

MEETING MINUTES

**Dallas Public Works Committee
Tuesday, May 28, 2024**

1 Committee Chair Micah Jantz called the Public Works Committee meeting to order on Tuesday,
2 May 28, 2024, at 4:09 pm.

3 **ROLL CALL**

4 **Council Members Present:** Councilor Nancy Adams, Councilor Micah Jantz, Councilor Mi-
5 chael Schilling and Councilor Debbie Virden

6 **Council Members Excused:** Councilor Kim Fitzgerald

7 **Also Present:** City Manager Brian Latta, Assistant City Manager Emily Gagner, Public Works
8 Director Gary Marks, Finance Director Cecilia Ward, City Attorney Lane Shetterly and City Re-
9 corder Kim Herring.

10 **APPROVAL OF March 25, 2024 MEETING MINUTES**

11 It was moved by Councilor Schilling and seconded by Councilor Adams to approve the March
12 25, 2024 minutes as presented. The vote was taken and passed with a vote of 4-0.

13 **System Development Charges**

14 Mr. Latta presented the staff report regarding increasing the System Development Charges
15 (SDC). In the past, the SDCs were adjusted on a regular basis, however, the Street SDC has been
16 at the current rate since 2018 and the other SDCs have remained at the current rates since 2014.
17 Mr. Latta presented options to increase the SDCs over time or to do a one-time adjustment. Two
18 indexes could be used to determine an annual increase if that is what the committee would like.
19 The Engineering News-Record is a national publication that created and maintains two indexes
20 that are widely accepted and used in the construction industry. City staff recommends the com-
21 mittee consider an adjustment to the SDCs, based on one of these two indices. They are: 1) Con-
22 struction Cost Index; and, 2) Building Cost Index. Councilor Schilling moved and Councilor Ad-
23 ams seconded to direct the City Attorney to prepare a resolution for the City Council that: 1) an-
24 nually applies the construction cost index to each system development charge fee; and, 2) makes
25 a one-time cost index adjustment to each system development charge category, using the con-
26 struction cost index consistent with Table 5 below.

27 Table 5: Recommended One Time Cost Adjustment

	Parks	Sanitary Sewer	Storm Water	Transportation	Water
Current Fee	\$2,343.00	\$4,136.00	\$957.00	\$3,231.00	\$4,046.00
Proposed Fee	\$3,736.57	\$6,596.02	\$1,381.52	\$4,235.14	\$6,452.49

28 The vote was taken and the motion passed with a vote of 4-0.

29 **Illicit Discharge Ordinance**

30 Elizabeth Sagmiller, E&S Consulting, presented a brief review of the proposed ordinance that is
31 required by DEQ to be adopted between October 1, 2024 and September 30, 2025. This item will
32 return to the committee in July once the Enforcement Response Plan is drafted.

1 **Public Works Reorganization**

2 Gary Marks presented a staff report regarding the reorganization of the Public Works Depart-
3 ment with a goal of improving the department's ability to keep up with growing infrastructure,
4 maintenance and service needs.

5 **ADJOURNMENT:** 4:42 pm

Respectfully Submitted,

Kim Herring
City Recorder