



**MEETING MINUTES
DALLAS CITY COUNCIL
187 SE COURT ST, DALLAS, OR 97338**

Monday, December 9, 2024

1 Mayor Kenneth L. Woods, Jr. called the City Council meeting to order on Monday, December 9,
2 2024 at 7:00 pm.

3 **ROLL CALL**

4 **Councilors Present:** Council President Michael Schilling, Councilor Nancy Adams, Councilor
5 Carlos Barrientos, Councilor Larry Briggs, Councilor Kirsten Collins, Councilor Kim Fitzgerald,
6 Councilor Micah Jantz, Councilor David Shein, and Councilor Debbie Virden

7 **Mayor or Councilors Excused:** None

8 **Also Present:** Mayor Kenneth L. Woods, Jr., City Manager Brian Latta, Assistant City Manager
9 Emily Gagner, City Attorney Lane Shetterly, Fire & EMS Chief April Wallace, Police Chief
10 Tom Simpson, Public Works Director Gary Marks, Economic & Community Development Di-
11 rector Charlie Mitchell, and City Recorder Kim Herring

12 **PUBLIC HEARINGS**

13 a) Development Code Updates addressing requirements in Senate Bill 1537 - #LA-24-01

14 Mayor Woods opened the public hearing at 7:02 pm. No conflicts of interest were de-
15 clared. Mr. Latta reviewed the staff report highlighting the changes to the code as well as
16 some further corrections that need to be made. These corrections will be reflected in the
17 ordinance during the second reading in January. The emergency clause is included since
18 this was supposed to be done prior to December 31st but due to a Planning Commission
19 meeting being cancelled it was delayed. The second reading will occur on January 6th and
20 take effect immediately. The public hearing was closed at 7:19 pm. Councilor Shein
21 made a motion to approve the proposed text amendments, as corrected, and direct the
22 City Attorney to prepare an ordinance. Councilor Adams seconded the motion. The vote
23 was taken and the motion passed with a vote of 9-0.

24 **PUBLIC COMMENT**

25 Ann Hurd, Friends of the Dallas Aquatic Center, provided an update on their fundraising efforts.

26 Robert Greenway provided general comments to council.

27 **CONSENT AGENDA**

- 28 a) October 2024 Financial Report
29 b) Approve the November 18, 2024 Work Session Meeting Minutes
30 c) Approve the November 18, 2024 City Council Meeting Minutes
31 d) Cancellation of the December 16, 2024 City Council Meeting
32 e) Canvass of November 5, 2024 General Election Results

33 Councilor Schilling made a motion to approve the Consent Agenda as presented. Councilor
34 Shein seconded the motion. The vote was taken and the motion passed with a vote of 9-0.

35 **REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS**

36 Councilor Collins read a statement regarding the lack of diversity in the newly elected council.

37 Councilor Adams reminded everyone that this is her last meeting on the council and thanked the
38 council for their hard work on expanding the city's water supply and the La Creole Node expan-
39 sion.

40 Councilor Virden commented on the Christmas celebration downtown on Saturday. She said
41 several students from Morrison Campus attended and really enjoyed the free event.

42 Councilor Barrientos has applied to be on the board of the Mid-Willamette Valley Community
43 Action Agency.

1 Mayor Woods, who is retiring effective December 31st after 42 years of service, thanked every-
2 one for their support during his time of service to the City.

3 Councilor Shein thanked everyone who volunteers with the city and kudos to the Mayor for 42
4 years of voluntary service.

5 **FIRST READING OF ORDINANCES**

6 a) Ordinance No. 1903 – Adopting Legislative Amendment 24-01, amending provisions of
7 the Dallas Development Code, relating to the Planning Official and limited land use deci-
8 sions; and declaring an emergency

9 Mr. Latta reviewed the staff report and reminded everyone that the corrections mentioned
10 during the public hearing will be made and reflected in the ordinance during the second
11 reading on January 6th.

12 **SECOND READING OF ORDINANCES**

13 a) Ordinance No. 1901 - declaring 9.2 acres, more or less, of territory being Tax Lot 400
14 and a portion of Tax Lot 1400 on Polk County Assessor's Map 7.5.29CA, and a portion
15 of the neighboring property, Tax Lot 1304 on Assessor's Map 7.5.29CD, annexed to the
16 City of Dallas and withdrawn from Southwestern Polk County Rural Fire Protection Dis-
17 trict; and designating the zoning of said property as Residential Low Density (RL)

18 Mr. Latta read the title of the ordinance and Mayor Woods called for a roll call vote. The
19 vote was taken and Ordinance No. 1901 passed with a 9-0 vote.

20 b) Ordinance No. 1902 - declaring .33 acres, more or less, of territory being Tax Lot 10000,
21 on Polk County Assessor's Map 7.5.32CD, annexed to the City of Dallas and withdrawn
22 from Southwestern Polk County Rural Fire Protection District; and designating the zon-
23 ing of said property as Residential Low Density (RL)

24 Mr. Latta read the title of the ordinance and Mayor Woods called for a roll call vote. The
25 vote was taken and Ordinance No. 1902 passed with a 9-0 vote.

26 **RESOLUTIONS**

27 a) Resolution No. 3539 – Approving changes in rates for refuse and recycling collection
28 service and related services, and repealing Resolution No. 3518

29 Mr. Latta presented the staff report. The council discussed the methodology that is used
30 by Republic Services to determine the proposed increase. They would like to address the
31 methodology to determine if the CPI is a negative number will Republic Services lower
32 the collection rates. Mr. Latta will discuss this with Republic and report back to the coun-
33 cil. The Mayor called for a roll call vote. Resolution No. 3539 passed with a vote of 5-4
34 with Councilors Briggs, Fitzgerald, Jantz and Virden voting NO.

35 b) Resolution No. 3540 – Adopting Amendments to the Dallas City Council Rules of Proce-
36 dure

37 Mr. Latta presented the staff report. There is one proposed change to Section 7.6(e) Pub-
38 lic Comment – Testimony will be limited to three minutes. The Mayor called for a roll
39 call vote. Resolution No. 3540 passed with a vote of 9-0.

40 **Mayor Woods recessed the meeting at 8:10pm to convene the meeting of the Urban Renew-**
41 **al Agency. The meeting was reconvened at 8:14pm.**

42 **EXECUTIVE SESSION**

43 **Pursuant to ORS 192.660(2)(i), which allows the Council to meet in executive session to re-**
44 **view and evaluate the employment-related performance of the chief executive officer of any**
45 **public body**

46 Mayor Woods recessed the regular meeting of the Council and called the Executive Session to
47 order at 8:14 pm.

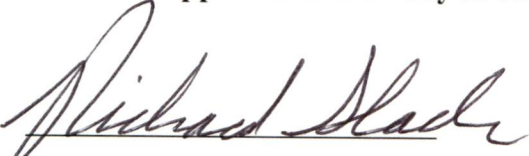
48 The Council meeting was reconvened at 8:57 pm.




1 Councilor Shein made a motion to amend the City Manager's Employment Contract to allow for
2 outside employment subject to prior approval and ongoing review by the city council. The refer-
3 enced review would address any impact the outside employment had with regard to responsibili-
4 ties within the contract with the City. Councilor Adams seconded the motion. The vote was taken
5 and the motion passed with a vote of 9-0.

6 **ADJOURNMENT: 8:59 pm**

7 **Read and approved this 6th day of January 2025.**

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9 

10 **Mayor**

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12 

13 **City Manager**