



Dallas City Council Agenda

Kenneth L. Woods, Jr., Presiding

Monday, July 15, 2024

7:00 PM

Dallas City Hall, 187 SE Court St. Dallas, OR 97338

All persons addressing the Council will please use the table at the front of the Council. All testimony is electronically streamed and recorded via the City of Dallas YouTube Channel:

<https://www.dallasor.gov/community/page/dallasyoutube>

AGENDA ITEM	RECOMMENDED ACTION
1. ROLL CALL, PLEDGE OF ALLEGIANCE	
2. INTRODUCTIONS, RECOGNITIONS, PROCLAMATIONS	
3. PUBLIC COMMENT (SEE PAGE 3 FOR MORE INFORMATION) <i>This time is provided for citizens to comment on municipal issues and any agenda items other than public hearings.</i> <u>To submit public comment by live telephone, please call:</u> +1 253 215 8782 MEETING ID: 213 855 0622 *We encourage you to be logged into the public comment queue by 7:00pm*	
4. CONSENT AGENDA <i>The following items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered separately.</i>	MOTION
a) Approve minutes of the June 3, 2024 City Council Work Session p.4 b) Approve minutes of the June 3, 2024 City Council Meeting p.5 c) Approve minutes of the June 17, 2024 City Council Meeting p.7 d) June 2024 Financial Report p.10 e) Recommend approval of the OLCC Full On-Premises Liquor License for Osaka Sushi & Chinese Restaurant p.33 f) Recommend approval of the OLCC Full On-Premises Liquor License for Masala Bites Indian Restaurant p.45	
5. ITEMS REMOVED FROM CONSENT AGENDA	
6. REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS	
a) Historic Preservation Commission appointments p.55	
7. REPORTS FROM CITY MANAGER AND STAFF	

COUNCIL

Mayor

Kenneth L Woods, Jr.

Council President

Michael Schilling

Councilor

Nancy Adams

Councilor

Carlos Barrientos

Councilor

Larry Briggs

Councilor

Kirsten Collins

Councilor

Kim Fitzgerald

Councilor

Micah Jantz

Councilor

David Shein

Councilor

Debbie Virden

CITY STAFF

City Manager

Brian Latta

Asst. City Manager

Emily Gagner

City Attorney

Lane Shetterly

Police Chief

Tom Simpson

Fire & EMS Chief

April Wallace

Economic & Community

Development Director

Charlie Mitchell

Public Works Director

Gary Marks

Library Director

Mark Johnson

Finance Director

Cecilia Ward

City Recorder

Kim Herring

Our Mission: We are a welcoming, safe and livable community dedicated to people and business.



Dallas City Council Agenda
Monday, July 15, 2024
7:00 pm

<p>8. FIRST READING OF ORDINANCES</p> <p>a) Ordinance No. 1896 – declaring 10 acres, more or less, of territory being Tax Lots 301 and 302 on Polk County Assessor’s Map 7.5.30 annexed to the City of Dallas and withdrawn from Southwestern Polk County Rural Fire Protection District; and designating the zoning of said property as Residential Medium Density (RM); and declaring an emergency. p.65</p>	
<p>9. SECOND READING OF ORDINANCES</p> <p>a) Ordinance No. 1895 – Amending Dallas City Code Section 5.522 Relating to Livestock, Chickens, Bees and Rabbits; and Declaring an Emergency p.72</p>	<p>ROLL CALL VOTE</p>
<p>10. RESOLUTIONS</p> <p>a) Resolution No. 3533 delegating to the City Manager the authority to make recommendations to approve or disapprove applications for temporary or special event liquor licenses pursuant to Dallas City Code 7.097 p.77</p>	<p>ROLL CALL VOTE</p>
<p>11. OTHER BUSINESS</p>	
<p>12. ADJOURNMENT</p>	



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Submit public testimony at a Dallas City Council Meeting or Planning Commission Meeting by Phone

We encourage you to be logged into the public comment queue by 7:00PM to ensure your comments will be received

Step 1: Dial: **+1 (253) 215-8782**

Step 2: Enter Meeting ID: **213 855 0622**

Step 3: Press **#**. This will set your participant ID as your telephone number.

Helpful Tips:

- Make sure to call in before the meeting start time
- You will be asked to speak during the public comment portion of the meeting (See page 1 of the meeting agenda). You will be called upon by phone number once the public comment period begins. All testimony will be electronically recorded.
- Do not use your speakerphone when calling to submit public comments as it may affect call quality.
- Turn off the volume on YouTube if you choose to watch the video live on YouTube while simultaneously commenting via telephone, otherwise you may experience audio feedback.
- Press ***6** to unmute yourself when asked by the recording secretary or presiding officer.



**MEETING MINUTES
DALLAS CITY COUNCIL WORK SESSION
187 SE COURT ST, DALLAS OR 97338**

Monday, June 3, 2024

1 Mayor Kenneth L. Woods, Jr. called the City Council Work Session to order on Monday, June 3,
2 2024 at 6:05 pm.

3 **ROLL CALL**

4 **Councilors Present:** Council President Michael Schilling, Councilor Nancy Adams, Councilor
5 Carlos Barrientos, Councilor Kirsten Collins, Councilor Kim Fitzgerald, Councilor Micah Jantz,
6 and Councilor David Shein

7 **Mayor or Councilors Excused:** Councilor Larry Briggs and Councilor Debbie Virden

8 **Also Present:** Mayor Kenneth L. Woods, Jr., City Manager Brian Latta, City Attorney Lane
9 Shetterly, Police Chief Tom Simpson, Fire & EMS Chief April Wallace, Economic & Communi-
10 ty Development Director Charlie Mitchell, and City Recorder Kim Herring

11 **Leadership Dallas Graduation**

12 Mr. Latta briefed the council on the Leadership Dallas events and invited each of the participants
13 to come forward. The participants each came forward and said what their favorite or most inter-
14 esting part of the sessions were.

15 Mayor Woods and Mr. Latta presented each participant with a Certificate of Completion and a
16 gift from the city.

17 **OTHER BUSINESS**

18 **ADJOURNMENT:** 6:49 pm



**MEETING MINUTES
DALLAS CITY COUNCIL
187 SE COURT ST, DALLAS, OR 97338**

Monday, June 3, 2024

1 Mayor Kenneth L. Woods, Jr. called the City Council meeting to order on Monday, June 3, 2024
2 at 7:00 pm.

3 **ROLL CALL**

4 **Councilors Present:** Council President Michael Schilling, Councilor Nancy Adams, Councilor
5 Carlos Barrientos, , Councilor Kirsten Collins, Councilor Kim Fitzgerald, Councilor Micah
6 Jantz, and Councilor David Shein,

7 **Mayor or Councilors Excused:** Councilor Larry Briggs and Councilor Debbie Virden

8 **Also Present:** Mayor Kenneth L. Woods, Jr., City Manager Brian Latta, Assistant City Manager
9 Emily Gagner, City Attorney Lane Shetterly, Police Chief Tom Simpson, Fire & EMS Chief
10 April Wallace, Finance Director Cecilia Ward, Public Works Director Gary Marks, Economic &
11 Community Development Director Charlie Mitchell, and City Recorder Kim Herring

12 **PUBLIC HEARINGS**

13 **a) Supplemental Budget for Fiscal Year 2023-2024**

14 Mayor Woods opened the public hearing at 7:02 pm. Mayor Woods called for public in-
15 put and none was given. After a brief discussion, the hearing was closed at 7:12 pm. A
16 resolution on the supplemental budget will be considered later in the agenda.

17 **PUBLIC COMMENT**

18 Mr. Greenway provided comment regarding a conversation he had with a council member.

19 Ann Hurd, Friends of the Dallas Aquatic Center, provided comments in writing, which Mr. Latta
20 read into the record.

21 **CONSENT AGENDA**

22 **a) Approval of the May 20, 2024 Work Session Meeting Minutes**

23 **b) Approval of the May 20, 2024 City Council Meeting Minutes**

24 Councilor Schilling moved and Councilor Shein seconded to approve the consent agenda as pre-
25 sented. The vote was taken and the motion passed with a vote of 7-0.

26 **REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS**

27 Councilor Collins read a statement recognizing and celebrating Pride Month.

28 Councilor Barrientos reminded everyone about fireworks safety.

29 **REPORTS FROM CITY MANAGER AND STAFF**

30 **a) City Manager COLA for Fiscal Year 2024-25**

31 Ms. Gagner presented a staff report recommending a cost of living allowance (COLA) for
32 the City Manager. This year, the non-represented and union-represented employees, by
33 contract, will receive a 3.8% COLA, based on the average annual increase of 2023 for the
34 CPI-U Pacific Index. Councilor Shein moved and Councilor Collins seconded to approve
35 a 3.8% cost of living adjustment to the city manager's salary for fiscal year 2024-2025.
36 The vote was taken and the motion passed with a vote of 6-1 with Councilors Adams,
37 Collins, Fitzgerald, Jantz, Schilling and Shein voting YES and Councilor Barrientos vot-
38 ing NO.

39 **b) Reallocation of ARPA funds for Transfer Ambulance**

1 Chief Wallace presented a staff report requesting reallocation of ARPA funds for the de-
2 partment to purchase a new ambulance specifically designed for inter-facility hospital
3 transfers for \$226,852. Councilor Schilling moved and Councilor Adams seconded to au-
4 thorize the city manager to purchase the new ambulance for inter-facility hospital trans-
5 fers. The vote was taken and the motion passed with a vote of 7-0.

6 **FIRST READING OF ORDINANCES**

7 **a) Ordinance 1894 Amending Dallas City Code Section 5.102, Relating to Discharge of**
8 **Weapons**

9 Mr. Latta presented the staff report. This ordinance was first presented to the Public Ad-
10 ministration Committee and they recommended the council consider this proposed ordi-
11 nance. This proposed ordinance would allow the City Manager to specifically authorize
12 the discharge of blanks for education and sporting events. Mayor Woods declared that
13 Ordinance No. 1894 to have passed its first reading.

14 **RESOLUTIONS**

15 **a) Resolution No 3525 to Levy Nuisance Assessments Against Real Property in the City**
16 **of Dallas**

17 Mr. Latta presented the staff report. The City, by a contractor, abated obnoxious vegeta-
18 tion from 10 property May-August 2023. Invoices assessing the property owners for the
19 cost of the abatement was provided to the responsible parties and they have been left un-
20 paid. The City will recover the assessments for the work provided when the liens are
21 paid. The vote was taken and Resolution No. 3525 passed with a vote of 6-1 with Counci-
22 lars Schilling, Adams, Barrientos, Collins, Jantz and Shein voting YES and Councilor
23 Fitzgerald voting NO.

24 **b) Resolution No 3526 Authorizing the Transfer of Budgetary Funds**

25 Mr. Latta reviewed the staff report. Mayor Woods called for a roll call vote. Resolution
26 No. 3526 passed with a vote of 7-0 with Councilors Adams, Barrientos, Collins, Fitzger-
27 ald, Jantz, Schilling, and Shein voting yes.

28 **c) Resolution No 3527 Adopting and Appropriating a Supplemental Budget for Fiscal**
29 **Year 2023-2024**

30 Mr. Latta reviewed the staff report. Mayor Woods called for a roll call vote. Resolution
31 No. 3527 passed with a vote of 7-0 with Councilors Adams, Barrientos, Collins, Fitzger-
32 ald, Jantz, Schilling, and Shein voting yes.

33 **d) Resolution No 3528 Authorizing an interfund loan from the Sewer System Devel-**
34 **opment Fund to the Fleet Management Fund for the Public Works Building Project**

35 Mr. Latta reviewed the staff report. Mayor Woods called for a roll call vote. Resolution
36 No. 3528 passed with a vote of 7-0 with Councilors Adams, Barrientos, Collins, Fitzger-
37 ald, Jantz, Schilling, and Shein voting yes.

38 **ADJOURNMENT: 7:40 pm**

39 **Read and approved this _____ day of _____ 2024.**

40 _____
41 **Mayor**

42 _____
43 **City Manager**



**MEETING MINUTES
DALLAS CITY COUNCIL
187 SE COURT ST, DALLAS, OR 97338**

Monday, June 17, 2024

1 Mayor Kenneth L. Woods, Jr. called the City Council meeting to order on Monday, June 17,
2 2024 at 7:00 pm.

3 **ROLL CALL**

4 **Councilors Present:** Council President Michael Schilling, Councilor Nancy Adams, Councilor
5 Carlos Barrientos, Councilor Larry Briggs, Councilor Kirsten Collins, Councilor Micah Jantz,
6 Councilor David Shein, and Councilor Debbie Virden

7 **Mayor or Councilors Excused:** Councilor Kim Fitzgerald

8 **Also Present:** Mayor Kenneth L. Woods, Jr., City Manager Brian Latta, Assistant City Manager
9 Emily Gagner, City Attorney Lane Shetterly, Police Chief Tom Simpson, Fire & EMS Deputy
10 Chief Josh Rogers, Finance Director Cecilia Ward, Public Works Director Gary Marks, Econom-
11 ic & Community Development Director Charlie Mitchell, Library Director Mark Greenhalgh-
12 Johnson and City Recorder Kim Herring

13 **PUBLIC HEARINGS**

14 **a) City Budget Hearing for Fiscal Year 2024-2025**

15 Mayor Woods opened the public hearing at 7:02 pm. Mr. Latta reviewed the staff report
16 highlighting a change that was made after the Budget Committee approved the budget.
17 The Sewer Fund has been adjusted due to some of the UV Disinfection funds being ex-
18 pended in the current fiscal year. The beginning balance has been adjusted and the re-
19 mainder of the funds will remain in the 2024-25 budget. Mayor Woods called for public
20 input and none was given. The hearing was closed at 7:05 pm.

21 **b) Application for annexation and zone change of property at 325 James Howe Road**

22 Mayor Woods opened the public hearing at 7:06 pm for an application for an annexation
23 and zone change of property at 325 James Howe Road, Land Use File No. Annexation
24 24-02 and Zone Change 24-01. Mr. Latta invited Chase Ballew, City Planner, to come
25 forward to present the staff report. The applicant, Dwight Unti, Tokola Properties, came
26 forward and presented his report. The public was invited to provide testimony regarding
27 the application. David Sutherland came forward to comment on concern about pesticides
28 and herbicides that are used for lawn care. These chemicals may hurt their grape vine-
29 yard, which is adjacent to the property. The applicant had no rebuttal. The hearing was
30 closed at 7:30 pm. Councilor Adams moved and Councilor Shein seconded to adopt the
31 recommendation of the Planning Commission to approve the annexation and zone
32 change, and direct the City Attorney to prepare an Ordinance amending the Dallas Zon-
33 ing Map to reflect this action. The vote was taken and the motion passed with a vote of 7-
34 1 with Councilors Adams, Barrientos, Briggs, Collin, Jantz, Schilling and Shein voting
35 YES and Councilor Virden voting NO.

36 **PUBLIC COMMENT**

37 Ann Hurd, Friends of the Dallas Aquatic Center, came forward to report that recreational swims
38 are back to their pre-COVID levels. The lazy river pump will be installed by the end of the
39 month. There is a new wrap of the front reception desk, which was paid for by FDAC.

40 Robert Greenway came forward to object to the time limit for public comment, sewer rates for a
41 single family residence vs apartments, public safety fee increase and the Building Department.

42 **CONSENT AGENDA**

- 43 **a) Financial Report – May 2024**
- 44 **b) City Attorney Contract Amendment**
- 45 **c) Police Station Project Update**

1 Councilor Schilling moved and Councilor Shein seconded to approve the consent agenda as pre-
2 sented. The vote was taken and the motion passed with a vote of 8-0.

3 **REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS**

4 Councilor Briggs asked if the Council wanted to be entered into the Dallas Days parade and, if
5 so, what did the Council want to ride on/in. There was a consensus for the Councilors that are
6 available on July 27th to be in the parade and ride on a fire truck.

7 **REPORTS FROM CITY MANAGER AND STAFF**

8 **a) EMS Supervising Physician Contract Amendment**

9 Mr. Latta presented the staff proposing an increase in compensation, which will make Dr.
10 Lucas' monthly compensation \$717.00 which is approximately 5%. Councilor Briggs
11 moved and Councilor Adams seconded to approve a 5% increase in compensation of the
12 City's EMS Supervising Physician, effective July 1, 2024. The motion was amended to
13 reflect compensation to be \$717.00 per month instead of 5%. The vote was taken and the
14 motion passed with a vote of 8-0.

15 **FIRST READING OF ORDINANCES**

16 **a) Ordinance No. 1895 Amending Dallas City Code Section 5.522 Relating to Live-** 17 **stock, Chickens, Bees and Rabbits; and declaring an emergency**

18 Mr. Latta presented the staff report. These regulations were previously in the Dallas De-
19 velopment Code and when that was changed, they were never added back to the Municipi-
20 pal Code. The proposed ordinance, Ordinance 1895, will place the animal regulations in
21 the municipal code. After some discussion, the City Attorney will add a clause regarding
22 the required setbacks for new coops/hutches. There will also be a line added that will
23 prohibit slaughtering of any animals. Mayor Woods declared that Ordinance No. 1895 to
24 have passed its first reading.

25 **SECOND READING OF ORDINANCES**

26 **a) Ordinance No. 1894 Amending the Dallas City Code Section 5.102, Relating to Dis-** 27 **charge of Weapons**

28 Mr. Latta presented the staff report. Mayor Woods declared that Ordinance No. 1894
29 passed its second reading and called for a roll call vote. The vote was taken and passed
30 with a vote of 8-0.

31 **RESOLUTIONS**

32 **a) Resolution No. 3529 declaring the City of Dallas' election to receive State Revenues**

33 Mr. Latta reviewed the staff report. Mayor Woods called for a roll call vote. The resolu-
34 tion passed with a vote of 8-0.

35 **b) Resolution No. 3530 adopting the budget of the City of Dallas, Oregon for the fiscal** 36 **period beginning July 1, 2024 and ending June 30, 2025, making budgeted appro-** 37 **priations and levying taxes for said fiscal year**

38 Mr. Latta reviewed the staff report. Mayor Woods called for a roll call vote. The resolu-
39 tion passed with a vote of 8-0.

40 **c) Resolution No. 3531 adopting periodic cost index-based changes to System Devel-** 41 **opment Charges**

42 Mr. Latta reviewed the staff report. Mayor Woods called for a roll call vote. The resolu-
43 tion passed with a vote of 8-0.

44 **d) Resolution No. 3532 adopting the 2024 City of Dallas Fee Schedule**

45 Mr. Latta reviewed the staff report. Mayor Woods called for a roll call vote. The resolu-
46 tion passed with a vote of 8-0.



1 **OTHER BUSINESS**

2 Councilor Shein reminded everyone that the Community Awards Banquet will be held on Friday,
3 June 21st at the Dallas Events Center

4 Councilor Collins read a statement regarding Juneteenth.

5 Mr. Mitchell announced that downtown Dallas has officially been added to the register of Na-
6 tional Historic Districts.

7 **ADJOURNMENT: 8:08 pm**

8 **Read and approved this _____ day of _____ 2024.**

9

10 _____

11 **Mayor**

12


13 _____

14 **City Manager**

DRAFT



**CITY COUNCIL
STAFF REPORT**

MEETING DATE: June 15, 2024
AGENDA ITEM NO. 4.d
TOPIC: June 2024 Financial Report
PREPARED BY: Cecilia Ward
APPROVED BY:  City Manager
ATTACHMENTS: A – June 2024 Financial Report

RECOMMENDED ACTION:

Information Only

BACKGROUND:

June 2024 financial highlights:

Percent collected/spent should be at 100%. *Note: This is a preliminary June report. Fiscal year end is not yet available.*

The following budgeted capital improvement payments were made in June:

- General Fund – Aquatic Center – hot water pipe materials, valves/installation \$6,040
- General Fund – Aquatic Center – swamp coolers \$1,211
- General Fund – ARPA Projects – balance of fire truck upon delivery \$42,285
- General Fund – ARPA Projects – nozzles, fittings, accessories for fire truck \$8,776
- General Fund – ARPA Projects – Japanese garden bridge materials \$42,118
- General Fund – ARPA Projects – La Creole Node consultants \$6,956
- Street, Sewer, Water, Stormwater, Fleet Funds – PW metal building/materials \$76,069
- Water SDC – Water Supply Expansion – engineering \$1,405
- Sewer Fund – Sewer Replacement Projects – Poplar Farm Rehab Project \$54,600
- Water Fund – Clay St Reservoir Project – engineering \$1,139
- Water Fund – Clay St Reservoir Project – covers (contractor) \$93,750

SUMMARY TIMELINE:

NA

FISCAL IMPACT:

NA

RECOMMENDED MOTION:

NA - Approval of consent agenda acknowledges this report.

We are a welcoming, safe and livable community dedicated to people and business

Financial Statement Versus Budget



...	...	June 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
10 - GENERAL FUND						
Revenue						
10-400-00-5900	BEGINNING BALANCE	0.00	4,974,672.87	3,425,000.00	-1,549,672.87	145%
10-410-01-4210	LICENSES	100.00	1,630.00	1,500.00	-130.00	109%
10-410-01-4481	PLANNING	8,002.64	122,376.12	80,000.00	-42,376.12	153%
10-420-01-4440	AMBULANCE FEES	209,554.50	1,976,841.71	2,000,000.00	23,158.29	99%
10-420-01-4441	FIRE MED MEMBERSHIP	220.00	56,584.00	60,000.00	3,416.00	94%
10-420-01-4444	GEMT CCO PROGRAM	0.00	200,599.00	250,000.00	49,401.00	80%
10-420-01-4446	FIRE CHARGES FOR SERVIC	0.00	380.00	0.00	-380.00	0%
10-420-01-4510	FINES AND FORFEITURES	4,728.93	79,060.65	90,000.00	10,939.35	88%
10-420-01-4511	PARKING FINES	175.31	1,213.65	4,000.00	2,786.35	30%
10-420-01-4515	COURT COSTS	2,832.97	34,543.35	40,000.00	5,456.65	86%
10-420-01-4518	SUSPENDED LICENSES	100.00	1,075.00	1,500.00	425.00	72%
10-440-01-4480	AQUATIC CENTER	58,056.60	586,082.89	550,000.00	-36,082.89	107%
10-440-01-4486	COMMUNITY EVENT FEES/SI	2,425.00	30,481.00	15,000.00	-15,481.00	203%
10-440-01-4535	LIBRARY CCRLS-CHEMEKET	40,241.50	160,966.00	160,967.00	1.00	100%
10-450-00-4100	CURRENT PROPERTY TAXES	111,013.41	5,651,549.74	5,640,000.00	-11,549.74	100%
10-450-00-4110	DELINQUENT PROPERTY TA	5,210.34	87,364.68	100,000.00	12,635.32	87%
10-455-00-4150	CIGARETTE TAX APPORTION	915.15	10,747.64	11,000.00	252.36	98%
10-455-00-4151	STATE REVENUE SHARING	0.00	143,415.23	200,000.00	56,584.77	72%
10-455-00-4152	OLCC TAX APPORTIONMENT	26,951.47	277,893.10	340,000.00	62,106.90	82%
10-455-00-4180	TRANSIENT LODGING TAX	0.00	92,479.48	140,000.00	47,520.52	66%
10-455-00-4354	OTHER STATE REVENUES	0.00	173,675.37	100,000.00	-73,675.37	174%
10-460-00-4140	POWER FRANCHISE	72,629.44	832,485.81	750,000.00	-82,485.81	111%
10-460-00-4142	GAS FRANCHISE	0.00	309,341.52	275,000.00	-34,341.52	112%
10-460-00-4144	GARBAGE FRANCHISE	0.00	197,408.10	235,000.00	37,591.90	84%
10-460-00-4145	DATA FRANCHISE	41,602.80	153,580.76	130,000.00	-23,580.76	118%
10-460-00-4146	TELEPHONE FRANCHISE	1,603.94	28,632.65	28,000.00	-632.65	102%
10-460-00-4147	CABLEVISION FRANCHISE	0.00	60,510.01	90,000.00	29,489.99	67%
10-470-00-4361	SENIOR CENTER PROGRAM:	1,389.11	12,776.34	20,000.00	7,223.66	64%
10-470-00-4922	REIMBURSEMENTS & FUND	131,973.37	1,583,680.00	1,583,680.00	0.00	100%
10-480-00-4610	INTEREST ON INVESTMENTS	24,029.78	473,022.65	200,000.00	-273,022.65	237%
10-480-00-4829	AMERICAN RESCUE PLAN	0.00	0.00	3,070,000.00	3,070,000.00	0%
10-480-00-4830	MISCELLANEOUS REVENUE	6,683.75	155,223.23	150,000.00	-5,223.23	103%
10-499-00-4948	TRANSFER FROM UR-DEBT :	0.00	148,887.38	148,915.00	27.62	100%
Revenue Totals		750,440.01	18,619,179.93	19,889,562.00	1,270,382.07	94%
Expense						
Administration						
10-020-50-6051	SALARIES	37,573.95	440,585.05	431,000.00	-9,585.05	102%
10-020-50-6061	FRINGE BENEFITS	9,505.27	232,100.35	239,201.00	7,100.65	97%
10-020-50-6208	PUBLIC NOTICES	0.00	555.00	2,500.00	1,945.00	22%
10-020-50-6210	MATERIALS AND SUPPLIES	159.44	5,268.30	6,000.00	731.70	88%
10-020-50-6309	REPAIRS AND MAINTENANC	0.00	0.00	1,500.00	1,500.00	0%
10-020-50-6391	MAYOR EXPENSES	28.14	4,817.18	6,000.00	1,182.82	80%
10-020-50-6392	COUNCIL EXPENSES	125.00	7,141.48	15,000.00	7,858.52	48%
10-020-50-6401	TELECOMMUNICATIONS	21.22	173.35	300.00	126.65	58%
10-020-50-6430	MAINTENANCE & RENTAL CC	1,132.81	10,763.64	10,000.00	-763.64	108%
10-020-50-6452	COMPUTER SERVICES	28.13	8,033.65	10,000.00	1,966.35	80%
10-020-50-6465	PROFESSIONAL SERVICES	2,656.96	77,517.27	100,000.00	22,482.73	78%
10-020-50-6468	CITY ATTORNEY	4,900.00	58,800.00	59,000.00	200.00	100%
10-020-50-6475	EMPLOYEE DEVELOPMENT	857.97	6,033.12	7,000.00	966.88	86%
10-020-50-6476	EMERGENCY MANAGEMENT	0.00	358.71	2,000.00	1,641.29	18%
10-020-50-6477	RISK MANAGEMENT	0.00	0.00	700.00	700.00	0%
10-020-50-6481	TRAVEL AND EDUCATION	616.07	12,066.91	14,000.00	1,933.09	86%

City Council Meeting
Monday, July 15, 2024
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Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 6/30/2024

...	...	June 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
10-020-50-6600	MISCELLANEOUS	3,312.49	10,373.68	11,000.00	626.32	94%
10-020-50-6602	150TH CELEBRATION	0.00	12,883.03	15,000.00	2,116.97	86%
	Administration Totals	60,917.45	887,470.72	930,201.00	42,730.28	95%

Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 6/30/2024

...	...	June 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Finance						
10-030-50-6051	SALARIES	28,453.93	335,971.82	335,000.00	-971.82	100%
10-030-50-6061	FRINGE BENEFITS	6,580.98	169,430.23	176,857.00	7,426.77	96%
10-030-50-6202	POSTAGE	0.00	7,141.24	10,000.00	2,858.76	71%
10-030-50-6209	PUBLIC NOTICES/ADVERTISI	0.00	60.31	300.00	239.69	20%
10-030-50-6210	MATERIALS AND SUPPLIES	438.20	7,391.34	12,000.00	4,608.66	62%
10-030-50-6350	OFFICE EXPENSES	37.15	639.33	4,000.00	3,360.67	16%
10-030-50-6401	TELECOMMUNICATIONS	282.01	4,803.30	7,000.00	2,196.70	69%
10-030-50-6430	MAINTENANCE & RENTAL CC	45.15	2,498.54	3,700.00	1,201.46	68%
10-030-50-6452	COMPUTER SERVICES	28.13	53,064.04	45,000.00	-8,064.04	118%
10-030-50-6464	BILLING SERVICES	0.00	36,572.89	35,000.00	-1,572.89	104%
10-030-50-6465	PROFESSIONAL SERVICES	6,682.27	107,223.27	117,000.00	9,776.73	92%
10-030-50-6471	AUDIT	0.00	54,357.00	75,000.00	20,643.00	72%
10-030-50-6478	MUNICIPAL MEMBERSHIPS	0.00	32,547.55	33,000.00	452.45	99%
10-030-50-6481	TRAVEL AND EDUCATION	2,227.75	8,150.98	8,000.00	-150.98	102%
	Finance Totals	44,775.57	819,851.84	861,857.00	42,005.16	95%

Financial Statement Versus Budget

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...	...	June 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Facilities						
10-040-50-6051	SALARIES	9,188.65	105,681.08	110,000.00	4,318.92	96%
10-040-50-6061	FRINGE BENEFITS	3,283.55	60,219.50	68,407.00	8,187.50	88%
10-040-50-6210	MATERIALS AND SUPPLIES	1,203.13	16,144.11	20,000.00	3,855.89	81%
10-040-50-6309	REPAIRS AND MAINTENANCE	544.98	41,543.41	40,000.00	-1,543.41	104%
10-040-50-6355	SAFETY/OSHA	0.00	580.73	2,000.00	1,419.27	29%
10-040-50-6401	TELECOMMUNICATIONS	139.80	1,624.17	2,000.00	375.83	81%
10-040-50-6406	HVAC, ENERGY AND LIGHTING	569.08	27,354.74	35,000.00	7,645.26	78%
10-040-50-6407	SENIOR CENTER UTILITIES/MAINTENANCE	525.99	21,606.22	20,000.00	-1,606.22	108%
10-040-50-6430	MAINTENANCE & RENTAL CONTRACTS	137.40	2,377.10	2,500.00	122.90	95%
10-040-50-6433	FLEET SERVICE TOTAL CARPOOLING	125.00	1,500.00	1,500.00	0.00	100%
10-040-50-6452	COMPUTER SERVICES	28.13	2,674.19	2,000.00	-674.19	134%
10-040-50-6465	PROFESSIONAL SERVICES	2.75	9,587.57	9,000.00	-587.57	107%
10-040-50-6481	TRAVEL AND EDUCATION	0.00	207.20	3,000.00	2,792.80	7%
10-040-50-6504	BUILDING IMPROVEMENTS	55.98	3,730.48	27,667.00	23,936.52	13%
10-040-50-6600	MISCELLANEOUS	965.71	8,822.64	10,000.00	1,177.36	88%
	Facilities Totals	16,770.15	303,653.14	353,074.00	49,420.86	86%

Financial Statement Versus Budget

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...	...	June 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Municipal Court						
10-050-51-6051	SALARIES	6,179.55	72,617.44	75,000.00	2,382.56	97%
10-050-51-6061	FRINGE BENEFITS	26.48	39,940.57	41,459.00	1,518.43	96%
10-050-51-6201	OFFICE SUPPLIES	172.42	419.46	4,800.00	4,380.54	9%
10-050-51-6210	MATERIALS AND SUPPLIES	173.44	6,221.57	7,000.00	778.43	89%
10-050-51-6402	TELECOMMUNICATIONS	18.32	101.40	200.00	98.60	51%
10-050-51-6452	COMPUTER SERVICES	28.13	7,628.55	12,000.00	4,371.45	64%
10-050-51-6465	PROFESSIONAL SERVICES	4,904.31	91,087.20	85,000.00	-6,087.20	107%
10-050-51-6469	PROSECUTION	3,500.00	42,000.00	42,000.00	0.00	100%
10-050-51-6481	TRAVEL AND EDUCATION	0.00	0.00	2,000.00	2,000.00	0%
	Municipal Court Totals	15,002.65	260,016.19	269,459.00	9,442.81	96%

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...	...	June 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Fire Department						
10-070-51-6051	SALARIES	153,601.72	1,747,223.54	1,785,000.00	37,776.46	98%
10-070-51-6053	OVERTIME	21,003.23	194,348.04	160,000.00	-34,348.04	121%
10-070-51-6061	FRINGE BENEFITS	80,328.81	1,087,750.83	1,161,278.00	73,527.17	94%
10-070-51-6201	OFFICE SUPPLIES	140.51	5,146.12	4,500.00	-646.12	114%
10-070-51-6207	FIRE MED ADVERTISING	0.00	2,466.00	7,200.00	4,734.00	34%
10-070-51-6209	FORMS/PRINTING	186.35	320.35	800.00	479.65	40%
10-070-51-6211	MATERIAL & SUPPLIES/LAUN	11,886.18	99,992.95	116,000.00	16,007.05	86%
10-070-51-6240	FUEL	0.00	54,884.48	75,000.00	20,115.52	73%
10-070-51-6270	UNIFORM ALLOWANCE	51.25	11,211.11	12,000.00	788.89	93%
10-070-51-6309	REPAIRS AND MAINTENANCE	51.45	39,974.29	43,000.00	3,025.71	93%
10-070-51-6315	REPLACEMENT - EQUIPMENT	630.23	20,903.60	23,500.00	2,596.40	89%
10-070-51-6318	REPLACEMENT - RADIOS/PA	1,111.98	8,758.87	9,000.00	241.13	97%
10-070-51-6319	REPLACEMENT - TURNOUTS	1,284.60	20,758.66	30,000.00	9,241.34	69%
10-070-51-6401	TELECOMMUNICATIONS	963.16	13,752.12	12,500.00	-1,252.12	110%
10-070-51-6406	HVAC, ENERGY AND LIGHTING	217.10	19,917.28	22,500.00	2,582.72	89%
10-070-51-6430	MAINTENANCE & RENTAL COSTS	2,012.54	34,569.88	27,000.00	-7,569.88	128%
10-070-51-6433	FLEET SERVICE TOTAL CAR	6,833.37	125,700.00	125,700.00	0.00	100%
10-070-51-6452	COMPUTER SERVICES	2,589.73	53,775.60	38,000.00	-15,775.60	142%
10-070-51-6461	DISPATCH SERVICES	0.00	160,164.20	165,000.00	4,835.80	97%
10-070-51-6465	PROFESSIONAL SERVICES	5,306.08	261,941.06	247,500.00	-14,441.06	106%
10-070-51-6474	FIRE PREVENTION PROGRAM	0.00	3,590.41	3,500.00	-90.41	103%
10-070-51-6481	TRAVEL AND EDUCATION	3,761.71	28,947.90	45,000.00	16,052.10	64%
10-070-51-6500	EQUIPMENT	0.00	107,078.17	180,929.00	73,850.83	59%
10-070-51-6801	DEBT SERVICE - PRINCIPAL	0.00	42,388.38	42,389.00	0.62	100%
10-070-51-6802	DEBT SERVICE - INTEREST	0.00	2,424.62	2,425.00	0.38	100%
10-070-51-6914	TRANSFER TO FIRE VOLUNT	7,108.37	85,300.00	85,300.00	0.00	100%
	Fire Department Totals	299,068.37	4,233,288.46	4,425,021.00	191,732.54	96%

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...	...	June 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Police Department						
10-080-51-6051	SALARIES	172,505.69	2,041,770.10	2,190,000.00	148,229.90	93%
10-080-51-6053	OVERTIME	5,607.09	104,821.94	100,000.00	-4,821.94	105%
10-080-51-6061	FRINGE BENEFITS	48,905.79	1,168,324.34	1,362,776.00	194,451.66	86%
10-080-51-6201	OFFICE SUPPLIES	90.36	4,430.05	5,600.00	1,169.95	79%
10-080-51-6210	MATERIALS AND SUPPLIES	718.66	7,588.25	8,500.00	911.75	89%
10-080-51-6231	WEAPONS SKILLS	0.00	5,728.31	8,000.00	2,271.69	72%
10-080-51-6232	INVESTIGATIONS	752.83	11,258.46	15,000.00	3,741.54	75%
10-080-51-6235	FIRING RANGE IMPROVEMEI	587.85	1,203.27	3,500.00	2,296.73	34%
10-080-51-6236	EVIDENCE CONTROL	309.51	3,036.52	2,500.00	-536.52	121%
10-080-51-6240	FUEL	0.00	44,204.29	60,000.00	15,795.71	74%
10-080-51-6272	UNIFORMS & CLEANING	251.67	17,464.77	18,000.00	535.23	97%
10-080-51-6315	OTHER EQUIPMENT	0.00	9,102.18	10,000.00	897.82	91%
10-080-51-6355	SAFETY/OSHA	89.96	3,902.85	5,500.00	1,597.15	71%
10-080-51-6401	TELECOMMUNICATIONS	1,932.29	22,486.51	23,500.00	1,013.49	96%
10-080-51-6430	MAINTENANCE & RENTAL CC	287.77	26,112.63	31,000.00	4,887.37	84%
10-080-51-6433	FLEET SERVICE TOTAL CARI	7,500.00	90,000.00	90,000.00	0.00	100%
10-080-51-6452	COMPUTER SERVICES	2,021.73	41,918.31	37,000.00	-4,918.31	113%
10-080-51-6461	DISPATCH SERVICES	0.00	243,497.38	257,000.00	13,502.62	95%
10-080-51-6465	PROFESSIONAL SERVICES	2,498.76	22,056.62	31,600.00	9,543.38	70%
10-080-51-6472	COMMUNITY RELATIONS	292.80	1,236.48	1,300.00	63.52	95%
10-080-51-6475	EMPLOYEE DEVELOPMENT	1,624.80	2,838.71	3,000.00	161.29	95%
10-080-51-6479	PROFESSIONAL MEMBERSH	0.00	1,300.00	1,500.00	200.00	87%
10-080-51-6481	TRAVEL AND TRAINING	2,901.39	19,021.49	19,000.00	-21.49	100%
10-080-51-6500	EQUIPMENT	0.00	84,258.30	113,272.00	29,013.70	74%
10-080-51-6501	VEHICLES	0.00	123,531.08	107,000.00	-16,531.08	115%
10-080-51-6740	RAIN/MARK43	0.00	20,473.79	27,000.00	6,526.21	76%
	Police Department Totals	248,878.95	4,121,566.63	4,531,548.00	409,981.37	91%

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...	...	June 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Library						
10-090-53-6051	SALARIES	31,761.90	382,925.08	387,500.00	4,574.92	99%
10-090-53-6061	FRINGE BENEFITS	6,731.74	190,886.23	194,794.00	3,907.77	98%
10-090-53-6201	OFFICE SUPPLIES	158.40	3,559.40	3,900.00	340.60	91%
10-090-53-6202	POSTAGE	8.15	52.93	125.00	72.07	42%
10-090-53-6210	MATERIALS AND SUPPLIES	295.37	3,557.40	3,500.00	-57.40	102%
10-090-53-6260	PERIODICALS	0.00	2,396.23	2,500.00	103.77	96%
10-090-53-6300	MAINTENANCE & RENTAL CO	0.00	2,404.00	3,000.00	596.00	80%
10-090-53-6309	REPAIRS AND MAINTENANCE	0.00	6,659.61	5,500.00	-1,159.61	121%
10-090-53-6358	E-RESOURCES/AUDIO VISUAL	267.60	1,950.53	3,000.00	1,049.47	65%
10-090-53-6359	BOOKS	1,472.31	47,220.22	49,000.00	1,779.78	96%
10-090-53-6396	SPECIAL PROGRAMS	0.00	725.00	725.00	0.00	100%
10-090-53-6401	TELECOMMUNICATIONS	160.42	2,141.44	2,750.00	608.56	78%
10-090-53-6406	HVAC, ENERGY AND LIGHTING	333.99	13,750.74	17,000.00	3,249.26	81%
10-090-53-6452	COMPUTER SERVICES	0.00	2,872.74	2,750.00	-122.74	104%
10-090-53-6466	PROFESSIONAL SERVICES-CONSULTING	499.43	2,208.71	3,000.00	791.29	74%
10-090-53-6481	TRAVEL AND EDUCATION	171.84	480.66	1,500.00	1,019.34	32%
10-090-53-6526	BUILDING IMPROVEMENTS	0.00	97,157.50	98,000.00	842.50	99%
10-090-53-6600	MISCELLANEOUS	51.25	1,643.69	1,750.00	106.31	94%
	Library Totals	41,912.40	762,592.11	780,294.00	17,701.89	98%

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...	...	June 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Parks						
10-103-53-6051	SALARIES	19,747.43	335,461.93	330,000.00	-5,461.93	102%
10-103-53-6053	OVERTIME	0.00	945.87	0.00	-945.87	0%
10-103-53-6061	FRINGE BENEFITS	7,540.04	166,361.66	232,522.00	66,160.34	72%
10-103-53-6210	MATERIALS AND SUPPLIES	2,866.21	14,302.37	16,000.00	1,697.63	89%
10-103-53-6240	FUEL	0.00	6,279.18	11,000.00	4,720.82	57%
10-103-53-6309	REPAIRS AND MAINTENANCE	0.00	6,015.04	6,500.00	484.96	93%
10-103-53-6323	MISCELLANEOUS TOOLS	1,000.00	1,518.70	2,000.00	481.30	76%
10-103-53-6401	TELECOMMUNICATIONS	161.22	1,973.88	2,500.00	526.12	79%
10-103-53-6406	HVAC, ENERGY AND LIGHTING	0.00	7,216.74	8,000.00	783.26	90%
10-103-53-6430	MAINTENANCE & RENTAL COSTS	520.00	7,801.00	8,500.00	699.00	92%
10-103-53-6433	FLEET SERVICE TOTAL CAPITAL	1,916.63	23,000.00	23,000.00	0.00	100%
10-103-53-6452	COMPUTER SERVICES	28.13	1,683.33	4,000.00	2,316.67	42%
10-103-53-6459	RECREATION	0.00	0.00	500.00	500.00	0%
10-103-53-6460	COMMUNITY EVENTS AND PROGRAMS	3,174.86	67,697.59	90,000.00	22,302.41	75%
10-103-53-6465	PROFESSIONAL SERVICES	8.25	10,722.89	15,000.00	4,277.11	71%
10-103-53-6475	EMPLOYEE DEVELOPMENT	0.00	274.00	1,000.00	726.00	27%
10-103-53-6481	TRAVEL AND EDUCATION	0.00	1,901.41	5,000.00	3,098.59	38%
10-103-53-6483	VEGETATION MANAGEMENT	0.00	7,797.40	10,000.00	2,202.60	78%
10-103-53-6504	BUILDING/PARK IMPROVEMENTS	360.00	87,089.37	90,000.00	2,910.63	97%
	Parks Totals	37,322.77	748,042.36	855,522.00	107,479.64	87%

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...	...	June 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Aquatic Center						
10-105-53-6051	SALARIES	41,762.17	468,540.89	510,000.00	41,459.11	92%
10-105-53-6053	OVERTIME	3,548.94	11,878.78	5,000.00	-6,878.78	238%
10-105-53-6061	FRINGE BENEFITS	9,920.71	168,627.73	165,751.00	-2,876.73	102%
10-105-53-6204	PRINTING & POSTAGE	0.00	3.03	100.00	96.97	3%
10-105-53-6207	ADVERTISING	0.00	2,520.00	2,500.00	-20.00	101%
10-105-53-6210	MATERIALS AND SUPPLIES	117.81	2,212.36	3,500.00	1,287.64	63%
10-105-53-6212	SUPPLIES - JANITORIAL	705.98	9,908.40	10,900.00	991.60	91%
10-105-53-6223	PRO SHOP & CONCESSIONS	3,088.85	28,231.73	28,000.00	-231.73	101%
10-105-53-6224	PROGRAM SUPPLIES	35.96	2,526.31	2,500.00	-26.31	101%
10-105-53-6234	UNIFORMS	0.00	611.42	1,000.00	388.58	61%
10-105-53-6251	CHEMICALS	0.00	45,036.96	33,000.00	-12,036.96	136%
10-105-53-6309	REPAIRS AND MAINTENANCE	468.66	31,757.84	30,000.00	-1,757.84	106%
10-105-53-6350	OFFICE EXPENSES	0.00	922.32	2,000.00	1,077.68	46%
10-105-53-6400	ELECTRICAL SERVICE	0.00	79,363.04	80,000.00	636.96	99%
10-105-53-6401	TELECOMMUNICATIONS	599.29	7,167.92	7,000.00	-167.92	102%
10-105-53-6412	GAS SERVICE	5,393.61	71,954.94	90,000.00	18,045.06	80%
10-105-53-6452	COMPUTER SERVICES	28.12	6,818.01	9,000.00	2,181.99	76%
10-105-53-6465	PROFESSIONAL SERVICES	335.75	23,447.90	17,000.00	-6,447.90	138%
10-105-53-6481	TRAVEL AND EDUCATION	135.00	1,471.56	1,500.00	28.44	98%
10-105-53-6482	PROFESSIONAL SERVICES-/	3,008.23	27,838.09	27,000.00	-838.09	103%
10-105-53-6500	EQUIPMENT	7,251.00	24,895.19	60,000.00	35,104.81	41%
10-105-53-6600	MISCELLANEOUS	152.16	3,398.63	4,000.00	601.37	85%
	Aquatic Center Totals	76,552.24	1,019,133.05	1,089,751.00	70,617.95	94%

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...	...	June 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Economic and Community Development						
10-108-50-6051	SALARIES	30,797.99	362,549.91	359,000.00	-3,549.91	101%
10-108-50-6061	FRINGE BENEFITS	11,272.78	191,365.57	195,397.00	4,031.43	98%
10-108-50-6200	MATERIALS AND SUPPLIES	126.48	2,381.99	3,000.00	618.01	79%
10-108-50-6205	PRINTING	0.00	281.50	500.00	218.50	56%
10-108-50-6209	PUBLIC NOTICES/ADVERTISI	457.14	1,187.53	1,500.00	312.47	79%
10-108-50-6240	FUEL	0.00	2,362.79	1,500.00	-862.79	158%
10-108-50-6350	OFFICE EXPENSES	0.00	1,214.78	3,500.00	2,285.22	35%
10-108-50-6394	PLANNING COMMISSION EXI	131.72	131.72	500.00	368.28	26%
10-108-50-6395	TOURISM	15,203.00	77,617.00	80,000.00	2,383.00	97%
10-108-50-6397	ECONOMIC DEVELOPMENT	0.00	33,824.25	56,000.00	22,175.75	60%
10-108-50-6401	TELECOMMUNICATIONS	159.20	1,788.30	1,500.00	-288.30	119%
10-108-50-6433	FLEET SERVICE TOTAL CARI	333.37	4,000.00	4,000.00	0.00	100%
10-108-50-6452	COMPUTER SERVICES	178.02	7,698.84	5,000.00	-2,698.84	154%
10-108-50-6457	WEED ABATEMENT	2,520.37	6,403.98	10,000.00	3,596.02	64%
10-108-50-6458	RV ABATEMENT	0.00	1,200.00	10,000.00	8,800.00	12%
10-108-50-6465	PROFESSIONAL SERVICES	81.44	34,212.85	62,500.00	28,287.15	55%
10-108-50-6481	TRAVEL AND EDUCATION	1,482.16	13,874.11	15,000.00	1,125.89	92%
10-108-50-6600	MISCELLANEOUS	630.87	4,714.50	5,000.00	285.50	94%
	Economic and Community Development Totals	63,374.54	746,809.62	813,897.00	67,087.38	92%

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...	...	June 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Non-Departmental & Contingency						
10-111-50-6502	ARPA PROJECTS	100,568.85	2,094,435.99	3,070,000.00	975,564.01	68%
10-111-50-6503	IT EQUIPMENT	0.00	34,729.48	50,000.00	15,270.52	69%
10-111-50-6801	DEBT SERVICE-UR PRINCIPAL	0.00	124,160.00	124,160.00	0.00	100%
10-111-50-6815	DEBT SERVICE UR-INTEREST	0.00	24,727.38	24,755.00	27.62	100%
10-111-50-6823	2016 JEFFERSON ST BLDG-F	2,273.00	27,090.00	27,090.00	0.00	100%
10-111-50-6824	2016 JEFFERSON ST BLDG-II	75.00	1,086.00	1,087.00	1.00	100%
10-111-50-6932	TRANSFER TO RISK MANAGEMENT	50,000.00	385,000.00	385,000.00	0.00	100%
10-111-50-6937	TRANSFER TO LONG-TERM INVESTMENTS	120,558.00	120,558.00	120,558.00	0.00	100%
10-111-50-6970	OPERATING CONTINGENCY	0.00	0.00	60,200.00	60,200.00	0%
10-111-50-6990	UNAPPROPRIATED FUND BALANCE	0.00	0.00	1,116,088.00	1,116,088.00	0%
Non-Departmental & Contingency Totals		273,474.85	2,811,786.85	4,978,938.00	2,167,151.15	56%
Expense Totals		1,178,049.94	16,714,210.97	19,889,562.00	3,175,351.03	84%
Revenues Over Expenses		-427,609.93	1,904,968.96	0.00	-1,904,968.96	0%

14 - RISK MANAGEMENT FUND

Revenue						
14-400-00-5900	BEGINNING BALANCE	0.00	48,132.88	20,000.00	-28,132.88	241%
14-480-00-4830	MISCELLANEOUS REVENUE	0.00	58,028.38	50,000.00	-8,028.38	116%
14-499-00-4930	TRANSFER FROM GENERAL	0.00	335,000.00	385,000.00	50,000.00	87%
14-499-00-4932	TRANSFER FROM BUILDING	0.00	8,500.00	8,500.00	0.00	100%
14-499-00-4944	TRANSFER FROM PUBLIC WORKS	50,000.00	262,200.00	212,200.00	-50,000.00	124%
Revenue Totals		50,000.00	711,861.26	675,700.00	-36,161.26	105%
Expense						
Risk Management						
14-140-50-6210	MATERIALS AND SUPPLIES	0.00	22,432.95	10,000.00	-12,432.95	224%
14-140-50-6441	PROPERTY/AUTO INSURANCE	0.00	198,423.61	198,700.00	276.39	100%
14-140-50-6442	LIABILITY INSURANCE	0.00	240,527.82	244,000.00	3,472.18	99%
14-140-50-6443	WORKERS' COMPENSATION	46,861.75	201,561.00	203,000.00	1,439.00	99%
14-140-50-6980	OPERATING CONTINGENCY	0.00	0.00	20,000.00	20,000.00	0%
Risk Management Totals		46,861.75	662,945.38	675,700.00	12,754.62	98%
Expense Totals		46,861.75	662,945.38	675,700.00	12,754.62	98%
Revenues Over Expenses		3,138.25	48,915.88	0.00	-48,915.88	0%

15 - BUILDING INSPECTIONS FUND

Revenue						
15-400-00-5900	BEGINNING BALANCE	0.00	1,582,130.24	1,475,000.00	-107,130.24	107%
15-410-01-4230	PERMITS	148,359.52	713,480.89	670,000.00	-43,480.89	106%
15-455-00-4115	CONSTRUCTION EXCISE TAX	13,609.44	56,435.87	65,000.00	8,564.13	87%
15-480-00-4830	MISCELLANEOUS REVENUE	3,840.24	23,949.85	500.00	-23,449.85	4,790%
15-499-00-4963	TRANSFER FROM SDC FUND	4,358.37	52,300.00	52,300.00	0.00	100%
Revenue Totals		170,167.57	2,428,296.85	2,262,800.00	-165,496.85	107%
Expense						
Building Inspections Fund						
15-115-50-6051	SALARIES	31,767.61	376,385.94	375,000.00	-1,385.94	100%
15-115-50-6061	FRINGE BENEFITS	11,161.74	215,480.86	221,095.00	5,614.14	97%
15-115-50-6210	MATERIALS AND SUPPLIES	21.00	4,253.29	5,000.00	746.71	85%
15-115-50-6240	FUEL	84.34	3,266.29	2,500.00	-766.29	131%
15-115-50-6401	TELECOMMUNICATIONS	280.01	3,445.62	4,000.00	554.38	86%
15-115-50-6433	FLEET SERVICE TOTAL CAR	333.37	4,000.00	4,000.00	0.00	100%
15-115-50-6452	COMPUTER SERVICES	0.00	2,759.84	4,500.00	1,740.16	61%
15-115-50-6456	E-PERMITTING SERVICES	1,714.70	36,977.86	50,000.00	13,022.14	74%
15-115-50-6465	PROFESSIONAL SERVICES	1,329.36	4,315.53	4,000.00	-315.53	108%
15-115-50-6481	TRAVEL AND EDUCATION	1,423.72	7,425.03	6,000.00	-1,425.03	124%
15-115-50-6600	MISCELLANEOUS	0.00	536.88	2,000.00	1,463.12	27%

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		June	2023-2024	2023-2024	Budget	% of Budget
		MTD Activity	YTD Activity	Budget	Remaining	Used
15-115-50-6605	CONSTRUCTION EXCISE TA	0.00	31,198.50	65,000.00	33,801.50	48%
15-115-50-6900	TRANSFER TO GENERAL FU	5,416.63	65,000.00	65,000.00	0.00	100%
15-115-50-6932	TRANSFER TO RISK MANAGI	0.00	8,500.00	8,500.00	0.00	100%
15-115-50-6937	TRANSFER TO LONG-TERM I	6,905.00	6,905.00	6,905.00	0.00	100%
15-115-50-6980	OPERATING CONTINGENCIE	0.00	0.00	1,439,300.00	1,439,300.00	0%
	Building Inspections Fund Totals	60,437.48	770,450.64	2,262,800.00	1,492,349.36	34%
Expense Totals		60,437.48	770,450.64	2,262,800.00	1,492,349.36	34%
Revenues Over Expenses		109,730.09	1,657,846.21	0.00	-1,657,846.21	0%

18 - POLICE OFFICER FEE AND FIREFIGHTER/EMS FEE

Revenue						
18-400-00-5900	BEGINNING BALANCE-POLIC	0.00	137,031.47	145,000.00	7,968.53	95%
18-400-00-5901	BEGINNING BALANCE-FF/EM	0.00	84,555.87	83,000.00	-1,555.87	102%
18-420-01-4443	POLICE OFFICER FEE	18,521.77	236,930.18	240,000.00	3,069.82	99%
18-420-01-4449	FIREFIGHTER/EMS FEE	16,990.27	216,161.75	220,000.00	3,838.25	98%
Revenue Totals		35,512.04	674,679.27	688,000.00	13,320.73	98%

Expense						
Police Officer Fee and Firefighter/EMS Fee						
18-218-50-6051	POLICE OFFICER SALARIES	15,664.02	214,238.52	198,000.00	-16,238.52	108%
18-218-50-6061	POLICE OFFICER FRINGE BE	9,337.27	120,898.37	137,000.00	16,101.63	88%
18-218-50-6980	OPERATING CONTINGENCIE	0.00	0.00	50,000.00	50,000.00	0%
18-218-51-6051	FIREFIGHTER/EMS SALARIE	5,157.94	117,940.71	137,000.00	19,059.29	86%
18-218-51-6061	FIREFIGHTER/EMS FRINGE E	3,445.36	68,579.87	76,000.00	7,420.13	90%
18-218-51-6981	OPERATING CONTINGENCIE	0.00	0.00	90,000.00	90,000.00	0%
	Police Officer Fee and Firefighter/EMS Fee Totals	33,604.59	521,657.47	688,000.00	166,342.53	76%
Expense Totals		33,604.59	521,657.47	688,000.00	166,342.53	76%
Revenues Over Expenses		1,907.45	153,021.80	0.00	-153,021.80	0%

20 - STREET FUND

Revenue						
20-400-00-5900	BEGINNING BALANCE	0.00	2,946,313.59	2,860,000.00	-86,313.59	103%
20-430-01-4220	PROPORTIONATE SHARE FE	2,200.00	38,500.00	30,000.00	-8,500.00	128%
20-430-01-4831	MISCELLANEOUS STREET	6,188.69	45,894.47	60,000.00	14,105.53	76%
20-430-02-4332	STATE HIGHWAY APPROPRI	124,333.56	1,275,038.55	1,420,000.00	144,961.45	90%
20-470-00-4334	STATE HIGHWAY FED MONE	0.00	178,233.00	250,000.00	71,767.00	71%
20-480-00-4610	INTEREST ON INVESTMENT	15,606.09	214,714.10	140,000.00	-74,714.10	153%
Revenue Totals		148,328.34	4,698,693.71	4,760,000.00	61,306.29	99%

Expense						
Street Admin & Engineering						
20-021-52-6051	SALARIES	18,009.27	203,660.46	220,000.00	16,339.54	93%
20-021-52-6053	OVERTIME	0.00	1,403.43	2,000.00	596.57	70%
20-021-52-6061	FRINGE BENEFITS	2,070.98	129,554.24	185,617.00	56,062.76	70%
20-021-52-6210	MATERIALS AND SUPPLIES	7,435.26	68,798.07	75,000.00	6,201.93	92%
20-021-52-6307	VEHICLE-EQUIPMENT EXPEI	4,166.63	50,000.00	50,000.00	0.00	100%
20-021-52-6309	REPAIRS AND MAINTENANC	0.00	442.50	4,000.00	3,557.50	11%
20-021-52-6314	TRAFFIC SIGNAL MAINTENAI	0.00	4,147.62	2,200.00	-1,947.62	189%
20-021-52-6320	TOOLS	319.00	4,365.59	5,500.00	1,134.41	79%
20-021-52-6401	TELECOMMUNICATIONS	358.88	2,715.16	3,800.00	1,084.84	71%
20-021-52-6415	STREET LIGHTING	0.00	80,914.80	75,000.00	-5,914.80	108%
20-021-52-6452	COMPUTER SERVICES	28.12	3,486.86	6,500.00	3,013.14	54%
20-021-52-6465	PROFESSIONAL SERVICES	245.36	31,391.80	80,000.00	48,608.20	39%
20-021-52-6475	EMPLOYEE DEVELOPMENT	0.00	4,035.14	2,200.00	-1,835.14	183%
20-021-52-6480	SAFETY EQUIPMENT & TRAI	160.24	3,415.77	2,500.00	-915.77	137%
20-021-52-6481	TRAVEL AND EDUCATION	149.05	1,694.87	3,300.00	1,605.13	51%
20-021-52-6500	EQUIPMENT	0.00	70,257.47	66,750.00	-3,507.47	105%

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...	...	June 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
20-021-52-6520	CONTRACTUAL OVERLAYS	0.00	31,190.90	490,000.00	458,809.10	6%
20-021-52-6521	SIDEWALKS	0.00	44,281.07	100,000.00	55,718.93	44%
20-021-52-6526	PUBLIC WORKS BUILDING	11,410.42	123,992.27	330,000.00	206,007.73	38%
20-021-52-6533	ADA RAMP PROGRAM	0.00	30,000.00	30,000.00	0.00	100%
20-021-52-6840	2019 MAIN ST LOAN - PRINCI	0.00	30,000.00	30,000.00	0.00	100%
20-021-52-6841	2019 MAIN ST LOAN - INTERE	0.00	18,300.00	18,300.00	0.00	100%
20-021-52-6842	2021 STREET LOAN - PRINCI	0.00	0.00	375,000.00	375,000.00	0%
20-021-52-6843	2021 STREET LOAN - INTERE	0.00	27,111.22	54,285.00	27,173.78	50%
20-021-52-6900	TRANSFER TO GENERAL FU	13,500.00	162,000.00	162,000.00	0.00	100%
20-021-52-6928	TRANSFER TO SEWER SDC-	4,996.13	59,953.56	59,954.00	0.44	100%
20-021-52-6932	TRANSFER TO RISK MANAGI	0.00	21,500.00	21,500.00	0.00	100%
20-021-52-6937	TRANSFER TO LONG-TERM I	9,383.00	9,383.00	9,383.00	0.00	100%
20-021-52-6956	SPECIAL RESERVES-BARBEI	0.00	0.00	307,000.00	307,000.00	0%
	Street Admin & Engineering Totals	72,232.34	1,217,995.80	2,771,789.00	1,553,793.20	44%

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...	...	June 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Debt Service & Contingency						
20-026-52-6970	OPERATING CONTINGENCIE	0.00	0.00	1,988,211.00	1,988,211.00	0%
	Debt Service & Contingency Totals	0.00	0.00	1,988,211.00	1,988,211.00	0%
Expense Totals		72,232.34	1,217,995.80	4,760,000.00	3,542,004.20	26%
Revenues Over Expenses		76,096.00	3,480,697.91	0.00	-3,480,697.91	0%

24 - SYSTEMS DEVELOPMENT FUND

Revenue						
24-400-00-5928	BEGINNING BALANCE - STRE	0.00	2,150,361.36	2,220,000.00	69,638.64	97%
24-400-00-5938	BEGINNING BALANCE - PAR	0.00	1,855,037.13	1,740,000.00	-115,037.13	107%
24-400-00-5942	BEGINNING BALANCE - WAT	0.00	3,835,682.07	3,875,000.00	39,317.93	99%
24-400-00-5950	BEGINNING BALANCE - SEW	0.00	5,453,362.71	5,380,000.00	-73,362.71	101%
24-400-00-5975	BEGINNING BALANCE - STOF	0.00	698,623.25	725,000.00	26,376.75	96%
24-410-01-4454	SEWER SDC CHARGES	63,543.85	513,879.05	740,000.00	226,120.95	69%
24-430-01-4453	STORM SDC CHARGES	14,355.00	118,454.52	160,000.00	41,545.48	74%
24-430-01-4455	STREET SDC CHARGES	48,465.00	440,772.09	550,000.00	109,227.91	80%
24-440-01-4456	PARK SDC CHARGES	35,145.00	281,670.58	410,000.00	128,329.42	69%
24-444-03-4916	REIMBURSEMENTS-WATER :	7,148.06	85,777.82	85,778.00	0.18	100%
24-444-03-4918	REIMBURSEMENTS-SEWER	6,453.83	77,446.18	77,447.00	0.82	100%
24-470-00-4452	WATER SDC CHARGES	62,161.13	499,262.85	720,000.00	220,737.15	69%
Revenue Totals		237,271.87	16,010,329.61	16,683,225.00	672,895.39	96%

Expense						
Systems Development						
24-095-52-6580	STREET PROJECTS	0.00	444,585.54	2,734,250.00	2,289,664.46	16%
24-095-52-6588	STORM PROJECTS	0.00	0.00	877,200.00	877,200.00	0%
24-095-52-6901	TRANSFER TO GENERAL FU	1,833.37	22,000.00	22,000.00	0.00	100%
24-095-52-6902	TRANSFER TO BUILDING FU	1,145.87	13,750.00	13,750.00	0.00	100%
24-095-53-6552	PARK PROJECTS	0.00	40,851.00	2,132,125.00	2,091,274.00	2%
24-095-53-6901	TRANSFER TO GENERAL FU	916.63	11,000.00	11,000.00	0.00	100%
24-095-53-6902	TRANSFER TO BUILDING FU	572.88	6,875.00	6,875.00	0.00	100%
24-095-55-6591	WATER PROJECTS/OVERSIZ	1,404.50	71,791.79	4,641,973.00	4,570,181.21	2%
24-095-55-6901	TRANSFER TO GENERAL FU	1,990.00	23,880.00	23,880.00	0.00	100%
24-095-55-6902	TRANSFER TO BUILDING FU	1,243.75	14,925.00	14,925.00	0.00	100%
24-095-56-6596	SEWER PROJECTS/ OVERSI	0.00	84,214.91	5,831,697.00	5,747,482.09	1%
24-095-56-6901	TRANSFER TO GENERAL FU	1,833.37	22,000.00	22,000.00	0.00	100%
24-095-56-6902	TRANSFER TO BUILDING FU	1,145.87	13,750.00	13,750.00	0.00	100%
24-095-56-6920	TRANSFER TO FLEET-SEWE	0.00	0.00	330,000.00	330,000.00	0%
24-095-57-6901	TRANSFER TO GENERAL FU	400.00	4,800.00	4,800.00	0.00	100%
24-095-57-6902	TRANSFER TO BUILDING FU	250.00	3,000.00	3,000.00	0.00	100%
	Systems Development Totals	12,736.24	777,423.24	16,683,225.00	15,905,801.76	5%
Expense Totals		12,736.24	777,423.24	16,683,225.00	15,905,801.76	5%
Revenues Over Expenses		224,535.63	15,232,906.37	0.00	-15,232,906.37	0%

26 - TRUST FUND

Revenue						
26-400-00-5921	BEGINNING BALANCE - FIRE	0.00	20,078.31	20,000.00	-78.31	100%
26-400-00-5922	BEGINNING BALANCE - FIRE	0.00	7,915.89	13,000.00	5,084.11	61%
26-400-00-5931	BEGINNING BALANCE - FIRE	0.00	41,140.72	20,000.00	-21,140.72	206%
26-400-00-5939	BEGINNING BALANCE - PAR	0.00	33,862.04	33,350.00	-512.04	102%
26-400-00-5941	BEGINNING BALANCE - LIBR	0.00	15,690.01	12,000.00	-3,690.01	131%
26-400-00-5949	BEGINNING BALANCE - DELE	0.00	11,305.50	4,500.00	-6,805.50	251%
26-400-00-5952	BEGINNING BALANCE - FRIE	0.00	22,876.23	11,500.00	-11,376.23	199%
26-400-00-5954	BEGINNING BALANCE - MISC	0.00	3,561.73	3,700.00	138.27	96%
26-400-00-5955	BEGINNING BALANCE - OTHI	0.00	3,198.12	0.00	-3,198.12	0%
26-420-02-4331	FIRE EXTRICATION TEAM	0.00	40,000.00	10,000.00	-30,000.00	400%
26-420-02-4711	TRANSFER IN GF-FIRE VOLU	7,108.37	85,300.00	85,300.00	0.00	100%

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26-420-02-4712	FIRE VOLUNTEER APPRECIATION	43.65	710.20	1,700.00	989.80	42%
26-420-03-4702	HARPY BOVARD SCHOLARS	0.00	0.00	1,000.00	1,000.00	0%
26-440-01-4740	PARK DEVELOPMENT TRUST	125.00	4,625.00	1,000.00	-3,625.00	463%
26-440-02-4707	LIBRARY	496.94	46,765.04	30,000.00	-16,765.04	156%
26-440-03-4351	FRIENDS OF THE DALLAS AREA	0.00	17,459.00	20,000.00	2,541.00	87%
26-440-15-4750	DELBERT HUNTER ARBORETUM	50.00	15,627.00	20,000.00	4,373.00	78%
26-480-00-4743	MISCELLANEOUS DONATION	551.75	7,218.11	5,000.00	-2,218.11	144%
Revenue Totals		8,375.71	377,332.90	292,050.00	-85,282.90	129%

Expense

Trust Fund						
26-011-50-6710	MISCELLANEOUS DONATION	0.00	5,641.50	8,700.00	3,058.50	65%
26-011-51-6532	FIRE TR - EXTRICATION EXP	0.00	2,443.72	23,000.00	20,556.28	11%
26-011-51-6770	FIRE RESERVE-FUTURE SCH	0.00	0.00	18,000.00	18,000.00	0%
26-011-51-6771	FIRE TR - HARPY BOVARD SCH	0.00	1,000.00	3,000.00	2,000.00	33%
26-011-51-6772	FIRE VOLUNTEER APPRECIATION	1,674.73	47,111.56	107,000.00	59,888.44	44%
26-011-53-6541	FRIENDS OF THE DALLAS AREA	0.00	23,408.59	31,500.00	8,091.41	74%
26-011-53-6551	PARK DEVELOPMENT TRUST	0.00	3,872.00	34,350.00	30,478.00	11%
26-011-53-6558	LIBRARY TRUST EXPENDITURE	2,901.43	53,627.24	42,000.00	-11,627.24	128%
26-011-53-6725	DELBERT HUNTER ARBORETUM	1,294.90	15,426.21	24,500.00	9,073.79	63%
Trust Fund Totals		5,871.06	152,530.82	292,050.00	139,519.18	52%

Expense Totals

5,871.06	152,530.82	292,050.00	139,519.18	52%
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Revenues Over Expenses

2,504.65	224,802.08	0.00	-224,802.08	0%
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28 - GRANTS FUND

Revenue

28-400-00-5958	BEGINNING BALANCE - CLG	0.00	-10,889.44	0.00	10,889.44	0%
28-400-00-5963	BEGINNING BALANCE - POLI	0.00	54.23	900.00	845.77	6%
28-400-00-5968	BEGINNING BALANCE - PARK	0.00	3,033.00	0.00	-3,033.00	0%
28-400-00-5970	BEGINNING BALANCE - REAL	0.00	-110.78	600.00	710.78	-18%
28-420-02-4381	POLICING GRANTS	0.00	28,581.84	28,805.00	223.16	99%
28-420-03-4309	FEMA AFG FIRE GRANT	0.00	0.00	5,000.00	5,000.00	0%
28-420-03-4310	FEMA AFG EMS GRANT	0.00	0.00	5,000.00	5,000.00	0%
28-420-03-4311	FEMA AFG FIRE GRANT-SAF	0.00	0.00	5,000.00	5,000.00	0%
28-420-03-4321	FEMA FIRE PREVENTION/SA	0.00	0.00	5,000.00	5,000.00	0%
28-420-03-4389	EMERGENCY OPERATIONS (0.00	0.00	83,000.00	83,000.00	0%
28-430-03-4319	SAFE ROUTES TO SCHOOL (0.00	0.00	5,000.00	5,000.00	0%
28-440-02-4327	CERTIFIED LOCAL GOVT GR	0.00	7,210.44	15,000.00	7,789.56	48%
28-440-02-4340	READY TO READ GRANT	0.00	2,933.00	3,000.00	67.00	98%
28-440-02-4348	LIBRARY GRANT	0.00	0.00	5,000.00	5,000.00	0%
28-440-03-4344	ODOT GRANT - PARK TRAIL	0.00	0.00	5,000.00	5,000.00	0%
28-440-03-4345	PARKS GRANT-MISCELLANE	0.00	400.00	1,000.00	600.00	40%
28-440-03-4346	OR PARKS AND REC GRANT	0.00	2,803.20	19,355.00	16,551.80	14%
28-440-03-4347	OR PARKS AND REC GRANT	0.00	0.00	5,000.00	5,000.00	0%
28-440-03-4352	OPRD LWCF GRANT	0.00	0.00	570,344.00	570,344.00	0%
28-448-03-4308	OWRD GRANT	0.00	8,831.41	150,000.00	141,168.59	6%
Revenue Totals		0.00	42,846.90	912,004.00	869,157.10	5%

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...	...	June 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Expense						
Grants Fund						
28-012-51-6530	FEMA AFG EMS GRANT	0.00	0.00	5,000.00	5,000.00	0%
28-012-51-6531	FEMA AFG FIRE GRANT	0.00	0.00	5,000.00	5,000.00	0%
28-012-51-6570	POLICE EQUIPMENT	0.00	28,551.95	29,705.00	1,153.05	96%
28-012-51-6905	TRANSFER TO GENERAL FU	0.00	0.00	5,000.00	5,000.00	0%
28-012-51-7510	EMERGENCY OPERATIONS (0.00	20,880.00	83,000.00	62,120.00	25%
28-012-52-6536	SAFE ROUTES TO SCHOOL (0.00	0.00	5,000.00	5,000.00	0%
28-012-52-6561	CERTIFIED LOCAL GOVT GR	0.00	2,590.74	15,000.00	12,409.26	17%
28-012-53-6515	LIBRARY GRANT	0.00	0.00	5,000.00	5,000.00	0%
28-012-53-6516	FEMA FIRE PREVENTION/SA	0.00	0.00	5,000.00	5,000.00	0%
28-012-53-6540	JOHN BARNARD PARK	0.00	0.00	570,344.00	570,344.00	0%
28-012-53-6546	PARKS GRANT - MISCELLAN	3,000.00	3,400.00	6,000.00	2,600.00	57%
28-012-53-6547	PARK TRAIL	0.00	0.00	5,000.00	5,000.00	0%
28-012-53-6556	READY TO READ	232.00	1,440.70	3,600.00	2,159.30	40%
28-012-53-6559	JAPANESE GARDEN RESTOF	7,940.50	14,355.00	19,355.00	5,000.00	74%
28-012-55-7515	OWRD GRANT-MERCER DAM	1,178.55	17,107.90	150,000.00	132,892.10	11%
	Grants Fund Totals	12,351.05	88,326.29	912,004.00	823,677.71	10%
Expense Totals		12,351.05	88,326.29	912,004.00	823,677.71	10%
Revenues Over Expenses		-12,351.05	-45,479.39	0.00	45,479.39	0%

29 - DALLAS DOWNTOWN URBAN RENEWAL FUND

Revenue						
29-400-00-5900	BEGINNING BALANCE	0.00	389,033.45	300,000.00	-89,033.45	130%
29-450-00-4100	CURRENT PROPERTY TAXE	4,179.21	212,904.16	235,000.00	22,095.84	91%
29-450-00-4110	DELINQUENT PROPERTY TA	230.56	3,807.32	3,000.00	-807.32	127%
29-480-00-4610	INTEREST ON INVESTMENTE	4,210.59	44,275.09	10,000.00	-34,275.09	443%
29-480-00-4830	MISCELLANEOUS REVENUE	0.00	14,988.00	20,000.00	5,012.00	75%
Revenue Totals		8,620.36	665,008.02	568,000.00	-97,008.02	117%
Expense						
Downtown Dallas Urban Renewal						
29-019-50-6051	SALARIES	0.00	5,971.04	5,500.00	-471.04	109%
29-019-50-6061	FRINGE BENEFITS	0.00	3,052.82	3,500.00	447.18	87%
29-019-50-6210	MATERIALS AND SUPPLIES	0.00	0.00	250.00	250.00	0%
29-019-50-6465	PROFESSIONAL SERVICES	0.00	5,140.00	35,000.00	29,860.00	15%
29-019-50-6473	BUILDING IMPROVEMENT GF	0.00	2,131.25	2,200.00	68.75	97%
29-019-50-6484	MINOR IMPROVEMENT GRAI	0.00	4,000.00	10,000.00	6,000.00	40%
29-019-50-6507	SPECIAL PROJECTS	0.00	1,611.76	10,000.00	8,388.24	16%
29-019-50-6553	PROPERTY AQUISITION	0.00	10,804.23	105,000.00	94,195.77	10%
29-019-50-6600	MISCELLANEOUS	0.00	767.98	2,000.00	1,232.02	38%
29-019-50-6908	TRANSFER TO GF-DEBT SEF	0.00	148,887.38	148,915.00	27.62	100%
29-019-50-6955	DEBT SERVICE RESERVE	0.00	0.00	148,915.00	148,915.00	0%
29-019-50-6980	OPERATING CONTINGENCIE	0.00	0.00	96,720.00	96,720.00	0%
	Downtown Dallas Urban Renewal Totals	0.00	182,366.46	568,000.00	385,633.54	32%
Expense Totals		0.00	182,366.46	568,000.00	385,633.54	32%
Revenues Over Expenses		8,620.36	482,641.56	0.00	-482,641.56	0%

31 - SOUTH DALLAS URBAN RENEWAL FUND

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...		June	2023-2024	2023-2024	Budget	% of Budget
		MTD Activity	YTD Activity	Budget	Remaining	Used
Revenue						
31-450-00-4100	CURRENT PROPERTY TAX	1,414.73	65,724.66	30,000.00	-35,724.66	219%
31-480-00-4610	INTEREST ON INVESTMENTS	256.25	1,610.71	2,000.00	389.29	81%
Revenue Totals		1,670.98	67,335.37	32,000.00	-35,335.37	210%
Expense						
South Dallas Urban Renewal						
31-310-50-6051	SALARIES	1,034.63	6,055.55	5,500.00	-555.55	110%
31-310-50-6061	FRINGE BENEFITS	480.21	2,813.04	3,500.00	686.96	80%
31-310-50-6210	MATERIALS AND SUPPLIES	0.00	0.00	8,000.00	8,000.00	0%
31-310-50-6465	PROFESSIONAL SERVICES	0.00	525.00	8,000.00	7,475.00	7%
31-310-50-6600	MISCELLANEOUS	0.00	283.71	7,000.00	6,716.29	4%
South Dallas Urban Renewal Totals		1,514.84	9,677.30	32,000.00	22,322.70	30%
Expense Totals		1,514.84	9,677.30	32,000.00	22,322.70	30%
Revenues Over Expenses		156.14	57,658.07	0.00	-57,658.07	0%

45 - GENERAL LONG TERM DEBT FUND

Revenue						
45-470-00-4901	TRANSFER IN - GENERAL FU	10,046.50	120,557.12	120,556.00	-1.12	100%
45-470-00-4912	TRANSFER IN - SEWER FUNI	1,667.03	20,004.36	20,004.00	-0.36	100%
45-470-00-4913	TRANSFER IN - FLEET FUND	309.80	3,717.60	3,718.00	0.40	100%
45-470-00-4914	TRANSFER IN - STREET FUN	781.88	9,382.56	9,383.00	0.44	100%
45-470-00-4915	TRANSFER IN - WATER FUNI	1,371.98	16,463.76	16,464.00	0.24	100%
45-470-00-4919	TRANSFER IN - BUILDING FU	575.35	6,904.20	6,905.00	0.80	100%
Revenue Totals		14,752.54	177,029.60	177,030.00	0.40	100%
Expense						
General Long Term Debt						
45-016-32-6801	DEBT SERVICE - PRINCIPAL	0.00	140,000.00	140,000.00	0.00	100%
45-016-54-6802	DEBT SERVICE - INTEREST	0.00	37,029.60	37,030.00	0.40	100%
General Long Term Debt Totals		0.00	177,029.60	177,030.00	0.40	100%
Expense Totals		0.00	177,029.60	177,030.00	0.40	100%
Revenues Over Expenses		14,752.54	0.00	0.00	0.00	0%

50 - SEWER FUND

Revenue						
50-400-00-5900	BEGINNING BALANCE	0.00	4,560,147.46	4,475,000.00	-85,147.46	102%
50-444-01-4469	SEWER SERVICE CHARGES	315,914.14	4,023,627.58	4,000,000.00	-23,627.58	101%
50-444-01-4834	MISCELLANEOUS SEWER	7,180.42	73,300.91	85,000.00	11,699.09	86%
50-480-00-4610	INTEREST ON INVESTMENTS	20,412.08	312,678.12	100,000.00	-212,678.12	313%
Revenue Totals		343,506.64	8,969,754.07	8,660,000.00	-309,754.07	104%
Expense						
Sewer Admin & Engineering						
50-031-56-6051	SALARIES	37,363.42	428,739.20	400,000.00	-28,739.20	107%
50-031-56-6053	OVERTIME	33.13	3,302.38	3,000.00	-302.38	110%
50-031-56-6061	FRINGE BENEFITS	3,892.01	270,037.74	314,995.00	44,957.26	86%
50-031-56-6210	MATERIALS AND SUPPLIES	1,361.83	18,842.45	33,000.00	14,157.55	57%
50-031-56-6275	DEQ PERMITS	0.00	25,060.00	32,000.00	6,940.00	78%
50-031-56-6307	VEHICLE-EQUIPMENT EXPEI	11,666.63	140,000.00	140,000.00	0.00	100%
50-031-56-6309	REPAIRS AND MAINTENANC	0.00	46,088.77	123,000.00	76,911.23	37%
50-031-56-6320	TOOLS	0.00	2,339.74	6,000.00	3,660.26	39%
50-031-56-6401	TELECOMMUNICATIONS	343.16	3,678.21	4,300.00	621.79	86%
50-031-56-6406	HVAC, ENERGY AND LIGHTI	0.00	5,001.85	5,000.00	-1.85	100%
50-031-56-6452	COMPUTER SERVICES	28.12	7,223.91	9,700.00	2,476.09	74%
50-031-56-6465	PROFESSIONAL SERVICES	1,727.20	957,385.42	1,012,000.00	54,614.58	95%
50-031-56-6475	EMPLOYEE DEVELOPMENT	0.00	5,036.23	2,200.00	-2,836.23	229%

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50-031-56-6480	SAFETY EQUIPMENT & TRAIL	0.00	3,186.06	2,500.00	-686.06	127%
50-031-56-6481	TRAVEL AND EDUCATION	149.05	10,749.43	3,300.00	-7,449.43	326%
50-031-56-6500	EQUIPMENT	375.00	184,469.02	178,750.00	-5,719.02	103%
50-031-56-6526	PUBLIC WORKS BUILDING	22,820.81	247,706.32	660,000.00	412,293.68	38%
50-031-56-6579	I & I	0.00	40,000.00	100,000.00	60,000.00	40%
50-031-56-6594	WWTF CAPITAL IMPROVEME	988.13	932,761.75	1,700,000.00	767,238.25	55%
50-031-56-6598	SEWER REPLACEMENT PRO	54,600.00	81,650.00	133,000.00	51,350.00	61%
50-031-56-6599	WWTF EQUIPMENT REPLACI	630.00	92,836.05	250,000.00	157,163.95	37%
50-031-56-6900	TRANSFER TO GENERAL FU	49,083.37	589,000.00	589,000.00	0.00	100%
50-031-56-6932	TRANSFER TO RISK MANAGI	0.00	107,000.00	107,000.00	0.00	100%
50-031-56-6937	TRANSFER TO LONG-TERM I	20,005.00	20,005.00	20,005.00	0.00	100%
	Sewer Admin & Engineering Totals	205,066.86	4,222,099.53	5,828,750.00	1,606,650.47	72%

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...		June	2023-2024	2023-2024	Budget	% of Budget
		2023-2024	YTD Activity	Budget	Remaining	Used
		MTD Activity				
Debt Service & Contingency						
50-036-56-6820	2017 SEWER LOAN-PRINCIP/	0.00	59,000.00	59,000.00	0.00	100%
50-036-56-6821	2017 SEWER LOAN-INTERES	0.00	15,058.31	15,093.00	34.69	100%
50-036-56-6970	OPERATING CONTINGENCIE	0.00	0.00	2,757,157.00	2,757,157.00	0%
	Debt Service & Contingency Totals	0.00	74,058.31	2,831,250.00	2,757,191.69	3%
Expense Totals		205,066.86	4,296,157.84	8,660,000.00	4,363,842.16	50%
Revenues Over Expenses		138,439.78	4,673,596.23	0.00	-4,673,596.23	0%

51 - STORMWATER FUND

Revenue						
51-400-00-5900	BEGINNING BALANCE	0.00	1,281,979.42	1,380,000.00	98,020.58	93%
51-445-01-4490	STORMWATER SERVICE CH/	101,249.39	1,175,010.29	1,175,000.00	-10.29	100%
51-445-01-4833	MISCELLANEOUS STORMWA	0.00	0.00	2,000.00	2,000.00	0%
51-480-00-4610	INTEREST ON INVESTMENT	9,056.39	108,670.56	20,000.00	-88,670.56	543%
Revenue Totals		110,305.78	2,565,660.27	2,577,000.00	11,339.73	100%

Expense						
Stormwater Maintenance						
51-051-57-6051	SALARIES	3,802.96	41,597.96	60,000.00	18,402.04	69%
51-051-57-6053	OVERTIME	33.12	759.21	2,000.00	1,240.79	38%
51-051-57-6061	FRINGE BENEFITS	2,121.30	23,043.77	53,000.00	29,956.23	43%
51-051-57-6210	MATERIALS AND SUPPLIES	287.52	4,049.13	11,000.00	6,950.87	37%
51-051-57-6275	DEQ PERMITS	0.00	0.00	2,700.00	2,700.00	0%
51-051-57-6307	VEHICLE-EQUIPMENT EXPEI	2,500.00	30,000.00	30,000.00	0.00	100%
51-051-57-6309	REPAIRS AND MAINTENANC	0.00	0.00	4,800.00	4,800.00	0%
51-051-57-6312	MATERIAL DISPOSAL	0.00	44,096.13	30,000.00	-14,096.13	147%
51-051-57-6320	TOOLS	0.00	621.39	3,500.00	2,878.61	18%
51-051-57-6401	TELECOMMUNICATIONS	15.84	121.21	700.00	578.79	17%
51-051-57-6452	COMPUTER SERVICES	28.12	2,583.76	3,300.00	716.24	78%
51-051-57-6465	PROFESSIONAL SERVICES	11,734.00	69,670.36	100,000.00	30,329.64	70%
51-051-57-6475	EMPLOYEE DEVELOPMENT	0.00	2,137.13	2,200.00	62.87	97%
51-051-57-6480	SAFETY EQUIPMENT & TRAI	0.00	3,186.15	2,500.00	-686.15	127%
51-051-57-6481	TRAVEL AND EDUCATION	149.05	1,175.13	3,300.00	2,124.87	36%
51-051-57-6500	EQUIPMENT	0.00	30,673.16	23,750.00	-6,923.16	129%
51-051-57-6522	STORMWATER PROJECTS	0.00	0.00	50,000.00	50,000.00	0%
51-051-57-6526	PUBLIC WORKS BUILDING	7,606.94	82,686.86	220,000.00	137,313.14	38%
51-051-57-6900	TRANSFER TO GENERAL FU	9,750.00	117,000.00	117,000.00	0.00	100%
51-051-57-6928	TRANSFER TO SEWER SDC-	1,457.70	17,492.62	17,493.00	0.38	100%
51-051-57-6932	TRANSFER TO RISK MANAGI	0.00	3,700.00	3,700.00	0.00	100%
51-051-57-6980	OPERATING CONTINGENCIE	0.00	0.00	1,836,057.00	1,836,057.00	0%
	Stormwater Maintenance Totals	39,486.55	474,593.97	2,577,000.00	2,102,406.03	18%
Expense Totals		39,486.55	474,593.97	2,577,000.00	2,102,406.03	18%
Revenues Over Expenses		70,819.23	2,091,066.30	0.00	-2,091,066.30	0%

52 - WATER FUND

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Revenue						
52-400-00-5900	BEGINNING BALANCE	0.00	3,540,695.22	2,850,000.00	-690,695.22	124%
52-442-01-4463	SALE OF WATER	360,159.75	4,297,263.67	4,200,000.00	-97,263.67	102%
52-442-01-4465	NEW ACCOUNT FEES	1,356.63	21,762.12	12,000.00	-9,762.12	181%
52-442-01-4468	SERVICE CONNECTIONS	6,798.00	68,268.30	75,000.00	6,731.70	91%
52-442-01-4832	MISCELLANEOUS WATER	8,343.59	244,193.10	90,000.00	-154,193.10	271%
52-442-03-4900	FINANCE PROCEEDS	0.00	567,560.00	2,200,000.00	1,632,440.00	26%
52-480-00-4610	INTEREST ON INVESTMENTS	21,345.84	275,722.04	100,000.00	-175,722.04	276%
Revenue Totals		398,003.81	9,015,464.45	9,527,000.00	511,535.55	95%
Expense						
Water Admin & Engineering						
52-041-55-6051	SALARIES	54,911.78	650,186.42	635,000.00	-15,186.42	102%
52-041-55-6053	OVERTIME	3,317.45	34,469.17	25,000.00	-9,469.17	138%
52-041-55-6061	FRINGE BENEFITS	16,245.84	392,040.68	446,536.00	54,495.32	88%
52-041-55-6210	MATERIALS AND SUPPLIES	19,380.35	310,600.35	350,000.00	39,399.65	89%
52-041-55-6265	PERMITS	0.00	10,808.08	10,700.00	-108.08	101%
52-041-55-6307	VEHICLE-EQUIPMENT EXPEN	8,333.37	100,000.00	100,000.00	0.00	100%
52-041-55-6309	REPAIRS AND MAINTENANC	0.00	61,388.10	60,000.00	-1,388.10	102%
52-041-55-6320	TOOLS	2,166.03	4,191.27	8,000.00	3,808.73	52%
52-041-55-6401	TELECOMMUNICATIONS	1,183.96	13,701.60	14,000.00	298.40	98%
52-041-55-6406	HVAC, ENERGY AND LIGHTI	0.00	127,076.33	144,000.00	16,923.67	88%
52-041-55-6452	COMPUTER SERVICES	28.12	12,271.78	17,000.00	4,728.22	72%
52-041-55-6465	PROFESSIONAL SERVICES	3,432.64	113,690.99	130,000.00	16,309.01	87%
52-041-55-6475	EMPLOYEE DEVELOPMENT	-238.00	1,964.05	5,000.00	3,035.95	39%
52-041-55-6480	SAFETY EQUIPMENT & TRAI	0.00	1,931.93	2,400.00	468.07	80%
52-041-55-6481	TRAVEL AND EDUCATION	149.05	4,504.85	7,000.00	2,495.15	64%
52-041-55-6500	EQUIPMENT	0.00	15,212.28	13,250.00	-1,962.28	115%
52-041-55-6526	PUBLIC WORKS BUILDING	22,820.81	247,908.49	660,000.00	412,091.51	38%
52-041-55-6562	CLAY STREET LINE REHAB	0.00	207,153.63	900,000.00	692,846.37	23%
52-041-55-6564	WTP CAPITAL IMPROVEMEN	0.00	30,450.00	30,000.00	-450.00	102%
52-041-55-6589	WATER LINE REPLACEMENT	0.00	0.00	135,000.00	135,000.00	0%
52-041-55-6592	CLAY ST RESERVOIR PROJE	94,889.42	666,742.83	2,400,000.00	1,733,257.17	28%
52-041-55-6900	TRANSFER TO GENERAL FU	44,583.37	535,000.00	535,000.00	0.00	100%
52-041-55-6932	TRANSFER TO RISK MANAGI	0.00	45,000.00	45,000.00	0.00	100%
52-041-55-6934	TRANSFER TO WATER SDC-I	7,148.06	85,777.82	85,778.00	0.18	100%
52-041-55-6937	TRANSFER TO LONG-TERM I	16,464.00	16,464.00	16,464.00	0.00	100%
	Water Admin & Engineering Totals	294,816.25	3,688,534.65	6,775,128.00	3,086,593.35	54%

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Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 6/30/2024

...	...	June 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Debt Service & Contingency						
52-046-55-6830	2015 SRF LOAN - PRINCIPAL	0.00	43,694.92	43,695.00	0.08	100%
52-046-55-6831	2015 SRF LOAN - INTEREST	0.00	29,040.60	29,041.00	0.40	100%
52-046-55-6832	2016 DEQ CWSRF LOAN-PRII	0.00	83,688.00	83,688.00	0.00	100%
52-046-55-6833	2016 DEQ CWSRF LOAN-INTI	0.00	19,272.00	19,272.00	0.00	100%
52-046-55-6834	2017 WATER LOAN - PRINCIP	0.00	357,000.00	357,000.00	0.00	100%
52-046-55-6835	2017 WATER LOAN - INTERE	0.00	74,156.65	74,330.00	173.35	100%
52-046-55-6836	2022 SPWF LOAN - PRINCIPA	0.00	0.00	70,000.00	70,000.00	0%
52-046-55-6837	2022 SPWF LOAN - INTERES	0.00	0.00	10,000.00	10,000.00	0%
52-046-55-6954	WATER STORAGE RESERVE	0.00	0.00	1,300,000.00	1,300,000.00	0%
52-046-55-6970	OPERATING CONTINGENCIE	0.00	0.00	764,846.00	764,846.00	0%
	Debt Service & Contingency Totals	0.00	606,852.17	2,751,872.00	2,145,019.83	22%

Expense Totals		294,816.25	4,295,386.82	9,527,000.00	5,231,613.18	45%
Revenues Over Expenses		103,187.56	4,720,077.63	0.00	-4,720,077.63	0%

58 - FLEET MANAGEMENT FUND


Revenue						
58-400-00-5900	BEGINNING BALANCE	0.00	202,271.90	200,000.00	-2,271.90	101%
58-470-00-4906	REIMBURSED SERVICES	6,393.95	130,689.09	75,000.00	-55,689.09	174%
58-480-00-4470	GAS AND OIL REIMBURSEME	0.00	10,248.45	12,000.00	1,751.55	85%
58-480-00-4472	FLEET SERVICE TOTAL CARI	26,666.63	320,000.00	320,000.00	0.00	100%
58-480-00-4473	FLEET SERVICE TOTAL CARI	16,708.37	244,200.00	244,200.00	0.00	100%
58-480-00-4474	FLEET SERVICE TOTAL CARI	333.37	4,000.00	4,000.00	0.00	100%
58-480-00-4835	SALE OF EQUIPMENT	0.00	8,470.00	5,000.00	-3,470.00	169%
58-499-00-4954	TRANSFER FROM SEWER SI	0.00	0.00	330,000.00	330,000.00	0%
Revenue Totals		50,102.32	919,879.44	1,190,200.00	270,320.56	77%

Expense						
Fleet Management Fund						
58-075-50-6051	SALARIES	16,756.55	189,349.63	160,000.00	-29,349.63	118%
58-075-50-6061	FRINGE BENEFITS	5,834.56	98,828.52	129,282.00	30,453.48	76%
58-075-50-6210	MATERIALS AND SUPPLIES	373.77	6,555.94	6,500.00	-55.94	101%
58-075-50-6241	FUEL & OIL	1,496.49	75,024.10	110,000.00	34,975.90	68%
58-075-50-6245	PARTS AND SERVICE	5,387.59	195,880.10	203,700.00	7,819.90	96%
58-075-50-6246	PARTS AND SERVICE-INTER	1,097.32	49,294.88	50,000.00	705.12	99%
58-075-50-6309	REPAIRS AND MAINTENANC	0.00	4,899.27	7,000.00	2,100.73	70%
58-075-50-6320	TOOLS	5,088.00	21,709.72	25,000.00	3,290.28	87%
58-075-50-6401	TELECOMMUNICATIONS	426.91	4,233.40	5,000.00	766.60	85%
58-075-50-6406	HVAC, ENERGY AND LIGHTI	207.66	15,453.87	15,000.00	-453.87	103%
58-075-50-6452	COMPUTER SERVICES	28.12	14,173.38	12,500.00	-1,673.38	113%
58-075-50-6481	TRAVEL AND EDUCATION	530.00	3,911.30	4,000.00	88.70	98%
58-075-50-6526	PUBLIC WORKS BUILDING	11,410.39	123,992.28	330,000.00	206,007.72	38%
58-075-50-6600	MISCELLANEOUS	87.99	1,634.06	5,000.00	3,365.94	33%
58-075-50-6900	TRANSFER TO GENERAL FU	2,666.63	32,000.00	32,000.00	0.00	100%
58-075-50-6932	TRANSFER TO RISK MANAGI	0.00	35,000.00	35,000.00	0.00	100%
58-075-50-6937	TRANSFER TO LONG-TERM I	3,718.00	3,718.00	3,718.00	0.00	100%
58-075-50-6980	OPERATING CONTINGENCIE	0.00	0.00	56,500.00	56,500.00	0%
	Fleet Management Fund Totals	55,109.98	875,658.45	1,190,200.00	314,541.55	74%
Expense Totals		55,109.98	875,658.45	1,190,200.00	314,541.55	74%
Revenues Over Expenses		-5,007.66	44,220.99	0.00	-44,220.99	0%

City Council Meeting
Monday, July 15, 2024
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**CITY COUNCIL
STAFF REPORT**

MEETING DATE: July 15, 2024
AGENDA ITEM NO. 4.e
TOPIC: OLCC Application for Osaka Sushi & Chinese Restaurant Full on-premises license
PREPARED BY: Kim Herring, City Recorder
APPROVED BY:  City Manager
ATTACHMENTS: A – Application for new liquor license from Osaka Sushi & Chinese Restaurant

RECOMMENDED ACTION:

Staff recommends the City Council approve the OLCC application for a new full on-premises liquor license for Osaka Sushi & Chinese Restaurant at 962 Main Street.

BACKGROUND:

Osaka Sushi & Chinese Restaurant has submitted a Liquor License Application for full on-premises sales.

Staff has reviewed the OLCC application, including a criminal background check, and have found no items of concern.

SUMMARY TIMELINE:

July 15, 2024 – City Council considers for approval the OLCC application for a new liquor license for Osaka Sushi & Chinese Restaurant.

FISCAL IMPACT:

None

RECOMMENDED MOTION:

N/A – Approval of the consent agenda will recommend to the OLCC that the Council approves the application.

LIQUOR LICENSE APPLICATION

Page 1 of 4

Check the appropriate license request option:

[New Outlet](#) | [Change of Ownership](#) | [Greater Privilege](#) | [Additional Privilege](#)

Select the license type you are applying for.

More information about all license types is available [online](#).

Full On-Premises

- Commercial
- Caterer
- Public Passenger Carrier
- Other Public Location
- For Profit Private Club
- Nonprofit Private Club

Winery

- Primary location
- Additional locations: 2nd 3rd 4th 5th

Brewery

- Primary location
- Additional locations: 2nd 3rd

Brewery-Public House

- Primary location
- Additional locations: 2nd 3rd

Grower Sales Privilege

- Primary location
- Additional locations: 2nd 3rd

Distillery

- Primary location
- Additional tasting locations: (Use the DISTT form [HERE](#))

Limited On-Premises

Off Premises

Warehouse

Wholesale Malt Beverage and Wine

OLCC 24-04

LOCAL GOVERNMENT USE ONLY

LOCAL GOVERNMENT
 After providing your recommendation, return this form to the applicant **WITH** the recommendation marked below

Name of City OR County (not both)

Dallas

Please make sure the name of the Local Government is printed legibly or stamped below

Date application received:

Optional: Date Stamp Received Below

RECEIVED JUN 13 2024

- Recommend this license be granted
- Recommend this license be denied
- No Recommendation/Neutral

Printed Name

Date

Signature

Osaka Sushi and Chinese Restaurant

Trade Name

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LIQUOR LICENSE APPLICATION

Page 2 of 4

APPLICANT INFORMATION

Identify the applicants applying for the license. This is the entity (example: corporation or LLC) or individual(s) applying for the license. Please add an additional page if more space is needed.

Name of entity or individual applicant #1: Osaka Sushi and Chinese Restaurant LLC	Name of entity or individual applicant #2:
Name of entity or individual applicant #3:	Name of entity or individual applicant #4:

BUSINESS INFORMATION

Trade Name of the Business (name customers will see):

Osaka Sushi and Chinese Restaurant

Premises street address (The physical location of the business and where the liquor license will be posted):

962 Main St

City: Dallas	Zip Code: 97338	County: Polk
Business phone number: TBD	Business email: osakasushidallasor@gmail.com	
Business mailing address (where we will send any items by mail as described in OAR 845-004-0065[1]): 2687 Beehollow Ln NW		
City: Albany	State: OR	Zip Code: 97321
Does the business address currently have an OLCC liquor license? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

APPLICATION CONTACT INFORMATION – Provide the point of contact for this application. If this individual is not an applicant or licensee, the Authorized Representative Form must be completed and submitted with this application.

Application Contact Name:

United CPAs & Co., LLC/Shanshan Wu

Phone number: (503) 432-8839	Email: unitedcpaspx@gmail.com
---------------------------------	----------------------------------

LIQUOR LICENSE APPLICATION

Page 3 of 4

TERMS

- "Real property" means the real estate (land) and generally whatever is erected or affixed to the land (for example, the building) at the business address.
- "Common area" is a privately owned area where two or more parties (property tenants) have permission to use the area in common. Examples include the walking areas between stores at a shopping center, lobbies, hallways, patios, parking lots, etc. An area's designation as a "common area" is typically identified in the lease or rental agreement.

ATTESTATION – OWNERSHIP AND CONTROL OF THE BUSINESS AND PREMISES

- Each applicant listed in the "Application Information" section of this form has read and understands [OAR 845-005-0311](#) and attests that:
 1. At least one applicant listed in the "Application Information" section of this form has the legal right to occupy and control the real property proposed to be licensed as shown by a property deed, lease, rental agreement, or similar document.
 2. No person not listed as an applicant in the "Application Information" section of this form has an ownership interest in the business proposed to be licensed, unless the person qualifies to have that ownership interest waived under OAR 845-005-0311.
 3. The licensed premises at the premises street address proposed
 - a. Does not include any common areas; or
 - b. Does include one or more common areas; however, the applicant(s) acknowledge(s) that they will not engage in alcohol sales and service in the area to be licensed
 - In this circumstance, the applicant(s) acknowledge(s) that they will not engage in alcohol sales and service in the area to be licensed with liquor laws within and in the immediate vicinity of the premises that are situated in "common areas" and that the applicant(s) will not apply for a license in those areas. This acknowledgment applies at all times, even when the business is closed.
 4. The licensed premises at the premises street address either
 - a. Has no area on property controlled by a public entity (such as a city, county, or state) or
 - b. Has one or more areas on property controlled by a public entity and the applicant(s) acknowledge(s) that the public entity has given at least one of the applicants listed in the "Application Information" section of this form the authority to apply for and hold the license in the area.

CITY OF DALLAS
187 SE COURT ST
DALLAS, OR 97338

DATE : 6/13/2024 1:36 PM
OPER : JM
TKBY : Jessica Myers
TERM : 2
REC# : R00469216

400.0000	Miscellaneous Payment	100.00
	Osaka Sushi & Chinese Restaurant	
100.00	(like a credit card payment) and	
	OLCC License 24-04	100.00

Paid By: Osaka Sushi & Chinese Restaurant
1 100.00 REF: Visa

APPLIED	100.00
TENDERED	100.00

CHANGE	0.00
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Osaka Sushi and Chinese Restaurant

LIQUOR LICENSE APPLICATION

Osaka Sushi and Chinese Restaurant

Page 4 of 4

Applicant Signature(s): Each individual listed in the applicant information box on page 2 (entity or individuals applying for the license) must sign the application.

If an applicant listed in the applicant information box on page 2 is an entity (such as a corporation or limited liability company), at least one member or officer of the entity must sign the application.

• Each applicant listed in the "Application Information" section of this form has read and understands [OAR 845-006-0362](#) and attests that:

1. Upon licensure, each licensee is responsible for the conduct of others on the licensed premises, including in outdoor areas.
2. The licensed premises will be controlled to promote public safety and prevent problems and violations, with particular emphasis on preventing minors from obtaining or consuming alcoholic beverages, preventing over-service of alcoholic beverages, preventing open containers of alcoholic beverages from leaving the licensed premises unless allowed by OLCC rules, and preventing noisy, disorderly, and unlawful activity on the licensed premises.

I attest that all answers on all forms and documents, and all information provided to the OLCC as a part of this application, are true and complete.

Jiaxin Li

Jiaxin Li

05/28/2024

Applicant name

Signature

Date

Applicant name

Signature

Date

Applicant name

Signature

Date

Applicant name

Signature

Date

Applicant/Licensee Representative(s): If you would like to designate a person/entity to act on your behalf you must complete the [Authorized Representative Form](#). You may submit the form with the application or anytime thereafter. The form must be received by the OLCC before the representative can receive or submit information for the applicant.

Please note that applicants/licensees are responsible for all information provided, even if an authorized representative submits additional forms on behalf of the applicant.

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OREGON LIQUOR & CANNABIS COMMISSION

**Supplemental Form:
License Representative Authorization**

What is this form?

An applicant or licensee may give a representative authorization to make changes to the license or application on behalf of the licensee or to receive information about a license or application. The applicant or licensee may use this form to document that authorization.

Note: This form **must** be signed by someone who is a licensee or an applicant for the license.

Section 1 – Applicant/Licensee Information

Trade Name:	Osaka Sushi and Chinese Restaurant
Premise Address:	962 Main St, Dallas, OR 97338
Applicant/Licensee Name:	Osaka Sushi and Chinese Restaurant LLC

Section 2 – Representative Information

Representative Name:	Shanshan Wu		
Representative Phone:	503-432-8839	Representative Email:	unitedcpaspx@gmail.com

Section 3 – Authorization

I give permission for the above-named representative to:

- Make changes regarding this license/application on my behalf.
- Receive information about the status of the license/application, including information about pending compliance action or communications between OLCC and the licensee/applicant.

This authorization will remain in effect until I rescind my permission in writing and provide a copy to the Commission.

Comments:

Signature: Jiixin Li

Date: 05/28/2024

Name: Jiixin Li

Title: Member



**FULL ON-PREMISES, COMMERCIAL (F-COM)
FULL ON-PREMISES, FOR-PROFIT PRIVATE CLUB (F-FPC)
FOOD SERVICE AFFIRMATION**

Applicant / Licensee Osaka Sushi and Chinese Restaurant LLC

Trade Name of the Business (Name Customers Will See)

Osaka Sushi and Chinese Restaurant

Business Address 962 Main St, Dallas, OR 97338
(Number, Street Address, City, and Zip Code)

I affirm that I have read [OAR 845-006-0459](#), [OAR 845-006-0460](#), and [OAR 845-006-0466](#) and

I affirm:

- I understand that "meal" means a food item, or combination of food items, prepared or cooked on the licensed premises that the Commission determines is a main course and is a serving of food sufficient to satisfy the appetite of one individual. Food items that are appetizers, snacks, and desserts do not qualify as a meal. Examples include, but are not limited to, popcorn, peanuts, chips, a serving of food that is not sufficient to satisfy the appetite of one individual, and food items offered by the licensee as other than a meal.
- I understand that "dining seats" means seating at tables or food counters as defined in OAR 845-006-0340(2)(j) located in areas of the licensed premises regularly open to the public where the Commission determines that each table top or seating area provides a minimum space that will accommodate a place setting consisting of a plate or dish, glassware, napkin and utensils for each seat. Seats at counters in entertainment areas and at bars as defined in OAR 845-006-0340 do not qualify as dining seating.
- I will have at least 30 dining seats during a time period which must last at least two hours prior to 10:00 p.m.
- I will make at least five different meals available at all times and in all areas where alcohol service is available. However, I may make fewer than five different meals available if the OLCC has determined that the clearly dominant emphasis in the areas with alcoholic beverage service is food service.
- I will always have a food preparation area and equipment on my licensed premises that are adequate to meet the food service requirements of this license.
- I am authorized to sign this form on behalf of the applicant or licensee.

Name (print) Jiaxin Li Date 05/28/2024

Signature Jiaxin Li

6/13/2024 - received



OREGON LIQUOR & CANNABIS COMMISSION INDIVIDUAL HISTORY FORM

PRINT FORM

RESET FORM

1. Name (Print):	LI	JIAXIN	
	Last	First	Middle
2. Other names used (maiden, other): N/A			
3. Do you have a Social Security Number (SSN) issued by the United States Social Security Administration? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
If yes, you must list your SSN: [REDACTED]			
<p>SOCIAL SECURITY NUMBER DISCLOSURE: As part of your application for an initial or renewal license, Federal and State laws require you to provide your Social Security Number (SSN) to the Oregon Liquor Control Commission (OLCC) for child support enforcement purposes (42 USC § 666(a)(13) & ORS 25.785). If you are an applicant or licensee and fail to provide your SSN, the OLCC may refuse to process your application. Your SSN will be used only for child support enforcement purposes unless you indicate below.</p> <p>Based on our authority under ORS 471.311 and OAR 845-005-0312(6), we are requesting your <u>voluntary consent</u> to use your SSN for the following administrative purposes only: to match your license application to your Alcohol Server Education records (where applicable), and to ensure your identity for criminal records checks. OLCC will not deny you any rights, benefits or privileges otherwise provided by law if you do not consent to use of your SSN for these administrative purposes (5 USC § 552(a)).</p>			
4. Do you consent to the OLCC's use of my SSN as described above? Check this box: <input checked="" type="checkbox"/>			
5. Date of Birth (DOB):	[REDACTED]	[REDACTED]	[REDACTED]
	(mm)	(dd)	(yyyy)
6. Driver License or State ID #:	[REDACTED]	7. State: [REDACTED]	
8. Contact Phone: [REDACTED]			
9. E-mail Address: Osakasushisweethome@gmail.com			
10. Mailing Address:	[REDACTED]		
	(Number and Street)	(City)	(State) (Zip Code)
11. In the past 10 years, have you been convicted of a felony or a misdemeanor in a U.S. state outside of Oregon?			
No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> (If yes, explain in the space provided, below) Unsure <input type="checkbox"/> Choose this option and provide an explanation if, for example: you were arrested or went to court, but are unsure of whether there was a conviction; you paid a fine or served probation or parole, but are unsure of whether there was a conviction; or if you know you had a conviction, but you are unsure of whether the conviction has been removed from your record, etc.			

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OREGON LIQUOR & CANNABIS COMMISSION INDIVIDUAL HISTORY FORM

12. Do you, or any entity that you are a part of, **currently hold** or **have you previously held** a recreational marijuana license in Oregon? (Note: marijuana worker permits are not marijuana licenses.)

No Yes Please list licenses (and year(s) licensed) below Unsure Please include an explanation:

13. Do you, or any entity that you are a part of, hold an alcohol license in a U.S. state outside of Oregon?

No Yes Please list licenses (and year(s) licensed) below Unsure Please include an explanation:

14. Do you or any entity that you are a part of, have any other liquor license applications pending with the OLCC?

No Yes Please list applications below Unsure Please include an explanation:

You must sign your own form (electronic signature acceptable). Another individual, such as your attorney or an individual with power of attorney, **may not** sign your form.

Affirmation

Even if I receive assistance in completing this form, I affirm by my signature below, that my answers on this form are true and complete. I understand the OLCC will use the above information to check my records, including but not limited to my criminal history. I understand that if my answers are not true and complete, the OLCC may deny my license application.

Name (Print):	LI	Last	JIAXIN	First		Middle
Signature:	<i>Jiaxin Li</i>				Date:	05/28/2024

This box for OLCC use ONLY

_____ Does the individual currently hold, or has the individual previously held, an OLCC- issued liquor license?

6/13/2024 - received



OREGON LIQUOR & CANNABIS COMMISSION INDIVIDUAL HISTORY FORM

PRINT FORM

RESET FORM

1. Name (Print):	Chen	Xiaofeng	
	Last	First	Middle
2. Other names used (maiden, other): n/a			
3. Do you have a Social Security Number (SSN) issued by the United States Social Security Administration? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, you must list your SSN [REDACTED]			
<p>SOCIAL SECURITY NUMBER DISCLOSURE As part of your application for an initial or renewal license, Federal and State laws require you to provide your Social Security Number (SSN) to the Oregon Liquor Control Commission (OLCC) for child support enforcement purposes (42 USC § 666(a)(13) & ORS 25.785). If you are an applicant or licensee and fail to provide your SSN, the OLCC may refuse to process your application. Your SSN will be used only for child support enforcement purposes unless you indicate below.</p> <p>Based on our authority under ORS 471.311 and OAR 845-005-0312(6), we are requesting your <u>voluntary consent</u> to use your SSN for the following administrative purposes only: to match your license application to your Alcohol Server Education records (where applicable), and to ensure your identity for criminal records checks. OLCC will not deny you any rights, benefits or privileges otherwise provided by law if you do not consent to use of your SSN for these administrative purposes (5 USC § 552(a)).</p>			
4. Do you consent to the OLCC's use of my SSN as described above? Check this box: <input checked="" type="checkbox"/>			
5. Date of Birth (DOB):	[REDACTED]	[REDACTED]	[REDACTED]
	(mm)	(dd)	(yyyy)
6. Driver License or State ID #:	[REDACTED]	7. State:	[REDACTED]
8. Contact Phone:	[REDACTED]		
9. E-mail Address: osakasushidallasor@gmail.com			
10. Mailing Address:	[REDACTED]		
	(Number and Street)	(City)	(State) (Zip Code)
11. In the past 10 years, have you been convicted of a felony or a misdemeanor in a U.S. state outside of Oregon? No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> (If yes, explain in the space provided, below) Unsure <input type="checkbox"/> Choose this option and provide an explanation if, for example: you were arrested or went to court, but are unsure of whether there was a conviction; you paid a fine or served probation or parole, but are unsure of whether there was a conviction; or if you know you had a conviction, but you are unsure of whether the conviction has been removed from your record, etc.			

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JUN 17 2024

MARK43 CRIMETRACER CAD

eCOURT QWHD AD HOC

By: SIB Date 6-17-2024



OREGON LIQUOR & CANNABIS COMMISSION INDIVIDUAL HISTORY FORM

12. Do you, or any entity that you are a part of, **currently hold** or **have you previously held** a recreational marijuana license in Oregon? (Note: marijuana worker permits are not marijuana licenses.)

No Yes Please list licenses (and year(s) licensed) below Unsure Please include an explanation:

13. Do you, or any entity that you are a part of, hold an alcohol license in a U.S. state outside of Oregon?

No Yes Please list licenses (and year(s) licensed) below Unsure Please include an explanation:

14. Do you or any entity that you are a part of, have any other liquor license applications pending with the OLCC?

No Yes Please list applications below Unsure Please include an explanation:

You must sign your own form (electronic signature acceptable). Another individual, such as your attorney or an individual with power of attorney, **may not** sign your form.

Affirmation

Even if I receive assistance in completing this form, I affirm by my signature below, that my answers on this form are true and complete. I understand the OLCC will use the above information to check my records, including but not limited to my criminal history. I understand that if my answers are not true and complete, the OLCC may deny my license application.

Name (Print):	Chen	Last	Xiaofeng	First		Middle
Signature:	<i>Xiaofeng Chen</i>				Date:	05/28/2024

This box for OLCC use ONLY

_____ Does the individual currently hold, or has the individual previously held, an OLCC- issued liquor license?

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Oregon Liquor & Cannabis Commission

LIMITED LIABILITY COMPANY (LLC) QUESTIONNAIRE

RESET FORM

LLC Name Osaka Sushi and Chinese Restaurant LLC

Trade Name of Business (Name Customers Will See) Osaka Sushi and Chinese Restaurant

The LLC named in this document is a (see page 1 for definitions): Manager-Managed LLC Member-Managed LLC

This section is ONLY for a manager-managed LLC. (Directions on page 1. You may include information on a separate sheet.)

Name of Managing Member (please print)	Name of Managing Member (please print)

This section is for BOTH a manager-managed LLC and a member-managed LLC. (Directions on page 1. You may include information on a separate sheet.)

Name of Member (please print)	Percentage of issued membership held
Jiaxin Li	60%
Xiaofeng Chen	40%

This section is ONLY for an LLC with the listed officers. (Directions on page 1. You may include information on a separate sheet.)

Title	Name (please print)
President	
Secretary	
Treasurer	
Vice president with responsibility over the operation of the business	

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SERVER EDUCATION DESIGNEE (Directions on page 1)

Name (please print)	Date of Birth
Xiaofeng Chen	

SIGNATURE (Directions on page 1)

NAME of Signing Person (please type or print) Jiaxin Li

Jiaxin Li DATE 05/28/2024


SIGNATURE of signing person (may electronically sign)

This box for OLCC use ONLY

Does the entity hold, or has it ever held, an OLCC-issued liquor license? _____



**CITY COUNCIL
STAFF REPORT**

MEETING DATE: July 15, 2024
AGENDA ITEM NO. 4.f
TOPIC: OLCC Application for Masala Bites Indian Restaurant Full on-premises license
PREPARED BY: Kim Herring, City Recorder
APPROVED BY:  City Manager
ATTACHMENTS: A – Application for new liquor license from Masala Bites Indian Restaurant

RECOMMENDED ACTION:

Staff recommends the City Council approve the OLCC application for a new full on-premises liquor license for Masala Bites Indian Restaurant at 413 Main Street.

BACKGROUND:

Masala Bites Indian Restaurant has submitted a Liquor License Application for full on-premises sales. Staff has reviewed the OLCC application, and is in the process of completing a criminal background check. It is expected the criminal background check will be completed by the City Council meeting. If the background check is not completed, staff continue to recommend approval of the license on condition the background check is returned with no concerns.

If there are any concerns raised by the police department in the background check, the application will not be signed by the city and the application will be referred back to the City Council for further review and consideration at the August 5, 2024 council meeting.

SUMMARY TIMELINE:

July 15, 2024 – City Council considers for approval the OLCC application for a new liquor license for Masala Bites Indian Restaurant.

FISCAL IMPACT:

None

RECOMMENDED MOTION:

N/A – Approval of the consent agenda will recommend to the OLCC that the Council approves the application.

We are a welcoming, safe and livable community dedicated to people and business

LIQUOR LICENSE APPLICATION

Page 1 of 4

Check the appropriate license request option:

 New Outlet | Change of Ownership | Greater Privilege | Additional Privilege

Select the license type you are applying for.

More information about all license types is available [online](#).

Full On-Premises

- Commercial
- Caterer
- Public Passenger Carrier
- Other Public Location
- For Profit Private Club
- Nonprofit Private Club

Winery

- Primary location
- Additional locations: 2nd 3rd 4th 5th

Brewery

- Primary location
- Additional locations: 2nd 3rd

Brewery-Public House

- Primary location
- Additional locations: 2nd 3rd

Grower Sales Privilege

- Primary location
- Additional locations: 2nd 3rd

Distillery

- Primary location
- Additional tasting locations: (Use the DISTT form [HERE](#))

Limited On-Premises

Off Premises

Warehouse

Wholesale Malt Beverage and Wine

LOCAL GOVERNMENT USE ONLY

LOCAL GOVERNMENT

After providing your recommendation, return this form to the applicant **WITH** the recommendation marked below

Name of City OR County (not both)

Dallas, OR

Please make sure the name of the Local Government is printed legibly or stamped below

Date application received: _____

Optional: Date Stamp Received Below

RECEIVED JUL 09 2024
OLCC 24-05

- Recommend this license be granted
- Recommend this license be denied
- No Recommendation/Neutral

Printed Name

Date

Signature

MASALA BITES INDIAN RESTAURANT

Trade Name

City Council Meeting
Monday, July 15, 2024
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LIQUOR LICENSE APPLICATION

Page 2 of 4

APPLICANT INFORMATION	
Identify the applicants applying for the license. This is the entity (example: corporation or LLC) or individual(s) applying for the license. Please add an additional page if more space is needed.	
Name of entity or individual applicant #1: NAIVEDYA DALLAS LLC	Name of entity or individual applicant #2:
Name of entity or individual applicant #3:	Name of entity or individual applicant #4:

BUSINESS INFORMATION		
Trade Name of the Business (name customers will see): MASALA BITES INDIAN RESTAURANT		
Premises street address (The physical location of the business and where the liquor license will be posted): 413 MAIN ST		
City: DALLAS	Zip Code: 97338	County: POLK COUNTY
Business phone number: 971-240-7286	Business email: kaura.manni28@gmail.com	
Business mailing address (where we will send any items by mail as described in OAR 845-004-0065[1]): 413 MAIN ST		
City: DALLAS	State: OR	Zip Code: 97338
Does the business address currently have an OLCC liquor license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

APPLICATION CONTACT INFORMATION – Provide the point of contact for this application. If this individual is <u>not</u> an applicant or licensee, the Authorized Representative Form must be completed and submitted with this application.	
Application Contact Name: GAGANDEEP SINGH	
Phone number: 503-990-6397	Email: GSINGH@XELCPA.COM

LIQUOR LICENSE APPLICATION

Page 3 of 4

TERMS

- “Real property” means the real estate (land) and generally whatever is erected or affixed to the land (for example, the building) at the business address.
- “Common area” is a privately owned area where two or more parties (property tenants) have permission to use the area in common. Examples include the walking areas between stores at a shopping center, lobbies, hallways, patios, parking lots, etc. An area’s designation as a “common area” is typically identified in the lease or rental agreement.

ATTESTATION – OWNERSHIP AND CONTROL OF THE BUSINESS AND PREMISES

- Each applicant listed in the “Application Information” section of this form has read and understands [OAR 845-005-0311](#) and attests that:
 1. At least one applicant listed in the “Application Information” section of this form has the legal right to occupy and control the real property proposed to be licensed as shown by a property deed, lease, rental agreement, or similar document.
 2. No person not listed as an applicant in the “Application Information” section of this form has an ownership interest in the business proposed to be licensed, unless the person qualifies to have that ownership interest waived under OAR 845-005-0311.
 3. The licensed premises at the premises street address proposed to be licensed either:
 - a. Does not include any common areas; or
 - b. Does include one or more common areas; however, only the applicant(s) have the exclusive right to engage in alcohol sales and service in the area to be included as part of the licensed premises.
 - In this circumstance, the applicant(s) acknowledges responsibility for ensuring compliance with liquor laws within and in the immediate vicinity of the licensed premises, including in portions of the premises that are situated in “common areas” and that this requirement applies at all times, even when the business is closed.
 4. The licensed premises at the premises street address either:
 - a. Has no area on property controlled by a public entity (like a city, county, or state); or
 - b. Has one or more areas on property controlled by a public entity (like a city, county, or state) and the public entity has given at least one of the applicant(s) permission to exercise the privileges of the license in the area.

LIQUOR LICENSE APPLICATION

MASALA BITES INDIAN RESTAURANT

Page 4 of 4

Applicant Signature(s): Each individual listed in the applicant information box on page 2 (entity or individuals applying for the license) must sign the application.

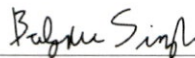
If an applicant listed in the applicant information box on page 2 is an entity (such as a corporation or limited liability company), at least one member or officer of the entity must sign the application.

• Each applicant listed in the "Application Information" section of this form has read and understands OAR 845-006-0362 and attests that:

1. Upon licensure, each licensee is responsible for the conduct of others on the licensed premises, including in outdoor areas.
2. The licensed premises will be controlled to promote public safety and prevent problems and violations, with particular emphasis on preventing minors from obtaining or consuming alcoholic beverages, preventing over-service of alcoholic beverages, preventing open containers of alcoholic beverages from leaving the licensed premises unless allowed by OLCC rules, and preventing noisy, disorderly, and unlawful activity on the licensed premises.

I attest that all answers on all forms and documents, and all information provided to the OLCC as a part of this application, are true and complete.

BALJINDER SINGH



07/09/2024

Applicant name

Signature

Date

Applicant name

Signature

Date

Applicant name

Signature

Date

Applicant name

Signature

Date

Applicant/Licensee Representative(s): If you would like to designate a person/entity to act on your behalf you must complete the Authorized Representative Form. You may submit the form with the application or anytime thereafter. The form must be received by the OLCC before the representative can receive or submit information for the applicant.

Please note that applicants/licensees are responsible for all information provided, even if an authorized representative submits additional forms on behalf of the applicant.

City Council Meeting
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OREGON LIQUOR & CANNABIS COMMISSION FLOOR PLAN

INSTRUCTIONS

1. Your floor plan **MUST** be submitted on the Floor Plan Form below
2. Use a separate Floor Plan Form for each level or floor of the building. The floor plan(s) must show the specific areas of your premises.
3. Label areas i.e. dining area, bar, lounge, lottery, outside patio and sidewalk cafe areas.
4. Food Counters should be labeled as such, and not as a Bar. At a Food Counter, food service/consumption is the predominant activity. At a Bar, alcohol service/consumption is the predominant activity. Please label Food Counters and Bars accordingly.
5. Include all tables and chairs. (See Example below)
6. If you have an outdoor area, please show it in reference to the licensed building.
7. If you have sidewalk seating please contact your local government to see if a permit is required for use.
8. If this is a Food Cart Pod please label the floor plan where the alcohol will be served from, where food will be served, where the seating will be and any other food carts that are in the pod.

Please do not use complex architect drawings as your floor plan, unless they are clearly readable and show all the tables and chairs.

RESTAURANT EXAMPLE

OREGON LIQUOR & CANNABIS COMMISSION
FLOOR PLAN FORM

Your floor plan must be submitted on this form

My Restaurant LLC
Applicant Name

My Restaurant
Trade Name (B&B)

Example:

OLCC USE ONLY
MINOR POSTING ASSIGNMENT(S)

Date: _____ Initials: _____

(Rev. 10/22)

FOOD CART POD EXAMPLE

OREGON LIQUOR & CANNABIS COMMISSION
FLOOR PLAN FORM

Your floor plan must be submitted on this form

Food Carts LLC
Applicant Name

Everyday Food Cart Pod
Trade Name (B&B)

Hanging around Food Cart Pod

Entrance

OLCC USE ONLY
MINOR POSTING ASSIGNMENT(S)

Date: _____ Initials: _____

(Rev. 10/22)



OREGON LIQUOR & CANNABIS COMMISSION

FLOOR PLAN FORM

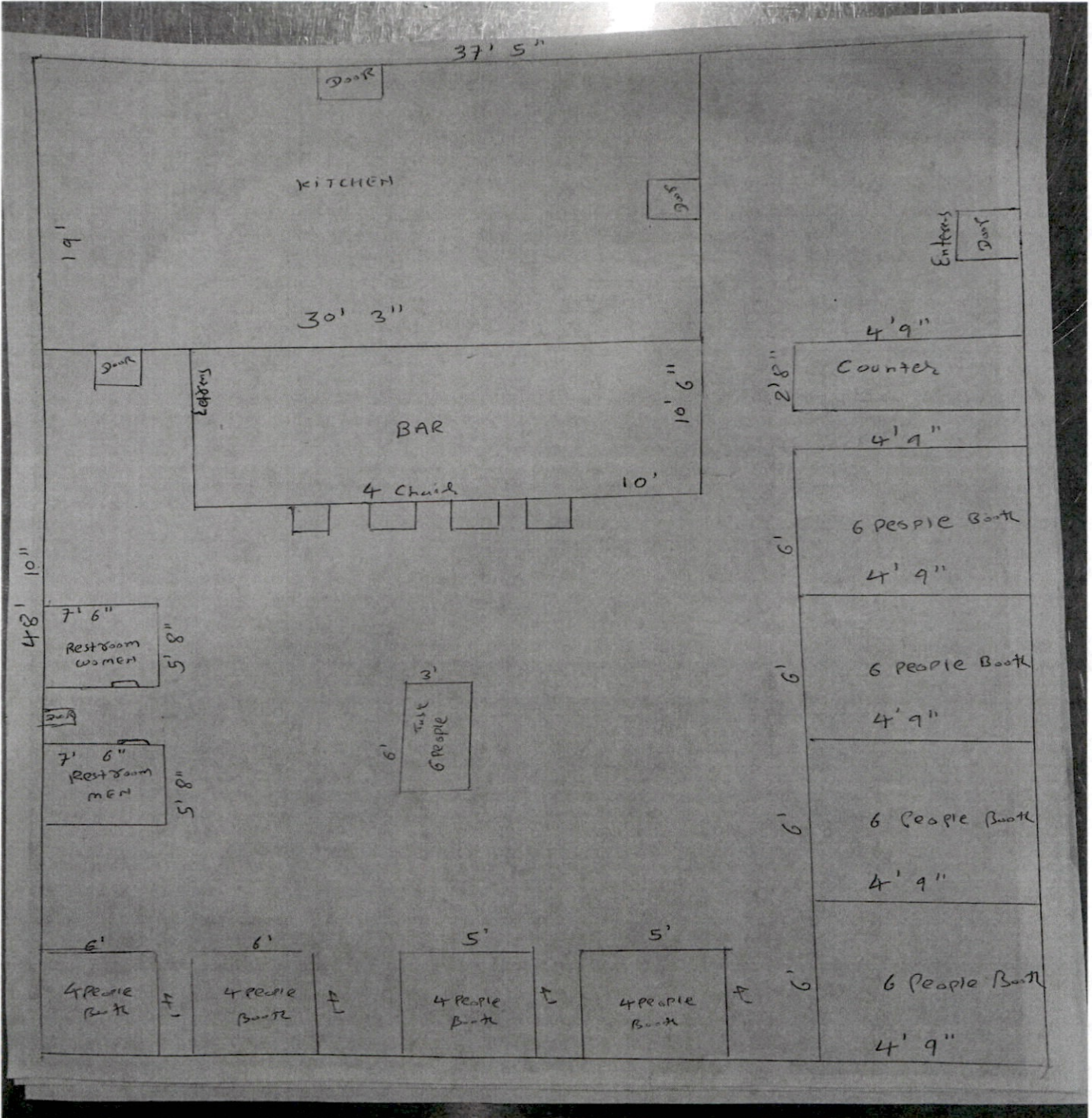
Your floor plan must be submitted on this form

NAIVEDYA DALLAS LLC

MASALA BITES INDIAN RESTAURANT

Applicant Name

Trade Name (dba)



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.....OLCC USE ONLY.....
MINOR POSTING ASSIGNMENT(S)

Date: _____ Initials: _____



**Oregon Liquor & Cannabis Commission (OLCC)
LIMITED LIABILITY COMPANY (LLC)
FORM INSTRUCTIONS**

Definitions

- "Manager-Managed LLC" means an LLC where one or more individuals or entities have the responsibility to run the LLC, and as such, have been named as a "managing member."
- "Managing member" means an individual or entity who has been named to run a manager-managed LLC.
 - A managing member is not required to own or hold membership in the LLC.
 - A manager of the business is not required to be a member or managing member of the LLC.
- "Member-Managed LLC" means an LLC where all members have the responsibility to run the LLC, and as such, no managing member has been named.
- "Member" means an individual or entity who owns membership in the LLC.
- "Entity" means an association, corporation, limited liability company, partnership, trust, or any similar entity that has legal standing under the laws of Oregon or another state within the United States.
- "Individual" means an individual human being.

When does the OLCC require this form to be submitted?

- The LLC is listed as an applicant in the "Applicant Information" section of the Liquor License Application form;
- The LLC has 20% or more ownership in an entity applicant listed in the "Applicant Information" section of the Liquor License Application;
- The OLCC believes obtaining this information may help the OLCC in its investigation.

	Manager-Managed LLC	Member-Managed LLC
Registered with the Oregon Secretary of State (SOS)	The OLCC does not require registration in Oregon with the Oregon Secretary of State.	The OLCC does not require registration in Oregon with the Oregon Secretary of State.
Section 1	Must complete this section. <ul style="list-style-type: none"> • List <u>all</u> managing members (may be one or more individuals or entities) 	Not Applicable.
Section 2	Must complete this section. <ul style="list-style-type: none"> • List <u>all</u> members with 20% or more membership (may be one or more individuals or entities). 	
Section 3	<ul style="list-style-type: none"> • An LLC with no officers should skip this section. • An LLC with the following officers must complete this section: president, secretary, treasurer, and vice president (with responsibility over the operation of the business). 	
Individual History form	The following individuals must submit an Individual History form unless an exception applies: <ul style="list-style-type: none"> • All individuals who are a managing member, member with 20% or more membership, or a listed officer. Exceptions: <ul style="list-style-type: none"> • The OLCC has determined that the LLC has provided proof to the OLCC that it is listed on an exchange registered with the U.S. Securities and Exchange Commission; or • The OLCC has determined that the LLC has provided written documentation to the OLCC sufficient to show that control of the day-to-day operation of the business has been relinquished by the individual through a written management agreement, or similar written agreement, to one or more parties who are an applicant or licensee for the same license at the same premises. Relinquishing control over the day-to-day operation of the business includes not managing or controlling the sale or service of alcohol or directly supervising any person who sells or serves alcoholic beverages 	
Section 4	<ul style="list-style-type: none"> • If the application is for a liquor license that allows customers to consume alcohol at the business, an individual must be listed who has completed, or will complete, an OLCC approved Alcohol Server Education class, and has passed the test. This individual must have the authority to set standards and policies for alcohol servers at the business. • If the application is not for a liquor license that allows customers to consume alcohol at the business, this section may be left blank. 	
Section 5	One of the listed members or managing members must sign and date this form.	

City Council Meeting
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Oregon Liquor & Cannabis Commission

LIMITED LIABILITY COMPANY (LLC) QUESTIONNAIRE

LLC Name NAIVEDYA DALLAS LLC

Trade Name of Business (Name Customers Will See) MASALA BITES INDIAN RESTAURANT

The LLC named in this document is a (see page 1 for definitions): Manager-Managed LLC Member-Managed LLC

This section is ONLY for a manager-managed LLC. (Directions on page 1. You may include information on a separate sheet.)

Name of Managing Member (please print)	Name of Managing Member (please print)

This section is for BOTH a manager-managed LLC and a member-managed LLC. (Directions on page 1. You may include information on a separate sheet.)

Name of Member (please print)	Percentage of issued membership held
BALJINDER SINGH	100%

This section is ONLY for an LLC with the listed officers. (Directions on page 1. You may include information on a separate sheet.)

Title	Name (please print)
President	
Secretary	
Treasurer	
Vice president with responsibility over the operation of the business	

SERVER EDUCATION DESIGNEE (Directions on page 1)

Name (please print)	Date of Birth
BALJINDER SINGH	

SIGNATURE (Directions on page 1)

NAME of Signing Person (please type or print) BALJINDER SINGH

Baljinder Singh DATE 07/09/2024
SIGNATURE of signing person (may electronically sign)

This box for OLCC use ONLY

Does the entity hold, or has it ever held, an OLCC-issued liquor license? _____



OREGON LIQUOR & CANNABIS COMMISSION BUSINESS INFORMATION

Please Print or Type

Applicant Name: NAIVEDYA DALLAS LLC Phone: 971-240-7286

Trade Name (dba): MASALA BITES INDIAN RESTAURANT

Business Location Address: 413 MAIN ST

City: DALLAS ZIP Code: 97338

DAYS AND HOURS OF OPERATION

Business Hours:	Outdoor Area Hours:	The outdoor area is used for:
Sunday <u>11:00 AM</u> to <u>9:00 PM</u>	Sunday _____ to _____	<input type="checkbox"/> Food service Hours: _____ to _____
Monday <u>CLOSED</u> to _____	Monday _____ to _____	<input type="checkbox"/> Alcohol service Hours: _____ to _____
Tuesday <u>11:00 AM</u> to <u>9:00 PM</u>	Tuesday _____ to _____	<input type="checkbox"/> Enclosed, how _____
Wednesday <u>11:00 AM</u> to <u>9:00 PM</u>	Wednesday _____ to _____	The exterior area is adequately viewed and/or supervised by Service Permittees.
Thursday <u>11:00 AM</u> to <u>9:00 PM</u>	Thursday _____ to _____	
Friday <u>11:00 AM</u> to <u>9:00 PM</u>	Friday _____ to _____	
Saturday <u>11:00 AM</u> to <u>9:00 PM</u>	Saturday _____ to _____	_____ (Investigator's Initials)

Seasonal Variations: Yes No If yes, explain: _____

ENTERTAINMENT

Check ALL that apply:

- Live Music
- Recorded Music
- DJ Music
- Dancing Nude Dancing
- Live Entertainment
- Minor Entertainers
- Karaoke
- Coin-operated Games
- Video Lottery Machines
- Social Gaming
- Pool Tables
- Other: _____

*Minor Entertainers in an area prohibited to minors need prior approval from the OLCC

DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday _____ to _____
Monday _____ to _____
Tuesday _____ to _____
Wednesday _____ to _____
Thursday _____ to _____
Friday _____ to _____
Saturday _____ to _____

SEATING COUNT

Restaurant: 150 Outdoor: _____ Lounge: _____
Banquet: _____ Other (explain): _____ Total Seating: _____

OLCC USE ONLY
Investigator Verified Seating: _____ (Y) _____ (N)
Investigator Initials: _____
Date: _____

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: Balpreet Singh Date: 07/09/2024

www.oregon.gov/olcc Rev: 2.1.23

City Council Meeting
Monday, July 15, 2024
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**CITY COUNCIL
STAFF REPORT**

MEETING DATE: July 15, 2024
AGENDA ITEM NO. 6.a
TOPIC: Appointments to the Historic Preservation Commission
PREPARED BY:  City Manager
ATTACHMENTS: A – Applications received for vacancies on the Historic Preservation Commission

RECOMMENDED ACTION:

Mayor Woods recommends Juli Koprowski and Michael Sewell to serve on the Historic Preservation Commission with terms ending December 31, 2028. Staff recommends the City Council apply a term expiration date of December 31, 2026 for the three sitting commissioners.

BACKGROUND:

The Mayor appoints, with City Council approval, individuals to serve on the Historic Preservation Commission. Consistent with the development code, the Mayor has provided two recommended candidates for the Historic Preservation Commission for Council approval.

The Development Code was recently amended to expand this commission from a three-member board to a five-member board and established terms of four years. Brian Dalton, Jim Foster and Sue Rohde are sitting members and will continue to serve in their appointments. Staff recommends applying a four year term to these sitting members. The last sitting member to be appointed was Brian Dalton. He was appointed in January 2023. A four year term for Mr. Dalton would naturally expire on December 31, 2026. Staff recommends the terms of Brian Dalton, Jim Foster and Sue Rhode expire on December 31, 2026.

Staff further recommends the City Council approve term expiration dates of December 31, 2028 for the two newly appointed positions. This will allow the commission members to have staggered terms.

SUMMARY TIMELINE:

July 15, 2024 – City Council considers the Mayor’s appointment of two members to the Historic Preservation Commission, and applies staggered terms for the commissioners

FISCAL IMPACT:

None

RECOMMENDED MOTION:

I move to approve **Juli Koprowski** and **Michael Sewell** to serve on the Historic Preservation Commission with terms expiring December 31, 2028; and, assign terms expiring December 31, 2026 for Brian Dalton, Rich Foster and Sue Rhode.

ATTACHMENTS:

A – Applications received for vacancies on the Historic Preservation Commission

Citizen Committee Interest Form

Attachment A

Official Use Only
Date Rec'd <u>11.06.2023</u>
Date Appt _____
BCC _____

Applicant's Name JULI KOPROWSKI

Complete Address 1888 SE MULBERRY AVE DALLAS OR 97223

Complete Mailing Address SAME AS ABOVE

Phone [REDACTED]

Email jksmail@icloud.com

Occupation and Employer DIR OF MEMBERSHIP/OR MEDICAL ASSOCIATION

Are you a Dallas resident? Yes No

- | | |
|---|--|
| <input checked="" type="checkbox"/> Budget Committee | <input type="checkbox"/> Parks Advisory Board / Tree Board |
| <input type="checkbox"/> Economic Development Commission | <input type="checkbox"/> Planning Commission |
| <input checked="" type="checkbox"/> Historic Landmarks Advisory Committee | <input type="checkbox"/> Urban Renewal District Advisory Committee |
| <input type="checkbox"/> Library Board | |

I am interested in being on a waiting list if there are no current vacancies on the committee(s) I selected.

Budget Committee members must be registered to vote in Oregon. If you would like to serve on the Budget Committee, are you registered to vote in Oregon? Yes No

Please write a brief narrative describing your interest, qualifications, and what you hope to accomplish in this position. If you need additional space, please attach as a separate document a resume or other information you feel would be helpful.

As a newer resident of Dallas, I'm interested in learning & engaging in the civic work of my community. I'd like to serve the citizens of Dallas by continuing as a citizen member of the budget committee.

Educational Background

High School

College

Degree

Please describe any previous Volunteer/Committee Experience

o 2023 DALLAS BUDGET COMMITTEE CITIZEN MEMBER
o 150TH CELEBRATION OF DALLAS BIRTHDAY CITIZEN VOLUNTEER

Authorization Waiver

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I may be subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Dallas may decline my volunteer application or volunteer services at any time.

Applicant's Signature

Date

*Please be advised members of the City Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from the City Records Office at 187 SE Court Street indicating the type of information you will be required to disclose if you are appointed.*

Please return completed form to:
City Manager's Office
187 SE Court Street
Dallas, OR 97338
503-831-3502
recorder@dallasor.gov

Citizen Committee Interest Form

Official Use Only
Date Rec'd 09.11.2023
Date Appl _____
BCC _____

Applicant's Name **Michael Sewell**

Complete Address **360 SW Mill Street, Dallas, OR**

Complete Mailing Address **Same as above**

Phone **[REDACTED]**

Email **mikesewell95@gmail.com**

Occupation and Employer **Mannix Law Firm - Legal**

Are you a Dallas resident? Yes No

- | | |
|---|---|
| <input checked="" type="checkbox"/> Budget Committee | <input checked="" type="checkbox"/> Parks Advisory Board / Tree Board |
| <input checked="" type="checkbox"/> Economic Development Commission | <input checked="" type="checkbox"/> Planning Commission |
| <input checked="" type="checkbox"/> Historic Landmarks Advisory Committee | <input checked="" type="checkbox"/> Urban Renewal District Advisory Committee |
| <input checked="" type="checkbox"/> Library Board | |

I am interested in being on a waiting list if there are no current vacancies on the committee(s) I selected.

Budget Committee members must be registered to vote in Oregon. If you would like to serve on the Budget Committee, are you registered to vote in Oregon? Yes No

Please write a brief narrative describing your interest, qualifications, and what you hope to accomplish in this position. If you need additional space, please attach as a separate document a resume or other information you feel would be helpful.

I am deeply passionate about serving my community and leveraging my background to contribute meaningfully to our city's growth and well-being. Please see my attached resume for a full description of my leadership and community service experience

Educational Background

High School

College

Degree

Please describe any previous Volunteer/Committee Experience

Authorization Waiver

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I may be subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Dallas may decline my volunteer application or volunteer services at any time.

Applicant's Signature

Date

*Please be advised members of the City Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from the City Records Office at 187 SE Court Street indicating the type of information you will be required to disclose if you are appointed.*

Please return completed form to: **City Manager's Office**
187 SE Court Street
Dallas, OR 97338
503-831-3502
recorder@dallasor.gov

Citizen Committee Interest Form

Attachment A

Official Use Only
Date Rec'd <u>05.29.2024</u>
Date Appt _____
BCC _____

Applicant's Name RON WOODRUFF

Complete Address 138 ASH CREEK DR. W.

Complete Mailing Address MONMOUTH, OR 97361

Phone [REDACTED]

Email ronwoodruff9@gmail.com

Occupation and Employer ARCHITECT SELF-EMPLOYED

Are you a Dallas resident? Yes No

- | | |
|---|--|
| <input type="checkbox"/> Budget Committee | <input type="checkbox"/> Parks Advisory Board / Tree Board |
| <input type="checkbox"/> Economic Development Commission | <input type="checkbox"/> Planning Commission |
| <input checked="" type="checkbox"/> Historic Landmarks Advisory Committee | <input type="checkbox"/> Urban Renewal District Advisory Committee |
| <input type="checkbox"/> Library Board | |

I am interested in being on a waiting list if there are no current vacancies on the committee(s) I selected.

Budget Committee members must be registered to vote in Oregon. If you would like to serve on the Budget Committee, are you registered to vote in Oregon? Yes No

Please write a brief narrative describing your interest, qualifications, and what you hope to accomplish in this position. If you need additional space, please attach as a separate document a resume or other information you feel would be helpful.

Since moving to the mid-Willamette Valley from SE Portland 8 years ago, I have noticed (and been concerned about) the empty storefronts in the Dallas downtown area. I am interested in helping the city (and building owners) restore them for both new and existing tenants.

I have worked as a registered Oregon architect for over 40 years and served on many historical boards and commissions. Currently I am on the Historical Commission in Monmouth, Oregon. This commission is working on restoring one of the most prominent landmarks in downtown Monmouth – the Ross Theater, which included the Polk County Bank building.

Educational Background

High School MILWAUKIE, OR -

College PSU & UNIV. OF OREGON

Degree BACHELOR OF ARCHITECTURE

Please describe any previous Volunteer/Committee Experience

- * Planning Commission member in Vancouver, Washington
- * Project Review Committee member for Vancouver, Washington, historic downtown Vancouver, WA
- * City Arts Board, Portland, OR (which was under the Portland Parks Commission)

Authorization Waiver

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I may be subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Dallas may decline my volunteer application or volunteer services at any time.

Applicant's Signature 

Date May 24, 2024

*Please be advised members of the City Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from the City Records Office at 187 SE Court Street indicating the type of information you will be required to disclose if you are appointed.*

Please return completed form to:
City Manager's Office
187 SE Court Street
Dallas, OR 97338
503-831-3502
recorder@dallasor.gov

Citizen Committee Interest Form

Date Rec'd _____
Date Appt _____
BCC _____

Applicant's Name Cheryl Zentz

Complete Address 1331 SE Academy Street Dallas, OR 97338

Complete Mailing Address ↑

Phone [REDACTED]

Email czentz02@gmail.com

Occupation and Employer _____

Are you a Dallas resident? Yes No

- Budget Committee
- Economic Development Commission
- Historic Landmarks Advisory Committee
- Library Board
- Parks Advisory Board / Tree Board
- Planning Commission
- Urban Renewal District Advisory Committee

I am interested in being on a waiting list if there are no current vacancies on the committee(s) I selected.

Budget Committee members must be registered to vote in Oregon. If you would like to serve on the Budget Committee, are you registered to vote in Oregon? Yes No

Please write a brief narrative describing your interest, qualifications, and what you hope to accomplish in this position. If you need additional space, please attach as a separate document a resume or other information you feel would be helpful.

I would like to utilize my prior experience, skills, knowledge, etc., to serve my community. I have 30+ years financial experience, 18+ years grant experience project development, etc. most recent 14 years Fiscal, including Fiscal mgr for Mental Health with Polk County. Prior 6 yrs experience with Polk Education Service District Special Programs fiscal & grant writing. Also worked as a network manager and user support specialist and research Assistant Teaching research in Monmouth wa and Oregon Dept. of Revenue. on Parks advisory Board I have designed landscapes for personal and friends homes to scale & have knowledge of landscape materials, etc Thank you

Educational Background

High School Dallas High School

College Western Oregon University

Degree A.S. + 1yr

Please describe any previous Volunteer/Committee Experience

Dallas SD Curriculum Review Board, statewide Housing Dev, Polk ESD Service Integration Cmte, multiple Statewide committees, National SAMHSA Cmte for Evidence Based practices, multiple committees throughout 33+ years employment prior to retirement in 2012. Resume available upon request.

(Managed 40 million+ state contract with Polk County; Authorization Waiver for Polk County Human Services)

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I may be subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Dallas may decline my volunteer application or volunteer services at any time.

Applicant's Signature Cheryl Jones


Date 11-27-2023

Please be advised members of the City Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from the City Records Office at 187 SE Court Street indicating the type of information you will be required to disclose if you are appointed.

Please return completed form to: **City Manager's Office**
187 SE Court Street
Dallas, OR 97338
503-831-3502
recorder@dallasor.gov



**CITY COUNCIL
STAFF REPORT**

MEETING DATE: July 15, 2024
AGENDA ITEM NO. 8.a
TOPIC: First Reading of Ordinance 1896 Annexing 10 acres of land into the City limits of Dallas
PREPARED BY:  City Manager
ATTACHMENTS: A – Ordinance No. 1896

RECOMMENDED ACTION:

Staff recommends the City Council allow Ordinance No. 1896 to pass its first reading.

BACKGROUND:

On June 17, 2024, the City Council held a duly-advertised land use public hearing regarding the annexation of roughly 10 acres of land and assigning a city zone of medium density residential. The Council approved the request by a majority vote. **Attachment A** is the ordinance to make effective the annexation.

SUMMARY TIMELINE:

June 11, 2024 – Planning Commission recommended the City Council approve the annexation and zone change.
June 17, 2024 – City Council approved of the annexation and zone change, subject to the adoption of an ordinance.
July 15, 2024 – City Council considers Ordinance No. 1896 for its first reading.
August 5, 2024 – City Council will consider Ordinance No. 1896 for its second reading and vote to adopt.

FISCAL IMPACT:

None.

RECOMMENDED MOTION:

N/A – Council to allow Ordinance No. 1896 to pass its first reading.

ORDINANCE NO. 1896

An Ordinance declaring 10 acres, more or less, of territory being Tax Lots 301 and 302 on Polk County Assessor’s Map 7.5.30 annexed to the City of Dallas and withdrawn from Southwestern Polk County Rural Fire Protection District; and designating the zoning of said property as Residential Medium Density (RM); and declaring an emergency.

WHEREAS, the owner of Parcel 1 and Parcel 2 of Partition Plat 2012-0010, Book of Partition Plats for Polk County, Oregon, which is contiguous to the City of Dallas, did petition the City to annex that territory to the City and withdraw said territory from the Southwestern Polk County Rural Fire Protection District (ANX 24-02); and

WHEREAS, there are no electors residing on the subject property whose consent to annexation is required pursuant to ORS 222.125; and

WHEREAS, said territory is a part of the Southwestern Polk County Rural Fire Protection District; and

WHEREAS, as a further part of the same application, the applicant applied to designate the subject property as Residential Medium Density (RM) (ZC 24-02); and

WHEREAS, after due notice and a public hearing on June 11, 2024, the Dallas Planning Commission recommended to the City Council that it approve the requested annexation and withdrawal of said territory from the Southwestern Polk County Rural Fire Protection District, and the zoning designation of the subject property as RM; and

WHEREAS, after due notice, the City Council held a public hearing on said annexation petition and zone designation application on June 17, 2024, and at the conclusion thereof found that the proposed annexation and withdrawal of said territory from the Southwestern Polk County Rural Fire Protection District and the requested zone designation should be approved;

NOW, THEREFORE, THE CITY OF DALLAS DOES ORDAIN AS FOLLOWS:

Section 1. That the real property described on Exhibit 1 attached hereto and by reference incorporated herein be, and the same hereby is, declared to be duly annexed to the City of Dallas, Polk County, Oregon and shall forever be a part of the City of Dallas.

Section 2. That the approval of this annexation is based upon the following findings and conclusions:

- A. The sole owner of the territory to be annexed, consented in writing to the annexation, and filed a statement of consent to annexation with the City.
- B. There are no electors residing on the subject property whose consent to annexation is required pursuant to ORS 222.125.
- C. The subject property is located within the City’s Urban Growth Boundary and is planned and available for annexation and development.
- D. The proposed zoning for the annexed area as RM is consistent with the Comprehensive Plan.
- E. The subject property is contiguous to and a logical and orderly extension of the City.
- F. The property can be provided with the full range of urban facilities, and therefore approval of the annexation is consistent with the Dallas Comprehensive Plan.
- G. The application, as approved by the City Council, is consistent with the annexation policies contained in the Comprehensive Plan and meets the requirements of all standards of review.

Section 3. That the annexed territory described on Exhibit 1 is hereby declared to be withdrawn from the Southwestern Polk County Rural Fire Protection District.

Section 4. That the zoning designation of the real property described on Exhibit 1 attached hereto, is hereby established in part as Residential Medium Density, as shown on the map attached hereto as Exhibit 2 and by reference incorporated herein.

Section 5. That the staff report on this matter, dated June 17, 2024, inclusive of the exhibits attached thereto, be, and it hereby is, incorporated herein by reference, and the Findings and Conclusions therein are hereby adopted and approved in support of the annexation and zone designation.

Section 6. That the owner of the subject property shall enter into a development agreement with the City of Dallas to pay six percent (6%) of the

total project costs to improve the intersection of W. Ellendale Avenue and Levens Street, in mitigation of the significant effect of the zone change, as described in the staff report dated June 17, 2024.

Section 7. This ordinance being deemed necessary for the public health, safety and welfare, an emergency is hereby declared and this ordinance shall take effect on passage.

Read for the first time: July 15, 2024
Read for the second time: August 5, 2024
Adopted by the City Council: August 5, 2024
Approved by the Mayor: August 5, 2024

KENNETH L. WOODS, JR., MAYOR

ATTEST:

APPROVED AS TO FORM:

BRIAN LATTA
CITY MANAGER

LANE P. SHETTERLY
CITY ATTORNEY

EXHIBIT 1

Legal description for:

Annexation to the City of Dallas, Oregon

A tract of land situated in the northeast one-quarter of Section 30, Township 7 South, Range 5 West of the Willamette Meridian, Polk County, Oregon, said tract of land being Parcel 1 and Parcel 2 of Partition Plat 2012-0010, Book of Partition Plats for Polk County, Oregon, and the abutting right of way, said tract of land being more particularly described as follows:

Beginning at the northwest corner of said Parcel 1, said corner being marked by a 5/8" iron rod with a yellow plastic cap stamped "RICHARDSON PLS 1038"; and running thence: South 89°18'48" East 898.69 feet along the north line of said Parcels 1 and 2 to a like monument at the northeast corner of said Parcel 2, said monument being on the west right of way of James Howe Road; thence South 89°18'48" East along the Easterly extension of said north line, a distance of 40.00 feet to a point intersecting the Dallas City Limits; thence South 00°19'35" West 442.47 feet along said City Limits to a point on the Easterly extension of the south line of the aforementioned Parcel 2; thence North 89°19'58" West along said Easterly extension, a distance of 40.00 feet to a like monument on the west right of way of James Howe Road, being the most Easterly southeast corner of said Parcel 2; thence leaving said west right of way along the boundary of said Parcel 2 and the aforementioned Parcel 1 the following four courses: thence North 89°19'58" West 339.95 feet to a like monument; thence South 00°17'37" West 67.89 feet to a like monument; thence North 89°19'18" West 558.55 feet to a like monument; thence North 00°18'06" East 510.57 feet to the Point of Beginning, containing 10.41 acres of land, more or less.

Bearings based on the Oregon Coordinate Reference System (OCRS), Salem Zone, NAD83 (Epoch 2010.00)

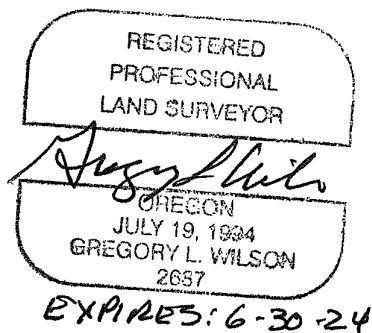
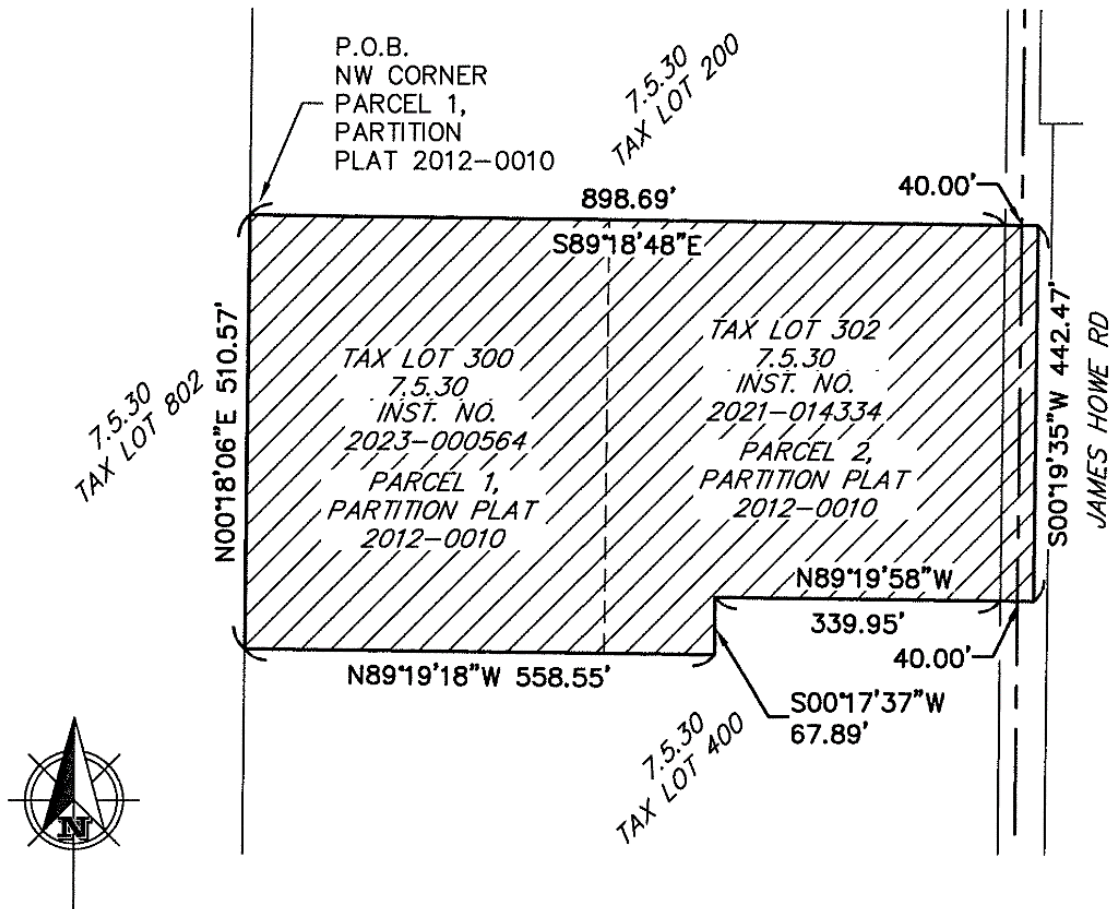


EXHIBIT 1



LEGEND

P.O.B. - POINT OF BEGINNING



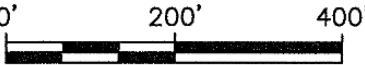





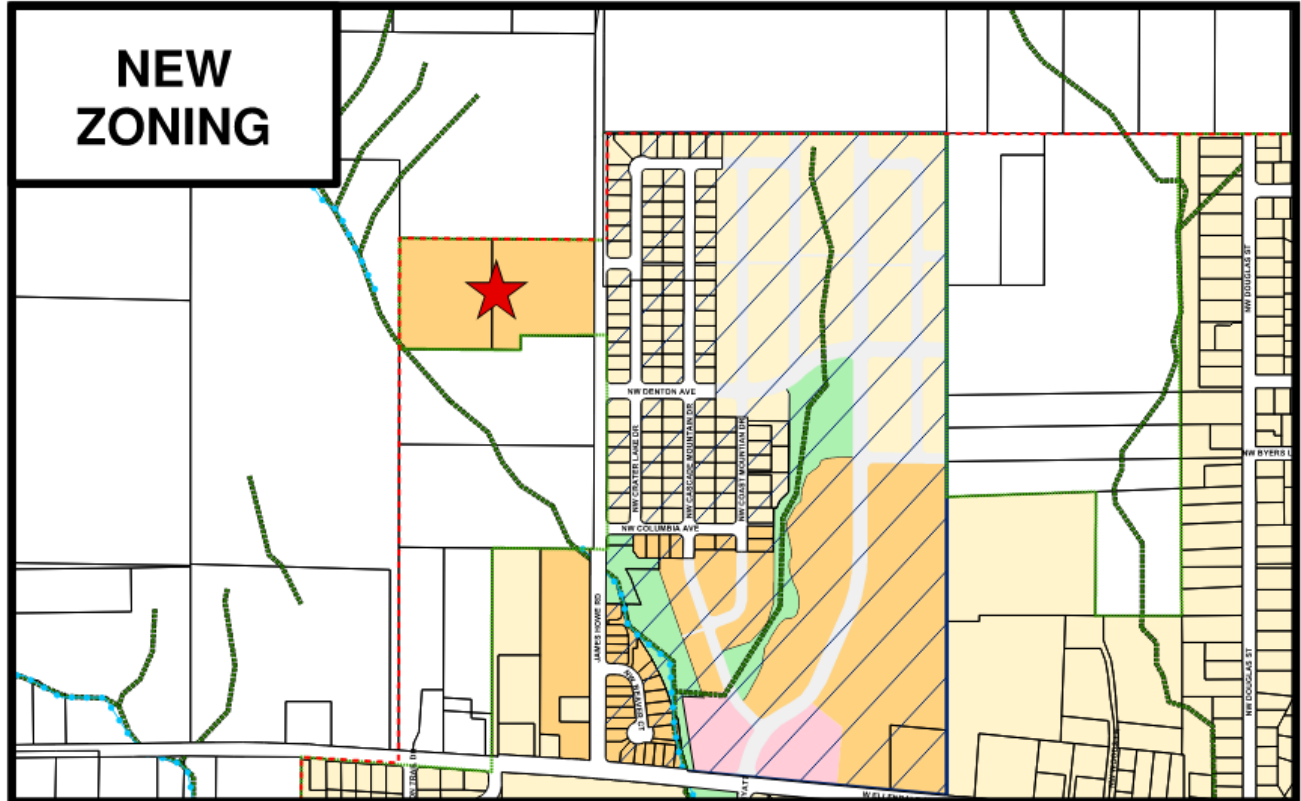
<p>ANNEXATION TO THE CITY OF DALLAS, OREGON</p>	 <p>AREA OF ANNEXATION 10.41 ACRES</p>	<p>REGISTERED PROFESSIONAL LAND SURVEYOR</p> 
<p>OWNER TOKOLA PROPERTIES, INC. 1700 NW CIVIC DR. GRESHAM, OR 97030</p>	 <p>LOCATED IN THE N.E. 1/4 SEC. 30, T. 7 S., R. 5 W., W.M., POLK COUNTY, OREGON</p>	<p>OREGON JULY 19, 1994 GREGORY L. WILSON 2687</p> <p>EXPIRES: 6/30/2024</p> <p>BARKER SURVEYING 3657 KASHMIR WAY SE SALEM, OREGON 97317 PHONE (503) 588-8800</p> <p>DATE: 02/08/2024 DRAWN BY GL</p>


EXHIBIT 2

-  Rezoning Site
-  **RM** Residential Medium Density
-  **RL** Residential Low Density
-  **CN** Neighborhood Commercial
-  **POS** Parks and Open Space





CITY COUNCIL STAFF REPORT

MEETING DATE: July 15, 2024
AGENDA ITEM NO. 9.a
TOPIC: Ordinance 1895 relating to Livestock, Chickens, Bees and Rabbits
PREPARED BY:  Brian Latta, City Manager
ATTACHMENTS: A – Ordinance No. 1895

RECOMMENDED ACTION:

City staff recommends the City Council allow Ordinance No. 1895 to pass its second reading and vote on the ordinance.

BACKGROUND:

On March 4, 2024, the City Council adopted Ordinance No. 1892 which made amendments to the City's development code. One of those changes included removal of regulations regarding livestock, chickens and other animals. The intent of removing these regulations from the development code, was to put all animal regulations in the City's municipal code. The proposed ordinance, Ordinance 1895, will place the animal regulations in the municipal code.

On June 17, 2024, the City Council reviewed the draft ordinance and requested the following amendments be made to the ordinance prior to its second reading:

- Removal of the prohibition of selling chicken eggs
- Expanded the slaughtering of poultry and rabbits to slaughtering of any animals
- Added a violation clause; and,
- Added a grandfather clause for lawfully existing chicken coops that do not comply with the proposed setback requirements.

The final draft of Ordinance 1895 is included as **Attachment A**.

SUMMARY TIMELINE:

March 4, 2024 – Animal regulations removed from the City's Development Code

June 17, 2024 – Ordinance 1895 being considered for its first reading. This ordinance amends certain animal regulations in the City's municipal code.

July 15, 2024 – Revised Ordinance 1895 is considered for its second reading and vote to adopt. This ordinance contains an emergency clause to enact the rule immediately.

FISCAL IMPACT:

None.

RECOMMENDED MOTION:

N/A – Ordinance scheduled to pass its second reading, and scheduled for a roll call vote.

ATTACHMENT:

A – Ordinance No. 1895

**CITY OF DALLAS
ORDINANCE NO. 1895**

AN ORDINANCE AMENDING DALLAS CITY CODE SECTION 5.522 RELATING TO LIVESTOCK, CHICKENS, BEES AND RABBITS; AND DECLARING AN EMERGENCY

Be it ordained by the City Council of the City of Dallas, in the State of Oregon, as follows:

SECTION 1: AMENDMENT “5.522 Livestock, Poultry, And Bees” of the Dallas Municipal Code is hereby *amended* as follows:

A M E N D M E N T

~~5.522~~ Livestock, ~~Poultry~~Chickens, ~~And Bees~~Bees and Rabbits

1. No person shall:
 - a. Maintain a pigsty, slaughter house, or tannery, or permit livestock or poultry-~~owned by him~~ to run at large within the city. ~~The provisions of this subsection shall not apply to slaughterhouses and tanneries within the city at the time of the enactment of Ordinance No. 875, November 1, 1965.~~
 - b. Keep a stand or hive of bees on any property within 20 feet of the boundary line of the premises.
 - c. Stake or picket any domestic animal in or upon any of the streets, alleys, or public paces of the city, or stake or picket an animal so that it may go or graze upon the property of another, unless with the consent of the owner or occupant of the other property.
 - d. Keep chickens or rabbits on their property, except as provided in subsection 2.
 - e. Keep on their property cattle, horses, llamas, sheep, or other livestock animals, except on property located in the AR-5 and Residential Low Density zones, and within a fenced area at least one acre in size for the first animal, and one-half acre for every additional livestock animal.
2. Notwithstanding subsection 1, above, chickens and domestic rabbits may be kept in the rear and side yards of one-family and two-family dwellings and on education facilities grounds, subject to the following terms and conditions:
 - a. For the purpose of this subsection, the following definitions apply:
 - i. "Chicken" means the common domestic fowl (Gallus gallus domesticus) or its young.
 - i. "Coop" means an enclosed structure providing roofed shelter for chickens or rabbits.
 - b. No more than five chickens and five rabbits per residence or education facility are allowed. Roosters and capons are prohibited.

- c. Except when under the immediate and personal control of the owner or person responsible for the chickens or rabbits, chickens and rabbits shall be confined at all times within a coop or a fenced area connected to the coop. The owner or person responsible for any rabbits shall ensure that the rabbits cannot tunnel under any fence that encloses the coop and any area connected to the coop.
- d. No part of a coop or other structure or enclosure that houses chickens or rabbits shall be located closer than 10 feet from a rear lot line or side lot line, nor closer than 15 feet from any dwelling or other structure capable of being used by humans, not on the owner's property.
- e. Coops shall be no taller than 12 feet as measured from the ground to the highest point of the coop.
- f. Coops and any fenced area connected to a coop shall be kept clean, dry and free of noticeable odors and in good repair.
- g. The yard or grounds on chickens and rabbits are kept shall be fully enclosed by a fence that complies with the requirements of Dallas Development Code 3.2.050.
- h. Chickens and rabbits may only be kept and used for personal, family and household use, and for educational uses when maintained by an education facility. No person shall sell chickens, ~~chicken eggs~~ or rabbits, or engage in the breeding of chickens or rabbits or fertilizer production for commercial purposes.
- ~~i. The slaughtering of poultry and rabbits is prohibited.~~

3. The slaughtering of animals is prohibited.

~~3.4.~~ The council may exempt any person from the terms and provisions of this section, either in whole or in part, and may attach conditions to the exemption that the council considers reasonable under the circumstances.

4.5. A violation of any provision of this section, including any conditions imposed upon an exemption from this section, is a civil infraction punishable by a fine up to \$500. Each day that a violation continues shall be deemed a separate infraction.

SECTION 2: A coop that is lawfully located on property, in compliance with applicable building setback requirements as of the effective date of this ordinance, but not in compliance with the provisions of Section 5.522.2.d., as amended by this ordinance, shall not be subject to Section 5.522.2.d., as amended, until the coop is dismantled or destroyed, at which time any new or replacement coop shall be subject to the requirements of Section 5.522.2.d, as amended. A person otherwise keeping chickens or rabbits not in compliance with the terms and conditions of this ordinance for the keeping of such chickens or rabbits shall not be liable for a violation of this ordinance until 60 days after the effective date.

SECTION 3: This ordinance being necessary for the public health, safety and welfare, an emergency is hereby declared and this ordinance shall be effective upon final adoption.

PASSED AND ADOPTED BY THE CITY OF DALLAS CITY COUNCIL

_____.

Presiding Officer

Attest


Kenneth L. Woods, Jr., Mayor, City of
Dallas

Brian Latta, City Manager, City of
Dallas

Lane P. Shetterly, City Attorney, City
of Dallas



**CITY COUNCIL
STAFF REPORT**

MEETING DATE: July 15, 2024
AGENDA ITEM NO. 10.a
TOPIC: Resolution No. 3533 - delegating to the City Manager the authority to make recommendations to approve or disapprove applications for temporary or special event liquor licenses pursuant to Dallas City Code 7.097
PREPARED BY: Kim Herring
APPROVED BY:  City Manager
ATTACHMENTS: A – Resolution No. 3533

RECOMMENDED ACTION:

Staff recommends the Council pass Resolution No. 3533.

BACKGROUND:

Dallas City Code Section 7.097 is written as follows:

Delegation. Notwithstanding section 7.095(1), the city council may delegate to the city manager the authority to make a recommendation to approve or disapprove applications for temporary or special event licenses.

Consistent with DCC 7.097, this resolution delegates authority to the City Manager to approve or deny temporary or special event liquor licenses.

SUMMARY TIMELINE:

July 15, 2024 - Council to consider Resolution No. 3533

FISCAL IMPACT:

None

RECOMMENDED MOTION:

n/a – Resolutions are approved by a roll call vote.

RESOLUTION NO. 3533

A Resolution delegating to the City Manager the authority to make recommendations to approve or disapprove applications for temporary or special event liquor licenses pursuant to Dallas City Code 7.097.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. Pursuant to Dallas City Code Section 7.097, the Dallas City Council hereby delegates to the Dallas City Manager the authority to make recommendations to approve or disapprove applications for temporary or special event liquor licenses.

Section 2. A recommendation of the City Manager made under the authority of this resolution will be deemed for all purposes to be a recommendation of the City Council.

Section 3. This resolution shall be effective on passage.

Adopted: July 15, 2024
Approved: July 15, 2024

KENNETH L. WOODS, JR., MAYOR

ATTEST:

APPROVED AS TO FORM:

BRIAN LATTA,
CITY MANAGER

LANE P. SHETTERLY,
CITY ATTORNEY