



**MEETING MINUTES  
DALLAS CITY COUNCIL  
187 SE COURT ST, DALLAS, OR 97338**

**Monday, June 17, 2024**

1 Mayor Kenneth L. Woods, Jr. called the City Council meeting to order on Monday, June 17,  
2 2024 at 7:00 pm.

3 **ROLL CALL**

4 **Councilors Present:** Council President Michael Schilling, Councilor Nancy Adams, Councilor  
5 Carlos Barrientos, Councilor Larry Briggs, Councilor Kirsten Collins, Councilor Micah Jantz,  
6 Councilor David Shein, and Councilor Debbie Virden

7 **Mayor or Councilors Excused:** Councilor Kim Fitzgerald

8 **Also Present:** Mayor Kenneth L. Woods, Jr., City Manager Brian Latta, Assistant City Manager  
9 Emily Gagner, City Attorney Lane Shetterly, Police Chief Tom Simpson, Fire & EMS Deputy  
10 Chief Josh Rogers, Finance Director Cecilia Ward, Public Works Director Gary Marks, Econom-  
11 ic & Community Development Director Charlie Mitchell, Library Director Mark Greenhalgh-  
12 Johnson and City Recorder Kim Herring

13 **PUBLIC HEARINGS**

14 **a) City Budget Hearing for Fiscal Year 2024-2025**

15 Mayor Woods opened the public hearing at 7:02 pm. Mr. Latta reviewed the staff report  
16 highlighting a change that was made after the Budget Committee approved the budget.  
17 The Sewer Fund has been adjusted due to some of the UV Disinfection funds being ex-  
18 pended in the current fiscal year. The beginning balance has been adjusted and the re-  
19 mainder of the funds will remain in the 2024-25 budget. Mayor Woods called for public  
20 input and none was given. The hearing was closed at 7:05 pm.

21 **b) Application for annexation and zone change of property at 325 James Howe Road**

22 Mayor Woods opened the public hearing at 7:06 pm for an application for an annexation  
23 and zone change of property at 325 James Howe Road, Land Use File No. Annexation  
24 24-02 and Zone Change 24-01. Mr. Latta invited Chase Ballew, City Planner, to come  
25 forward to present the staff report. The applicant, Dwight Unti, Tokola Properties, came  
26 forward and presented his report. The public was invited to provide testimony regarding  
27 the application. David Sutherland came forward to comment on concern about pesticides  
28 and herbicides that are used for lawn care. These chemicals may hurt their grape vine-  
29 yard, which is adjacent to the property. The applicant had no rebuttal. The hearing was  
30 closed at 7:30 pm. Councilor Adams moved and Councilor Shein seconded to adopt the  
31 recommendation of the Planning Commission to approve the annexation and zone  
32 change, and direct the City Attorney to prepare an Ordinance amending the Dallas Zon-  
33 ing Map to reflect this action. The vote was taken and the motion passed with a vote of 7-  
34 1 with Councilors Adams, Barrientos, Briggs, Collin, Jantz, Schilling and Shein voting  
35 YES and Councilor Virden voting NO.

36 **PUBLIC COMMENT**

37 Ann Hurd, Friends of the Dallas Aquatic Center, came forward to report that recreational swims  
38 are back to their pre-COVID levels. The lazy river pump will be installed by the end of the  
39 month. There is a new wrap of the front reception desk, which was paid for by FDAC.

40 Robert Greenway came forward to object to the time limit for public comment, sewer rates for a  
41 single family residence vs apartments, public safety fee increase and the Building Department.

42 **CONSENT AGENDA**

- 43 **a) Financial Report – May 2024**
- 44 **b) City Attorney Contract Amendment**
- 45 **c) Police Station Project Update**

1 Councilor Schilling moved and Councilor Shein seconded to approve the consent agenda as pre-  
2 sented. The vote was taken and the motion passed with a vote of 8-0.

### 3 **REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS**

4 Councilor Briggs asked if the Council wanted to be entered into the Dallas Days parade and, if  
5 so, what did the Council want to ride on/in. There was a consensus for the Councilors that are  
6 available on July 27<sup>th</sup> to be in the parade and ride on a fire truck.

### 7 **REPORTS FROM CITY MANAGER AND STAFF**

#### 8 **a) EMS Supervising Physician Contract Amendment**

9 Mr. Latta presented the staff proposing an increase in compensation, which will make Dr.  
10 Lucas' monthly compensation \$717.00, which is approximately 5%. Councilor Briggs  
11 moved and Councilor Adams seconded to approve a 5% increase in compensation of the  
12 City's EMS Supervising Physician, effective July 1, 2024. The motion was amended to  
13 reflect compensation to be \$717.00 per month instead of 5%. The vote was taken and the  
14 motion passed with a vote of 8-0.

### 15 **FIRST READING OF ORDINANCES**

#### 16 **a) Ordinance No. 1895 Amending Dallas City Code Section 5.522 Relating to Live-** 17 **stock, Chickens, Bees and Rabbits; and declaring an emergency**

18 Mr. Latta presented the staff report. These regulations were previously in the Dallas De-  
19 velopment Code and when that was changed, they were never added back to the Munici-  
20 pal Code. The proposed ordinance, Ordinance 1895, will place the animal regulations in  
21 the municipal code. After some discussion, the City Attorney will add a clause regarding  
22 the required setbacks for new coops/hutches. There will also be a line added that will  
23 prohibit slaughtering of any animals. Mayor Woods declared that Ordinance No. 1895 to  
24 have passed its first reading.

### 25 **SECOND READING OF ORDINANCES**

#### 26 **a) Ordinance No. 1894 Amending the Dallas City Code Section 5.102, Relating to Dis-** 27 **charge of Weapons**

28 Mr. Latta presented the staff report. Mayor Woods declared that Ordinance No. 1894  
29 passed its second reading and called for a roll call vote. The vote was taken and passed  
30 with a vote of 8-0.

### 31 **RESOLUTIONS**

#### 32 **a) Resolution No. 3529 declaring the City of Dallas' election to receive State Revenues**

33 Mr. Latta reviewed the staff report. Mayor Woods called for a roll call vote. The resolu-  
34 tion passed with a vote of 8-0.

#### 35 **b) Resolution No. 3530 adopting the budget of the City of Dallas, Oregon for the fiscal** 36 **period beginning July 1, 2024 and ending June 30, 2025, making budgeted appro-** 37 **riations and levying taxes for said fiscal year**

38 Mr. Latta reviewed the staff report. Mayor Woods called for a roll call vote. The resolu-  
39 tion passed with a vote of 8-0.

#### 40 **c) Resolution No. 3531 adopting periodic cost index-based changes to System Devel-** 41 **opment Charges**

42 Mr. Latta reviewed the staff report. Mayor Woods called for a roll call vote. The resolu-  
43 tion passed with a vote of 8-0.

#### 44 **d) Resolution No. 3532 adopting the 2024 City of Dallas Fee Schedule**

45 Mr. Latta reviewed the staff report. Mayor Woods called for a roll call vote. The resolu-  
46 tion passed with a vote of 8-0.



1 **OTHER BUSINESS**

2 Councilor Shein reminded everyone that the Community Awards Banquet will be held on Friday,  
3 June 21<sup>st</sup> at the Dallas Events Center

4 Councilor Collins read a statement regarding Juneteenth.

5 Mr. Mitchell announced that downtown Dallas has officially been added to the register of Na-  
6 tional Historic Districts.

7 **ADJOURNMENT: 8:08 pm**

8 **Read and approved this 15<sup>th</sup> day of July 2024.**

9

10 

11 **Mayor**

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14 **City Manager**