



**MEETING MINUTES
DALLAS CITY COUNCIL
187 SE COURT ST, DALLAS, OR 97338**

Monday, October 21, 2024

1 Mayor Kenneth L. Woods, Jr. called the City Council meeting to order on Monday, October 21,
2 2024 at 7:00 pm.

3 **ROLL CALL**

4 **Councilors Present:** Council President Michael Schilling, Councilor Nancy Adams, Councilor
5 Carlos Barrientos, Councilor Larry Briggs, Councilor Kim Fitzgerald, Councilor Micah Jantz,
6 and Councilor David Shein

7 **Mayor or Councilors Excused:** Councilor Kirsten Collins, and Councilor Debbie Virden

8 **Also Present:** Mayor Kenneth L. Woods, Jr., Assistant City Manager Emily Gagner, City Attor-
9 ney Justin Thorp, Police Chief Tom Simpson, Deputy Fire Chief Josh Rogers, Economic &
10 Community Development Director Charlie Mitchell, Public Works Director Gary Marks, and
11 City Recorder Kim Herring

12 **PUBLIC HEARINGS**

13 **a) Application for annexation and zone change of property on SW Cherry at 11th Ave-**
14 **nue**

15 Mayor Woods opened the public hearing at 7:01pm. No conflicts or ex parte contacts
16 were declared. Chase Ballew, City Planner, presented the staff report. Jed Bennet, SBC
17 Homes, presented information as the applicant. There was no public comment or rebuttal.
18 The hearing was closed at 7:08pm. Councilor Adams made a motion to adopt the recom-
19 mendation of the Planning Commission to approve the annexation and zone change, and
20 direct the City Attorney to prepare an Ordinance amending the Dallas Zoning Map to re-
21 flect this action. Councilor Briggs seconded the motion. The vote was taken and the mo-
22 tion passed with a vote of 7-0.

23 **b) Application for annexation and zone change of property at 1080 West Ellendale Av-**
24 **enue**

25 Mayor Woods opened the public hearing at 7:10pm. No conflicts or ex parte contacts
26 were declared. Mr. Ballew presented the staff report. Representing the applicant was
27 Charles Fisher, Locke Engineers, who presented information regarding the application.
28 There was no public comment or rebuttal. The hearing was closed at 7:22pm. Councilor
29 Adams made a motion to adopt the recommendation of the Planning Commission to ap-
30 prove the annexation and zone change, and direct the City Attorney to prepare an Ordi-
31 nance amending the Dallas Zoning Map to reflect this action, on the condition that the
32 developer shall enter into a development agreement to pay 3.1% of the total project costs
33 to improve the intersection of Ellendale & Levens in such a way as to mitigate the signif-
34 icant effect of the proposed zone change. Councilor Shein seconded the motion. The vote
35 was taken and the motion passed with a vote of 7-0.

36 **PUBLIC COMMENT**

37 Ann Hurd, Friends of the Dallas Aquatic Center, gave an update regarding the fundraising efforts
38 and the upcoming lifeguard class.

39 Robert Greenway provided comment on general city business.

40 **CONSENT AGENDA**

- 41 **a) Approve the October 7, 2024 Work Session Minutes**
- 42 **b) Approve the October 7, 2024 City Council Meeting Minutes**
- 43 **c) September 2024 Financial Report**

44 Councilor Shein made a motion to approve the Consent Agenda as presented. Councilor Fitzger-
45 ald seconded the motion. The vote was taken and the motion passed with a vote of 7-0.

46 **REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS**

1 Council President Schilling gave a brief overview to the Council of the upcoming City Manager
2 Evaluation. Ms. Gagner will be emailing the forms out to the Council and they can be returned
3 via email no later than November 15th.

4 Mayor Woods gave a brief update on his attendance at the League of Oregon Cities Conference
5 in Bend.

6 **REPORTS FROM CITY MANAGER AND STAFF**

7 **a) Fleet Services Intergovernmental Agreement with Confederated Tribes of Grand**
8 **Ronde**

9 Gary Marks, Public Works Director, presented a staff report outlining the proposed Fleet
10 Services agreement between the City and the Confederated Tribes of Grand Ronde for
11 their fire and medic response vehicles. This is the City's standard contract. Council Pres-
12 ident Schilling made a motion to authorize the City Manager to sign the Intergovernmen-
13 tal Agreement with the Confederated Tribes of Grand Ronde for fleet services. Councilor
14 Shein seconded the motion. The vote was taken and the motion passed with a vote of 7-0.

15 **b) Americans with Disabilities Act (ADA) Curb Ramp Project Agreement with the**
16 **State of Oregon (via Oregon Department of Transportation)**

17 Mr. Marks presented a staff report outlining the ODOT Project to design and build ADA-
18 compliant curbs ramps at various locations along Kings Valley Highway and Dallas-
19 Rickreall Highway within the City. This project is financed by federal and state funds.
20 This agreement authorizes ODOT to enter city right-of-way and property necessary to
21 execute the project. Councilor Schilling made a motion to authorize the City Manager to
22 sign the Intergovernmental Agreement establishing terms for the Oregon Department of
23 Transportation (ODOT) to build ADA ramps on State Highways within the city limits of
24 Dallas. Councilor Briggs seconded the motion. The vote was taken and the motion passed
25 with a vote of 7-0.

26 **FIRST READING OF ORDINANCES**

27 **a) Ordinance No. 1900 – Relating to illegal stormwater discharges and illicit storm-**
28 **water connections; and adding new provisions to Chapter 4 of the Dallas City Code**

29 Ms. Gagner introduced Ordinance No. 1900 and corrected the title to indicate that it is
30 Chapter 4 of the Dallas City Code that is being amended. The corrected ordinance will
31 be presented at the second reading. The Public Works Committee has recommended to
32 the City Council that this ordinance be adopted. Mayor Woods declared that Ordinance
33 No 1900 passed the first reading.

34 **SECOND READING OF ORDINANCES**

35 **a) Ordinance No. 1898 – Amending Dallas City Code Sections 6.500, 6.505, 6.525 and**
36 **6.532 and adding new provisions relating to non-compliant vehicles**

37 Ms. Gagner presented the staff report. Mayor Woods called for a roll call vote. The vote
38 was taken and Ordinance No. 1898 passed with a vote of 7-0.

39 **b) Ordinance No. 1899 – Changing the zoning designation of a parcel of real property**
40 **owned by Polk Community Development Corporation from Residential Low Densi-**
41 **ty to Residential High Density**


42 Ms. Gagner presented the staff report. Mayor Woods called for a roll call vote. The vote
43 was taken and Ordinance No. 1899 passed with a vote of 7-0.

44 **ADJOURNMENT: 7:48 pm**

45 **Read and approved this 4th day of November 2024.**

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48 **Mayor**

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51 **City Manager**