



**MEETING MINUTES  
DALLAS CITY COUNCIL WORK SESSION  
187 SE COURT ST, DALLAS OR 97338**

**Tuesday, September 3, 2024**

1 Council President Schilling called the City Council Work Session to order on Tuesday, Septem-  
2 ber 30, 2024 at 6:00 pm.

3 **ROLL CALL**

4 **Councilors Present:** Council President Michael Schilling, Councilor Nancy Adams, Councilor  
5 Carlos Barrientos, Councilor Larry Briggs, Councilor Kirsten Collins, Councilor Kim Fitzgerald,  
6 Councilor Micah Jantz, Councilor David Shein, and Councilor Debbie Virden (arrived at 6:02  
7 pm)

8 **Mayor or Councilors Excused:** Mayor Kenneth L. Woods, Jr.

9 **Also Present:** City Manager Brian Latta, Assistant City Manager Emily Gagner, City Attorney  
10 Justin Thorpe, Fire & EMS Chief April Wallace, Police Chief Tom Simpson, Finance Director  
11 Cecilia Ward, Library Director Mark Greenhalgh-Johnson and City Recorder Kim Herring

12 **Finance Department Annual Update**

13 Cecilia Ward presented the annual report for the Finance Department. She highlighted the new  
14 position of Procurement Specialist that was added this year to the Finance Department. She also  
15 covered the annual audit process and how changes in what the state requires has changed how  
16 that process is handled.

17 **City Manager's Office Annual Update**

18 Brian Latta presented the annual report for the City Manager's Office. He reviewed the duties of  
19 the office. He also highlighted the achievements in the last year including hosting a Sesquicen-  
20 tennial Celebration commemorating the 150<sup>th</sup> Birthday of the City of Dallas' incorporation. The  
21 Public Works Department was recently restructured to help distribute the work of the city's larg-  
22 est department. One position was added and the title of another of another position was changed.  
23 Jennifer Ward, formerly the Parks and Recreation Manager, is now the Public Works Adminis-  
24 trative Services Manager and an Operations Manager position was added. That position is cur-  
25 rently vacant and in the recruitment process. He also highlighted the importance of communica-  
26 tion and our interactions with the public. Our Communications Specialist, Alyson Roberson, has  
27 done a great job of sharing information to make sure we are engaging with our community. She  
28 is also working on a new design of our website.

29 **OTHER BUSINESS**

30 **ADJOURNMENT:** 6:53 pm