

MEETING MINUTES

**DALLAS DEVELOPMENT COMMISSION  
URBAN RENEWAL AGENCY BOARD OF DIRECTORS  
Monday, May 20, 2024**

1 The Dallas Development Commission Urban Renewal Agency Board of Directors met on Mon-  
2 day, May 20, 2024 at 7:39 pm with Mayor Kenneth L. Woods, Jr. presiding.

3 **ROLL CALL**

4 **Directors Present:** Director Michael Schilling, Director Nancy Adams, Director Carlos Barrien-  
5 tos, Director Larry Briggs, Director Kirsten Collins, Director Kim Fitzgerald, Director Micah  
6 Jantz, Director David Shein and Director Debbie Virden

7 **Directors Excused:** none

8 **Also present were:** City Manager Brian Latta, Assistant City Manager Emily Gagner, Finance  
9 Director Cecilia Ward, Fire and EMS Chief April Wallace, Police Chief Tom Simpson, City At-  
10 torney Lane Shetterly, Economic and Community Development Director Charlie Mitchell, Pub-  
11 lic Works Director Gary Marks and City Recorder Kim Herring.

12 **APPROVAL OF THE September 5, 2023 MEETING MINUTES**

13 It was moved by Director Shein and seconded by Director Adams to approve the September 5,  
14 2023 meeting minutes as presented. The vote was taken and passed with a vote of 9-0.

15 **1. Resolution No. UR 2024-01 Amending the Urban Renewal District Advisory Com-**  
16 **mittee Rules established by Resolution No. 2014-01; and repealing Resolution No.**  
17 **UR 2020-06**

18 Mr. Latta reviewed the staff report and explained that this was a housekeeping item to  
19 align the term expiration dates with the other committees, commissions and board. Mayor  
20 Woods called for a roll call vote. The Resolution passed with a vote of 9-0.

21 **2. Building Improvement Program**

22 Mr. Mitchell reviewed the staff report. After some discussion, the directors would like  
23 some clarification on Item 6 on page 3 of the Program Guidelines. This item will return  
24 to a future meeting.

25 **3. 791 Main Street**

26 Mr. Mitchell reviewed the staff report. Staff recommends the Agency provide direction to  
27 the role of the URDAC with the 791 Main Street project design consultant. Director  
28 Schilling moved and Director Shein seconded to utilize the URDAC as the primary advi-  
29 sory body for the 791 Main Street redevelopment project; with a scope of work including  
30 three consultant meetings with the URDAC, two consultant meetings with the Agency

1 and two public open houses. The URDAC will provide project recommendations to the  
2 Agency for consideration and approval. The vote was taken and the motion passed with a  
3 vote of 9-0.

4 **ADJOURNMENT:** 8:18 pm

Read and approved this 3<sup>rd</sup> day of June 2024.



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Chair Kenneth L. Woods, Jr.



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Brian Latta, City Manager