



## Dallas City Council Agenda

**Kenneth L. Woods, Jr., Presiding**

**Monday, September 16, 2024**

**7:00 PM**

**Dallas City Hall, 187 SE Court St. Dallas, OR 97338**

All persons addressing the Council will please use the table at the front of the Council. All testimony is electronically streamed and recorded via the City of Dallas YouTube Channel:

<https://www.dallasor.gov/community/page/dallasyoutube>

AGENDA ITEM	RECOMMENDED ACTION
1. ROLL CALL, PLEDGE OF ALLEGIANCE	
2. INTRODUCTIONS, RECOGNITIONS, PROCLAMATIONS	
3. PUBLIC HEARING	
a) Application for Zone Change of 498 SE Hankel Street p.3	MOTION
3. PUBLIC COMMENT (SEE PAGE 2 FOR MORE INFORMATION)	
<i>This time is provided for citizens to comment on municipal issues and any agenda items other than public hearings.</i>	
<u>To submit public comment by live telephone, please call:</u>	
+1 253 215 8782	
MEETING ID: 213 855 0622	
*We encourage you to be logged into the public comment queue by 7:00pm*	
4. CONSENT AGENDA	
<i>The following items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered separately.</i>	
a) Approval of the September 3, 2024 Work Session Minutes p.27	
b) Approval of the September 3, 2024 City Council Meeting Minutes p.28	MOTION
c) August 2024 Financial Report p.30	
5. ITEMS REMOVED FROM CONSENT AGENDA	
6. REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS	
7. REPORTS FROM CITY MANAGER AND STAFF	
a) Letter to Legislators regarding HB 3115 p.52	
9. OTHER BUSINESS	
10. ADJOURNMENT	

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**Our Mission:** We are a welcoming, safe and livable community dedicated to people and business.



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**Step 1:** Dial: **+1 (253) 215-8782**


**Step 2:** Enter Meeting ID: **213 855 0622**

**Step 3:** Press **#**. This will set your participant ID as your telephone number.

#### **Helpful Tips:**

- Make sure to call in before the meeting start time
- You will be asked to speak during the public comment portion of the meeting (See page 1 of the meeting agenda). You will be called upon by phone number once the public comment period begins. All testimony will be electronically recorded.
- Do not use your speakerphone when calling to submit public comments as it may affect call quality.
- Turn off the volume on YouTube if you choose to watch the video live on YouTube while simultaneously commenting via telephone, otherwise you may experience audio feedback.
- Press **\*6** to unmute yourself when asked by the recording secretary or presiding officer.

**CITY OF DALLAS  
CITY COUNCIL  
STAFF REPORT**

**MEETING DATE:** September 16, 2024  
**AGENDA ITEM NO.** 2.a  
**TOPIC:** Public Hearing on an application zone change of  
498 SE Hankel Street  
**LAND USE FILE #:** ZC-24-04  
**PREPARED BY:** Chase Ballew, City Planner  
**APPROVED BY:**  City Manager  
**ATTACHMENTS:** A. Staff Report to Planning Commission  
B. Application Materials  
C. Notice of Public Hearing

**RECOMMENDED ACTION:**

Approve the Planning Commission recommendation in support of the requested rezoning of the property to High-Density Residential (RH).

Direct the City Attorney to prepare an Ordinance amending the zoning of said property.

**BACKGROUND:**

The property owner, Polk Community Development Corporation, has submitted application to change the zoning of a 0.94 acre parcel which is adjacent to a similar parcel which the City Council rezoned earlier this year.

On August 13, 2024, the Dallas Planning Commission conducted a public hearing to consider the applicant's proposal and received public testimony. The Planning Commission deliberated and voted unanimously to forward to City Council their recommendation that the City Council approve the zone change.

**ZONE CHANGE APPROVAL CRITERIA:**

The Approval Criteria for map changes are contained in section 4.10.030.B of the Dallas Development Code. In response to these criteria, Staff refer to the findings contained in the staff report presented to the Planning Commission on August 13, 2024.

**RECOMMENDED MOTION:**

I move to adopt the recommendation of the Planning Commission to approve the zone change, and direct the City Attorney to prepare an Ordinance amending the zoning map to reflect this action.

## DALLAS PLANNING COMMISSION STAFF REPORT

**Meeting Date:** August 13, 2024  
**Topic:** Hankel Street Zoning Map Change – # ZC-24-04

**Application Type:** Zoning Map Change (ZC)  
**Applicant:** Polk Community Development Corporation  
**Location:** 498 SE Hankel Street

### **RECOMMENDED ACTION**

Recommend to the City Council that they approve the changes to the Zoning Map as proposed.

### **BACKGROUND INFORMATION**

**Zoning:** Current zone: Residential Low Density (RL)  
Proposed zone: Residential High Density (RH)

**Comprehensive Plan:** Residential

**Floodplain:** No floodplain.

**Adjacent Land Uses:** Residential

**Prior Approvals:** 1998 – Street Plan #STP-98-04 (Book 350 Page 0998-0999)  
 1998 – Street Plan #STP-98-10 (Book 366 Page 0149-0150)

Polk Community Development Corporation has applied to rezone the property at 498 SE Hankel Street, which is directly adjacent to the property they received approval to rezone last year at 520 SE Hankel Street.

With this application they are requesting to rezone the property to high density (RH) to enable the non-profit to construct an affordable residential development on the property.

With development, part of the property will be dedicated to construct SE Pine Place through the property, so while the gross area of the rezoning is 0.94 acres, after the road is constructed the final buildable area will be less.

### **APPROVAL CRITERIA:**

Dallas Development Code 4.7.030.B, “*Criteria for Quasi-Judicial Amendments.*”

### ***CRITERION:***

***DDC 4.7.030.B.1: Approval of the request is consistent with the Statewide Planning Goals.***

### ***FINDING:***

Oregon has 19 Statewide Planning Goals, of which three (3) are directly applicable to the approval criteria of this request and are discussed individually below.

**Goal 10 – Housing:** This goal requires cities to encourage availability of adequate numbers of needed housing units at prices commensurate with the financial capabilities of Oregon households and allow flexibility of location, type, and density. The zone change would increase the types and density of housing allowed on the site, thereby allowing a greater number of dwellings which could be constructed, increasing supply of needed housing units.

The 2019 Housing Needs Analysis identified a projected shortage of high-density land to accommodate growth through 2040. Specifically, a RH deficit of one buildable acre was projected, and to date the city has rezoned 0.39 net buildable acres towards this defect.

The HNA also projected a surplus of 324.9 acres of low-density residential. Therefore, the proposed zone change of 0.94 acres from RL to RH would help remedy the identified shortage of higher density residential lands required by Goal 10, without impacting the surplus of low-density land.

**Goal 11 – Public Facilities:** This goal requires cities to plan and develop a timely, orderly and efficient arrangement of public facilities and services. Water, sanitary sewer, and storm drainage of adequate capacity are adjacent to the subject property. City services, including fire and police protection and health and recreation services, have adequate capacity to serve a development of the subject property with the proposed zoning.

**Goal 12 – Transportation:** This goal requires cities to provide and encourage a safe, convenient, and economic transportation system and to coordinate land use and transportation planning. Goal 12 is implemented by the Transportation Planning Rule (TPR) which requires cities to evaluate whether proposed plan amendments and zone changes are consistent with adopted land use and transportation plans, to ensure the system can accommodate the development.

The current RL zoning allows a maximum density of 9 dwellings per acre if the subject properties were redeveloped. The RH zoning allows a maximum density of 40 dwellings per acre, although due to the small site size a lower intensity of development is more realistic.

However, as compared to the single-family dwellings (ITE code 210) allowed in the RL zone, multi-family dwellings (ITE code 220) generate fewer peak hour vehicle trips (1.01 vs. 0.62 peak hour trips per dwelling). In the worst case scenario the rezoning would result in a net increase of 15 peak hour trips compared to the current zoning, which is well within the capacity of the adjacent collector street to accommodate.

As the intended development of the property would not significantly reduce the performance of the roadways, staff finds that the amendment conforms with the provisions of the Transportation Planning Rule. This criterion is met.

**Conclusion:** Staff finds the proposed amendment is consistent with the statewide planning goals, and that this criterion is satisfied.

***CRITERION:***

***DDC 4.7.030.B.2: Approval of the request is consistent with the Comprehensive Plan.***

**Finding:** The Dallas Comprehensive Plan designations for the subject property is Residential. There are a number of Comprehensive Plan policies applicable to the rezoning proposals, to which the applicant's narrative responds.

### **Comprehensive Plan Chapter 3 – Livable Residential Neighborhoods:**

Staff note that policies identified under the title of 3.1 *Location & Design Policies* must be explicitly considered when reviewing zone change applications. Policies under 3.1 (1-9 are identified below) with staff findings in response.

*Policy 3.1.1 - Each residential neighborhood shall be located within 1.5 miles of planned general or neighborhood commercial development.*

**Finding:** The property is 800 feet from the commercial zone along Ellendale Avenue. This policy is satisfied.

*Policy 3.1.2 - Each residential neighborhood shall be served by a grid street system, which minimizes the use of cul-de-sacs, double frontage lots and walled subdivisions.*

**Finding:** This policy is partially implemented by the street and subdivision standards of Dallas Development Code Chapter 3.4 and 4.3. Design of the local street system will be subject to these standards at time of development review, however no development is included with this application. Staff also note that there are recorded street plans identifying future extension of SE Pine Street across this property, connecting the two disconnected halves and completing the street grid in this area. As such, staff concur that the site can be served by a grid street system.

*Policy 3.1.3 - Each residential neighborhood within a mixed use zone shall provide its fair share of multi-family housing, consistent with Residential Policy 3.2.*

**Finding:** The site is not within a mixed use node, so this criterion does not apply.

*Policy 3.1.4 – Land planned or zoned to allow for multi-family housing shall be located adjacent to planned commercial areas or along arterial and collector streets, and shall be reserved exclusively for that purpose. Land planned or zoned to allow less dense attached middle family dwellings (like tri-plexes, four-plexes and townhomes) shall be located, in whole or in part, within a quarter mile of employment, retail and service centers but does not need to be located adjacent to planned commercial areas, or along arterials and collector streets. Land planned or zoned for medium density residential is an appropriate transition between land planned or zoned for high density residential and land planned or zoned for low density residential.*

**Finding:** The property is adjacent to SE Hankel Street, a collector roadway. It is also located less than one quarter mile from existing commercial areas on E. Ellendale Avenue.

*Policy 3.1.5 – Pedestrian and bicycle access shall be provided between commercial, open-space, and residential uses in all new development.*

**Finding:** This policy is implemented by the standards of Dallas Development Code Chapter 3.1 and 3.4, which specifies requirements for pedestrian connectivity within development sites and standards for walkway and bikeway construction in public infrastructure.

*Policy 3.1.6 – Public or private park land shall be provided in proportion to residential development and in accordance with Chapter 4.5 (Level of Service).*

**Finding:** This requirement is partially implemented by the standards of Dallas Development Code Chapter 2.2, which establish requirements multi-family developments to reserve 15% of the gross area as parks and open space, with specific design standards. This will be reviewed with a development review application.

*Policy 3.1.7 – Identified river and stream corridors, wetlands, flood hazard, steep hillsides and slide hazard areas where building would be hazardous shall be considered unbuildable, and shall be used to define neighborhood boundaries.*

**Finding:** There are no such areas near the subject properties, so this policy does not apply.

*Policy 3.1.8 – Outside of the mixed use nodes, high-density residential zoning shall be limited to the area immediately adjacent to the Central Business District and to the general and neighborhood commercial zones.*

**Finding:** The subject property would be a logical extension of the RH zone that applies to abutting properties to the north and east, forming a contiguous block of RH zone from Hankel Street up to East Ellendale Avenue and the General Commercial zone located there.

*Policy 3.1.9 – Redevelopment of the second and third stories of buildings in the Central Business District for residential and commercial uses shall be encouraged.*

**Finding:** The property is not within the CBD, so this policy does not apply.

**CRITERION:**

**DDC 4.7.030.B.3: The property and affected area is presently provided with adequate public facilities, services and transportation networks to support the use, or such facilities, services and transportation networks are planned to be provided in the planning period.**

**Finding: Public Facilities** – There are existing water, sewer, and storm lines with adequate capacity to serve a residential development. The Dallas Development Code requires new development to detain storm water on-site and attenuate to pre-development levels.

**Finding: Public Services** – Existing city services, including fire and police protection, have adequate capacity to serve a development of the subject property. Fire hydrants are available in the streets abutting the property.

**Finding: Transportation Networks** – Transportation is discussed above with the above on page 2, which found the increase in PM peak traffic would be within the capacity of the roadway system, however the Dallas Development Code would require a detailed traffic impact analysis if the thresholds in DDC.4.1.090 are exceeded.

**Conclusion:** Staff finds that the property and affected area are or can be served with adequate public facilities and services, and that this criterion is satisfied.

**CRITERION:**

**DDC 4.7.030.B.4 The change is in the public interest with regard to neighborhood or community conditions, or corrects a mistake or inconsistency in the comprehensive plan map or zoning map regarding the property which is the subject of the application.**

**Finding:** The proposed zone change to Residential High-Density (RH) is in the public interest, as the Dallas Housing Needs Analysis forecast that over the 20-year planning period Dallas would have a deficit of RH zoned land. Dallas has also previously been identified as a rent burdened community under ORS 456.586, to which limited supply of housing, specifically rental housing, is logically a contributing factor. Therefore increasing the supply of housing generally, and higher density zoned land specifically, is in the public interest. The proposed zoning is consistent with the existing residential zoning to the north, which is already developed as RH.

**Conclusion:** For the reasons as stated above, staff conclude that the applicant’s zone change is in the public interest.

**CRITERION:**

**DDC 4.7.030.B.5 The amendment conforms to the Transportation Planning Rule provisions under Section 4.7.060.**

**Finding:** The Transportation Planning Rule implements Statewide Planning Goal 12, and is discussed above under Goal 12 on page 2 of this staff report. Staff incorporate findings from that section of the report, by reference, as findings under this criterion.

**Conclusion:** The amendment conforms to the TPR, so this criterion is met.

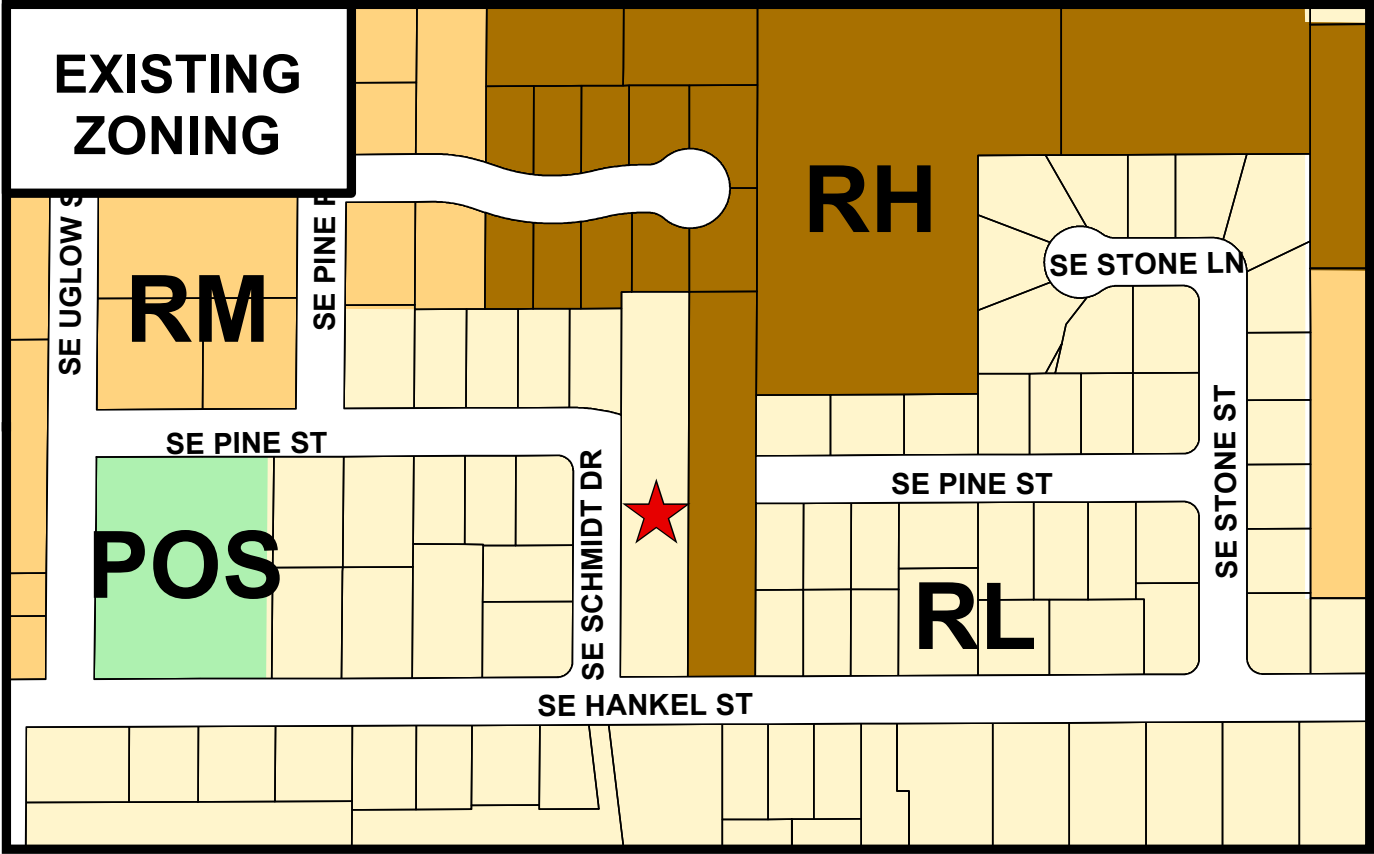
**RECOMMENDED MOTION:**

“I move to recommend that the City Council approve the Zoning Map amendment as proposed.”

**EXHIBITS:**

- A) Map showing existing and proposed zoning.
- B) Notice of Public Hearing with Map.
- C) Applicant’s written statement and application form.

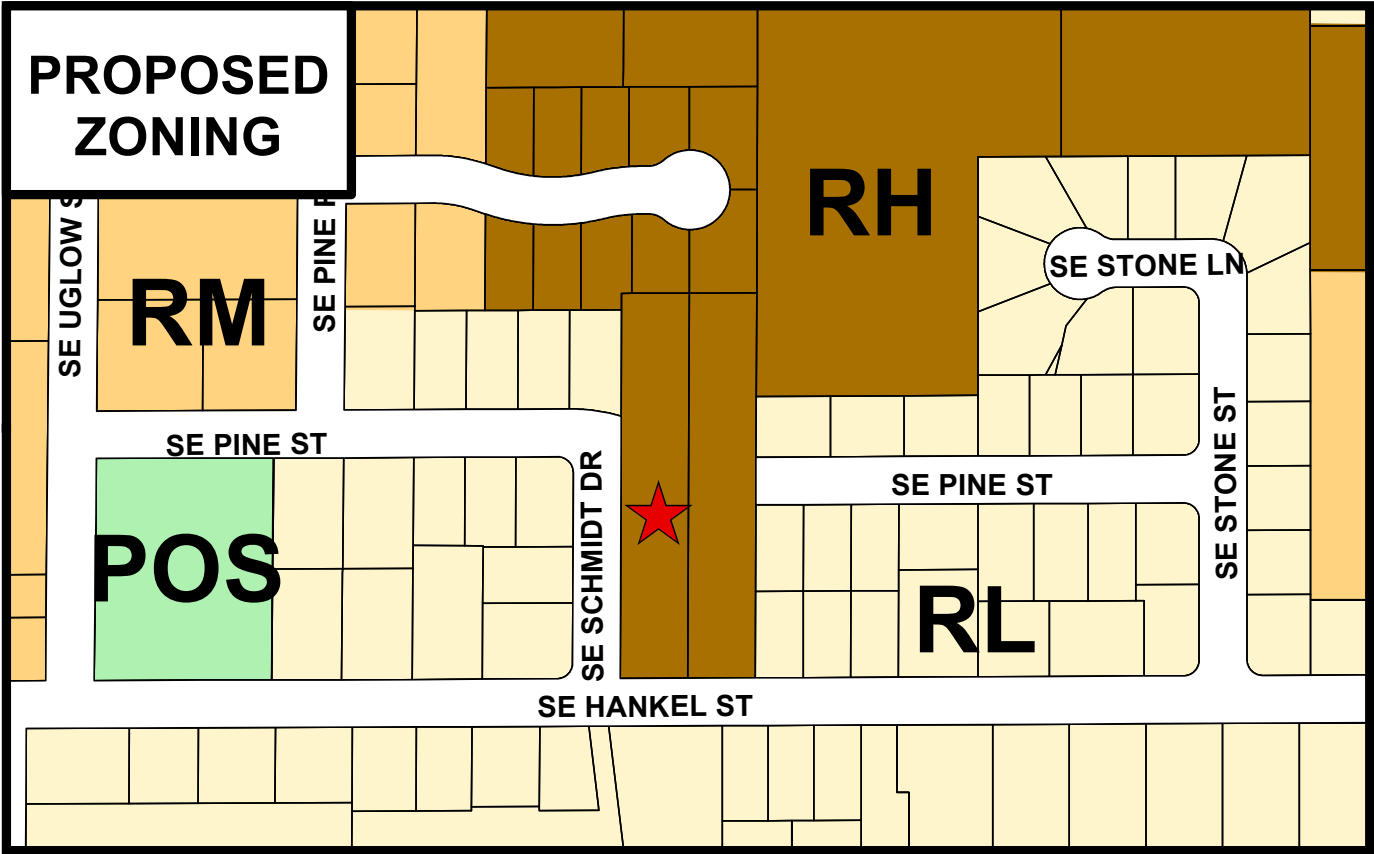




★  
Rezoning Site

**RM** Residential Medium Density  
**RH** Residential High Density

**RL** Residential Low Density  
**POS** Parks and Open Space



**CITY OF DALLAS**  
**NOTICE OF PUBLIC HEARING**  
***Zone Change #ZC-24-04***

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**PROPERTY LOCATION:** 498 SE Hankel Street

**APPLICANT:** Polk Community Development Corporation

**NATURE OF REQUEST:** Change zoning to high-density residential (RH)

**APPROVAL CRITERIA:** DDC Chapter 4.7 – Land Use District Map Changes

**HEARING DATE / TIME:** 7:00 p.m. Tuesday, August 13, 2024

**HEARING LOCATION:** **In Person:** Dallas City Hall, 187 SE Court Street, Dallas, Oregon  
**Telephone:** +1 253 215 8782 . . . . . Passcode: **213 855 0622**  
**Watch Online:** [www.dallasor.gov/community/page/dallasyoutube](http://www.dallasor.gov/community/page/dallasyoutube)

**CITY STAFF CONTACT:** Chase Ballew, City Planner Phone: 503-831-3570  
chase.ballew@dallasor.gov TDD: 503-623-7355

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At the above day and time the Dallas Planning Commission will hold the first of two public hearings on this request. You may attend this meeting in-person at Dallas City Hall. You may also participate by telephone by dialing the number above and entering the passcode when prompted. Video of the proceedings will be broadcast live at the website above, but oral testimony must be in-person or by phone.

The Planning Commission will consider testimony which addresses the applicable criteria listed above. Testimony may be submitted in advance by writing to the Dallas Planning Department, 187 SE Court Street, Dallas, Oregon 97338, or given orally during the public hearing. The public hearing will be conducted in a manner that permits testimony from all interested parties.

At least seven days prior to the hearing the staff report, the application and documents and evidence submitted by or on behalf of the applicant, and the applicable approval criteria will be available for review online at [www.dallasor.gov/meetings](http://www.dallasor.gov/meetings) or in person at City Hall. Upon request, copies will be made at reasonable cost.

Failure of an issue to be raised in a hearing, in person or by letter, or failure to provide statements or evidence sufficient to afford the decision maker an opportunity to respond to the issue precludes appeal to the Land Use Board of Appeals (LUBA) based on that issue.

Dated: June 27, 2024

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**NOTICE TO MORTGAGEE, LIENHOLDER, VENDOR, OR SELLER, ORS 215 REQUIRES THAT IF YOU RECEIVE THIS NOTICE IT MUST BE PROMPTLY FORWARDED TO THE PURCHASER.**  
The recipient of this notice is hereby responsible to promptly forward a copy of this notice to every person with a documented interest, including a renter or lessee.

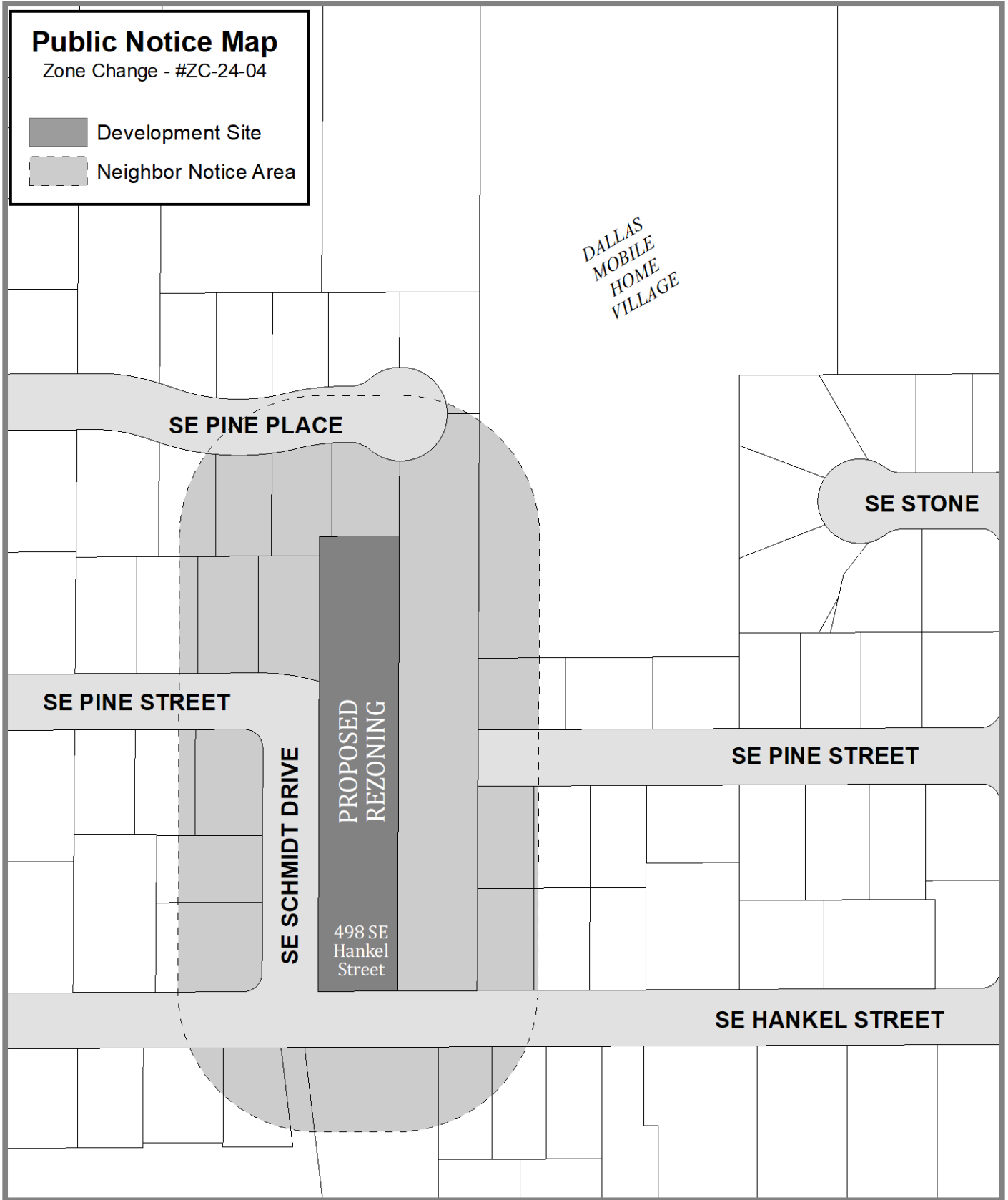




EXHIBIT C.1

Land Use District Map Change
Dallas Planning Department
Development Code Type III/IV Review

Attachment 2
Official Use Only:
File No.: ZC-24-04
Date: 6-13-2024
Fee: 2,750 PAID

A change in land use district designations may be necessary from time to time to reflect changing community conditions, needs and desires, to correct mistakes, or to address changes in the law. A change in land use district map designation that involves a Comprehensive Plan map amendment is reviewed and approved by the City Council, upon receiving a recommendation from the Planning Commission. The Planning Commission reviews and makes the final decision on land use district map changes that do not involve Comprehensive Plan map amendments. NOTE: A Pre-application conference is required before a Land Use District Map Change application is submitted. Please return a completed application form with attachments, and the required fee to the City of Dallas Planning Department, City Hall, Second Floor, 187 SE Court Street, Dallas, OR 97338.

Section 1 – Applicant Information

Name(s): Polk Community Development Corporation
Mailing Address: P.O. Box 33 / 657 Main Street, Dallas, OR 97338
Email: klyell@polkcdc.org
Phone Number: (503) 831-3173 Cell Number: (503) 551-4919

Section 2 – Property Owner Information (If not applicant)

Property Owner(s): Janet M. Glendenning
Mailing Address: 498 SE Hankel Street Dallas, OR 97338
Email:
Phone Number: (503) 269-2707 Cell Number: (503) 269-2707

Section 3 – Project Description

Site Address: 498 SE Hankel Street, Dallas, OR 97338 Total Land Area: 41,051 sq. ft.
Assessor Map/Taxlot No. 07528-DC-01300
Current Zoning: RS Proposed Designation: RH
Comprehensive Plan Amendment Requested?: Yes No
Current Plan Designation: Residential Proposed Plan Designation: Residential
Present Use of Property: Residential

Section 4 – Application Submittal Information

Please submit one electronic copy (PDF format preferred) and one paper copy of the information listed below:

- Completed application form;
Required fee;

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- Property deed and deed restrictions.** Copy of the deed and all existing and proposed restrictions or covenants, including those for access control.
- If Map Amendment, include a map showing the extent of the proposed change.**
- Written narrative that addresses the relevant criteria contained below:**
  - Approval of the request is consistent with the **Statewide Planning Goals**;
  - Approval of the request is consistent with the **Comprehensive Plan**;
  - The property and affected area is presently provided with **adequate public facilities**, services and transportation networks to support the use, or such facilities, services and transportation networks are planned to be provided in the planning period; and
  - The change is in the **public interest** with regard to neighborhood or community conditions, or corrects a mistake or inconsistency in the comprehensive plan map or zoning map regarding the property which is the subject of the application; and
  - The amendment conforms to the **Transportation Planning Rule** provisions under Section 4.7.060.
- Other Information** determined by the City Planning Official. The City may require studies or exhibits prepared by qualified professionals to address specific site features or project impacts (e.g., traffic, environmental features, natural hazards, etc.), in conformance with this Code.

### Section 5 – Signatures Required

I hereby certify the statements contained herein, along with the evidence submitted, are in all respects true and correct to the best of my knowledge:

**PROPERTY OWNER(S):**

DocuSigned by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Janet Glendinning* 6/12/2024 | 8:53 AM PDT  
 8E6AE40995FD4F3... Date: \_\_\_\_\_

**APPLICANT(S)**

DocuSigned by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Janet Glendinning* *[Signature]* 6/12/2024 | 8:53 AM PDT  
 8E6AE40995FD4F3... Date: \_\_\_\_\_

### Section 6 – Transportation Planning Review (TPR)

When a development application includes a proposed comprehensive plan amendment or land use district change, the proposal shall be reviewed to determine whether it significantly affects a transportation facility, in accordance with Oregon Administrative Rule (OAR) 660-012-0060 (the Transportation Planning Rule - TPR) and the Traffic Impact Analysis provisions of Section 4.1.090. "Significant" means the proposal would:

1. Change the functional classification of an existing or planned transportation facility (exclusive of correction of map errors). This would occur, for example, when a proposal causes future traffic to exceed the levels associated with a "collector" street classification, requiring a change in the classification to an "arterial" street, as identified by the Dallas Transportation System Plan; or

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- 2. Change the standards implementing a functional classification system; or
- 3. As measured at the end of the planning period identified in the Dallas Transportation System Plan or the adopted plan of any other applicable roadway authority, allow types or levels of land use that would result in levels of travel or access that are inconsistent with the functional classification of an existing or planned transportation facility; or
- 4. Reduce the performance of an existing or planned transportation facility below the minimum acceptable performance standard identified in road authority's adopted plan; or
- 5. Worsen the performance of an existing or planned transportation facility that is otherwise projected to perform below the minimum acceptable performance standard identified in the road authority's adopted plan.
- 6. Where the City lacks specific transportation policies or standards, the City Council shall be consulted, as provided under Section 4.1.050 (Type IV Legislative Review).

Amendments to the Comprehensive Plan and land use regulations which significantly affect a transportation facility shall assure that allowed land uses are consistent with the function, capacity, and level of service of the facility identified in the Transportation System Plan. This shall be accomplished by one of the following:

- 1. Adopting measures that demonstrate that allowed land uses are consistent with the planned function of the transportation facility; or
- 2. Amending the Comprehensive Plan to provide transportation facilities, improvements, services adequate to support the proposed land uses; such amendments shall include funding plan to ensure the facility, improvement, or service will be provided by the end of the planning period; or
- 3. Altering land use designations, densities, or design requirements to reduce demand for automobile travel and meet travel needs through other modes of transportation; or
- 4. Amending the planned function, capacity, or performance standards of the transportation facility; or
- 5. Providing other measures as a condition of development or through a development agreement or similar funding method, specifying when such measures will be provided.

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## Section 6 – Review and Approval

**Official Use Only:**

Approved  Denied Reason for Denial: \_\_\_\_\_

Staff Signature: \_\_\_\_\_

Date: \_\_\_\_\_



June 13, 2024

Dallas Planning Department  
 City of Dallas  
 187 SE Court Street  
 Dallas, OR 97338

RE: 498 SE Hankel St. zoning change request.

Dear Chase Ballew:

Enclosed you will find a copy of the Preliminary Title Report and completed Land Use District Change requesting a zoning change for 498 SE Hankel St. We are requesting a zoning change to accommodate the development of an affordable multifamily housing project intended to be built at or after the time Pine Street is to be extended through the property. Our plan is to build 10 to 20 units of affordable housing at the south end of the property.

- Currently the property is in close proximity to properties zoned Residential High Density.
- This is consistent with Statewide Planning Goal 10: Housing and does not pertain to any of the other 18 Statewide Planning Goals.
- In my determination it appears that this plan is consistent with the Dallas Comprehensive Plan.
- This change is in the public interest as the State of Oregon is currently in a housing crisis.
- This property and affected area is presently provided with adequate public facilities, services and transportation networks. As we would be extending a street, I would think the Transportation Planning Rule but was unable to find Section 4.7.060.

Should you have any questions, please do not hesitate to call me at 503-831-3173.

Sincerely,

Kimberly Lyell  
 Operations Manager

Enclosures



**First American Title™**

**First American Title Insurance Company**

777 Commercial Street SE, Suite 100  
Salem, OR 97301  
Phn - (800)742-2414  
Fax - (866)849-3065

Order No.: 7121-4158236  
April 23, 2024

**FOR QUESTIONS REGARDING YOUR CLOSING, PLEASE CONTACT:**

**KAMI HAMPTON, Escrow Officer/Closer**  
Phone: (503)623-5513 - Fax: (866)712-4648- Email:KHampton@firstam.com  
First American Title Insurance Company  
807 Main Street / PO Box 451, Dallas, OR 97338

**FOR ALL QUESTIONS REGARDING THIS PRELIMINARY REPORT, PLEASE CONTACT:**

**Lauren May, Title Officer**  
Phone: (503)623-5513 - Email: LMay@firstam.com

**Preliminary Title Report**

This report is for the exclusive use of the parties herein shown and is preliminary to the issuance of a title insurance policy and shall become void unless a policy is issued, and the full premium paid.

Please be advised that any provision contained in this document, or in a document that is attached, linked or referenced in this document, that under applicable law illegally discriminates against a class of individuals based upon personal characteristics such as race, color, religion, sex, sexual orientation, gender identity, familial status, disability, national origin, or any other legally protected class, is illegal and unenforceable by law.

**County Tax Roll Situs Address:** 498 SE Hankel Street, Dallas, OR 97338

2021 ALTA Owners Standard Coverage	Liability \$	415,000.00	Premium \$	1,180.00
2021 ALTA Owners Extended Coverage	Liability \$		Premium \$	
2021 ALTA Lenders Standard Coverage	Liability \$		Premium \$	
2021 ALTA Lenders Extended Coverage	Liability \$	270,000.00	Premium \$	363.00
Endorsement 9.10, 22 & 8.1			Premium \$	100.00
Govt Service Charge			Cost \$	30.00
Other			Cost \$	

**Proposed Insured Lender: Lender To Be Determined**

**Proposed Borrower: Polk Community Development Corp.**

We are prepared to issue Title Insurance Policy or Policies of First American Title Insurance Company, a Nebraska Corporation in the form and amount shown above, insuring title to the following described land:

The land referred to in this report is described in Exhibit A attached hereto.

and as of April 12, 2024 at 8:00 a.m., [title to the fee simple estate is vested in:](#)

Janet M. Glendinning

Subject to the exceptions, exclusions, and stipulations which are ordinarily part of such Policy form and the following:



EXHIBIT C.6

1. Taxes or assessments which are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the public records; proceedings by a public agency which may result in taxes or assessments, or notices of such proceedings, whether or not shown by the records of such agency or by the public records.
2. Facts, rights, interests or claims which are not shown by the public records but which could be ascertained by an inspection of the land or by making inquiry of persons in possession thereof.
3. Easements, or claims of easement, not shown by the public records; reservations or exceptions in patents or in Acts authorizing the issuance thereof; water rights, claims or title to water.
4. Any encroachment (of existing improvements located on the subject land onto adjoining land or of existing improvements located on adjoining land onto the subject land), encumbrance, violation, variation, or adverse circumstance affecting the title that would be disclosed by an accurate and complete land survey of the subject land.
5. Any lien, or right to a lien, for services, labor, material, equipment rental or workers compensation heretofore or hereafter furnished, imposed by law and not shown by the public records.

**The exceptions to coverage 1-5 inclusive as set forth above will remain on any subsequently issued Standard Coverage Title Insurance Policy.**

**In order to remove these exceptions to coverage in the issuance of an Extended Coverage Policy the following items are required to be furnished to the Company; additional exceptions to coverage may be added upon review of such information:**

- A. Survey or alternative acceptable to the company
  - B. Affidavit regarding possession
  - C. Proof that there is no new construction or remodeling of any improvement located on the premises. In the event of new construction or remodeling the following is required:
    - i. Satisfactory evidence that no construction liens will be filed; or
    - ii. Adequate security to protect against actual or potential construction liens;
    - iii. Payment of additional premiums as required by the Industry Rate Filing approved by the Insurance Division of the State of Oregon
6. Water rights, claims or title to water, whether or not shown by the public record.
  7. Any claim to (a) ownership of or rights to minerals and similar substances, including but not limited to ores, metals, coal, lignite, oil, gas, uranium, clay, rock, sand, and gravel located in, on, or under the Land or produced from the Land, whether such ownership or rights arise by lease, grant, exception, conveyance, reservation, or otherwise; and (b) any rights, privileges, immunities, rights of way, and easements associated therewith or appurtenant thereto, whether or not the interests or rights excepted in (a) or (b) appear in the Public Records.
  8. Taxes for the current fiscal year are reduced by reason of Veterans Exemption. If the exempt status is terminated under the statute prior to July 1, said property will be taxed at 100% of the assessed value.
  9. City liens, if any, of the City of Dallas.

Note: There are no liens as of April 22, 2024. All outstanding utility and user fees are not liens and therefore are excluded from coverage.

EXHIBIT C.7

- 10. The rights of the public in and to that portion of the premises herein described lying within the limits of streets, roads and highways.
- 11. Easement, including terms and provisions contained therein:
  - Recording Information: November 02, 1998 in [Book 366, Page 148](#), Book of Records
  - In Favor of: City of Dallas, a municipal corporation in Polk County, Oregon
  - For: Laying, maintaining, relaying, renewing and operating underneath the surface of the ground a public utility lines
- 12. Deed of Trust and the terms and conditions thereof.
  - Grantor/Trustor: Brian M. Glendinning, and Janet M. Glendinning, as tenants by the entirety
  - Grantee/Beneficiary: Mortgage Electronic Registration Systems, Inc., "MERS" solely as a nominee for Bank of America, N.A., its successors and assigns
  - Trustee: ReconTrust Company, N.A.
  - Amount: \$120,800.00
  - Recorded: August 21, 2013
  - Recording Information: Document No. [2013-009119](#), Book of Records

The beneficial interest under said Deed of Trust has been assigned to Bank of America, N.A., by Assignment recorded July 14, 2015, as Document No. [2015-007215](#), Book of Records .

- 13. Proof of death/or Dissolution of Marriage of Brian M. Glendinning , former spouse of Janet M. Glendinning, the Vestee herein.

- END OF EXCEPTIONS -

NOTE: We find no matters of public record against Polk Community Development Corp. that will take priority over any trust deed, mortgage or other security instrument given to purchase the subject real property as established by ORS 18.165.

NOTE: Taxes for the year 2023-2024 PAID IN FULL

Tax Amount:	\$2,218.92
Map No.:	07528-DC-01300
Property ID:	130909
Tax Code No.:	0201

NOTE: According to the public record, the following deed(s) affecting the property herein described have been recorded within 24 months of the effective date of this report: NONE

**THANK YOU FOR CHOOSING FIRST AMERICAN TITLE!  
WE KNOW YOU HAVE A CHOICE!**

**EXHIBIT C.8**

<b>RECORDING INFORMATION</b>	
Filing Address:	<b>First American Title Recorder for Polk County</b> 807 Main Street P.O. Box 451 Dallas, OR 97338
Recording Fees:	\$ <b>91.00</b> per document (most documents) (1st page) \$ <b>5.00</b> per additional page \$ <b>5.00</b> per document e-recording fee  \$ <b>20.00</b> non-standard fee \$ <b>5.00</b> each additional title

cc: Polk Community Development Corp.  
cc: Janet Glendinning  
cc: Lender To Be Determined

cc: Jill Saucedo, HomeSmart Realty Group  
18041 SW Lower Boones Ferry Rd. Suite 5, Bldg F, Tigard, OR 97224  
cc: Tiffany Bouchard, HomeSmart Realty Group  
662 Main Street, Dallas, OR 97338

## EXHIBIT C.9

### Exhibit "A"

Real property in the County of Polk, State of Oregon, described as follows:

Beginning 68.64 chains South and 19.88 chains West of the Northeast corner of the Solomon Shelton Donation Land Claim No. 52, in Township 7 South, Range 5 West of the Willamette Meridian in Polk County, Oregon; thence South 7.76 chains to the center of a County road; thence South 89° 0' West 1.29 chains; thence North 7.76 chains; thence North 89° 0' East 1.29 chains to the Place of Beginning.

Save and except that tract of land conveyed to the City of Dallas, a municipal corporation, by instrument recorded June 3, 1980 in Volume 149, Page 695, Book of Records for Polk County, Oregon.

NOTE: This legal description was created prior to January 1, 2008.

EXHIBIT C.10



**First American Title Insurance Company**

**SCHEDULE OF EXCLUSIONS FROM COVERAGE**

**ALTA LOAN POLICY (07/01/21)**

The following matters are excluded from the coverage of this policy, and the Company will not pay loss or damage, costs, attorneys' fees, or expenses that arise by reason of:

1. a. any law, ordinance, permit, or governmental regulation (including those relating to building and zoning) that restricts, regulates, prohibits, or relates to:
  - i. the occupancy, use, or enjoyment of the Land;
  - ii. the character, dimensions, or location of any improvement erected on the Land;
  - iii. the subdivision of land; or
  - iv. environmental remediation or protection.
- b. any governmental forfeiture, police, regulatory, or national security power.
- c. the effect of a violation or enforcement of any matter excluded under Exclusion 1.a. or 1.b.  
Exclusion 1 does not modify or limit the coverage provided under Covered Risk 5 or 6.
2. Any power of eminent domain. Exclusion 2 does not modify or limit the coverage provided under Covered Risk 7.
3. Any defect, lien, encumbrance, adverse claim, or other matter:
  - a. created, suffered, assumed, or agreed to by the Insured Claimant;
  - b. not Known to the Company, not recorded in the Public Records at the Date of Policy, but Known to the Insured Claimant and not disclosed in writing to the Company by the Insured Claimant prior to the date the Insured Claimant became an Insured under this policy;
  - c. resulting in no loss or damage to the Insured Claimant;
  - d. attaching or created subsequent to the Date of Policy (Exclusion 3.d. does not modify or limit the coverage provided under Covered Risk 11, 13, or 14); or
  - e. resulting in loss or damage that would not have been sustained if consideration sufficient to qualify the Insured named in Schedule A as a bona fide purchaser or encumbrancer had been given for the Insured Mortgage at the Date of Policy.
4. Unenforceability of the lien of the Insured Mortgage because of the inability or failure of an Insured to comply with applicable doing-business law.
5. Invalidity or unenforceability of the lien of the Insured Mortgage that arises out of the transaction evidenced by the Insured Mortgage and is based upon usury law or Consumer Protection Law.
6. Any claim, by reason of the operation of federal bankruptcy, state insolvency, or similar creditors' rights law, that the transaction creating the lien of the Insured Mortgage is a:
  - a. fraudulent conveyance or fraudulent transfer;
  - b. voidable transfer under the Uniform Voidable Transactions Act; or
  - c. preferential transfer:
    - i. to the extent the Insured Mortgage is not a transfer made as a contemporaneous exchange for new value; or
    - ii. for any other reason not stated in Covered Risk 13.b.
7. Any claim of a PACA-PSA Trust. Exclusion 7 does not modify or limit the coverage provided under Covered Risk 8.
8. Any lien on the Title for real estate taxes or assessments imposed by a governmental authority and created or attaching between the Date of Policy and the date of recording of the Insured Mortgage in the Public Records. Exclusion 8 does not modify or limit the coverage provided under Covered Risk 2.b. or 11.b.
9. Any discrepancy in the quantity of the area, square footage, or acreage of the Land or of any improvement to the Land.

**ALTA OWNER'S POLICY (07/01/21)**

The following matters are excluded from the coverage of this policy, and the Company will not pay loss or damage, costs, attorneys' fees, or expenses that arise by reason of:

1. a. any law, ordinance, permit, or governmental regulation (including those relating to building and zoning) that restricts, regulates, prohibits, or relates to:
  - i. the occupancy, use, or enjoyment of the Land;
  - ii. the character, dimensions, or location of any improvement on the Land;
  - iii. the subdivision of land; or
  - iv. environmental remediation or protection.
- b. any governmental forfeiture, police, regulatory, or national security power.
- c. the effect of a violation or enforcement of any matter excluded under Exclusion 1.a. or 1.b.  
Exclusion 1 does not modify or limit the coverage provided under Covered Risk 5 or 6.
2. Any power of eminent domain. Exclusion 2 does not modify or limit the coverage provided under Covered Risk 7.
3. Any defect, lien, encumbrance, adverse claim, or other matter:
  - a. created, suffered, assumed, or agreed to by the Insured Claimant;
  - b. not Known to the Company, not recorded in the Public Records at the Date of Policy, but Known to the Insured Claimant and not disclosed in writing to the Company by the Insured Claimant prior to the date the Insured Claimant became an Insured under this policy;
  - c. resulting in no loss or damage to the Insured Claimant;
  - d. attaching or created subsequent to the Date of Policy (Exclusion 3.d. does not modify or limit the coverage provided under Covered Risk 9 or 10); or
  - e. resulting in loss or damage that would not have been sustained if consideration sufficient to qualify the Insured named in Schedule A as a bona fide purchaser had been given for the Title at the Date of Policy.
4. Any claim, by reason of the operation of federal bankruptcy, state insolvency, or similar creditors' rights law, that the transaction vesting the Title as shown in Schedule A is a:
  - a. fraudulent conveyance or fraudulent transfer;
  - b. voidable transfer under the Uniform Voidable Transactions Act; or
  - c. preferential transfer:
    - i. to the extent the instrument of transfer vesting the Title as shown in Schedule A is not a transfer made as a contemporaneous exchange for new value; or
    - ii. for any other reason not stated in Covered Risk 9.b.
5. Any claim of a PACA-PSA Trust. Exclusion 5 does not modify or limit the coverage provided under Covered Risk 8.
6. Any lien on the Title for real estate taxes or assessments imposed or collected by a governmental authority that becomes due and payable after the Date of Policy. Exclusion 6 does not modify or limit the coverage provided under Covered Risk 2.b.
7. Any discrepancy in the quantity of the area, square footage, or acreage of the Land or of any improvement to the Land.

City Council Work Session  
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## EXHIBIT C.11

### SCHEDULE OF STANDARD EXCEPTIONS

1. Taxes or assessments which are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the public records; proceedings by a public agency which may result in taxes or assessments, or notices of such proceedings, whether or not shown by the records of such agency or by the public records.
2. Facts, rights, interests or claims which are not shown by the public records but which could be ascertained by an inspection of the land or by making inquiry of persons in possession thereof.
3. Easements, or claims of easement, not shown by the public records; reservations or exceptions in patents or in Acts authorizing the issuance thereof; water rights, claims or title to water.
4. Any encroachment (of existing improvements located on the subject land onto adjoining land or of existing improvements located on adjoining land onto the subject land), encumbrance, violation, variation, or adverse circumstance affecting the title that would be disclosed by an accurate and complete land survey of the subject land.
5. Any lien" or right to a lien, for services, labor, material, equipment rental or workers compensation heretofore or hereafter furnished, imposed by law and not shown by the public records.

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NOTE: A SPECIMEN COPY OF THE POLICY FORM (OR FORMS) WILL BE FURNISHED UPON REQUEST

Rev. 07-01-21



**First American Title™**

**Privacy Notice**

**Effective:** October 1, 2019

**Notice Last Updated:** January 1, 2022

This Privacy Notice describes how First American Financial Corporation and its subsidiaries and affiliates (together referred to as "First American," "we," "us," or "our") collect, use, store, and share your information with the exception that a subsidiary or affiliate has their own privacy policy, that policy governs. This Privacy Notice applies to information we receive from you offline only, as well as from third parties, when you interact with us and/or use and access our services and products ("Products"). For more information about our privacy practices, including our online practices, please visit <https://www.firstam.com/privacy-policy/>. The practices described in this Privacy Notice are subject to applicable laws in the places in which we operate.

**What Type Of Information Do We Collect About You?** We collect a variety of categories of information about you. To learn more about the categories of information we collect, please visit <https://www.firstam.com/privacy-policy/>.

**How Do We Collect Your Information?** We collect your information: (1) directly from you; (2) automatically when you interact with us; and (3) from third parties, including business parties and affiliates.

**How Do We Use Your Information?** We may use your information in a variety of ways, including but not limited to providing the services you have requested, fulfilling your transactions, comply with relevant laws and our policies, and handling a claim. To learn more about how we may use your information, please visit <https://www.firstam.com/privacy-policy/>.

**How Do We Share Your Information?** We do not sell your personal information. We only share your information, including to subsidiaries, affiliates, and to unaffiliated third parties: (1) with your consent; (2) in a business transfer; (3) to service providers; and (4) for legal process and protection. To learn more about how we share your information, please visit <https://www.firstam.com/privacy-policy/>.

**How Do We Store and Protect Your Information?** The security of your information is important to us. That is why we take commercially reasonable steps to make sure your information is protected. We use our best efforts to maintain commercially reasonable technical, organizational, and physical safeguards, consistent with applicable law, to protect your information.

**How Long Do We Keep Your Information?** We keep your information for as long as necessary in accordance with the purpose for which it was collected, our business needs, and our legal and regulatory obligations.

**Your Choices** We provide you the ability to exercise certain controls and choices regarding our collection, use, storage, and sharing of your information. You can learn more about your choices by visiting <https://www.firstam.com/privacy-policy/>.

**International Jurisdictions:** Our Products are offered in the United States of America (US), and are subject to US federal, state, and local law. If you are accessing the Products from another country, please be advised that you may be transferring your information to us in the US, and you consent to that transfer and use of your information in accordance with this Privacy Notice. You also agree to abide by the applicable laws of applicable US federal, state, and local laws concerning your use of the Products, and your agreements with us.

We may change this Privacy Notice from time to time. Any and all changes to this Privacy Notice will be reflected on this page, and where appropriate provided in person or by another electronic method. **YOUR CONTINUED USE, ACCESS, OR INTERACTION WITH OUR PRODUCTS OR YOUR CONTINUED COMMUNICATIONS WITH US AFTER THIS NOTICE HAS BEEN PROVIDED TO YOU WILL REPRESENT THAT YOU HAVE READ AND UNDERSTOOD THIS PRIVACY NOTICE.**

**Contact Us** [dataprivacy@firstam.com](mailto:dataprivacy@firstam.com) or toll free at 1-866-718-0097.

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**First American Title™**

**For California Residents**

If you are a California resident, you may have certain rights under California law, including but not limited to the California Consumer Privacy Act of 2018 ("CCPA"). All phrases used in this section shall have the same meaning as those phrases are used under California law, including the CCPA.

**Right to Know.** You have a right to request that we disclose the following information to you: (1) the categories of personal information we have collected about or from you; (2) the categories of sources from which the personal information was collected; (3) the business or commercial purpose for such collection and/or disclosure; (4) the categories of third parties with whom we have shared your personal information; and (5) the specific pieces of your personal information we have collected. To submit a verified request for this information, go to our online privacy policy at [www.firstam.com/privacy-policy](http://www.firstam.com/privacy-policy) to submit your request or call toll-free at 1-866-718-0097. You may also designate an authorized agent to submit a request on your behalf by going to our online privacy policy at [www.firstam.com/privacy-policy](http://www.firstam.com/privacy-policy) to submit your request or by calling toll-free at 1-866-718-0097

**Right of Deletion.** You also have a right to request that we delete the personal information we have collected from and about you. This right is subject to certain exceptions available under the CCPA and other applicable law. To submit a verified request for deletion, go to our online privacy policy at [www.firstam.com/privacy-policy](http://www.firstam.com/privacy-policy) to submit your request or call toll-free at 1-866-718-0097. You may also designate an authorized agent to submit a request on your behalf by going to our online privacy policy at [www.firstam.com/privacy-policy](http://www.firstam.com/privacy-policy) to submit your request or by calling toll-free at 1-866-718-0097.

**Verification Process.** For either a request to know or delete, we will verify your identity before responding to your request. To verify your identity, we will generally match the identifying information provided in your request with the information we have on file about you. Depending on the sensitivity of the information requested, we may also utilize more stringent verification methods to verify your identity, including but not limited to requesting additional information from you and/or requiring you to sign a declaration under penalty of perjury.

**Notice of Sale.** We do not sell California resident information, nor have we sold California resident information in the past 12 months. To the extent any First American affiliated entity has a different practice, it will be stated in the applicable privacy policy. We have no actual knowledge of selling the information of minors under the age of 16.

**Right of Non-Discrimination.** You have a right to exercise your rights under California law, including under the CCPA, without suffering discrimination. Accordingly, First American will not discriminate against you in any way if you choose to exercise your rights under the CCPA.

**Notice of Collection.** To learn more about the categories of personal information we have collected about California residents over the last 12 months, please see "What Information Do We Collect About You" in <https://www.firstam.com/privacy-policy>. To learn about the sources from which we have collected that information, the business and commercial purpose for its collection, and the categories of third parties with whom we have shared that information, please see "How Do We Collect Your Information", "How Do We Use Your Information", and "How Do We Share Your Information" in <https://www.firstam.com/privacy-policy>.

**Notice of Sale.** We have not sold the personal information of California residents in the past 12 months.

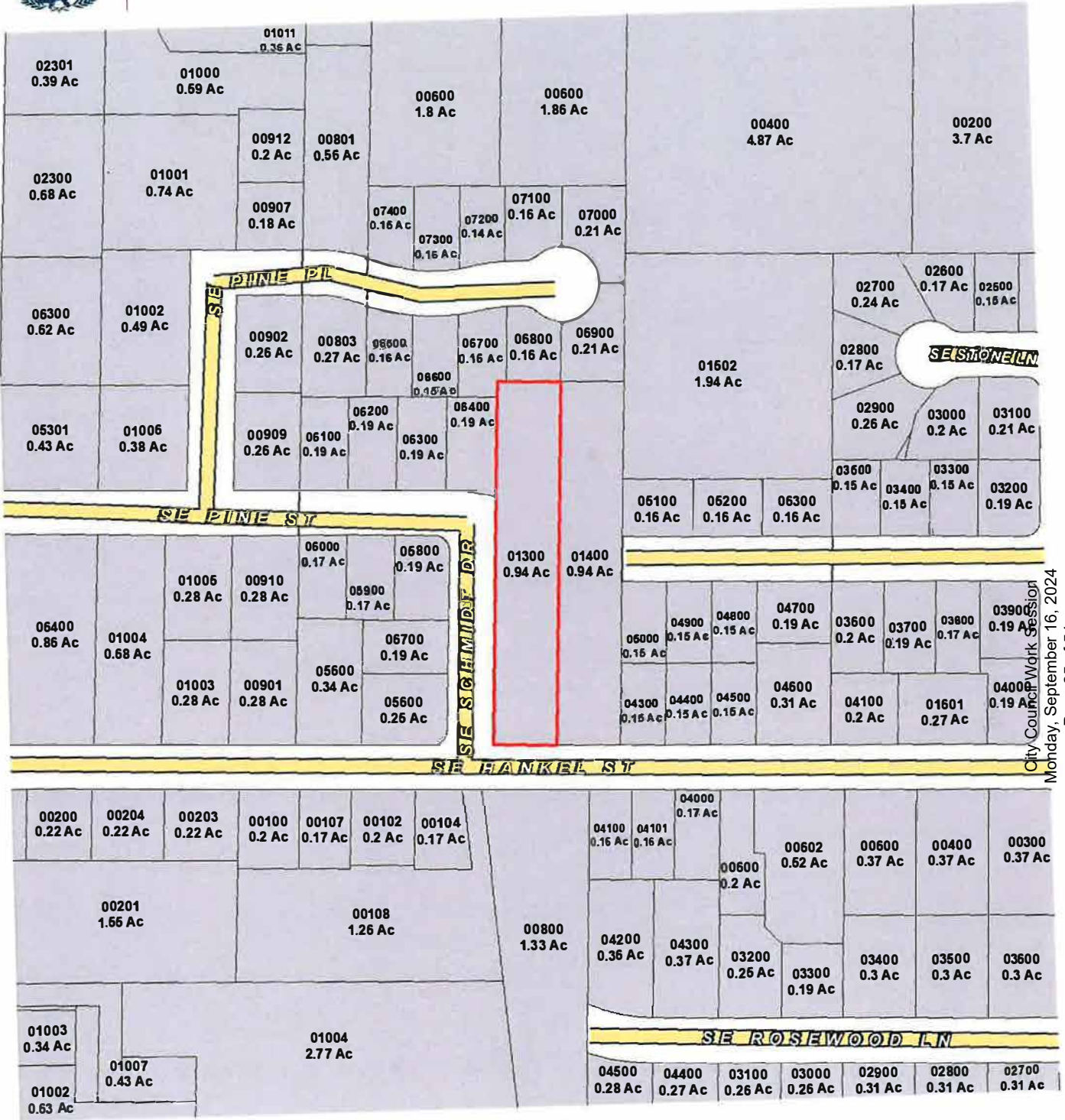
**Notice of Disclosure.** To learn more about the categories of personal information we may have disclosed about California residents in the past 12 months, please see "How Do We Use Your Information" and "How Do We Share Your Information" in <https://www.firstam.com/privacy-policy>.

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First American Title



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# Taxlot



Subject



Taxlot

4/22/2024

First American Title Insurance Company is a member of First American Financial Group, Inc. (FAGI). First American Financial Group, Inc. is a holding company for various insurance and financial services companies. First American Title Insurance Company is a member of First American Financial Group, Inc. (FAGI). First American Title Insurance Company is a member of First American Financial Group, Inc. (FAGI). First American Title Insurance Company is a member of First American Financial Group, Inc. (FAGI).



August 6, 2024

City of Dallas Planning Commission  
187 SE Court Street  
Dallas, OR 97338

**RE: Change zoning from low density to high density residential. (ZC-24-04)**

Dear Commissioners:

This letter is submitted jointly by Housing Land Advocates (HLA) and the Fair Housing Council of Oregon (FHCO). Both HLA and FHCO are non-profit organizations that advocate for land use policies and practices that ensure an adequate and appropriate supply of affordable housing for all Oregonians.

HLA and FHCO commend the City and support the adoption of the zoning amendment. Planning staff presented Goal 10 findings which convincingly show that the amendments will help the City meet its high density housing needs without creating a shortage elsewhere. This will be used as a good example for other jurisdictions.

Thank you for your consideration of our comments.

Sincerely,

A handwritten signature in black ink that reads "Samuel Goldberg".

Samuel Goldberg  
Public Policy Manager  
Fair Housing Council of Oregon

Cc: Ethan Stuckmayer, DLCD



**MEETING MINUTES  
DALLAS CITY COUNCIL WORK SESSION  
187 SE COURT ST, DALLAS OR 97338**

**Tuesday, September 3, 2024**

1 Council President Schilling called the City Council Work Session to order on Tuesday, Septem-  
2 ber 30, 2024 at 6:00 pm.

3 **ROLL CALL**

4 **Councilors Present:** Council President Michael Schilling, Councilor Nancy Adams, Councilor  
5 Carlos Barrientos, Councilor Larry Briggs, Councilor Kirsten Collins, Councilor Kim Fitzgerald,  
6 Councilor Micah Jantz, Councilor David Shein, and Councilor Debbie Virden (arrived at 6:02  
7 pm)

8 **Mayor or Councilors Excused:** Mayor Kenneth L. Woods, Jr.

9 **Also Present:** City Manager Brian Latta, Assistant City Manager Emily Gagner, City Attorney  
10 Justin Thorpe, Fire & EMS Chief April Wallace, Police Chief Tom Simpson, Finance Director  
11 Cecilia Ward, Library Director Mark Greenhalgh-Johnson and City Recorder Kim Herring

12 **Finance Department Annual Update**

13 Cecilia Ward presented the annual report for the Finance Department. She highlighted the new  
14 position of Procurement Specialist that was added this year to the Finance Department. She also  
15 covered the annual audit process and how changes in what the state requires has changed how  
16 that process is handled.

17 **City Manager's Office Annual Update**

18 Brian Latta presented the annual report for the City Manager's Office. He reviewed the duties of  
19 the office. He also highlighted the achievements in the last year including hosting a Sesquicen-  
20 tennial Celebration commemorating the 150<sup>th</sup> Birthday of the City of Dallas' incorporation. The  
21 Public Works Department was recently restructured to help distribute the work of the city's larg-  
22 est department. One position was added and the title of another of another position was changed.  
23 Jennifer Ward, formerly the Parks and Recreation Manager, is now the Public Works Adminis-  
24 trative Services Manager and an Operations Manager position was added. That position is cur-  
25 rently vacant and in the recruitment process. He also highlighted the importance of communica-  
26 tion and our interactions with the public. Our Communications Specialist, Alyson Roberson, has  
27 done a great job of sharing information to make sure we are engaging with our community. She  
28 is also working on a new design of our website.

29 **OTHER BUSINESS**

30 **ADJOURNMENT:** 6:53 pm



**MEETING MINUTES  
DALLAS CITY COUNCIL  
187 SE COURT ST, DALLAS, OR 97338**

**Tuesday, September 3, 2024**

1 Mayor Kenneth L. Woods, Jr. called the City Council meeting to order on Tuesday, September 3,  
2 2024 at 7:00 pm.

3 **ROLL CALL**

4 **Councilors Present:** Council President Michael Schilling, Councilor Nancy Adams, Councilor  
5 Carlos Barrientos, Councilor Larry Briggs, Councilor Kirsten Collins, Councilor Kim Fitzgerald,  
6 Councilor Micah Jantz, Councilor David Shein, and Councilor Debbie Virden

7 **Mayor or Councilors Excused:** None

8 **Also Present:** Mayor Kenneth L. Woods, Jr., City Manager Brian Latta, Assistant City Manager  
9 Emily Gagner, City Attorney Justin Thorpe, Police Chief Tom Simpson, Fire & EMS Chief  
10 April Wallace, Finance Director Cecilia Ward, Economic & Community Development Director  
11 Charlie Mitchell, Library Director Mark Greenhalgh-Johnson and City Recorder Kim Herring

12 **INTRODUCTIONS, RECOGNITION, PROCLAMATIONS**

13 Cecilia Ward, Finance Director, introduced Hannah Emerson who is the newest employee to the  
14 Finance Department as the Procurement Specialist. This is the first time the city has had this po-  
15 sition and they are looking forward to utilizing Hannah's expertise.

16 **PUBLIC COMMENT**

17 Janet Gilbert provided comment on speeding cars on Academy. Mr. Latta responded that Chief  
18 Simpson would follow up with her regarding the matter.

19 Ann Hurd, Friends of the Dallas Aquatic Center, gave an update on the activities happening at  
20 the center this week while it's closed for maintenance.

21 Robert Greenway provided comment regarding bollards installed in garages to protect applianc-  
22 es.

23 **CONSENT AGENDA**

- 24 a) **Approval of the August 19, 2024 Work Session Minutes**  
25 b) **Approval of the August 19, 2024 City Council Meeting Minutes**

26 Councilor Shein made a motion to approve the consent agenda as presented. Councilor Briggs  
27 seconded the motion. The vote was taken and the motion passed with a vote of 9-0.

28 **REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS**

29 Councilor Collins thanked Malik Parker-Hill from Final Cut Grooming Lounge who recently  
30 held an event, "Fostering Cuts 4 Confidence" because "Every child deserves to feel valued and  
31 cared about."

32 Councilor Virden provided comment on school being back in session with 60 students enrolled at  
33 Morrison. She was also told by a resident on Douglas Street that they were really impressed by  
34 the Public Works crew who fixed the broken water main for their professionalism and for getting  
35 the line fixed so quickly.

36 Councilor Shein promoted the Moonfall Theatre, which has their opening night on Friday. All  
37 ticket sales will benefit the Dallas Public Library. Tickets are available at the Library.

38 **REPORTS FROM CITY MANAGER AND STAFF**

39 Mr. Latta addressed some of the comments regarding installation of bollards. He also presented a  
40 proposal to the Council to support the League of Oregon Cities Foundation. If the Council  
41 chooses to support this fundraising effort, the funds would be used to support small cities in Ore-  
42 gon who may not be able to attend training or conferences due to not having a budget for this

1 type of event. After some discussion, Councilor Shein made a motion to approve a donation of  
2 \$500.00 to the League of Oregon Cities Foundation. Councilor Adams seconded the motion. The  
3 vote was taken and the motion passed with a vote of 9-0.

4 **RESOLUTIONS**

5 a) **Resolution No. 3534 approving an agreement with Oregon Business Development**  
6 **Department for financing sewer infrastructure upgrades for the La Creole Node**  
7 **Master Plan; and authorizing the City Manager to sign the agreement**

8 Mr. Latta presented the staff report. Mayor Woods called for a roll call vote. The vote  
9 was taken and Resolution No. 3534 passed with a 9-0 vote.

10 b) **Resolution No. 3535 Adopting the Polk County Multi-Jurisdictional Natural Haz-**  
11 **ards Mitigation Plan**

12 Mr. Latta presented the staff report. Mayor Woods called for a roll call vote. The vote  
13 was taken and Resolution No. 3535 passed with a 9-0 vote.

14 **ADJOURNMENT: 7:39 pm**

15 **Read and approved this \_\_\_\_\_ day of \_\_\_\_\_ 2024.**

16

17 \_\_\_\_\_

18 **Mayor**


19

20 \_\_\_\_\_

21 **City Manager**



**CITY COUNCIL  
STAFF REPORT**

**MEETING DATE:** September 16, 2024  
**AGENDA ITEM NO.** 4.c  
**TOPIC:** August 2024 Financial Report  
**PREPARED BY:** Cecilia Ward  
**APPROVED BY:**  City Manager  
**ATTACHMENTS:** A – August 2024 Financial Report

**RECOMMENDED ACTION:**

Information Only

**BACKGROUND:**

August 2024 financial highlights:

Percent collected/spent should be at 16.67%. This can vary up or down depending on seasonal or one-time revenues and expenditures.

The following budgeted capital improvement payments were made in August:

- General Fund – ARPA Projects – preliminary design – Police building \$6,771
- General Fund – ARPA Projects – building improvement grant \$5,280
- General Fund – ARPA Projects – La Creole Node consultants phase 2 \$6,450
- Street Fund – Sidewalks – Denton \$6,100
- Sewer Fund – UV disinfection project \$294,062
- Water Fund – Clay Street Reservoir project – engineering \$1,077
- Street, Sewer, Water, Stormwater, Fleet Funds – PW building – materials/electric work \$29,243

**SUMMARY TIMELINE:**

NA

**FISCAL IMPACT:**

NA

**RECOMMENDED MOTION:**

NA - Approval of consent agenda acknowledges this report.



# Financial Statement Versus Budget

...	...	August 2024-2025 MTD Activity	2024-2025 YTD Activity	2024-2025 Budget	Budget Remaining	% of Budget Used
<b>10 - GENERAL FUND</b>						
<b>Revenue</b>						
10-400-00-5900	BEGINNING BALANCE	0.00	0.00	4,000,000.00	4,000,000.00	0%
10-410-01-4210	LICENSES	0.00	100.00	1,500.00	1,400.00	7%
10-410-01-4481	PLANNING	12,272.71	20,548.53	90,000.00	69,451.47	23%
10-420-01-4440	AMBULANCE FEES	182,441.87	417,878.25	2,000,000.00	1,582,121.75	21%
10-420-01-4441	FIRE MED MEMBERSHIP	415.00	640.00	50,000.00	49,360.00	1%
10-420-01-4444	GEMT CCO PROGRAM	0.00	0.00	200,000.00	200,000.00	0%
10-420-01-4446	FIRE CHARGES FOR SERVIC	0.00	0.00	1,000.00	1,000.00	0%
10-420-01-4447	PUBLIC SAFETY FEE - POLIC	93,096.73	167,054.80	1,015,000.00	847,945.20	16%
10-420-01-4510	FINES AND FORFEITURES	11,356.60	20,315.47	80,000.00	59,684.53	25%
10-420-01-4511	PARKING FINES	20.00	186.35	2,000.00	1,813.65	9%
10-420-01-4515	COURT COSTS	3,259.11	5,852.27	35,000.00	29,147.73	17%
10-420-01-4518	SUSPENDED LICENSES	125.00	275.00	1,500.00	1,225.00	18%
10-440-01-4480	AQUATIC CENTER	60,194.02	111,152.70	550,000.00	438,847.30	20%
10-440-01-4486	COMMUNITY EVENT FEES/SI	0.00	3,485.00	15,000.00	11,515.00	23%
10-440-01-4535	LIBRARY CCRLS-CHEMEKET	0.00	0.00	127,333.00	127,333.00	0%
10-450-00-4100	CURRENT PROPERTY TAXES	0.00	30,297.42	5,950,000.00	5,919,702.58	1%
10-450-00-4110	DELINQUENT PROPERTY TA	19,418.55	28,235.50	85,000.00	56,764.50	33%
10-455-00-4150	CIGARETTE TAX APPORTION	900.88	900.88	11,000.00	10,099.12	8%
10-455-00-4151	STATE REVENUE SHARING	48,678.26	0.00	220,000.00	220,000.00	0%
10-455-00-4152	OLCC TAX APPORTIONMENT	31,453.43	0.00	340,000.00	340,000.00	0%
10-455-00-4180	TRANSIENT LODGING TAX	0.00	0.00	140,000.00	140,000.00	0%
10-455-00-4354	OTHER STATE REVENUES	0.00	0.00	100,000.00	100,000.00	0%
10-460-00-4140	POWER FRANCHISE	82,406.54	82,406.54	900,000.00	817,593.46	9%
10-460-00-4142	GAS FRANCHISE	0.00	0.00	320,000.00	320,000.00	0%
10-460-00-4144	GARBAGE FRANCHISE	58,242.97	0.00	260,000.00	260,000.00	0%
10-460-00-4145	DATA FRANCHISE	0.00	0.00	150,000.00	150,000.00	0%
10-460-00-4146	TELEPHONE FRANCHISE	582.00	0.00	22,000.00	22,000.00	0%
10-460-00-4147	CABLEVISION FRANCHISE	19,134.00	0.00	80,000.00	80,000.00	0%
10-470-00-4361	SENIOR CENTER PROGRAM	434.69	434.69	15,000.00	14,565.31	3%
10-470-00-4922	REIMBURSEMENTS & FUND	131,973.33	263,946.66	1,583,680.00	1,319,733.34	17%
10-480-00-4610	INTEREST ON INVESTMENTS	17,833.28	41,347.11	350,000.00	308,652.89	12%
10-480-00-4829	AMERICAN RESCUE PLAN	0.00	0.00	875,000.00	875,000.00	0%
10-480-00-4830	MISCELLANEOUS REVENUE	8,595.18	21,152.26	200,000.00	178,847.74	11%
10-499-00-4943	TRANSFER FROM POLICE/FF	0.00	0.00	140,000.00	140,000.00	0%
10-499-00-4948	TRANSFER FROM UR-DEBT	0.00	0.00	62,350.00	62,350.00	0%
<b>Revenue Totals</b>		<b>782,834.15</b>	<b>1,216,209.43</b>	<b>19,972,363.00</b>	<b>18,756,153.57</b>	<b>6%</b>
<b>Expense</b>						
Administration						
10-020-50-6051	SALARIES	38,432.89	76,866.18	450,000.00	373,133.82	17%
10-020-50-6061	FRINGE BENEFITS	19,220.88	38,449.61	264,000.00	225,550.39	15%
10-020-50-6208	PUBLIC NOTICES	0.00	0.00	2,000.00	2,000.00	0%
10-020-50-6210	MATERIALS AND SUPPLIES	522.06	522.06	6,000.00	5,477.94	9%
10-020-50-6309	REPAIRS AND MAINTENANCE	0.00	0.00	2,000.00	2,000.00	0%
10-020-50-6391	MAYOR EXPENSES	471.20	2,227.68	6,000.00	3,772.32	37%
10-020-50-6392	COUNCIL EXPENSES	14,037.10	15,912.71	20,000.00	4,087.29	80%
10-020-50-6401	TELECOMMUNICATIONS	21.24	42.46	300.00	257.54	14%
10-020-50-6430	MAINTENANCE & RENTAL CO	709.61	1,474.78	11,000.00	9,525.22	13%
10-020-50-6452	COMPUTER SERVICES	66.82	1,176.60	10,000.00	8,823.40	12%
10-020-50-6465	PROFESSIONAL SERVICES	331.26	477.95	75,000.00	74,522.05	1%
10-020-50-6468	CITY ATTORNEY	4,900.00	9,800.00	65,000.00	55,200.00	15%
10-020-50-6475	EMPLOYEE DEVELOPMENT	2,304.06	2,596.06	7,000.00	4,403.94	37%
10-020-50-6476	EMERGENCY MANAGEMENT	100.00	283.69	1,000.00	716.31	28%

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**For Fiscal: 2024-2025 Period Ending: 8/31/2024**

...	...	<b>August 2024-2025 MTD Activity</b>	<b>2024-2025 YTD Activity</b>	<b>2024-2025 Budget</b>	<b>Budget Remaining</b>	<b>% of Budget Used</b>
10-020-50-6477	RISK MANAGEMENT	0.00	0.00	500.00	500.00	0%
10-020-50-6481	TRAVEL AND EDUCATION	2,878.49	4,708.49	14,000.00	9,291.51	34%
10-020-50-6600	MISCELLANEOUS	511.66	664.16	10,000.00	9,335.84	7%
10-020-50-6953	CAPITAL IMPROVEMENT RE:	0.00	0.00	9,000.00	9,000.00	0%
	Administration Totals	84,507.27	155,202.43	952,800.00	797,597.57	16%



Financial Statement Versus Budget

For Fiscal: 2024-2025 Period Ending: 8/31/2024

...	...	August 2024-2025 MTD Activity	2024-2025 YTD Activity	2024-2025 Budget	Budget Remaining	% of Budget Used
Finance						
10-030-50-6051	SALARIES	30,257.73	59,725.45	368,000.00	308,274.55	16%
10-030-50-6061	FRINGE BENEFITS	14,347.53	28,416.26	193,000.00	164,583.74	15%
10-030-50-6202	POSTAGE	0.00	2,543.33	9,000.00	6,456.67	28%
10-030-50-6209	PUBLIC NOTICES/ADVERTISI	0.00	0.00	500.00	500.00	0%
10-030-50-6210	MATERIALS AND SUPPLIES	475.03	475.03	7,500.00	7,024.97	6%
10-030-50-6350	OFFICE EXPENSES	255.48	255.48	2,500.00	2,244.52	10%
10-030-50-6401	TELECOMMUNICATIONS	294.68	578.15	6,500.00	5,921.85	9%
10-030-50-6430	MAINTENANCE & RENTAL CC	52.01	623.15	3,500.00	2,876.85	18%
10-030-50-6452	COMPUTER SERVICES	28.13	1,136.56	65,000.00	63,863.44	2%
10-030-50-6464	BILLING SERVICES	0.00	3,703.43	38,000.00	34,296.57	10%
10-030-50-6465	PROFESSIONAL SERVICES	9,016.24	20,034.07	115,000.00	94,965.93	17%
10-030-50-6471	AUDIT	0.00	11,810.00	60,000.00	48,190.00	20%
10-030-50-6478	MUNICIPAL MEMBERSHIPS	0.00	17,362.69	34,000.00	16,637.31	51%
10-030-50-6481	TRAVEL AND EDUCATION	600.00	600.00	9,000.00	8,400.00	7%
10-030-50-6953	CAPITAL IMPROVEMENT REI	0.00	0.00	9,000.00	9,000.00	0%
	Finance Totals	55,326.83	147,263.60	920,500.00	773,236.40	16%

Financial Statement Versus Budget

For Fiscal: 2024-2025 Period Ending: 8/31/2024

...	...	August 2024-2025 MTD Activity	2024-2025 YTD Activity	2024-2025 Budget	Budget Remaining	% of Budget Used
Facilities						
10-040-50-6051	SALARIES	9,548.74	19,599.50	118,000.00	98,400.50	17%
10-040-50-6061	FRINGE BENEFITS	4,845.03	9,718.90	73,000.00	63,281.10	13%
10-040-50-6210	MATERIALS AND SUPPLIES	396.63	1,873.81	18,000.00	16,126.19	10%
10-040-50-6309	REPAIRS AND MAINTENANCE	3,861.59	5,513.68	45,000.00	39,486.32	12%
10-040-50-6355	SAFETY/OSHA	562.39	562.39	2,000.00	1,437.61	28%
10-040-50-6401	TELECOMMUNICATIONS	139.86	279.72	2,000.00	1,720.28	14%
10-040-50-6406	HVAC, ENERGY AND LIGHTING	79.36	2,495.96	30,000.00	27,504.04	8%
10-040-50-6407	SENIOR CENTER UTILITIES/MAINTENANCE	0.00	1,406.15	10,000.00	8,593.85	14%
10-040-50-6430	MAINTENANCE & RENTAL CONTRACTS	191.20	420.20	2,500.00	2,079.80	17%
10-040-50-6433	FLEET SERVICE TOTAL CARPOOLING	130.00	260.00	1,560.00	1,300.00	17%
10-040-50-6444	SENIOR CENTER CONTRACTS	0.00	42,000.00	42,000.00	0.00	100%
10-040-50-6452	COMPUTER SERVICES	28.13	423.64	2,000.00	1,576.36	21%
10-040-50-6465	PROFESSIONAL SERVICES	1,501.28	1,921.64	10,000.00	8,078.36	19%
10-040-50-6481	TRAVEL AND EDUCATION	0.00	0.00	3,000.00	3,000.00	0%
10-040-50-6504	BUILDING IMPROVEMENTS	0.00	0.00	115,000.00	115,000.00	0%
10-040-50-6600	MISCELLANEOUS	1,484.47	1,595.45	7,500.00	5,904.55	21%
10-040-50-6953	CAPITAL IMPROVEMENT RESERVE	0.00	0.00	10,000.00	10,000.00	0%
	Facilities Totals	22,768.68	88,071.04	491,560.00	403,488.96	18%

**Financial Statement Versus Budget**

**For Fiscal: 2024-2025 Period Ending: 8/31/2024**

...	...	<b>August 2024-2025 MTD Activity</b>	<b>2024-2025 YTD Activity</b>	<b>2024-2025 Budget</b>	<b>Budget Remaining</b>	<b>% of Budget Used</b>
Municipal Court						
10-050-51-6051	SALARIES	6,273.66	12,278.92	80,000.00	67,721.08	15%
10-050-51-6061	FRINGE BENEFITS	3,234.24	6,359.70	45,000.00	38,640.30	14%
10-050-51-6201	OFFICE SUPPLIES	111.02	111.02	4,000.00	3,888.98	3%
10-050-51-6210	MATERIALS AND SUPPLIES	84.11	200.39	6,000.00	5,799.61	3%
10-050-51-6402	TELECOMMUNICATIONS	12.49	24.98	200.00	175.02	12%
10-050-51-6452	COMPUTER SERVICES	47.47	442.98	12,000.00	11,557.02	4%
10-050-51-6465	PROFESSIONAL SERVICES	7,900.65	13,105.21	75,000.00	61,894.79	17%
10-050-51-6469	PROSECUTION	3,675.00	7,350.00	44,100.00	36,750.00	17%
10-050-51-6481	TRAVEL AND EDUCATION	0.00	0.00	3,700.00	3,700.00	0%
	Municipal Court Totals	21,338.64	39,873.20	270,000.00	230,126.80	15%

Financial Statement Versus Budget

For Fiscal: 2024-2025 Period Ending: 8/31/2024

...	...	August 2024-2025 MTD Activity	2024-2025 YTD Activity	2024-2025 Budget	Budget Remaining	% of Budget Used
Fire Department						
10-070-51-6051	SALARIES	182,383.05	360,660.68	2,055,000.00	1,694,339.32	18%
10-070-51-6053	OVERTIME	28,563.25	79,187.27	160,000.00	80,812.73	49%
10-070-51-6061	FRINGE BENEFITS	108,079.80	228,033.61	1,320,000.00	1,091,966.39	17%
10-070-51-6201	OFFICE SUPPLIES	316.06	489.13	6,000.00	5,510.87	8%
10-070-51-6207	FIRE MED ADVERTISING	0.00	0.00	7,200.00	7,200.00	0%
10-070-51-6211	MATERIAL & SUPPLIES/LAUN	8,994.41	17,922.17	120,000.00	102,077.83	15%
10-070-51-6240	FUEL	126.50	5,177.74	75,000.00	69,822.26	7%
10-070-51-6270	UNIFORM ALLOWANCE	0.00	150.00	30,000.00	29,850.00	1%
10-070-51-6309	REPAIRS AND MAINTENANCE	232.98	985.60	43,000.00	42,014.40	2%
10-070-51-6315	REPLACEMENT - EQUIPME	860.21	860.21	25,000.00	24,139.79	3%
10-070-51-6318	REPLACEMENT - RADIOS/PA	1,108.88	1,108.88	10,000.00	8,891.12	11%
10-070-51-6319	REPLACEMENT - TURNOUTS	0.00	182.35	40,000.00	39,817.65	0%
10-070-51-6401	TELECOMMUNICATIONS	974.89	1,946.63	13,000.00	11,053.37	15%
10-070-51-6406	HVAC, ENERGY AND LIGHTIN	265.37	1,797.06	22,500.00	20,702.94	8%
10-070-51-6430	MAINTENANCE & RENTAL CO	1,945.41	5,712.84	35,000.00	29,287.16	16%
10-070-51-6433	FLEET SERVICE TOTAL CAR	7,106.67	14,213.34	85,280.00	71,066.66	17%
10-070-51-6452	COMPUTER SERVICES	185.79	6,600.14	40,000.00	33,399.86	17%
10-070-51-6461	DISPATCH SERVICES	0.00	5,469.00	195,000.00	189,531.00	3%
10-070-51-6465	PROFESSIONAL SERVICES	7,089.62	22,942.63	190,000.00	167,057.37	12%
10-070-51-6474	FIRE PREVENTION PROGRA	89.22	89.22	7,500.00	7,410.78	1%
10-070-51-6481	TRAVEL AND EDUCATION	2,236.76	4,441.40	47,500.00	43,058.60	9%
10-070-51-6500	EQUIPMENT	4,192.00	6,226.68	117,500.00	111,273.32	5%
10-070-51-6501	VEHICLES	0.00	0.00	80,000.00	80,000.00	0%
10-070-51-6801	DEBT SERVICE - PRINCIPAL	0.00	0.00	43,584.00	43,584.00	0%
10-070-51-6802	DEBT SERVICE - INTEREST	0.00	0.00	1,230.00	1,230.00	0%
10-070-51-6914	TRANSFER TO FIRE VOLUNT	7,541.25	15,082.50	90,495.00	75,412.50	17%
10-070-51-6953	CAPITAL IMPROVEMENT RE	0.00	0.00	9,500.00	9,500.00	0%
	Fire Department Totals	362,292.12	779,279.08	4,869,289.00	4,090,009.92	16%

Financial Statement Versus Budget

For Fiscal: 2024-2025 Period Ending: 8/31/2024

...	...	August 2024-2025 MTD Activity	2024-2025 YTD Activity	2024-2025 Budget	Budget Remaining	% of Budget Used
Police Department						
10-080-51-6051	SALARIES	212,517.05	416,356.74	2,405,000.00	1,988,643.26	17%
10-080-51-6053	OVERTIME	8,716.89	18,903.40	125,000.00	106,096.60	15%
10-080-51-6061	FRINGE BENEFITS	121,112.42	234,442.75	1,515,000.00	1,280,557.25	15%
10-080-51-6201	OFFICE SUPPLIES	310.80	430.55	5,500.00	5,069.45	8%
10-080-51-6210	MATERIALS AND SUPPLIES	1,113.75	1,642.21	8,000.00	6,357.79	21%
10-080-51-6231	WEAPONS SKILLS	0.00	0.00	7,500.00	7,500.00	0%
10-080-51-6232	INVESTIGATIONS	660.78	3,748.10	10,000.00	6,251.90	37%
10-080-51-6235	FIRING RANGE IMPROVEMEI	0.00	795.50	3,500.00	2,704.50	23%
10-080-51-6236	EVIDENCE CONTROL	373.30	409.18	2,500.00	2,090.82	16%
10-080-51-6240	FUEL	0.00	4,105.27	55,000.00	50,894.73	7%
10-080-51-6272	UNIFORMS & CLEANING	3,303.83	4,181.40	20,000.00	15,818.60	21%
10-080-51-6315	OTHER EQUIPMENT	274.45	410.67	10,000.00	9,589.33	4%
10-080-51-6355	SAFETY/OSHA	0.00	0.00	8,000.00	8,000.00	0%
10-080-51-6401	TELECOMMUNICATIONS	2,066.40	3,675.54	23,500.00	19,824.46	16%
10-080-51-6430	MAINTENANCE & RENTAL CC	287.77	6,804.54	31,000.00	24,195.46	22%
10-080-51-6433	FLEET SERVICE TOTAL CARI	7,800.00	15,600.00	93,600.00	78,000.00	17%
10-080-51-6452	COMPUTER SERVICES	2,929.42	8,937.54	45,000.00	36,062.46	20%
10-080-51-6461	DISPATCH SERVICES	0.00	0.00	270,000.00	270,000.00	0%
10-080-51-6465	PROFESSIONAL SERVICES	1,968.04	15,008.93	43,000.00	27,991.07	35%
10-080-51-6472	COMMUNITY RELATIONS	0.00	323.25	1,300.00	976.75	25%
10-080-51-6475	EMPLOYEE DEVELOPMENT	0.00	0.00	3,000.00	3,000.00	0%
10-080-51-6479	PROFESSIONAL MEMBERSH	0.00	152.00	1,500.00	1,348.00	10%
10-080-51-6481	TRAVEL AND TRAINING	1,906.31	2,917.17	19,000.00	16,082.83	15%
10-080-51-6500	EQUIPMENT	0.00	0.00	111,100.00	111,100.00	0%
10-080-51-6501	VEHICLES	0.00	0.00	80,000.00	80,000.00	0%
10-080-51-6740	RAIN/MARK43	0.00	2,847.90	27,500.00	24,652.10	10%
10-080-51-6745	RESERVE OFFICERS	0.00	0.00	3,250.00	3,250.00	0%
10-080-51-6953	CAPITAL IMPROVEMENT RE:	0.00	0.00	15,900.00	15,900.00	0%
	Police Department Totals	365,341.21	741,692.64	4,943,650.00	4,201,957.36	15%

Financial Statement Versus Budget

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...	...	August 2024-2025 MTD Activity	2024-2025 YTD Activity	2024-2025 Budget	Budget Remaining	% of Budget Used
Library						
10-090-53-6051	SALARIES	35,300.04	69,457.44	418,000.00	348,542.56	17%
10-090-53-6061	FRINGE BENEFITS	15,959.24	31,528.72	220,000.00	188,471.28	14%
10-090-53-6201	OFFICE SUPPLIES	214.98	579.20	4,500.00	3,920.80	13%
10-090-53-6202	POSTAGE	16.96	16.96	250.00	233.04	7%
10-090-53-6210	MATERIALS AND SUPPLIES	539.36	539.36	4,500.00	3,960.64	12%
10-090-53-6260	PERIODICALS	0.00	0.00	3,500.00	3,500.00	0%
10-090-53-6300	MAINTENANCE & RENTAL CO	0.00	0.00	5,000.00	5,000.00	0%
10-090-53-6309	REPAIRS AND MAINTENANCE	2.84	2.84	9,000.00	8,997.16	0%
10-090-53-6358	E-RESOURCES/AUDIO VISUAL	232.07	379.01	4,000.00	3,620.99	9%
10-090-53-6359	BOOKS	0.00	5,396.71	56,000.00	50,603.29	10%
10-090-53-6396	SPECIAL PROGRAMS	0.00	0.00	3,000.00	3,000.00	0%
10-090-53-6401	TELECOMMUNICATIONS	162.29	322.92	2,750.00	2,427.08	12%
10-090-53-6406	HVAC, ENERGY AND LIGHTING	21.80	1,114.01	17,000.00	15,885.99	7%
10-090-53-6452	COMPUTER SERVICES	0.00	2,245.08	4,000.00	1,754.92	56%
10-090-53-6466	PROFESSIONAL SERVICES-CONSULTING	25.50	51.00	3,000.00	2,949.00	2%
10-090-53-6481	TRAVEL AND EDUCATION	0.00	0.00	3,000.00	3,000.00	0%
10-090-53-6600	MISCELLANEOUS	340.18	340.18	3,000.00	2,659.82	11%
10-090-53-6953	CAPITAL IMPROVEMENT RESERVE	0.00	0.00	45,000.00	45,000.00	0%
	Library Totals	52,815.26	111,973.43	805,500.00	693,526.57	14%

...	...	August 2024-2025 MTD Activity	2024-2025 YTD Activity	2024-2025 Budget	Budget Remaining	% of Budget Used
<b>Parks</b>						
10-103-53-6051	SALARIES	26,351.60	48,090.40	358,000.00	309,909.60	13%
10-103-53-6053	OVERTIME	362.01	362.01	1,000.00	637.99	36%
10-103-53-6061	FRINGE BENEFITS	11,788.87	23,010.91	185,000.00	161,989.09	12%
10-103-53-6210	MATERIALS AND SUPPLIES	878.88	1,063.29	16,000.00	14,936.71	7%
10-103-53-6240	FUEL	359.49	916.80	11,000.00	10,083.20	8%
10-103-53-6309	REPAIRS AND MAINTENANCE	16.78	33.77	9,000.00	8,966.23	0%
10-103-53-6323	MISCELLANEOUS TOOLS	0.00	0.00	4,000.00	4,000.00	0%
10-103-53-6401	TELECOMMUNICATIONS	162.19	323.55	2,500.00	2,176.45	13%
10-103-53-6406	HVAC, ENERGY AND LIGHTING	0.00	437.47	8,000.00	7,562.53	5%
10-103-53-6430	MAINTENANCE & RENTAL CONTRACTS	755.00	1,540.00	9,000.00	7,460.00	17%
10-103-53-6433	FLEET SERVICE TOTAL CAPITAL	1,993.33	3,986.66	23,920.00	19,933.34	17%
10-103-53-6452	COMPUTER SERVICES	878.09	1,457.29	3,000.00	1,542.71	49%
10-103-53-6459	RECREATION	0.00	675.00	2,000.00	1,325.00	34%
10-103-53-6460	COMMUNITY EVENTS AND PROGRAMS	6,708.72	42,220.76	70,000.00	27,779.24	60%
10-103-53-6465	PROFESSIONAL SERVICES	788.17	796.42	15,000.00	14,203.58	5%
10-103-53-6475	EMPLOYEE DEVELOPMENT	0.00	0.00	1,000.00	1,000.00	0%
10-103-53-6481	TRAVEL AND EDUCATION	0.00	0.00	5,000.00	5,000.00	0%
10-103-53-6483	VEGETATION MANAGEMENT	0.00	0.00	10,000.00	10,000.00	0%
10-103-53-6501	VEHICLES	0.00	0.00	80,000.00	80,000.00	0%
10-103-53-6504	BUILDING/PARK IMPROVEMENTS	0.00	0.00	30,000.00	30,000.00	0%
10-103-53-6953	CAPITAL IMPROVEMENT RESERVE	0.00	0.00	16,000.00	16,000.00	0%
	<b>Parks Totals</b>	<b>51,043.13</b>	<b>124,914.33</b>	<b>859,420.00</b>	<b>734,505.67</b>	<b>15%</b>

Financial Statement Versus Budget

For Fiscal: 2024-2025 Period Ending: 8/31/2024

...	...	August 2024-2025 MTD Activity	2024-2025 YTD Activity	2024-2025 Budget	Budget Remaining	% of Budget Used
Aquatic Center						
10-105-53-6051	SALARIES	55,144.82	110,237.24	500,000.00	389,762.76	22%
10-105-53-6053	OVERTIME	17.05	702.03	10,000.00	9,297.97	7%
10-105-53-6061	FRINGE BENEFITS	15,225.46	30,272.31	175,000.00	144,727.69	17%
10-105-53-6204	PRINTING & POSTAGE	0.00	0.00	100.00	100.00	0%
10-105-53-6207	ADVERTISING	995.00	995.00	2,700.00	1,705.00	37%
10-105-53-6210	MATERIALS AND SUPPLIES	46.44	46.44	3,500.00	3,453.56	1%
10-105-53-6212	SUPPLIES - JANITORIAL	1,523.73	1,670.91	11,000.00	9,329.09	15%
10-105-53-6223	PRO SHOP & CONCESSIONS	5,616.79	6,456.76	35,000.00	28,543.24	18%
10-105-53-6224	PROGRAM SUPPLIES	43.98	43.98	2,200.00	2,156.02	2%
10-105-53-6234	UNIFORMS	485.00	485.00	1,000.00	515.00	49%
10-105-53-6251	CHEMICALS	1,767.71	2,739.98	40,000.00	37,260.02	7%
10-105-53-6309	REPAIRS AND MAINTENANCE	597.16	1,147.41	35,000.00	33,852.59	3%
10-105-53-6350	OFFICE EXPENSES	176.13	176.13	2,000.00	1,823.87	9%
10-105-53-6400	ELECTRICAL SERVICE	0.00	8,046.74	90,000.00	81,953.26	9%
10-105-53-6401	TELECOMMUNICATIONS	599.45	1,213.93	7,200.00	5,986.07	17%
10-105-53-6412	GAS SERVICE	4,190.88	10,330.99	90,000.00	79,669.01	11%
10-105-53-6452	COMPUTER SERVICES	28.12	1,428.38	9,000.00	7,571.62	16%
10-105-53-6465	PROFESSIONAL SERVICES	358.78	947.82	25,000.00	24,052.18	4%
10-105-53-6481	TRAVEL AND EDUCATION	0.00	0.00	2,000.00	2,000.00	0%
10-105-53-6482	PROFESSIONAL SERVICES-/	2,891.46	5,425.88	28,000.00	22,574.12	19%
10-105-53-6500	EQUIPMENT	1,396.00	1,396.00	100,000.00	98,604.00	1%
10-105-53-6600	MISCELLANEOUS	198.37	347.24	5,000.00	4,652.76	7%
	Aquatic Center Totals	91,302.33	184,110.17	1,173,700.00	989,589.83	16%



Financial Statement Versus Budget

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...	...	August 2024-2025 MTD Activity	2024-2025 YTD Activity	2024-2025 Budget	Budget Remaining	% of Budget Used
Economic and Community Development						
10-108-50-6051	SALARIES	31,255.48	63,246.73	425,000.00	361,753.27	15%
10-108-50-6061	FRINGE BENEFITS	15,280.05	30,819.37	225,000.00	194,180.63	14%
10-108-50-6200	MATERIALS AND SUPPLIES	54.57	54.57	2,500.00	2,445.43	2%
10-108-50-6205	PRINTING	0.00	0.00	500.00	500.00	0%
10-108-50-6209	PUBLIC NOTICES/ADVERTISI	427.36	427.36	1,200.00	772.64	36%
10-108-50-6240	FUEL	149.11	319.10	2,200.00	1,880.90	15%
10-108-50-6350	OFFICE EXPENSES	87.11	121.10	2,500.00	2,378.90	5%
10-108-50-6394	PLANNING COMMISSION EXI	0.00	0.00	500.00	500.00	0%
10-108-50-6395	TOURISM	114.32	21,614.32	85,000.00	63,385.68	25%
10-108-50-6397	ECONOMIC DEVELOPMENT	0.00	0.00	41,000.00	41,000.00	0%
10-108-50-6401	TELECOMMUNICATIONS	159.24	318.48	1,700.00	1,381.52	19%
10-108-50-6433	FLEET SERVICE TOTAL CARI	346.67	693.34	4,160.00	3,466.66	17%
10-108-50-6452	COMPUTER SERVICES	28.12	1,729.76	10,000.00	8,270.24	17%
10-108-50-6457	WEED ABATEMENT	395.37	640.74	10,000.00	9,359.26	6%
10-108-50-6458	RV ABATEMENT	0.00	0.00	6,000.00	6,000.00	0%
10-108-50-6465	PROFESSIONAL SERVICES	325.26	2,554.15	43,000.00	40,445.85	6%
10-108-50-6481	TRAVEL AND EDUCATION	3,142.67	3,444.67	15,000.00	11,555.33	23%
10-108-50-6600	MISCELLANEOUS	117.48	539.25	5,000.00	4,460.75	11%
10-108-50-6953	CAPITAL IMPROVEMENT RE	0.00	0.00	18,000.00	18,000.00	0%
Economic and Community Development Totals		51,882.81	126,522.94	898,260.00	771,737.06	14%

		August 2024-2025 MTD Activity	2024-2025 YTD Activity	2024-2025 Budget	Budget Remaining	% of Budget Used
Non-Departmental & Contingency						
10-111-50-6502	ARPA PROJECTS	18,781.95	85,027.36	875,000.00	789,972.64	10%
10-111-50-6503	IT EQUIPMENT	4,620.00	4,620.00	54,000.00	49,380.00	9%
10-111-50-6801	DEBT SERVICE-UR PRINCIPAL	0.00	0.00	40,000.00	40,000.00	0%
10-111-50-6815	DEBT SERVICE UR-INTEREST	0.00	0.00	22,350.00	22,350.00	0%
10-111-50-6823	2016 JEFFERSON ST BLDG-F	2,279.00	4,555.00	27,500.00	22,945.00	17%
10-111-50-6824	2016 JEFFERSON ST BLDG-II	69.00	141.00	645.00	504.00	22%
10-111-50-6928	TRANSFER TO SEWER SDC-	0.00	0.00	1,735.00	1,735.00	0%
10-111-50-6932	TRANSFER TO RISK MANAGE	0.00	418,000.00	418,000.00	0.00	100%
10-111-50-6937	TRANSFER TO LONG-TERM I	10,500.12	21,000.24	126,002.00	105,001.76	17%
10-111-50-6970	OPERATING CONTINGENCIE	0.00	0.00	335,000.00	335,000.00	0%
10-111-50-6990	UNAPPROPRIATED FUND BAL	0.00	0.00	1,887,452.00	1,887,452.00	0%
Non-Departmental & Contingency Totals		36,250.07	533,343.60	3,787,684.00	3,254,340.40	14%

<b>Expense Totals</b>	<b>1,194,868.35</b>	<b>3,032,246.46</b>	<b>19,972,363.00</b>	<b>16,940,116.54</b>	<b>15%</b>
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<b>Revenues Over Expenses</b>	<b>-412,034.20</b>	<b>-1,816,037.03</b>	<b>0.00</b>	<b>1,816,037.03</b>	<b>0%</b>
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**14 - RISK MANAGEMENT FUND**

**Revenue**

14-400-00-5900	BEGINNING BALANCE	0.00	0.00	5,000.00	5,000.00	0%
14-480-00-4830	MISCELLANEOUS REVENUE	1,444.57	1,444.57	20,000.00	18,555.43	7%
14-499-00-4930	TRANSFER FROM GENERAL	0.00	418,000.00	418,000.00	0.00	100%
14-499-00-4932	TRANSFER FROM BUILDING	0.00	9,000.00	9,000.00	0.00	100%
14-499-00-4944	TRANSFER FROM PUBLIC W	0.00	233,000.00	233,000.00	0.00	100%
<b>Revenue Totals</b>		<b>1,444.57</b>	<b>661,444.57</b>	<b>685,000.00</b>	<b>23,555.43</b>	<b>97%</b>

**Expense**

Risk Management						
14-140-50-6210	MATERIALS AND SUPPLIES	0.00	0.00	20,000.00	20,000.00	0%
14-140-50-6441	PROPERTY/AUTO INSURANCE	0.00	240,371.64	205,000.00	-35,371.64	117%
14-140-50-6442	LIABILITY INSURANCE	0.00	211,775.41	250,000.00	38,224.59	85%
14-140-50-6443	WORKERS' COMPENSATION	0.00	44,143.24	205,000.00	160,856.76	22%
14-140-50-6980	OPERATING CONTINGENCIE	0.00	0.00	5,000.00	5,000.00	0%
Risk Management Totals		0.00	496,290.29	685,000.00	188,709.71	72%

<b>Expense Totals</b>	<b>0.00</b>	<b>496,290.29</b>	<b>685,000.00</b>	<b>188,709.71</b>	<b>72%</b>
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<b>Revenues Over Expenses</b>	<b>1,444.57</b>	<b>165,154.28</b>	<b>0.00</b>	<b>-165,154.28</b>	<b>0%</b>
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**15 - BUILDING INSPECTIONS FUND**

**Revenue**

15-400-00-5900	BEGINNING BALANCE	0.00	0.00	1,500,000.00	1,500,000.00	0%
15-410-01-4230	PERMITS	56,907.14	144,584.44	740,000.00	595,415.56	20%
15-455-00-4115	CONSTRUCTION EXCISE TAX	6,152.36	16,041.20	60,000.00	43,958.80	27%
15-480-00-4830	MISCELLANEOUS REVENUE	2,878.95	8,123.99	20,000.00	11,876.01	41%
15-499-00-4963	TRANSFER FROM SDC FUND	4,358.33	8,716.66	52,300.00	43,583.34	17%
<b>Revenue Totals</b>		<b>70,296.78</b>	<b>177,466.29</b>	<b>2,372,300.00</b>	<b>2,194,833.71</b>	<b>7%</b>

**Expense**

Building Inspections Fund						
15-115-50-6051	SALARIES	33,933.45	67,817.35	405,000.00	337,182.65	17%
15-115-50-6061	FRINGE BENEFITS	17,875.70	35,734.30	265,000.00	229,265.70	13%
15-115-50-6210	MATERIALS AND SUPPLIES	333.90	333.90	5,000.00	4,666.10	7%
15-115-50-6240	FUEL	166.91	484.29	3,500.00	3,015.71	14%
15-115-50-6401	TELECOMMUNICATIONS	281.86	562.15	4,000.00	3,437.85	14%
15-115-50-6433	FLEET SERVICE TOTAL CAR	346.67	693.34	4,160.00	3,466.66	17%
15-115-50-6452	COMPUTER SERVICES	0.00	734.76	4,500.00	3,765.24	16%
15-115-50-6456	E-PERMITTING SERVICES	2,093.79	7,653.19	50,000.00	42,346.81	15%
15-115-50-6465	PROFESSIONAL SERVICES	243.82	335.23	4,000.00	3,664.77	8%
15-115-50-6481	TRAVEL AND EDUCATION	653.32	920.95	6,000.00	5,079.05	15%

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...	...	August 2024-2025 MTD Activity	2024-2025 YTD Activity	2024-2025 Budget	Budget Remaining	% of Budget Used
15-115-50-6600	MISCELLANEOUS	289.42	289.42	2,000.00	1,710.58	14%
15-115-50-6605	CONSTRUCTION EXCISE TA	0.00	0.00	60,000.00	60,000.00	0%
15-115-50-6900	TRANSFER TO GENERAL FU	5,416.67	10,833.34	65,000.00	54,166.66	17%
15-115-50-6932	TRANSFER TO RISK MANAGI	0.00	9,000.00	9,000.00	0.00	100%
15-115-50-6937	TRANSFER TO LONG-TERM I	601.33	1,202.66	7,216.00	6,013.34	17%
15-115-50-6980	OPERATING CONTINGENCIE	0.00	0.00	1,477,924.00	1,477,924.00	0%
	Building Inspections Fund Totals	62,236.84	136,594.88	2,372,300.00	2,235,705.12	6%
<b>Expense Totals</b>		<b>62,236.84</b>	<b>136,594.88</b>	<b>2,372,300.00</b>	<b>2,235,705.12</b>	<b>6%</b>
<b>Revenues Over Expenses</b>		<b>8,059.94</b>	<b>40,871.41</b>	<b>0.00</b>	<b>-40,871.41</b>	<b>0%</b>

**20 - STREET FUND**

<b>Revenue</b>						
20-400-00-5900	BEGINNING BALANCE	0.00	0.00	2,700,000.00	2,700,000.00	0%
20-430-01-4220	PROPORTIONATE SHARE FE	7,700.00	7,700.00	30,000.00	22,300.00	26%
20-430-01-4831	MISCELLANEOUS STREET	6,857.37	10,243.34	60,000.00	49,756.66	17%
20-430-02-4332	STATE HIGHWAY APPROPRI	112,674.94	112,674.94	1,445,000.00	1,332,325.06	8%
20-480-00-4610	INTEREST ON INVESTMENT	16,900.84	33,789.40	150,000.00	116,210.60	23%
<b>Revenue Totals</b>		<b>144,133.15</b>	<b>164,407.68</b>	<b>4,385,000.00</b>	<b>4,220,592.32</b>	<b>4%</b>

**Expense**

Street Admin & Engineering						
20-021-52-6051	SALARIES	19,578.02	38,639.52	280,000.00	241,360.48	14%
20-021-52-6053	OVERTIME	0.00	43.93	2,000.00	1,956.07	2%
20-021-52-6061	FRINGE BENEFITS	11,021.02	22,823.44	196,000.00	173,176.56	12%
20-021-52-6210	MATERIALS AND SUPPLIES	1,910.82	28,240.81	75,000.00	46,759.19	38%
20-021-52-6307	VEHICLE-EQUIPMENT EXPE	4,791.67	9,583.34	57,500.00	47,916.66	17%
20-021-52-6309	REPAIRS AND MAINTENANC	0.00	0.00	3,000.00	3,000.00	0%
20-021-52-6314	TRAFFIC SIGNAL MAINTENAI	79.52	79.52	8,000.00	7,920.48	1%
20-021-52-6320	TOOLS	290.37	290.37	5,000.00	4,709.63	6%
20-021-52-6401	TELECOMMUNICATIONS	256.82	520.49	3,500.00	2,979.51	15%
20-021-52-6415	STREET LIGHTING	0.00	7,731.43	75,000.00	67,268.57	10%
20-021-52-6452	COMPUTER SERVICES	480.76	1,474.41	5,000.00	3,525.59	29%
20-021-52-6465	PROFESSIONAL SERVICES	523.68	1,650.45	50,000.00	48,349.55	3%
20-021-52-6475	EMPLOYEE DEVELOPMENT	53.24	53.24	5,000.00	4,946.76	1%
20-021-52-6480	SAFETY EQUIPMENT & TRAIL	0.00	616.16	4,000.00	3,383.84	15%
20-021-52-6481	TRAVEL AND EDUCATION	104.29	709.65	5,000.00	4,290.35	14%
20-021-52-6500	EQUIPMENT	0.00	0.00	109,000.00	109,000.00	0%
20-021-52-6520	CONTRACTUAL OVERLAYS	0.00	0.00	300,000.00	300,000.00	0%
20-021-52-6521	SIDEWALKS	6,100.00	6,600.00	100,000.00	93,400.00	7%
20-021-52-6526	PUBLIC WORKS BUILDING	4,386.04	4,532.25	200,000.00	195,467.75	2%
20-021-52-6840	2019 MAIN ST LOAN - PRINCI	0.00	0.00	31,000.00	31,000.00	0%
20-021-52-6841	2019 MAIN ST LOAN - INTERE	0.00	0.00	17,400.00	17,400.00	0%
20-021-52-6842	2021 STREET LOAN - PRINCI	0.00	0.00	380,000.00	380,000.00	0%
20-021-52-6843	2021 STREET LOAN - INTERE	0.00	0.00	48,622.00	48,622.00	0%
20-021-52-6900	TRANSFER TO GENERAL FU	13,500.00	27,000.00	162,000.00	135,000.00	17%
20-021-52-6928	TRANSFER TO SEWER SDC-	4,996.13	9,992.26	59,954.00	49,961.74	17%
20-021-52-6932	TRANSFER TO RISK MANAGI	0.00	24,500.00	24,500.00	0.00	100%
20-021-52-6937	TRANSFER TO LONG-TERM I	817.19	1,634.38	9,806.00	8,171.62	17%
20-021-52-6956	SPECIAL RESERVES-BARBEI	0.00	0.00	350,000.00	350,000.00	0%
	Street Admin & Engineering Totals	68,889.57	186,715.65	2,566,282.00	2,379,566.35	7%

City Council Work Session  
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...	...	August 2024-2025 MTD Activity	2024-2025 YTD Activity	2024-2025 Budget	Budget Remaining	% of Budget Used
Debt Service & Contingency						
20-026-52-6970	OPERATING CONTINGENCIE	0.00	0.00	1,818,718.00	1,818,718.00	0%
	Debt Service & Contingency Totals	0.00	0.00	1,818,718.00	1,818,718.00	0%
<b>Expense Totals</b>		<b>68,889.57</b>	<b>186,715.65</b>	<b>4,385,000.00</b>	<b>4,198,284.35</b>	<b>4%</b>
<b>Revenues Over Expenses</b>		<b>75,243.58</b>	<b>-22,307.97</b>	<b>0.00</b>	<b>22,307.97</b>	<b>0%</b>

**24 - SYSTEMS DEVELOPMENT FUND**

<b>Revenue</b>						
24-400-00-5928	BEGINNING BALANCE - STRE	0.00	0.00	2,050,000.00	2,050,000.00	0%
24-400-00-5938	BEGINNING BALANCE - PARK	0.00	0.00	2,045,000.00	2,045,000.00	0%
24-400-00-5942	BEGINNING BALANCE - WATER	0.00	0.00	4,290,000.00	4,290,000.00	0%
24-400-00-5950	BEGINNING BALANCE - SEWER	0.00	0.00	5,645,000.00	5,645,000.00	0%
24-400-00-5975	BEGINNING BALANCE - STORM	0.00	0.00	805,000.00	805,000.00	0%
24-410-01-4454	SEWER SDC CHARGES	34,732.83	64,671.32	760,000.00	695,328.68	9%
24-430-01-4453	STORM SDC CHARGES	8,036.59	14,441.86	135,000.00	120,558.14	11%
24-430-01-4455	STREET SDC CHARGES	26,632.71	46,757.34	535,000.00	488,242.66	9%
24-440-01-4456	PARK SDC CHARGES	19,675.78	35,357.62	380,000.00	344,642.38	9%
24-444-03-4916	REIMBURSEMENTS-WATER	7,148.14	14,296.28	85,778.00	71,481.72	17%
24-444-03-4917	REIMBURSEMENTS - SEWER	0.00	0.00	42,391.00	42,391.00	0%
24-444-03-4918	REIMBURSEMENTS-SEWER	6,453.85	12,907.70	77,447.00	64,539.30	17%
24-470-00-4452	WATER SDC CHARGES	33,977.04	62,988.21	760,000.00	697,011.79	8%
<b>Revenue Totals</b>		<b>136,656.94</b>	<b>251,420.33</b>	<b>17,610,616.00</b>	<b>17,359,195.67</b>	<b>1%</b>

<b>Expense</b>						
Systems Development						
24-095-52-6580	STREET PROJECTS	0.00	0.00	2,549,250.00	2,549,250.00	0%
24-095-52-6588	STORM PROJECTS	0.00	0.00	932,200.00	932,200.00	0%
24-095-52-6901	TRANSFER TO GENERAL FUND	1,833.33	3,666.66	22,000.00	18,333.34	17%
24-095-52-6902	TRANSFER TO BUILDING FUND	1,145.83	2,291.66	13,750.00	11,458.34	17%
24-095-53-6552	PARK PROJECTS	130.50	130.50	2,407,125.00	2,406,994.50	0%
24-095-53-6901	TRANSFER TO GENERAL FUND	916.67	1,833.34	11,000.00	9,166.66	17%
24-095-53-6902	TRANSFER TO BUILDING FUND	572.92	1,145.84	6,875.00	5,729.16	17%
24-095-55-6591	WATER PROJECTS/OVERSIZE	292.25	292.25	5,096,973.00	5,096,680.75	0%
24-095-55-6901	TRANSFER TO GENERAL FUND	1,990.00	3,980.00	23,880.00	19,900.00	17%
24-095-55-6902	TRANSFER TO BUILDING FUND	1,243.75	2,487.50	14,925.00	12,437.50	17%
24-095-56-6596	SEWER PROJECTS/ OVERSIZE	1,004.00	1,004.00	6,489,088.00	6,488,084.00	0%
24-095-56-6901	TRANSFER TO GENERAL FUND	1,833.33	3,666.66	22,000.00	18,333.34	17%
24-095-56-6902	TRANSFER TO BUILDING FUND	1,145.83	2,291.66	13,750.00	11,458.34	17%
24-095-57-6901	TRANSFER TO GENERAL FUND	400.00	800.00	4,800.00	4,000.00	17%
24-095-57-6902	TRANSFER TO BUILDING FUND	250.00	500.00	3,000.00	2,500.00	17%
	Systems Development Totals	12,758.41	24,090.07	17,610,616.00	17,586,525.93	0%
<b>Expense Totals</b>		<b>12,758.41</b>	<b>24,090.07</b>	<b>17,610,616.00</b>	<b>17,586,525.93</b>	<b>0%</b>
<b>Revenues Over Expenses</b>		<b>123,898.53</b>	<b>227,330.26</b>	<b>0.00</b>	<b>-227,330.26</b>	<b>0%</b>

**26 - TRUST FUND**

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...	...	August 2024-2025 MTD Activity	2024-2025 YTD Activity	2024-2025 Budget	Budget Remaining	% of Budget Used
<b>Revenue</b>						
26-400-00-5921	BEGINNING BALANCE - FIRE	0.00	0.00	19,078.00	19,078.00	0%
26-400-00-5922	BEGINNING BALANCE - FIRE	0.00	0.00	35,000.00	35,000.00	0%
26-400-00-5931	BEGINNING BALANCE - FIRE	0.00	0.00	33,000.00	33,000.00	0%
26-400-00-5939	BEGINNING BALANCE - PARK	0.00	0.00	36,350.00	36,350.00	0%
26-400-00-5941	BEGINNING BALANCE - LIBR	0.00	0.00	10,000.00	10,000.00	0%
26-400-00-5949	BEGINNING BALANCE - DELE	0.00	0.00	5,000.00	5,000.00	0%
26-400-00-5952	BEGINNING BALANCE - FRIE	0.00	0.00	3,000.00	3,000.00	0%
26-400-00-5954	BEGINNING BALANCE - MISC	0.00	0.00	3,500.00	3,500.00	0%
26-400-00-5955	BEGINNING BALANCE - OTHI	0.00	0.00	3,198.00	3,198.00	0%
26-420-02-4331	FIRE EXTRICATION TEAM	0.00	0.00	10,000.00	10,000.00	0%
26-420-02-4711	TRANSFER IN GF-FIRE VOLU	7,541.25	15,082.50	90,495.00	75,412.50	17%
26-420-02-4712	FIRE VOLUNTEER APPRECIAT	22.50	51.50	750.00	698.50	7%
26-440-01-4740	PARK DEVELOPMENT TRUST	0.00	0.00	2,000.00	2,000.00	0%
26-440-02-4707	LIBRARY	934.10	3,469.61	30,000.00	26,530.39	12%
26-440-03-4351	FRIENDS OF THE DALLAS AC	5,050.00	5,050.00	20,000.00	14,950.00	25%
26-440-15-4750	DELBERT HUNTER ARBORETUM	561.00	711.00	15,000.00	14,289.00	5%
26-480-00-4743	MISCELLANEOUS DONATION	0.00	47.30	5,000.00	4,952.70	1%
<b>Revenue Totals</b>		<b>14,108.85</b>	<b>24,411.91</b>	<b>321,371.00</b>	<b>296,959.09</b>	<b>8%</b>

<b>Expense</b>						
Trust Fund						
26-011-50-6710	MISCELLANEOUS DONATION	49.56	49.56	8,500.00	8,450.44	1%
26-011-51-6532	FIRE TR - EXTRICATION EXP	0.00	0.00	45,000.00	45,000.00	0%
26-011-51-6534	FIRE TRUST - OTHER EXPEN	0.00	0.00	3,198.00	3,198.00	0%
26-011-51-6770	FIRE RESERVE-FUTURE SCH	0.00	0.00	16,078.00	16,078.00	0%
26-011-51-6771	FIRE TR - HARPV BOVARD SI	0.00	3,000.00	3,000.00	0.00	100%
26-011-51-6772	FIRE VOLUNTEER APPRECIAT	1,704.73	8,746.45	124,245.00	115,498.55	7%
26-011-53-6541	FRIENDS OF THE DALLAS AC	0.00	415.40	23,000.00	22,584.60	2%
26-011-53-6551	PARK DEVELOPMENT TRUST	0.00	0.00	38,350.00	38,350.00	0%
26-011-53-6558	LIBRARY TRUST EXPENDITU	1,178.11	2,573.01	40,000.00	37,426.99	6%
26-011-53-6725	DELBERT HUNTER ARBORETUM	824.42	2,224.12	20,000.00	17,775.88	11%
	Trust Fund Totals	3,756.82	17,008.54	321,371.00	304,362.46	5%
<b>Expense Totals</b>		<b>3,756.82</b>	<b>17,008.54</b>	<b>321,371.00</b>	<b>304,362.46</b>	<b>5%</b>

<b>Revenues Over Expenses</b>		<b>10,352.03</b>	<b>7,403.37</b>	<b>0.00</b>	<b>-7,403.37</b>	<b>0%</b>
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**28 - GRANTS FUND**

<b>Revenue</b>						
28-400-00-5970	BEGINNING BALANCE - REAL	0.00	0.00	500.00	500.00	0%
28-420-02-4381	POLICING GRANTS	0.00	0.00	2,500.00	2,500.00	0%
28-420-03-4309	FEMA AFG FIRE GRANT	0.00	0.00	5,000.00	5,000.00	0%
28-420-03-4311	FEMA AFG FIRE GRANT-SAF	0.00	0.00	5,000.00	5,000.00	0%
28-420-03-4320	OSFM WFS STAFFING GRAN	0.00	0.00	5,000.00	5,000.00	0%
28-420-03-4321	FEMA FIRE PREVENTION/SA	0.00	0.00	5,000.00	5,000.00	0%
28-420-03-4389	EMERGENCY OPERATIONS (	0.00	0.00	5,000.00	5,000.00	0%
28-430-03-4319	SAFE ROUTES TO SCHOOL (	0.00	0.00	5,000.00	5,000.00	0%
28-440-02-4326	DLCD TA GRANT	0.00	0.00	18,000.00	18,000.00	0%
28-440-02-4327	CERTIFIED LOCAL GOVT GR	0.00	0.00	5,000.00	5,000.00	0%
28-440-02-4340	READY TO READ GRANT	0.00	0.00	3,000.00	3,000.00	0%
28-440-02-4348	LIBRARY GRANT	0.00	5,000.00	5,000.00	0.00	100%
28-440-03-4344	ODOT GRANT - PARK TRAIL	0.00	0.00	5,000.00	5,000.00	0%
28-440-03-4345	PARKS GRANT-MISCELLANE	0.00	0.00	5,000.00	5,000.00	0%
28-440-03-4346	OR PARKS AND REC GRANT	0.00	0.00	27,340.00	27,340.00	0%
28-440-03-4347	OR PARKS AND REC GRANT	0.00	0.00	148,080.00	148,080.00	0%
28-440-03-4352	OPRD LWCF GRANT	0.00	0.00	619,008.00	619,008.00	0%
28-440-03-4353	OPRD PICKLEBALL COURTS	0.00	0.00	5,000.00	5,000.00	0%
<b>Revenue Totals</b>		<b>0.00</b>	<b>5,000.00</b>	<b>873,428.00</b>	<b>868,428.00</b>	<b>1%</b>

...	...	August 2024-2025 MTD Activity	2024-2025 YTD Activity	2024-2025 Budget	Budget Remaining	% of Budget Used
<b>Expense</b>						
Grants Fund						
28-012-51-6531	FEMA AFG FIRE GRANT	0.00	0.00	5,000.00	5,000.00	0%
28-012-51-6570	POLICE EQUIPMENT	0.00	0.00	2,500.00	2,500.00	0%
28-012-51-6905	TRANSFER TO GENERAL FU	0.00	0.00	5,000.00	5,000.00	0%
28-012-51-7510	EMERGENCY OPERATIONS (	0.00	0.00	5,000.00	5,000.00	0%
28-012-51-7511	OSFM GRANT	0.00	0.00	5,000.00	5,000.00	0%
28-012-52-6536	SAFE ROUTES TO SCHOOL (	0.00	0.00	5,000.00	5,000.00	0%
28-012-52-6561	CERTIFIED LOCAL GOVT GR	1,448.45	2,263.45	5,000.00	2,736.55	45%
28-012-52-7520	DLCD TA GRANT	0.00	0.00	18,000.00	18,000.00	0%
28-012-53-6515	LIBRARY GRANT	0.00	0.00	5,000.00	5,000.00	0%
28-012-53-6516	FEMA FIRE PREVENTION/SA	0.00	0.00	5,000.00	5,000.00	0%
28-012-53-6540	JOHN BARNARD PARK	0.00	0.00	619,008.00	619,008.00	0%
28-012-53-6546	PARKS GRANT - MISCELLAN	0.00	0.00	5,000.00	5,000.00	0%
28-012-53-6547	PARK TRAIL	0.00	0.00	5,000.00	5,000.00	0%
28-012-53-6556	READY TO READ	612.94	712.94	3,500.00	2,787.06	20%
28-012-53-6559	JAPANESE GARDEN RESTOF	0.00	42,804.00	148,080.00	105,276.00	29%
28-012-53-7530	PICKLEBALL COURTS	0.00	0.00	5,000.00	5,000.00	0%
28-012-53-7531	CITY PARK - PATH REHAB	0.00	0.00	27,340.00	27,340.00	0%
28-012-55-7515	OWRD GRANT-MERCER DAM	802.40	802.40	0.00	-802.40	0%
	Grants Fund Totals	2,863.79	46,582.79	873,428.00	826,845.21	5%
<b>Expense Totals</b>		<b>2,863.79</b>	<b>46,582.79</b>	<b>873,428.00</b>	<b>826,845.21</b>	<b>5%</b>
<b>Revenues Over Expenses</b>		<b>-2,863.79</b>	<b>-41,582.79</b>	<b>0.00</b>	<b>41,582.79</b>	<b>0%</b>

**29 - DALLAS DOWNTOWN URBAN RENEWAL FUND**

<b>Revenue</b>						
29-400-00-5900	BEGINNING BALANCE	0.00	0.00	375,000.00	375,000.00	0%
29-450-00-4100	CURRENT PROPERTY TAXE	0.00	1,140.57	225,000.00	223,859.43	1%
29-450-00-4110	DELINQUENT PROPERTY TA	796.43	1,182.36	3,000.00	1,817.64	39%
29-480-00-4610	INTEREST ON INVESTMENT	2,741.20	5,457.39	30,000.00	24,542.61	18%
29-480-00-4830	MISCELLANEOUS REVENUE	0.00	0.00	15,000.00	15,000.00	0%
<b>Revenue Totals</b>		<b>3,537.63</b>	<b>7,780.32</b>	<b>648,000.00</b>	<b>640,219.68</b>	<b>1%</b>

<b>Expense</b>						
Downtown Dallas Urban Renewal						
29-019-50-6051	SALARIES	538.44	1,076.88	6,500.00	5,423.12	17%
29-019-50-6061	FRINGE BENEFITS	242.56	485.15	3,000.00	2,514.85	16%
29-019-50-6210	MATERIALS AND SUPPLIES	0.00	0.00	250.00	250.00	0%
29-019-50-6465	PROFESSIONAL SERVICES	0.00	1,540.00	50,000.00	48,460.00	3%
29-019-50-6473	BUILDING IMPROVEMENT GF	0.00	0.00	75,000.00	75,000.00	0%
29-019-50-6484	MINOR IMPROVEMENT GRAI	0.00	2,000.00	10,000.00	8,000.00	20%
29-019-50-6507	SPECIAL PROJECTS	0.00	0.00	10,000.00	10,000.00	0%
29-019-50-6553	PROPERTY AQUISITION	-1,038.01	143,758.87	310,000.00	166,241.13	46%
29-019-50-6600	MISCELLANEOUS	0.00	0.00	2,000.00	2,000.00	0%
29-019-50-6908	TRANSFER TO GF-DEBT SEF	0.00	0.00	62,350.00	62,350.00	0%
29-019-50-6955	DEBT SERVICE RESERVE	0.00	0.00	62,350.00	62,350.00	0%
29-019-50-6980	OPERATING CONTINGENCIE	0.00	0.00	56,550.00	56,550.00	0%
Downtown Dallas Urban Renewal Totals		-257.01	148,860.90	648,000.00	499,139.10	23%
<b>Expense Totals</b>		<b>-257.01</b>	<b>148,860.90</b>	<b>648,000.00</b>	<b>499,139.10</b>	<b>23%</b>
<b>Revenues Over Expenses</b>		<b>3,794.64</b>	<b>-141,080.58</b>	<b>0.00</b>	<b>141,080.58</b>	<b>0%</b>

**31 - SOUTH DALLAS URBAN RENEWAL FUND**

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...	...	August 2024-2025 MTD Activity	2024-2025 YTD Activity	2024-2025 Budget	Budget Remaining	% of Budget Used
<b>Revenue</b>						
31-400-00-5900	BEGINNING BALANCE	0.00	0.00	57,000.00	57,000.00	0%
31-450-00-4100	CURRENT PROPERTY TAXES	0.00	386.11	70,000.00	69,613.89	1%
31-450-00-4110	DELINQUENT PROPERTY TAXES	133.17	133.17	1,000.00	866.83	13%
31-480-00-4610	INTEREST ON INVESTMENTS	277.95	560.89	2,000.00	1,439.11	28%
31-480-00-4830	MISCELLANEOUS REVENUE	0.00	0.00	500.00	500.00	0%
<b>Revenue Totals</b>		<b>411.12</b>	<b>1,080.17</b>	<b>130,500.00</b>	<b>129,419.83</b>	<b>1%</b>
<b>Expense</b>						
South Dallas Urban Renewal						
31-310-50-6051	SALARIES	532.92	1,065.83	6,500.00	5,434.17	16%
31-310-50-6061	FRINGE BENEFITS	248.01	495.93	3,000.00	2,504.07	17%
31-310-50-6210	MATERIALS AND SUPPLIES	0.00	0.00	10,000.00	10,000.00	0%
31-310-50-6465	PROFESSIONAL SERVICES	0.00	0.00	15,000.00	15,000.00	0%
31-310-50-6600	MISCELLANEOUS	0.00	0.00	10,000.00	10,000.00	0%
31-310-50-6980	OPERATING CONTINGENCIES	0.00	0.00	86,000.00	86,000.00	0%
South Dallas Urban Renewal Totals		780.93	1,561.76	130,500.00	128,938.24	1%
<b>Expense Totals</b>		<b>780.93</b>	<b>1,561.76</b>	<b>130,500.00</b>	<b>128,938.24</b>	<b>1%</b>
<b>Revenues Over Expenses</b>		<b>-369.81</b>	<b>-481.59</b>	<b>0.00</b>	<b>481.59</b>	<b>0%</b>
<b>45 - GENERAL LONG TERM DEBT FUND</b>						
<b>Revenue</b>						
45-470-00-4901	TRANSFER IN - GENERAL FUND	10,500.12	21,000.24	126,002.00	105,001.76	17%
45-470-00-4912	TRANSFER IN - SEWER FUND	1,742.31	3,484.62	20,908.00	17,423.38	17%
45-470-00-4913	TRANSFER IN - FLEET FUND	323.79	647.58	3,886.00	3,238.42	17%
45-470-00-4914	TRANSFER IN - STREET FUND	817.19	1,634.38	9,806.00	8,171.62	17%
45-470-00-4915	TRANSFER IN - WATER FUND	1,433.94	2,867.88	17,207.00	14,339.12	17%
45-470-00-4919	TRANSFER IN - BUILDING FUND	601.33	1,202.66	7,216.00	6,013.34	17%
<b>Revenue Totals</b>		<b>15,418.68</b>	<b>30,837.36</b>	<b>185,025.00</b>	<b>154,187.64</b>	<b>17%</b>
<b>Expense</b>						
General Long Term Debt						
45-016-32-6801	DEBT SERVICE - PRINCIPAL	0.00	0.00	155,000.00	155,000.00	0%
45-016-54-6802	DEBT SERVICE - INTEREST	0.00	0.00	30,025.00	30,025.00	0%
General Long Term Debt Totals		0.00	0.00	185,025.00	185,025.00	0%
<b>Expense Totals</b>		<b>0.00</b>	<b>0.00</b>	<b>185,025.00</b>	<b>185,025.00</b>	<b>0%</b>
<b>Revenues Over Expenses</b>		<b>15,418.68</b>	<b>30,837.36</b>	<b>0.00</b>	<b>-30,837.36</b>	<b>0%</b>
<b>50 - SEWER FUND</b>						
<b>Revenue</b>						
50-400-00-5900	BEGINNING BALANCE	0.00	0.00	4,250,000.00	4,250,000.00	0%
50-444-01-4469	SEWER SERVICE CHARGES	347,613.23	700,363.56	4,100,000.00	3,399,636.44	17%
50-444-01-4834	MISCELLANEOUS SEWER	8,429.02	8,429.02	85,000.00	76,570.98	10%
50-480-00-4610	INTEREST ON INVESTMENTS	21,566.51	43,467.60	175,000.00	131,532.40	25%
<b>Revenue Totals</b>		<b>377,608.76</b>	<b>752,260.18</b>	<b>8,610,000.00</b>	<b>7,857,739.82</b>	<b>9%</b>

...	...	August 2024-2025 MTD Activity	2024-2025 YTD Activity	2024-2025 Budget	Budget Remaining	% of Budget Used
<b>Expense</b>						
Sewer Admin & Engineering						
50-031-56-6051	SALARIES	40,165.63	79,898.63	478,000.00	398,101.37	17%
50-031-56-6053	OVERTIME	35.77	153.12	4,000.00	3,846.88	4%
50-031-56-6061	FRINGE BENEFITS	22,798.32	47,356.19	346,000.00	298,643.81	14%
50-031-56-6210	MATERIALS AND SUPPLIES	942.66	1,367.39	25,000.00	23,632.61	5%
50-031-56-6275	DEQ PERMITS	0.00	0.00	32,000.00	32,000.00	0%
50-031-56-6307	VEHICLE-EQUIPMENT EXPEN	12,591.67	25,183.34	151,100.00	125,916.66	17%
50-031-56-6309	REPAIRS AND MAINTENANC	12.00	12.00	100,000.00	99,988.00	0%
50-031-56-6320	TOOLS	0.00	0.00	6,000.00	6,000.00	0%
50-031-56-6401	TELECOMMUNICATIONS	368.64	743.08	4,300.00	3,556.92	17%
50-031-56-6406	HVAC, ENERGY AND LIGHTIN	0.00	310.32	5,000.00	4,689.68	6%
50-031-56-6452	COMPUTER SERVICES	480.76	1,474.41	10,000.00	8,525.59	15%
50-031-56-6465	PROFESSIONAL SERVICES	91,439.68	169,034.94	1,150,000.00	980,965.06	15%
50-031-56-6475	EMPLOYEE DEVELOPMENT	0.00	0.00	4,000.00	4,000.00	0%
50-031-56-6480	SAFETY EQUIPMENT & TRAIL	0.00	616.16	4,500.00	3,883.84	14%
50-031-56-6481	TRAVEL AND EDUCATION	2,103.74	2,709.10	12,000.00	9,290.90	23%
50-031-56-6500	EQUIPMENT	0.00	0.00	119,000.00	119,000.00	0%
50-031-56-6526	PUBLIC WORKS BUILDING	5,299.66	5,592.09	400,000.00	394,407.91	1%
50-031-56-6579	I & I	0.00	1,155.00	100,000.00	98,845.00	1%
50-031-56-6594	WWTF CAPITAL IMPROVEME	294,062.11	294,924.02	800,000.00	505,075.98	37%
50-031-56-6598	SEWER REPLACEMENT PRO	0.00	0.00	235,000.00	235,000.00	0%
50-031-56-6599	WWTF EQUIPMENT REPLACI	152.00	152.00	250,000.00	249,848.00	0%
50-031-56-6900	TRANSFER TO GENERAL FU	49,083.33	98,166.66	589,000.00	490,833.34	17%
50-031-56-6932	TRANSFER TO RISK MANAGI	0.00	120,000.00	120,000.00	0.00	100%
50-031-56-6937	TRANSFER TO LONG-TERM I	1,742.31	3,484.62	20,908.00	17,423.38	17%
	Sewer Admin & Engineering Totals	521,278.28	852,333.07	4,965,808.00	4,113,474.93	17%



Financial Statement Versus Budget

For Fiscal: 2024-2025 Period Ending: 8/31/2024

...	...	August 2024-2025 MTD Activity	2024-2025 YTD Activity	2024-2025 Budget	Budget Remaining	% of Budget Used
Debt Service & Contingency						
50-036-56-6820	2017 SEWER LOAN-PRINCIP/	0.00	0.00	60,000.00	60,000.00	0%
50-036-56-6821	2017 SEWER LOAN-INTERES	6,785.40	6,785.40	13,571.00	6,785.60	50%
50-036-56-6970	OPERATING CONTINGENCIE	0.00	0.00	3,570,621.00	3,570,621.00	0%
	Debt Service & Contingency Totals	6,785.40	6,785.40	3,644,192.00	3,637,406.60	0%
<b>Expense Totals</b>		<b>528,063.68</b>	<b>859,118.47</b>	<b>8,610,000.00</b>	<b>7,750,881.53</b>	<b>10%</b>
<b>Revenues Over Expenses</b>		<b>-150,454.92</b>	<b>-106,858.29</b>	<b>0.00</b>	<b>106,858.29</b>	<b>0%</b>

**51 - STORMWATER FUND**

<b>Revenue</b>						
51-400-00-5900	BEGINNING BALANCE	0.00	0.00	2,100,000.00	2,100,000.00	0%
51-445-01-4490	STORMWATER SERVICE CH/	109,970.94	222,774.07	1,325,000.00	1,102,225.93	17%
51-445-01-4833	MISCELLANEOUS STORMWA	0.00	0.00	2,000.00	2,000.00	0%
51-480-00-4610	INTEREST ON INVESTMENT\$	10,267.68	20,257.10	60,000.00	39,742.90	34%
<b>Revenue Totals</b>		<b>120,238.62</b>	<b>243,031.17</b>	<b>3,487,000.00</b>	<b>3,243,968.83</b>	<b>7%</b>

<b>Expense</b>						
Stormwater Maintenance						
51-051-57-6051	SALARIES	4,623.51	8,820.61	110,000.00	101,179.39	8%
51-051-57-6053	OVERTIME	35.76	71.52	2,000.00	1,928.48	4%
51-051-57-6061	FRINGE BENEFITS	2,371.09	4,904.39	68,000.00	63,095.61	7%
51-051-57-6210	MATERIALS AND SUPPLIES	814.63	989.52	11,000.00	10,010.48	9%
51-051-57-6275	DEQ PERMITS	0.00	0.00	2,000.00	2,000.00	0%
51-051-57-6307	VEHICLE-EQUIPMENT EXPEI	3,058.33	6,116.66	36,700.00	30,583.34	17%
51-051-57-6309	REPAIRS AND MAINTENANC	0.00	0.00	4,800.00	4,800.00	0%
51-051-57-6312	MATERIAL DISPOSAL	0.00	5,533.35	35,000.00	29,466.65	16%
51-051-57-6320	TOOLS	0.00	0.00	3,500.00	3,500.00	0%
51-051-57-6401	TELECOMMUNICATIONS	15.84	31.68	700.00	668.32	5%
51-051-57-6452	COMPUTER SERVICES	480.75	1,088.19	3,600.00	2,511.81	30%
51-051-57-6465	PROFESSIONAL SERVICES	6,039.32	6,039.32	120,000.00	113,960.68	5%
51-051-57-6475	EMPLOYEE DEVELOPMENT	0.00	0.00	2,200.00	2,200.00	0%
51-051-57-6480	SAFETY EQUIPMENT & TRAIL	0.00	616.22	4,500.00	3,883.78	14%
51-051-57-6481	TRAVEL AND EDUCATION	1,804.30	2,409.66	7,500.00	5,090.34	32%
51-051-57-6500	EQUIPMENT	0.00	0.00	69,000.00	69,000.00	0%
51-051-57-6522	STORMWATER PROJECTS	0.00	0.00	50,000.00	50,000.00	0%
51-051-57-6526	PUBLIC WORKS BUILDING	6,396.41	6,493.88	135,000.00	128,506.12	5%
51-051-57-6900	TRANSFER TO GENERAL FU	9,750.00	19,500.00	117,000.00	97,500.00	17%
51-051-57-6928	TRANSFER TO SEWER SDC-	1,457.72	2,915.44	17,493.00	14,577.56	17%
51-051-57-6932	TRANSFER TO RISK MANAGI	0.00	4,000.00	4,000.00	0.00	100%
51-051-57-6980	OPERATING CONTINGENCIE	0.00	0.00	2,683,007.00	2,683,007.00	0%
	Stormwater Maintenance Totals	36,847.66	69,530.44	3,487,000.00	3,417,469.56	2%
<b>Expense Totals</b>		<b>36,847.66</b>	<b>69,530.44</b>	<b>3,487,000.00</b>	<b>3,417,469.56</b>	<b>2%</b>
<b>Revenues Over Expenses</b>		<b>83,390.96</b>	<b>173,500.73</b>	<b>0.00</b>	<b>-173,500.73</b>	<b>0%</b>

**52 - WATER FUND**

City Council Work Session  
Monday, September 16, 2024  
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...	...	August 2024-2025 MTD Activity	2024-2025 YTD Activity	2024-2025 Budget	Budget Remaining	% of Budget Used
<b>Revenue</b>						
52-400-00-5900	BEGINNING BALANCE	0.00	0.00	4,050,000.00	4,050,000.00	0%
52-442-01-4463	SALE OF WATER	622,060.06	1,098,473.78	5,000,000.00	3,901,526.22	22%
52-442-01-4465	NEW ACCOUNT FEES	1,509.19	3,463.64	18,000.00	14,536.36	19%
52-442-01-4468	SERVICE CONNECTIONS	4,944.00	8,034.00	75,000.00	66,966.00	11%
52-442-01-4832	MISCELLANEOUS WATER	10,110.74	20,883.82	100,000.00	79,116.18	21%
52-442-03-4900	FINANCE PROCEEDS	0.00	0.00	600,000.00	600,000.00	0%
52-480-00-4610	INTEREST ON INVESTMENTS	23,865.70	47,188.92	175,000.00	127,811.08	27%
<b>Revenue Totals</b>		<b>662,489.69</b>	<b>1,178,044.16</b>	<b>10,018,000.00</b>	<b>8,839,955.84</b>	<b>12%</b>
<b>Expense</b>						
Water Admin & Engineering						
52-041-55-6051	SALARIES	56,471.05	111,634.02	665,000.00	553,365.98	17%
52-041-55-6053	OVERTIME	3,924.89	7,507.46	30,000.00	22,492.54	25%
52-041-55-6061	FRINGE BENEFITS	31,744.30	65,264.31	438,000.00	372,735.69	15%
52-041-55-6210	MATERIALS AND SUPPLIES	17,403.45	52,755.37	360,000.00	307,244.63	15%
52-041-55-6265	PERMITS	0.00	1,527.76	12,000.00	10,472.24	13%
52-041-55-6307	VEHICLE-EQUIPMENT EXPEN	9,125.00	18,250.00	109,500.00	91,250.00	17%
52-041-55-6309	REPAIRS AND MAINTENANCE	2,325.73	2,325.73	65,000.00	62,674.27	4%
52-041-55-6320	TOOLS	0.00	0.00	6,000.00	6,000.00	0%
52-041-55-6401	TELECOMMUNICATIONS	1,196.65	2,392.49	14,000.00	11,607.51	17%
52-041-55-6406	HVAC, ENERGY AND LIGHTING	0.00	17,148.65	135,000.00	117,851.35	13%
52-041-55-6452	COMPUTER SERVICES	2,990.75	4,345.50	15,000.00	10,654.50	29%
52-041-55-6465	PROFESSIONAL SERVICES	8,624.52	11,372.55	120,000.00	108,627.45	9%
52-041-55-6475	EMPLOYEE DEVELOPMENT	0.00	105.00	5,000.00	4,895.00	2%
52-041-55-6480	SAFETY EQUIPMENT & TRAINING	70.76	70.76	3,000.00	2,929.24	2%
52-041-55-6481	TRAVEL AND EDUCATION	248.30	853.66	7,000.00	6,146.34	12%
52-041-55-6500	EQUIPMENT	0.00	0.00	84,000.00	84,000.00	0%
52-041-55-6526	PUBLIC WORKS BUILDING	8,772.06	9,064.49	400,000.00	390,935.51	2%
52-041-55-6562	CLAY STREET LINE REHAB	0.00	0.00	150,000.00	150,000.00	0%
52-041-55-6564	WTP CAPITAL IMPROVEMENT	0.00	0.00	130,000.00	130,000.00	0%
52-041-55-6589	WATER LINE REPLACEMENT	0.00	0.00	100,000.00	100,000.00	0%
52-041-55-6592	CLAY ST RESERVOIR PROJECT	1,761.54	1,761.54	600,000.00	598,238.46	0%
52-041-55-6900	TRANSFER TO GENERAL FUND	44,583.33	89,166.66	535,000.00	445,833.34	17%
52-041-55-6932	TRANSFER TO RISK MANAGEMENT	0.00	47,000.00	47,000.00	0.00	100%
52-041-55-6934	TRANSFER TO WATER SDC-I	7,148.14	14,296.28	85,778.00	71,481.72	17%
52-041-55-6937	TRANSFER TO LONG-TERM I	1,433.94	2,867.88	17,207.00	14,339.12	17%
	Water Admin & Engineering Totals	197,824.41	459,710.11	4,133,485.00	3,673,774.89	11%

...	...	August 2024-2025 MTD Activity	2024-2025 YTD Activity	2024-2025 Budget	Budget Remaining	% of Budget Used
Debt Service & Contingency						
52-046-55-6830	2015 SRF LOAN - PRINCIPAL	0.00	0.00	45,207.00	45,207.00	0%
52-046-55-6831	2015 SRF LOAN - INTEREST	0.00	0.00	27,529.00	27,529.00	0%
52-046-55-6832	2016 DEQ CWSRF LOAN-PRII	0.00	0.00	84,872.00	84,872.00	0%
52-046-55-6833	2016 DEQ CWSRF LOAN-INTI	0.00	0.00	18,088.00	18,088.00	0%
52-046-55-6834	2017 WATER LOAN - PRINCIP	0.00	0.00	365,000.00	365,000.00	0%
52-046-55-6835	2017 WATER LOAN - INTERE	32,497.65	32,497.65	65,120.00	32,622.35	50%
52-046-55-6836	2022 SPWF LOAN - PRINCIPA	0.00	0.00	70,000.00	70,000.00	0%
52-046-55-6837	2022 SPWF LOAN - INTERES	0.00	0.00	10,000.00	10,000.00	0%
52-046-55-6954	WATER STORAGE RESERVE	0.00	0.00	2,500,000.00	2,500,000.00	0%
52-046-55-6970	OPERATING CONTINGENCIE	0.00	0.00	2,698,699.00	2,698,699.00	0%
	Debt Service & Contingency Totals	32,497.65	32,497.65	5,884,515.00	5,852,017.35	1%
<b>Expense Totals</b>		<b>230,322.06</b>	<b>492,207.76</b>	<b>10,018,000.00</b>	<b>9,525,792.24</b>	<b>5%</b>
<b>Revenues Over Expenses</b>		<b>432,167.63</b>	<b>685,836.40</b>	<b>0.00</b>	<b>-685,836.40</b>	<b>0%</b>


**58 - FLEET MANAGEMENT FUND**

<b>Revenue</b>						
58-400-00-5900	BEGINNING BALANCE	0.00	0.00	395,000.00	395,000.00	0%
58-470-00-4906	REIMBURSED SERVICES	16,754.86	16,912.71	160,000.00	143,087.29	11%
58-480-00-4470	GAS AND OIL REIMBURSEME	561.90	1,433.58	10,000.00	8,566.42	14%
58-480-00-4472	FLEET SERVICE TOTAL CARI	29,566.67	59,133.34	354,800.00	295,666.66	17%
58-480-00-4473	FLEET SERVICE TOTAL CARI	17,376.67	34,753.34	208,520.00	173,766.66	17%
58-480-00-4474	FLEET SERVICE TOTAL CARI	346.67	693.34	4,160.00	3,466.66	17%
58-480-00-4835	SALE OF EQUIPMENT	0.00	0.00	5,000.00	5,000.00	0%
<b>Revenue Totals</b>		<b>64,606.77</b>	<b>112,926.31</b>	<b>1,137,480.00</b>	<b>1,024,553.69</b>	<b>10%</b>

<b>Expense</b>						
Fleet Management Fund						
58-075-50-6051	SALARIES	17,685.30	40,550.51	208,000.00	167,449.49	19%
58-075-50-6061	FRINGE BENEFITS	9,399.06	21,409.63	133,000.00	111,590.37	16%
58-075-50-6210	MATERIALS AND SUPPLIES	298.61	1,750.37	7,000.00	5,249.63	25%
58-075-50-6241	FUEL & OIL	2,195.77	14,822.07	90,000.00	75,177.93	16%
58-075-50-6245	PARTS AND SERVICE	12,698.71	32,050.51	205,000.00	172,949.49	16%
58-075-50-6246	PARTS AND SERVICE-INTER	2,988.20	5,794.43	45,000.00	39,205.57	13%
58-075-50-6309	REPAIRS AND MAINTENANC	0.00	367.87	6,000.00	5,632.13	6%
58-075-50-6320	TOOLS	39.32	2,917.32	25,000.00	22,082.68	12%
58-075-50-6401	TELECOMMUNICATIONS	471.57	979.14	5,000.00	4,020.86	20%
58-075-50-6406	HVAC, ENERGY AND LIGHTI	20.42	978.41	15,000.00	14,021.59	7%
58-075-50-6452	COMPUTER SERVICES	1,028.12	1,648.10	15,000.00	13,351.90	11%
58-075-50-6481	TRAVEL AND EDUCATION	650.00	650.00	5,000.00	4,350.00	13%
58-075-50-6500	EQUIPMENT	0.00	0.00	29,000.00	29,000.00	0%
58-075-50-6526	PUBLIC WORKS BUILDING	4,386.07	4,532.29	200,000.00	195,467.71	2%
58-075-50-6600	MISCELLANEOUS	395.42	435.41	5,000.00	4,564.59	9%
58-075-50-6900	TRANSFER TO GENERAL FU	2,666.67	5,333.34	32,000.00	26,666.66	17%
58-075-50-6928	TRANSFER TO SEWER SDC-	0.00	0.00	42,391.00	42,391.00	0%
58-075-50-6932	TRANSFER TO RISK MANAGI	0.00	37,500.00	37,500.00	0.00	100%
58-075-50-6937	TRANSFER TO LONG-TERM I	323.79	647.58	3,885.00	3,237.42	17%
58-075-50-6980	OPERATING CONTINGENCIE	0.00	0.00	28,704.00	28,704.00	0%
	Fleet Management Fund Totals	55,247.03	172,366.98	1,137,480.00	965,113.02	15%
<b>Expense Totals</b>		<b>55,247.03</b>	<b>172,366.98</b>	<b>1,137,480.00</b>	<b>965,113.02</b>	<b>15%</b>
<b>Revenues Over Expenses</b>		<b>9,359.74</b>	<b>-59,440.67</b>	<b>0.00</b>	<b>59,440.67</b>	<b>0%</b>



**CITY COUNCIL  
STAFF REPORT**

**MEETING DATE:** September 16, 2024  
**AGENDA ITEM NO.** 7.a  
**TOPIC:** Draft of HB 3115 Letter to Legislators  
**PREPARED BY:**  Brian Latta, City Manager  
**ATTACHMENTS:** A – Draft Letter

**RECOMMENDED ACTION:**

Staff recommends the City Council review the draft letter written to the Oregon legislators on the need to revisit HB 3115 (2021) in the 2025 legislative session. Please come prepared to discuss any edits or amendments you’d like to make to the letter.

**BACKGROUND:**

On July 15, 2024, the City Council was briefed on the Johnson v. Grants Pass decision handed down by the US Supreme Court. This ruling effectively reversed the Martin v. Boise decision by the 9<sup>th</sup> Circuit Court of Appeals placing in the hands of local governments the ability to create local policy decisions to assist homeless individuals to meet their needs and ensure public safety for everyone in their communities. In Oregon, this ruling by the US Supreme Court is somewhat stunted by HB 3115 (2021), which codified the Martin v. Boise ruling. In order to realize the full potential of the Johnson v. Grants Pass decision, the Oregon Legislative Assembly must first do something with laws implemented by HB 3115 (2021).

The City Council directed the City Manager to draft a letter on this topic and return the letter to the council for review and approval. The draft letter is included with this report as **Attachment A**.

**SUMMARY TIMELINE:**

July 16, 2024 – City Council directed City Manager to draft letter.  
September 16, 2024 – City Council to review draft letter

**FISCAL IMPACT:**

None

**RECOMMENDED MOTION:**

TBD

17 September 2024

Representative Anna Scharf, HD 23  
Senator Boquist, SD 12  
Oregon State Capitol  
900 Court Street NE  
Salem, OR 97301

Re: US Supreme Court decision on City of Grants Pass v. Johnson (June 28, 2024) and  
Reevaluation of HB 3115 (2021)

Dear Representative and Senator,

The Mayor and City Council of the City of Dallas respectfully request you work with your colleagues in the 2025 legislative assembly to reevaluate legislation passed in 2021 (HB 3115). This legislation responded to and aligned with the Ninth Circuit Court's ruling on the Martin v. Boise and Grants Pass v. Johnson cases. On June 28, 2024, the United States Supreme Court issued a decision on the Grants Pass v. Johnson case, effectively reversing the decision of the lower court.

The Supreme Court's decision grants authority to local governments, cities and counties, to create and implement community-specific policies that strike an appropriately balanced approach to serving the needs of our homeless residents, while ensuring public safety for everyone. House Bill 3115 (2021) restricts our ability to create and implement sound policies that achieve these two critical objectives.

In Polk County and the cities therein, there has been tremendous work and collaboration with local and regional partners to prevent homelessness. In addition, we have been able to assist literal homeless persons and families from streets, parks and cars, and to place them in permanent supportive housing. However, this work is not sufficient to achieve a balanced approach to serving our homeless and ensuring public safety for everyone. Our hands have literally been placed in handcuffs by HB 3115. It is time to unlock and remove the handcuffs, and you, the 2025 Legislative Assembly, have the key.

The HB 3115 legal framework has created immense frustrations and challenges, among all parties, including the homeless, the public, and government and public safety officials. A reevaluation and solution is needed now. We are more than willing to engage with the legislature in any way we can to address these challenges and find the best solutions moving forward.

Yours very truly,

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Mayor Kenneth L. Woods, Jr.

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Council President  
Michael Schilling

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Councilor Nancy Adams

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Councilor Carols Barrientos

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Councilor Larry Briggs

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Councilor Kirsten Collins

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Councilor Kim Fitzgerald

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Councilor Micah Jantz

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Councilor David Shein

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Councilor Debbie Virden