	400,000	6430	Reimbursed Improvements	-		-
-	-	-	6482	Transfer to Other Funds	416,390		416,390
<u>200,097</u>	<u>385,203</u>	<u>512,344</u>		<b>TOTAL</b>	<u>416,390</u>		<u>416,390</u>

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## **FLEET MANAGEMENT DIVISION**

### **MISSION**

To provide City staff safe and well maintained vehicles and equipment to support all departments and programs, and to continually monitor processes and methods to provide the best services available.

### **SERVICE**

The Division manages and maintains the City's fleet of vehicles and equipment. The responsibilities include developing specifications for vehicles and equipment and making recommendation for purchase of new vehicles. Repairs are performed at the Fleet Management Facility staffed with the Shop Services Foreman and Mechanic Maintenance Specialist. The Fleet Management Facility is normally open Monday through Friday, 8:00 AM to 5:00 PM.

### **GOALS FOR FY 2009/2010**

- Continue to research and evaluate the use of alternative fueled vehicles such as Hybrid or electric vehicles in the fleet.
- Increase the productivity of the maintenance staff through the utilization of new tools for inventory and fleet maintenance data recording.
- Research ways to decrease the fuel and other cost of the fleet.

### **PERSONNEL SERVICES**

Shop Services Foreman (1)

Mechanic Maintenance Specialist (1)

### **MATERIALS AND SERVICES**

- 6102 Materials & Supplies: General materials and supplies that support program operations and cost; may include office supplies, postage, printing, batteries, meeting costs, lunches, other program supplies and includes laundry costs.
- 6200 Miscellaneous.
- 6210 Telecommunications: Communication operation costs including desk telephones, cell phones and pagers.
- 6211 HVAC, Energy, & Lighting: Electricity, oil or natural gas to provide heat, lights and/or power to buildings.
- 6220 Travel and Education: All travel and education costs associated with professional association conferences, seminars and workshops including meal costs, professional memberships, dues, subscriptions and professional reference materials.
- 6231 Repairs and Maintenance: Routine repairs of city equipment and/or building maintenance costs.
- 6270 Fuel and Oil.
- 6272 Parts.
- 6273 Tools.
- 6275 Equipment Replacement.
- 6280 Insurance: Payment to insurance services for estimated general liability, auto, and employee bond insurance coverage.

6112 Equipment Reserve.  
6370 Transfer to General Fund.

**Capital Outlay**

6401 All purchases of city fixed assets over \$5,000 and a useful life over one year.

Revenue

<b>FLEET MANAGEMENT FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 007</b>
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HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
272,760	293,485	293,000	4701	Rental of Equipment	293,000		293,000
68,827	89,936	105,000	4702	Fuel and Oil Reimbursement	105,000		105,000
43,375	54,895	75,000	4703	Reimbursement Services	97,800		97,800
-	-	1,000	4704	Sale of Equipment	1,000		1,000
160,000	100,000	60,000	4705	Street, Water & Sewer Reimb.	-		-
<u>544,962</u>	<u>538,316</u>	<u>534,000</u>	<b>4749</b>	<b>TOTAL REVENUES</b>	<u>496,800</u>		<u>496,800</u>
138,402	186,094	129,095		Beginning Balance	227,286		227,286
683,364	724,410	663,095		TOTAL	724,086		724,086

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Expenditure

<b>FLEET MANAGEMENT FUND</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>BUDGET CODE: 075</b>
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HISTORICAL DATA					2009-2010 BUDGET		
Actual 2006-07	2007-08	Adopted 2008-09	NO	OBJECT	RECOM- MENDED	APP	ADOPT
				<b><u>Personal Services</u></b>			
74,142	78,376	96,168	6051	Salaries	102,000		102,000
41,577	41,617	53,854	6061	Fringe Benefits	59,000		59,000
-	-	-	6053	Overtime	-		-
<u>115,719</u>	<u>119,992</u>	<u>150,022</u>		Total Personal Services	<u>161,000</u>		<u>161,000</u>
				<b><u>Materials and Services</u></b>			
4,391	5,657	6,000	6102	Materials and Supplies	6,000		6,000
945	1,261	1,500	6200	Miscellaneous	1,500		1,500
4,560	4,454	5,100	6210	Telecommunications	5,100		5,100
6,273	8,137	6,700	6211	HVAC, Energy & Lighting	6,700		6,700
1,728	1,347	1,000	6220	Travel and Education	1,000		1,000
10,770	18,016	15,000	6231	Repairs and Maintenance	15,000		15,000
99,634	127,712	140,000	6270	Fuel and Oil	140,000		140,000
44,145	36,631	50,000	6272	Parts	50,000		50,000
7,081	8,701	9,200	6273	Tools	9,200		9,200
61	7,104	165,459	6275	Equipment Replacement	25,000		25,000
11,023	11,236	11,300	6280	Insurance	11,300		11,300
-	-	-	6112	Equipment Reserve	75,000		75,000
47,356	50,267	51,814	6298	Internal Services	-		-
-	-	-	6370	Transfer to General Fund	50,000		<u>50,000</u>
<u>237,968</u>	<u>280,524</u>	<u>463,073</u>		Total - Materials & Services	<u>395,800</u>		<u>395,800</u>
				<b><u>Capital Outlay</u></b>			
<u>143,584</u>	<u>181,608</u>	<u>50,000</u>	6401	Equipment	<u>50,000</u>		<u>50,000</u>
				<b>TOTAL EXPENDITURES</b>	<b><u>606,800</u></b>		<b><u>606,800</u></b>
				<b><u>Operating Contingencies</u></b>			
			6395	Operating Contingencies	117,286		117,286
<u>497,271</u>	<u>582,124</u>	<u>663,095</u>		TOTAL	<u>724,086</u>		<u>724,086</u>

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Revenue

**REVENUE SHARING FUND** **BUDGET CODE: 008**

HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
94,338	110,635	129,000	4803	<u>State Treasury</u>			
4,372	3,710	1,000	4804	State Revenue Sharing	130,000		130,000
				Beginning Balance	-		-
<u>98,710</u>	<u>114,345</u>	<u>130,000</u>		<b>TOTAL</b>	<u>130,000</u>		<u>130,000</u>

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Expenditure

**REVENUE SHARING FUND** **BUDGET CODE: 085**

HISTORICAL DATA					2009-2010 BUDGET		
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
-	114,000	130,000	6370	Transfer to General Fund	130,000		130,000
95,000	-	-	6710	Emergency Services tsf to G.F.	-		-
			6715	Ambulance tsf to G.F.	-		-
<u>95,000</u>	<u>114,000</u>	<u>130,000</u>		<b>TOTAL</b>	<u>130,000</u>		<u>130,000</u>

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## SYSTEM DEVELOPMENT CHARGES

### Sewer SDC:

The Sewer Systems Development Charges (SDC) Fund accounts for the city's collection and expenditure of sewer system development charges. A system development charge is a one-time fee imposed on new development and some types of redevelopment. The fee is intended to recover a fair share of the costs of existing and sewer infrastructure that provide capacity to serve new growth.

Sewer SDC	Budget FY 08/09	Proposed FY 09/10	Adopted FY 09/10
<b>Beginning Fund Balance</b>	<b>5,438,120</b>	<b>4,150,756</b>	
System Development Charges/Revenue	400,000	425,000	
<b>Total Resources</b>	<b>5,838,120</b>	<b>4,575,756</b>	
<b>Total Requirements/Expenditures</b>	<b>1,687,364</b>	<b>1,000,000</b>	
<b>Ending Fund Balance</b>	<b>4,150,756</b>	<b>3,575,756</b>	

### Water SDC:

The Water Systems Development Charges (SDC) Fund accounts for the city's collection and expenditure of water system development charges. A system development charge is a one-time fee imposed on new development and some types of redevelopment. The fee is intended to recover a fair share of the costs of existing and planned water infrastructure that provide capacity to serve new growth.

Water SDC	Budget FY 08/09	Proposed FY 09/10	Adopted FY 09/10
<b>Beginning Fund Balance</b>	<b>361,330</b>	<b>449,950</b>	
System Development Charges/Revenue	275,000	280,000	
<b>Total Resources</b>	<b>636,330</b>	<b>729,950</b>	
<b>Total Requirements/Expenditures</b>	<b>186,380</b>	<b>425,000</b>	
<b>Ending Fund Balance</b>	<b>449,950</b>	<b>304,950</b>	

**Transportation SDC:**

The transportation Systems Development Charges (SDC) Fund accounts for the city's collection and expenditure of transportation system development charges. A system development charge is a one-time fee imposed on new development and some types of redevelopment. The fee is intended to recover a fair share of the costs of existing and planned transportation infrastructure that provide capacity to serve new growth.

Transportation SDC	Budget FY 08/09	Proposed FY 09/10	Adopted FY 09/10
<b>Beginning Fund Balance</b>	<b>90,585</b>	<b>93,086</b>	
System Development Charges/Revenue	200,000	85,000	
<b>Total Resources</b>	<b>290,585</b>	<b>178,086</b>	
<b>Total Requirements/Expenditures</b>	<b>217,499</b>	<b>55,000</b>	
<b>Ending Fund Balance</b>	<b>93,086</b>	<b>123,086</b>	

**Parks SDC:**

The Parks Systems Development Charges (SDC) Fund accounts for the city's collection and expenditure of park system development charges. A system development charge is a one-time fee imposed on new development and some types of redevelopment. The fee is intended to recover a fair share of the costs of existing and planned park infrastructure that provide capacity to serve new growth.

Park SDC	Budget FY 08/09	Actual FY 08/09	Proposed FY 09/10	Adopted FY 09/10
<b>Beginning Fund Balance</b>	<b>32,040</b>	<b>101,787</b>	<b>188,951</b>	
System Development Charges/Revenue	150,000	144,422	154,422	
<b>Total Resources</b>	<b>182,040</b>	<b>246,209</b>	<b>343,373</b>	
<b>Total Requirements/Expenditures</b>	<b>182,040</b>	<b>57,258</b>	<b>120,000</b>	
<b>Ending Fund Balance</b>	<b>0</b>	<b>188,951</b>	<b>223,373</b>	

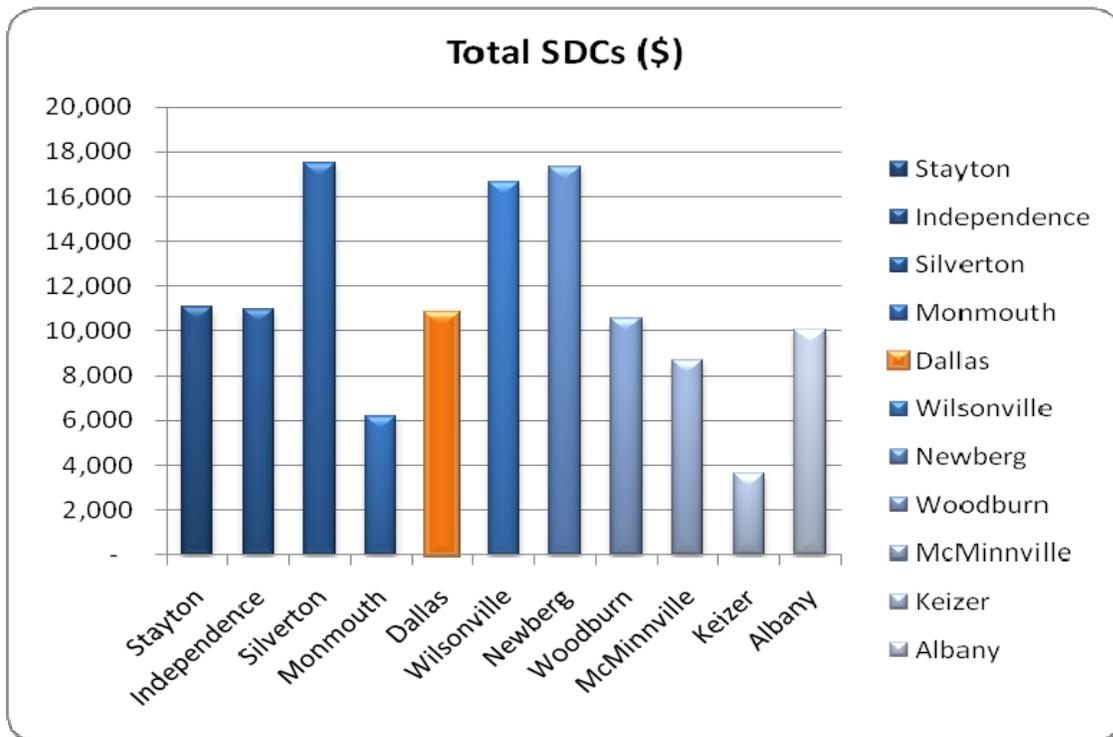
**Storm SDC:**

The Storm Systems Development Charges (SDC) Fund accounts for the city's collection and expenditure of storm system development charges. A system development charge is a one-time fee imposed on new development and some types of redevelopment. The fee is intended to recover a fair share of the costs of existing and planned storm infrastructure that provide capacity to serve new growth.

Storm SDC	Budget FY 08/09	Actual FY 08/09	Proposed FY 09/10	Adopted FY 09/10
<b>Beginning Fund Balance</b>	8,000	<104,790>	<46,080>	
System Development Charges/Revenue	100,000	58,710	70,000	
<b>Total Resources</b>	108,000	<46,080>	<b>23,920</b>	
<b>Total Requirements/Expenditures</b>	108,000	<b>0</b>	<b>15,000</b>	
<b>Ending Fund Balance</b>	<b>0</b>	<46,080>	<b>8,920</b>	

### System Development Charges Comparison:

City	Water	San/Swr	Parks/Rec	Trans	Storm	Total	Population
Stayton	2,670	3,528	2,305	2,562		11,065	7,815
Independence	2,264	3,309	1,612	2,992	762	10,939	8,030
Silverton	4,014	4,378	3,958	3,744	1,392	17,486	9,540
Monmouth	1,413	2,753	1,484	394	150	6,194	9,565
<b>Dallas</b>	<b>3,425</b>	<b>3,500</b>	<b>1,985</b>	<b>1,016</b>	<b>812</b>	<b>10,738</b>	<b>15,065</b>
Wilsonville	4,736	4,153	2,502	4,755	492	16,638	17,940
Newberg	5,394	6,982	2,017	2,660	287	17,340	22,645
Woodburn	2,085	2,977	1,752	3,532	220	10,566	23,355
McMinnville	2,250	2,870	2,118	1,425		8,663	32,400
Keizer	945	197	1,240	1,241		3,623	36,150
Albany	2,183	2,376	1,751	1,719		10,042	48,770



Revenue

**SYSTEMS DEVELOPMENT FUND** **BUDGET CODE: 009**

HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
-	-	-	4902	<u>General Purpose</u> Charges/Revenue	-		-
4,406	4,406	4,405	4912	Beginning Balance	-		-
<u>Sewer SDC</u>							
735,387	463,733	400,000	4905	Charges	425,000		425,000
4,961,650	5,337,881	5,438,120	4915	Beginning Balance	4,150,756		4,150,756
<u>Water SDC</u>							
490,592	239,305	275,000	4909	Charges/Revenue	280,000		280,000
948,708	436,330	361,330	4919	Beginning Balance	449,950		449,950
<u>Transportation SDC</u>							
221,048	264,888	200,000	4914	Charges/Revenue	85,000		85,000
421,382	106,365	90,585	4924	Beginning Balance	93,086		93,086
<u>Park SDC</u>							
194,601	319,207	150,000	4918	Charges/Revenue	154,422		154,422
46,290	181,664	32,040	4928	Beginning Balance	188,951		188,951
<u>Storm SDC</u>							
107,096	57,011	100,000	4932	Charges/Revenue	70,000		70,000
256,678	83,001	8,000	4942	Beginning Balance	(46,080)		(46,080)
<u>8,387,838</u>	<u>7,493,791</u>	<u>7,059,480</u>		<b>TOTAL</b>	<u>5,851,085</u>		<u>5,851,085</u>

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Expenditure

**SYSTEMS DEVELOPMENT FUND** **BUDGET CODE: 095**

HISTORICAL DATA						2009-2010 BUDGET		
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT	
2006-07	2007-08	2008-09						
-	-	4,405	6411	<u>General Purpose</u> General purpose const. & oversizing improve. (Prior to 1991 SDC Fund)	-		-	
358,917	307,189	5,838,120	6905	Sewer Projects - Construction/oversizing	3,994,066		3,994,066	
			6907	Sewer - Transfer to Debt Service	581,690		581,690	
1,002,970	270,691	636,330	6909	Water Projects - Construction/oversizing	398,434		398,434	
			6911	Water - Transfer to Debt Service	331,516		331,516	
521,843	392,533	290,585	6914	Transportation Projects	178,086		178,086	
12,561	215,249	182,040	6918	Park Projects	343,373		343,373	
280,773	244,802	108,000	6932	Storm Projects	23,920		23,920	
<u>2,177,064</u>	<u>1,430,464</u>	<u>7,059,480</u>		<b>TOTAL</b>	<u>5,851,085</u>		<u>5,851,085</u>	

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**General Obligation Fund:**

A property tax is levied on property inside the City to pay debt service on the City's General Obligation (GO) bonds. During the 2004-2005 fiscal year, GO bonds issued in 1989, 1994, 1996 and 1999 were refunded. In other words, the debt was refinanced at a significantly lower interest rate. The Net Present Value of savings resulting from the refunding is almost \$200,000. This savings is reflected in a lower tax levied on property owners for GO bond debt service.

**Expenditures**

Bonded debt of the City that is due and payable during the 2009-10 fiscal year is as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2003 Public Safety	\$ 55,000	\$ 31,557	\$ 86,557
2005 Refunding Bonds	<u>\$ 405,000</u>	<u>\$ 187,250</u>	<u>\$ 592,250</u>
<b>Totals</b>	<b><u>\$ 460,000</u></b>	<b><u>\$ 218,807</u></b>	<b><u>\$ 678,807</u></b>

The General Obligation Fund budget includes \$217,889 in Unappropriated Ending Fund Balance. This is the balance carried forward to next year to ensure sufficient funds for debt service payments that are due before property tax payments are received in November.

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Revenue

GENERAL OBLIGATION FUND							BUDGET CODE: 010	
HISTORICAL DATA						2009-2010 BUDGET		
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT	
2006-07	2007-08	2008-09						
702,798	687,645	680,000	5001	Current Taxes	680,000		680,000	
23,822	27,241	40,000	5002	Delinquent Taxes	35,000		35,000	
208,358	190,749	205,823	5049	Beginning Balances	211,696		211,696	
<u>934,978</u>	<u>905,634</u>	<u>925,823</u>		TOTAL	<u>926,696</u>		<u>926,696</u>	

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Expenditure

**GENERAL OBLIGATION BOND** **BUDGET CODE: 010**

HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
465,000	445,000	470,000	6480	Debt Service - Principal	460,000		460,000
279,229	259,293	239,646	6481	Debt Service - Interest	218,807		218,807
-	-	216,177	6491	Unappropriated Fund Balance	247,889		247,889
<u>744,229</u>	<u>704,293</u>	<u>925,823</u>		TOTAL	<u>926,696</u>		<u>926,696</u>

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## **Trust Fund:**

The City of Dallas Trust Funds are dedicated for specific purposes.

**Park Trust** is money donated to the City by individuals or groups for special park projects or facilities. This year's budget includes anticipated donations for a new program. Citizens will be able to donate funds to the Park Trust for the brick program and have the park table or park bench dedicated to a loved one.

**Skate Park Trust** funds are donations for the skate park, which was built in the Roger Jordan Community Park.

**Fire Equipment Trust** has been separated into three separate accounts: Harpy Bovard Donation, Fire Extrication Team, and Other Fire Trust.

**Ambulance Equipment Trust** receives funds to replace ambulance equipment.

**Aquatic Center Trust** funds are donations received from the public for the Aquatic Center. This includes funds donated for Aquatic Center scholarships, equipment, and general purpose.

**Library Trust** funds are derived from donations from Friends of the Library and memorials received from Library patrons.

**Bail Trust** is monies held on deposit awaiting a court determination for violations of City Ordinances.

**Improvement Trust** includes funds held as deposits for specific projects for citizens and developers. When the project is completed, any remaining balance on deposit is refunded.

**Police Trust** funds are received on occasion for false alarm calls, etc. The funds are used to purchase equipment for the Police Department.

**Development Park Trust** funds are donated for major park development in the City.

**Civic Center Trust** holds the deposit sometimes required for use of this City facility.

**Economic Development Trust** funds are held for the Economic Development Commission and dedicated for specific economic development projects or programs.

**Transient Lodging Tax** funds are collected by hotel/motel operators from their customers. These funds are earmarked for tourism. Seventy percent of the Transient Lodging Tax funds will be transferred to the Dallas Visitors Center to be used for promotion of the Dallas area as a tourist destination. The remaining thirty percent will be used as directed by the City Council.

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Revenue

<b>TRUST FUND</b>		<b>BUDGET CODE: 011</b>
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HISTORICAL DATA			2009-2010 BUDGET				
Actual 2006-07	2007-08	Adopted 2008-09	NO	OBJECT	RECOM- MENDED	APP	ADOPT
-	-	500	5111	<u>Park Trust</u> Beginning Balance	1,000		1,000
10,000	1,865	25,500	5113	Donations	5,000		5,000
10,000	1,865	26,000		Total Resources	6,000		6,000
4,020	4,020	4,000	5117	<u>Skate Park</u> Beginning Balance	4,020		4,020
-	-	1,000	5118	Donations	-		-
4,020	4,020	5,000		Total Resources	4,020		4,020
23,840	25,280	24,000	5121	<u>Fire - Harpy Bovard Scholarship</u> Beginning Balance	27,680		27,680
1,440	1,440	1,500	5122	Interest on Investments	200		200
25,280	26,720	25,500		Total Resources	27,880		27,880
16,381	20,526	15,000	5126	<u>Fire Extrication Team</u> Beginning Balance	19,696		19,696
22,361	18,657	30,000	5127	Donations	15,000		15,000
38,742	39,183	45,000		Total Resources	34,696		34,696
3,458	3,458	3,500	5128	<u>Other Fire Trust</u> Beginning Balance	3,497		3,497
-	2,300	1,500	5129	Donations	-		-
3,458	5,758	5,000		Total Resources	3,497		3,497
-	-	5,000	5135	<u>Ambulance Equipment Trust</u> Donations	-		-
-	-	5,000		Total Resources	-		-
3,850	11,350		5145	<u>Aquatic Center Trust</u> Beginning Balance	404,129		404,129
7,500	15,325	25,000	5146	Donations	-		-
11,350	26,675	25,000		Total Resources	404,129		404,129
4,030	3,916	4,000	5151	<u>Library Trust</u> Beginning Balance	2,038		2,038
5,568	5,192	5,000	5152	Donations	500		500
9,598	9,108	9,000		Total Resources	2,538		2,538
15,821	14,349	20,000	5161	<u>Bail Trust</u> Beginning Balance	31,384		31,384
100,686	139,357	100,000	5162	Deposits	85,000		85,000
116,507	153,706	120,000		Total Resources	116,384		116,384

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Revenue

TRUST FUND			BUDGET CODE: 011				
HISTORICAL DATA					2009-2010 BUDGET		
Actual 2006-07	2007-08	Adopted 2008-09	NO	OBJECT	RECOM- MENDED	APP	ADOPT
139,970	198,865	150,000	5171	<u>Improvement Trust</u>			
139,940	9,500	150,000	5172	Beginning Balance	90,306		90,306
				Deposits	3,000		3,000
279,911	208,365	300,000		Total Resources	93,306		93,306
				<u>Street Improvement Trust</u>			
132,574	93,883	150,000	5173	Beginning Balance	124,548		124,548
10,714	28,681	150,000	5174	Deposits	2,000		2,000
143,288	122,564	300,000		Total Resources	126,548		126,548
				<u>Police Trust</u>			
29,932	1,154	1,000	5181	Beginning Balance	980		980
10,992	2,214	9,000	5182	Donations	500		500
40,924	3,368	10,000		Total Resources	1,480		1,480
				<u>Development Park Trust</u>			
-	10,000	-	5191	Beginning Balance	-		-
-	10,000	1,000	5192	Deposits	-		-
-	20,000	1,000		Total Resources	-		-
				<u>Civic Center Deposit</u>			
500	200	500	5193	Beginning Balance	410		410
500	300	2,000	5194	Deposits	200		200
1,000	500	2,500		Total Resources	610		610
				<u>Economic Development</u>			
1,740	1,940	2,000	5195	Beginning Balance	307		307
200	-	1,000	5196	Donations	500		500
1,940	1,940	3,000		Total Resources	807		807
				<u>Transient Lodging</u>			
-	-		5198	Beginning Balance	18,800		18,800
-	1,074	75,000	5199	Deposits	75,000		75,000
-	1,074	75,000		Total Resources	93,800		93,800
				<u>TOTAL FUND</u>			
376,117	388,942	374,500		Beginning Balance	728,795		728,795
309,900	235,904	582,500		Total Deposits	186,900		186,900
<u>686,017</u>	<u>624,847</u>	<u>957,000</u>		<b>TOTAL - ALL TRUST FUNDS</b>	<u>915,695</u>		<u>915,695</u>

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Expenditure

TRUST FUND							BUDGET CODE: 011		
HISTORICAL DATA							2009-2010 BUDGET		
Actual 2006-07	Actual 2007-08	Adopted 2008-09	NO	OBJECT	RECOM- MENDED	APP	ADOPT		
-	1,537	26,000	6810	<u>Park Trust</u> Expenditures	6,000		6,000		
-	-	5,000	6818	<u>Skate Park Trust</u> Expenditures	4,020		4,020		
-	-	1,000	6821	<u>Fire- Harpy Bovard Scholarship</u> Scholarship	1,000		1,000		
-	-	24,500	6822	Reserve for future scholarships	26,880		26,880		
-	-	25,500		Total - Fire Scholarship	27,880		27,880		
18,216	26,253	45,000	6827	<u>Fire - Extrication</u> Expenditures	34,696		34,696		
-	2,261	5,000	6829	<u>Other Fire Trust</u> Expenditures	3,497		3,497		
-	2,261	5,000		Total - Other Fire Trust	3,497		3,497		
-	-	5,000	6830	<u>Ambulance Equipment Trust</u> Purchase of Equipment	-		-		
-	-	25,000	6846	<u>Aquatic Center Trust</u> Expenditures	400,975		400,975		
-	-	-	6847	Scholarship	2,200		2,200		
-	22,546	-	6848	Equipment Expenditures	954		954		
-	22,546	25,000		Total - Aquatic Center Trust	404,129		404,129		
5,681	5,378	9,000	6850	<u>Library Trust</u> Expenditures	2,538		2,538		
102,158	119,472	120,000	6860	<u>Bail Trust</u> Refunds and Forfeitures	116,384		116,384		
81,045	57,592	300,000	6870	<u>Improvement Trust</u> Expenditures	93,306		93,306		

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Expenditure

TRUST FUND							BUDGET CODE: 011		
HISTORICAL DATA							2009-2010 BUDGET		
Actual 2006-07	Actual 2007-08	Adopted 2008-09	NO	OBJECT	RECOM- MENDED	APP	ADOPT		
49,405	-	300,000	6874	<u>Street Improvement Trust</u> Expenditures	126,548		126,548		
39,770	1,008	10,000	6880	<u>Police Trust</u> Expenditures	1,480		1,480		
-	16,614	1,000	6890	<u>Development Park Trust</u> Expenditures	-		-		
800	300	2,500	6894	<u>Civic Center Deposit</u> Refunds	610		610		
-	-	3,000	6896	<u>Economic Development</u> Expenditures	807		807		
-	-	75,000	6889	<u>Transient Lodging</u> Transient Lodging	93,800		93,800		
<u>297,075</u>	<u>252,959</u>	<u>957,000</u>		TOTAL - ALL TRUST FUNDS	<u>915,695</u>		<u>915,695</u>		

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**Grant Fund:**

The proposed budget has \$5,000,000 related to the American Recovery and Reinvestment Act of 2009.

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Revenue

GRANT FUND					BUDGET CODE: 012		
HISTORICAL DATA					2009-2010 BUDGET		
Actual 2006-07	2007-08	Adopted 2008-09	NO	OBJECT	RECOM- MENDED	APP	ADOPT
61,623	61,623	-	5255	<u>Public Works</u> Street Improvements	-		-
49,384	-	-	5292	<u>Community Block Grant</u> Microenterprise Grant	-		-
-	-	-	5247	CDBG Grant	1,300,000		1,300,000
-	-	-	5294	Beginning Balance	-		-
<u>49,384</u>	-	-		Total Resources	1,300,000		1,300,000
27,935	36,584	-	5224	<u>Community Services</u> Community Activities Coord.	-		-
-	-	25,000	5223	Revolving Fund-Kids, Inc.	-		-
-	-	1,200,000	5226	Senior Center Project	-		-
<u>27,935</u>	<u>36,584</u>	<u>1,225,000</u>		Total Resources	-		-
-	-	75,000	5248	<u>Parks</u> Grant - Trail Project	100,000		100,000
60,000	57,500	75,000	5266	<u>Economic Development</u> Core Area Redevelopment Mgr.	-		-
50,000	80,000	-	5264	Industrial Redevelopment Mgr.	-		-
<u>110,000</u>	<u>137,500</u>	<u>75,000</u>		Total Resources	-		-
1,894	2,885	3,000	5220	<u>Library</u> Grant - Ready to Read	3,000		3,000
-	10,000	-	5273	Trust Management Grant	-		-
728	-	1,000	5222	Beginning Balance	-		-
<u>2,622</u>	<u>12,885</u>	<u>4,000</u>		Total Resources	3,000		3,000
4,935	-	-	5275	<u>Public Safety</u> Comm Emerg Resp Team (CERT)	-		-
444,791	-	-	5276	Rain Communications Expend	-		-
44,004	40,341	46,000	5281	School Resource Officer	-		-
-	-	-	5282	Beginning Balance	-		-
<u>493,730</u>	<u>40,341</u>	<u>46,000</u>		Total Resources	-		-
-	-	-	5219	American Recovery and Reinvestment Act	5,000,000		5,000,000
<u>745,293</u>	<u>288,933</u>	<u>1,425,000</u>		<b>TOTAL - ALL GRANTS</b>	<u>6,403,000</u>		<u>6,403,000</u>

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Expenditure

GRANT FUND						BUDGET CODE: 012		
HISTORICAL DATA						2009-2010 BUDGET		
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT	
2006-07	2007-08	2008-09						
49,384	-	-	6492	<u>Community Development Grant</u> Microenterprise Grant	-		-	
			6415	CDBG Grant	1,300,000		1,300,000	
				<u>Community Services</u>				
25,000	36,584	-	6447	Community Activities Coord.	-		-	
-	-	25,000	6446	Recreation Program - Kids, Inc.	-		-	
-	-	1,200,000	6448	Senior Center/Transfer to Capital Improvement Fund	-		-	
25,000	36,584	1,225,000		Total - Community Services	-		-	
				<u>Parks</u>				
-	-	75,000	6411	Trail Project	100,000		-	
				<u>Economic Development</u>				
110,000	117,500	75,000	6412	Transfer to General Fund/Planning	-		-	
				<u>Library</u>				
2,201	2,847	4,000	6405	Ready to Read Grant	3,000		3,000	
-	10,000	-	6420	Trust Management Grant	-		-	
				<u>Public Safety</u>				
4,185	-	-	6475	CERT	-		-	
444,791	-	-	6476	Rain Communication Expend	-		-	
44,000	40,341	46,000	6481	Transfer to General Fund School Resource Officer	-		-	
492,976	40,341	46,000		Total - Public Safety	-		-	
				<u>American Recovery and Reinvestment Act</u>				
-	-	-	6487	American Recovery & Reinv. Act	5,000,000		5,000,000	
<u>679,561</u>	<u>207,272</u>	<u>1,425,000</u>		<b>TOTAL - ALL GRANTS</b>	<u>6,403,000</u>		<u>6,403,000</u>	

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Revenue

**CAPITAL IMPROVEMENT** **BUDGET CODE: 014**

HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
-	-	3,000,000	5475	Senior Center Bond Proceeds	-		-
73,977	73,977	-	5472	Proceeds from City Property Sale - Walnut Property	-		-
-	-	1,200,000	5474	Senior Center Grants & Other Donations	-		-
-	-	-	5477	Water System Improvements Beginning Balance	200,000		200,000
634,130	2,475,664	3,500,000	5476	Proceeds from Loan - Water System Improvements	-		-
-	-	7,000,000	5456	Public Safety Facility Improvements Bond Proceeds	-		-
1,043,533	860,600	-	5462	Levens Street Bridge - Beginning Balance	-		-
54,995	35,142	-	5492	Levens Street Bridge- Reconst.	-		-
<u>1,806,635</u>	<u>3,445,383</u>	<u>14,700,000</u>		<b>TOTAL</b>	<u>200,000</u>		<u>200,000</u>

(PAGE RESERVED FOR FUTURE USE)

Expenditure

**CAPITAL IMPROVEMENT** **BUDGET CODE: 014**

HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
-	-	3,000,000	6474	<u>Capital Outlay</u> Senior Center Bonds	-		-
-	73,977	-	6472	Park and Trail Development	-		-
-	-	1,200,000	6473	Senior Center - Grants	-		-
711,128	2,914,611	3,500,000	6476	Water System Improvements	200,000		200,000
-	-	7,000,000	6466	Public Safety Facility Improvement Bonds	-		-
160,931	972,740	-	6492	Levens Street Bridge Reconstruction	-		-
<u>872,059</u>	<u>3,961,328</u>	<u>14,700,000</u>		<b>TOTAL</b>	<u>200,000</u>		<u>200,000</u>

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## **General Long Term Debt Fund:**

During 2005-06, the City sold pension bonds to refinance a portion of the PERS debt at a lower rate.

As the bonds payable are long-term debt that is not related to one specific operating fund, the General Debt Fund has been established to account for the PERS bonds. The revenue in this Fund derives from all operating funds with employee wages. Because the bond debt represents a portion of the City's retirement benefits contribution to PERS, the expenditure in the operating funds for debt service is included in Fringe Benefits in those departments. Revenue from other funds is equal to the principal and interest paid on the bonds.

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Revenue

**GENERAL LONG TERM DEBT FUND** **BUDGET CODE: 016**

HISTORICAL DATA			2009-2010 BUDGET				
Actual		Adopted	NO	OBJECT	RECOM- MENDED	APP	ADOPT
2006-07	2007-08	2008-09					
41,207	47,245	53,823	5601	Total General Fund	63,615		63,615
4,144	4,146	3,602	5602	Total Street Fund	4,676		4,676
8,836	8,839	7,987	5603	Total Sewer Fund	9,970		9,970
7,272	7,275	8,117	5604	Total Water	8,117		8,117
1,642	1,643	1,487	5607	Total Shop Fund	1,854		1,854
9,070	9,074	8,434	5613	Total Internal Fund	-		-
6,021	-	-	5608	Total Ambulance Fund	-		-
<u>78,192</u>	<u>78,222</u>	<u>83,450</u>		<b>TOTAL</b>	<u>88,232</u>		<u>88,232</u>

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**CITY OF DALLAS**  
**STATEMENT OF BONDS AND LOANS OUTSTANDING JUNE 30, 2009**

	Date of Issue	Date of Maturity	Date of Optional Retirement	Amount of Issue	Rate of Interest	Outstanding 6-30-09	Maturing 09-10 Principal	Maturing 09-10 Interest
<b><u>WATER BONDS</u></b>								
2005 Water Debt Refunding	9/30/2005	12/1/2012	12/1/2008	\$ 1,347,000	3.75%	\$ 918,000	\$ 183,000	\$ 24,394
2009 Water System Improvement Project	3/6/2009	12/1/2028		<u>\$ 5,650,000</u>	3.38%	<u>\$ 5,650,000</u>	<u>\$ 202,266</u>	<u>\$ 253,372</u>
TOTAL - Water				<u>\$ 6,997,000</u>		<u>\$ 6,568,000</u>	<u>\$ 385,266</u>	<u>\$ 277,766</u>
<b><u>SEWER BONDS AND LOAN</u></b>								
OEDD Sewer System Bonds	7/21/1998	7/21/2018		\$ 523,000	4.74%	\$ 300,029	\$ 29,583	\$ 14,577
DEQ Sewer System Loan	4/29/1998	1/1/2018		<u>\$ 14,500,000</u>	3.93%	<u>\$ 9,512,049</u>	<u>\$ 706,458</u>	<u>\$ 412,762</u>
TOTAL - Sewer				<u>\$ 15,023,000</u>		<u>\$ 9,812,078</u>	<u>\$ 736,041</u>	<u>\$ 427,339</u>
<b><u>GENERAL LONG TERM DEBT</u></b>								
2005 PERS Pension Obligation bonds	9/23/2005	6/1/2028	None	<u>\$ 1,585,000</u>	4.437%	<u>\$ 1,580,000</u>	<u>\$ 10,000</u>	<u>\$ 78,231</u>
TOTAL - General Long Term Debt				<u>\$ 1,585,000</u>		<u>\$ 1,580,000</u>	<u>\$ 10,000</u>	<u>\$ 78,231</u>
<b><u>GENERAL OBLIGATION BONDS</u></b>								
2003 Public Safety Equipment (Registered)	1/29/2003	12/15/2017	12/15/2005	\$ 850,000	4.95%	\$ 665,000	\$ 55,000	\$ 31,557
2005 Refunding Bonds	12/20/2005	6/1/2019	12/1/2015	<u>\$ 4,695,000</u>	4.30%	<u>\$ 4,385,000</u>	<u>\$ 405,000</u>	<u>\$ 187,250</u>
TOTAL - General Obligation Bonds				<u>\$ 5,545,000</u>		<u>\$ 5,050,000</u>	<u>\$ 460,000</u>	<u>\$ 218,807</u>
<b><u>GENERAL FUND DEBT SERVICE</u></b>								
2009 Ambulance Debt Service	9/30/2008	1/1/2015		<u>\$ 210,000</u>	4.95%	<u>\$ 210,000</u>	<u>\$ 30,000</u>	<u>\$ 7,093</u>
TOTAL - General Fund Debt Service				<u>\$ 210,000</u>		<u>\$ 210,000</u>	<u>\$ 30,000</u>	<u>\$ 7,093</u>
<b>TOTAL DEBT:</b>				<b><u>\$ 29,360,000</u></b>		<b><u>\$ 23,220,078</u></b>	<b><u>\$ 1,621,307</u></b>	<b><u>\$ 1,009,236</u></b>

**CITY OF DALLAS, OREGON**  
**STATEMENT OF BONDS/LOANS AND INTEREST PAYABLE**  
**July 1, 2009 to Maturity**

	Public Safety	Ambulance 2009	GO Refunding Bonds	Sewer Debt	Water Debt	Water System Impr.	PERS Bonds	Total Bonds/ Loans	Total Interest Payable	Total Bonds/Loans & Interest
2009-10	55,000	30,000	405,000	736,041	183,000	202,266	10,000	1,621,307	1,009,236	2,630,543
2010-11	60,000	35,000	420,000	764,285	190,000	209,102	15,000	1,693,387	879,413	2,572,801
2011-12	70,000	35,000	435,000	793,658	197,000	216,170	20,000	1,766,828	809,031	2,575,859
2012-13	70,000	35,000	455,000	824,201	172,000	223,477	30,000	1,809,678	735,956	2,545,633
2013-14	75,000	35,000	475,000	855,965	-	231,030	35,000	1,706,995	659,104	2,366,099
2014-15	80,000	40,000	455,000	893,995	-	238,839	40,000	1,747,834	582,120	2,329,954
2015-16	80,000	-	480,000	928,338	-	246,912	50,000	1,785,250	504,394	2,289,644
2016-17	85,000	-	385,000	964,052	-	255,257	60,000	1,749,309	428,574	2,177,883
2017-18	90,000	-	405,000	1,006,186	-	263,885	70,000	1,835,071	353,933	2,189,004
2018-19	-	-	420,000	1,002,782	-	272,804	80,000	1,775,586	277,905	2,053,492
2019-20	-	-	-	1,042,575	-	282,025	90,000	1,414,600	203,091	1,617,691
2020-21	-	-	-	-	-	291,558	100,000	391,558	155,722	547,280
2021-22	-	-	-	-	-	301,412	115,000	416,412	140,864	557,276
2022-23	-	-	-	-	-	311,600	125,000	436,600	124,922	561,522
2023-24	-	-	-	-	-	322,132	140,000	462,132	108,134	570,266
2024-25	-	-	-	-	-	333,020	155,000	488,020	90,240	578,260
2025-26	-	-	-	-	-	344,276	170,000	514,276	71,228	585,504
2026-27	-	-	-	-	-	355,913	190,000	545,913	51,085	596,998
2027-28	-	-	-	-	-	367,943	85,000	452,943	29,547	482,490
2028-29	-	-	-	-	-	380,379	-	380,379	12,857	393,236
	665,000	210,000	4,335,000	9,812,078	742,000	5,650,000	1,580,000	22,994,078	7,227,355	30,221,433