

**MEETING MINUTES**

**Dallas Public Administration Committee  
Monday, July 22, 2024**

1 Committee Chair Nancy Adams called the Public Administration Committee meeting to order on  
2 July 22, 2024, at 4:22 pm.

3 **ROLL CALL**

4 **Council Members Present:** Councilor Nancy Adams, Councilor Kim Fitzgerald, Councilor Mi-  
5 cah Jantz, and Councilor Debbie Virden

6 **Councilor Members Excused:** Council President Michael Schilling

7 **Also Present:** City Manager Brian Latta, Assistant City Manager Emily Gagner, and City Re-  
8 corder Kim Herring

9 **APPROVAL OF May 28, 2024 MEETING MINUTES**

10 It was moved by Councilor Jantz and seconded by Councilor Virden to approve the minutes as  
11 presented. The motion passed with a vote of 4-0.

12 **Itinerant Merchant Code Amendments**

13 Mr. Latta presented the staff report recommending that the Public Administration Committee  
14 consider the proposed code amendment to set some standards for mobile vending. The amend-  
15 ments include adding a definition of a mobile vendor and including regulation regarding vending  
16 locations, traffic safety, etc. Councilor Jantz made a motion and Councilor Fitzgerald seconded  
17 to direct the City Attorney to prepare an ordinance for City Council consideration reflecting the  
18 proposed changes to Sections 7.850 and 7.856 of the Dallas City Code. The vote was taken and  
19 the motion passed with a vote of 4-0.

20 **Flag regulations**

21 Mr. Latta presented the staff report recommending the Public Administration Committee consid-  
22 er initiating an amendment to the Development Code to address the regulation of flags in the  
23 City of Dallas. The development code updates will go before the Planning Commission and City  
24 Council. Councilor Fitzgerald made a motion, which was seconded by Councilor Virden to rec-  
25 ommend to the City Council that they initiate a development code amendment process to address  
26 the regulation of flags or lack thereof in the City of Dallas. The vote was taken and the motion  
27 passed with a vote of 4-0.

28 **ADJOURNMENT: 4:47 PM**

Respectfully Submitted,

*Kim Herring*  
City Recorder