



**MEETING MINUTES
DALLAS CITY COUNCIL
187 SE COURT ST, DALLAS, OR 97338**

Monday, July 15, 2024

1 Mayor Kenneth L. Woods, Jr. called the City Council meeting to order on Monday, July 15,
2 2024 at 7:00 pm.

3 **ROLL CALL**

4 **Councilors Present:** Council President Michael Schilling, Councilor Nancy Adams, Councilor
5 Carlos Barrientos, Councilor Larry Briggs, Councilor Kirsten Collins, Councilor Kim Fitzgerald,
6 Councilor Micah Jantz, Councilor David Shein, and Councilor Debbie Virden

7 **Mayor or Councilors Excused:** None

8 **Also Present:** Mayor Kenneth L. Woods, Jr., City Manager Brian Latta, Assistant City Manager
9 Emily Gagner, City Attorney Lane Shetterly, Police Chief Tom Simpson, Fire & EMS Chief
10 April Wallace, Finance Director Cecilia Ward, Public Works Director Gary Marks, and City Re-
11 corder Kim Herring

12 **PUBLIC COMMENT**

13 Robert Greenway provided comment on building codes and safety inspections.

14 **CONSENT AGENDA**

- 15 a) Approval of the June 3, 2024 City Council Work Session minutes
16 b) Approval of the June 3, 2024 City Council Meeting minutes
17 c) Approval of the June 17, 2024 City Council Meeting minutes
18 d) June 2024 Financial Report
19 e) Approval of the OLCC Full On-Premises Liquor License for Osaka Sushi & Chinese
20 Restaurant
21 f) Approval of the OLCC Full On-Premises Liquor License for Masala Bites Indian Res-
22 taurant

23 Councilor Shein moved to approve the Consent Agenda as presented. Councilor Briggs seconded
24 the motion. The vote was taken and the motion passed with a vote of 9-0.

25 **REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS**

26 Mr. Latta reviewed the staff report that contained the recommendation from the Mayor to ap-
27 point two new members to the Historic Preservation Commission. There were four applications
28 considered and the Mayor recommended appointment of Juli Koprowski and Michael Sewell to
29 serve on the commission. These two positions would have an expiration date of December 31,
30 2028. Due to the changes in the development code, all positions will be assigned a four-year term
31 and the three commissioners currently serving will have terms expiring December 31, 2026. Af-
32 ter some discussion, Councilor Briggs made a motion to approve Juli Koprowski and Michael
33 Sewell to serve on the Historic Preservation Commission with terms expiring December 31,
34 2028; and, assign terms expiring December 31, 2026 for Brian Dalton, Rich Foster and Sue
35 Rhode. Councilor Shein seconded the motion. The vote was taken and the motion passed with a
36 vote of 8-1 with Councilors Adams, Barrientos, Briggs, Collins, Fitzgerald, Jantz, Schilling and
37 Shein voting YES and Councilor Virden voted NO.

38 **FIRST READING OF ORDINANCES**

- 39 a) **Ordinance No. 1896 – declaring 10 acres, more or less, of territory being Tax Lots**
40 **301 and 302 on Polk County Assessor’s Map 7.5.30 annexed to the City of Dallas**
41 **and withdrawn from Southwestern Polk County Rural Fire Protection District;**
42 **and designating the zoning of said property as Residential Medium Density (RM);**
43 **and declaring an emergency**

44 Mr. Latta presented the staff report. On June 17, 2024, the City Council held a land use
45 public hearing regarding the annexation of roughly 10 acres of land and assigning a city

1 zone of medium density residential. The Council approved the request by a majority
2 vote and this ordinance would enact the annexation. The Mayor declared that Ordinance
3 1896 passed its first reading.

4 **SECOND READING OF ORDINANCES**

5 a) **Ordinance No. 1895 – Amending Dallas City Code Section 5.522 Relating to Live-**
6 **stock, Chickens, Bees and Rabbits; and Declaring an Emergency**

7 Mr. Latta reviewed the staff report. The ordinance passed its second reading and the
8 Mayor called for a roll call vote. The vote was taken and the ordinance passed with a
9 vote of 9-0.

10 **RESOLUTIONS**

11 a) **Resolution No. 3533 – Delegating to the City Manager the authority to make rec-**
12 **ommendations to approve or disapprove applications for temporary or special**
13 **event liquor licenses pursuant to Dallas City Code 7.097**


14 Mr. Latta presented the staff report. The Dallas City Code currently states that the City
15 Council *may* delegate to the city manager the authority to make a recommendation to
16 approve or disapprove applications for temporary or special event licenses. The resolu-
17 tion would officially delegate the authority to the City Manager. The Mayor called for a
18 roll call vote and the resolution passed with a vote of 9-0.

19 **ADJOURNMENT: 7:24 pm**

20 **Read and approved this 5th day of August 2024.**

21
22 

23 **Mayor**

24
25 

26 **City Manager**