

MEETING MINUTES

**Dallas Public Administration Committee
Monday, September 23, 2024**

1 Committee Chair Nancy Adams called the Public Administration Committee meeting to order on
2 September 23, 2024, at 4:37 pm.

3 **ROLL CALL**

4 **Council Members Present:** Councilor Nancy Adams, Councilor Micah Jantz, Councilor Mi-
5 chael Schilling, and Councilor Debbie Virden

6 **Council Members Excused:** Councilor Kim Fitzgerald

7 **Also Present:** Assistant City Manager Emily Gagner, City Attorney Justin Thorpe, and City Re-
8 corder Kim Herring

9 **APPROVAL OF July 22, 2024 MEETING MINUTES**

10 Councilor Schilling made a motion to approve the July 22, 2024 meeting minutes as presented.
11 Councilor Virden seconded the motion. The vote was taken and the motion passed with a vote of
12 4-0.

13 **Non-Compliant Vehicle Code Amendment**

14 Ms. Gagner presented the staff report recommending that the code be amended to address a vari-
15 ety of “abandoned” vehicles that Code Services employees have come across when working out
16 in the field. The definition of *abandoned vehicle* is replaced with *non-compliant vehicle*. Other
17 sections are updated to reflect the new definition as well as a procedure to address vehicles that
18 have no identification markings such as a vehicle identification number, registration plates and
19 no other marking by which we can identify the owner. Councilor Schilling made a motion to
20 have the City Attorney prepare an ordinance amending the abandoned vehicle code provisions,
21 as presented, and to forward the ordinance to the City Council with a do pass recommendation.
22 Councilor Virden seconded the motion. The vote was taken and the motion passed with a vote of
23 4-0.

24 **ADJOURNMENT: 4:45 pm**

Respectfully Submitted,

Kim Herring
City Recorder