



CITY OF DALLAS
 187 SE Court Street, Dallas, Oregon 97338
 Telephone: 503.831.3501 ~ Fax: 503.623.2339
 Web Site: www.dallasor.gov

Commemorative Bench and Picnic Table Program Donation Request

Name: _____

Address: _____

City, State, ZIP: _____

Phone: _____ Fax: _____

Email: _____

The City of Dallas has established a Commemorative Bench and Picnic Table Program to ensure ongoing equitable donation opportunities within our city parks for individuals and organizations to maximize community benefit.

I would like to sponsor a Commemorative Bench. The cost is \$2,200.00.

Preferred Park: _____
 (City staff will assist in the site selection and location)

Bench Description: (one style, size, and color available)

6 foot park bench with cedar colored recycled plastic slats in seat and back with 3 steel base supports in black. Also included is a custom 2" x 10" factory-installed cast bronze plaque. Installation by Parks Division staff.



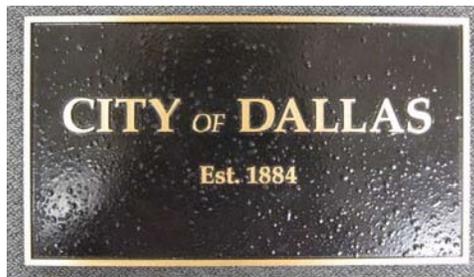
Desired bench plaque verbiage (Maximum 48 characters and spaces per line, subject to City approval - recommend maximum 26 characters per line, maximum 2 lines)

Line #1: _____

Line #2: _____

Line #3: _____

I would like to sponsor a stationary picnic table within the Dallas City Park. The cost is \$400.00 per table.



Sponsorship of one of these tables includes a 5" x 9" bronze plaque installed by our Parks Division. Please select your preferred location as identified on the attached map.

Table Number: _____

Desired picnic table plaque verbiage (Maximum 48 characters and spaces per line, subject to City approval - recommend maximum 30 characters per line, up to 3 lines)

Line #1: _____

Line #2: _____

Line #3: _____

I have read and understand the Commemorative Bench and Picnic Table Guidelines.

Note: The cost noted above for each bench or picnic table includes the purchase, the plaque, the concrete pad if applicable, and the installation. The cost also includes maintenance for the first 10 years. Beyond that time, any necessary repair or replacement will become the responsibility of the donor.

Tax Deductibility:

Since the bench or picnic table is a gift to the City, its total cost should be deductible to the purchaser as a gift making donor, subject to any legal requirements relating to the individual donor. You are encouraged to obtain the advice of your own tax advisor as to how such a gift applies to your own tax situation. Donors will be given a receipt from the City as evidence of their gift for tax deduction purposes.

Payment:

Credit Card

Check, payable to **City of Dallas Park Trust**

Visa Mastercard Card Number: _____ Expiration: _____

Name on credit card (print): _____ Signature X _____

Mail or deliver completed form to:
City of Dallas
Public Works Department
Parks Division
187 SE Court Street
Dallas, Oregon 97338

Questions? Contact 503.831.3562