



Board of Directors

- Mayor**
Rich Slack
- Director**
Michael Schilling
- Director**
Carlos Barrientos
- Director**
Anthony Blosser
- Director**
Larry Briggs
- Director**
Kim Fitzgerald
- Director**
Micah Jantz
- Director**
David Shein
- Director**
Debbie Virden

**Urban Renewal Agency
Board of Directors Agenda**

**Rich Slack, Presiding
Monday, January 6, 2025
Immediately following the 7:00 pm City Council Meeting
Dallas City Hall, 187 SE Court St. Dallas, OR 97338**

All persons addressing the Agency will please use the table at the front of the Agency. All testimony is electronically streamed and recorded via the City of Dallas YouTube Channel:

<https://www.dallasor.gov/community/page/dallasyoutube>

CITY STAFF

- City Manager**
Brian Latta
- Asst. City Manager**
Emily Gagner
- City Attorney**
Lane Shetterly
- Fire & EMS Chief**
April Wallace
- Police Chief**
Tom Simpson
- Economic & Community Development Director**
Charlie Mitchell
- Public Works Director**
Gary Marks
- Library Director**
Mark Johnson
- Finance Director**
Cecilia Ward
- City Recorder**
Kim Herring

	ITEM	RECOMMENDED ACTION
1.	ROLL CALL	
2.	Approve minutes of the December 9, 2024 Urban Renewal Agency Board of Directors Meeting p.2	MOTION
3.	Appointments to the Urban Renewal District Advisory Committee p.3	MOTION
4.	ADJOURNMENT	

MEETING MINUTES

**DALLAS DEVELOPMENT COMMISSION
URBAN RENEWAL AGENCY BOARD OF DIRECTORS
Monday, December 9, 2024**

1 The Dallas Development Commission Urban Renewal Agency Board of Directors met on
2 Monday, December 9, 2024 at 8:10 pm with Mayor Kenneth L. Woods, Jr. presiding.

3 **ROLL CALL**

4 **Directors Present:** Director Michael Schilling, Director Nancy Adams, Director Carlos Barrientos,
5 Director Larry Briggs, Director Kirsten Collins, Director Kim Fitzgerald, Director Micah Jantz, Di-
6 rector David Shein and Director Debbie Virden

7 **Directors Excused:** none

8 **Also present were:** Mayor Kenneth L. Woods, Jr., City Manager Brian Latta, Assistant City
9 Manager Emily Gagner, Fire and EMS Chief April Wallace, Police Chief Tom Simpson, City
10 Attorney Lane Shetterly, Economic and Community Development Director Charlie Mitchell,
11 Public Works Director Gary Marks and City Recorder Kim Herring.

12 **APPROVAL OF THE NOVEMBER 4, 2024 MEETING MINUTES**

13 Director Schilling made a motion to approve the minutes as presented. Director Virden seconded
14 the motion. The vote was taken and passed with a vote of 9-0.

15 **Building Improvement Grant File No. 24-07 Dan Dreiszus, 811 Main Street**

16 Charlie Mitchell presented the staff report for the application. Mr. Latta reviewed the budget for
17 the grant fund. The budget is \$75,000 for the year and including this application, if approved,
18 brings the total spent to \$68,008. Director Schilling made a motion to approve the Building Im-
19 provement Grant file number 2024-07 Dan Dreiszus at 811 Main Street in an amount up to
20 \$15,000.00, and authorize the city manager to prepare the grant agreement.

21 **ADJOURNMENT:** 8:14 pm

Read and approved this 6th day of January 2025.


Chair Rich Slack

Brian Latta, City Manager



Urban Renewal Agency Board of Directors

STAFF REPORT

MEETING DATE: January 6, 2025
AGENDA ITEM NO. 3
TOPIC: Appointments to the Urban Renewal District Advisory Committee
PREPARED BY: Kim Herring, City Recorder
APPROVED BY:  City Manager
ATTACHMENTS: A - Committee Applications

RECOMMENDED ACTION:

Approve the appointment of Troy Hazelton and Helen Connolly and the reappointment of Trevor Petersen to the Urban Renewal District Advisory Committee (URDAC) for terms ending December 2028.

BACKGROUND:

Staff advertised for three open positions on the Urban Renewal District Advisory Committee and received three applications (**Attachment A**) to fill the open positions. All three applicants are eligible to serve on the URDAC.

SUMMARY TIMELINE:

January 6, 2025 – Directors to consider appointing members to URDAC.

FISCAL IMPACT:

n/a

RECOMMENDED MOTION:

I move to appoint Helen Connolly, Troy Hazelton and Trevor Petersen to serve on the Urban Renewal District Advisory Committee for terms ending December 2028.

ATTACHMENTS:

A – Committee Applications

Citizen Committee Interest Form

Official Use Only
Date Rec'd <u>12.05.2024</u>
Date Appt _____
BCC _____

Applicant's Name

Complete Address

Complete Mailing Address

Phone

Email

Occupation and Employer

Are you a Dallas resident? Yes No

Budget Committee

Parks Advisory Board / Tree Board

Economic Development Commission

Planning Commission

Historic Preservation Commission

Urban Renewal District Advisory Committee

Library Board

I am interested in being on a waiting list if there are no current vacancies on the committee(s) I selected.

Budget Committee members must be registered to vote in Oregon. If you would like to serve on the Budget Committee, are you registered to vote in Oregon? Yes No

Please write a brief narrative describing your interest, qualifications, and what you hope to accomplish in this position. If you need additional space, please attach as a separate document a resume or other information you feel would be helpful.

Educational Background

High School

College

Degree

Please describe any previous Volunteer/Committee Experience

Authorization Waiver

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I may be subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Dallas may decline my volunteer application or volunteer services at any time.

Applicant's Signature

Helen Connolly

Date

*Please be advised members of the City Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from the City Records Office at 187 SE Court Street indicating the type of information you will be required to disclose if you are appointed.*

Please return completed form to:

**City Manager's Office
187 SE Court Street
Dallas, OR 97338
503-831-3502
recorder@dallasor.gov**

Citizen Committee Interest Form

Attachment A
RECEIVED DEC 02 2024
Official Use Only
Date Rec'd _____
Date Appt _____
BCC _____

Applicant's Name Troy Hazelton
Complete Address Dallas OR 97338
Complete Mailing Address same
Phone _____
Email _____
Occupation and Employer General Contractor, owner, Hazelton Construction LLC
Are you a Dallas resident? Yes No

- Budget Committee
- Economic Development Commission
- Parks Advisory Board / Tree Board
- Planning Commission
- Historic Preservation Commission
- Urban Renewal District Advisory Committee
- Library Board

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I've lived in Dallas for about four years now, and I'd like the opportunity to serve this great community in any capacity. I served in the usn where I became very familiar with proper steps and procedures, as well as trained to have an eye for detail that I believe would benefit any commission or committee greatly. I also own a construction company and that has made me very familiar with local government procedures.
Thank you for the opportunity.

Educational Background

High School

College

Degree

Please describe any previous Volunteer/Committee Experience

Authorization Waiver

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Applicant's Signature

Date

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503-831-3502
recorder@dallasor.gov

Citizen Committee Interest Form

Official Use Only
Date Rec'd <u>11.25.2024</u>
Date Appt _____
BCC _____

Applicant's Name

Complete Address

Complete Mailing Address

Phone

Email

Occupation and Employer

Are you a Dallas resident? Yes No

- | | |
|---|---|
| <input type="checkbox"/> Budget Committee | <input type="checkbox"/> Parks Advisory Board / Tree Board |
| <input type="checkbox"/> Economic Development Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Historic Preservation Commission | <input checked="" type="checkbox"/> Urban Renewal District Advisory Committee |
| <input type="checkbox"/> Library Board | |

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Please write a brief narrative describing your interest, qualifications, and what you hope to accomplish in this position. If you need additional space, please attach as a separate document a resume or other information you feel would be helpful.

Dallas' urban renewal district is the heart of the city. I believe as Dallas grows, it's important to keep the district vibrant, beautiful, and connected to all residents of the city and visitors. I want to continue to offer my perspective and opinions as a member of this committee.

Educational Background

High School

College

Degree

Please describe any previous Volunteer/Committee Experience

URDAC - Dallas, OR: May 2023 - Present
Parks & Tree Advisory Board - Dallas, OR: Sep 2023 - Present
Dallas Mill Site Area Redevelopment Plan - PAC - Dallas, OR: Jan 2024 - Present
Transportation System Plan - PAC - Dallas, OR: Nov 2024 - Present

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